

**COUNTY OF TUSCOLA
DEPARTMENT OF BUILDINGS AND GROUNDS**

125 W. Lincoln St
CARO, MI 48723

MICHAEL MILLER
Director

THOMAS MCLANE
Assistant Director

TO: INTERESTED CONTRACTORS

FROM: MIKE MILLER

DATE: September 17, 2018

RE: Department of Health and Human Services

Tuscola County will be accepting bids on replacing all ceiling tiles in the DHHS building. The following specifications shall be considered in your bid:

1. Contractor is responsible for all needed permits, drawings and must follow all local, State and Federal codes.
2. The Building is approximately 15,000 square feet.
3. Ceiling material shall be Armstrong 942 2x4 ceiling tile, and USG Sandrift texture 2x2 ceiling tiles in the Board room.
4. Existing ceiling grid work shall remain.
5. Working hours shall be
6. Contractor shall remove existing tiles and disposed of properly.
7. Contractor shall protect equipment, furniture, cubicles and carpeting with tarps and or plastic sheeting.
8. Contractor is to field verify measurements before beginning work.
9. Contractor shall be insured and provide copy of liability insurance and workmen's comp.
10. Contractor is to provide all necessary materials, and equipment.
11. All work is to be completed by qualified personnel.
12. Project completion no later than December 14, 2018.
13. Contractor is responsible for cleaning of the job site daily.

Only **Sealed** proposals labeled "Ceiling Tiles" shall be submitted to the Tuscola County Controllers office, Atten: Buildings and Grounds 125 W. Lincoln st, Caro, and MI 48723 no later than 4:00 pm on September 28th, 2018.

Please call if you have questions or to view the project- 989-672-3756

Please do not call or stop in at the Department of Health and Human Services, with questions or wanting to view this project.

Disclaimer

Tuscola County reserves the right at its sole discretion to reject any and all proposals received without penalty and not to enter a contract as a result of this RFP. The County also reserves the right to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price."

By submitting a bid, the bidder is acknowledging that there will be no contractual relationship between Tuscola County and the bidder until both parties have formally approved and signed a written contract to be developed by Tuscola County legal counsel.

The County reserves the right to make an award without further discussion of any proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the offer can propose. There will be no best and final offer procedure. The County does reserve the right to contact an offer for clarification of its proposal."

