

**Tuscola County Parks and Recreation Commission**  
**Wednesday, October 18, 2023 at 3:00 PM**  
**141 S. Almer Street**  
**Caro, MI 48723**

**CALL TO ORDER:**

Meeting called to order by Stephen Erickson at 3:07 PM.

**I. ROLL CALL:**

Members Present: Stephen Erickson, Kim Vaughan, Matt Webb  
Members Absent: Terri Eden, Steve Escott, Paul Newby, VACANT  
Ex-Officio Present: Rick Boylen (Planning Commission), Julie Matuszak (Road Commission)  
Ex-Officio Absent: Bob Mantey (Drain Commission)

Guests: Michael Clinesmith, Maryvonne Desmyter, Mike Miller

Steve Erickson elevated Rick Boylen and Julie Matuszak to temporary voting status.

**II. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Stephen Erickson.

**III. APPROVAL OF AGENDA:**

Motion by Kim Vaughan, seconded by Julie Matuszak to approve the agenda as written. **Motion carried.**

**IV. APPROVAL OF MINUTES:**

Motion by Kim Vaughan, seconded by Matt Webb, to approve the July 19, 2023 minutes. **Motion carried.**

**V. PUBLIC COMMENT:**

None

**VI. NEW BUSINESS:**

A. Appointment of Officers

There were not enough regular members at the meeting, so this will be postponed until next meeting.

B. Meeting Schedule

Motion by Kim Vaughan, seconded by Matt Web, to approve the proposed 2024 Meeting Schedule of the Tuscola County Parks and Recreation Commission. **Motion carried.**

The meeting schedule is attached.

C. Recovery of Parks & Recreation Records

No one had any knowledge on how to get documents from the estate of Robert McKay. Mike Miller stated he had copies of minutes, that could be compiled. Michael Clinesmith should contact him.

D. Vanderbilt Park Fees

Maryvonne Desmyter discussed a proposal for paying by month for an Air B&B at the park, asking the Board to consider it on a trial basis.

Motion by Kim Vaughan, seconded by Julie Matuszak to adjust the fee schedule:

- Remove Rustic Campsites and Campsites from the Rates
- Improved Campsites rates: - \$28/night, \$168/week, \$504/month or \$1,600/season
- Pavilion Rental - \$85 rental charge with a \$25 security deposit required to reserved )no refunds on holiday or weekend rentals)
- Parking Fee - \$5/day or \$35/season

**Motion carried.**

Maryvonne's proposal should fit within the current rules for Vanderbilt Park. Guests should register with the park manager.

There was mention of promoting it on the EDC web site.

It was recommended to give Eean Lee a call and recheck on a new proposal for internet at the Park.

E. Tuscola County Budget Submission

There was discussion about budgeting \$1,000 for Recordkeeping compensation. Michael Clinesmith is currently working on organizing Park records so that they will be available in the future. The suggestion was to appoint Michael Clinesmith to the park board and make him secretary to compensate him.

There was discussion about the process of requesting money from the County Commissioners for park equipment.

Motion by Julie Matuszak, seconded by Rick Boylen to request up to \$60,000 for playground equipment for Vanderbilt Park, including equipment and installation. **Motion carried.**

It was stated that Clayette does a good job with setting budget figures for the year.

**VIII. OTHER: None**

**IX. ADJOURNMENT**

Meeting adjourned by Stephen Erickson at 3:51 pm.

*Respectfully submitted by Tuscola County EDC Grant Administrator Michael Clinesmith.*



# Tuscola County Parks & Recreation Commission

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Stephen Erickson, Chairman

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## **2024 Meeting Schedule of the Tuscola County Parks and Recreation Commission**

Meetings are begin at 3:00 pm in the conference room at the Tuscola County EDC office located at 141 S. Almer Street, Suite 3, Caro, MI 48723 unless otherwise indicated. Meetings of the Tuscola County Parks and Recreation Commission are open to all members of the public under Michigan's Open Meetings Act, MCL 15.265.

Regular meeting schedule:

- |                            |   |
|----------------------------|---|
| January 17, 2024 @ 3:00 pm | First quarter meeting                                 |
| April 17, 2024 @ 3:00 pm   | Second quarter meeting                                |
| July 17, 2024 @ 3:00 pm    | Third quarter meeting to include election of officers |
| October 16, 2024 @ 3:00 pm | Fourth quarter meeting                                |

### **Tuscola County Parks & Recreation Commission Mission Statement:**

The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County.