



Tuscola County Parks & Recreation Commission

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MINUTES OF THE JANUARY 2020 REGULAR MEETING OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Tuesday, January 7, 2020 – 2:30 p.m.
Commissioners' Board Room of the H.H. Purdy Building
125 W Lincoln Street, Caro MI

Roll call: Nancy Barrios, Terri Eden, Steve Erickson, Cynthia Kapa (Planning Commission), Bob Mantey (Drain Commissioner), Julie Matuszak (Designated Road Commissioner), Robert McKay (Chairman), Jerry Peterson (Vice Chairman), Kim Vaughan, (Tuscola County Board of Commissioners).

Excused Absence: none

Call to order: With quorum present consisting of Terri Lynn Eden, Steve Erickson, Bob Mantey, Julie Matuszak, Robert McKay, Jerry Peterson, and Kim Vaughan, the January 7th Regular Meeting of the Tuscola County Parks and Recreation Commission was called to order at 2:32 pm by Chairman McKay following recitation of the Pledge of Allegiance to the Flag of the United States of America.

Others present: Jackie Garner, Tuscola County Fairboard; Katie Cooper, Tuscola County 4-H Organization; and Warren Kappen, owner of the Arrowhead Golf Course in Caro MI.

Approval of agenda: Approval of revised agenda moved by Vaughan, supported by Peterson, and passed unanimously.

Approval of minutes: Approval of Minutes of October 3, 2019, meeting moved by Erickson, supported by Vaughan, and passed unanimously.

Public comments: Jackie Garner and Katie Cooper were present merely to observe the meeting. Warren Kappen was present to announce the availability of the Arrowhead Golf Course for purchase by Tuscola County or any other interested party -- the course consisting of 117 acres that span both sides of the Cass River.

Review of correspondence(s) received, and/or relevant actions by the Tuscola County Board of Commissioners:

Extracts of Tuscola County Board of Commissioners meeting minutes as follow:

2019-10-12 New Business:

-State Land Survey - Commissioner Vaughan would like to move forward on obtaining a survey on the proposed state land the County could acquire. Board discussed putting an RFP out to have the land surveyed.

19-M-191 Motion by Vaughan, seconded by Jensen to authorize the County Controller/Administrator to put an RFP out for bid for surveyors to survey the land along the Cass River that the State Land Bank has offered to Tuscola County for acquisition. Motion Carried.

2019-10-31 New Business:

19-M-213 Motion by Grimshaw, seconded by Jensen that Jerry Peterson and Kim Vaughan be appointed to the Parks and Recreation Commission for a 3-year term with an expiration date of December 31, 2022. Motion Carried.

19-M-214 Motion by Young, seconded by Grimshaw that Nancy Barrios be appointed to the Parks and Recreation Commission for a partial term with an expiration date of December 31, 2020. Motion Carried.

-Survey of Land for Caro Center and Vanderbilt Park (matter added) - Commissioner Grimshaw provided an update regarding a conversation that he had with Robert McKay in regards to the two properties. Board discussed the matter.

2019-11-25 New Business:

19-M-245 -RFP Opening for State Land Acquisition - Commissioner Bardwell opened the bids that were received for completion of the land survey of the state property. Bids were received from Advance Surveying of Vassar, MI and D & M Site, Inc. of Carrollton, MI.

19-M-246 Motion by Grimshaw, seconded by Vaughan that the bid award for the Land Survey of property in the state land bank be awarded to D & M Site, Inc. in the amount of \$4,200.00. Also, all budget amendments and appropriate signatures are authorized. Motion Carried.

2019-12-27 New Business:

19-M-246 Motion by Jensen, seconded by Vaughan that the 2019 special revenue fund budgets be amended as shown in the table to prevent actual year-end expenditures/revenues from exceeding budget and in order to gain compliance with the uniform Budgeting and Accounting Act.

	11/30/2019	2019	Estimated	2019	
	2019	Projected	Difference	Year End	
	Amended	Actual	Under Budget	Amended	
Special Revenue Funds	Budget	Exp/Rev	(Over Budget)	Budget	Comments
COUNTY PARKS REVENUE	29,500	40,300	(10,800)	40,300	Revenue to Actual

Media coverage and other items related to Parks and Recreation:

Tuscola County Advertiser, November 16, 2019, “Vassar Resident – Take Bids Before Leasing City Land” by Tom Gilchrist.

Tuscola County Advertiser, December 31, 2019, “Done by Committee – Park Maintenance to be Shared by Group”.

Reports of outside meetings and/or other official activity:

- 1) Chairman McKay attended Cass River Greenway meeting at Vassar City Hall on November 6.
- 2) Chairman McKay attended Iron – Belle Trail meeting at Millington Village Hall on November 13.

Public Comment: -- none –

New Business:

- 1) Presentation of Parks and Recreation Master Plan immediate schedule of work by Steve Erickson and establishment of time table for further assignments and tasks:
 - a) Copies of current 2017 – 2021 Tuscola County Parks and Recreation Master Plan were distributed;
 - b) Erickson said that within the near time-frame, the Tuscola County Economic Development Corporation (EDC) will prepare and distribute a press release inviting the general public to participate in public input to the new Parks and Recreation Master Plan at an upcoming meeting of the Parks and Recreation Commission – tentatively the March 3 meeting to be held in the Commissioners’ Board Room of the H.H. Purdy Building located at 125 W. Lincoln Street in Caro MI at 2:30 pm with this notice also being sent to the Michigan Department of Natural Resources;
 - c) Additionally, the EDC will send notices to all cities and townships in Tuscola County notifying each that preparation of the new Tuscola County Parks and Recreation Master Plan is in progress with those cities and townships being invited to participate in, and contribute to, the plan’s development and content;
 - d) Members of the Tuscola County Parks and Recreation Commission were asked to go through the current plan as distributed with specific attention be given to the Capital Improvements Schedule, both existing for 2017 – 2022 and that which might be proposed for the Action Program of the new plan.

Business to be carried over to future meeting(s):

- 1) Prepare capital master plan for submission to Tuscola County Board of Commissioners.
- 2) Preparation and submission of Michigan Department of Natural Resources Passport grant application for improvements to Vanderbilt County Park and Campgrounds – a new picnic pavilion being one possibility as well as playground equipment.

- 3) Review of recreational bicycle/walker rest areas along Tuscola county roadways -- one possibility being at the intersection of Waterman Road and S. Vassar Road in Vassar Township. Another possibility would be along Frankenmuth Road adjacent to City of Vassar's Riverside Cemetery.
- 4) Continue with matter of designating W. Saginaw Road between City of Vassar and Village of Mayville as "Trans-Tuscola Bike Route" as well as other portions of roadway such as M-15 westerly from City of Vassar to Tuscola – Saginaw county line to be similarly designated.
- 5) Continue work on acquiring land along the Cass River near Chambers Road from the Michigan Land Bank Fast Track Authority for development of a future county park there.

Announcement of next scheduled meeting: The next scheduled meeting of the Tuscola County Parks and Recreation Commission is the February 2020 monthly meeting to take place on Tuesday, February 4, at 2:30 pm in the Commissioners' Board Room of the H.H. Purdy Building located at 125 W Lincoln Street in Caro, MI.

Adjournment: Moved by Mantey supported by Peterson, and voted unanimously to adjourn at 3:41 pm.

Mention: As per the By-laws of the Tuscola County Parks and Recreation Commission, the election of Chairman and Vice Chairman of the Tuscola County Parks and Recreation Commission takes place annually at the 3rd Quarter Regular Summer Meeting of the commission which is customarily held at Vanderbilt County Park and Campground. The terms of office for both Chairman and Vice Chairman shall begin with the 4th Quarter Regular Fall Meeting at which the following calendar year's Meeting Schedule is to be established by the Tuscola County Parks and Recreation Commission.

Tuscola County Parks & Recreation Commission Mission Statement

The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County.