



# Tuscola County Parks & Recreation Commission

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## MINUTES OF THE 2ND QUARTER REGULAR MEETING OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Thursday, April 4, 2019 – 3:00 p.m.

H.H. Purdy Building Commissioners' Board Room

125 W. Lincoln Street, Caro MI 48723

**Roll call:** Terri Eden, Steve Erickson, Cynthia Kapa (Planning Commission), Bob Mantey (Drain Commissioner – or his designee: Dara McGarry or Jody Vrable), Julie Matuszak (Designated Road Commissioner), Robert McKay (Chairman), Jerry Peterson (Vice Chairman), Kim Vaughan, (Tuscola County Board of Commissioners).

**Excused Absence:** Kim Vaughan

**Call to order:** With quorum present consisting of Terri Lynn Eden, Steve Erickson, Cynthis Kapa, Dara McGarry, Robert McKay, and Jerry Peterson, the 2nd Quarter Regular Meeting of the Tuscola County Parks and Recreation Commission was called to order at 3:07 pm by Chairman McKay.

**Others present:** Mike Miller, Director of Tuscola County Building and Grounds Department

**Approval of agenda:** Approval of revised agenda moved by Peterson, supported by Eden, and passed unanimously.

**Approval of minutes:** Approval of Minutes of February 28, 2019, 1st Quarter Regular Meeting moved by Peterson, supported by Eden, and passed unanimously.

**Public comments:** -- none --

**Review of correspondence(s) received, and/or relevant actions by the Tuscola County Board of Commissioners:** - none -

Extracts from Tuscola County Board of Commissioners meeting minutes as follow:

*2019-03-14 New Business – County Parks and Recreation Commission:*

- Robert McKay presented an overview of the Parks and Recreation Commission. Commissioner Bardwell questioned what the Parks and Recreation Commission needed from the Board of Commissioners. Robert McKay informed the Board that what was needed was for the Board to set the areas of responsibility and tasks to achieve objectives. Commissioner Grimshaw questioned as to whether the Board wants the Parks and Recreation Commission to continue to present issues regarding Vanderbilt Park to the Board or give authority to the Parks and Recreation Commission to handle issues regarding Vanderbilt Park. Mike Hoagland and Commissioner Vaughan to work with Parks and Recreation Commission to look at By-laws, Penalties, and Enforcement.

Motion 19-M-052 by Grimshaw, seconded by Vaughan, to modify the number of meetings per year to a needed for the Parks and Recreation Commission and to develop By-laws. Motion Carried.

2019-03-28 Consent Agenda from 2019-03-25 Committee of the Whole:

19-M-063(inter alia) to approve the purchase of crushed limestone and crushed gravel from Buffoughs North Materials through the awarded bid at the Tuscola County Road Commission in the cost of \$5,055 to repair the road at Vanderbilt Park. Also, approve any budget amendments as necessary.

### **Media coverage and other items related to Parks and Recreation:**

Tuscola County Advertiser, March 13, 2019, "City Eyes Better Pedestrian Safety" by Mark Haney.

### **Reports of outside meetings or other activity:**

1) Chairman McKay was summoned by the Tuscola County Board of Commissioners to appear before the Board to discuss matters pertaining to the Tuscola County Parks and Recreation Commission vis-à-vis Vanderbilt County Park and Campground. He appeared at the March 14th meeting of the Board, made a presentation (which will be appended to the minutes of this meeting), and engaged with Commissioners as subsequent questions, matters, and issues arose from further discussion.

### **Business carried over from last meeting:**

1) Owing to absence of Julie Matuszak of the Tuscola County Road Commission to clarify land ownership at intersection of Waterman Road and S. Vassar Road in Vassar Township for potential use as a bicycle or walker/hiker rest stop by Parks & Recreation. This item will be rescheduled for a future meeting.

2) Revision of Tuscola County Parks and Recreation Commission meeting schedule for remainder of 2019; motion by Kapa, supported by Eden, & passed unanimously:

## **REVISED\* 2019 MEETING SCHEDULE OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION**

Meetings begin at 3:00 pm in the Commissioners' Board Room of the H.H. Purdy Building located at 125 W. Lincoln Street, Caro MI, unless otherwise indicated. All meetings of this Parks and Recreation Commission are open to all members of the public under Michigan's Open Meetings Act, MCL 15.265.

**Thursday, January 24, 3:00 pm: 1st Quarter Regular Meeting to be held in the Commissioners' Board Room of the H.H. Purdy Building, 125 W. Lincoln, Caro MI**  
**-- canceled for lack of quorum**

**Thursday, February 28, 3:00 pm: Rescheduled 1st Quarter Regular Meeting to be held in the Commissioners' Board Room of the H.H. Purdy Building, 125 W. Lincoln, Caro MI**

**Thursday, April 4, 3:00 pm: 2nd Quarter Regular Meeting to be held in the Commissioners' Board Room of the H.H. Purdy Building, 125 W. Lincoln, Caro MI**

**Thursday, June 6, 3:00 pm: Special Meeting to adopt by-laws to be held in the Commissioners' Board Room of the H.H. Purdy Building, 125 W. Lincoln, Caro MI**

**Thursday, August 1, 4:00 pm: 3rd Quarter Regular Meeting to be held at picnic pavilion of Vanderbilt County Park and Campground, 4446 Bath Road, Fairgrove MI**

**Thursday, October 3, 3:00 pm: 4th Quarter Regular Meeting to be held in the Commissioners' Board Room of the H.H. Purdy Building, 125 W. Lincoln, Caro MI**

**\* This schedule was revised at the April 4 meeting of the Tuscola County Parks and Recreation Commission.**

3) Discussion regarding process, details, and role of Tuscola County Economic Development Corporation in preparation of next Tuscola County Parks and Recreation Commission master plan inclusive of five-year master capital plan did not take place and will be place on a future agenda.

**Public Comment:** -- none --

#### **New Business**

1) Review of matters pertaining to Vanderbilt County Park and Campgrounds road improvement work yet to be undertaken did not take place but will be placed on the agenda of the 3rd Quarter Regular Meeting that will take place at the Vanderbilt County Park and Campgrounds.

2) Jerry Peterson appointed as "Committee of One" to see if survey stakes are known to exist for Vanderbilt County Park and Campgrounds, particularly along the western side of the grounds where a road exist which may not be entirely in or off county property. This matter will be taken up further at the 3rd Quarter Regular Meeting of the Tuscola County Parks and Recreation Commission scheduled to meet on site at the Vanderbilt County Park and Campgrounds.

3) Motion to create sub-committee of three to prepare draft of By-laws to be presented to the Commission at a Special Meeting to be held on June 6, 2019. Chairman McKay appointed a Committee of Three inclusive of himself, Terry Lynn Eden, and Cynthia Kapa to develop an initial draft of By-laws for presentation to the Tuscola County Parks and Recreation Commission at the June 6th Special Meeting.

4) The opportunity for Tuscola County to request of the State of Michigan Land Bank Fast Track Authority that a portion of land adjacent to the Cass River, in Indianfields Township, be transferred to Tuscola County

for recreational purposes has come to the attention of the Commission. A motion was made by Erickson, seconded by Kapa, and passed unanimously that the Tuscola County Parks and Recreation Commission support such an acquisition and communicate same to the Tuscola County Board of Commissioners.

**Business to be carried over to next meeting:**

- 1) Presentation by Steve Erickson regarding process, details, and involvement of Economic Development Corporation in preparation of next Tuscola County Parks and Recreation Commission Master Plan and how to begin process of preparing new Park and Recreation Master Plan.
- 2) Further information from Road Commission representative Julie Matuszak regarding ownership of land at intersection of Waterman and S. Vassar Roads and potential for use as bicyclists' rest area.

**Announcement of next scheduled meeting:** The next scheduled meeting of the Tuscola County Parks and Recreation Commission is the Special Meeting to take place on Thursday, June 6, 2019, at 3:00 pm in the Commissioners' Board Room of the H.H. Purdy Building located at 125 W Lincoln St in Caro, MI for the purpose of adopting By-laws for the Commission.

**Adjournment:** Moved by Peterson, supported by Ericson, and voted unanimously to adjourn at 4:23 pm.

**Mention:** Though not mandated by the laws of the State of Michigan, policy of the Tuscola County Board of Commissioners, or by-laws of the Tuscola County Parks and Recreation Commission, past practice has been that the election of Chairman and Vice Chairman of the Tuscola County Parks and Recreation Commission takes place annually at the 3rd Quarter Regular Meeting of the commission, typically held at Vanderbilt County Park and Campground. The terms of office for both Chairman and Vice Chairman shall begin with the 4th Quarter Regular Meeting, at which time the following calendar year's Regular Meeting Schedule is to be established by the Tuscola County Parks and Recreation Commission.

**Tuscola County Parks & Recreation Commission Mission Statement**

*The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County.*