



Tuscola County Parks & Recreation Commission

125 W. Lincoln Street

989.672.3700

Caro, MI 48723

Fax: 989.672.4011

www.tuscolacounty.org

MINUTES OF RESCHEDULED 1ST QUARTER REGULAR MEETING OF THE TUSCOLA COUNTY PARKS AND RECREATION COMMISSION

Thursday, March 9, 2017 – 3:00 p.m.

H.H. Purdy Building Commissioners' Board Room,
125 W. Lincoln Street, Caro MI 48723

Roll call: David Barrios, Steve Erickson, Cynthia Kapa (Planning Commission), Bob Mantey (Drain Commissioner), Julie Matuszak (Designated Road Commissioner), Robert McKay (Chairman), Gerald Peterson (Vice Chairman), and Kim Vaughan (Tuscola County Board of Commissioners).

Call to order: With quorum present consisting of David Barrios, Steve Erickson, Cynthia Kapa, Julie Matuszak, Robert McKay, and Kim Vaughan, the rescheduled 1st Quarter Regular meeting of the Tuscola County Parks and Recreation Commission was called to order at 3:05 pm by Chairman McKay.

Others present: Mike Miller, Director of Tuscola County Buildings and Grounds; Nancy Barrios, Member of the Cass City Park and Recreation Committee; Pam Shook, Assistant Park Host of Vanderbilt County Park and Campgrounds.

Approval of agenda: Approval of revised agenda moved by Vaughan, supported by Barrios, and approved unanimously.

Approval of minutes: Approval of Minutes (as corrected) of November 10, 2016, 4th Quarter Regular Meeting moved by Erickson, supported by Vaughan. Motion passed unanimously.

Public comments: Nancy Barrios mentioned that the village of Cass City and the Cass River Greenway Organization will be hosting the Cass River Greenway's 9th annual Cass River clean up on Saturday, June 10, and that the clean up crew will gather at the Cass City Waste Water Treatment Plant between 8:00 and 8:30 am with the clean-up commencing at 9:00 am. In addition to announcing that the Cass River Greenway Organization had received an assistance grant from the National Park Service for Water Trail Designation, she mentioned that on Wednesday, April 12 at 7:00 pm, Bob Zeilinger (Chairman of the Cass River Greenway Organization) would be delivering a presentation on the organization.

Review of correspondence(s) received, and/or relevant actions by the Tuscola County Board of Commissioners: extract of Tuscola County Board of Commissioners meeting minutes as follows:

2016-10-27: New Business – Cass River Greenway Update:

Robert Zeilinger presented to the Board the history and the goals of Cass River Greenway. New kayak/canoe launches have been established along the Cass River with two more planned for 2017. After those two launches are complete, it will complete the vision of the Lower Cass River Water Trail. There is interest in establishing the Upper Cass River Water Trail. Cass City is considering sponsoring a launch site near the waste water treatment plant. Tuscola County Road Commission has worked with Cass River Greenway in spraying and controlling phragmites along the roadsides. A water quality monitoring project sponsored by the DEQ was completed in 2014. In 2015, the Cass River Watershed Management Plan was completed and approved by the DEQ and EPA. Cass River Greenway continues to apply for grants and looks forward to the future of improving the Cass River. Their website is www.cassriver.org.

2016-10-27: New Business – Parks and Recreation Commission Membership Appointments:

Motion 16-M-186 by Kirkpatrick, seconded by Young that the following actions be taken with respect to appointments to Parks and Recreation Commission and clarify previous appointment actions:

- Jerry Peterson be reappointed for a three-year term expiring December 31, 2019;*
- Kim Vaughn be reappointed for a three-year term expiring December 31, 2019;*
- Robert McKay be reappointed for a two-year term expiring December 31, 2018;*
- Advertise to fill the open seat formerly held by Mary Stec – the term of the person appointed to this position will expire on December 31, 2018. Motion passed.*

2016-12-15: New Business

Motion 16-M-221 by Kirkpatrick, seconded by Young that per the December 13, 2016 communication from the Internal Revenue Service that the county mileage rate be decreased from \$0.54 per mile to \$0.535 per mile. Motion carried.

2016-12-20: DNR Passport Grant Recommended for Funding

Mr. Hoagland,

Congratulations! Your Recreation Passport Grant Program project was recommended for funding by the DNR Director. An official letter will be posted on MiRecGrants in the next couple of days. As your new grant coordinator, I am looking forward to working with you on this project!

The next step will be executing your project agreement, which will be sent to you soon. The following steps can be done now so that you can begin your project as soon as the project agreement is executed. Please Review the “Development Project Procedures Booklet IC1956-1” (http://www.michigan.gov/dnr/0,4570,7-153-58225_58701---,00.html) for detailed information.

- * Prepare the legal description and boundary map of the project area.*
- * Ensure local matching funds are in place.*
- * For projects \$15,000 and over, secure services (internal staff or contractor) of a Prime Professional.*
- * Begin securing required permits.*
- * Finalize any lease, easement, or use agreement if you do not own all or any portion of the project area.*

Once again, congratulations on your successful application! I'm excited for your community to complete this development project. Please let me know if you have any questions.

*signed: Lindsay Ross
phone: 517 284-5916*

*Grant Coordinator
Michigan DNR, Grants Management Section
P.O. Box 30424
Lansing, MI 48909*

*2017-01-03: Board of Commissioners Meeting Schedule for 2017
Committee of the Whole – 2nd and 4th Mondays at 8:00 a.m.;*

Full Board – 2nd and 4th Thursdays at 8:00 a.m.

<i>Committee of the Whole:</i>	<i>Full Board:</i>
<i>January 9, 23</i>	<i>January 12, 26</i>
<i>February 6</i>	<i>February 6</i>
<i>March 13, 27</i>	<i>March 16, 30</i>
<i>April 10, 24</i>	<i>April 13, 27</i>
<i>May 8, 22</i>	<i>May 11, 25</i>
<i>June 12, 26</i>	<i>June 15, 29</i>
<i>July 10, 24</i>	<i>July 13, 27</i>
<i>August 7, 21</i>	<i>August 10, 24</i>
<i>September 11</i>	<i>September 14, 28</i>
<i>October 9, 23</i>	<i>October 12, 26</i>
<i>November 6</i>	<i>November 9, 20 (Mon.)</i>
<i>December 11</i>	<i>December 14, 27 (Wed.)</i>

2017-02-23: New Business

-- Motion 17-M-038 by Kirkpatrick, seconded by Young that the resolution accepting the Michigan Recreation Passport Grant Program be approved and all appropriate signatures are authorized. Motion carried.

-- Pamela Shook, Vanderbilt Park Manager, provided an update on Vanderbilt Park. Board would like the Parks and Recreation Chairperson to attend an upcoming meeting. Board would like to discuss matter further at an upcoming Committee of the Whole meeting.

-- Parks and Recreation Commission Vacancy – matter tabled.

Media coverage and other items related to Parks and Recreation:

- 1) WSMH FOX-66, December 28, 2016, “Development plan seeks to make Cass River an eco-tourist destination”;
- 2) M-Live, October 25, 2016, “Vassar Township Park gets families in the woods”.

Public comments: -- none --

Business:

- 1) Report by Chairman on denial of grant for planning study of Iron – Belle trail route through Tuscola County from Millington to Frankenmuth coincidental with U.S. Bike Route 20 as submitted by City of Vassar on January 9 2017;
- 2) Presentation by Chairman of laws and rules pertaining to Tuscola County Parks and Recreation Commission inclusive of meeting attendance requirements specified in Tuscola County Board of Commissioners’ Boards/Commissions Appointment Policy;
- 3) Overview of documents of record pertaining to Vanderbilt County Park and Campgrounds – deed, map(s), & court decision;

- 4) Report on 2016 DNR Passport Grant application recommended for funding in 2017 and schedule for implementation of work program in the summer of 2017;
- 5) Reported by Chairman that there will be no 2017 DNR grant submission;
- 6) Setting of Tuscola County Parks and Recreation Commission schedule of Regular Quarterly Meetings. Moved by Erickson, support by Barrios, approved unanimously, to-wit:

1st Quarter Regular Meeting: Thursday, January 26, 3:00 pm in Commissioners' Board Room of H.H. Purdy Building at 125 W. Lincoln Street, Caro MI (rescheduled for lack of quorum to meet Thursday, March 9, 3:00 pm at same location);

2nd Quarter Regular Meeting: Thursday, April 27, 3:00 pm in Commissioners' Board Room of H.H. Purdy Building at 125 W. Lincoln Street, Caro MI;

3rd Quarter Regular Meeting: Thursday, July 27, 3:00 pm in Picnic Pavilion of Vanderbilt County Park and Campgrounds located at 4446 Bath Road, Fairgrove MI;

4th Quarter Regular Meeting: Thursday, October 26, 3:00 pm in Commissioners' Board Room of H.H. Purdy Building at 125 W. Lincoln Street, Caro MI.

Special meetings, if necessary, will typically be scheduled for the last Thursday of the month at 3:00 pm in the Commissioners' Board Room of the H.H. Purdy Building; though day of the week, time of day, and location of special meetings are subject to exigencies and determination by Chairman of the Tuscola County Parks and Recreation Commission.

- 7) Acknowledgement of donation of \$1,230 on January 16, 2017 in memory of Edwin "Lee" Duke -- text of the accompanying letter as follows:

To: Tuscola County Treasurer 1-16-17

Please accept this donation of \$1,230.00 in memory of our husband and father Edward "Lee" Duke. Dad passed away in July and we requested that memorial donations be made in his memory to benefit Vanderbilt Park in Quanicassee.

Dad lived in Quanicassee for fifty-three years. He loved his community and also served as a Wisner Township Supervisor and a Trustee. He was a proud business owner of Lee's City Dairy from 1963 – 1978.

We appreciate all the hard work Tuscola County has done to secure grants to serve the park. We understand you are in need of a bench by the water fountain.

We request that you use this donation to purchase a bench of your choice that states it was given in memory of Dad. If there is additional monies please use it to purchase trees. If it is in your plan – Dad’s favorite tree was the red maple.

If you have any questions or need to contact me, please do so at the contact information below:

Sincerely,

*Karen Louthian
P.O. Box 173
Unionville, MI 48767*

*Arlene Duke, wife - Quanicassee
Brian Duke - Taubom, OH
David Duke - Reese*

TUSCOLA COUNTY TREASURER

125 W. LINCOLN ST.
CARO. MICHIGAN 48723

		Date of Receipt January 23, 2017
		Receipt No. 77664
Received of	Arlene Duke - In memory of Lee Duke	
Received for	Arlene Duke - In memory of Lee Duke	
Amount of Receipt.....		1,230.00
Fund/Account	Description	Amount
208 COUNTY PARKS & RECREATION		
000-674-000	DONATIONS	1,230.00
Amount in words:	Total Distributions:	1,230.00
** ONE THOUSAND TWO HUNDRED THIRTY DOLLARS AND 00/100 **		
Paid By: Check	1,230.00 Arlene Duke - In memory of Lee Duke	1082

8) Support for Vassar Township DNR grant request moved by Barrios, supported by Vaughan, and passed unanimously. Letter to be written subsequently by Chairman.

Public comments: -- none --.

Announcements and/or further comments by Commissioners: -- none --

Scheduling of next meeting: The next meeting of the Tuscola County Parks and Recreation Commission is the 2nd Quarter Regular Meeting which will take place on Thursday, April 27, 2017 at 3:00 p.m. in the Commissioners’ Board Room of the H.H. Purdy Building located at 125 W. Lincoln Street, Caro MI.

Adjournment: Moved by Erickson, supported by Barrios, voted unanimously to adjourn at 4:02 pm.

Tuscola County Parks & Recreation Commission Mission Statement

The mission of the Tuscola County Parks & Recreation Commission is to provide and coordinate year-round recreational opportunities for people of all abilities, and to meet the needs of area residents and regional visitors while protecting wildlife and nature.