

**TUSCOLA COUNTY CENTRAL DISPATCH
911 AUTHORITY BOARD
JULY 16, 2024**

The meeting of the Tuscola County Central Dispatch 911 Authority Board was called to order by Chairperson Cory Skinner at 9:00a.m. July 16, 2024 in the Board of Commissioners room of the H. H. Purdy Building at 125 W. Lincoln St., Caro, MI 48723.

MEMBERS PRESENT:

Cory Skinner	Fire Chiefs	Jon Ramirez	Tuscola County Central Dispatch Director
Matt Foley	Medical Services	Eean Lee	Tuscola County Information Services
Ben Guile	Police Chiefs	Carrie Tabar	Tuscola County Central Dispatch Deputy Director
Robert Baxter	Tuscola County Undersheriff		

MEMBERS ABSENT: Tuscola County Board of Commissioners Rep., Steve Anderson(excused) and Brian McComb(excused).

INTRODUCTIONS: None

GUEST: None

MINUTES OF PREVIOUS MEETING: Minutes of January 9, 2024 reviewed by members present. Motion by Cory Skinner seconded by Eean Lee to approve minutes as written, motion carried.

OLD BUSINESS:

- A. **Intrado Upgrade:** Jon Ramirez advised Carrie Tabar has been attending meetings. Carrie discussed meetings. Some issues have been rectified and others still ongoing. Other members of the GLB also experiencing ongoing issues. The group is already looking at replacing Intrado in 3 years.
- B. **Public Safety Radio Access Policy:** Jon discussed prior request from Mitch Aikens of CPR/Aquatics on steps to have his proposed ambulance service dispatched through TCCD, no further correspondence since January.
- C. **Advance Send-training:** Jon discussed info cards handed out to officers and others on 6 points of information to be given 911.

NEW BUSINESS;

- A. **ProQA-Caller in Distress (mental health) Protocol 41:** Jon discussed first person caller/mental health crisis. There is an upcoming webinar that Jon, Carrie and another dispatcher will be attending.
- B. **Staffing/Management Structure:** Jon discussed open Supervisor position he has kept in the budget and is looking for input from members his desire to reinstate position and possibly another Supervisor position. Jon has been researching staffing studies and found TCCD is recommended to have 15 dispatchers, it is currently at 10. If TCCD would get the 2 Supervisors they would still need to have replacements to fill the open dispatcher positions. Also discussion as to whether the Supervisors would be unionized or non. Jon also advised TCCD has had an Intern, Hannah Madar through Michigan Works , working dispatch she will be starting as a dispatcher August 12, 2024. Jon is also interviewing potential candidate coming up.
- C. **Finances- FY2025 Budget:** Jon provided copies of Revenue and Expenditure Report for Tuscola County through June 30, 2024.

DISCUSSION:

- A. Eean Lee advised still issues with Verizon.

PUBLIC COMMENT:

None

NEXT MEETING:

Next regular meeting scheduled for September 10, 2024 at 9:00a.m. in the Board Commissioners meeting room at the H. H. Purdy building.

ADJOURN MEETING:

Motion by Ean Lee seconded by Ben Guile to adjourn meeting at 10:34a.m., motion carried unanimously, meeting adjourned.

Matt Foley, Secretary