

FIRST AID POLICY

Adopted 3/25/08

1. PURPOSE

The purpose of this policy is to establish a generally acceptable guideline for the practice and procedures of administering first aid to the employees of Tuscola County and the recommended supplies to have on hand. First aid is the emergency care provided for an injury or sudden illness before emergency medical treatment is available.

2. POLICY

It is the policy of Tuscola County that supervisors, department heads, or fellow employees only provide as much first aid as is necessary until qualified emergency medical personnel are available or until the injured person is able to be moved to a treatment facility. If the injury is minor, then the injured employee should administer his/her own first aid or use the assistance of a fellow employee when necessary.

It is recommended that each department or county facility maintain a First-Aid kit with basic supplies such as those listed below: (These are only a suggested listing and are not necessarily all inclusive)

- Band-Aids
- Gauze & Sterile dressing pads
- Sterile Tape
- Antiseptic Ointment or creams for wounds & burns
- Hydrogen peroxide
- Mercurochrome or merthiolate
- Scissors for cutting gauze
- Rubber gloves
- Cold packs

It is the policy of Tuscola County that the employer, supervisor or department head, **shall not provide** any type of **oral medication**, such as aspirin or other pain relievers, throat lozenges or antacids of any type, as these could be hazardous to someone who may have a reaction to ingested medication. Employees may carry these for their own personal use, but not distribute these to others.