



Tuscola County Parks & Recreation Commission

125 W. Lincoln Street

989.672.3700

Caro, MI 48723

Fax: 989.672.4011

www.tuscolacounty.org

MINUTES OF THE NOVEMBER 17TH 2021 MEETING OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Wednesday, November 17, 2021 – 3:00 pm
Commissioners' Board Room of the H.H. Purdy Building
125 W Lincoln Street, Caro MI

Roll call: Terri Lynn Eden (Vice Chair), Steve Escott, Bob Mantey (Drain Commissioner), Julie Matuszak (Designated Road Commissioner), Robert McKay (Chairman), Gerald Peterson, Megan Rule, Kim Vaughan, (Tuscola County Board of Commissioners). and Planning Commission liason Cynthia Kapa or Lonnie Kester.

Excused Absence(s): – none --

Call to order: With quorum present consisting of Terri Eden, Steve Escott, Cynthia Kapa, Julie Matuszak, Robert McKay, and Kim Vaughan, the November 17th meeting of the Tuscola County Parks and Recreation Commission was called to order at 3:05 pm by Chairman McKay.

Others present: – none --

Approval of agenda: Approval of agenda moved by Eden, supported by Vaughan, and passed unanimously.

Approval of minutes: Approval of Minutes of September 21, 2021, meeting moved by Eden, supported by Escott, and passed unanimously. Note: there were no minutes for the October 20 meeting as that meeting was canceled for lack of a quorum.

Public comments: -- none --

Opening comments by the Chair:

The October 20 meeting was the second scheduled meeting within the last few months which had to be canceled for lack of a quorum. Unfortunately, one item on the agenda, a report by John Bauer of the USDA Natural Resources Conservation Service with respect to his traverse and overview of the newly acquired parcels along the Cass River between Chambers Road, Washburn Road, and the Cass River was, therefore, not formally presented to the Commission so as to now leave the Commission bereft of that information as a basis for future decision-making related to development of The Parcels.

Vanderbilt Special Revenue Account Status dated October 31, 2021:

11/12/2021 04:02 PM
 User: TCACONDR
 DB: Tuscola County

REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 10/31/2021

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GL NUMBER	DESCRIPTION	2021	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2021	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 208 - COUNTY PARKS & RECREATION								
Revenues								
Dept 000 - CONTROL								
208-000-643.100	VANDERBILT DUMP STATION	0.00	50.00	10.00		(50.00)		100.00
208-000-651.100	VANDERBILT PARK CAMPING FEES	12,000.00	20,821.00	1,635.00		(8,821.00)		173.51
208-000-652.000	VANDERBILT PARK- PARKING FEES	7,500.00	7,505.62	0.00		(5.62)		100.07
Total Dept 000 - CONTROL		19,500.00	28,376.62	1,645.00		(8,876.62)		145.52
TOTAL REVENUES		19,500.00	28,376.62	1,645.00		(8,876.62)		145.52
Expenditures								
Dept 000 - CONTROL								
208-000-707.000	PARKS COMMISSION PER DIEMS	1,600.00	2,310.00	250.00		(710.00)		144.38
208-000-715.000	F.I.C.A.	0.00	174.96	19.13		(174.96)		100.00
208-000-718.000	RETIREMENT	0.00	4.00	0.00		(4.00)		100.00
208-000-718.100	POB IN LIEU OF RETIREMENT	0.00	40.11	0.00		(40.11)		100.00
208-000-727.100	VANDERBILT PARK - SUPPLIES	1,000.00	484.58	0.00		515.42		48.46
208-000-801.100	CONT. SVCS VANDERBILT PARK	7,000.00	7,386.91	349.00		(386.91)		105.53
208-000-801.200	TREE TRIMMING/REMOVAL	1,500.00	850.00	0.00		650.00		56.67
208-000-861.000	TRAVEL	700.00	465.54	44.24		234.46		66.51
208-000-920.100	UTILITIES VANDERBILT PARK	6,500.00	7,053.61	926.34		(553.61)		108.52
208-000-936.100	GROUNDS CARE/MAINT VANDERBILT	1,500.00	1,090.43	61.80		409.57		72.70
Total Dept 000 - CONTROL		19,800.00	19,860.14	1,650.51		(60.14)		100.30
TOTAL EXPENDITURES		19,800.00	19,860.14	1,650.51		(60.14)		100.30
Fund 208 - COUNTY PARKS & RECREATION:								
TOTAL REVENUES		19,500.00	28,376.62	1,645.00		(8,876.62)		145.52
TOTAL EXPENDITURES		19,800.00	19,860.14	1,650.51		(60.14)		100.30
NET OF REVENUES & EXPENDITURES		(300.00)	8,516.48	(5.51)		(8,816.48)		2,838.83
BEG. FUND BALANCE		7,877.16	7,877.16					
END FUND BALANCE		7,577.16	16,393.64					

Correspondence and Communication:

2021-10-19: Letter sent by Chairman McKay to Chairman Bardwell of Tuscola County Board of Commissioners supporting the line in the Tuscola County Department of Buildings and Grounds budget to demolish the pump house located on Parcel "B" of The Parcels for safety and liability concerns.

Review of correspondence(s) received, and/or relevant action(s) by the Tuscola County Board of Commissioners:

Media coverage & other items related to parks and recreation:

2021-09-30 Thumbnet.net: “A Caro Park Has New Walk and Read Feature” by Mary Drier

2021-19-02 Thumbnet.net: “Cass City Continues Recreational Improvements” by Mary Drier . . . see attachment for Spicer Group relevance regarding canoe-kayak launch study

2021-10-16 Tuscola County Advertiser: “Village Wants to Light up the Way Through Town” by Mark Haney . . . see attachment for DTE Energy relevance to lighting costs at Vanderbilt County Park and Campground

Old Business:

- 1) Report by Terri Lynn Eden which included further items for consideration of inclusion in the plan, details to be followed up more fully at subsequent meeting(s).
- 2) Report by Chairman McKay on contact with Spicer Group to obtain general cost estimate for preparing canoe – kayak launch project plan suitable for presentation to external funding sources.

New Business:

- 1) Motion by Eden, supported by Matuszak, and passed unanimously that application for funding of canoe – kayak engineering study and site plan in the amount of approximately \$6,000 be made by March 1, 2022, deadline to Tuscola County Community Fund and that procedural guidance be obtained from Tuscola County’s Controller -Administrator Clayette Zechmeister at next meeting of the Commission.
- 2) Motion by Eden, supported by Vaughan, and passed unanimously that the Tuscola County Parks and Recreation Commission’s 2022 meeting schedule remain as the third Wednesday of the month in the Commissioners’ Board Room of the H.H. Purdy Building located at 125 W. Lincoln Street in Caro MI with the exception of the August meeting to be held at Vanderbilt County Park and Campground with all meeting date, time, locations, postponements, and cancellations subject to exigencies as determined by Chairman.

2022 MEETING SCHEDULE
OF THE
TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Meetings will begin at 3:00 pm in the Commissioners’ Board Room of the H.H. Purdy Building located at 125 W. Lincoln Street, Caro MI unless otherwise indicated. Meetings of the Tuscola County Parks and Recreation Commission are open to all members of the public under Michigan’s Open Meetings Act, MCL 15.265.

- Wednesday, January 19 3:00 pm 1st Quarter meeting as required per By-laws
- Wednesday, February 16 3:00 pm

Wednesday, March 16	3:00 pm	
Wednesday, April 20	3:00 pm	2nd Quarter meeting as required per By-laws
Wednesday, May 18	3:00 pm	
Wednesday, June 15	3:00 pm	
Wednesday, July 20	3:00 pm	3rd Quarter meeting as required per By-laws
Wednesday, August 22	3:00 pm	Meeting to be held at Vanderbilt County Park & Campground Picnic Pavilion located at 4446 Bath Road, Fairgrove MI
Wednesday, September 21	3:00 pm	
Wednesday, October 19	3:00 pm	4th Quarter meeting as required per By-laws
Wednesday, November 16	3:00 pm	
Wednesday, December. 21	3:00 pm	

3) Motion by Vaughan, supported by Eden that the Tuscola County Board of Commissioners be requested to apply American Rescue Plan funds for Parks and Recreation Commission projects which include fencing and road delineation/construction on western edge of Vanderbilt County Park and Campgrounds as well as engineering study and eventual construction of canoe-kayak launch with parking on Parcel "B" and clearance of land elsewhere in The Parcels for a Cass River walking trail and wildlife viewing (with agreement by Commissioner Vaughan to present this request to the Board of Commissioners directly).

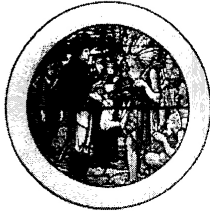
Public Comments: – none --.

Adjournment:

Moved by Eden, supported by Escott, passed unanimously. Meeting adjourned at 4:28 pm.

Tuscola County Parks & Recreation Commission Mission Statement

The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County.



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Robert W. McKay, Chairman

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Monday, October 18, 2021

Thomas Bardwell, Chairman
Tuscola County Board of Commissioners
H.H. Purdy Building
125 W. Lincoln Street
Caro, MI 48723

Hello Chairman Bardwell,

This letter serves to inform you that at the September 15th meeting of the Tuscola County Parks and Recreation Commission in discussions related to matters pertaining to The Parcels, it was brought to our attention that the Tuscola County Building and Grounds Department has included a line item in its budget request to fund the removal of the abandoned pump house located in Parcel "B".

This news was greeted with enthusiasm by the members of the Parks and Recreation Commission as the commission had seen that abandoned building as an attractive nuisance at best and an outright dangerous structure at worst which could lead to injury were it to be entered by unauthorized persons.

Voting unanimously in the affirmative, the Tuscola County Parks and Recreation fully and completely supports approval of the line item in the Buildings and Grounds budget that would fund the demolition of that aforementioned structure.

Sincerely,

Robert W. McKay, Chairman

Tuscola County Parks and
Recreation Commission

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