



Tuscola County Parks & Recreation Commission

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MINUTES OF THE DECEMBER 15TH 2021 MEETING OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Wednesday, December 15, 2021 – 3:00 pm
Commissioners' Board Room of the H.H. Purdy Building
125 W Lincoln Street, Caro MI

Roll call:

Appointed members: Terri Eden (Vice Chair), Steve Escott, Robert McKay (Chairman), Gerald Peterson, Megan Rule, Kim Vaughan;

Ex-Officio members: Lonnie Kester (Planning Commission Chairman -- or designee: Cynthia Kapa or Rick Boylan), Bob Mantey (Drain Commissioner – or designee Dara McGarry or Alicia Little); Julie Matuszak (Designated Road Commissioner).

Excused Absence(s): – none --

Call to order: With quorum present consisting of Steve Escott, Cynthia Kapa, Bob Mantey, Julie Matuszak, Robert McKay, and Kim Vaughan, the December 15th meeting of the Tuscola County Parks and Recreation Commission was called to order at 3:02 pm by Chairman McKay.

Others present: – none --

Approval of agenda: Approval of agenda moved by Vaughan, supported by Matuszak, and passed unanimously.

Approval of minutes: Approval of Minutes of November 17, 2021, meeting moved by Vaughan, supported by Escott, and passed unanimously.

Public comments: -- none --

Opening comments by the Chair: That portion of the Board of Commissioners' Appointment Policy which deals with attendance:

All members of committees, boards, and commissions are expected to have at least a 75% attendance record, and to not miss more than three (3) meetings in a row without an acceptable excuse, made in writing to the Board Chair/Secretary. Individuals violating the rule above may be removed from the appointed membership by the Board of Commissioners. Board Chair/Secretary from all committees, boards, and commissions are to forward to the County Clerk the name(s) of the individual(s) in violation of the above rule.

The County Board of Commissioners may remove an officer or agent following the procedures of MCL 46.11.

Vanderbilt County Park Special Revenue Account Status dated November 30, 2021:

12/10/2021 10:29 AM		REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY			Page: 1/1	
User: TCACONDR		PERIOD ENDING 11/30/2021				
DB: Tuscola County						
GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - COUNTY PARKS & RECREATION						
Revenues						
Dept 000 - CONTROL						
208-000-643.100	VANDERBILT DUMP STATION	0.00	70.00	20.00	(70.00)	100.00
208-000-651.100	VANDERBILT PARK CAMPING FEES	12,000.00	21,361.00	540.00	(9,361.00)	178.01
208-000-652.000	VANDERBILT PARK- PARKING FEES	7,500.00	7,511.62	6.00	(11.62)	100.15
Total Dept 000 - CONTROL		19,500.00	28,942.62	566.00	(9,442.62)	148.42
TOTAL REVENUES		19,500.00	28,942.62	566.00	(9,442.62)	148.42
Expenditures						
Dept 000 - CONTROL						
208-000-707.000	PARKS COMMISSION PER DIEMS	1,600.00	2,460.00	150.00	(860.00)	153.75
208-000-715.000	F.I.C.A.	0.00	186.44	11.48	(186.44)	100.00
208-000-718.000	RETIREMENT	0.00	4.00	0.00	(4.00)	100.00
208-000-718.100	POB IN LIEU OF RETIREMENT	0.00	40.11	0.00	(40.11)	100.00
208-000-727.100	VANDERBILT PARK - SUPPLIES	1,000.00	505.92	21.34	494.08	50.59
208-000-801.100	CONT. SVCS VANDERBILT PARK	7,000.00	7,798.16	411.25	(798.16)	111.40
208-000-801.200	TREE TRIMMING/REMOVAL	1,500.00	850.00	0.00	650.00	56.67
208-000-861.000	TRAVEL	700.00	570.26	104.72	129.74	81.47
208-000-920.100	UTILITIES VANDERBILT PARK	6,500.00	7,823.78	770.17	(1,323.78)	120.37
208-000-936.100	GROUNDS CARE/MAINT VANDERBILT	1,500.00	1,215.43	125.00	284.57	81.03
Total Dept 000 - CONTROL		19,800.00	21,454.10	1,593.96	(1,654.10)	108.35
TOTAL EXPENDITURES		19,800.00	21,454.10	1,593.96	(1,654.10)	108.35
Fund 208 - COUNTY PARKS & RECREATION:						
TOTAL REVENUES		19,500.00	28,942.62	566.00	(9,442.62)	148.42
TOTAL EXPENDITURES		19,800.00	21,454.10	1,593.96	(1,654.10)	108.35
NET OF REVENUES & EXPENDITURES		(300.00)	7,488.52	(1,027.96)	(7,788.52)	2,496.17
BEG. FUND BALANCE		7,877.16	7,877.16			
END FUND BALANCE		7,577.16	15,365.68			

Correspondence and Communication: -- none --

Review of correspondence(s) received, and/or relevant action(s) by the Tuscola County Board of Commissioners:

2021-11-24 BOC Meeting - Committee of the Whole 2021-11-22 Consent Agenda:

– Board and Commissions Appointments for 2022: To appoint Robert McKay and Terri Eden to the Parks and Recreation Commission to 3-year terms expiring December 31, 2024.

Media coverage & other items related to parks and recreation:

– none --

Old Business:

- 1) Presentation by Tuscola County Controller-Administrator regarding financial reports and methods pertaining to Tuscola County Parks and Recreation account as well as clarification on authority and procedures pertaining to grant-seeking proposals and approvals required by Board of Commissioners;
- 2) Motion by Escott, supported by Vaughan, and passed unanimously to pursue concept of online retail capacity (store) for Tuscola County Parks and Recreation Commission with Chairman to appoint Task Force – Sub-committee for this at future meeting of the Commission.

New Business:

- 1) Report by Commissioner Vaughan on upcoming activity and matters related to restoration of Caro dam with Tuscola County interests, including those of Tuscola County Parks and Recreation Commission, being represented by Steve Erickson and the Tuscola County Economic Development Corporation.

Public Comments: – none --.

Adjournment:

Motion for adjournment moved by Matuszak, supported by Vaughan passed unanimously.
Meeting adjourned at 4:17 pm.

Tuscola County Parks & Recreation Commission Mission Statement

The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County