

**COUNTY OF TUSCOLA
DEPARTMENT OF BUILDINGS AND GROUNDS**

125 W. Lincoln St
CARO, MI 48723

MICHAEL MILLER
Director

THOMAS MCLANE
Assistant Director

TO: INTERESTED CONTRACTORS

FROM: MIKE MILLER

DATE: March 5, 2019

RE: Tuscola County Register of Deeds office door replacement

Tuscola County will be accepting bids on replacing the Register of Deeds office door. The following specifications shall be considered in your bid:

1. Contractor is responsible for all needed permits, drawings and must follow all local, State and Federal codes.
2. Contractor shall remove existing door and frame, County will retain.
3. Contractor shall install a level 3 bullet resistant office entrance door; door shall have a slim light, and have a wood veneer finish that closely matches existing office doors.
4. Door to be hung on frame supplied by door manufacturer.
5. Existing doorknob assembly to be reused.
6. Any damage to walls or ceilings during this project is the responsibility of the contractor to repair.
7. Demo and installation shall take place after 4:30pm Monday-Friday. Finish work can be completed (if needed) during normal office hours.
8. Contractor shall protect equipment, furniture, cubicles and carpeting with tarps and or plastic sheeting.
9. Contractor is to field verify measurements before beginning work.
10. Contractor shall be insured and provide copy of liability insurance and workmen's comp.
11. Contractor is to provide all necessary materials, and equipment for a complete project.
12. All work is to be completed by qualified personnel.
13. Contractor is responsible for cleaning of the job site daily.

Proposals labeled "Office Door" shall be submitted to the Tuscola County Controllers office, Attn: Buildings and Grounds 125 W. Lincoln st, Caro, and MI 48723 no later than 4:00 pm on April 5, 2019.

Please call if you have questions or to view the project- 989-672-3756

Disclaimer

Tuscola County reserves the right at its sole discretion to reject any and all proposals received without penalty and not to enter a contract as a result of this RFP. The County also reserves the right to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price."

By submitting a bid, the bidder is acknowledging that there will be no contractual relationship between Tuscola County and the bidder until both parties have formally approved and signed a written contract to be developed by Tuscola County legal counsel.

The County reserves the right to make an award without further discussion of any proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the offer can propose. There will be no best and final offer procedure. The County does reserve the right to contact an offer for clarification of its proposal."

