



TUSCOLA COUNTY

Board of Commissioners

BOARD MEETING AGENDA

Thursday, September 17, 2026 - 8:00 AM

H. H. Purdy Building Board Room
125 W. Lincoln Street, Caro, MI 48723

Public may participate in the meeting electronically:

(US) +1 929-276-1248 PIN:112 203 398#

Join by Hangouts Meet: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Prayer - Commissioner Lutz
Pledge of Allegiance - Commissioner Koch
Roll Call - Clerk Fetting Rynearson

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Adoption of Agenda

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes 6 - 12
[Board of Commissioners - 27 Aug 2026 - Minutes - Pdf](#)

Brief Public Comment Period for Agenda Items Only

Consent Agenda

- [Committee of the Whole - 14 Sep 2026 - Minutes - Pdf](#) 13 - 16
1. 2026 Annual Delegation of School Plan Review and Inspections - Jared Bush, Tuscola Intermediate School District (TISD) Transportation Director/Facilities Manager 17 - 26
[2026 Annual Delegation of School Plan Review and Inspections Kingston](#)
 2. 2027 Local Emergency Management Work Agreement - Jordan Wade, Emergency Management Coordinator 27 - 39
[2027 Local EMP Work Agreement \(EMHSD-031\) FINAL \(1\)](#)

- | | | |
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| 3. | Courthouse Lawn Request - Mike Miller, Controller/Administrator
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| 4. | 2026 Tuscola County L-4029 Final Levy - Angie Daniels, Equalization Director
2026 Tuscola County L-4029 Entire Levy | 41 - 42 |

New Business

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| 1. | Suicide Prevention Month - Lindsay Piche, Program Director McLaren Caro Region
Proposed 2026-12 Suicide Prevention Proclamation | 43 - 44 |
| 2. | Mosquito Abatement Request to Purchase 5 Pioneer Electric Backpack Foggers - Larry Zapfe, Mosquito Abatement Director
5 Pioneer Electric Backpack Foggers | 45 |
| 3. | Mosquito Abatement Request to Purchase a New Mosquito Truck Fogger - Larry Zapfe, Mosquito Abatement Director
Mosquito Truck Fogger | 46 |
| 4. | Jail Cable TV Discussion - Dan Lisowski, Jail Administrator
Spectrum Cable Quote | 47 - 48 |
| 5. | Request to Appoint Wyatt Miller to the Vacant Full-Time Animal Control Officer (ACO) - Tyler Ray, Animal Control Director | |

Old Business

- | | | |
|----|---|----|
| 1. | Village of Gagetown Drain Project Update and Request - Dara Hood, Drain Commissioner | |
| 2. | Budget Amendments needed for Driving While Intoxicated (DWI) Grant - Mike Miller Controller/Administrator
DWI Grant Budget Amendments 09112026 | 49 |
| 3. | Dispatch Director Position - Mike Miller, Controller/Administrator | |

Correspondence/Resolutions

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| 1. | 2027 Road Commission Meeting Schedule
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| 2. | Birch Valley - Public Meeting Notice
Birch Valley - Public Meeting Notice | 51 - 52 |
| 3. | 2026 State of the Bay Conference
2026 State of the Bay Conference | 53 |

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| 4. | The Data on Data Centers
The Data on Data Centers | 54 |
| 5. | East Michigan & Thumb Regional Prosperity Summit
East Michigan & Thumb Regional Prosperity Summit | 55 - 56 |

Commissioner Liaison Committee Reports

Lutz

Board of Health
Community Corrections Advisory Board
Department of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Human Development Commission Board of Directors Liaison
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Multi-County Recycling Committee
Local Units of Government Activity Report

Barrios

County Road Commission Liaison
Great Start Collaborative
Human Services Collaborative Council (HSCC)
MAC Agricultural/Tourism Committee
Parks and Recreation Commission
Saginaw Bay Coastal Initiative
Local Units of Government Activity Report

Bardwell

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment

MAC 7th District
MAC Workers Comp Board
MAC Finance Committee
NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Vaughan

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACo-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Koch

Dispatch Authority Board
Genesee Shiawassee Thumb Works
Jail Planning Committee
MI Renewable Energy Coalition (MREC)
Recycling Advisory
Local Units of Government

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.



MINUTES

Board of Commissioners Meeting

8:00 AM - Thursday, August 27, 2026

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, August 27, 2026, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner Lutz

Roll Call - Clerk Fetting

Commissioners Present In-Person: Nancy Barrios, Thomas Bardwell, Bill Lutz

Commissioners Absent: Kim Vaughan, Matt Koch

Others Present In-Person: Clerk Jodi Fetting, Tracy Violet, Mike Miller, Jordan Wade, Treasurer Ashley Bennett, Tom McLane, Prosecutor Erica Walle, Connie Keinath, Terry Camp, Drain Commissioner Dara Hood, Alecia Little, Sheila Long, Shelly Lutz

Also Present Virtual: Mary Drier, Amy Gregor, Angie House, Anthony Zyber, Bonnie Fackler, Carrie Tabar, Carrie Venus, Chad Brown, Debbie Babich, Jeff LeValley, Lori Offenbecher, Matthew Sexton, Mitch Davies, Olivia Chapin, Steve Root, Shelby Austin, Shannon Beach, Rosemary Kuerbitz, Shelly Lutz, Jennifer Jones, Drain Commissioner Dara Hood, Katie Robinson, Kandi Teddy, Register Marianne Brandt, Robin Neff, Samuel Putnam, Scienna Nieschulz, Tanya Pisha, William Hill, Tricia Sharp, Alecia Little, Barry Lapp, Ashley Gaudett, Juli Walters, Tim Green, Beth Hoppe, Chad Tumblin, Laura Boyke-Hawes, Judge Nancy Thane, Cindy Hughes, Brenda Peters, Judy Cockerill, Maggie Root, Curtis Elenbaum, Karlee Romain, Echo Torrez, Estee Bitzer, Heather Malloy, Jamie Pierce, Jonathon Ramirez, Toni James, Wendy Franks, Eean Lee, Shannon Nelson, Judge Amy Grace Gierhart, Amanda Ertman, Tiffany Gerds, Jessica Risky, Tyler Ray, Dan Lisowski, Prosecutor Erica Walle

At 8:37 a.m., there were a total of 46 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2026-M-195

Motion by Bill Lutz, seconded by Nancy Barrios to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2026-M-196

Motion by Nancy Barrios, seconded by Bill Lutz to adopt the meeting minutes from the August 13, 2026 Regular meeting and the August 13, 2026 Public Hearing. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

None

New Business

1. Prosecutor Request to Fund Special Prosecutors Using Available Payroll Funds -
Erica Walle, Tuscola County Prosecutor, presented the request to use the assistance of Special Prosecutor's from other counties due to the shortage of a Chief Assistant Prosecutor and Assistant Prosecutor in the office.

2026-M-197

Motion by Bill Lutz, seconded by Nancy Barrios to approve per the recommendation of Prosecutor, Erica Walle, the use of current funds allocated to the open Chief Assistant Prosecutor, and open Assistant Prosecutor positions to pay the cost of special assistant Prosecutors to assist in the various functions required by the office of the Prosecuting Attorney during the time period the Prosecutor's office has open prosecutor positions beginning as of August 26, 2026. All budget amendments approved as necessary.

Motion Carried.

2. Prosecutor Office Update -
Erica Walle, Tuscola County Prosecutor, read a statement regarding an out of office dating relationship and provided a handout from the State Bar of Michigan from 2010 and the Wisconsin Ethics Opinion (E-86-1).

Judge Amy Grace Gierhart made a statement regarding the potential conflict-of-interest matter being discussed.

3. Saginaw - Tuscola Medical Control Authority 2025 Homeland Security Grant Program (HSGP) Subrecipient Funding Agreement -
Jordan Wade, Emergency Services Director, presented the request for the HSGP Subrecipient Funding Agreement as the program has just been opened up to apply for.

2026-M-198

Motion by Bill Lutz, seconded by Nancy Barrios to approve the Fiscal Year 2025 Homeland Security Grant Program (HSGP) Subrecipient Funding Agreement with the Saginaw-Tuscola Medical Control Authority, who is the acting fiduciary agent for the 2025 Homeland Security Grant Program. Also, all appropriate signatures are authorized allowing Vice-Chairperson Thomas Bardwell to sign the agreement. Motion Carried.

4. New Federal Mileage Rate increase as of July 1, 2026 -
Mike Miller, Controller/Administrator, presented the request.

2026-M-199

Motion by Nancy Barrios, seconded by Bill Lutz that effective August 27, 2026 the standard county mileage rate be increased from \$.72.5 cents per mile to \$.76 cents per mile as established by the Internal Revenue Service (IRS) Motion Carried.

5. General Fund Budget Adjustments -
Connie Keinath, Chief Accountant, presented the request for the budget adjustments outlined in the report in the agenda packet.

2026-M-200

Motion by Bill Lutz, seconded by Nancy Barrios to approve General Fund Budget Adjustments for Fiscal Year 2026 to be budgetary compliant and approve all budgetary adjustments. Motion Carried.

6. Special Funds Budget Adjustments -
Connie Keinath, Chief Accountant, presented the request for budget adjustments for the special funds as outlined in the agenda packet.

2026-M-201

Motion by Bill Lutz, seconded by Nancy Barrios to approve Special Funds Budget Adjustments as presented for Fiscal Year 2026 to be budgetary compliant and approve all budgetary adjustments. Motion Carried.

7. 2026 Budget Update as of August 24, 2026 With Adjustments -
Connie Keinath, Chief Accountant, presented the update. There was no action requested.
8. Note Cards -
Mike Miller, Controller/Administrator, presented a quote received from Heritage Press for note cards for any department in the county to be able to use. There was no action at this time.

9. Drain Office Funding Request for a Drain Project in the Village of Gagetown -
Drain Commissioner Dara Hood reviewed the Gagetown Drain Drainage District project as it is at the stage of needing funding.

Treasurer Ashley Bennett explained the opportunity to have the Delinquent Tax Revolving fund loan the money for the project. This would earn a slightly higher interest rate than what is being earned currently as well as be at a lower rate than if traditional lending was sought which will save the taxpayers money that are a part of the project.

2026-M-202

Motion by Bill Lutz, seconded by Nancy Barrios to approve the request from Tuscola County Drain Commissioner, Dara Hood, to obtain a loan up to \$500,000.00 from the Delinquent Tax Revolving Fund (626) for a drain project in the Village of Gagetown. The 15-year loan with 4.5% interest will require yearly payments payable by June 30th of each year, with the final payment being received June 30, 2041. Also, approve Tuscola County Treasurer, Ashley Bennett, to move the approved funds from the 626 (Delinquent Tax Revolving Fund) to the 830 (Gagetown Drain Construction) fund. All necessary signatures are authorized.

Motion Carried.

10. Court Staffing Request (matter added) (matter continued below) -
Judge Amy Grace Gierhart submitted a request for a Staff Attorney effective August 24, 2026. Board wants to clarify the budgets and salary line items that will be impacted.

Old Business

None

Correspondence/Resolutions

1. Fairgrove Fire Department Pancake Breakfast

Commissioner Liaison Committee Reports

Vaughan

Absent

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACo-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Barrios

County Road Commission Liaison -

There is a project at Cemetery and Bay City Forestville Roads.

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Parks and Recreation Commission -

The unveiling of the historical kiosk was this past weekend.

Saginaw Bay Coastal Initiative

Local Units of Government Activity Report -

- Elmwood Township Supervisor Chris Graf has resigned.

- A new store in Cass City has opened - Cloke and Stone.

- The Fairgrove Fire Department Pancake Breakfast, Octagon Barn and Bean Festival are upcoming events.

- Met with Connections Human Services regarding services that they provide.

- The walking path at the Medical Care Facility has been opened and she participated in a tour.

- Keith Aeder from Fairgrove Township was recognized by Representative McClain's office for his years of service.

Bardwell

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment -

Met earlier this week with a speaker that provided information on Brownfield Redevelopment.

MAC 7th District -

There has been no meeting scheduled.

MAC Workers Comp Board -

Meets on September 1, 2026.

MAC Finance Committee -

Next meeting is in September.

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report -

-There was an EDC meeting but a date was indicated incorrectly on a sign so there was public confusion as to when the meeting was to be held.

Lutz**No Report**

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Human Development Commission Board of Directors Liaison

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Multi-County Recycling Committee

Local Units of Government Activity Report

Koch**Absent**

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Recycling Advisory

Local Units of Government

Other Business as Necessary

-Commissioner Bardwell explained a situation of a homeless individual in Caro in which finding a resource to assist him was challenging. Amy Cuthrell was able to assist in the matter.

At 10:08 a.m., there were a total of 41 participants attending the meeting virtually.

Recessed at 10:10 a.m.

Reconvened at 10:34 a.m.

At 10:34 a.m., there were a total of 31 participants attending the meeting virtually.

New Business Continued**1. Court Staffing Request -**

Sheila Long, Court Administrator, was able to provide the requested budgets that will be impacted along with the line-items regarding the staffing request.

2026-M-203

Motion by Bill Lutz, seconded by Nancy Barrios to approve per the August 29, 2026 memo from Amy Grace Gierhart, Tuscola County Chief Judge, the hiring of a Staff Attorney with a start date of August 24, 2026, with an annual wage of \$90,000.00.

Wages to be paid from the following budgets:

\$49,200.00 from the Unified Court Budget - Line Item 101-130-704-000

\$36,000.00 from the Friend of the Court Budget - Line Item 215-100-704-000

\$4,800.00 from the Child Care Fund - Line Item 292-662-704-000

All necessary budget amendments approved as necessary. Motion Carried.

Extended Public Comment

-Commissioner Barrios shared that as she attends various meetings that county agencies are appreciative of the work of Treasurer Ashley Bennett.

-The number of virtual attendees at the meeting was discussed as there were 64 at one point of the meeting.

Adjournment

2026-M-204

Motion by Bill Lutz, seconded by Nancy Barrios to adjourn the meeting at 10:41 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, MCCO



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, September 14, 2026

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, September 14, 2026, to order at 8:00 AM local time.

Roll Call - Clerk Fetting Rynearson

Commissioners Present In-Person: Nancy Barrios, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting Rynearson, Mike Miller, Jordan Wade, Tracy Violet, Jared Bush, Tom McLane, Joanna Samuelson, Drain Commissioner Dara Hood, Alecia Little, Angie Daniels, Treasurer Ashley Bennett, Michael Sage

Also Present Virtual: Mary Drier, Angie House, Angie Daniels, Carrie Tabar, Connie Keinath, Kandi Teddy, Matthew Sexton, Samuel Putnam, Shelly Lutz, Tanya Pisha, Steve Root, Drain Commissioner Dara Hood, Estee Bitzer, Scienna Nieschulz, Maggie Root, Janie Hemerline, Toni James, Echo Torrez, Cindy Hughes, Katie Robinson, Cindy McKinney-Volz, Chad Tumblin, Brandon Bertram, Laura Boyke-Hawes, Tricia Sharp, Ashley Gaudett, Amy Prill, Amanda Ertman, Cody Horton, Barry Lapp, Shannon Beach, Shelby Miller, John Boggs, Treasurer Ashley Bennett, Judy Cockerill, Mitch Davies, Register Marianne Brandt, Shannon Nelson

At 8:05 a.m., there were a total of 21 participants attending the meeting virtually.

New Business

1. 2026 Annual Delegation of School Plan Review and Inspections - Jared Bush, Tuscola Intermediate School District (TISD) Transportation Director/Facilities Manager, explained the request. This is an annual delegation. Matter to be placed on the Consent Agenda.
2. 2027 Local Emergency Management Work Agreement - Jordan Wade, Emergency Management Coordinator, presented the request for approval of the agreement. This is an annual agreement that is required for grant participation. Matter to be placed on the Consent Agenda.

3. Courthouse Lawn Request -
Mike Miller, Controller/Administrator, presented the request to use the courthouse lawn on October 10, 2026. Matter to be placed on the Consent Agenda.
4. County Commissioner Academy 2026 -
Mike Miller, Controller/Administrator, presented the information regarding the conference. Commissioner Barrios is interested in attending if her schedule allows.

Old Business

None

Finance/Technology***Primary Finance/Technology***

1. 2026 Tuscola County L-4029 Final Levy -
Angie Daniels, Equalization Director, presented the request for approval and signature of the L-4029 for Tuscola County. Matter to be placed on the Consent Agenda.

New Business - continued

5. DTE Energy Four Point Plan -
Michael Sage, DTE Thumb Regional Manager, reviewed the various steps of the Four Point Plan. The cost of electric bills and recent storm outages were also discussed.

Primary Finance/Technology - continued

2. Village of Gagetown Drain Project Update and Request -
Dara Hood, Drain Commissioner, explained the request to extend the project funding amortization from 15 years to 20 years in order to lower the annual cost to the residents. The amount of the loan was also discussed. Matter to be placed on Thursday's agenda.
3. Budget Amendments needed for Driving While Intoxicated (DWI) Grant -
Mike Miller, Controller/Administrator, presented the request received from Circuit Court for the amendments. Matter to be placed on Thursday's agenda.

On-Going and Other Finance

None

On-Going and Other Technology

None

Building and Grounds***Primary Building and Grounds***

None

On-Going and Other Building and Grounds

None

Personnel***Primary Personnel***

1. Dispatch Director Position -
Mike Miller, Controller/Administrator, would like to post for the Dispatch Director position to transition to a permanent Director in order to allow the department to move forward. Salary ranges for Directors in neighboring counties was presented. The Deputy Dispatch Director position and salary will need to be reviewed once a Director has been appointed. Matter to be placed on Thursday's agenda.

On-Going and Other Personnel

None

Other Business as Necessary

None

Public Comment Period

-Treasurer Ashley Bennett addressed the Board regarding salary and wages. The Board could start a work group to complete a study to address if Tuscola County has comparable amounts to the same set of counties for each request.

-Treasurer Ashley Bennett addressed the Village of Gagetown Drain Project loan and that 20 years is a long period of time for the amortization of the project.

-Joanna Samuelson read a statement about Flock Cameras.

-The Board discussed holding a public hearing regarding Flock Cameras.

-Tuscola County resident requested a moratorium on Flock Cameras. She is not in favor of a public hearing due to privacy concerns.

-Commissioner Barrios questioned if Department Head salaries could be posted on the county website in a format that is easy to read and find.

Adjournment

Motion by Matt Koch, seconded by Bill Lutz to adjourn the meeting at 9:29 a.m.
Motion Carried.

Jodi Fetting Rynearson
Tuscola County Clerk, MCCO

DRAFT

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
www.michigan.gov/bcc

Authority: 2016 PA 407
Penalty: Failure to provide information may result in the denial of your request. LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Mayville Community School				COUNTY Tuscola
ADDRESS 6250 Fulton Street				
CITY Mayville	STATE MI	ZIP CODE 48744	TELEPHONE NUMBER (Include Area Code) 9898436115	FAX NUMBER (Include Area Code) 9898436988
PRIMARY CONTACT PERSON Michael Seaman		TITLE Supt.	E-MAIL ADDRESS mike.seaman@mayvilleschools.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County SAFEbuilt				COUNTY Tuscola
ADDRESS 141 S. Almer St. Suite 1				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9892624546	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON Daryl Hunt		TITLE Bldg. Off.	E-MAIL ADDRESS dhunt@safebuilt.com	

By checking the boxes below you are certifying the following:

- ☒ The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules
- ☒ Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings.
- ☒ Agency personnel are provided as necessary
- ☒ Administrative services are provided
- ☒ Timely field inspection services will be provided
- ☒ Plan review services are provided

Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. **Note:** A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print) Nick West / President	NAME OF LOCAL SCHOOL DISTRICT Mayville Community School
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 8/12/2026
SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Kim Vaughan / Board of Commissioners Chairman	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Caro Community Schools				COUNTY Tuscola
ADDRESS 301 N. Hooper Street				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9896733160	FAX NUMBER (Include Area Code) 9896736248
PRIMARY CONTACT PERSON George Rierson		TITLE Supt.	E-MAIL ADDRESS grierson@carok12.org	

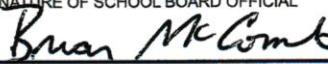
Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County SAFEbuilt				COUNTY Tuscola
ADDRESS 141 S. Almer St. Suite 1				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9892624546	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON Darryl Hunt		TITLE Bldg. Off.	E-MAIL ADDRESS dhunt@safebuilt.com	

By checking the boxes below you are certifying the following:

- | | |
|---|--|
| ☒ The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules | ☒ Administrative services are provided |
| ☒ Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings. | ☒ Plan review services are provided |
| ☒ Agency personnel are provided as necessary | |
| ☒ Timely field inspection services will be provided | |

Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. **Note:** A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print) Brian McComb / President	NAME OF LOCAL SCHOOL DISTRICT Caro Community Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 08/10/2026

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Kim Vaughan / Board of Commissioners Chairman	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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SCHOOL DISTRICT					
NAME OF SCHOOL DISTRICT Cass City Public Schools					COUNTY Tuscola
ADDRESS 4868 N. Seeger Street					
CITY Cass City	STATE MI	ZIP CODE 48726	TELEPHONE NUMBER (Include Area Code) 9898722200	FAX NUMBER (Include Area Code) 9898725015	
PRIMARY CONTACT PERSON Allison Zimba		TITLE Supt.	E-MAIL ADDRESS azimba@casscityschools.org		

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY					
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County SAFEbuilt					COUNTY Tuscola
ADDRESS 141 S. Almer St. Suite 1					
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9892624546	FAX NUMBER (Include Area Code)	
PRIMARY CONTACT PERSON Daryl Hunt		TITLE Bldg. Off.	E-MAIL ADDRESS dhunt@safebuilt.com		

By checking the boxes below you are certifying the following:

- | | |
|---|--|
| ☒ The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules | ☒ Administrative services are provided |
| ☒ Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings. | ☒ Plan review services are provided |
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Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. **Note:** A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print) Emily Lasceski / President	NAME OF LOCAL SCHOOL DISTRICT Cass City Public Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 8/24/26
SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Kim Vaughan / Board of Commissioners Chairman	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
---	--

SCHOOL DISTRICT					
NAME OF SCHOOL DISTRICT Akron-Fairgrove Schools				COUNTY Tuscola	
ADDRESS 2800 N. Thomas Rd					
CITY Fairgrove	STATE MI	ZIP CODE 48733	TELEPHONE NUMBER (Include Area Code) 9896936163	FAX NUMBER (Include Area Code) 9896936560	
PRIMARY CONTACT PERSON Diane Foster		TITLE Supt.	E-MAIL ADDRESS dfoster@a-f.k12.mi.us		

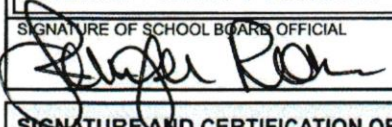
Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY					
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County SAFEbuilt				COUNTY Tuscola	
ADDRESS 141 S. Almer St. Suite 1					
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9892624546	FAX NUMBER (Include Area Code)	
PRIMARY CONTACT PERSON Daryl Hunt		TITLE Bldg. Off.	E-MAIL ADDRESS dhunt@safebuilt.com		

By checking the boxes below you are certifying the following:

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NAME OF SCHOOL BOARD OFFICIAL (Please Print) Jennifer Ronk / President	NAME OF LOCAL SCHOOL DISTRICT Akron-Fairgrove Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 8-20-26
SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Kim Vaughan / Board of Commissioners Chairman	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
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Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
---	--

SCHOOL DISTRICT

NAME OF SCHOOL DISTRICT Millington Community Schools		COUNTY Tuscola	
ADDRESS 8664 Dean Drive			
CITY Millington	STATE MI	ZIP CODE 48746	TELEPHONE NUMBER (Include Area Code) 9896602451
PRIMARY CONTACT PERSON Larry Kroswek		TITLE Interim Supt.	FAX NUMBER (Include Area Code) 9896602445
E-MAIL ADDRESS lawrence.kroswek@mcsdistrict.net			

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY

NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County SAFEbuilt		COUNTY Tuscola	
ADDRESS 141 S. Almer St. Suite 1			
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9892624546
PRIMARY CONTACT PERSON Daryl Hunt		TITLE Bldg. Off.	FAX NUMBER (Include Area Code)
E-MAIL ADDRESS dhunt@safebuilt.com			

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT

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NAME OF SCHOOL BOARD OFFICIAL (Please Print) Casey Hendricks / President	NAME OF LOCAL SCHOOL DISTRICT Millington Community Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 07/30/2026

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT

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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Kim Vaughan / Board of Commissioners Chairman	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT				COUNTY
Reese Public Schools				Tuscola
ADDRESS				
1696 Van Buren Rd, P.O. Box 389				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Reese	MI	48757	9898689864	9898689570
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
Jordan Ackerman		Supt.	jackerman@reese.k12.mi.us	

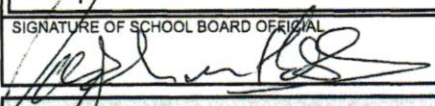
Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT				COUNTY
Tuscola County SAFEbuilt				Tuscola
ADDRESS				
141 S. Almer St. Suite 1				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Caro	MI	48723	9892624546	
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
Daryl Hunt		Bldg. Off.	dhunt@safebuilt.com	

By checking the boxes below you are certifying the following:

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
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NAME OF SCHOOL BOARD OFFICIAL (Please Print)	NAME OF LOCAL SCHOOL DISTRICT
Joseph Hess / President	Reese Public Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL	DATE
	8/3/2020
SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency)
Kim Vaughan / Board of Commissioners Chairman	Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
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Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
---	--

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT				COUNTY
Tuscola Intermediate School District				Tuscola
ADDRESS				
1385 Cleaver Rd				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Caro	MI	48723	9896735200	9896734603
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
Jared Bush		Fac. Mgt.	jbush@tuscolaisd.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT				COUNTY
Tuscola County SAFEbuilt				Tuscola
ADDRESS				
141 S. Almer St. Suite 1				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Caro	MI	48723	9892624546	
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
Daryl Hunt		Bldg. Off.	dhunt@safebuilt.com	

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NAME OF SCHOOL BOARD OFFICIAL (Please Print)	NAME OF LOCAL SCHOOL DISTRICT
Charles Squires / President	Tuscola Intermediate School District
SIGNATURE OF SCHOOL BOARD OFFICIAL	DATE
	8-17-202

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency)
Kim Vaughan / Board of Commissioners Chairman	Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30254, Lansing, MI 48909
Phone: 517-241-9313 / E-Mail: bccbldg2@michigan.gov
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---	--

SCHOOL DISTRICT

NAME OF SCHOOL DISTRICT Unionville-Sebewaing Area School District			COUNTY Tuscola	
ADDRESS 2203 Wildner Rd.				
CITY Sebewaing	STATE MI	ZIP CODE 48759	TELEPHONE NUMBER (Include Area Code) 9898832360	FAX NUMBER (Include Area Code) 9898839021
PRIMARY CONTACT PERSON Josh Hahn		TITLE Supt.	E-MAIL ADDRESS hahnj@think-usa.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY

NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County SAFEbuilt			COUNTY Tuscola	
ADDRESS 141 S. Almer St. Suite 1				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9892624546	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON Daryl Hunt		TITLE Bldg. Off.	E-MAIL ADDRESS dhunt@safebuilt.com	

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NAME OF SCHOOL BOARD OFFICIAL (Please Print) Mark Zimmer / President	NAME OF LOCAL SCHOOL DISTRICT Unionville-Sebewaing Area School District
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 8-7-26

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT

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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Kim Vaughan / Board of Commissioners Chairman	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
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P.O. Box 30254, Lansing, MI 48909
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---	--

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Vassar Public Schools			COUNTY Tuscola	
ADDRESS 220 Athletic St				
CITY Vassar	STATE MI	ZIP CODE 48768	TELEPHONE NUMBER (Include Area Code) 9898238535	FAX NUMBER (Include Area Code) 9898237823
PRIMARY CONTACT PERSON Stephan Clark		TITLE Supt.	E-MAIL ADDRESS sclark@vassar.k12.mi.us	

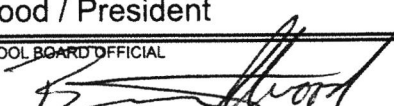
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ADDRESS 141 S. Almer St. Suite 1				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) 9892624546	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON Daryl Hunt		TITLE Bldg. Off.	E-MAIL ADDRESS dhunt@safebuilt.com	

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NAME OF SCHOOL BOARD OFFICIAL (Please Print) Robert Atwood / President	NAME OF LOCAL SCHOOL DISTRICT Vassar Public Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 8.11.26

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Kim Vaughan / Board of Commissioners Chairman	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

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SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT				COUNTY
Kingston Community School District				Tuscola
ADDRESS				
5790 State Street				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Kingston	MI	48741	9896832294	
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
Jeffrey Yorke		Supt.	jyorke@kingstonk12.org	

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LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT				COUNTY
Tuscola County SAFEbuilt				Tuscola
ADDRESS				
141 S. Almer St. Suite 1				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Caro	MI	48723	9892624546	
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
Daryl Hunt		Bldg. Off.	dhunt@safebuilt.com	

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
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NAME OF SCHOOL BOARD OFFICIAL (Please Print)	NAME OF LOCAL SCHOOL DISTRICT
Julie Ruggles / President	Kingston Community School District
SIGNATURE OF SCHOOL BOARD OFFICIAL	DATE
	9-9-26

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency)
Kim Vaughan / Board of Commissioners Chairman	Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Jurisdiction Name: _____

Fiscal Year (FY) 2027

**Local Emergency Management Program (LEMP)
Work Agreement and Quarterly Report Outline**

☐ Work Agreement

Due: October 1, 2026

Purpose

The **LEMP Work Agreement** and **Quarterly Report Outline** defines the scope of work for a sustainable and effective emergency management (EM) program in the State of Michigan. Per Public Act 390 of 1976, as amended (P.A. 390), the work agreement must be signed annually by the jurisdiction's Chief Elected Official (CEO), the Emergency Management Coordinator (EMC), the Michigan State Police (MSP) District Coordinator (DC), and the EM Program Manager, where applicable.

By signing the work agreement, the jurisdiction is certifying their commitment to maintaining the minimum standards of an effective EM program in Michigan. The jurisdiction also acknowledges the role of quarterly reporting and expects to provide details on the EM program's activities in alignment with the standards outlined in the Quarterly Report Outline section.

Quarterly reporting is completed in an online survey and will follow the format and schedule included in this document. Consistent reporting supports program development, demonstrates the program's standing, and provides District Coordinators with the information needed to offer informed guidance and support. Specific activities included in the Quarterly Report Outline are required to be completed and are identified as required in the outline. Performance based activities that are not required, but serve as standards to enhance program effectiveness, are also labeled accordingly. Regardless of designation, all activities must be reported on in the quarterly reports.

These activities were developed by local and state EM subject matter experts to establish a consistent baseline for EM programs across Michigan; the activities are reviewed annually with stakeholder feedback.

Note: Jurisdictions receiving Emergency Management Performance Grant (EMPG) funding must maintain all grant documentation, including a signed copy of the LEMP Work Agreement, for three years after the federal award is closed. The EMPG has a three-year period of performance. Please verify exact dates for specific grant years by contacting the MSP, Emergency Management and Homeland Security Division (EMHSD).

SIGNATURE OF CHIEF ELECTED OFFICIAL

DATE

SIGNATURE OF EMERGENCY MANAGEMENT COORDINATOR

DATE

SIGNATURE OF EMERGENCY MGMT. PROGRAM MANAGER

DATE

SIGNATURE OF DISTRICT COORDINATOR

DATE

Quarterly Report Outline

Overview

The following pages provide an outline of reporting criteria for LEMP activities. Each section provides a definition of the overall objective and lists activities, designed to measure progress toward meeting the objectives. The reporting tables include the following details (column titles, as presented from left to right):

- Activity – These are the activities that will be reported on, and outline programmatic goals, and/or ongoing efforts which programs should complete or working towards.
- Report Outline – Questions relating to the activity that will be displayed with the quarterly reporting process via an online survey.
- Reporting Schedule – Noting which quarter(s) each question will be asked.
- Designation – Identifies if the activity is required to be completed or an activity that the jurisdiction should be working towards achieving.
 - Activities designated “Required”, each LEMP is expected to accomplish the task within the given timeframe.
 - Activities designated “Required *”, is noted as required for any program that receives EMPG funding.
 - Activities marked with “Perform” are performance-based. Performance-based indicates the activity should be pursued, but it is understood each program has varying resources to dedicate towards the activity.

The reporting quarters follow the State of Michigan FY:

Quarter	Reporting Period	Submission Deadline
Quarter 1	October 01 - December 31	January 10
Quarter 2	January 01 - March 31	April 10
Quarter 3	April 01 - June 30	July 10
Quarter 4	July 01 - September 30	October 10

Additional guidance on each standard included in this document can be found in the Supplemental Guidance to the LEMP Work Agreement on the MSP/EMHSD website: [Emergency Management Performance Grant](#)

Section 1: Administration and Finance

The LEMP shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies, and procedures to carry out emergency financial and administrative responsibilities. The local emergency manager shall provide a copy of their job description(s) that incorporate their EM activities. Emergency management activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

Quarterly Reporting: Administration and Finance

Activity	Report Outline	Reporting Schedule	Designation
Submit Fiscal Year 2027 LEMP work agreement documents to EMHSD by 10/01/26 . Submit FY 27 EMPG-Funded Personal Biography and Resume	EMHSD-031 Form Submitted: Yes/No EMHSD-017 Form Submitted: Yes/No Position Description Submitted: Yes/No EMPG-Funded Personal Biography and Resume Submitted: Yes/No	Quarter 1	Required Required * Required * Required *
Complete the FY 27 Executive Compensation form by 10/01/26 .	Executive Compensation form was submitted: Yes/No	Quarter 1	Required *
Submit the EMPG quarterly expense report timely and with required signatures.	Emergency Management Performance Grant (EMPG) quarterly expense reports were submitted: Yes/No	Quarters 1, 2, 3, & 4	Required *
Submit for 2028 LEMP work agreement documents to EMHSD by 10/01/27 .	EMHSD-031 Form Submitted: Yes/No EMHSD-017 Form Submitted: Yes/No Position Description Submitted: Yes/No EMPG-Funded Personal Biography and Resume Submitted: Yes/No	Quarter 4	Required Required * Required * Required *

NOTE: * Items marked with an asterisk are only required for emergency management programs that receive EMPG funding.

Section 2: Laws and Authorities

The LEMP shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended), P.A. 390 Administrative Code, and applicable laws and regulations, and have a local EM resolution.

Quarterly Reporting: Laws and Authorities

Activity	Report Outline	Reporting Schedule	Designation
Attend quarterly district EM meetings	Quarterly meeting attended: Yes/No	Quarters 1, 2, 3, & 4	Perform
Report attendance for all EM and Emergency Support Function (ESF) activities, including meetings, conference calls, and other	<i>Meeting Type / Focus, Number of Meetings per ESF:</i> ☐ ESF #1 - Transportation	Quarters 1, 2, 3, & 4	Perform

scheduled interactions.	☐ ESF #2 - Communications ☐ ESF #3 - Public Works and Engineering ☐ ESF #4 - Firefighting ☐ ESF #5 - Information and Planning ☐ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services ☐ ESF #7 - Logistics ☐ ESF #8 - Public Health and Medical Services ☐ ESF #9 - Search and Rescue ☐ ESF #10 - Oil and Hazardous Materials ☐ ESF #11 - Agriculture and Natural Resources ☐ ESF #12 - Energy ☐ ESF #13 - Public Safety and Security ☐ ESF #14 - Cross-Sector Business and Infrastructure ☐ ESF #15 - External Affairs ☐ Local ☐ District ☐ Regional ☐ State ☐ Federal
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Section 3: Threat and Hazard Identification, Risk Assessment, and Consequence Analysis

The LEMP shall routinely identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for significant hazards, to consider their impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction, and public confidence in the jurisdiction’s governance.

Quarterly Reporting: Threat and Hazard Identification, Risk Assessment, and Consequence Analysis			
Activity	Report Outline	Reporting Schedule	Designation

Document threat and hazard identification, risk assessment, or consequence analysis activities.	<i>Type of Risk Assessment Completed and Number of Assessments Reviewed/Completed:</i> ☐ County ☐ Municipal ☐ Facilities ☐ Special Events ☐ Participated in State THIRA/SPR ☐ Completed local/regional THIRA/SPR	Quarters 1, 2, 3, & 4	Perform
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Section 4: Hazard Mitigation

The LEMP should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, the EMC shall ensure that the jurisdiction's Hazard Mitigation Plan (HMP) is developed and updated every five years.

Quarterly Reporting: Hazard Mitigation			
Activity	Report Outline	Reporting Schedule	Designation
Document whether your jurisdiction has developed an HMP.	Hazard Mitigation Plan (HMP): Yes, Have a Plan or Adopted County Plan, No/Expired	Quarter 1	Required
Confirm the date of the jurisdiction's HMP.	Expiration Date:	Quarter 1	Required
Schedule and host the hazard mitigation planning committee meeting by September 30 .	Date that the most recent planning committee meeting was held:	Quarters 4	Required
Document appropriate steps taken by your jurisdiction to update an expiring/expired plan or create a new plan during the past 12 months .	Check all applicable steps. ☐ Assemble a local planning team. ☐ Collect information about local hazard risks and impacts. ☐ Identify vulnerabilities. ☐ Review, verify, proofread, or edit the plan. ☐ Offer the document for stakeholder or public review. ☐ Meeting(s) to identify or select hazard mitigation actions. ☐ Describe the details of action item implementation. ☐ Official plan adoption by participating jurisdictions.	Quarter 4	Perform

Section 5: Prevention

The LEMP has a strategy among disciplines to coordinate prevention activities, monitor identified threats and hazards, and adjust the level of prevention activity commensurate with the risk, and has procedures for exchanging information between internal and external stakeholders to prevent incidents.

Quarterly Reporting: Prevention			
Activity	Report Outline	Reporting Schedule	Designation
Identify prevention activities that the jurisdiction participated in during the past 12 months .	<i>Check all that apply.</i> ☐ Assigning prevention activities to each agency identified in the jurisdiction's basic plan portion of the emergency plan. ☐ Sustaining a jurisdiction-wide prevention coordinator to coordinate with all agencies in prevention activities. ☐ Developing a Critical Infrastructure Protection Plan and identifying roles and responsibilities. ☐ Utilizing the Michigan Critical Incident Management System (MI CIMS) or another monitoring system to identify and coordinate prevention activities. ☐ Utilizing the Homeland Security Information Network. ☐ Establishing procedures that coordinate reporting with the Michigan Intelligence Operations Center (MIOC) regional liaison and MIOC/Detroit and Southeast Michigan Information and Intelligence Center (DSEMIIC). ☐ Developing and implementing information sharing procedures. ☐ Other: _____	Quarter 4	Perform
Report participation in EM activities with school officials.	<i>School Activities/Number of Activities:</i> ☐ Planning: # _____ ☐ Seminars: # _____ ☐ Outreach: # _____	Quarters 1, 2, 3, & 4	Perform

	☐ Special Events: # _____		
Track and record receipt of each school's scheduled drill days for all school buildings operated by the school(s), school district(s), intermediate school district(s), or public academy (academies) for the upcoming school year by September 15 . Distribute list or provide access to list/dates to appropriate emergency response personnel and DC.	Scheduled drill dates were tracked and recorded: Yes/No Drill schedule dates were distributed/access to list or dates provided appropriately: Yes/No	Quarter 4	Required **

NOTE: **This item should be conducted in compliance with Michigan Public Act 12 of 2014, codified at Mich. Comp. Laws §29.19. Items in this section marked with an asterisk are only required of County EMCs. Scheduled school drill dates received by the EMC should be distributed to appropriate emergency response personnel in each district.

Section 6: Operational Planning

The LEMP shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The LEMP shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The LEMP will ensure that the jurisdiction's current CEO has signed the updated/revised EOP, EAG, and emergency support plans.

Quarterly Reporting: Operational Planning			
Activity	Report Outline	Reporting Schedule	Designation
Attend and/or host local planning team meetings and/or stakeholder engagement meeting.	Attended/Hosted planning and/or stakeholder engagement meeting: Yes/No	Quarters 1, 2, 3, & 4	Perform
Confirm if the jurisdiction's EOP is current and identify if the plan will expire within the current FY .	EOP Expiration Date: ____/____/____	Quarter 1	Required
Identify EOP annexes that were reviewed and/or updated during the quarter. Ensure any section/annex updates are in compliance with Pub 201a.	Total Annexes in the EOP: # ____ Reviewed Annexes: # ____ Updated Annexes: # ____	Quarters 1, 2, 3, & 4	Perform
Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, identified by MSP/EMHSD. Ensure that the plan is signed by the current CEO. Emergency Management (EM) programs are encouraged to submit new or updated support plans to the DC.	Total Support Plans: # ____ Current plans: # ____ ☐ Does Not Apply	Quarter 1	Required

Verify that the CEO original signature is current in the EOP, if new CEO, forward contact information to the DC.	EOP CEO signature is current: Yes/No Current CEO contact information was sent to DC: Yes/No ☐ Does not apply	Quarter 2	Required
Report the status of Superfund Amendments and Reauthorization Act (SARA) Title III plans and indicate any areas that do not currently meet established requirements.	Total Sites: # _____ Total Plans: # _____ Sites or Areas that do not meet established requirements: _____ ☐ Does not apply	Quarter 3	Required
Host four Local Emergency Planning Committee (LEPC) meetings by September 30 (within the FY).	Hosted four LEPC meetings within the fiscal year: Yes/No	Quarter 4	Required

Section 7: Incident Management

The LEMP shall comply with Homeland Security Presidential Directive/HS GP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's EOC.

Quarterly Reporting: Incident Management			
Activity	Report Outline	Reporting Schedule	Designation
Update EOC call list, including the CEO, and submit a copy to the DC by the end of the quarter.	Emergency Operations Center (EOC) call list is updated: Yes/No Emergency Operations Center (EOC) call list has been sent to the DC: Yes/No/Not Updated	Quarter 2	Perform
Perform an EOC call out for a drill or an actual event by September 30 .	Emergency Operations Center (EOC) call out drill has been performed: Yes/No	Quarter 4	Perform
Conduct EOC orientation session by September 30 .	Emergency Operations Center (EOC) orientation was conducted: Yes/No	Quarter 4	Perform
Submit the EMHSD-071 NIMS Implementation Certification by September 30 .	EMHSD-071 submitted by September 30: Yes/No	Quarter 4	Required

Section 8: Resource Management, Logistics, and Mutual Aid

The LEMP shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The LEMP should also develop Mutual Aid Agreements (MAA)/Memoranda of Understanding (MOUs) to address resource shortfalls and reduce resource gaps in the jurisdiction.

Quarterly Reporting: Resource Management, Logistics, and Mutual Aid

Activity	Report Outline	Reporting Schedule	Designation
Train and track EMPG-funded personnel in accordance with the National Qualification System (NQS).	Emergency Management Performance Grant (EMPG)-funded personnel are trained and tracked in accordance with the NQS? Yes/No	Quarter 1	Required *
Report new, updated, or current MAA/MOUs within the emergency management program during the past 12 months.	New MAA/MOUs: # _____ Updated MAA/MOUs: # _____ Current MAA/MOUs: # _____	Quarter 4	Perform
Verify that the jurisdiction's NIMS typed resources are identified and inventoried.	National Incident Management System (NIMS) typed resources are identified and inventoried: Yes/No	Quarter 4	Perform

NOTE: Items marked with an asterisk are only required for emergency management programs that receive EMPG funding.

Section 9: Communications and Warning

The LEMP shall ensure the jurisdiction maintains the capability for both internal communication with county and state partners and external communication to the public for warning and community engagement. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The LEMP should have alert and warning plans and procedures that include analysis and decision-making protocols for sending an alert, public alert message writing best practices, procedures for coordination, review, and approval of message delivery, as well as plans for training on and exercising alert dissemination through the Integrated Public Alert & Warning System (IPAWS), if available. Their communication systems should be interoperable with other communication systems.

Quarterly Reporting: Communications and Warning

Activity	Report Outline	Reporting Schedule	Designation
Identify the primary and backup public alerting system used in the jurisdiction, (i.e., Emergency Alert System (EAS) and Wireless Emergency Alerts (WEA), sirens, weather radio, etc.).	Primary Public Alerting System: _____ Backup Public Alerting System: _____ Primary or Backup Public Alerting System is maintained by the County: Yes/Does Not Apply MOU established with another jurisdiction and/or MSP: Yes/No	Quarter 1	Perform
Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab.	Integrated Public Alert & Warning System (IPAWS) Proficiency Demonstrations Completed: yes/no Does not apply	Quarters 1, 2, 3, & 4	Required ***
Identify the primary and backup public opt-in mass notification systems used in the jurisdiction.	Primary Mass Notification System: _____ Backup Mass Notification System: _____	Quarter 1	Perform
Participated in communications testing.	<i>Type of Communication Testing:</i> ☐ None ☐ 800 MHz	Quarters 1, 2, 3, & 4	Perform

	☐ AUXCOMM ☐ Other Radios ☐ Other communication tests		
Meet with Local Emergency Communications Committee (LECC)/Michigan Association of Broadcasters (MAB) area representatives by September 30 .	Local Emergency Communications Committee (LECC)/ MAB regional meetings were held: Yes/No	Quarter 4	Perform
Review and compare your jurisdiction's alert and warning plan for compliance with the regional EAS plan by September 30 .	Jurisdiction has an alert and warning plan: Yes/No Jurisdiction's plan was compared with the regional EAS Plan: Yes/No	Quarter 4	Perform

NOTE: ***Answer the monthly IPAWS proficiency question for your jurisdiction, even if the testing is not completed by the EMC. If your jurisdiction is not yet an IPAWS Alerting Authority, select Not Applicable (N/A) as your response.

Section 10: Operations, Procedures, and Facilities

The LEMP shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, restoration of essential functions, and coordination among all levels of government. Procedures shall also be developed to guide incident action planning, situation awareness and reporting, and Damage Assessment (DA). The LEMP shall have a primary facility EOC capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

Quarterly Reporting: Operations, Procedures, and Facilities

Activity	Report Outline	Reporting Schedule	Designation
Verify that the procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance are up to date in the jurisdiction's plans or procedures by December 31 .	Procedures are up to date in plans or procedures: Yes/No	Quarter 1	Perform
Report updates to EOC activation procedures for the jurisdiction's EOC and provide a copy to the DC by December 31 .	Emergency Operations Center (EOC) activation, operation, and deactivation procedures are current: Yes/No Procedures have been sent to DC: Yes/No Major updates to the EOC procedures: Yes/No Major updates have been sent to DC: Yes/No	Quarters 1, 2, 3, 4	Perform
Ensure that procedures for declaring a local "state of emergency" and requesting a Governor's emergency or disaster declaration, and state assistance are reviewed with the jurisdiction's public officials by March 31 .	Procedures have been reviewed with public officials: Yes/No	Quarter 3	Perform

Section 11: Training

The LEMP shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes the Professional Development Series, MI CIMS, DA, and NIMS training courses. The local emergency manager shall complete the **EMHSD-065 Quarterly Training and Exercise Report form in Smartsheet** and promote available EM training courses for all personnel, including EOC staff, specific to their responsibilities.

Quarterly Reporting: Training			
Activity	Report Outline	Reporting Schedule	Designation
Promote Michigan's Professional Emergency Manager program and related courses.	Emergency management (EM) course schedule has been promoted: Yes/No	Quarter 2 & 4	Perform

Section 12: Exercises, Evaluations, and Corrective Actions

The LEMP shall maintain an exercise program that regularly tests emergency personnel capabilities, plans, procedures, equipment, and facilities. Exercises must meet applicable local, state, and federal requirements and are encouraged to align with [Homeland Security Exercise and Evaluation Program \(HSEEP\)](#) principles.

In accordance with P.A. 390 and Administrative Rule R 30.51(D), at least one exercise must be conducted each fiscal year that tests components of the jurisdiction's EOP. The EMC and/or local emergency manager must actively participate in at least one exercise annually in a functional role such as director, planner, player, evaluator, or controller; observation alone does not qualify.

The LEMP shall document and track exercise activities and submit an After-Action Report/Improvement Plan (AAR/IP) each fiscal year for an exercise that tests the EOP. The AAR/IP should follow HSEEP guidance and be submitted within 90 days of exercise completion. Corrective actions must directly support improvements to the jurisdiction's EOP, procedures, capabilities, or program processes.

Required forms include:

- **EMHSD-065 Quarterly Training and Exercise Report form in Smartsheet**, including the type, grant funding, and number of participants.
- **EMD-006 Annual Integrated Preparedness Plan Worksheet** submitted by the end of the FY.

Quarterly Reporting: Exercises, Evaluations, and Corrective Actions			
Activity	Report Outline	Reporting Schedule	Designation
Submit EMHSD-065 – Quarterly Training and Exercise Report.	EMHSD-065 has been submitted: Yes/No	Quarters 1, 2, 3, & 4	Perform
Submit one AAR/IP for an exercise conducted within the jurisdiction that tested the EOP.	AAR/IP was submitted: Yes/No/Not Applicable	Quarter 3 & 4	Perform
Develop and submit EMD-006 – Annual Integrated Preparedness Plan Worksheet by September 30 .	EMD-006 has been submitted: Yes/No	Quarter 4	Perform

Section 13: Crisis Communications, Public Education, and Information

The LEMP provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and MIREADY campaigns.

Quarterly Reporting: Crisis Communications, Public Education, and Information

Activity	Report Outline	Reporting Schedule	Designation
Document efforts to educate the public about preparedness activities occurring. Reporting about outreach activities includes data presented in person and through the media (could include print, broadcast, social media, in-person, etc.).	Outreach: Estimated number of outreach activities: _____ ☐ Awareness Weeks ☐ Speaking Engagement ☐ See Something/Say Something ☐ Signs of Terrorism ☐ Ok2Say ☐ Stop A Plot ☐ Social Media Campaigns ☐ Other	Quarters 1, 2, 3, & 4	Perform
Report on Citizen Corps and/or Community Emergency Response Team (CERT) activity.	Participated in Citizen Corps and/or CERT Activities: Training: Yes/No Deployment/Activation of a team within the jurisdiction: Yes/No	Quarters 1, 2, 3, & 4	Perform

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Section 14: Other - Unscheduled Emergency Management Activities

Quarterly Reporting: Other - Unscheduled Emergency Management Activities

Activity	Report Outline	Reporting Schedule	Designation

Appendix

MSP/EMHSD Contacts

First Name	Last name	Email	Phone Number	Position
Lt. Charles	Barker	BarkerC@michigan.gov	810-233-8466	District 3 Coordinator
Mr. Jack	Calhoun III	CalhounJ1@michigan.gov	517-897-6120	State Training Officer
Lt. Brenda	Casperson	CaspersonB@michigan.gov	517-202-5545	District 5 Coordinator
Lt. Michael	deCastro	DecastroM@michigan.gov	231-499-8266	District 7 Coordinator
Mr. Jeremy	Hagerman	HagermanJ3@michigan.gov	517-224-6336	Work Agreement Coordinator
Mr. Henrik	Hollaender	HollaenderH@michigan.gov	517-898-4235	Planner Unit Manager
Lt. LaMarr	Johnson	JohnsonL30@michigan.gov	248-508-9171	District 2S Coordinator
Lt. Eric	Johnson	JohnsonE23@michigan.gov	906-298-1431	District 8 Coordinator
Ms. Deanna	Johnston	JohnstonD3@michigan.gov	517-648-8689	State Exercise Officer
Lt. Eric	Young	YoungE4@michigan.gov	313-268-0134	District 2N Coordinator
Ms. Amanda	Lung	LungA@michigan.gov	517-388-8569	Financial Analyst
Lt. Orville	Theaker	TheakerO@michigan.gov	269-953-6099	District 6 Coordinator
Lt. Robert	Wolf	WolfR2@michigan.gov	517-927-0393	District 1 Coordinator

To: Tuscola County Board of Commission

Subject: Permission to hold Rosary Rally in front
of Tuscola County Court House

Date & Time: event to be held October 10th (Saturday)
from 11:00 am until 1:30 pm

Respectfully submitted
Dave Kolacz
Chairman



ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each Township or City Clerk

2026 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County(ies) Where the Local Government Unit Levies Taxes Tuscola	2026 Taxable value of ALL Properties in the Unit as of 05-28-2024 2026 Taxable Value minus Ren Zone & Vets	2026 Taxable Value (All) 2,395,373,557
Local Government Unit Requesting Millage Levy County	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.

The following tax rates have been authorized for levy on the 2026 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2025 Millage Rate Permanently Reduced by MCL 211.34d	2026 Current Year Millage Reduction Fraction	2026 Millage Rate Permanently Reduced by MCL 211.34d	2026 Sec 211.34 Millage Rollback Fraction	2026 Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Alloc	Operating	Nov-64	4.2000	3.9141	0.9986	3.9086	1.0000	3.9086	3.9086		frozen
Sp Voted	Bridge/Streets	Aug-22	0.4807	0.4807	0.9986	0.4800	1.0000	0.4800		0.4800	Dec-31
Sp Voted	Senior Citizens	Aug-24	0.3200	0.3200	0.9986	0.3195	1.0000	0.3195		0.3195	Dec-32
Sp Voted	Medical Care	Aug-18	0.2500	0.2500	0.9986	0.2496	1.0000	0.2496		0.2496	Dec-28
Sp Voted	Road Patrol	Aug-24	1.3300	1.3300	0.9986	1.3281	1.0000	1.3281		1.3281	Dec-32
Sp Voted	Roads/Streets	Aug-22	0.9657	0.9657	0.9986	0.9643	1.0000	0.9643		0.9643	Dec-31
Sp Voted	Mosquito	Aug-26	0.6316	0.6316	1.0000	0.6316	1.0000	0.6316		0.6316	Dec-31
Sp Voted	Recycling	Aug-24	0.1500	0.1500	0.9986	0.1497	1.0000	0.1497		0.1497	Dec-32
Sp Voted	Veterans	Nov-20	0.1700	0.1700	0.9986	0.1697	1.0000	0.1697		0.1697	Dec-26
Sp Voted	MSU Extension	Aug-22	0.1000	0.1000	0.9986	0.0998	1.0000	0.0998		0.0998	Dec-27
Sp Voted	Senior Meals	Aug-24	0.2000	0.2000	0.9986	0.1997	1.0000	0.1997		0.1997	Dec-29
Sp Voted	911	Aug-26	0.4500	0.4500	1.0000	0.4500	1.0000	0.4500		0.4500	Dec-29

Prepared by Angie Daniels	Telephone Number 989-672-3833	Title of Preparer Equalization Director	Date 08.10.26
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Certification: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk	Signature	Print Name	Date
☐ Secretary			
☐ Chairperson	Signature	Print Name	Date
☐ President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	

larger than the rate in column 9.

For all Other	
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TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 17th day of September 2026, with the meeting called to order at 8:00 a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner _____
seconded by Commissioner _____

RESOLUTION 2026-12 Suicide Prevention Proclamation

Designating September as Suicide Prevention & Awareness Month in Tuscola County

WHEREAS, more than 49,000 people die by suicide each year in the United States; and

WHEREAS, 132 suicides are completed daily and each one directly impacts an estimated 100 additional people, including friends, family, social media connections and neighbors, we can reasonably assume everyone has been affected by suicide;

WHEREAS, early intervention and access to quality care are crucial for preventing suicides and managing mental health conditions;

WHEREAS, Tuscola County publicly places its full support behind those who work in the field of mental health, education, and law enforcement; and

WHEREAS, We encourage all residents to take time to understand mental health through education and recognize that we need to take care of our mental health while we take care of each other.

NOW, THEREFORE, the Tuscola County Board of Commissioners, do hereby proclaim September as Suicide Prevention & Awareness Month in Tuscola County.

All residents of Tuscola county are encouraged to:

- **Educate themselves and others** about mental health conditions, suicide risks, treatment options, and available resources.
- **Challenge stigma** by speaking respectfully and inclusively about mental health.
- **Seek help** if they are struggling with their mental health and encourage others to do the same.
- **Support organizations** that provide mental health services and advocacy.
- **Create safe and supportive environments** for open conversations about mental health.
- Together, we can create a community where everyone feels empowered to prioritize their mental well- being and seek help when needed.

RESOLUTION ADOPTED

STATE OF MICHIGAN

COUNTY OF TUSCOLA

Yes:

No:

Absent:

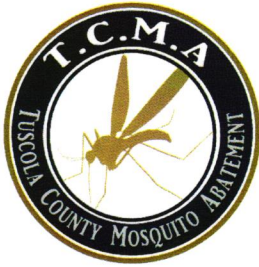
Date _____

Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting Ryneerson, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution approved by the Board of Commissioners at a regular meeting on September, 2026.

Date _____

Jodi Fetting Ryneerson
Tuscola County Clerk, MCCO



TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax
Larry Zapfe, Director

To: Tuscola County Board of Commissioners and County
Controller/Administrator Mike Miller.

From: Larry Zapfe, Director

Date: September 17, 2026

Re: Request to purchase 5 Pioneer electric backpack foggers.

I would like to respectfully request the purchase of 5 Pioneer electric backpack foggers from Amazon at a total cost of \$13,450.50. These new units would simply replace older models that are broken or have reached their mechanical limits. This electric backpack fogger has been used in the program now for well over 10 years and saves money vs. gas-powered models.

This purchase was anticipated and planned for regarding the current 2026 Mosquito Abatement Budget. Funds would be removed from line-item number 240-100-970.070 Spreaders/Sprayers/foggers.

Thank you for your time and consideration.

Larry Zapfe, Director



TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax
Larry Zapfe, Director

To: Tuscola County Board of Commissioners and County
Controller/Administrator Mike Miller.

From: Larry Zapfe, Director

Date: September 17, 2026

Re: Request to purchase new mosquito truck fogger.

I would like to respectfully request to purchase a new mosquito truck fogger from Clarke Mosquito Control Products at a cost of \$18,974.00. This new ULV truck fogger would simply replace an older model that has reached mechanical limits. This purchase was anticipated and planned for in the current 2026 Mosquito Abatement Budget. Funds would be removed from line-item number 240-100-970.030 ULV sprayers.

Thank you for your time and consideration.

Larry Zapfe, Director

SERVICE ORDER

THIS SERVICE ORDER ("Service Order") is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below), and is governed by and subject to the applicable Spectrum Business - Enterprise Commercial Terms of Service posted at <https://enterprise.spectrum.com/legal/terms-and-conditions.html> (or successor URL) or, if applicable, an existing service agreement executed by the parties (each, as appropriate, the "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Contact Information	
Contact: Angelica Lopez-Hoag	
Telephone: (231) 932-8173	
Email: angelica.lopez-hoag@spectrum.com	

Customer Information		
Customer Name TUSCOLA COUNTY JAIL	Order # 15423227	
Address 420 COURT ST # 2 CARO MI 48723-1606		
Telephone (989) 673-8161	Email: kvaughan@tuscolacounty.org	
Contact Name Kim Vaughan	Telephone (989) 673-8161	Email: kvaughan@tuscolacounty.org
Billing Address 420 COURT ST # 2 CARO MI 48723-1606		
Billing Contact Name	Telephone	Email:

NEW AND REVISED SERVICES AT 420 Court St Unit #2, Caro MI 48723				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Set-Back-Box Deluxe	60 Months	22	\$8.00	\$176.00
SBB Equipment	60 Months	22	\$6.00	\$132.00
TOTAL				\$308.00



1. **TOTAL CHARGE(S).** Total monthly recurring charges and total one-time charges are due in accordance with the monthly invoice.
2. **TAXES.** Plus applicable taxes, fees, and surcharges as presented on the respective invoice(s).
3. **SPECIAL TERMS.**

By signing below, the signatory represents they are duly authorized to execute this Service Order

Customer	
Signature:	_____
Printed Name:	_____
Title:	_____
Date:	_____

Cindy McKinney-Volz <volzc@tuscolacounty.org>

Fri, Sep 11, 2026 at 1:52 PM

To: Connie Keinath <ckeinath@tuscolacounty.org>, Samuel Putnam <sputnam@tuscolacounty.org>

Cc: Mike Miller <mmiller@tuscolacounty.org>, Sheila Long <slong@tuscolacounty.org>

Hello,

I am preparing for the fiscal year-end for all specialty court grants. Below is a list of the budget amendments needed. Please email me when these are completed. I will then go in BS&A and print out the documentation for the grants.

Reduce the available balance in Payroll 224-138-704-000 by **(\$500.00)**

Increase the available balance in Testing 224-138-801-400 by \$500.00

Reduce the available balance in Disability 224-138-704-030 by **(\$175.00)**

Increase the available balance in Testing 224-138-801-400 by \$175.00

Reduce the available balance in Work Comp 224-138-710-000 by **(\$350.00)**

Increase the available balance in Testing 224-138-801-400 by \$350.00

Reduce the available balance in Retirement 224-138-718-000 by **(\$940.00)**

Increase the available balance in Testing 224-138-801-400 by \$940.00

Reduce the available balance in Health Insurance 224-138-711-000 by **(\$1,600.00)**

Increase the available balance in Treatment 224-138-801-500 by \$1,600.00

Reduce the available balance in FICA 224-138-715-000 by **(\$1,000.00)**

Increase the available balance in Treatment 224-138-801-500 by \$1,000.00

Please let me know if you have any questions. Thank you.

Cindy McKinney-Volz
Deputy Court Administrator
[440 North State Street](#)
[Caro, MI 48723](#)
(989) 672-3772

NOTICE

**THE TUSCOLA COUNTY ROAD COMMISSION WILL HOLD
REGULAR BOARD MEETINGS IN THEIR OFFICES AT 1733 S. MERTZ
RD., CARO, MICHIGAN BEGINNING AT 8:00 A. M. ON THE FOLLOW-
ING DATES IN 2027:**

THURSDAY, JANUARY 14	THURSDAY, JULY 15
THURSDAY, JANUARY 28	THURSDAY, JULY 29
THURSDAY, FEBRUARY 11	THURSDAY, AUGUST 12
THURSDAY, FEBRUARY 25	THURSDAY, AUGUST 26
THURSDAY, MARCH 11	THURSDAY, SEPTEMBER 9
THURSDAY, MARCH 25	THURSDAY, SEPTEMBER 23
THURSDAY, APRIL 8	THURSDAY, OCTOBER 7
THURSDAY, APRIL 22	THURSDAY, OCTOBER 21
THURSDAY, MAY 6	THURSDAY, NOVEMBER 4
THURSDAY, MAY 20	THURSDAY, NOVEMBER 18
THURSDAY, JUNE 3	THURSDAY, DECEMBER 2
THURSDAY, JUNE 17	THURSDAY, DECEMBER 16
THURSDAY, JULY 1	THURSDAY, DECEMBER 30

**OFFICIAL MINUTES OF THE TUSCOLA COUNTY ROAD
COMMISSION ARE AVAILABLE FOR PUBLIC INSPECTION AT THE
ROAD COMMISSION OFFICE AT 1733 S. MERTZ RD., CARO,
MICHIGAN UPON REQUEST. ANY INQUIRIES MAY BE MADE BY
TELEPHONE BY CALLING 989-673-2128.**

MICHAEL TUCKEY, SECRETARY-CLERK

Tuscola County
Attn: County Clerk Jodi Fetting
440 N State St
Caro, MI 48723
clerk@tuscolacounty.org

Arbela Township
Attn: Clerk Beth Duet
8935 Birch Run Rd
Millington, MI 48746
info@arbelatownship.org
arbelatownship@hotmail.com

Michigan Public Service Commission (via e-mail only)
Attn: MPSC Executive Secretary
LARA-MPSC-Edockets@michigan.gov
LARA-MPSC-Siting@michigan.gov

September 4, 2026

Re: Notice of Public Meeting for Proposed Solar Energy Facility Project in
Arbela Township, Tuscola County

Dear Clerks and MPSC Executive Secretary:

Birch Valley Solar, LLC, is planning to develop, construct, own, and operate an approximately 150-megawatt Solar Energy Facility located in Arbela Township, Tuscola County. Enclosed, please find a copy of the notice of the public meeting for the project, which is scheduled to occur at 6:00 P.M. on October 8, 2026 at Ivan Middleton Hall (located within Vassar Memorial Park), 1007 North Cass Avenue, Vassar, MI 48768. An electronic copy of the site plan for the proposed project is available at: <https://birchvalleysolar.com/>.

Please do not hesitate to reach out to Drew Vielbig at dvielbig@rangerpower.com with any questions concerning our proposed project and this letter.

Sincerely,

Birch Valley Solar, LLC

NOTICE OF INTENT TO CONSTRUCT SOLAR ENERGY FACILITY
BIRCH VALLEY SOLAR PROJECT

PLEASE TAKE NOTICE that Birch Valley Solar, LLC is applying to the Michigan Public Service Commission for approval to develop, construct, own, and operate an up to 150-megawatt Solar Energy Facility located in Arbela Township, Tuscola County (“Project”). Birch Valley Solar, LLC will hold a public meeting to consider public comment on its site plan for the Project as follows:

October 8, 2026

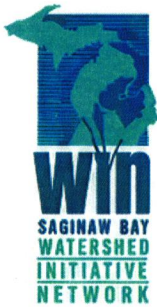
6:00 p.m.

Ivan Middleton Hall (located within Vassar Memorial Park),
1007 North Cass Avenue
Vassar, MI 48768

An electronic copy of the site plan for the Project is available at:

<https://birchvalleysolar.com/>.

All aspects of the Project are open for discussion at the public meeting and all interested persons will be given an opportunity to be heard. If you would prefer to send written comments for consideration, please forward them prior to the public meeting to Drew Vielbig at dvielbig@rangerpower.com. Persons with disabilities needing accommodations for effective participation in the public meeting should contact Drew Vielbig at dvielbig@rangerpower.com at least seven (7) calendar days in advance of the meeting to request mobility, visual, hearing or other assistance.



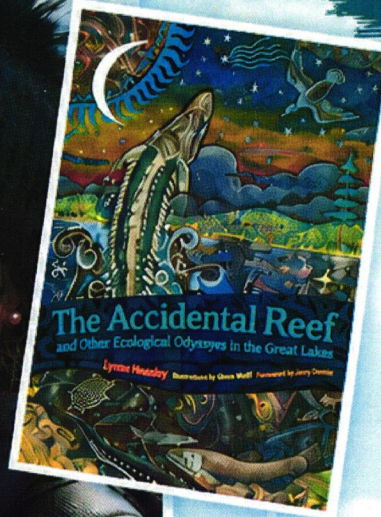
2026 State of the Bay Conference

October 7, 2026

Doubletree Hotel and Conference Center
1 Wenona Park Place, Bay City, Michigan

SPEAKER ANNOUNCEMENT

KEYNOTE PRESENTATION



Dr. Lynne Heasley

ENVIRONMENTAL HISTORIAN
WESTERN MICHIGAN UNIVERSITY
SCHOOL OF ENVIRONMENT,
GEOGRAPHY AND SUSTAINABILITY

We're thrilled to have **Dr. Lynne Heasley** as our special keynote presenter at the State of the Bay 2026 conference on October 7th in Bay City.

Dr. Heasley is an environmental historian in the School of Environment, Geography and Sustainability at Western Michigan University. Her recent book, *The Accidental Reef and Other Ecological Odysseys in the Great Lakes*, foregrounds the St. Clair River, a critical connecting water between Lakes Huron and Erie.

Dr. Heasley will set the stage for a day all about Saginaw Bay by discussing the larger picture of how our bay matters in the context of the larger Great Lakes system.



Learn more about Lynne here:
<https://lynneheasley.com/splash.htm>



Register for the conference at
www.stateofthebay2026.org



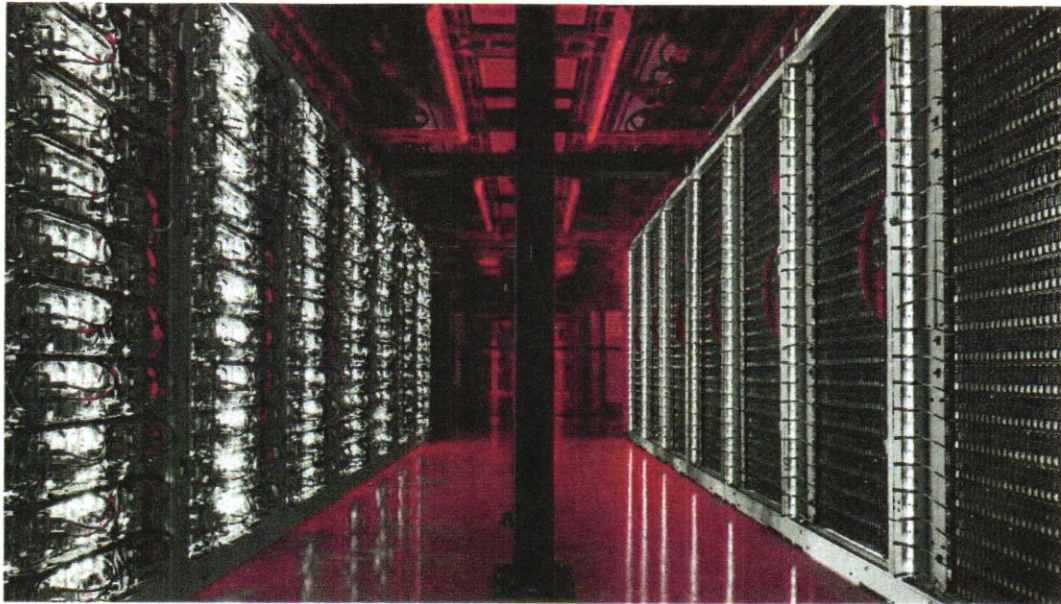
Wednesday
October 7, 2026



Doubletree Hotel
and Conference Center
1 Wenona Park Place, Bay City, Michigan



Institute for Public Policy
and Social Research
MICHIGAN STATE UNIVERSITY



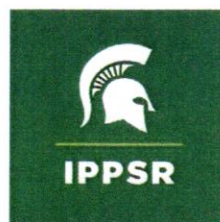
The Data on Data Centers

Few issues in 2026 have voters more concerned than data centers. But what are the facts about data centers and their effect on the environment? How much energy and water do they use? Will they create jobs? Join IPPSR on **Tuesday, September 22**, for a lunch-and-learn with experts from MSU to discuss these questions and how Data Centers will affect our state.

This free event will be held **from 11:45 a.m. to 1:15 p.m. in the Mackinac Room of the House Office Building, 124 N Capitol Ave, Lansing, MI**. Lunch will be provided.

Please click the button below to register for this free event!

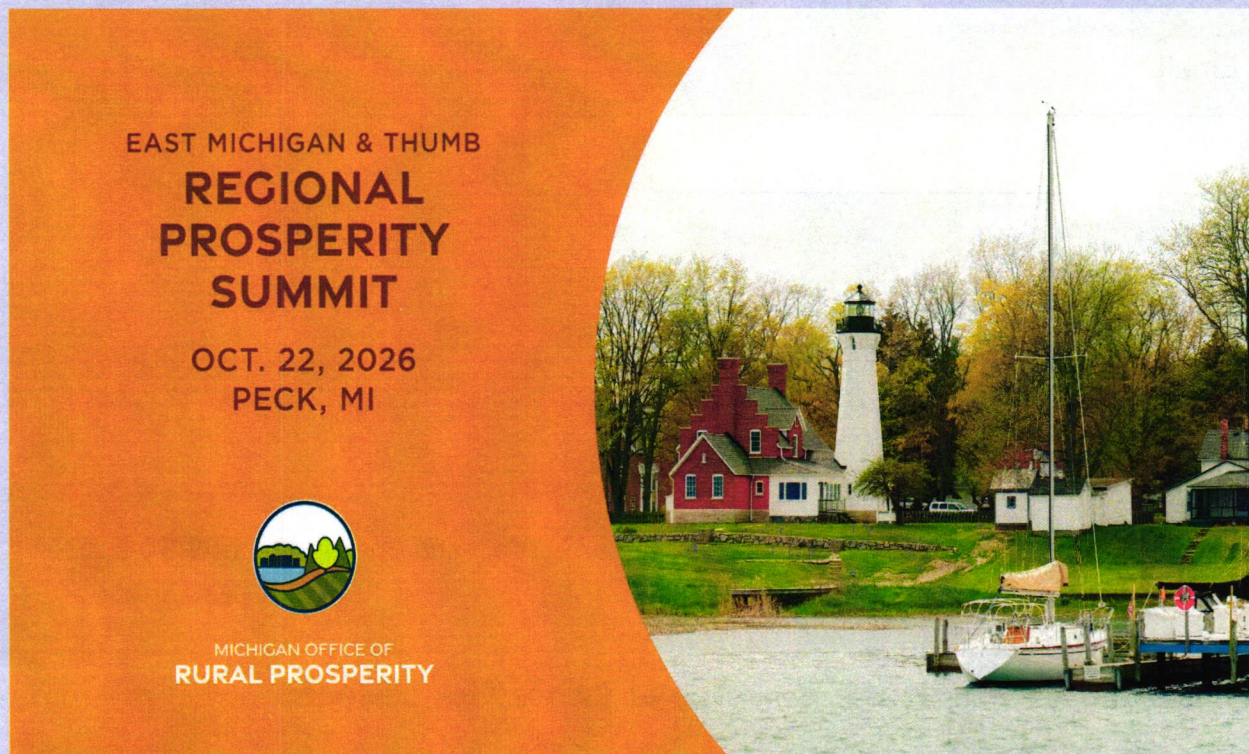
[Register Here](#)



Institute for Public Policy and Social Research at Michigan State University | 509 E. Circle Drive, Room 321 |
East Lansing, MI 48824-1226 US

East Michigan & Thumb Regional Prosperity Summit

Join us - October 22, 2026 - Peck, Michigan



The Regional Prosperity Summit is a one-day convening designed to strengthen regional collaboration, build community capacity, and connect leaders with tools and partnerships that support a prosperous and resilient rural future.

Attendees include cross-sector leaders from economic development, government, education, nonprofit organizations, and private industry across the East/Thumb region.

Name *

First Name

Last Name

Title

Organization *

Email *

example@example.com

Yes, I would like to attend. *

☐ Coffee Hour and Networking starts at 9 a.m.; Programming begins at 9:30 a.m.

Venue: Harvest Hall, 5335 S. Sandusky Rd. (M-19) Peck, MI 48466

A formal event program that includes speakers, timing, and content will be published prior to the event.