

**Tuscola County Parks and Recreation Commission**  
**Wednesday, January 17, 2024 at 3:00 PM**  
**141 S. Almer Street**  
**Caro, MI 48723**

**I. CALL TO ORDER:**

Meeting called to order by Stephen Erickson at 3:04 PM.

**II. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Stephen Erickson.

**III. ROLL CALL:**

Members Present: Michael Clinesmith, Stephen Erickson, Paul Newby  
Members Absent: Terri Eden, Donovan Norman, Kim Vaughan, VACANT  
Ex-Officio Present: Rick Boylan (Planning Commission), Bob Mantey (Drain Commission)  
Ex-Officio Absent: Julie Matuszak (Road Commission)

Also Present: Matt Webb, Melanie Radabaugh, Pam Shook

Steve Erickson elevated Rick Boylan and Bob Mantey to temporary voting status.

Rick Boylan stated he is the new chair of the Planning Commission.

**IV. Approval of January 17, 2024 Agenda:**

Motion by Rick Boylan, seconded by Bob Mantey to approve the January 17, 2024 agenda as written.

**Motion carried.**

There was discussion that members with expiring terms should be given a notice that their terms are up. Matt Webb did not receive a notice.

**V. Approval of October 18, 2023 Minutes:**

Motion by Rick Boylan, seconded by Paul Newby, to approve the October 18, 2023 minutes with amendment. **Motion carried.**

**VI. Financial Reports:**

The Revenue and Expenditure Reports for 12/31/2023 and 1/31/2024 were reviewed. It looks like the fund balance for 2023 ended with \$23,377.94. However the beginning fund balance for 2024 is listed to be \$18,630.20. We should clarify these balances with Clayette. We should also clarify about the retirement payment.

**VII. PUBLIC COMMENT:**

Melanie Radabaugh, the new Parks and Recreation Director from Cass City was present and said she wanted to see what the County Parks and Recreation does.

**VIII. NEW BUSINESS:**

A. Appointment of Officers

Motion by Stephen Erickson, seconded by Bob Mantey to elect Michael Clinesmith as vice chair. Motion carried.

Motion by Paul Newby, seconded by Bob Mantey to elect Stephen Erickson as chair. Motion carried.

Motion by Rick Boylan, seconded by Bob Mantey to move the Parks and Recreation meetings to the 3rd Tuesday of the month at 8 am. Motion carried.

A new meeting schedule will need to be put out.

B. Park Project

The Commissioners are not budgeting \$60,000 for a Park Project this year.

C. Recreation Passport Grant Program

The DNR has a Recreation Passport Grant option with a 25% match. We could use this Grant to purchase a playscape.

Motion by Rick Boylan, seconded by Bob Mantey to allow Michael Clinesmith and Stephen Erickson to write a recreation passport grant for \$100,000 with the County paying the matching reimbursement. Motion carried.

Motion by Paul Newby, seconded by Rick Boylan to give Michael Clinesmith access to the MI Grants system. Motion carried.

We should check to ensure the Master Plan is filed with the DNR.

D. Parks and Recreation Vacancy

We should look into the terms of office with Jodi Fetting. The PC liaison should be updated.

**IX. OTHER: None**

**X. ADJOURNMENT**

Motion by Michael Clinesmith, seconded by Bob Mantey to adjourn. Motion carried.

Meeting adjourned at 3:55 pm.

The next regular meeting is scheduled for April 16, 2024 at 8 am at 141 S Almer Street, Caro, MI 48723.

*Respectfully submitted by Vice-chair Michael Clinesmith.*

---

Michael Clinesmith, Vice-Chair