



# Tuscola County Parks & Recreation Commission

125 W. Lincoln Street

989.672.3700

Caro, MI 48723

Fax: 989.672.4011

[www.tuscolacounty.org](http://www.tuscolacounty.org)

## MINUTES OF THE SEPTEMBER 21ST 2022 MEETING OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Wednesday, September 21, 2022 – 3:00 pm  
Commissioners' Board Room of the H.H. Purdy Building  
125 W. Lincoln Street, Caro MI

### Roll call:

Appointed members: Terri Eden, Steve Escott (Vice Chair), Robert McKay (Chairman), Paul Newby, Megan Rule, Kim Vaughan;

Ex-Officio members: Lonnie Kester (Planning Commission Chairman -- or designee: Cynthia Kapa or Rick Boylan), Bob Mantey (Drain Commissioner – or designee Dara Hood or Alicia Little);

Julie Matuszak (Designated Road Commissioner).

**Excused Absence(s):** -- none --

**Call to order:** With quorum present consisting of Steve Escott, Cynthia Kapa, Robert McKay, and Paul Newby, the September 21st meeting of the Tuscola County Parks and Recreation Commission was called to order at 3:02 pm by Chairman McKay.

**Others present:** -- none --

**Approval of agenda:** Approval of agenda moved by Kester, supported by Vaughan, and passed unanimously.

**Approval of minutes:** Approval of Minutes of August 17, 2022, meeting moved by Newby, supported by Rule, and passed unanimously.

Public comments: -- none --

### Vanderbilt County Park Special Revenue Account Status:

09/14/2022 09:46 AM

REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY

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User: TCACONDR

PERIOD ENDING 08/31/2022

DB: Tuscola County

| GL NUMBER                             | DESCRIPTION                   | 2022<br>AMENDED BUDGET | YTD BALANCE |            | ACTIVITY FOR |            | AVAILABLE  |            |               |
|---------------------------------------|-------------------------------|------------------------|-------------|------------|--------------|------------|------------|------------|---------------|
|                                       |                               |                        | NORMAL      | (ABNORMAL) | MONTH        | 08/31/2022 | NORMAL     | (ABNORMAL) | % BGD<br>USED |
| Fund 208 - COUNTY PARKS & RECREATION  |                               |                        |             |            |              |            |            |            |               |
| Revenues                              |                               |                        |             |            |              |            |            |            |               |
| Dept 000 - CONTROL                    |                               |                        |             |            |              |            |            |            |               |
| 208-000-643.100                       | VANDERBILT DUMP STATION       | 100.00                 | 20.00       |            | 0.00         |            | 80.00      | 20.00      |               |
| 208-000-651.100                       | VANDERBILT PARK CAMPING FEES  | 20,000.00              | 15,511.00   |            | 2,747.00     |            | 4,489.00   | 77.56      |               |
| 208-000-652.000                       | VANDERBILT PARK- PARKING FEES | 7,500.00               | 8,161.66    |            | 0.00         |            | (661.66)   | 108.82     |               |
| Total Dept 000 - CONTROL              |                               | 27,600.00              | 23,692.66   |            | 2,747.00     |            | 3,907.34   | 85.84      |               |
| TOTAL REVENUES                        |                               | 27,600.00              | 23,692.66   |            | 2,747.00     |            | 3,907.34   | 85.84      |               |
| Expenditures                          |                               |                        |             |            |              |            |            |            |               |
| Dept 000 - CONTROL                    |                               |                        |             |            |              |            |            |            |               |
| 208-000-707.000                       | PARKS COMMISSION PER DIEMS    | 5,000.00               | 2,274.95    |            | 250.00       |            | 2,725.05   | 45.50      |               |
| 208-000-715.000                       | F.I.C.A.                      | 400.00                 | 170.92      |            | 19.13        |            | 229.08     | 42.73      |               |
| 208-000-718.000                       | RETIREMENT                    | 0.00                   | 6.00        |            | 0.00         |            | (6.00)     | 100.00     |               |
| 208-000-718.100                       | POB IN LIEU OF RETIREMENT     | 0.00                   | 50.46       |            | 0.00         |            | (50.46)    | 100.00     |               |
| 208-000-727.100                       | VANDERBILT PARK - SUPPLIES    | 1,000.00               | 308.95      |            | 8.85         |            | 691.05     | 30.90      |               |
| 208-000-801.100                       | CONT. SVCS VANDERBILT PARK    | 8,000.00               | 5,236.43    |            | 901.63       |            | 2,763.57   | 65.46      |               |
| 208-000-801.200                       | TREE TRIMMING/REMOVAL         | 1,500.00               | 0.00        |            | 0.00         |            | 1,500.00   | 0.00       |               |
| 208-000-861.000                       | TRAVEL                        | 700.00                 | 935.71      |            | 27.25        |            | (235.71)   | 133.67     |               |
| 208-000-920.100                       | UTILITIES VANDERBILT PARK     | 8,000.00               | 4,889.46    |            | 1,372.50     |            | 3,110.54   | 61.12      |               |
| 208-000-936.100                       | GROUNDS CARE/MAINT VANDERBILT | 1,500.00               | 2,319.49    |            | 1,664.52     |            | (819.49)   | 154.63     |               |
| Total Dept 000 - CONTROL              |                               | 26,100.00              | 16,192.37   |            | 4,243.88     |            | 9,907.63   | 62.04      |               |
| TOTAL EXPENDITURES                    |                               | 26,100.00              | 16,192.37   |            | 4,243.88     |            | 9,907.63   | 62.04      |               |
| Fund 208 - COUNTY PARKS & RECREATION: |                               |                        |             |            |              |            |            |            |               |
| TOTAL REVENUES                        |                               | 27,600.00              | 23,692.66   |            | 2,747.00     |            | 3,907.34   | 85.84      |               |
| TOTAL EXPENDITURES                    |                               | 26,100.00              | 16,192.37   |            | 4,243.88     |            | 9,907.63   | 62.04      |               |
| NET OF REVENUES & EXPENDITURES        |                               | 1,500.00               | 7,500.29    |            | (1,496.88)   |            | (6,000.29) | 500.02     |               |

### Review of correspondence(s) received, and/or relevant action(s) by the Tuscola County Board of Commissioners:

*2022-08-23 Meeting*

*Old Business: Vanderbilt County Park Road - Matter was discussed at the Committee of the Whole meeting on August 22, 2022.*

*2022-M-182 Motion by Thomas Young, seconded by Doug DuRussel that Tuscola County proceed working with the Tuscola County Road Commission and Wisner Township officials to resolve the issues with*

*the roads in Vanderbilt Park. Further actions will require review of the findings at a later date. Motion Carried.*

*2022-09-12 On-Going and Other Building and Grounds - Vanderbilt Park Gilmore Road (matter added): Commissioner Grimshaw stated that based on his research Gilmore Road does not go through the park. Houses have been built where the court ordered road is. Board discussed having the legal descriptions rewritten or purchasing the triangular piece of property to assist in solving the problems. Board discussed the matter and possible solutions.*

**Reporting of outside meetings and/or other official activity:**

-- none --

**Mention of upcoming outside meetings and/or other official activity:**

1) Tuscola County Parks and Recreation Commission to take part in the Tuscola County Pumpkin Festival Parade on Sunday, October 9 between 1:30 and 3:30 pm.

**Correspondence and Communication:**

-- none --

**Media coverage & other items related to parks and recreation:**

2022-09-27 Tuscola County Advertiser: “A Road to Somewhere? County Looks for Solutions to Road through Vanderbilt Park” by John Schneider

**Other Business:**

1) Moved by Vaughan, supported by Kester, passed unanimously to submit grant funding request(s) to Tuscola County Community Foundation prior to October 1st submission deadline.

**Public Comments:**

-- none --

**Comments by Commissioners:**

- 1) Julie Matuszak encouraged that the Pumpkin Festival parade entry form be sent in as soon as possible and pointed out candy cannot be thrown from vehicles, but must be handed out;
- 2) Chairman McKay will send in Pumpkin Festival parade entry form as soon as Paul Newby provides him with the length of the truck-trailer entry unit;
- 3) Paul Newby will provide the parade entry unit with hay bales for seating and some decoration – signage a bit ambiguous at the present time;
- 4) Megan Rule and Terri Lynn Eden will walk along side the parade entry handing out candy to children along the parade route.
- 5) Members of the Tuscola Parks and Recreation Commission expected to participate in the parade are: Terri Eden, Steve Escott, Lonnie Kester, Robert McKay, and Megan Rule.

**Announcement of next scheduled meeting:**

The next scheduled meeting of the Tuscola County Parks and Recreation Commission is 3:00 pm on Wednesday, October 19, 2022, in the Commissioners' Board Room of the H.H. Purdy Building located at 125 W Lincoln Street in Caro MI.

**Adjournment:** Motion to adjourn by Rule, supported by Vaughan, and passed unanimously. Meeting adjourned at 3:32 pm.

**Tuscola County Parks & Recreation Commission Mission Statement**

*The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County.*

**TUSCOLA COUNTY BOARD OF COMMISSIONERS RESOLUTION 2022-15****ADOPTION OF TUSCOLA COUNTY PARKS AND RECREATION  
5-YEAR MASTER PLAN FOR 2023 THROUGH 2027**

WHEREAS The Tuscola County Parks and Recreation Commission has undertaken a Five-Year Parks and Recreation Master Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period of 2023 through 2027; and

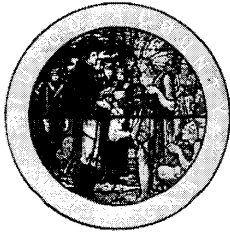
WHEREAS an open public meeting for review was held on April 20, 2022 at 3:30 p.m. at the Tuscola County Board of Commissioners; Chambers located at 125 W. Lincoln Street in Caro MI 48723; and

WHEREAS a thirty-day public review of the Parks and Recreation Master Plan Draft was provided to the public at the Tuscola County Controller-Administrator's office, 125 W Lincoln Street in Caro MI, and on the Tuscola County web site found at [www.tuscolacounty.org](http://www.tuscolacounty.org) so as to accommodate the opportunity for people to express opinions, ask questions, and discuss all aspect of the Parks and Recreation 5-Year Master Plan; and

WHEREAS the Tuscola County Parks and Recreation Commission has developed the Parks and Recreation Master Plan for the benefit of the entire community and to adopt the Parks and Recreation Master Plan as a document to assist in meeting the recreational needs of the community; and

WHEREAS, a pubic hearing session was held on July 28, 2022, at 8:00 a.m. at the Tuscola County Board of Commissioners' Chamber located at 125 W. Lincoln Street in Caro MI;

*NOW THEREFORE, BE IT RESOLVED, that the County of Tuscola hereby adopts the 2023 – 2027 Tuscola County Parks and Recreation Master Plan as a guideline for improving parks and recreation for residents of, and visitors to, the County of Tuscola.*



## Tuscola County Parks & Recreation Commission

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Caro, MI 48723

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Robert W. McKay, Chairman

[www.tuscolacounty.org](http://www.tuscolacounty.org)

Thursday, July 21, 2022

Thomas Bardwell, Chairman  
Tuscola County Board of Commissioners  
H.H. Purdy Building  
125 W. Lincoln Street  
Caro, MI 48723

Hello Chairman Bardwell,

This letter serves to inform you that at yesterday's July 20th meeting of the Tuscola County Parks and Recreation Commission, I was reelected by a unanimous vote to continue as Chairman.

Also by unanimous vote, Steve Escott was elected Vice Chair.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. McKay", is written over a circular stamp or seal.

Robert W. McKay, Chairman

Tuscola County Parks and  
Recreation Commission

cc. Clayette Zechmeister, Jodi Fetting

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Robert W. McKay, Chairman

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Monday, August 15, 2022

Lonnie Kester, Chairman  
Tuscola County Planning Commission  
H.H. Purdy Building  
125 W. Lincoln Street  
Caro, MI 48723

Hello Chairman Kester,

Earlier in the month at the Tuscola County Planning Commission meeting of August 3, I presented to you a printed copy of the Tuscola County Parks and Recreation 5-Year Master Plan, 2023 – 2027 which was approved by the Tuscola County Board of Commissioners at its July 28 meeting by Resolution 2022-15.

Later today, August 15, you will also receive a copy sent as a PDF attachment to an email which I believe will aid in facilitating the ongoing work of the Tuscola County Planning Commission.

A handwritten signature of Robert W. McKay, enclosed in an oval shape.

– Robert W. McKay, Chairman  
Tuscola County Parks and  
Recreation Commission

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