

Jodi Fetting
Tuscola County Clerk
www.tuscolacounty.org

Tuscola County Clerk's Office

440 N. State Street
Caro, MI 48723
989-672-3780



MAIL VITAL RECORD REQUEST FORM

Birth certificates are confidential records and copies may be issued only to the individual to whom the record pertains, parent named on the certificate, legal guardian or heir. If you are a legal guardian, please submit a copy of the guardianship papers from Probate Court. **If you are requesting a birth certificate, please submit a signed, notarized statement showing the person's name, date of birth and place of birth. For all birth records requests, submit a copy of your driver's license along with this form.** Please include a self-addressed stamp envelope to mail copies.

Fees
One certified copy of the record is \$15.00. Additional certified copies of the same record requested at the same time can be purchased for \$5.00 each. Please make check or money order payable to: **Tuscola County Clerk.** Please **do not** send cash in the mail.

Type of Record and Number of Copies Requested: _____ Birth _____ Death _____ Marriage

Relationship to person to whom this records pertains:
_____ Self _____ Parent _____ Spouse _____ Child _____ Legal Guardian _____ Other

Please specify the following information as it should appear on the record:

- Full Name: _____
- Date of Event: _____
- Place of Event: _____
(City, Township, or Hospital)
- Father's Full Name: _____
- Mother's Full Maiden Name: _____

Marriage Records, please specify the following information:

- Name of Spouse: _____

I, the undersigned, hereby certify that the foregoing is true to the best of my knowledge and belief, and I will not be using this certificate for fraudulent or deceptive purposes.

(Signature – Required) (Date)

Telephone Number: _____

FOR OFFICE USE ONLY	
RECORD #	_____
MAIL – YES	_____ NO _____
NO RECORD FOUND:	_____
NOT AVAILABLE TO APPLICANT:	_____
MONEY ORDER	_____ CHECK _____
MO OR CK #:	_____
CLERK:	_____
DATE MAILED:	_____