

## **TUSCOLA AREA AIRPORT ZONING PERMIT APPLICATION**

The following documents are required with every Airport Zoning Permit Application:

- 2 Copies of approved land use permit
- 2 Copies of any FAA and/or MAC documents
- 2 Copies of the site plan (see Section 4.2 B of the ordinance for details)
- Completed application
- Application fee

All permit applications must be submitted to Michael Yates - Tuscola Airport Zoning Administrative Agency, and must be accompanied by a check for \$50.00 made out to the Tuscola County Treasurer and labeled "Airport Zoning Permit".

Permit applications should be submitted by mail or in person, in care of the Tuscola County Clerk, at the following address:

Jodi Fetting  
Tuscola County Clerk  
440 N. State Street  
Caro, MI 48723

Further inquiries can be made to Michael Yates - Tuscola Airport Zoning Administrative Agency by email at [asiairport@yahoo.com](mailto:asiairport@yahoo.com), or by calling Jodi Fetting, Tuscola County Clerk, at 989-672-3780.

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**APPLICATION FOR AIRPORT ZONING PERMIT**  
**Tuscola County Airport Zoning Ordinance**

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**Sections 1-6 To Be Completed by Applicant**

Failure to provide complete information may result in a delay of review or denial of a permit.

If an FAA for 7460-1, Notice of Proposed Construction or Alteration, has been submitted for review, include a copy of that application and/or response letter from the FAA with this application along with any other supporting documentation.

**1. Contact Information**

Applicant Information

Engineer/Architect Information

Name \_\_\_\_\_

Name \_\_\_\_\_

Contact \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City/State/ Zip \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

**2. Structure Information**

Type of Construction

Elevations

\_\_\_ New Construction

\_\_\_ Alteration

Ground Elevation \_\_\_\_\_ (MSL)

\_\_\_ Permanents

\_\_\_ Temporary

Height of Structure + \_\_\_\_\_ (AGL)

Top Elevation \_\_\_\_\_ (MSL)

Description & Use of Structure (dimensions, type of construction, purpose, etc)

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**3. Site Information**

Site Address: \_\_\_\_\_

Township \_\_\_\_\_ Section \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Latitude \_\_\_\_\_

Nearest Road Intersection \_\_\_\_\_

Longitude \_\_\_\_\_

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**4. DRAWING INFORMATION**

Request will not be considered without an engineered drawing/site plan set which illustrates the following:

- \_\_\_\_ Drawing identification (file name or # and date)
- \_\_\_\_ Scale
- \_\_\_\_ Site Map
- \_\_\_\_ Engineers Seal
- \_\_\_\_ Contact Information
- \_\_\_\_ Profile view of Structure

**5. REMARKS (Information which might have value in making determination)**

**6. Certification**

I hereby certify that all statements on this application are true and correct.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Name and Title of Person Filing Application: \_\_\_\_\_ PH \_\_\_\_\_

**FOR INTERNAL USE ONLY**

Airport Ordinance Administrator Review

Date Received \_\_\_\_\_ Site Location: Zone \_\_\_\_\_ Amount of Fee Attached \$ \_\_\_\_\_

Elevation Information	Ground elevation at site _____
	Height of Structure _____
	Top Elevation _____
	Allowable Elevation _____

FAA Form 7460-1	Form Required	____ Yes	____ No
	Date Submitted to FAA	_____	
	Date of Response from FAA	_____	
	Response from FAA	____ Approved	____ Denied
	FAA Comments	_____	

Permit No: \_\_\_\_\_ Date Approved \_\_\_\_\_ Date Denied \_\_\_\_\_  
Comments or restrictions:

\_\_\_\_\_  
Tuscola Airport Ordinance Administrator - Signature

\_\_\_\_\_  
Tuscola Airport Ordinance Administrator - Print or Type

**VARIANCE APPLICATION  
TO THE TUSCOLA AREA AIRPORT ZONING BOARD OF APPEALS**

Tuscola Area Airport Zoning Board of Appeals  
C/O: Jodi Fetting, Tuscola County Clerk  
440 N. State Street  
Caro, MI 48723  
989-672-3780

**ALL INFORMATION REQUESTED BELOW MUST BE PROVIDED, ALONG WITH AN APPLICATION FEE OF \$250 FOR THE FIRST STRUCTURE, AND \$50 FOR ANY ADDITIONAL LIKE STRUCTURE REVIEWED AT THE SAME BOARD OF APPEALS MEETING**

I. Petitioner: \_\_\_\_\_  
Address: \_\_\_\_\_  
Represented by: \_\_\_\_\_ Phone: \_\_\_\_\_  
Property owner: \_\_\_\_\_  
Address: \_\_\_\_\_

II. Address of Property for variance \_\_\_\_\_  
Township: \_\_\_\_\_ Section: \_\_\_\_\_

III. A. Article(s) and Section(s) of the Ordinance from which variance relief is sought:  
\_\_\_\_\_

B. State the reason for the variance (What are you trying to do and why?):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach additional sheets as necessary)

C. Please state the revised conditions you are seeking or to which you would agree to replace the standards from which you are seeking a variance:

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IV. An airspace determination issued pursuant to 14 CFR PART 77 and the Michigan Tall Structure Act, a copy of FAA Form 7460-1, and a sketch of the property, must be included with this application. Applications without this information will not be accepted.

V. APPLICANTS FOR A VARIANCE MUST DEMONSTRATE THAT:

1. The proposed variance involves practical difficulties or would result in unnecessary hardship;
- AND
2. The proposed variance would protect the aerial approaches of the Tuscola Area Airport; and
  3. The proposed variance would not destroy or impair the utility of the Tuscola Area Airport; and
  4. The proposed variance would do substantial justice and be in accordance with The Tuscola Area Airport Zoning Ordinance.
  5. The requested variance would not be contrary to:
    - A. The public interest and safety of the public; nor to
    - B. The public interest and safety of the users of the Tuscola Area Airport; nor to
    - C. The public interest and safety of occupants of land in the vicinity of the Tuscola Area Airport; nor to
    - D. Any zoning ordinance or regulation of any political subdivision applicable to the same area.

Indicate your response to the items stated above:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

(Attach additional sheets as necessary)

I understand that additional information or studies may be required and if so, the acquisition and provisions of this information will be at my expense.

I also attest that all information stated is true to the best of my knowledge, information and belief.

Finally, I recognize that any variance approved by the Board of Appeals is not effective for a thirty (30) day period following the date of issuance.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
For internal use only

Variance denied \_\_\_\_\_

Variance granted under conditions below \_\_\_\_\_

Conditions imposed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vote results: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Date of Decision: \_\_\_\_\_

\_\_\_\_\_  
Chairperson, Tuscola Area Airport Zoning Board of Appeals

\_\_\_\_\_  
Secretary, Tuscola Area Airport Zoning Board of Appeals

Copies of this form, in its entirety, to be filed with the applicant, the Tuscola County Planning Commission, the township of record, and the Michigan Aeronautics Commission.