



# Tuscola County Parks & Recreation Commission

125 W. Lincoln Street

989.672.3700

Caro, MI 48723

Fax: 989.672.4011

[www.tuscolacounty.org](http://www.tuscolacounty.org)

## MINUTES OF THE JUNE 15TH 2022 MEETING OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Wednesday, June 15, 2022 – 3:00 pm  
Commissioners' Board Room of the H.H. Purdy Building  
125 W Lincoln Street, Caro MI

### Roll call:

Appointed members: Terri Eden (Vice Chair), Steve Escott, Robert McKay (Chairman), Paul Newby, Megan Rule, Kim Vaughan;

Ex-Officio members: Lonnie Kester (Planning Commission Chairman -- or designee: Cynthia Kapa or Rick Boylan), Bob Mantey (Drain Commissioner – or designee Dara Hood or Alicia Little);

Julie Matuszak (Designated Road Commissioner).

**Excused Absence(s):** – Bob Mantey --

**Call to order:** With quorum present consisting of Steve Escott, Cynthia Kapa, Robert McKay, Paul Newby, and Megan Rule, the April 20th meeting of the Tuscola County Parks and Recreation Commission was called to order at 3:04 pm by Chairman McKay.

**Others present:** Terri Lynn Eden (by telephone)

**Approval of agenda:** Approval of agenda moved by Escott, supported by Rule, and passed unanimously.

**Approval of minutes:** Approval of Minutes of April 20, 2021, meeting (no meeting held on May 18 for technical reasons) moved by Escott, supported by Newby, and passed unanimously.

**Public comments:** -- none --

**Opening comment by the Chair:**

*As you are aware, the originally scheduled May 18<sup>th</sup> meeting of the Tuscola County Parks and Recreation Commission was canceled for technical reasons. As such, the minutes for approval on today's agenda are those from the meetings held on April 20 – the regular meeting and the hearing on the Parks and Recreation 5-Year Master Plan.*

*The focus of today's meeting is passage of the Parks and Recreation 5-Year Master Plan to then be passed along to the Tuscola County Board of Commissioners for its approval.*

**Vanderbilt County Park Special Revenue Account Status dated March 31, 2022:**

06/13/2022 11:00 AM  
 User: TCACONDR  
 DB: Tuscola County

REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - COUNTY PARKS & RECREATION						
Revenues						
Dept 000 - CONTROL						
208-000-643.100	VANDERBILT DUMP STATION	100.00	0.00	0.00	100.00	0.00
208-000-651.100	VANDERBILT PARK CAMPING FEES	20,000.00	3,853.00	2,713.00	16,147.00	19.27
208-000-652.000	VANDERBILT PARK- PARKING FEES	7,500.00	8,161.66	5.00	(661.66)	108.82
Total Dept 000 - CONTROL		27,600.00	12,014.66	2,718.00	15,585.34	43.53
TOTAL REVENUES		27,600.00	12,014.66	2,718.00	15,585.34	43.53
Expenditures						
Dept 000 - CONTROL						
208-000-707.000	PARKS COMMISSION PER DIEMS	5,000.00	1,724.95	400.00	3,275.05	34.50
208-000-715.000	F.I.C.A.	400.00	128.86	29.53	271.14	32.22
208-000-718.000	RETIREMENT	0.00	6.00	2.00	(6.00)	100.00
208-000-718.100	POB IN LIEU OF RETIREMENT	0.00	50.46	15.19	(50.46)	100.00
208-000-727.100	VANDERBILT PARK - SUPPLIES	1,000.00	275.63	269.00	724.37	27.56
208-000-801.100	CONT. SVCS VANDERBILT PARK	8,000.00	2,324.17	0.00	5,675.83	29.05
208-000-801.200	TREE TRIMMING/REMOVAL	1,500.00	0.00	0.00	1,500.00	0.00
208-000-861.000	TRAVEL	700.00	587.70	0.00	112.30	83.96
208-000-920.100	UTILITIES VANDERBILT PARK	8,000.00	2,044.91	434.90	5,955.09	25.56
208-000-936.100	GROUNDS CARE/MAINT VANDERBILT	1,500.00	484.95	131.05	1,015.05	32.33
Total Dept 000 - CONTROL		26,100.00	7,627.63	1,281.67	18,472.37	29.22
TOTAL EXPENDITURES		26,100.00	7,627.63	1,281.67	18,472.37	29.22
Fund 208 - COUNTY PARKS & RECREATION:						
TOTAL REVENUES		27,600.00	12,014.66	2,718.00	15,585.34	43.53
TOTAL EXPENDITURES		26,100.00	7,627.63	1,281.67	18,472.37	29.22
NET OF REVENUES & EXPENDITURES		1,500.00	4,387.03	1,436.33	(2,887.03)	292.47
BEG. FUND BALANCE		7,877.16	7,877.16			
NET OF REVENUES/EXPENDITURES - 2021					6,277.05	
END FUND BALANCE		9,377.16	18,541.24			

**Review of correspondence(s) received, and/or relevant action(s) by the Tuscola County Board of Commissioners:**

-- none --

**Reporting of outside meetings and/or other official activity:**

2022-04-26: Chairman McKay remotely attended the MDOT Bay Region Pedestrian and Bicycle Committee meeting and reported on upcoming plans for short non-motorized bike path shoulder on Bray Road in the Village of Tuscola on U.S. Bike Route 20.

**Mention of upcoming outside meetings and/or other official activity:**

-- none scheduled --

**Correspondence and Communication:**

-- none --

**Media coverage & other items related to parks and recreation:**

1) Thumbnet.Net News, May 3, 2022, “Sanilac Board of Commisiners Approved Bid for Lexington Boardwalk” by Miranda Cameron.

**Old Business:**

1) Adjustments to 5-Year Parks and Rec Master Plan draft owing to 2022-04-20 Public Hearing / Review and other input received to date.

2) Motion to approve the Parks and Recreation 5-Year Master Plan for 2023 – 2027 made by Rule, supported by Newby, and passed by unanimous vote in the affirmative by Steve Escott, Cynthia Kapa, Megan Rule, Robert McKay, and Paul Newby,

**New Business:**

-- none --

**Public Comments:**

– none --

**Announcement of next scheduled meeting:**

The next scheduled meeting of the Tuscola County Parks and Recreation Commission is 3:00 pm on Wednesday, July 20, 2022, in the Commissioners' Board Room of the H.H. Purdy Building located at 125 W. Lincoln Street in Caro MI.

**Adjournment:** Motion to adjourn by Escott, supported by Kapa, and passed unanimously. Meeting adjourned at 4:25 pm.

#### **Tuscola County Parks & Recreation Commission Mission Statement**

*The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County.*