

**COUNTY OF TUSCOLA**

**DEPARTMENT OF BUILDINGS & GROUNDS**

125 W. Lincoln St  
Caro, Michigan 48723-1660  
(989)672-3756

**MICHAEL MILLER**  
Director

**THOMAS McLANE**  
Assistant Director

**TO: INTERESTED CONTRACTORS**  
**FROM: MIKE MILLER**  
**DATE: April 7, 2021**  
**RE: Viewing Window**

Tuscola County will be accepting bids on the installation of a viewing window for the Cat room at the County Animal Shelter at 2738 W. Caro Rd, Caro MI 48723. The following specifications shall be considered in your bid:

- Contractor shall be responsible for any needed permits.
- Contractor shall field verify measurements.
- New window installation is into an interior masonry block wall.
- Contractor shall install a new aluminum window into the cat room. Window is for viewing from the hallway.
- A vinyl option will be considered, please list it as an option in your bid.
- Window size shall be a minimum of 24x30, and be a slider with screen.
- Contractor shall install a lintel consisting of 2 - 3.5 inch angle iron. ¼ inch thick.
- Window trim can be wood or aluminum, but must meet the States requirement that surfaces be scrubbable.
- Contractor shall insure proper alignment, and operation.
- Contractor is responsible for clean up of job site.
- All work is to be completed by qualified personnel
- Contractor shall be insured and provide copy of liability insurance and workmen's comp.

**The Shelter's animal's wellbeing must be a consideration. When cutting the rough opening, contractor must provide some type of dust mitigation through vacuum collection or water.**

Proposals shall be submitted to Tuscola County Buildings and Grounds at 125 W. Lincoln St. Caro, Michigan 48723, no later than 4:00 p.m. April 23, 2021. Due to Covid, submissions are accepted by email, following the same deadline at [projects@tuscolacounty.org](mailto:projects@tuscolacounty.org)

**Please call 989-672-3756 or 989-672-3716 if you have questions, please do not stop at the Shelter before calling to set up an appointment. Masks are required to enter the building.**

**Disclaimer**

Tuscola County reserves the right at its sole discretion to reject any and all proposals received without penalty and not to enter a contract as a result of this RFP. The County also reserves the right to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price."

By submitting a bid, the bidder is acknowledging that there will be no contractual relationship between Tuscola County and the bidder until both parties have formally approved and signed a written contract to be developed by Tuscola County legal counsel.

The County reserves the right to make an award without further discussion of any proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the offer can propose. There will be no best and final offer procedure. The County does reserve the right to contact an offer for clarification of its proposal."