



TUSCOLA COUNTY

Board of Commissioners

BOARD MEETING AGENDA

Thursday, June 25, 2026 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Public may participate in the meeting electronically:
(US) +1 929-276-1248 PIN:112 203 398#
Join by Hangouts Meet: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Prayer - Commissioner Lutz
Pledge of Allegiance - Commissioner Koch
Roll Call - Clerk Fetting

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Adoption of Agenda

Action on Previous Meeting Minutes

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Brief Public Comment Period for Agenda Items Only

Consent Agenda

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New Business

1. Clark Hill Engagement Letter For Review of the Veterans Millage Proposals - Mike Miller, Interim Administrator 14 - 20
[PE Signed Engagement Letter for Tuscola County Veterans](#)
2. General Fund Budget Adjustment - Connie Keinath, Chief Accountant 21 - 52
[General Fund Budget Adjustments](#)
3. Special Funds Budget Adjustment - Connie Keinath, Chief Accountant 53 - 100

[Special Funds Budget Adjustments](#)

Old Business

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| 1. | Community Corrections Grant FY27
<u>THUMB Grant FY2027</u>
<u>Proposed 2026-10 Resolution Re Community Corrections Grant</u> | 101 - 105 |
| 2. | Request to Purchase a New Off-Road Utility Vehicle
<u>Board Request to Purchase New UTV</u> | 106 - 108 |
| 3. | Medical Examiner Revised Agreement
<u>Tuscola County - 2026 ME Agreement - REDLINE</u>
<u>Tuscola County - 2026 ME Agreement - FINAL CLEAN (Draft)</u> | 109 - 142 |
| 4. | Michigan State Police Post Revised Lease - Mike Miller, Interim Administrator
<u>10724-2024 Lease - Tuscola County Edit</u> | 143 - 216 |

Correspondence/Resolutions

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| 1. | Tuscola County Landbank Time Capsule Opening July 14, 2026
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| 2. | Declaration of Independence Celebration July 8, 2026
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| 3. | Caro Community's America 250 Celebration July 4, 2026
<u>Caro Community's America 250 Celebration July 4 2026</u> | 219 |

Commissioner Liaison Committee Reports

Lutz

- Board of Health
- Community Corrections Advisory Board
- Department of Human Services/Medical Care Facility Liaison
- Genesee Shiawassee Thumb Works
- Human Development Commission Board of Directors Liaison
- Jail Planning Committee
- Local Emergency Planning Committee (LEPC)
- MAC Judiciary Committee
- MEMS All Hazard

Multi-County Recycling Committee
Local Units of Government Activity Report

Barrios

County Road Commission Liaison
Great Start Collaborative
Human Services Collaborative Council (HSCC)
MAC Agricultural/Tourism Committee
Parks and Recreation Commission
Saginaw Bay Coastal Initiative
Local Units of Government Activity Report

Bardwell

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
MAC Finance Committee
NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Vaughan

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACo-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Koch

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Recycling Advisory

Local Units of Government

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, June 11, 2026

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, June 11, 2026, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner Lutz

Roll Call - Clerk Fetting

Commissioners Present In-Person: Nancy Barrios, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Tracy Violet, Mike Miller, Sheriff Ryan Robinson, Billy Putman, Jen Putman, Isabella Putman, Laura Boyke-Hawes, Carrie Tabar, Don Wellington

Also Present Virtual: Mary Drier, Angie House, Angie Daniels, Connie Keinath, Debbie Babich, Echo Torrez, Brent Dankert, Shelly Lutz, Stephanie Dusute, Alecia Little, Register Marianne Brandt, Maggie Root, Tanya Pisha, Tom McLane, Olivia Chapin, Cody Horton, Cindy McKinney-Volz, Toni James, Treasurer Ashley Bennett, Katie Robinson, Linda Strasz, Shannon Nelson, Sherry Billot, Kandi Teddy, Amanda Ertman, Scienna Nieschulz, Glen Skrent, Ashley Gaudett, Gregg Campbell, Judy Cockerill, Shannon Beach, Shelby Austin, Samuel Putnam, Jim Matuszak, Barry Lapp, Tricia Sharp, Steve Root, Amy Prill, Dan Lisowski, Carrie Tabar, Nancy Laskowski, Debbie Engelhardt

At 8:07 a.m., there were a total of 22 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2026-M-129

Motion by Bill Lutz, seconded by Nancy Barrios to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2026-M-130

Motion by Bill Lutz, seconded by Nancy Barrios to adopt the meeting minutes from the May 28, 2026 Regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

None

New Business

1. Citizens for a Stronger Tuscola -
Billy Putman asked various questions of the Board for the intent of the Board should the proposal regarding the Road Commissioners transitioning from elected to appointed pass. Commissioner Vaughan responded to those questions. The Board of Commissioners are working with legal counsel to navigate this process.
2. Michigan Municipal Risk Management Authority (MMRMA), Net Asset Distribution -
Mike Miller, Interim Administrator, explained that Tuscola County is required to have 50% funds in reserves with MMRMA as the county is currently under funded. MMRMA is requiring \$64,100.00 at minimum from the Net Asset distribution be set aside towards the reserves. Interim Administrator Miller is recommending that the full Net Asset distribution be applied to the fund reserves. This will make the county 50% fund reserve in full currently with some additional as this amount can flex based on the number of claims.

2026-M-131

Motion by Matt Koch, seconded by Nancy Barrios to approve per the recommendation of the Michigan Municipal Risk Management Authority to roll the total Net Asset Distribution of \$91,312.00 into the County Retention Fund. This will help to strengthen the County's required fund balance. And Authorize all necessary signatures. Motion Carried.

3. Solar Farm Case -

Don Wellington provided information regarding a proposed solar farm in Arbela Township. A petition on behalf of Mr. Wellington has been filed with a subsequent objection filed on behalf of Birch Valley Solar, LLC.

Recess at 9:13 a.m.

Reconvened at 9:24 a.m.

At 9:24 a.m., there were a total of 33 participants attending the meeting virtually.

The Board would like to have Interim Administrator Miller contact county legal counsel to provide guidance on the matter.

4. Medical Care Community Funds Transfer Request -

Mike Miller, Interim Administrator, explained the requests received from the Tuscola County Medical Care Facility.

2026-M-132

Motion by Matt Koch, seconded by Nancy Barrios to approve the request from Robert Rabideau, Chief Executive Officer, to transfer the following funds and authorize all necessary budget amendments:

\$8,195.66 from Medical Care Millage Fund 298-000-001-000 to General Fund 291-000-001-000 for a Traversa-It 550 wc19 Transport Chair.

\$65,280.00 from Medical Care Millage Fund 298-000-001-000 to General Fund 291-000-001-000 for a 2024 BraunAbility-Pacifica Rear Entry Resident Transport Van.

\$7,585.72 from Medical Care Millage Fund 298-000-001-000 to General Fund 291-000-001-000 for a Webstaurant Store Steam Table and Guard.

\$80,138.04 from Medical Care Millage Fund 298-000-001-000 to General Fund 291-000-001-000 to Rehmann, LLC for Professional Services and Materials related to Network Switches and Wireless Access Point Upgrades. Motion Carried.

Old Business

1. Discussion on the Possibility of Adding a Part-Time County Grant Writer -

Commissioner Barrios would like to research having a county grant writer to assist in writing and submitting grants. This person would also assist in managing the grant after the grant was awarded.

Commissioner Bardwell questioned whether the EDC would be able to assist with this as the EDC used to have a part-time grant writer on staff and may still have that position available.

The opportunity to collaborate will be discussed with EDC.

2. Discussion regarding County Resolutions for Long Serving Local Municipality Officials -
Commissioner Barrios would like the County Board of Commissioners to consider making recognition resolutions for years of service for local officials. Commissioners decided if there is a local official that a Commissioner would like to recognize to bring that request forward for consideration at that time.
3. ARPA Funds Awarded to Local Unit (matter added) - Commissioner Bardwell asked if ARPA Funds were awarded to a local jurisdiction and if those funds were not spent by the unit, what happens to the funds. Interim Administrator Miller to complete research and provide a report back to the Board.

Correspondence/Resolutions

Commissioner Liaison Committee Reports

Vaughan

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACo-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Barrios

County Road Commission Liaison

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Parks and Recreation Commission -

The Historical sign has been installed. There will be an event on July 3, 2026 to recognize this.

The master plan has been complete and will be submitted to the state.

Saginaw Bay Coastal Initiative

Local Units of Government Activity Report -

Commissioner Barrios has become a member of the Kingston Historical Society.

Cory Skinner received an award for his years of community service.

July 8, 2026 the Declaration of Independence will be read at the courthouse.

Commissioner Vaughan will attend to accept a commemorative flag.

Bardwell

Behavioral Health Systems Board -

The state is attempting to take over services.

Caro DDA/TIFA -

The new DDA Director is Devon Pomeroy-Ruppert.

Economic Development Corp/Brownfield Redevelopment -

Meets next month.

MAC 7th District

MAC Workers Comp Board -

There were 113 claims in 2025. The details of the types of claims and associated expenses were reviewed.

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Lutz

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works -

Meets on Friday.

Human Development Commission Board of Directors Liaison

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Multi-County Recycling Committee

Local Units of Government Activity Report -

The Urgent Care Building project has started in the Village of Millington.

Koch

No Report

- Dispatch Authority Board
- Genesee Shiawassee Thumb Works
- Jail Planning Committee
- MI Renewable Energy Coalition (MREC)
- Recycling Advisory
- Local Units of Government

Other Business as Necessary

None

At 10:14 a.m., there were a total of 35 participants attending the meeting virtually.

Extended Public Comment

None

Adjournment

2026-M-133

Motion by Bill Lutz, seconded by Nancy Barrios to adjourn the meeting at 10:14 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, MCCO



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, June 22, 2026

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, June 22, 2026, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Nancy Barrios, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Mike Miller, Jordan Wade, Larry Zapfe, David Stevens

Also Present Virtual: Tracy Violet, Mary Drier, Sheriff Ryan Robinson, Shelly Lutz, Angie House, Debbie Babich, Kandi Teddy, Linda Strasz, Matthew Sexton, Shannon Beach, Scienna Nieschulz, Bonnie Fackler, Connie Keinath, Sherry Billot, Tim Green, Tom McLane, Jamie LeValley, Cody Horton, Register Marianne Brandt

At 8:05 a.m., there were a total of 19 participants attending the meeting virtually.

New Business

1. Community Corrections Grant FY27 -

David Stevens, Community Corrections Coordinator, presented the request for renewal of the FY26 grant with an increase in the funds requested for FY27. Matter to be placed on Thursday's agenda.

2. Request to Purchase a New Off-Road Utility Vehicle -

Larry Zapfe, Mosquito Abatement Director, received two bids for an Off-Road Utility Vehicle to replace their current one.

1. Weiss Equipment - Frankenmuth - \$14,700.00

2. Trailsport Motors, LLC - Brown City - \$13,500.00

Director Zapfe is requesting to approve the purchase from Trailsport Motors, LLC. This project was budgeted for in 2026. Matter to be placed on Thursday's agenda.

- 3. Medical Examiner Revised Agreement -
Mike Miller, Interim Administrator, presented the revised agreement and reviewed the updates that were made. Matter to be placed on Thursday's agenda.

Old Business

None

Finance/Technology

Primary Finance/Technology

-Commissioner Barrios questioned if the Performance Dashboard from 2016 should still be posted on the county website, removed or updated. Interim Administrator Miller will review the materials and submit any changes to the IT Department.

On-Going and Other Finance

None

On-Going and Other Technology

CIO Lee reported that JAVS has completed the installation of equipment for additional speakers and microphones.

The training that MSU was going to hold in the Community Room has been postponed due to lack of registrations.

Building and Grounds

Primary Building and Grounds

None

On-Going and Other Building and Grounds

-Interim Administrator Miller reported that the cornhole boards for Vanderbilt Park have been delivered. Also, the new sign has been installed and looks great.

Personnel

Primary Personnel

None

On-Going and Other Personnel

None

Other Business as Necessary

None

Public Comment Period

None

Adjournment

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 8:34 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, MCCO

DRAFT



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June 24, 2026

VIA ELECTRONIC MAIL ONLY:
kvaughan@tuscolacounty.org

Kim Vaughan
Board Chair
Tuscola County
125 W. Lincoln Street,
Suite 500
Caro, MI 48723

Re: Engagement Letter – Veteran Millage Ballot Proposal

Dear Kim:

This letter serves to record the terms of our engagement to represent the interests of Tuscola County regarding Veteran Services as the client (the "Client") with drafting millage ballot proposals related to the funding. If we provide services before a signed copy of this letter is returned to us, those services are provided under these terms.

Whom We Represent. Our client in this matter will be Tuscola County.

Scope of Engagement. We agree to represent the Client in connection with an analysis of the current and future funding options of the County's Veteran Services, including preparation of millage ballot proposals or other legal proceedings related to such funding. We agree that our engagement is limited to performance of legal services related to this matter and, unless we agree otherwise in writing, we are not undertaking to represent the Client or its interests in any other matter. We will not provide business, investment, or accounting advice and understand that the Client will rely on others for such advice.

The Clark Hill Public Finance team has built a reputation as a leader in the public finance area which is reflected in the number of municipalities and public bodies that we represent and rely on us to assist in the legal aspects of their financing needs. Our Michigan Public Finance team consists of myself and Joe Colaianne. For the last 25 years, Joe and I have been the lead attorneys in over 400 municipal bond and note offerings, and bond counsel to a number of communities, including Oakland County, Berrien County and Gladwin County, as well as numerous cities, townships, village and tax increment and building authorities.

Our engagement does not include any advice or other legal services relating to federal or state securities laws, including appearing or practicing before the U.S. Securities and Exchange Commission (SEC) or the Client's disclosure obligations under such laws, and we understand that the Client will not, without our prior written consent, include documents or information we provide to it in any filings with federal or state securities regulators, including the SEC.

Our Standard Terms of Engagement, which are attached, include your agreement that our Firm may also represent other clients in disputes or transactions adverse to you that are not substantially related to this representation.

Fees. Our fees will be based on the amount of time spent by the professionals working on the matter and the hourly rates established for each. The firm's standard hourly billing rates for the lawyers I expect to be working on this engagement currently range from \$235 to \$950. The hourly rates charged for paralegals range from \$140 to \$235. Our billing rates are subject to change from time to time. Joe Colaianne and I will be the principal attorneys responsible for this engagement (preparing ballot language), and the Firm has agreed to reduce our hourly rate from \$590 to **\$425**.

We would expect fees on this engagement not to exceed \$5,000.

In addition to the hourly rates of our professionals, the factors that determine the total cost include the time and labor required, the novelty and difficulty of the questions involved, acts of other parties or their counsel, the skill required to perform the services, and the experience and ability of the lawyers performing the services. The total cost may therefore vary.

Generally, our firm requires a retainer to serve as security of our fees and expenses. As you are a public entity, we have agreed to waive the retainer.

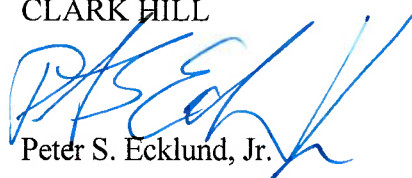
The relationship between the Client and the Firm, including the validity, construction, and enforceability of this engagement letter, will be governed in all respects by the laws of *Michigan* without regard to conflicts of laws principles. As explained in the attached terms, by accepting services from the Firm the Client agrees to arbitration for any disputes arising out of or relating to this engagement.

To confirm your agreement to the terms of this engagement as stated above and in the attached Standard Terms of Engagement, please sign and return a copy to me.

We look forward to working with you and to represent Tuscola County.

Sincerely,

CLARK HILL



Peter S. Ecklund, Jr.

ACKNOWLEDGMENT

I, _____ on behalf of Tuscola County, accepts, and agrees to be bound by, the foregoing, including the terms outlined in the Standard Terms and Joint Representation.

TUSCOLA COUNTY

By: _____
Kim Vaughan

Its: _____

Date: _____

STANDARD TERMS OF ENGAGEMENT

Entire Agreement. The engagement letter and these Standard Terms of Engagement constitute the entire understanding and agreement between the Client and the Firm regarding our representation of the Client in the matter described in the engagement letter and supersede any prior understandings and agreements and any billing requirements, outside counsel guidelines, or letters submitted to us. If any provision is found unenforceable, the remainder will remain in effect. The engagement letter and these Standard Terms may be amended only by a written agreement between the Client and the Firm.

Client Responsibilities. The Client agrees to pay the Firm as agreed; to be candid and cooperative with the Firm and any court or other tribunal; and to provide complete and accurate information and documents relevant to our representation or otherwise reasonably requested by us. In a litigation matter, the Client also agrees to make personnel available to meet with Firm personnel and to attend trials, hearings, depositions, and other proceedings, and to commit the appropriate personnel and sufficient resources to meet the Client's discovery obligations.

The Client may not demand that the Firm use offensive tactics or treat anyone involved in the legal process with anything but courtesy and consideration; demand any assistance which violates the rules of professional conduct; or pursue or insist upon a course of action which the Firm reasonably believes to be illegal, fraudulent, offensive, or unwise. The Firm may terminate this agreement for reasons permitted under the rules of professional conduct.

Contact Information. The Client must promptly notify the Firm in writing of any changes to its contact or business information. The Firm may contact the Client at its last provided address for instructions. If the Client merges or affiliates with another entity, it must provide notice to permit us to withdraw as its lawyers if we determine that such affiliation, acquisition, or merger creates a conflict of interest, or that it is not in the best interests of the Firm to represent the new entity.

Whom We Represent. We represent only the Client and we do not represent any affiliates or related parties, such as owners, parent companies, subsidiaries, or sibling entities, or employees, officers, directors, shareholders of a corporation, partners of a partnership, members of an association or limited liability company, or other constituents of a named client. Accordingly, our representation of the Client in this matter will not give rise to a conflict of interest in the event we represent other clients adverse to an affiliate or related person or entity in other matters.

Consent to Future Conflicts. As you know, Clark Hill is a large law firm with diverse practices and offices across the country. We represent many other companies and individuals in various industries, including clients who are competitors of each other and sometimes with opposing interests in legal matters. Thus, during the time we are representing the Client, we may also represent other clients—including direct competitors of the Client or clients with business interests adverse to the Client's interests—in disputes or transactions adverse to the Client that are not substantially related to this representation.

We will not represent any other client in any matter adverse to you that is substantially related to a matter in which we represent you. Likewise, we will not represent any other client in a matter adverse to you in circumstances in which any of your confidential data or information would be material to that matter. In return for our agreement to represent you, you consent and agree that we may be adverse to you on behalf of other clients in matters that are not substantially related to the matters we assist you in. These unrelated matters may include, but are not limited to:

- a. Transactional matters including contract negotiations with you on the opposing side and preparation of contracts or other legal documents where you will be an opposing party;
- b. Advice or opinions regarding your rights in property or concerning contracts or other legal documents where you may be a party or that may affect your rights or obligations;
- c. Real estate, zoning, and environmental matters in which your interests may be involved or adversely affected;
- d. Bankruptcies, receiverships, or similar proceedings in which you are a creditor, debtor, or other party in interest;
- e. Representation and advocacy with respect to legislative issues, policy issues, or regulatory issues;
- f. Intellectual property matters, including advice to other clients regarding your or our other clients' rights in overlapping intellectual property;
- g. Advice and representation regarding the existence or potential for legal claims that our other clients may have against you or that you may have against them; and
- h. Discovery requests, including subpoenas to be served on you or responses to subpoenas issued by you to our other clients.

Based on the foregoing, the Client agrees that our representation of it in this matter will not disqualify our Firm from in the future opposing it in litigation, transactions, or other legal matters that are not substantially related to the subject matter of this

representation, and the Client consents to any conflict of interest with respect to those representations. The Client understands and agrees that the Firm is not obligated to notify it when we undertake such matters that may be adverse to the Client. Additionally, the Client agrees that we may identify the Client as a client and disclose the general nature of our engagement(s) to other clients and potential clients for the limited purpose of seeking waivers of conflicts of interest. We agree, however, that the Client's consent to this disclosure will not apply in any instance in which the revealed information would compromise the Client's attorney-client privilege. If you later withdraw or modify this consent in any respect, you agree and consent to our withdrawal from our representation of you pursuant to these terms and the applicable rules of professional conduct.

Prior Counsel. Unless specifically retained to do so, the Firm does not evaluate or advise on prior counsel's work or potential claims against prior professionals. If the Client suspects it could have such claims, it should promptly seek advice from other counsel since claims against professionals are often subject to short limitation periods for filing suit.

Insurance. Unless specifically stated in our scope of work, our engagement does not include reviewing the Client's insurance policies for possible coverage or notifying the Client's insurance carriers about the matter.

Advice About Possible Outcomes. From time to time, we may express opinions or beliefs concerning the matter or various courses of action and the results that might be anticipated. Any such statement made by any lawyer of our Firm is an expression of opinion only, based on information available to us at the time, and is not a promise or guarantee.

In-Firm Privilege. Occasionally, issues arise relating to legal ethics or our duties under the professional conduct rules that apply to lawyers. These might include, e.g., conflict of interest issues, and could even include issues raised because of a dispute between us and a client over the handling of a matter. Normally, when such issues arise, we seek the advice of our in-house counsel. We consider such consultations to be attorney-client privileged communications between Firm personnel and the counsel for the Firm. A few courts, however, have held that under some circumstances such communications involve a conflict of interest between the client and our Firm and that our consultation with firm counsel may not be privileged, unless we either withdraw from the representation of the client or obtain the client's consent to consult with firm counsel.

We believe that it is in our clients' interest, as well as our Firm's interest, that when legal ethics or

related issues arise during a representation, we obtain expert analysis of our obligations. Accordingly, the Client agrees that if we determine in our own discretion during the course of the representation that it is either necessary or appropriate to consult with our internal or outside counsel, we have the Client's consent to do so and that our representation of the Client will not, thereby, waive any attorney-client privilege that our Firm may have to protect the confidentiality of our communications with our counsel.

Termination of Engagement. The Client may at any time terminate our representation upon written notice to the Firm. We reserve the right to withdraw from our representation as required or permitted by the applicable rules of professional conduct upon written notice to the Client. If we terminate the engagement, we will take reasonable steps to protect the Client's interests in this matter, and the Client agrees to take all steps necessary to free us of any obligation to perform further, including executing any documents necessary to complete our withdrawal. If permission for withdrawal is required by a court or other adjudicator, we will promptly request such permission and the Client agrees not to oppose it.

The Client's termination or our withdrawal will not relieve the Client of its obligation to pay for services already rendered, including work in progress and incomplete at the time of termination, and to pay for all expenses incurred on behalf of the Client through the termination or withdrawal date.

Conclusion of Representation. Absent express notice of termination or our withdrawal from representation, our representation of the Client will conclude with respect to any particular matter for which we have been engaged upon our substantial completion of our work on that matter. If no work has been performed by our attorneys on the Client's behalf for a period of three consecutive months, unless we remain as counsel of record in a pending proceeding, the Client agrees that our attorney-client relationship will have terminated.

Retention and Disposition of Documents and Data. At the Client's written request, its original documents and property will be returned at the conclusion of our representation, although the Firm reserves the right to retain copies as it deems appropriate. If the Client does not take possession of its documents or make other arrangements with us in writing, we reserve the right to destroy or otherwise dispose of any documents we retain without further notice at any time after ten years following the conclusion of the representation. Unless otherwise agreed in writing, native electronic data provided by the Client and hosted by us may be deleted after the conclusion of the representation, and any document review

databases may be deleted two years after the conclusion of the representation.

Post-Engagement Matters. The Client is engaging the Firm to provide legal services in connection with a specific matter. After completion of the matter, changes may occur in the applicable laws or regulations that could impact the Client's future rights and liabilities. Unless the Client engages us after completion of the matter to provide additional legal advice on issues arising from the matter, the Firm has no continuing obligation to advise the Client on such issues or on future legal developments, including monitoring deadlines that may arise with respect to the matter.

Subpoena or Lawful Process. If we or our personnel are required by subpoena or other lawful process to provide testimony or produce documents or information relating to our representation of the Client, or if we must defend the confidentiality of the Client's files or communications with us in any proceeding, the Client, agrees to pay us for our time, at the standard hourly rate for the individuals involved, and reimburse our expenses incurred addressing and responding to any such matter, even if our representation of the Client has ended.

Costs. We will include in our statements separate charges for services, such as copying, messenger and delivery service, atypical research, hosting electronic data, travel, and international telephone charges. Such expenses may also include filing fees, deposition costs, process servers, court reporters, and witness fees. The Client authorizes us to retain any investigators, consultants, or experts necessary in our judgment to represent the Client's interests in the matter. We will usually advance costs up to \$100 and require that our clients directly pay, or deposit with us funds to pay, expenses over \$100.

Estimates and Budgets. We are often requested to estimate the amount of fees and costs likely to be incurred in connection with a matter, but fees and costs are usually not predictable. Accordingly, we make no commitment concerning the maximum fees and costs that will be necessary to resolve or complete the matter. Any mention by us of fees and costs is only an estimate. It is up to the Client, if de-sired, to track the actual fees and costs against any estimate or budget and to bring promptly to our attention any concerns or questions if the actual billings vary from the estimate or budget. The Client's obligation to pay the Firm's fees and costs is in no way contingent on the ultimate outcome of the matter.

Payment of Invoices. Normally, we will send monthly invoices for work performed and expenses incurred during the previous month. Payment is due promptly upon receipt of our invoice. Any balance unpaid after 30 days of the date of the invoice will accrue

interest at the rate of 7% per annum. Payments will be applied first to costs and expenses, then to accrued interest, if any, and then to the unpaid fees.

We will give the Client notice if the Client's account becomes delinquent. If the delinquency continues, we may withdraw from the representation and pursue collection of the account. We may also request permission of any court in which we have filed an appearance on the Client's behalf to allow us to withdraw as the Client's counsel, and the Client agrees that non-payment of our fees is a valid basis for our request to withdraw. To the extent collection of the Client's account becomes necessary, the Client agrees that, in addition to any unpaid balance and interest thereon, we will be entitled to recover all costs and expenses of collection, including reasonable attorney fees.

Retainer. The amount of any retainer or advance payment is not an estimate of the total charges that may be incurred. The Firm may apply retainer funds to any delinquent payment due from the Client and, subject to our obligations under the applicable rules of professional conduct, to discontinue this representation until the Client replenishes the retainer. While a retainer is on deposit in our trust account, the Client grants us a security interest in such funds. Client retainers are deposited in a pooled trust account. Interest earned on the pooled account is paid to a charitable foundation as required by law.

Trial Advance. In a litigation matter, once a trial or hearing date is set, we may require the Client to pay all amounts then owed to us and to deposit with us the fees we estimate will be incurred in preparing for and completing the trial or arbitration, as well as jury fees or arbitration fees likely to be assessed. If the Client fails to timely pay any additional deposit re-quested, we will have the right to withdraw from the representation. If permission of the court or other ad-judicator is required, the Client agrees not to oppose any motion to withdraw.

Lien. Client hereby grants the Firm a lien on any and all claims or causes of action which are the subject of Firm's representation of the Client in the Matter. Such lien shall be in addition to all other rights of the Firm to receive sums owing from the Client under this agreement.

Electronic Communications. It is likely that during the course of this engagement both the Client and the Firm will use electronic devices and internet services (which may include unencrypted email, mobile phones, voice over internet, electronic data/docu-ment websites, and other technology) to communicate and transfer documents. Although the use of this technology involves some degree of risk that third parties may access confidential communications, you agree that the benefits of using this technology outweigh the

risk of accidental disclosure. Nevertheless, just as we have policies and systems in place designed to make our electronic communications with you reasonably secure, it is equally important that you communicate with us in a manner that reasonably protects the confidentiality of information we share and any attorney-client privilege that may apply to our communications. This means that you should not use any computers or other electronic devices, networks, or websites that are owned, controlled, or may be accessed by others, including but not limited to, an employer, a hotel, library, or internet café, or a shared home computer, to send or receive confidential information to or from us. Any device you use should be password protected and not accessible for use by any third party.

Generative Artificial Intelligence. During the course of this engagement, we may use generative artificial intelligence (GenAI) to enhance and stream-line certain aspects of our services. Like any technology, GenAI carries some degree of risk, which may include the risk of errors in GenAI-generated content, data security vulnerabilities, and system malfunctions. We have implemented reasonable measures to safe-guard against these risks, and our lawyers maintain oversight of GenAI-generated outputs. Accordingly, we believe and the Client agrees that the benefits of using this. technology outweigh the related risks, and the Client consents to the use of this technology.

Application to Subsequent Matters. This engagement letter and Standard Terms of Engagement will apply to our present representation of the Client and to any subsequent matters that we may agree to undertake on its behalf, unless we agree in writing to a different arrangement. Even if the Client does not countersign the engagement letter, the Client's continued instructions to us concerning this and subsequent matters acknowledge the Client's acceptance of all the provisions of the engagement letter and these Standard Terms.

Arbitration. Any dispute arising out of, in connection with, or in relation to the interpretation, performance, or breach of this agreement—including any claim of legal malpractice whether sounding in tort or contract, negligence, breach of fiduciary duty, or similar claim and any claim involving fees or expenses—shall be resolved by final and binding confidential arbitration conducted in the state identified in the "Choice of Law" paragraph in the foregoing letter and governed by the procedural and substantive laws of that state. The Federal Arbitration Act (9 U.S.C., Secs. 1-16) shall govern the interpretation of, enforcement of, and proceedings pursuant to the arbitration clause in this agreement. The binding arbitration shall be administered by and in accordance with the then-existing International Institute of Conflict Prevention & Resolution's (CPR) Administered Arbitration Rules, and discovery shall be administered in accordance with the

Mode for each Schedule of the then-existing CPR Protocol on Disclosure of Documents and Presentation of Witnesses in Commercial Arbitration that allows for the broadest discovery.

Each party is limited to pursuing its own individual claims and shall not pursue class or collective-action claims. Each party shall bear its own attorneys' fees, costs, and expenses (including filing fees). The parties will also bear the cost of arbitration (including arbitrator fees) pursuant to an agreed-upon allocation. Absent an agreement about allocation, the defendants (individually and/or collectively) shall bear no more than half the cost of arbitration.

If any party (or parties collectively) seek(s) less than \$3 million, the dispute shall be decided by a sole arbitrator mutually acceptable to all parties. If any party (or parties collectively) seek(s) \$3 million or more at any point during the arbitration, a three-person panel of arbitrators mutually acceptable to all parties shall preside. The arbitrator(s), and not any court, shall have the exclusive authority to resolve any dispute or claim relating to the interpretation, applicability, or enforceability of this Agreement and its arbitration clause.

By accepting services from the Firm, you agree to binding arbitration and waive any right to pursue a class or collective action. You and we are waiving the right to have disputes between us tried in court and the right to a jury trial. You understand that arbitration may provide only limited discovery and appellate rights and that courts may enforce an award in arbitration without reviewing it for errors of fact or law. No demand for arbitration may be sustained after the date when the institution of legal or equitable proceedings based on such claim or dispute would be barred by the applicable statutes of limitation or statute of repose if this matter was filed in court. The arbitrator(s) are authorized to dismiss the arbitration at any stage based on a determination that the claim is time barred or for any other legally or factually supported reason.

If the total amount of the arbitration award is \$5 million or more, inclusive of interest, the parties shall have the right to appeal the award to a panel of three arbitrators composed of former appellate court judges pursuant to the CPR Arbitration Appeal Procedures. The appellate arbitrators shall be mutually acceptable to all parties. In furtherance of the Appeal Procedures, the appellate arbitration panel shall re-view the facts and law pursuant to the standard of re-view that would apply if this proceeding was heard by an appellate court sitting in the state identified in the "Choice of Law" paragraph in the foregoing letter.

Before agreeing to arbitration, you have the right to consult with independent counsel.

Budget Adjustments

BATCH: 8 GENERAL

REVENUE		INCREASE	DECREASE	
101-000-573.253	LOCAL COMM STABILIZATION PPT REIM	24,505.00		<i>Increase Revenue</i>
101-000-634.301	DIVERTED FELON PROGRAM	6,000.00		<i>Increase Revenue</i>
101-191-706.000	SALARIES OVERTIME-REIMBURSABLE	950.00		<i>Election Workers increase expense</i>
101-191-710.000	WORKERS COMP	100.00		<i>Election Workers increase expense</i>
101-191-715.000	F.I.C.A.	100.00		<i>Election Workers increase expense</i>
101-191-718.000	RETIREMENT	200.00		<i>Election Workers increase expense</i>
101-191-718.100	POB IN LIEU OF RETIREMENT	300.00		<i>Election Workers increase expense</i>
101-227-717.000	LIFE INSURANCE	0.33		<i>Budget to actual</i>
101-230-706.000	WAGES OVERTIME	125.00		
101-230-727.000	SUPPLIES, PRINTING & POSTAGE		125.00	
101-259-711.000	HEALTH & DENTAL INSURANCE		693.00	
101-259-704.020	HEALTH INSURANCE INCENTIVE	693.00		
101-303-704.020	HEALTH INSURANCE INCENTIVE	1,160.00		
101-303-711.000	HEALTH & DENTAL INSURANCE		1,160.00	
101-303-705.000	SALARIES - PT/TEMP	300.00		
101-303-704.000	SALARIES PERMANENT		300.00	
101-426-718.300	NATIONWIDE EMPLOYER EXPENSE	133.00		
101-426-978.000	MACHINERY & EQUIPMENT		133.00	
101-865-920.000	MMRMA RETENTION	40,000.00		<i>Budget to actual</i>
101-000-672.390	USE OF FUND BALANCE	11,145.33		<i>Adjusting use of fund balance to Balance out Budget</i>

06/22/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2026	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Revenues								
Dept 000 - CONTROL								
Account Type: Revenue								
101-000-402.253	CURRENT TAX	9,408,736.00		824,974.21		8,583,761.79		8.77
101-000-425.253	TRAILER PARK FEES	3,500.00		2,604.60		895.40		74.42
101-000-439.000	RECREATIONAL MARIJUANA TAX PAYMENTS	473,000.00		0.00		473,000.00		0.00
101-000-439.253	MEDICAL MARIJUANA COUNTY SHARE	11,000.00		2,511.07		8,488.93		22.83
101-000-439.301	MEDICAL MARIJUANA SHERIFF	1,500.00		418.54		1,081.46		27.90
101-000-447.253	SUMMER COLLECTIONS	133,000.00		6,460.21		126,539.79		4.86
101-000-476.215	MARRIAGE LICENSES	1,500.00		545.00		955.00		36.33
101-000-530.130	TITLE IV-E CPLR GRANT	3,500.00		2,746.18		753.82		78.46
101-000-541.253	JUDGES SALARY	277,700.00		138,805.80		138,894.20		49.98
101-000-544.136	DISTRICT COURT CASEFLOW ASSIST.	8,000.00		6,411.38		1,588.62		80.14
101-000-544.253	MARINE SAFETY	8,550.00		0.00		8,550.00		0.00
101-000-545.253	SECONDARY ROAD PATROL	143,678.00		15,558.39		128,119.61		10.83
101-000-563.253	CO-OP REIMBURSEMENT-PROSECUTOR	81,200.00		37,754.57		43,445.43		46.50
101-000-573.253	LOCAL COMM STABILIZATION PPT REIM	50,000.00		74,504.49		(24,504.49)		149.01
101-000-574.253	COUNTY REVENUE SHARING (CRS)	1,314,867.00		438,286.00		876,581.00		33.33
101-000-574.254	REVENUE SHARING/TAXABLE VALUE PYMT	161,590.00		82,722.00		78,868.00		51.19
101-000-577.253	STATE HOTEL LIQUOR TAX	130,000.00		43,920.00		86,080.00		33.78
101-000-578.253	STATE PAYMENTS COURTS	235,800.00		49,004.00		186,796.00		20.78
101-000-580.253	STATE JURY REIMB	20,000.00		9,516.40		10,483.60		47.58
101-000-590.215	CERTIFIEDS CLERK	35,500.00		19,560.00		15,940.00		55.10
101-000-601.136	PROBATION FEES-DISTRICT COURT	105,000.00		40,075.51		64,924.49		38.17
101-000-602.136	COURT COSTS-DISTRICT COURT	210,000.00		78,586.59		131,413.41		37.42
101-000-602.143	COURT COSTS FOC	8,000.00		3,178.74		4,821.26		39.73
101-000-602.215	CIRCUIT COURT COSTS	120,000.00		37,980.83		82,019.17		31.65
101-000-603.136	BOND COSTS	3,000.00		515.00		2,485.00		17.17
101-000-605.136	SCREENING ASSESSMENT FEES	16,000.00		5,687.26		10,312.74		35.55
101-000-607.215	DNA ASSESSMENT CO SHARE	1,300.00		70.04		1,229.96		5.39
101-000-607.301	DNA ASSESSMENT SHERIFF	3,000.00		175.08		2,824.92		5.84
101-000-608.136	INTENSIVE PROBATION FEES	500.00		0.00		500.00		0.00
101-000-608.215	BENCH WARRANT FEE	3,000.00		481.00		2,519.00		16.03
101-000-608.301	SEX OFFENDERS REGIST CO SHARE	2,000.00		1,060.00		940.00		53.00

101-000-609.215	WAIVER-MARRIAGE LICENSE 3 DAY	1,000.00	520.00	480.00	52.00
101-000-610.132	ADMIN FEES/FAMILY DIVISION	15,000.00	830.00	14,170.00	5.53
101-000-610.148	SERVICE FEES-PROBATE COURT	50,000.00	23,145.04	26,854.96	46.29
101-000-611.215	DBA/CO-PARTNERSHIP - CLERK	3,000.00	1,230.00	1,770.00	41.00
101-000-612.215	APPEAL FEES - CIRCUIT COURT	148.00	148.00	0.00	100.00
101-000-612.236	TRANSFER TAX	200,000.00	109,376.30	90,623.70	54.69
101-000-613.236	RECORDING FEE	200,000.00	110,669.00	89,331.00	55.33
101-000-614.215	CLERK FEES	10,000.00	4,327.54	5,672.46	43.28
101-000-614.236	COPIES - R.O.D	5,654.00	7,036.00	(1,382.00)	124.44
101-000-615.215	SEARCHES - CIRCUIT COURT	300.00	90.00	210.00	30.00
101-000-616.215	MOTION FEES - CIRCUIT COURT	6,000.00	2,582.50	3,417.50	43.04
101-000-617.132	FILING FEE-FAMILY DIVISION	500.00	341.00	159.00	68.20
101-000-617.215	JURYENTRY/FORENSIC FEES	15,000.00	7,501.00	7,499.00	50.01
101-000-617.253	BC/BS ADMINISTRATIVE FEE	2,500.00	633.02	1,866.98	25.32
101-000-618.215	NOTARY BOND FILING FEES	1,500.00	485.00	1,015.00	32.33
101-000-618.253	NOTARY FEES COUNTY TREASURER	300.00	110.00	190.00	36.67
101-000-618.301	MORTGAGE SALES	1,500.00	700.00	800.00	46.67
101-000-619.136	CIVIL FEES-DISTRICT COURT	128,000.00	45,554.67	82,445.33	35.59
101-000-619.301	DRUG TESTING SHERIFF FEE	1,500.00	240.00	1,260.00	16.00
101-000-620.132	COLLECTION FEES/FAMILY DIV	2,000.00	50.00	1,950.00	2.50
101-000-620.215	LATE FEES	100.00	0.00	100.00	0.00
101-000-620.722	AIRPORT ZONING APPLICATION FEES	200.00	0.00	200.00	0.00
101-000-621.215	COURT FEES CIRCUIT COURT	400.00	275.00	125.00	68.75
101-000-623.215	FUNERAL HOME CORRECTIONS	38.00	38.00	0.00	100.00
101-000-624.215	VICTIMS RIGHTS ADMIN FEE	4,000.00	1,474.65	2,525.35	36.87
101-000-624.253	TAX CERTIFICATIONS	7,500.00	3,525.00	3,975.00	47.00
101-000-625.236	CO SHARE OF MSSR FEE	500.00	253.14	246.86	50.63
101-000-625.253	TAX SEARCHES	10.00	10.00	0.00	100.00
101-000-626.225	TAX ADMINISTRATION-FEES	20,000.00	3,558.50	16,441.50	17.79
101-000-628.215	CLERK LIVESCAN FEES	3,500.00	2,985.00	515.00	85.29
101-000-628.301	D.O.C. DETAINER	6,000.00	2,940.00	3,060.00	49.00
101-000-629.253	SALES	1,500.00	214.00	1,286.00	14.27
101-000-630.301	FORECLOSURE ADJOURNMENT POSTINGS	3,000.00	1,156.00	1,844.00	38.53
101-000-631.301	REPORT COPIES	50.00	25.00	25.00	50.00
101-000-634.301	DIVERTED FELON PROGRAM	14,445.00	20,445.00	(6,000.00)	141.54
101-000-635.301	INMATE PHONE REVENUES	50,000.00	2,278.01	47,721.99	4.56
101-000-636.301	CHARGE TO PRISONERS	32,000.00	19,397.82	12,602.18	60.62
101-000-638.301	WORK RELEASE	1,000.00	25.00	975.00	2.50
101-000-642.236	ROD ONLINE COPY FEES	50,000.00	22,255.75	27,744.25	44.51
101-000-644.191	ELECTION PROGRAMMING	30,000.00	3,700.00	26,300.00	12.33
101-000-645.236	ROD POSTAGE FEES	300.00	210.44	89.56	70.15
101-000-655.253	BOND FORFEITURES-TREASURER	16,000.00	5,565.00	10,435.00	34.78
101-000-656.136	BOND FORFEITURES-DIST. COURT	11,000.00	5,510.00	5,490.00	50.09

101-000-657.136	ORDINANCE FINES DISTRICT COURT	11,000.00	2,406.64	8,593.36	21.88
101-000-658.253	RETURN CHECK CHARGE	300.00	50.00	250.00	16.67
101-000-659.136	WARRANT FEES-DISTRICT COURT	10,000.00	4,222.88	5,777.12	42.23
101-000-664.253	INTEREST SUMMER TAX COLLECTIONS	38,366.00	30,339.94	8,026.06	79.08
101-000-665.253	INTEREST EARNINGS	456,619.00	238,484.58	218,134.42	52.23
101-000-667.253	THUMB CELLULAR TOWER RENT	5,700.00	2,616.16	3,083.84	45.90
101-000-667.369	RENT ON COUNTY FARM	10,500.00	0.00	10,500.00	0.00
101-000-668.253	LEASE PAYMENT HUMAN SVCS	366,100.00	183,070.98	183,029.02	50.01
101-000-672.390	USE OF FUND BALANCE	171,157.85	0.00	171,157.85	0.00
101-000-674.130	STATE REIMB FOR COURT APPEAL ATTY'S	60,000.00	11,832.28	48,167.72	19.72
101-000-674.254	REIMB TNU (LOCAL FUNDS)	8,000.00	675.44	7,324.56	8.44
101-000-674.301	REIMBURSEMENTS-FOC WARRANTS	600.00	20.30	579.70	3.38
101-000-674.331	CONTRIBUTIONS MARINE PROGRAM	500.00	0.00	500.00	0.00
101-000-676.090	REIMBURSEMENT ELECTION INSPECTORS	110,000.00	0.00	110,000.00	0.00
101-000-676.130	REIMB MENTAL HEALTH EVALUATIONS	1,500.00	0.00	1,500.00	0.00
101-000-676.131	REIMBURSE COURT RECORDERS	544.00	544.00	0.00	100.00
101-000-676.215	REIMBURSEMENTS-GALATINY FEE	15,000.00	6,121.19	8,878.81	40.81
101-000-676.227	REIMB CITY OF CARO CONTRACT	29,237.00	14,618.52	14,618.48	50.00
101-000-676.229	REIMBURSEMENTS PROSECUTOR	1,500.00	135.00	1,365.00	9.00
101-000-676.253	REIMBURSEMENTS-TREASURER	5,000.00	4,966.62	33.38	99.33
101-000-676.301	REIMBURSEMENTS-SHERIFF	25,000.00	1,424.58	23,575.42	5.70
101-000-676.306	REIMB WEIGH MASTER SVCS	136,198.00	43,287.64	92,910.36	31.78
101-000-677.191	REIMB - SCHOOL ELECTION COST	15,908.11	15,908.11	0.00	100.00
101-000-677.215	REIMB CRT APPT ATTY FEES	2,000.00	1,282.50	717.50	64.13
101-000-677.301	REIMB MED SVCS SHERIFF	20,000.00	8,250.94	11,749.06	41.25
101-000-677.431	PROPERTY DAMAGE RESTITUTION	20.00	0.00	20.00	0.00
101-000-678.191	REIMB-TWP ELECTION SUPPLIES	60,000.00	3,399.01	56,600.99	5.67
101-000-679.301	ICS REIMBURSEMENTS	5,000.00	0.00	5,000.00	0.00
101-000-689.253	REIMB LOCAL GOV KCI TAX PROCESS	58,000.00	28,138.07	29,861.93	48.51
101-000-691.301	SHERIFF MISC REVENUE	1,000.00	5,139.59	(4,139.59)	513.96
101-000-694.215	CASH-OVER/SHORT	0.00	3.00	(3.00)	100.00
101-000-694.253	CASH-OVER/SHORT	0.00	(16.79)	16.79	100.00
101-000-698.292	INDIRECT COST 10% ADMIN PYMT CCF	62,000.00	21,618.18	40,381.82	34.87
Total Revenue:		15,556,615.96	2,964,062.63	12,592,553.33	19.05
Account Type: Transfers-In					
101-000-699.020	HEALTH DEPT LEASE	105,676.00	50,978.82	54,697.18	48.24
101-000-699.207	ROAD PATROL INDIRECT COSTS	72,821.00	36,410.32	36,410.68	50.00
101-000-699.214	PRIMARY ROAD - INDIRECT	2,189.00	0.00	2,189.00	0.00
101-000-699.215	INDIRECT COST - FOC	202,051.00	81,539.50	120,511.50	40.36
101-000-699.218	INDIRECT COSTS - DISPATCH FUND	29,296.00	14,647.74	14,648.26	50.00
101-000-699.221	INDIRECT COST - HEALTH DEPT	21,927.00	10,963.50	10,963.50	50.00
101-000-699.230	INDIRECT COSTS-RECYCLING	8,267.00	4,133.68	4,133.32	50.00

101-000-699.240	INDIRECT COST - MOSQUITO	34,823.00	17,411.72	17,411.28	50.00
101-000-699.251	TRANSFER IN PRINCIPAL EXEMPTION	1,896.00	948.00	948.00	50.00
101-000-699.279	INDIRECT COST VOTED MSU	5,510.00	2,755.18	2,754.82	50.00
101-000-699.295	INDIRECT COST VOTED VET	3,131.00	1,565.50	1,565.50	50.00
101-000-699.297	INDIRECT COST - SENIOR CITIZENS FND	5,511.00	2,755.50	2,755.50	50.00
101-000-699.298	INDIRECT COST - MEDICAL CARE FAC	1,649.00	824.50	824.50	50.00
101-000-699.488	JAIL CAPITAL IMPROVEMENTS - TRANSFER IN	250,000.00	0.00	250,000.00	0.00
101-000-699.626	TRANSFER IN REVOLVING TAX FUND	682,000.00	0.00	682,000.00	0.00
Total Transfers-In:		1,426,747.00	224,933.96	1,201,813.04	15.77
Total Dept 000 - CONTROL		16,983,362.96	3,188,996.59	13,794,366.37	18.78
TOTAL REVENUES		16,983,362.96	3,188,996.59	13,794,366.37	18.78

Expenditures					
Dept 101 - BOARD OF COMMISSIONERS					
Account Type: Expenditure					
101-101-703.000	SALARIES SUPERVISION	72,524.00	31,240.92	41,283.08	43.08
101-101-703.020	HEALTH INSURANCE INCENTIVE	2,000.00	1,378.44	621.56	68.92
101-101-707.000	SALARIES - PER DIEM	7,000.00	4,510.00	2,490.00	64.43
101-101-710.000	WORKERS COMPENSATION	1,451.00	684.42	766.58	47.17
101-101-711.000	HEALTH & DENTAL INSURANCE	40,233.00	9,890.82	30,342.18	24.58
101-101-715.000	F.I.C.A.	5,549.00	2,414.26	3,134.74	43.51
101-101-717.000	LIFE INSURANCE	109.00	45.20	63.80	41.47
101-101-718.000	RETIREMENT	66,323.00	33,265.10	33,057.90	50.16
101-101-718.100	POB IN LIEU OF RETIREMENT	14,568.00	7,287.86	7,280.14	50.03
101-101-727.000	SUPPLIES, PRINTING & POSTAGE	1,000.00	100.09	899.91	10.01
101-101-802.000	LEGAL	8,675.51	12,097.31	(3,421.80)	139.44
101-101-803.000	LEGAL (LEGAL CONSULTANT)	8,741.70	8,741.70	0.00	100.00
101-101-809.000	MEMBERSHIPS & SUBSCRIPTIONS	11,000.00	5,872.90	5,127.10	53.39
101-101-851.010	CELLULAR PHONE	2,000.00	463.42	1,536.58	23.17
101-101-861.000	TRAVEL	5,000.00	2,056.44	2,943.56	41.13
101-101-901.000	ADVERTISING	3,000.00	815.35	2,184.65	27.18
101-101-957.000	EMPLOYEE TRAINING	2,000.00	0.00	2,000.00	0.00
Total Expenditure:		251,174.21	120,864.23	130,309.98	48.12
Total Dept 101 - BOARD OF COMMISSIONERS		251,174.21	120,864.23	130,309.98	48.12

Dept 104 - SPECIAL PROGRAMS					
Account Type: Expenditure					
101-104-804.100	BANK FEES	2,000.00	841.00	1,159.00	42.05
101-104-835.000	HEALTH SERVICES	1,500.00	920.00	580.00	61.33

101-104-837.000	FSA - ADMIN FEE	3,000.00	1,630.90	1,369.10	54.36
101-104-964.000	TAX REFUNDS & REBATES	8,000.00	8,084.12	(84.12)	101.05
101-104-965.000	APPROPRIATIONS	12,000.00	790.80	11,209.20	6.59
101-104-965.050	POSTAGE FOR METER	5,384.00	1,961.47	3,422.53	36.43
101-104-965.060	DEBIT CARD PAYMENTS	0.00	0.00	0.00	0.00
101-104-965.070	SPECIAL PROGRAMS	20,000.00	2,124.74	17,875.26	10.62
Total Expenditure:		51,884.00	16,353.03	35,530.97	31.52

Total Dept 104 - SPECIAL PROGRAMS

51,884.00 16,353.03 35,530.97 31.52

Dept 130 - UNIFIED COURT

Account Type: Expenditure

101-130-703.000	SALARIES SUPERVISION	278,131.00	119,810.28	158,320.72	43.08
101-130-704.000	SALARIES PERMANENT	1,032,686.00	441,435.23	591,250.77	42.75
101-130-704.020	HEALTH INSURANCE INCENTIVE	2,000.00	861.52	1,138.48	43.08
101-130-704.030	DISABILITY PLAN	8,030.00	3,143.70	4,886.30	39.15
101-130-704.040	UNUSED SICKTIME PAYOUT	10,000.00	0.00	10,000.00	0.00
101-130-706.000	SALARIES OVERTIME	3,000.00	0.00	3,000.00	0.00
101-130-710.000	WORKERS COMPENSATION	26,217.00	11,940.54	14,276.46	45.55
101-130-711.000	HEALTH & DENTAL INSURANCE	422,450.00	100,276.49	322,173.51	23.74
101-130-715.000	F.I.C.A.	92,626.00	39,634.91	52,991.09	42.79
101-130-717.000	LIFE INSURANCE	592.00	236.70	355.30	39.98
101-130-718.000	RETIREMENT	237,357.00	111,300.06	126,056.94	46.89
101-130-718.100	POB IN LIEU OF RETIREMENT	57,729.00	27,961.68	29,767.32	48.44
101-130-719.000	UNEMPLOYMENT	4,000.00	518.00	3,482.00	12.95
101-130-727.000	SUPPLIES, PRINTING & POSTAGE	48,000.00	15,115.51	32,884.49	31.49
101-130-728.000	SCREENING ASSESSMENT	1,500.00	0.00	1,500.00	0.00
101-130-729.000	WESTLAW	4,000.00	2,298.00	1,702.00	57.45
101-130-730.000	STATE TAX LEIN/COLLECTION	2,400.00	0.00	2,400.00	0.00
101-130-746.000	UNIFORMS & ACCESSORIES	2,000.00	0.00	2,000.00	0.00
101-130-800.000	CONTRACTUAL - LAW CLERK	28,000.00	4,695.00	23,305.00	16.77
101-130-801.000	CONTRACTED SERVICES	18,000.00	1,264.21	16,735.79	7.02
101-130-801.010	COURT APPOINTED COUNSEL	312,000.00	116,077.25	195,922.75	37.20
101-130-801.023	ADVISORY COUNSEL	15,000.00	0.00	15,000.00	0.00
101-130-801.030	GAL ATTORNEY FEES	47,000.00	12,817.50	34,182.50	27.27
101-130-801.040	GUARDIANSHIP SERVICES	1,500.00	938.00	562.00	62.53
101-130-801.050	MEDIATION	500.00	0.00	500.00	0.00
101-130-801.080	COURT APPT DD CONTRACT	7,000.00	2,875.80	4,124.20	41.08
101-130-802.000	MENTAL HEALTH EVALUATIONS	7,000.00	0.00	7,000.00	0.00
101-130-805.010	STENO TRANSCRIPTS	2,500.00	100.00	2,400.00	4.00
101-130-805.020	STENO APPEAL TRANSCRIPTS	30,000.00	10,617.64	19,382.36	35.39
101-130-806.000	JURY FEES, MEALS, TRAVEL	75,000.00	18,943.38	56,056.62	25.26
101-130-809.000	MEMBERSHIP & SUBSCRIPTIONS	6,500.00	3,690.19	2,809.81	56.77

101-130-820.000	VISITING JUDGE	40,000.00	7,444.80	32,555.20	18.61
101-130-851.000	TELEPHONE	2,000.00	983.15	1,016.85	49.16
101-130-851.010	CELLULAR PHONE	2,000.00	666.05	1,333.95	33.30
101-130-861.000	TRAVEL	8,500.00	840.23	7,659.77	9.89
101-130-934.000	OFFICE EQUIPMENT REPAIR & MAINT	1,000.00	0.00	1,000.00	0.00
101-130-957.000	EMPLOYEE TRAINING	22,500.00	1,270.95	21,229.05	5.65
101-130-982.000	BOOKS	1,000.00	148.50	851.50	14.85
101-130-990.000	LEASE PAYMENTS	1,600.00	739.77	860.23	46.24
Total Expenditure:		2,861,318.00	1,058,645.04	1,802,672.96	37.00

Total Dept 130 - UNIFIED COURT		2,861,318.00	1,058,645.04	1,802,672.96	37.00

Dept 133 - TITLE IV CPLR GRANT					
Account Type: Expenditure					
101-133-801.099	TITLE IV-E CPLR GRANT	2,000.00	0.00	2,000.00	0.00
Total Expenditure:		2,000.00	0.00	2,000.00	0.00

Total Dept 133 - TITLE IV CPLR GRANT		2,000.00	0.00	2,000.00	0.00

Dept 136 - DISTRICT COURT					
Account Type: Expenditure					
101-136-727.000	SUPPLIES, PRINTING & POSTAGE	2.96	2.96	0.00	100.00
Total Expenditure:		2.96	2.96	0.00	100.00

Total Dept 136 - DISTRICT COURT		2.96	2.96	0.00	100.00

Dept 147 - JURY COMMISSION					
Account Type: Expenditure					
101-147-707.000	SALARIES - PER DIEM	1,500.00	0.00	1,500.00	0.00
101-147-715.000	F.I.C.A.	115.00	0.00	115.00	0.00
101-147-727.000	SUPPLIES, PRINTING & POSTAGE	9,500.00	6,133.67	3,366.33	64.56
101-147-861.000	TRAVEL	100.00	0.00	100.00	0.00
Total Expenditure:		11,215.00	6,133.67	5,081.33	54.69

Total Dept 147 - JURY COMMISSION		11,215.00	6,133.67	5,081.33	54.69

Dept 151 - ADULT PROBATION					
Account Type: Expenditure					
101-151-727.000	SUPPLIES, PRINTING & POSTAGE	4,000.00	258.33	3,741.67	6.46
101-151-920.000	UTILITIES	10,000.00	2,506.71	7,493.29	25.07
Total Expenditure:		14,000.00	2,765.04	11,234.96	19.75

Total Dept 151 - ADULT PROBATION		14,000.00	2,765.04	11,234.96	19.75

Dept 191 - ELECTION

Account Type: Expenditure

101-191-703.000	SALARIES SUPERVISION	8,000.00	1,275.00	6,725.00	15.94
101-191-705.200	PART TIME ELECTION INSPECTOR	110,000.00	6,634.50	103,365.50	6.03
101-191-706.000	SALARIES OVERTIME-REIMBURSABLE	1,000.00	1,911.02	(911.02)	191.10
101-191-707.000	SALARIES - PER DIEM	2,400.00	800.00	1,600.00	33.33
101-191-710.000	WORKERS COMP	101.00	169.70	(68.70)	168.02
101-191-715.000	F.I.C.A.	500.00	549.88	(49.88)	109.98
101-191-718.000	RETIREMENT	70.00	157.14	(87.14)	224.49
101-191-718.100	POB IN LIEU OF RETIREMENT	30.00	240.67	(210.67)	802.23
101-191-727.000	SUPPLIES, PRINTING & POSTAGE	90,000.00	2,562.96	87,437.04	2.85
101-191-727.030	SUPPLIES - REIMB.	90,000.00	15,804.00	74,196.00	17.56
101-191-861.000	TRAVEL	2,200.00	471.55	1,728.45	21.43
101-191-957.000	TRAINING	2,500.00	590.82	1,909.18	23.63
Total Expenditure:		306,801.00	31,167.24	275,633.76	10.16
Total Dept 191 - ELECTION		306,801.00	31,167.24	275,633.76	10.16

Dept 202 - ACCOUNTING SERVICES

Account Type: Expenditure

101-202-801.000	BASE ALL FUND AUDIT	66,200.00	56,179.95	10,020.05	84.86
101-202-801.010	COST ALLOCATION PLAN	9,500.00	0.00	9,500.00	0.00
101-202-801.030	OTHER FINANCIAL/ACCT. SVCS.	3,000.00	1,000.00	2,000.00	33.33
Total Expenditure:		78,700.00	57,179.95	21,520.05	72.66
Total Dept 202 - ACCOUNTING SERVICES		78,700.00	57,179.95	21,520.05	72.66

Dept 211 - LEGAL COUNSEL

Account Type: Expenditure

101-211-802.000	GENERAL LEGAL	60,000.00	2,122.50	57,877.50	3.54
101-211-803.000	LABOR COUNCIL	35,000.00	4,443.52	30,556.48	12.70
Total Expenditure:		95,000.00	6,566.02	88,433.98	6.91
Total Dept 211 - LEGAL COUNSEL		95,000.00	6,566.02	88,433.98	6.91

Dept 215 - CLERK

Account Type: Expenditure

101-215-703.000	SALARIES SUPERVISION	73,487.00	32,503.52	40,983.48	44.23
101-215-704.000	SALARIES PERMANENT	311,953.00	129,730.04	182,222.96	41.59
101-215-704.020	HEALTH INSURANCE INCENTIVE	2,000.00	861.56	1,138.44	43.08
101-215-704.030	DISABILITY PLAN	2,497.00	1,022.88	1,474.12	40.96
101-215-706.000	SALARIES OVERTIME	1,500.00	0.00	1,500.00	0.00

101-215-710.000	WORKERS COMPENSATION	7,709.00	3,443.66	4,265.34	44.67
101-215-711.000	HEALTH & DENTAL INSURANCE	117,891.00	32,487.70	85,403.30	27.56
101-215-715.000	F.I.C.A.	29,486.00	11,601.03	17,884.97	39.34
101-215-717.000	LIFE INSURANCE	235.00	96.15	138.85	40.91
101-215-718.000	RETIREMENT	48,893.00	22,526.77	26,366.23	46.07
101-215-718.100	POB IN LIEU OF RETIREMENT	25,198.00	12,816.47	12,381.53	50.86
101-215-727.000	SUPPLIES, PRINTING & POSTAGE	20,000.00	2,134.87	17,865.13	10.67
101-215-809.000	MEMBERSHIPS & SUBSCRIPTIONS	2,500.00	737.41	1,762.59	29.50
101-215-851.010	CELLULAR PHONE	500.00	0.00	500.00	0.00
101-215-861.000	TRAVEL	1,200.00	100.05	1,099.95	8.34
101-215-957.000	EMPLOYEE TRAINING	3,000.00	275.78	2,724.22	9.19
101-215-965.020	TECHNOLOGY	6,500.00	1,788.93	4,711.07	27.52
Total Expenditure:		654,549.00	252,126.82	402,422.18	38.52
Total Dept 215 - CLERK		654,549.00	252,126.82	402,422.18	38.52

Dept 223 - CONTROLLER					
Account Type: Expenditure					
101-223-703.000	SALARIES SUPERVISION	110,000.00	33,911.49	76,088.51	30.83
101-223-704.000	SALARIES PERMANENT	282,891.00	116,585.61	166,305.39	41.21
101-223-704.030	DISABILITY PLAN	2,277.00	960.91	1,316.09	42.20
101-223-710.000	WORKERS COMPENSATION	7,529.00	3,235.58	4,293.42	42.97
101-223-711.000	HEALTH & DENTAL INSURANCE	120,700.00	23,290.19	97,409.81	19.30
101-223-715.000	F.I.C.A.	30,057.00	10,890.46	19,166.54	36.23
101-223-717.000	LIFE INSURANCE	136.00	55.66	80.34	40.93
101-223-718.000	RETIREMENT	25,392.00	13,436.92	11,955.08	52.92
101-223-718.100	POB IN LIEU OF RETIREMENT	17,482.00	8,778.43	8,703.57	50.21
101-223-727.000	SUPPLIES, PRINTING & POSTAGE	5,000.00	3,138.64	1,861.36	62.77
101-223-809.000	MEMBERSHIPS & SUBSCRIPTIONS	34.90	34.90	0.00	100.00
101-223-861.000	TRAVEL	300.00	0.00	300.00	0.00
101-223-901.000	ADVERTISING	0.00	729.65	(729.65)	100.00
101-223-957.000	EMPLOYEE TRAINING	1,500.00	0.00	1,500.00	0.00
Total Expenditure:		603,298.90	215,048.44	388,250.46	35.65
Total Dept 223 - CONTROLLER		603,298.90	215,048.44	388,250.46	35.65

Dept 225 - EQUALIZATION					
Account Type: Expenditure					
101-225-703.000	SALARIES SUPERVISION	86,598.00	38,236.32	48,361.68	44.15
101-225-704.000	SALARIES PERMANENT	96,347.00	42,193.20	54,153.80	43.79
101-225-704.030	DISABILITY PLAN	1,414.00	546.43	867.57	38.64
101-225-705.000	SALARIES - TEMP	3,000.00	1,260.00	1,740.00	42.00
101-225-710.000	WORKERS COMPENSATION	3,959.00	1,749.98	2,209.02	44.20

101-225-711.000	HEALTH & DENTAL INSURANCE	60,350.00	14,664.06	45,685.94	24.30
101-225-715.000	F.I.C.A.	15,143.00	6,042.82	9,100.18	39.91
101-225-717.000	LIFE INSURANCE	82.00	32.25	49.75	39.33
101-225-718.000	RETIREMENT	19,056.00	9,208.62	9,847.38	48.32
101-225-718.100	POB IN LIEU OF RETIREMENT	8,741.00	4,216.61	4,524.39	48.24
101-225-727.000	SUPPLIES, PRINTING & POSTAGE	3,000.00	921.53	2,078.47	30.72
101-225-809.000	MEMBERSHIPS & SUBSCRIPTIONS	2,000.00	1,377.83	622.17	68.89
101-225-861.000	TRAVEL	1,000.00	281.51	718.49	28.15
101-225-957.000	EMPLOYEE TRAINING	1,500.00	115.00	1,385.00	7.67
Total Expenditure:		302,190.00	120,846.16	181,343.84	39.99

Total Dept 225 - EQUALIZATION 302,190.00 120,846.16 181,343.84 39.99

Dept 227 - CITY OF CARO ASSESSMENT CONTR					
Account Type: Expenditure					
101-227-704.000	SALARIES PERMANENT	15,000.00	6,461.52	8,538.48	43.08
101-227-704.030	DISABILITY PLAN	149.00	42.47	106.53	28.50
101-227-710.000	WORKERS COMPENSATION	300.00	135.60	164.40	45.20
101-227-715.000	F.I.C.A.	1,148.00	489.44	658.56	42.63
101-227-717.000	LIFE INSURANCE	1.32	1.65	(0.33)	125.00
101-227-718.000	RETIREMENT	1,508.00	1,233.06	274.94	81.77
101-227-718.100	POB IN LIEU OF RETIREMENT	400.00	216.67	183.33	54.17
101-227-727.000	SUPPLIES, PRINTING & POSTAGE	498.68	356.40	142.28	71.47
Total Expenditure:		19,005.00	8,936.81	10,068.19	47.02

Total Dept 227 - CITY OF CARO ASSESSMENT CONTR 19,005.00 8,936.81 10,068.19 47.02

Dept 229 - PROSECUTOR					
Account Type: Expenditure					
101-229-703.000	SALARIES SUPERVISION	115,497.00	51,085.12	64,411.88	44.23
101-229-704.000	SALARIES PERMANENT	481,988.00	186,120.22	295,867.78	38.62
101-229-704.020	HEALTH INSURANCE INCENTIVE	2,000.00	861.52	1,138.48	43.08
101-229-704.030	DISABILITY PLAN	3,528.00	1,080.40	2,447.60	30.62
101-229-705.000	SALARIES - PART/TIME	28,080.00	12,017.96	16,062.04	42.80
101-229-706.000	SALARIES OVERTIME	20,000.00	8,039.25	11,960.75	40.20
101-229-710.000	WORKERS COMPENSATION	12,060.00	5,294.49	6,765.51	43.90
101-229-711.000	HEALTH & DENTAL INSURANCE	160,933.00	39,104.15	121,828.85	24.30
101-229-715.000	F.I.C.A.	47,856.00	19,286.43	28,569.57	40.30
101-229-717.000	LIFE INSURANCE	244.00	79.10	164.90	32.42
101-229-718.000	RETIREMENT	43,617.00	21,031.54	22,585.46	48.22
101-229-718.100	POB IN LIEU OF RETIREMENT	28,542.00	14,095.41	14,446.59	49.38
101-229-727.000	SUPPLIES, PRINTING & POSTAGE	9,500.00	2,537.12	6,962.88	26.71
101-229-729.000	WESTLAW	9,000.00	2,740.08	6,259.92	30.45

101-229-801.000	CONTRACTED SERVICES	2,500.00	25.50	2,474.50	1.02
101-229-805.010	STENO TRANSCRIPTS	5,000.00	474.35	4,525.65	9.49
101-229-805.020	STENO APPEAL TRANSCRIPTS	750.00	0.00	750.00	0.00
101-229-807.000	WITNESS FEES & TRAVEL	10,000.00	517.00	9,483.00	5.17
101-229-809.000	MEMBERSHIPS & SUBSCRIPTIONS	11,000.00	7,846.17	3,153.83	71.33
101-229-861.000	TRAVEL	1,500.00	1,202.46	297.54	80.16
101-229-862.000	TRAVEL - EXTRADITIONS	5,000.00	0.00	5,000.00	0.00
101-229-934.000	OFFICE EQUIP REPAIRS & MAINT.	2,500.00	83.00	2,417.00	3.32
101-229-957.000	EMPLOYEE TRAINING	9,500.00	505.00	8,995.00	5.32
101-229-982.000	BOOKS	5,500.00	999.65	4,500.35	18.18
Total Expenditure:		1,016,095.00	375,025.92	641,069.08	36.91

Total Dept 229 - PROSECUTOR 375,025.92 641,069.08 36.91

Dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR					
Account Type: Expenditure					
101-230-704.000	SALARIES PERMANENT	125,654.00	72,096.78	53,557.22	57.38
101-230-704.030	DISABILITY PLAN	965.00	418.53	546.47	43.37
101-230-706.000	WAGES OVERTIME	714.34	837.14	(122.80)	117.19
101-230-710.000	WORKERS COMPENSATION	2,514.00	1,507.24	1,006.76	59.95
101-230-711.000	HEALTH & DENTAL INSURANCE	40,233.00	7,488.81	32,744.19	18.61
101-230-715.000	F.I.C.A.	9,613.00	5,440.25	4,172.75	56.59
101-230-717.000	LIFE INSURANCE	55.00	29.33	25.67	53.33
101-230-718.000	RETIREMENT	26,582.00	2,978.75	23,603.25	11.21
101-230-718.100	POB IN LIEU OF RETIREMENT	5,928.00	4,131.71	1,696.29	70.89
101-230-727.000	SUPPLIES, PRINTING & POSTAGE	1,285.66	353.58	932.08	27.50
101-230-801.000	CONTRACTED SERVICES	250.00	0.00	250.00	0.00
101-230-957.000	EMPLOYEE TRAINING	500.00	0.00	500.00	0.00
Total Expenditure:		214,194.00	95,282.12	118,911.88	44.48

Total Dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR 95,282.12 118,911.88 44.48

Dept 236 - REGISTER OF DEEDS					
Account Type: Expenditure					
101-236-703.000	SALARIES SUPERVISION	73,487.00	32,503.52	40,983.48	44.23
101-236-704.000	SALARIES PERMANENT	129,408.00	53,943.87	75,464.13	41.69
101-236-704.030	DISABILITY PLAN	1,033.00	379.97	653.03	36.78
101-236-704.040	UNUSED SICK TIME PAYOUT	182.97	182.97	0.00	100.00
101-236-705.000	SALARIES - PT/TEMP	28,594.00	12,164.15	16,429.85	42.54
101-236-710.000	WORKERS COMPENSATION	4,630.00	2,064.08	2,565.92	44.58
101-236-711.000	HEALTH & DENTAL INSURANCE	80,467.00	18,361.55	62,105.45	22.82
101-236-715.000	F.I.C.A.	17,709.00	7,528.45	10,180.55	42.51
101-236-717.000	LIFE INSURANCE	109.00	40.68	68.32	37.32

101-236-718.000	RETIREMENT	22,079.00	7,647.57	14,431.43	34.64
101-236-718.100	POB IN LIEU OF RETIREMENT	11,655.00	5,911.04	5,743.96	50.72
101-236-727.000	SUPPLIES, PRINTING & POSTAGE	2,817.03	1,467.85	1,349.18	52.11
101-236-809.000	MEMBERSHIPS & SUBSCRIPTIONS	450.00	399.27	50.73	88.73
101-236-861.000	TRAVEL	1,000.00	177.45	822.55	17.75
101-236-957.000	EMPLOYEE TRAINING	500.00	0.00	500.00	0.00
101-236-960.000	ON LINE COMPUTER SVCS	4,800.00	1,600.00	3,200.00	33.33
Total Expenditure:		378,921.00	144,372.42	234,548.58	38.10
Total Dept 236 - REGISTER OF DEEDS		378,921.00	144,372.42	234,548.58	38.10

Dept 253 - TREASURER					
Account Type: Expenditure					
101-253-703.000	SALARIES SUPERVISION	73,487.00	32,503.52	40,983.48	44.23
101-253-704.000	SALARIES PERMANENT	17,562.00	7,717.79	9,844.21	43.95
101-253-704.020	HEALTH INSURANCE INCENTIVE	200.00	64.56	135.44	32.28
101-253-704.030	DISABILITY PLAN	145.00	60.10	84.90	41.45
101-253-710.000	WORKERS COMPENSATION	1,821.00	843.87	977.13	46.34
101-253-711.000	HEALTH & DENTAL INSURANCE	25,649.00	6,290.43	19,358.57	24.53
101-253-715.000	F.I.C.A.	6,966.00	2,875.11	4,090.89	41.27
101-253-717.000	LIFE INSURANCE	38.00	15.74	22.26	41.42
101-253-718.000	RETIREMENT	4,513.00	2,130.92	2,382.08	47.22
101-253-718.100	POB IN LIEU OF RETIREMENT	4,080.00	2,068.88	2,011.12	50.71
101-253-727.000	SUPPLIES, PRINTING & POSTAGE	15,000.00	4,697.05	10,302.95	31.31
101-253-799.000	LOCAL GOV TAX PROCESS	60,000.00	21,366.87	38,633.13	35.61
101-253-809.000	MEMBERSHIPS & SUBSCRIPTIONS	1,500.00	1,130.01	369.99	75.33
101-253-861.000	TRAVEL	1,000.00	28.20	971.80	2.82
101-253-934.000	OFFICE EQUIPT REPAIR & MAINT	2,000.00	0.00	2,000.00	0.00
101-253-957.000	EMPLOYEES TRAINING	1,500.00	80.00	1,420.00	5.33
Total Expenditure:		215,461.00	81,873.05	133,587.95	38.00
Total Dept 253 - TREASURER		215,461.00	81,873.05	133,587.95	38.00

Dept 259 - COMPUTER OPERATIONS					
Account Type: Expenditure					
101-259-703.000	SALARIES SUPERVISION	87,859.00	38,793.01	49,065.99	44.15
101-259-704.000	SALARIES PERMANENT	203,332.00	73,980.17	129,351.83	36.38
101-259-704.020	HEALTH INSURANCE INCENTIVE	378.39	516.84	(138.45)	136.59
101-259-704.030	DISABILITY PLAN	2,380.00	851.65	1,528.35	35.78
101-259-706.000	SALARIES OVERTIME	1,300.00	360.00	940.00	27.69
101-259-710.000	WORKERS COMPENSATION	5,824.00	2,480.52	3,343.48	42.59
101-259-711.000	HEALTH & DENTAL INSURANCE	100,204.61	15,916.16	84,288.45	15.88
101-259-715.000	F.I.C.A.	22,277.00	8,473.37	13,803.63	38.04

101-259-717.000	LIFE INSURANCE	136.00	45.20	90.80	33.24
101-259-718.000	RETIREMENT	21,887.00	11,027.87	10,859.13	50.39
101-259-718.100	POB IN LIEU OF RETIREMENT	14,362.00	7,388.80	6,973.20	51.45
101-259-727.000	SUPPLIES, PRINTING & POSTAGE	5,500.00	1,782.22	3,717.78	32.40
101-259-809.000	MEMBERSHIPS & SUBSCRIPTIONS	700.00	418.61	281.39	59.80
101-259-851.010	CELLULAR PHONES	2,200.00	354.65	1,845.35	16.12
101-259-861.000	TRAVEL	3,000.00	334.25	2,665.75	11.14
101-259-957.000	EMPLOYEE TRAINING	10,000.00	508.71	9,491.29	5.09
101-259-965.020	COMPUTER SERVICE CONTRACTS	735,074.00	344,341.45	390,732.55	46.84
101-259-965.040	COMPUTER REPAIR & MAINTENANCE	20,000.00	3,692.99	16,307.01	18.46
101-259-965.801	COMPUTER CONTRACTUAL SVCS	17,000.00	500.00	16,500.00	2.94
Total Expenditure:		1,253,414.00	511,766.47	741,647.53	40.83
Total Dept 259 - COMPUTER OPERATIONS		1,253,414.00	511,766.47	741,647.53	40.83
Dept 265 - BUILDING AND GROUNDS					
Account Type: Expenditure					
101-265-703.000	SALARIES SUPERVISION	39,722.00	17,263.63	22,458.37	43.46
101-265-704.000	SALARIES PERMANENT	128,170.00	51,769.93	76,400.07	40.39
101-265-704.020	HEALTH INSURANCE INCENTIVE	2,000.00	923.04	1,076.96	46.15
101-265-704.030	DISABILITY PLAN	1,355.00	524.14	830.86	38.68
101-265-705.000	SALARIES - PT/TEMP	113,424.00	51,156.84	62,267.16	45.10
101-265-706.000	SALARIES OVERTIME	7,500.00	4,157.23	3,342.77	55.43
101-265-710.000	WORKERS COMPENSATION	6,249.00	2,627.78	3,621.22	42.05
101-265-711.000	HEALTH & DENTAL INSURANCE	55,321.00	12,259.04	43,061.96	22.16
101-265-715.000	F.I.C.A.	24,548.00	9,304.15	15,243.85	37.90
101-265-717.000	LIFE INSURANCE	95.00	37.86	57.14	39.85
101-265-718.000	RETIREMENT	53,723.00	27,015.24	26,707.76	50.29
101-265-718.100	POB IN LIEU OF RETIREMENT	10,198.00	4,960.87	5,237.13	48.65
101-265-727.000	SUPPLIES, PRINTING & POSTAGE	12,000.00	5,474.63	6,525.37	45.62
101-265-746.000	UNIFORMS & ACCESSORIES	1,800.00	129.99	1,670.01	7.22
101-265-747.000	GAS, OIL, GREASE, & ETC.	8,000.00	3,104.48	4,895.52	38.81
101-265-776.000	JANITORIAL SUPPLIES	36,000.00	14,948.08	21,051.92	41.52
101-265-851.000	TELEPHONE	25,000.00	7,992.78	17,007.22	31.97
101-265-920.000	UTILITIES	290,000.00	139,382.29	150,617.71	48.06
101-265-931.000	BLDG. REPAIR & MAINTENANCE	55,000.00	18,122.47	36,877.53	32.95
101-265-932.000	EQUIPMENT REPAIR & MAINTANCE	90,000.00	30,117.57	59,882.43	33.46
101-265-933.000	EQUIPT MAINT SVC CONTRACTS	15,000.00	9,085.62	5,914.38	60.57
101-265-934.000	OFFICE EQUIP REPAIR & MAINT.	15,796.00	7,940.23	7,855.77	50.27
101-265-936.000	GROUNDS CARE & MAINTENANCE	50,000.00	21,475.39	28,524.61	42.95
101-265-940.000	DOST STORAGE SPACE RENT	44,640.00	22,320.00	22,320.00	50.00
101-265-940.010	PEOPLE'S BLDG LEASE	40,000.00	19,797.48	20,202.52	49.49
101-265-990.000	POSTAGE METER LEASE PITNEY BOWES	6,200.00	1,593.53	4,606.47	25.70

Total Expenditure: 1,131,741.00 483,484.29 648,256.71 42.72

Total Dept 265 - BUILDING AND GROUNDS 1,131,741.00 483,484.29 648,256.71 42.72

Dept 266 - DHHS BLDG MAINTENANCE

Account Type: Expenditure

101-266-705.000	SALARIES - PT/TEMP	27,746.00	12,667.76	15,078.24	45.66
101-266-710.000	WORKERS COMPENSATION	555.00	248.06	306.94	44.70
101-266-715.000	F.I.C.A.	2,123.00	969.13	1,153.87	45.65
101-266-776.000	JANITORIAL SUPPLIES	3,500.00	1,160.77	2,339.23	33.16
101-266-920.000	UTILITIES	30,000.00	10,790.67	19,209.33	35.97
101-266-931.000	BUILDING REPAIR & MAINT	2,000.00	963.63	1,036.37	48.18
101-266-932.000	EQUIPMENT REPAIR & MAINTANCE	6,500.00	4,891.38	1,608.62	75.25
101-266-936.000	GROUNDS CARE & MAINT	1,000.00	0.00	1,000.00	0.00
Total Expenditure:		73,424.00	31,691.40	41,732.60	43.16

Total Dept 266 - DHHS BLDG MAINTENANCE 73,424.00 31,691.40 41,732.60 43.16

Dept 275 - DRAIN COMMISSION

Account Type: Expenditure

101-275-703.000	SALARIES SUPERVISION	73,487.00	32,503.48	40,983.52	44.23
101-275-704.000	SALARIES PERMANENT	97,703.00	40,295.32	57,407.68	41.24
101-275-704.030	DISABILITY PLAN	640.00	266.40	373.60	41.63
101-275-706.000	SALARIES OVERTIME	2,000.00	0.00	2,000.00	0.00
101-275-710.000	WORKERS COMPENSATION	3,297.00	1,552.71	1,744.29	47.09
101-275-711.000	HEALTH & DENTAL INSURANCE	60,350.00	14,664.07	45,685.93	24.30
101-275-715.000	F.I.C.A.	12,608.00	5,475.31	7,132.69	43.43
101-275-717.000	LIFE INSURANCE	82.00	33.85	48.15	41.28
101-275-718.000	RETIREMENT	18,565.00	10,227.05	8,337.95	55.09
101-275-718.100	POB IN LIEU OF RETIREMENT	8,741.00	4,433.28	4,307.72	50.72
101-275-727.000	SUPPLIES, PRINTING & POSTAGE	6,000.00	637.93	5,362.07	10.63
101-275-802.000	LEGAL	1,900.00	0.00	1,900.00	0.00
101-275-809.000	MEMBERSHIP & SUBSCRIPTION	2,000.00	353.20	1,646.80	17.66
101-275-851.010	CELLULAR PHONE	3,000.00	519.72	2,480.28	17.32
101-275-861.000	TRAVEL	4,500.00	1,037.79	3,462.21	23.06
101-275-957.000	EMPLOYEE TRAINING	6,000.00	2,218.30	3,781.70	36.97
Total Expenditure:		300,873.00	114,218.41	186,654.59	37.96

Total Dept 275 - DRAIN COMMISSION 300,873.00 114,218.41 186,654.59 37.96

Dept 277 - COURTROOM SECURITY

Account Type: Expenditure

101-277-704.000	SALARIES PERMANENT	104,266.00	46,046.98	58,239.02	44.15
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101-277-704.020	HEALTH INSURANCE INCENTIVE	2,000.00	861.52	1,138.48	43.08
101-277-704.030	DISABILITY	848.00	353.15	494.85	41.65
101-277-705.000	SALARIES PT TEMP	30,000.00	7,570.00	22,430.00	25.23
101-277-706.000	SALARIES OVERTIME	2,000.00	0.00	2,000.00	0.00
101-277-710.000	WORKERS COMPENSATION	2,874.00	1,132.17	1,741.83	39.39
101-277-711.000	HEALTH & DENTAL INSURANCE	20,117.00	4,888.02	15,228.98	24.30
101-277-715.000	F.I.C.A.	11,650.00	4,153.99	7,496.01	35.66
101-277-717.000	LIFE INSURANCE	44.00	18.00	26.00	40.91
101-277-718.000	RETIREMENT	4,954.00	2,339.73	2,614.27	47.23
101-277-718.100	POB IN LIEU OF RETIREMENT	5,828.00	2,955.52	2,872.48	50.71
101-277-932.000	EQUIPMENT REPAIR & MAINTANCE	2,500.00	0.00	2,500.00	0.00
101-277-957.000	TRAINING	2,500.00	0.00	2,500.00	0.00
Total Expenditure:		189,601.00	70,319.08	119,281.92	37.09

Total Dept 277 - COURTROOM SECURITY 189,601.00 70,319.08 119,281.92 37.09

Dept 285 - MICHIGAN APPELLATE ASSIGNED COUNSEL SYST					
Account Type: Expenditure					
101-285-801.020	ATTORNEY FEES	120,000.00	55,752.89	64,247.11	46.46
Total Expenditure:		120,000.00	55,752.89	64,247.11	46.46

Total Dept 285 - MICHIGAN APPELLATE ASSIGNED COUNSEL SYST 120,000.00 55,752.89 64,247.11 46.46

Dept 303 - COURTHOUSE SECURITY					
Account Type: Expenditure					
101-303-704.000	SALARIES PERMANENT	204,184.00	41,772.83	162,411.17	20.46
101-303-704.010	SHIFT PREMIUM	5.00	0.00	5.00	0.00
101-303-704.020	HEALTH INSURANCE INCENTIVE	800.00	861.44	(61.44)	107.68
101-303-704.030	DISABILITY PLAN	1,497.00	328.01	1,168.99	21.91
101-303-705.000	SALARIES - PT/TEMP	6,000.00	6,265.76	(265.76)	104.43
101-303-706.000	SALARIES OVERTIME	15,000.00	12,953.92	2,046.08	86.36
101-303-710.000	WORKERS COMPENSATION	4,084.00	1,277.58	2,806.42	31.28
101-303-711.000	HEALTH & DENTAL INSURANCE	25,146.00	4,927.02	20,218.98	19.59
101-303-715.000	F.I.C.A.	15,621.00	4,674.61	10,946.39	29.93
101-303-717.000	LIFE INSURANCE	87.00	18.22	68.78	20.94
101-303-718.000	RETIREMENT	10,210.00	3,209.25	7,000.75	31.43
101-303-718.100	POB IN LIEU OF RETIREMENT	11,655.00	2,503.84	9,151.16	21.48
101-303-718.300	NATIONWIDE EMPLOYER EXPENSE	150.00	92.53	57.47	61.69
101-303-932.000	EQUIPMENT REPAIR & MAINTANCE	8,000.00	6,335.34	1,664.66	79.19
Total Expenditure:		302,439.00	85,220.35	217,218.65	28.18

Total Dept 303 - COURTHOUSE SECURITY 302,439.00 85,220.35 217,218.65 28.18

Dept 304 - SHERIFF - JAIL

Account Type: Expenditure

101-304-703.000	SALARIES SUPERVISION	40,638.00	12,579.31	28,058.69	30.95
101-304-704.000	SALARIES PERMANENT	1,001,490.00	494,392.61	507,097.39	49.37
101-304-704.010	SHERIFF JAIL/SHIFT PREMIUM	6,500.00	2,737.28	3,762.72	42.11
101-304-704.020	HEALTH INSURANCE INCENTIVE	10,000.00	4,307.60	5,692.40	43.08
101-304-704.030	DISABILITY PLAN	7,193.00	3,118.26	4,074.74	43.35
101-304-704.040	UNUSED SICK TIME PAYOUT	40,325.00	0.00	40,325.00	0.00
101-304-705.000	SALARIES - PT/TEMP.	17,129.00	4,948.64	12,180.36	28.89
101-304-706.000	SALARIES OVERTIME	270,000.00	88,285.06	181,714.94	32.70
101-304-710.000	WORKERS COMPENSATION	21,186.00	12,985.02	8,200.98	61.29
101-304-711.000	HEALTH & DENTAL INSURANCE	278,090.00	59,005.80	219,084.20	21.22
101-304-715.000	F.I.C.A.	81,034.00	46,208.48	34,825.52	57.02
101-304-717.000	LIFE INSURANCE	582.00	247.65	334.35	42.55
101-304-718.000	RETIREMENT	194,297.00	112,356.85	81,940.15	57.83
101-304-718.100	POB IN LIEU OF RETIREMENT	54,339.00	30,656.27	23,682.73	56.42
101-304-718.300	NATIONWIDE EMPLOYER EXPENSE	6,985.00	3,248.25	3,736.75	46.50
101-304-719.000	UNEMPLOYMENT INSURANCE	3,340.00	3,339.85	0.15	100.00
101-304-727.000	SUPPLIES, PRINTING & POSTAGE	5,500.00	1,994.68	3,505.32	36.27
101-304-742.000	TIRES/REGISTRATION	700.00	0.00	700.00	0.00
101-304-743.000	KITCHEN SUPPLIES	1,500.00	705.20	794.80	47.01
101-304-745.000	CLOTHING & BEDDING	9,500.00	1,094.49	8,405.51	11.52
101-304-746.000	UNIFORMS & ACCESSORIES	12,000.00	3,941.62	8,058.38	32.85
101-304-747.000	GAS, OIL, GREASE & ETC	8,500.00	4,377.53	4,122.47	51.50
101-304-748.000	DRUGS & PRESCRIPTIONS	20,000.00	11,315.71	8,684.29	56.58
101-304-776.000	JANITORIAL SUPPLIES	15,000.00	3,872.67	11,127.33	25.82
101-304-801.010	CONTRACTUAL INMATE MEDICAL SERVICES	314,485.00	176,443.33	138,041.67	56.11
101-304-801.020	CANTEEN SERVICES	167,000.00	76,654.41	90,345.59	45.90
101-304-802.000	INMATE HOUSING/OTHER CO.	3,500.00	0.00	3,500.00	0.00
101-304-809.000	MEMBERSHIP & SUBSCRIPTIONS	1,556.99	1,556.99	0.00	100.00
101-304-814.000	LAUNDRY - EMPLOYEE	3,000.00	1,200.13	1,799.87	40.00
101-304-835.000	JAIL INMATE HEALTH SERVICES	167,000.00	3,114.74	163,885.26	1.87
101-304-836.000	DRUG TESTING	500.00	267.46	232.54	53.49
101-304-851.000	TELEPHONE	7,000.00	3,517.14	3,482.86	50.24
101-304-851.010	CELLULAR PHONE	2,672.00	(291.43)	2,963.43	(10.91)
101-304-861.000	TRAVEL	2,000.00	334.46	1,665.54	16.72
101-304-863.000	INVESTIGATIONS	800.00	500.00	300.00	62.50
101-304-910.000	INSURANCE & BONDS	11,000.00	9,803.60	1,196.40	89.12
101-304-931.000	EQUIPMENT	10,000.00	1,354.72	8,645.28	13.55
101-304-931.100	IGS EQUIPMENT	12,150.00	0.00	12,150.00	0.00
101-304-932.000	EQUIPMENT REPAIR & MAINTANCE	7,000.00	2,532.66	4,467.34	36.18
101-304-933.000	VEHICLE REPAIR & MAINTENANCE	1,500.00	250.76	1,249.24	16.72
101-304-934.000	OFFICE EQUIP REPAIRS & MAINT.	4,280.00	654.82	3,625.18	15.30

101-304-935.000	EQUIPMENT/TETHERS	2,500.00	0.00	2,500.00	0.00
101-304-942.000	EQUIPMENT RENTAL	6,500.00	2,830.63	3,669.37	43.55
101-304-957.000	EMPLOYEE TRAINING	8,700.00	400.00	8,300.00	4.60
101-304-975.000	FIREARMS AND AMMO	10,000.00	1,698.67	8,301.33	16.99
Total Expenditure:		2,848,971.99	1,188,541.92	1,660,430.07	41.72
Total Dept 304 - SHERIFF - JAIL		2,848,971.99	1,188,541.92	1,660,430.07	41.72

Dept 324 - WEIGHMASTER ENFORCEMENT					
Account Type: Expenditure					
101-324-704.000	SALARIES PERMANENT	65,978.00	30,854.48	35,123.52	46.76
101-324-704.010	SHIFT PREMIUM	2.00	0.00	2.00	0.00
101-324-704.030	DISABILITY PLAN	520.00	216.36	303.64	41.61
101-324-704.040	UNUSED SICK TIME PAYOUT	900.00	0.00	900.00	0.00
101-324-706.000	SALARIES OVERTIME	500.00	159.66	340.34	31.93
101-324-710.000	WORKERS COMPENSATION	1,320.00	659.60	660.40	49.97
101-324-711.000	HEALTH & DENTAL INSURANCE	19,777.05	4,190.75	15,586.30	21.19
101-324-713.000	HOLIDAY	152.20	152.20	0.00	100.00
101-324-715.000	F.I.C.A.	5,048.00	2,384.19	2,663.81	47.23
101-324-717.000	LIFE INSURANCE	22.00	9.00	13.00	40.91
101-324-718.000	RETIREMENT	39,087.00	15,031.59	24,055.41	38.46
101-324-718.100	POB IN LIEU OF RETIREMENT	2,914.00	1,054.62	1,859.38	36.19
101-324-718.300	NATIONWIDE EMPLOYER EXPENSE	990.00	467.52	522.48	47.22
101-324-746.000	UNIFORMS & ACCESSORIES	300.00	0.00	300.00	0.00
101-324-814.000	LAUNDRY - EMPLOYEE	100.00	0.00	100.00	0.00
101-324-910.000	INSURANCE & BONDS	3,549.75	3,549.75	0.00	100.00
101-324-931.000	EQUIPMENT	200.00	0.00	200.00	0.00
101-324-957.000	TRAINING	200.00	0.00	200.00	0.00
Total Expenditure:		141,560.00	58,729.72	82,830.28	41.49
Total Dept 324 - WEIGHMASTER ENFORCEMENT		141,560.00	58,729.72	82,830.28	41.49

Dept 331 - MARINE SAFETY					
Account Type: Expenditure					
101-331-705.000	SALARIES - PT/TEMP	7,000.00	100.80	6,899.20	1.44
101-331-710.000	WORKERS COMPENSATION	140.00	1.76	138.24	1.26
101-331-715.000	F.I.C.A.	536.00	7.71	528.29	1.44
101-331-727.000	SUPPLIES, PRINTING & POSTAGE	535.00	0.00	535.00	0.00
101-331-746.000	UNIFORMS & ACCESSORIES	500.00	0.00	500.00	0.00
101-331-747.000	GAS, OIL GREASE & ETC.	2,300.00	0.00	2,300.00	0.00
101-331-910.000	INSURANCE & BONDS	676.03	676.03	0.00	100.00
101-331-932.000	EQUIPMENT REPAIR & MAINTANCE	800.00	80.18	719.82	10.02
101-331-941.000	BUILDING RENTAL	400.00	400.00	0.00	100.00

101-331-957.000	EMPLOYEE TRAINING	383.83	383.83	0.00	100.00
Total Expenditure:		13,270.86	1,650.31	11,620.55	12.44

Total Dept 331 - MARINE SAFETY		13,270.86	1,650.31	11,620.55	12.44

Dept 333 - SECONDARY ROAD PATROL					
Account Type: Expenditure					
101-333-704.000	SALARIES PERMANENT	49,569.00	6,464.64	43,104.36	13.04
101-333-704.010	SEC. RD PATROL/SHIFT PREMIUM	50.00	11.74	38.26	23.48
101-333-704.020	HEALTH INSURANCE INCENTIVE	1,000.00	0.00	1,000.00	0.00
101-333-704.030	DISABILITY PLAN	500.00	48.04	451.96	9.61
101-333-706.000	SALARIES OVERTIME	35,000.00	9,782.42	25,217.58	27.95
101-333-710.000	WORKERS COMPENSATION	2,800.00	360.06	2,439.94	12.86
101-333-711.000	HEALTH & DENTAL INSURANCE	20,117.00	2,600.79	17,516.21	12.93
101-333-715.000	F.I.C.A.	5,600.00	1,240.67	4,359.33	22.15
101-333-717.000	LIFE INSURANCE	22.00	2.47	19.53	11.23
101-333-718.000	RETIREMENT	15,000.00	5,861.73	9,138.27	39.08
101-333-718.100	POB IN LIEU OF RETIREMENT	2,500.00	757.38	1,742.62	30.30
101-333-718.300	NATIONWIDE EMPLOYER EXPENSE	2,000.00	280.63	1,719.37	14.03
101-333-747.000	GAS, OIL, GREASE & ETC.	4,000.00	979.21	3,020.79	24.48
101-333-851.010	CELLULAR PHONE/AIR CARDS	520.00	(21.65)	541.65	(4.16)
101-333-910.000	INSURANCE & BONDS	4,000.00	3,549.75	450.25	88.74
101-333-978.000	MACHINERY & EQUIPMENT	1,000.00	0.00	1,000.00	0.00
Total Expenditure:		143,678.00	31,917.88	111,760.12	22.21

Total Dept 333 - SECONDARY ROAD PATROL		143,678.00	31,917.88	111,760.12	22.21

Dept 346 - THUMB AREA NARCOTICS GROUP					
Account Type: Expenditure					
101-346-705.000	SALARIES - PART-TIME	6,500.00	2,453.00	4,047.00	37.74
101-346-710.000	WORKERS COMPENSATION	130.00	47.85	82.15	36.81
101-346-715.000	F.I.C.A.	497.00	187.66	309.34	37.76
Total Expenditure:		7,127.00	2,688.51	4,438.49	37.72

Total Dept 346 - THUMB AREA NARCOTICS GROUP		7,127.00	2,688.51	4,438.49	37.72

Dept 400 - PLANNING COMMISSION					
Account Type: Expenditure					
101-400-707.000	SALARIES - PER DIEM	4,800.00	1,519.92	3,280.08	31.67
101-400-715.000	F.I.C.A.	230.00	115.27	114.73	50.12
101-400-718.000	RETIREMENT	20.00	14.50	5.50	72.50
101-400-718.100	POB IN LIEU OF RETIREMENT	60.00	53.82	6.18	89.70
101-400-727.000	SUPPLIES, PRINTING & POSTAGE	20.00	0.00	20.00	0.00

101-400-861.000	TRAVEL	1,000.00	675.62	324.38	67.56
101-400-957.000	EMPLOYEE TRAINING	800.00	0.00	800.00	0.00
Total Expenditure:		6,930.00	2,379.13	4,550.87	34.33
Total Dept 400 - PLANNING COMMISSION		6,930.00	2,379.13	4,550.87	34.33
Dept 426 - EMERGENCY SERVICES					
Account Type: Expenditure					
101-426-704.000	SALARIES PERMANENT	38,329.00	19,106.76	19,222.24	49.85
101-426-704.010	WAGES SHIFT PREMIUM	5.13	5.13	0.00	100.00
101-426-704.030	DISABILITY PLAN	601.00	104.26	496.74	17.35
101-426-706.000	WAGES - OVERTIME	1,456.00	653.78	802.22	44.90
101-426-710.000	WORKERS COMPENSATION	720.00	408.83	311.17	56.78
101-426-711.000	HEALTH & DENTAL INSURANCE	12,003.00	2,444.03	9,558.97	20.36
101-426-715.000	F.I.C.A.	3,063.00	1,466.20	1,596.80	47.87
101-426-717.000	LIFE INSURANCE	10.00	5.20	4.80	52.00
101-426-718.000	RETIREMENT	22,459.00	6,563.73	15,895.27	29.23
101-426-718.100	POB IN LIEU OF RETIREMENT	1,568.00	661.00	907.00	42.16
101-426-718.300	NATIONWIDE EMPLOYER EXPENSE	123.34	187.36	(64.02)	151.91
101-426-727.000	SUPPLIES, PRINTING & POSTAGE	100.00	4.44	95.56	4.44
101-426-744.000	OTHER SUPPLIES	200.00	69.99	130.01	35.00
101-426-746.000	UNIFORMS & ACCESSORIES	500.00	278.53	221.47	55.71
101-426-747.000	GASOLINE	3,500.00	1,198.53	2,301.47	34.24
101-426-809.000	MEMBERSHIPS & SUBSCRIPTIONS	50.00	33.47	16.53	66.94
101-426-851.000	TELEPHONE	0.00	30.46	(30.46)	100.00
101-426-851.010	CELLULAR PHONES	600.00	(26.60)	626.60	(4.43)
101-426-861.000	TRAVEL	450.00	152.13	297.87	33.81
101-426-910.000	INSURANCE & BONDS	749.53	676.03	73.50	90.19
101-426-932.000	EQUIPMENT REPAIR & MAINTANCE	2,000.00	245.02	1,754.98	12.25
101-426-933.000	VEHICLE REPAIR & MAINT.	1,500.00	0.00	1,500.00	0.00
101-426-934.000	OFFICE EQUIP REPAIRS & MAINT.	2,000.00	30.00	1,970.00	1.50
101-426-957.000	EMPLOYEE TRAINING	2,000.00	503.40	1,496.60	25.17
101-426-978.000	MACHINERY & EQUIPMENT	2,000.00	0.00	2,000.00	0.00
Total Expenditure:		95,987.00	34,801.68	61,185.32	36.26
Total Dept 426 - EMERGENCY SERVICES		95,987.00	34,801.68	61,185.32	36.26
Dept 445 - DRAINS AT LARGE					
Account Type: Expenditure					
101-445-965.000	APPROPRIATION	449,027.26	449,027.26	0.00	100.00
Total Expenditure:		449,027.26	449,027.26	0.00	100.00
Total Dept 445 - DRAINS AT LARGE		449,027.26	449,027.26	0.00	100.00

Dept 631 - SUBSTANCE ABUSE

Account Type: Expenditure

101-631-849.000 SUBSTANCE ABUSE APPROPRIATION
 Total Expenditure:

60,000.00	0.00	60,000.00	0.00
60,000.00	0.00	60,000.00	0.00
60,000.00	0.00	60,000.00	0.00

Dept 648 - MEDICAL EXAMINER

Account Type: Expenditure

101-648-801.000 CONTRACTUAL
 Total Expenditure:

150,000.00	50,050.00	99,950.00	33.37
150,000.00	50,050.00	99,950.00	33.37
150,000.00	50,050.00	99,950.00	33.37

Dept 670 - DHHS BOARD

Account Type: Expenditure

101-670-703.000 SALARIES SUPERVISION
 101-670-720.000 DHHS BOARD EXPENSES
 101-670-809.000 MEMBERSHIPS/SUBSCRIPTIONS
 Total Expenditure:

8,300.00	3,212.55	5,087.45	38.71
725.00	245.85	479.15	33.91
2,100.00	1,623.63	476.37	77.32
11,125.00	5,082.03	6,042.97	45.68
11,125.00	5,082.03	6,042.97	45.68

Dept 723 - AIRPORT ZONING BRD OF APPEALS

Account Type: Expenditure

101-723-707.000 SALARIES - PER DIEM
 101-723-715.000 F.I.C.A.
 101-723-861.000 TRAVEL
 101-723-901.000 ADVERTISING
 Total Expenditure:

500.00	150.00	350.00	30.00
40.00	11.49	28.51	28.73
200.00	59.45	140.55	29.73
200.00	0.00	200.00	0.00
940.00	220.94	719.06	23.50
940.00	220.94	719.06	23.50

Dept 728 - ECONOMIC DEVELOPMENT CORP

Account Type: Expenditure

101-728-955.000 EDC APPROPRIATIONS
 Total Expenditure:

120,000.00	60,000.00	60,000.00	50.00
120,000.00	60,000.00	60,000.00	50.00
120,000.00	60,000.00	60,000.00	50.00

Dept 863 - EMPLOYEE SICK/VACATION BENEFIT
 Account Type: Expenditure

101-863-704.030	DISABILITY	23.95	23.95	0.00	100.00
101-863-704.040	UNUSED SICK/VAC TIME PAYOUT	36,710.41	36,710.41	0.00	100.00
101-863-710.000	WORKERS COMPENSATION	300.00	53.12	246.88	17.71
101-863-715.000	F.I.C.A.	5,000.00	2,802.12	2,197.88	56.04
101-863-717.000	LIFE INSURANCE	5.00	2.06	2.94	41.20
101-863-718.000	RETIREMENT	300.00	0.00	300.00	0.00
101-863-718.300	NATIONWIDE EMPLOYER EXPENSE	50.00	0.00	50.00	0.00
Total Expenditure:		42,389.36	39,591.66	2,797.70	93.40

Total Dept 863 - EMPLOYEE SICK/VACATION BENEFIT		42,389.36	39,591.66	2,797.70	93.40

Dept 865 - INSURANCE AND BONDS					
Account Type: Expenditure					
101-865-910.000	INSURANCE & BONDS	137,821.00	136,138.45	1,682.55	98.78
101-865-920.000	MMRMA RETENTION	29,931.42	69,597.81	(39,666.39)	232.52
Total Expenditure:		167,752.42	205,736.26	(37,983.84)	122.64

Total Dept 865 - INSURANCE AND BONDS		167,752.42	205,736.26	(37,983.84)	122.64

Dept 965 - TRANSFERS OUT					
Account Type: Transfers-Out					
101-965-999.215	FRIEND OF THE COURT TRANSFERS	432,970.00	216,485.00	216,485.00	50.00
101-965-999.221	HEALTH DEPT APPROPRIATION	430,000.00	215,000.00	215,000.00	50.00
101-965-999.222	BEHAVIORAL HEALTH	288,243.00	144,121.50	144,121.50	50.00
101-965-999.239	TRANS OUT ANIMAL CONTROL	224,000.00	112,000.00	112,000.00	50.00
101-965-999.244	EQUIPMENT CAPITAL IMPROVEMENT	88,500.00	44,250.00	44,250.00	50.00
101-965-999.258	GIS FUND	80,000.00	40,000.00	40,000.00	50.00
101-965-999.260	TRANSFER OUT MIDC	255,945.00	127,972.50	127,972.50	50.00
101-965-999.288	CHILD CARE HUMAN SERVICES	150,000.00	75,000.00	75,000.00	50.00
101-965-999.292	CHILD CARE (PROB CT & SOC SER)	250,000.00	125,000.00	125,000.00	50.00
101-965-999.374	PURDY BUILDING DEBT	77,645.00	38,822.50	38,822.50	50.00
Total Transfers-Out:		2,277,303.00	1,138,651.50	1,138,651.50	50.00

Total Dept 965 - TRANSFERS OUT		2,277,303.00	1,138,651.50	1,138,651.50	50.00

TOTAL EXPENDITURES		16,983,362.96	7,214,710.61	9,768,652.35	42.48

Fund 101 - GENERAL FUND:					
TOTAL REVENUES		16,983,362.96	3,188,996.59	13,794,366.37	18.78
TOTAL EXPENDITURES		16,983,362.96	7,214,710.61	9,768,652.35	42.48
NET OF REVENUES & EXPENDITURES		0.00	(4,025,714.02)	4,025,714.02	100.00
BEG. FUND BALANCE		6,344,949.66	6,344,949.66		
NET OF REVENUES/EXPENDITURES - 2025			434,841.85	434,841.85	

END FUND BALANCE

6,344,949.66

2,754,077.49



Tuscola County

Connie Keinath <ckeinath@tuscolacounty.org>

Budget Adjustment

2 messages

Connie Keinath <ckeinath@tuscolacounty.org>
To: Erica Walle <ewalle@tuscolacounty.org>

Mon, Jun 22, 2026 at 2:31 PM

Hi Erica,

in the CO-OP REIMBURSEMENT-PROSECUTOR the Account 101-230-706.000 (WAGES OVERTIME) is currently over budget.

To make this budget neutral and avoid using the Fund Balance, I would like to transfer \$125 from account 101-230-727.000 (SUPPLIES, PRINTING & POSTAGE) to cover the overage.

Dept230 - CO-OP REIMBURSEMENT-PROSECUTOR

Account Type: Expenditure

101-230-704.000	SALARIES PERMANENT	125,554.00	72,096.78	53,557.22	57.38
101-230-704.030	DISABILITY PLAN	965.00	418.53	546.47	43.37
101-230-706.000	WAGES OVERTIME	714.34	837.14	(122.80)	117.19
101-230-710.000	WORKERS COMPENSATION	2,514.00	1,507.24	1,006.76	59.95
101-230-711.000	HEALTH & DENTAL INSURANCE	40,233.00	7,488.81	32,744.19	18.61
101-230-715.000	F.I.C.A.	9,613.00	5,440.25	4,172.75	56.59
101-230-717.000	LIFE INSURANCE	55.00	29.33	25.67	53.33
101-230-718.000	RETIREMENT	26,582.00	2,978.75	23,603.25	11.21
101-230-718.100	POB IN LIEU OF RETIREMENT	5,828.00	4,131.71	1,696.29	70.89
101-230-727.000	SUPPLIES, PRINTING & POSTAGE	1,285.66	353.58	932.08	27.50
101-230-801.000	CONTRACTED SERVICES	250.00	0.00	250.00	0.00
101-230-957.000	EMPLOYEE TRAINING	500.00	0.00	500.00	0.00
Total Expenditure:		214,194.00	95,282.12	118,911.88	44.48

Best regards,

Connie Keinath
Tuscola County
Chief Accountant
(989) 672-3709
ckeinath@tuscolacounty.org

Erica Walle <ewalle@tuscolacounty.org>
To: Connie Keinath <ckeinath@tuscolacounty.org>

Tue, Jun 23, 2026 at 10:42 AM

Good Morning Connie,

I don't see a problem with transferring the \$125.00 from the postage account because it is only 27% used. You could also use the employee training budget that remains completely unused. Thank you.

Erica K. Walle

Prosecuting Attorney
Tuscola County Prosecutor's Office
207 E. Grant St., Suite 1
Caro, Michigan 48723
Phone: (989) 672-3900
Fax: (989) 673-8612

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Tuscola County

Connie Keinath <ckeinath@tuscolacounty.org>

Budget Adjustment

3 messages

Connie Keinath <ckeinath@tuscolacounty.org>
To: Robert Baxter <rbaxter@tuscolacounty.org>

Mon, Jun 22, 2026 at 3:39 PM

In COURTHOUSE SECURITY , Account 101-303-705.000 (SALARIES - PT/TEMP) is currently over budget.

To make this budget neutral and avoid using the Fund Balance, I would like to transfer \$300 from account 101-303-704.000 (SALARIES PERMANENT) to cover the overage.

Dept:303 - COURTHOUSE SECURITY						
Account Type: Expenditure						
5	101-303-704.000	SALARIES PERMANENT	204,164.00	41,772.63	162,411.17	20.46
5	101-303-704.010	SHIFT PREMIUM	5.00	0.00	5.00	0.00
7	101-303-704.020	HEALTH INSURANCE INCENTIVE	800.00	861.44	(61.44)	107.68
3	101-303-704.030	DISABILITY PLAN	1,497.00	328.01	1,168.99	21.91
9	101-303-705.000	SALARIES - PT/TEMP	6,000.00	6,265.76	(265.76)	104.43
3	101-303-706.000	SALARIES OVERTIME	15,000.00	12,953.92	2,046.08	86.36
1	101-303-710.000	WORKERS COMPENSATION	4,084.00	1,277.58	2,806.42	31.28
2	101-303-711.000	HEALTH & DENTAL INSURANCE	25,146.00	4,927.02	20,218.98	19.59
3	101-303-715.000	F.I.C.A.	15,621.00	4,674.61	10,946.39	29.93
4	101-303-717.000	LIFE INSURANCE	87.00	18.22	68.78	20.94
5	101-303-718.000	RETIREMENT	10,210.00	3,209.25	7,000.75	31.43
5	101-303-718.100	POB IN LIEU OF RETIREMENT	11,655.00	2,503.84	9,151.16	21.48
7	101-303-718.300	NATIONWIDE EMPLOYER EXPENSE	150.00	92.53	57.47	61.69
3	101-303-932.000	EQUIPMENT REPAIR & MAINTANCE	8,000.00	6,335.34	1,664.66	79.19
3	Total Expenditure:		302,439.00	85,220.35	217,218.65	28.18
1	Total Dept 303 - COURTHOUSE SECURITY		302,439.00	85,220.35	217,218.65	28.18

Connie Keinath
Tuscola County
Chief Accountant
(989) 672-3709
ckeinath@tuscolacounty.org

Robert Baxter <rbaxter@tuscolacounty.org>
To: Connie Keinath <ckeinath@tuscolacounty.org>

Tue, Jun 23, 2026 at 8:00 AM

yes that has always been the normal course of action with those accounts, please proceed

Undersheriff Robert E. Baxter
Tuscola County Sheriff Administration
420 Court St
Caro, MI 48723
989-673-8161 ext 2225
Fax: 989-673-8164



[Quoted text hidden]

Connie Keinath <ckeinath@tuscolacounty.org>
To: Robert Baxter <rbaxter@tuscolacounty.org>

Tue, Jun 23, 2026 at 8:27 AM

Thank you
Connie Keinath
Tuscola County
Chief Accountant
(989) 672-3709
ckeinath@tuscolacounty.org

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BUDGET ADJUSTMENTS

BATCH: 9 SPECIAL FUNDS

Special Revenue Funds BUDGET TO ACTUAL

ROAD PATROL			
Expenditures			
207-309-712.000	DISABILITY INSURANCE	300.23	Increase for the rest of the year
PARKS & RECREATION			
Revenue			
208-000-672.390	USE OF FUND BALANCE	22,141.75	Board approved use of fund balance for projects. To balance out budget Per auditors
ARBELA TWP POLICE SVC CONTRACT			
Expenditures			
213-100-706.000	SALRIES OVERTIME	90.00	
213-100-711.000	HEALTH & DENTAL INSURANCE		90.00 Budget neutral adjustment
DISPATCH/911			
Revenue			
218-334-672.390	USE OF FUND BALANCE	123,883.00	To balance out budget per auditors.
Expenditures			
218-334-706.000	SALARIES OVERTIME	10,000.00	Budget to actual
218-334-704.020	HEALTH INSURANCE INCENTIVE	1,569.10	Budget for the rest of the year
218-334-711.000	HEALTH & DENTAL INSURANCE		11,569.10 adjusting to be Budget neutral per auditors
HEALTH DEPARTMENT			
Revenue			
221-100-672.390	USE OF FUND BALANCE	375,245.00	To balance out budget per auditors.
REGIONAL DWI COURT GRANT			
Revenue			
224-138-539.000	REGIONAL DWI COURT GRANT	97,491.35	Increase Revenue to budget neutral. Per auditors
VOTED MOSQUITO			
Revenue			
240-100-573.000	PPT REIMBURSEMENT	13,857.42	Increase to revenue
240-100-672.390	USE OF FUND BALANCE	85,150.72	To balance out budget per auditors.
CDBG HOUSING GRANT FUND			
250-100-540.000	GRANT FROM LEIN PAY OFFS	52,522.00	Increase to revenue
PRINCIPAL RESIDENCE EXEMPTION			
Revenue			
251-100-401.000	SCHOOL OPERATING TAX	140,188.53	Increase to revenue
251-100-445.001	STATE INTEREST	21,764.73	Increase to revenue
251-100-445.002	COUNTY INTEREST	10,090.96	Increase to revenue
251-100-445.003	LOCAL INTEREST	12,624.66	Increase to revenue
VICTIM OF CRIME ACT GRANT			
Revenue			
255-306-539.000	CRIME VICTIM SUSTAINABILITY GRANT	7,174.56	Increase to revenue
255-306-717.000	LIFE INSURANCE	5.00	
255-306-718.000	RETIREMENT	3,396.56	
255-306-718.100	POB IN LIEU OF RETIREMENT	484.00	
GIS			
Expenditures			
258-100-704.020	HEALTH INSURANCE INCENTIVE	784.55	For the rest of the year
258-100-711.000	HEALTH & DENTAL INSURANCE		784.55 Budget neutral adjustment
VOTED MSU			
Expenditures			
279-100-804.000	ADDITIONAL .5 FTE 4-H PROGRAM CORR	7,286.41	
LOCAL INTERVENOR COMPENSATION			
Revenue			
280-100-400.000	LOCAL INTERVENOR COMPENSATION	75,000.00	NEW Fund Budget Neutral
Expenditures			
280-100-801.020	ATTORNEY FEES	75,000.00	NEW Fund Budget Neutral
MEDICAL CARE FACILITY			
Revenue			
291-100-400.000	REVENUE CONTROL	995,458.31	Increase to revenue
291-100-665.000	INTEREST EARNINGS INVESTMENT	13,467.87	Increase to revenue

Expenditures			
291-100-700.000	EXPENDITURE CONTROL	1,215,598.14	
	CHILD CARE		
Expenditures			
292-668-704.030	DISABILITY	18.26	
292-662-704.030	DISABILITY		18.26
	SOLDIERS RELIEF		
Revenue			
293-100-672.390	USE OF FUND BALANCE	9,000.00	To balance out budget per auditors.
	VOTED BRIDGE		
Revenue			
296-100-573.000	PPT REIMBURSEMENT	10,546.65	Increase to revenue
296-100-672.390	USE OF FUND BALANCE	176,220.09	To balance out budget per auditors.
	VOTED SENIOR CITIZENS		
Revenue			
297-672-573.000	PPT REIMBURSEMENT	7,020.86	Increase to revenue
Expenditures			
297-674-707.000	SALRIES - PER DIEM	500.00	
297-674-715.000	F.I.C.A	38.24	
	VOTED MEDICAL CARE FACILITY		
Revenue			
298-100-402.000	CURRENT/DELINQUENT TAXES	20,225.64	Increase to revenue
Expenditures			
298-100-999.291	OPERATING TRANSFERS OUT- MCF	322,398.84	
	VOTED SENIOR CITIZEN HOME DELIVERED MEAL		
Expenditures			
299-672-700.020	EXTRA HOME DELIVERED MEALS	10,254.28	
	STATE POLICE BUILDING		
Revenue			
470-100-672.390	USE OF FUND BALANCE	21,110.00	To balance out budget per auditors.
	CAPITAL IMPROVEMENT		
Revenue			
483-359-672.390	USE OF FUND BALANCE	104,027.33	To balance out budget per auditors.
	JAIL CAPITAL IMPROVEMENTS FUND		
Revenue			
488-100-672.390	USE OF FUND BALANCE	221,742.00	To balance out budget per auditors.

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	2026	06/30/2026	06/30/2026	MONTH 06/30/2026	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 207 - ROAD PATROL										
Revenues										
Dept 309 - ROAD PATROL										
Account Type: Revenue										
207-309-402.000	CURRENT/DEL/INDUST. TAX	3,120,520.00		3,112,148.23		1,596.01		8,371.77		99.73
207-309-402.891	CURRENT TAX WIND REVENUE	332,365.00		0.00		0.00		332,365.00		0.00
207-309-501.000	BULLET PROOF VEST GRANT (DOJ)	4,142.00		0.00		0.00		4,142.00		0.00
207-309-573.000	PPT REIMBURSEMENT	2,868.41		5,795.38		0.00		(2,926.97)		202.04
207-309-642.000	WEAPON SALES-ROAD	6,000.00		0.00		0.00		6,000.00		0.00
207-309-646.000	AUCTION SALES	10,000.00		63.26		0.00		9,936.74		0.63
207-309-665.000	INTEREST EARNED	102,390.00		41,788.03		0.00		60,601.97		40.81
207-309-674.000	K-9 DONATIONS	189.48		194.48		5.00		(5.00)		102.64
207-309-676.000	REIMBURSEMENTS	65,455.30		65,841.58		208.46		(386.28)		100.59
207-309-676.300	REIMBURSEMENT WATERTOWN TWP	25,000.00		3,996.97		0.00		21,003.03		15.99
Total Revenue:		3,668,930.19		3,229,827.93		1,809.47		439,102.26		88.03
Total Dept 309 - ROAD PATROL		3,668,930.19		3,229,827.93		1,809.47		439,102.26		88.03
Dept 321 - ALCOHOL ENFORCEMENT										
Account Type: Revenue										
207-321-575.000	LIQUOR LICENSE FEES ACT 58	7,300.00		1,559.80		1,381.05		5,740.20		21.37
Total Revenue:		7,300.00		1,559.80		1,381.05		5,740.20		21.37
Total Dept 321 - ALCOHOL ENFORCEMENT		7,300.00		1,559.80		1,381.05		5,740.20		21.37
TOTAL REVENUES		3,676,230.19		3,231,387.73		3,190.52		444,842.46		87.90
Expenditures										
Dept 309 - ROAD PATROL										
Account Type: Expenditure										
207-309-703.000	SALARIES SUPERVISION	60,956.00		29,351.17		2,620.64		31,604.83		48.15
207-309-704.000	SALARIES PERMANENT	1,466,291.00		633,484.68		56,835.55		832,806.32		43.20
207-309-704.010	SHERIFF ROAD/SHIFT PREMIUM	5,005.00		2,697.42		309.51		2,307.58		53.89
207-309-704.020	HEALTH INSURANCE INCENTIVE	4,000.00		1,723.00		153.84		2,277.00		43.08
207-309-704.030	DISABILITY PLAN	11,126.00		4,333.71		0.00		6,792.29		38.95

207-309-704.040	UNUSED SICK/VAC TIME PAYOUT	8,000.00	0.00	0.00	8,000.00	0.00
207-309-704.050	SICK/VAC PAYOUT	50,031.69	50,031.69	0.00	0.00	100.00
207-309-705.000	SALARIES - PT/TEMP	10,833.00	220.32	0.00	10,612.68	2.03
207-309-706.000	SALARIES OVERTIME	151,344.00	69,006.80	8,162.16	82,337.20	45.60
207-309-706.300	OVERTIME - WATERTOWN TWP	25,000.00	6,037.79	1,131.14	18,962.21	24.15
207-309-710.000	WORKERS COMPENSATION	30,142.00	15,379.07	1,156.72	14,762.93	51.02
207-309-711.000	HEALTH & DENTAL INSURANCE	405,418.00	81,803.45	0.00	323,614.55	20.18
207-309-712.000	DISABILITY INSURANCE	42.89	85.78	42.89	(42.89)	200.00
207-309-715.000	F.I.C.A.	117,533.00	60,363.53	5,267.63	57,169.47	51.36
207-309-717.000	LIFE INSURANCE	757.00	307.93	1.80	449.07	40.68
207-309-718.000	RETIREMENT	430,941.00	199,809.08	33,390.29	231,131.92	46.37
207-309-718.100	POB IN LIEU OF RETIREMENT	67,922.00	35,278.93	5,889.68	32,643.07	51.94
207-309-718.300	NATIONWIDE EMPLOYER EXPENSE	30,966.00	14,691.94	1,253.16	16,274.06	47.45
207-309-727.000	SUPPLIES, PRINTING & POSTAGE	10,000.00	4,392.24	405.32	5,607.76	43.92
207-309-742.000	TIRES/REGISTRATION	12,000.00	7,512.56	3,680.00	4,487.44	62.60
207-309-746.000	UNIFORM & ACCESSORIES	34,756.00	12,725.82	4,841.86	22,030.18	36.61
207-309-747.000	GAS, OIL, GREASE, ETC.	55,000.00	25,068.06	6,202.52	29,931.94	45.58
207-309-801.010	BACKGROUND INVESTIGATIONS	1,300.00	500.00	100.00	800.00	38.46
207-309-802.000	LEGAL/PROF SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
207-309-809.000	MEMBERSHIPS & SUBSCRIPTIONS	43,138.00	24,169.01	0.00	18,968.99	56.03
207-309-814.000	LAUNDRY - EMPLOYEE	6,000.00	1,865.86	510.45	4,134.14	31.10
207-309-818.000	IMPOUNDING COSTS	2,000.00	150.00	0.00	1,850.00	7.50
207-309-835.000	HEALTH SERVICES	2,500.00	1,750.00	0.00	750.00	70.00
207-309-835.010	HEALTH SERVICES BLOOD ALCOHOL	3,000.00	15.80	0.00	2,984.20	0.53
207-309-851.000	TELEPHONE	700.00	310.46	55.00	389.54	44.35
207-309-851.010	CELLULAR PHONES/ARCARDS	10,000.00	(260.22)	0.00	10,260.22	(2.60)
207-309-861.000	TRAVEL	400.00	0.00	0.00	400.00	0.00
207-309-901.000	ADVERTISING	2,000.00	0.00	0.00	2,000.00	0.00
207-309-910.000	INSURANCE & BONDS	76,236.04	76,236.04	0.00	0.00	100.00
207-309-931.000	K-9 COST	25,000.00	6,430.93	150.75	18,569.07	25.72
207-309-932.000	EQUIPMENT REPAIR & MAINTANCE	16,877.00	15,768.99	38.99	1,108.01	93.43
207-309-933.000	VEHICLE REPAIR & MAINTENANCE	25,000.00	10,590.31	0.00	14,409.69	42.36
207-309-934.000	OFFICE EQUIPMENT REPAIR & MAIN	2,000.00	1,289.82	654.82	710.18	64.49
207-309-935.000	CLEMIS SOFTWARE	11,500.00	0.00	0.00	11,500.00	0.00
207-309-942.000	EQUIPMENT RENTAL	6,500.00	1,414.21	257.27	5,085.79	21.76
207-309-957.000	EMPLOYEE TRAINING	30,000.00	8,375.72	1,506.76	21,624.28	27.92
207-309-957.100	ACADEMY TRAINING	28,329.00	28,413.00	0.00	(84.00)	100.30
207-309-964.000	REFUNDS & REBATES	990.47	990.47	0.00	0.00	100.00
207-309-970.000	COMPUTERS	5,900.00	3,340.03	0.00	2,559.97	56.61
207-309-971.000	PORTABLE RADIOS/IN-CAR CAMERAS	13,000.00	0.00	0.00	13,000.00	0.00
207-309-975.000	FIREARMS AND AMMO	15,000.00	3,923.71	0.00	11,076.29	26.16
207-309-981.000	VEHICLES	160,300.00	23,572.60	0.00	136,727.40	14.71
Total Expenditure:		3,485,735.09	1,463,151.71	134,618.75	2,022,583.38	41.98

Account Type: Transfers-Out								
207-309-999.101	INDIRECT COST GF							
Total Transfers-Out:		72,821.00	36,410.32	0.00	36,410.68	50.00		
		72,821.00	36,410.32	0.00	36,410.68	50.00		
Total Dept 309 - ROAD PATROL		3,558,556.09	1,499,562.03	134,618.75	2,058,994.06	42.14		
Dept 321 - ALCOHOL ENFORCEMENT								
Account Type: Expenditure								
207-321-706.000	SALARIES OVERTIME	4,500.00	0.00	0.00	4,500.00	0.00		
207-321-710.000	WORKERS COMPENSATION	150.00	0.00	0.00	150.00	0.00		
207-321-715.000	F.I.C.A.	840.00	0.00	0.00	840.00	0.00		
207-321-718.000	RETIREMENT	1,200.00	0.00	0.00	1,200.00	0.00		
207-321-718.100	POB IN LIEU OF RETIREMENT	500.00	0.00	0.00	500.00	0.00		
207-321-718.300	NATIONWIDE EMPLOYER EXPENSE	100.00	0.00	0.00	100.00	0.00		
Total Expenditure:		7,290.00	0.00	0.00	7,290.00	0.00		
Total Dept 321 - ALCOHOL ENFORCEMENT		7,290.00	0.00	0.00	7,290.00	0.00		
TOTAL EXPENDITURES		3,565,846.09	1,499,562.03	134,618.75	2,066,284.06	42.05		
Fund 207 - ROAD PATROL:								
TOTAL REVENUES		3,676,230.19	3,231,387.73	3,190.52	444,842.46	87.90		
TOTAL EXPENDITURES		3,565,846.09	1,499,562.03	134,618.75	2,066,284.06	42.05		
NET OF REVENUES & EXPENDITURES		110,384.10	1,731,825.70	(131,428.23)	(1,621,441.60)	1,568.91		
BEG. FUND BALANCE		2,187,998.38	2,187,998.38					
NET OF REVENUES/EXPENDITURES - 2025			(113,081.61)		(113,081.61)			
END FUND BALANCE		2,298,382.48	3,806,742.47					

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2026	NORMAL (ABNORMAL)	MONTH 06/30/2026	INCREASE (DECREASE)	BALANCE	% BGDG
									USED
Fund 208 - COUNTY PARKS & RECREATION									
Revenues									
Dept 000 - CONTROL									
Account Type: Revenue									
208-000-642.100	VANDERBILT PARK - WOOD SALES	0.00	50.00	50.00	0.00	0.00	0.00	(50.00)	100.00
208-000-643.100	VANDERBILT DUMP STATION	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00
208-000-646.000	HISTORICAL GRANT	3,125.00	2,715.00	2,715.00	490.00	490.00	490.00	410.00	86.88
208-000-651.100	VANDERBILT PARK CAMPING FEES	22,000.00	9,434.75	9,434.75	3,469.00	3,469.00	3,469.00	12,565.25	42.89
208-000-652.000	VANDERBILT PARK- PARKING FEES	2,000.00	125.00	125.00	0.00	0.00	0.00	1,875.00	6.25
Total Revenue:		27,225.00	12,324.75	12,324.75	3,959.00	3,959.00	3,959.00	14,900.25	45.27
Total Dept 000 - CONTROL		27,225.00	12,324.75	12,324.75	3,959.00	3,959.00	3,959.00	14,900.25	45.27
TOTAL REVENUES		27,225.00	12,324.75	12,324.75	3,959.00	3,959.00	3,959.00	14,900.25	45.27
Expenditures									
Dept 000 - CONTROL									
Account Type: Expenditure									
208-000-707.000	PARKS COMMISSION PER DIEMS	4,500.00	1,550.00	1,550.00	600.00	600.00	600.00	2,950.00	34.44
208-000-715.000	F.I.C.A.	345.00	118.50	118.50	45.86	45.86	45.86	226.50	34.35
208-000-718.000	RETIREMENT	25.00	10.00	10.00	4.00	4.00	4.00	15.00	40.00
208-000-718.100	POB IN LIEU OF RETIREMENT	200.00	65.02	65.02	26.08	26.08	26.08	134.98	32.51
208-000-727.100	VANDERBILT PARK - SUPPLIES	1,000.00	176.44	176.44	68.81	68.81	68.81	823.56	17.64
208-000-801.100	CONT. SVCS VANDERBILT PARK	7,000.00	1,688.69	1,688.69	1,045.50	1,045.50	1,045.50	5,311.31	24.12
208-000-801.200	TREE TRIMMING/REMOVAL	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00
208-000-809.000	MEMBERSHIP AND SUBSCRIPTIONS	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00
208-000-851.010	CELLULAR PHONE	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
208-000-861.000	TRAVEL	1,000.00	535.11	535.11	30.45	30.45	30.45	464.89	53.51
208-000-920.100	UTILITIES VANDERBILT PARK	12,000.00	3,172.00	3,172.00	452.88	452.88	452.88	8,828.00	26.43
208-000-936.100	GROUND CARE/MAINT VANDERBILT	1,500.00	740.12	740.12	0.00	0.00	0.00	759.88	49.34
208-000-961.000	HISTORICAL SIGN	3,625.00	490.00	490.00	0.00	0.00	0.00	3,135.00	13.52
208-000-970.100	VANDERBILT PARK RENOVATIONS	8,000.00	1,840.00	1,840.00	0.00	0.00	0.00	6,160.00	23.00
208-000-970.300	PARK REDESIGN	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
Total Expenditure:		46,795.00	10,385.88	10,385.88	2,273.58	2,273.58	2,273.58	36,409.12	22.19

Total Dept 000 - CONTROL	46,795.00	10,385.88	2,273.58	36,409.12	22.19
Dept 756 - RECREATION/PARK FACILITIES					
Account Type: Expenditure					
208-756-801.000 PROF. & CONTRACTUAL (ADM.)	2,571.75	2,608.00	2,608.00	(36.25)	101.41
Total Expenditure:	2,571.75	2,608.00	2,608.00	(36.25)	101.41
Total Dept 756 - RECREATION/PARK FACILITIES	2,571.75	2,608.00	2,608.00	(36.25)	101.41
TOTAL EXPENDITURES	49,366.75	12,993.88	4,881.58	36,372.87	26.32
Fund 208 - COUNTY PARKS & RECREATION:					
TOTAL REVENUES	27,225.00	12,324.75	3,959.00	14,900.25	45.27
TOTAL EXPENDITURES	49,366.75	12,993.88	4,881.58	36,372.87	26.32
NET OF REVENUES & EXPENDITURES	(22,141.75)	(669.13)	(922.58)	(21,472.62)	3.02
BEG. FUND BALANCE	29,573.49	29,573.49	(1,713.14)	(1,713.14)	
NET OF REVENUES/EXPENDITURES - 2025					
END FUND BALANCE	7,431.74	27,191.22			

END 2025 27,840.35
 use of Fund Balance for project Budget
 Balance to Budget

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 06/30/2026	AVAILABLE BALANCE	% BDGT USED
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)			
Fund 213 - ARBELA TWP POLICE SVC CONTRACT							
Revenues							
Dept 100 - CONTROL							
Account Type: Revenue							
213-100-632.000	ARBELA TWP CONTRACT REV	107,807.00	29,826.52	11,989.63	77,980.48	27.67	
Total Revenue:		107,807.00	29,826.52	11,989.63	77,980.48	27.67	
Total Dept 100 - CONTROL		107,807.00	29,826.52	11,989.63	77,980.48	27.67	
TOTAL REVENUES							
Expenditures							
Dept 100 - CONTROL							
Account Type: Expenditure							
213-100-704.000	SALARIES PERMANENT	60,642.00	28,992.89	5,123.20	31,649.11	47.81	
213-100-704.010	SHIFT PREMIUM	250.00	67.60	14.00	182.40	27.04	
213-100-704.030	DISABILITY PLAN	349.00	187.61	41.62	161.39	53.76	
213-100-704.040	UNUSED SICK TIME PAYOUT	800.00	0.00	0.00	800.00	0.00	
213-100-705.000	SALARIES - TEMPORARY	1,000.00	0.00	0.00	1,000.00	0.00	
213-100-706.000	SALARIES OVERTIME	2,183.81	2,271.15	0.00	(87.34)	104.00	
213-100-710.000	WORKERS COMPENSATION	1,213.00	651.74	89.90	561.26	53.73	
213-100-711.000	HEALTH & DENTAL INSURANCE	19,383.19	4,190.75	0.00	15,192.44	21.62	
213-100-715.000	F.I.C.A.	4,640.00	2,396.67	393.00	2,243.33	51.65	
213-100-717.000	LIFE INSURANCE	22.00	10.52	1.80	11.48	47.82	
213-100-718.000	RETIREMENT	3,033.00	2,048.73	256.86	984.27	67.55	
213-100-718.100	POB IN LIEU OF RETIREMENT	2,914.00	1,465.35	247.00	1,448.65	50.29	
213-100-718.300	NATIONWIDE EMPLOYER EXPENSE	1,900.00	276.07	205.48	1,623.93	14.53	
213-100-747.000	GAS, OIL, GREASE	50.00	0.00	0.00	50.00	0.00	
213-100-814.000	EMPLOYEE - LAUNDRY	100.00	0.00	0.00	100.00	0.00	
213-100-835.010	HEALTH SERVICES BLOOD ALCOHOL	250.00	0.00	0.00	250.00	0.00	
213-100-910.000	INSURANCE & BONDS	3,362.00	1,183.26	394.42	2,178.74	35.20	
213-100-933.000	VEHICLE REPAIR & MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00	
213-100-970.000	EQUIPT./CAPITAL IMPROVEMENTS	500.00	0.00	0.00	500.00	0.00	
Total Expenditure:		104,092.00	43,742.34	6,767.28	60,349.66	42.02	

Total Dept 100 - CONTROL	104,092.00	43,742.34	6,767.28	60,349.66	42.02
TOTAL EXPENDITURES	104,092.00	43,742.34	6,767.28	60,349.66	42.02
Fund 213 - ARBELA TWP POLICE SVC CONTRACT:					
TOTAL REVENUES	107,807.00	29,826.52	11,989.63	77,980.48	27.67
TOTAL EXPENDITURES	104,092.00	43,742.34	6,767.28	60,349.66	42.02
NET OF REVENUES & EXPENDITURES	3,715.00	(13,915.82)	5,222.35	17,630.82	374.58
BEG. FUND BALANCE	9,096.23	9,096.23			
NET OF REVENUES/EXPENDITURES - 2025	-	1,231.54			
END FUND BALANCE	12,811.23	(3,588.05)		1,231.54	

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH 06/30/2026	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 218 - DISPATCH/911										
Revenues										
Dept 334 - DISPATCH										
Account Type: Revenue										
218-334-477.000	TELEPHONE SURCHARGE	1,000,000.00	265,840.88		1,303.78		734,159.12		26.58	
218-334-545.000	911 PSAP PAYMENTS	13,000.00	5,613.00		0.00		7,387.00		43.18	
218-334-665.000	INTEREST	18,014.00	9,131.59		0.00		8,882.41		50.69	
218-334-667.000	TOWER RENT	4,800.00	1,200.00		0.00		3,600.00		25.00	
218-334-667.010	TOWER RENT/AMERITECH	1,800.00	0.00		0.00		1,800.00		0.00	
218-334-667.020	TOWER RENT IPCS	800.00	1,000.00		0.00		(200.00)		125.00	
218-334-676.000	MISCELLANEOUS REVENUE	530.00	844.25		0.00		(314.25)		159.29	
218-334-677.000	REIMB UTILITY AMERITECH CARO	200.00	0.00		0.00		200.00		0.00	
218-334-677.020	REIMB ANDERSON CARO TOWER	2,400.00	0.00		0.00		2,400.00		0.00	
Total Revenue:		1,041,544.00	283,629.72		1,303.78		757,914.28		27.23	
Total Dept 334 - DISPATCH		1,041,544.00	283,629.72		1,303.78		757,914.28		27.23	
Dept 335 - WIRELESS TELEPHONE SYSTEMS										
Account Type: Revenue										
218-335-545.000	STATE AID WIRELESS SUR CHARGE	160,000.00	46,052.00		0.00		113,948.00		28.78	
Total Revenue:		160,000.00	46,052.00		0.00		113,948.00		28.78	
Total Dept 335 - WIRELESS TELEPHONE SYSTEMS		160,000.00	46,052.00		0.00		113,948.00		28.78	
TOTAL REVENUES		1,201,544.00	329,681.72		1,303.78		871,862.28		27.44	
Expenditures										
Dept 334 - DISPATCH										
Account Type: Expenditure										
218-334-703.000	SALARIES SUPERVISION	78,960.00	0.00		0.00		78,960.00		0.00	
218-334-704.000	SALARIES PERMANENT	560,752.00	180,951.28		14,901.92		379,800.72		32.27	
218-334-704.010	SHIFT PREMIUM	6,000.00	1,964.08		166.01		4,035.92		32.73	
218-334-704.020	HEALTH INSURANCE INCENTIVE	756.94	1,033.84		92.30		(276.90)		136.58	
218-334-704.030	DISABILITY PLAN	4,840.00	1,295.03		0.00		3,544.97		26.76	
218-334-704.040	UNUSED SICK TIME PAYOUT	1,300.00	14.35		0.00		1,285.65		1.10	

218-334-704.050	SICK/VAC PAYOUT	1,500.00	0.00	0.00	1,500.00	0.00
218-334-706.000	SALARIES OVERTIME	80,000.00	89,934.73	10,090.97	(9,934.73)	112.42
218-334-710.000	WORKERS COMPENSATION	12,230.00	6,307.01	478.96	5,922.99	51.57
218-334-711.000	HEALTH & DENTAL INSURANCE	230,585.06	28,958.72	0.00	201,626.34	12.56
218-334-713.000	HOLIDAY PAY	30,000.00	18,046.23	2,118.04	11,953.77	60.15
218-334-715.000	F.I.C.A.	48,938.00	20,828.07	1,947.27	28,109.93	42.56
218-334-717.000	LIFE INSURANCE	339.00	79.30	0.00	259.70	23.39
218-334-718.000	RETIREMENT	69,811.00	28,382.66	4,328.14	41,428.34	40.66
218-334-718.100	POB IN LIEU OF RETIREMENT	36,420.00	19,382.13	3,087.50	17,037.87	53.22
218-334-727.000	SUPPLIES, PRINTING & POSTAGE	2,500.00	642.89	0.00	1,857.11	25.72
218-334-746.000	UNIFORM & ACCESSORIES	1,200.00	0.00	0.00	1,200.00	0.00
218-334-776.000	JANITORIAL SUPPLIES	1,200.00	162.52	54.90	1,037.48	13.54
218-334-803.000	LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
218-334-809.000	MEMBERSHIPS & SUBSCRIPTIONS	700.00	0.00	0.00	700.00	0.00
218-334-851.000	TELEPHONE	4,500.00	904.93	298.99	3,595.07	20.11
218-334-851.010	CELLULAR PHONES	1,600.00	650.09	221.64	949.91	40.63
218-334-861.000	TRAVEL	500.00	107.54	0.00	392.46	21.51
218-334-910.000	INSURANCE & BONDS	5,364.00	5,364.00	0.00	0.00	100.00
218-334-920.000	UTILITIES	12,000.00	5,735.55	331.23	6,264.45	47.80
218-334-931.000	CLING/SNOW REMOVAL/TRASH	1,500.00	685.00	90.00	815.00	45.67
218-334-932.000	EQUIPMENT REPAIR & MAINTANCE	90,000.00	71,746.33	0.00	18,253.67	79.72
218-334-933.000	VEHICLE REPAIR & MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
218-334-934.000	OFFICE EQUIPMENT REPAIR & MAIN	250.00	0.00	0.00	250.00	0.00
218-334-942.000	EQUIPMENT RENTAL	400.00	175.62	0.00	224.38	43.91
218-334-955.000	MISCELLANEOUS EXPENDITURES	1,000.00	165.00	115.00	835.00	16.50
218-334-957.000	EMPLOYEE TRAINING	6,000.00	450.00	0.00	5,550.00	7.50
218-334-957.010	PSAP TRAINING	3,500.00	0.00	0.00	3,500.00	0.00
Total Expenditure:		1,296,646.00	483,966.90	38,322.87	812,679.10	37.32
Account Type: Transfers-Out						
218-334-999.101	INDIRECT COSTS - DISPATCH	29,296.00	14,647.74	0.00	14,648.26	50.00
Total Transfers-Out:		29,296.00	14,647.74	0.00	14,648.26	50.00
Total Dept 334 - DISPATCH		1,325,942.00	498,614.64	38,322.87	827,327.36	37.60
TOTAL EXPENDITURES		1,325,942.00	498,614.64	38,322.87	827,327.36	37.60
Fund 218 - DISPATCH/911:						
TOTAL REVENUES		1,201,544.00	329,681.72	1,303.78	871,862.28	27.44
TOTAL EXPENDITURES		1,325,942.00	498,614.64	38,322.87	827,327.36	37.60
NET OF REVENUES & EXPENDITURES		(124,398.00)	(168,932.92)	(37,019.09)	44,534.92	135.80
BEG. FUND BALANCE		675,277.26	142,725.96		142,725.96	
NET OF REVENUES/EXPENDITURES - 2025		550,879.26	649,070.30			
END FUND BALANCE						

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
			06/30/2026 NORMAL (ABNORMAL)	06/30/2026 INCREASE (DECREASE)	MONTH 06/30/2026 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 221 - HEALTH DEPARTMENT								
Revenues								
Dept 100 - CONTROL								
Account Type: Revenue								
221-100-400.000	REVENUE CONTROL	4,518,083.00	2,080,198.43	263,049.71	2,437,884.57	46.04		
221-100-698.297	HEALTH DEPT GERIATRIC PROGRAM	28,593.00	6,894.37	0.00	21,698.63	24.11		
Total Revenue:		4,546,676.00	2,087,092.80	263,049.71	2,459,583.20	45.90		
Account Type: Transfers-In								
221-100-699.101	OPERATING TRANSFERS IN-GENERAL	430,000.00	215,000.00	0.00	215,000.00	50.00		
Total Transfers-In:		430,000.00	215,000.00	0.00	215,000.00	50.00		
Total Dept 100 - CONTROL		4,976,676.00	2,302,092.80	263,049.71	2,674,583.20	46.26		
TOTAL REVENUES		4,976,676.00	2,302,092.80	263,049.71	2,674,583.20	46.26		
Expenditures								
Dept 100 - CONTROL								
Account Type: Expenditure								
221-100-700.000	EXPENDITURE CONTROL	5,329,994.00	1,928,617.94	319,665.70	3,401,376.06	36.18		
Total Expenditure:		5,329,994.00	1,928,617.94	319,665.70	3,401,376.06	36.18		
Account Type: Transfers-Out								
221-100-999.101	INDIRECT COSTS - HEALTH DEPT.	21,927.00	10,963.50	0.00	10,963.50	50.00		
Total Transfers-Out:		21,927.00	10,963.50	0.00	10,963.50	50.00		
Total Dept 100 - CONTROL		5,351,921.00	1,939,581.44	319,665.70	3,412,339.56	36.24		
TOTAL EXPENDITURES		5,351,921.00	1,939,581.44	319,665.70	3,412,339.56	36.24		
Fund 221 - HEALTH DEPARTMENT:								
TOTAL REVENUES		4,976,676.00	2,302,092.80	263,049.71	2,674,583.20	46.26		
TOTAL EXPENDITURES		5,351,921.00	1,939,581.44	319,665.70	3,412,339.56	36.24		
NET OF REVENUES & EXPENDITURES		(375,245.00)	362,511.36	(56,615.99)	(737,756.36)	96.61		
BEG. FUND BALANCE		3,204,627.90	3,204,627.90					

NET OF REVENUES/EXPENDITURES - 2025
END FUND BALANCE

2,829,382.90

76,064.99
3,643,204.25

76,064.99

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 06/30/2026		ACTIVITY FOR MONTH 06/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 224 - REGIONAL DWI COURT GRANT								
Revenues								
Dept 138 - DWI COURT GRANT								
Account Type: Revenue								
224-138-539.000	REGIONAL DWI COURT GRANT	140,000.00	40,440.87	0.00	0.00	99,559.13	28.89	
Total Revenue:		140,000.00	40,440.87	0.00	0.00	99,559.13	28.89	
Total Dept 138 - DWI COURT GRANT								
140,000.00								

Dept 139 - NON GRANT DIVISION								
Account Type: Revenue								
224-139-607.000	DWI COURT FEES	10,000.00	7,760.00	0.00	0.00	2,240.00	77.60	
224-139-665.000	INTEREST EARNED	0.00	80.97	0.00	0.00	(80.97)	100.00	
Total Revenue:		10,000.00	7,840.97	0.00	0.00	2,159.03	78.41	

Total Dept 139 - NON GRANT DIVISION								
10,000.00								

Dept 140 - OHSP COURT GRANT								
Account Type: Revenue								
224-140-501.000	TRSC OHSP GRANT	90,000.00	34,423.81	0.00	0.00	55,576.19	38.25	
Total Revenue:		90,000.00	34,423.81	0.00	0.00	55,576.19	38.25	

Total Dept 140 - OHSP COURT GRANT								
90,000.00								

TOTAL REVENUES								
		240,000.00	82,705.65	0.00	0.00	157,294.35	34.46	

Expenditures								
Dept 138 - DWI COURT GRANT								
Account Type: Expenditure								
224-138-704.000	SALARIES PERMANENT	107,670.00	45,480.18	4,152.00	0.00	62,189.82	42.24	
224-138-704.030	DISABILITY PLAN	895.00	372.80	0.00	0.00	522.20	41.65	
224-138-710.000	WORKERS COMPENSATION	2,153.00	953.64	72.66	0.00	1,199.36	44.29	
224-138-711.000	HEALTH & DENTAL INSURANCE	40,233.00	8,381.50	0.00	0.00	31,851.50	20.83	
224-138-715.000	F.I.C.A.	8,237.00	3,180.50	290.96	0.00	5,056.50	38.61	
224-138-717.000	LIFE INSURANCE	55.00	22.60	0.00	0.00	32.40	41.09	

224-138-718.000	RETIREMENT	4,739.00	2,187.31	186.84	2,551.69	46.16
224-138-718.100	POB IN LIEU OF RETIREMENT	5,828.00	2,955.52	494.00	2,872.48	50.71
224-138-727.000	SUPPLIES, PRINTING & POSTAGE	5,000.00	754.88	0.00	4,245.12	15.10
224-138-801.400	CONT DRUG TEST	13,050.00	3,320.00	0.00	9,730.00	25.44
224-138-801.500	CONT SUBSTANCE ABUSE COUNSELING	27,240.00	7,816.25	0.00	19,423.75	28.69
224-138-861.000	MILEAGE (STAFF)	1,500.00	0.00	0.00	1,500.00	0.00
224-138-957.000	TRAINING/REGISTRATION	13,420.00	0.00	0.00	13,420.00	0.00
Total Expenditure:		230,020.00	75,425.18	5,196.46	154,594.82	32.79
Total Dept 138 - DWI COURT GRANT						
Dept 139 - NON GRANT DIVISION						
Account Type: Expenditure						
224-139-728.000	NON GRANT SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
224-139-801.400	NON GRANT DRUG TESTING	3,600.00	0.00	0.00	3,600.00	0.00
224-139-801.500	NON GRANT TREATMENT	7,500.00	2,718.69	0.00	4,781.31	36.25
224-139-851.000	NON GRANT PHONE	500.00	181.31	32.26	318.69	36.26
224-139-957.000	TRAINING	3,702.00	4,871.35	53.00	(1,169.35)	131.59
Total Expenditure:		16,302.00	7,771.35	85.26	8,530.65	47.67
Total Dept 139 - NON GRANT DIVISION						
Dept 140 - OHSP COURT GRANT						
Account Type: Expenditure						
224-140-801.502	CONTRACTUAL TRT (SUBSTANCE ABUSE TRT)	58,500.00	35,592.31	0.00	22,907.69	60.84
224-140-801.503	CONTRACTUAL DRUG TESTING	29,000.00	21,224.00	0.00	7,776.00	73.19
224-140-861.000	TRAVEL	2,500.00	382.08	0.00	2,117.92	15.28
Total Expenditure:		90,000.00	57,198.39	0.00	32,801.61	63.55
Total Dept 140 - OHSP COURT GRANT						
TOTAL EXPENDITURES						
Fund 224 - REGIONAL DWI COURT GRANT:						
TOTAL REVENUES						
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
BEG. FUND BALANCE						
NET OF REVENUES/EXPENDITURES - 2025						
END FUND BALANCE						

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH 06/30/2026	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDDT USED
Fund 240 - VOTED MOSQUITO FUND										
Revenues										
Dept 100 - CONTROL										
Account Type: Revenue										
240-100-402.000	CURRENT & DELINQ TAX	1,481,336.55	1,477,898.85		757.92		3,437.70		99.77	
240-100-402.891	CURRENT TAX WIND REVENUE	157,836.00	0.00		0.00		157,836.00		0.00	
240-100-573.000	PPT REIMBURSEMENT	6,553.88	20,411.30		0.00		(13,857.42)		311.44	
240-100-665.000	INTEREST EARNED	68,570.00	38,570.50		0.00		29,999.50		56.25	
240-100-673.100	SALE OF EQUIPMENT	0.00	1,252.65		1,040.25		(1,252.65)		100.00	
Total Revenue:		1,714,296.43	1,538,133.30		1,798.17		176,163.13		89.72	

Total Dept 100 - CONTROL		1,714,296.43	1,538,133.30		1,798.17		176,163.13		89.72	

TOTAL REVENUES		1,714,296.43	1,538,133.30		1,798.17		176,163.13		89.72	
Expenditures										
Dept 100 - CONTROL										
Account Type: Expenditure										
240-100-703.000	SALARIES SUPERVISION	65,432.00	28,890.43		2,579.50		36,541.57		44.15	
240-100-704.000	SALARIES PERMANENT	139,485.00	58,870.21		5,244.00		80,614.79		42.21	
240-100-704.030	DISABILITY PLAN	1,500.00	624.80		0.00		875.20		41.65	
240-100-705.000	SALARIES-SEASONAL	550,070.00	132,232.72		24,700.81		417,837.28		24.04	
240-100-705.010	SEASONAL/SHIFT PREM.	2,500.00	385.40		163.40		2,114.60		15.42	
240-100-706.000	SALARIES-OVERTIME	13,500.00	3,073.55		1,785.47		10,426.45		22.77	
240-100-710.000	WORKERS COMPENSATION	11,831.00	4,416.09		603.27		7,414.91		37.33	
240-100-711.000	HEALTH & DENTAL INSURANCE	80,467.00	16,763.00		0.00		63,704.00		20.83	
240-100-715.000	F.I.C.A.	57,757.00	16,890.73		2,619.06		40,866.27		29.24	
240-100-717.000	LIFE INSURANCE	109.00	45.20		0.00		63.80		41.47	
240-100-718.000	RETIREMENT	14,900.00	7,748.31		1,189.72		7,151.69		52.00	
240-100-718.100	POB IN LIEU OF RETIREMENT	11,655.00	5,911.04		988.00		5,743.96		50.72	
240-100-719.000	UNEMPLOYMENT	144,909.23	144,909.23		0.00		0.00		100.00	
240-100-727.000	SUPPLIES, PRINTING & POSTAGE	4,500.00	1,507.45		33.77		2,992.55		33.50	
240-100-744.000	OTHER SUPPLIES	1,000.00	0.00		0.00		1,000.00		0.00	
240-100-746.000	UNIFORMS & ACCESSORIES	3,500.00	3,435.56		0.00		64.44		98.16	
240-100-747.000	GAS, OIL, GREASE	48,000.00	11,657.99		2,361.42		36,342.01		24.29	

240-100-750.000	ABATEMENT MATERIALS	185,000.00	109,978.30	88.00	75,021.70	59.45
240-100-803.000	LEGAL/PROF. SERVICES	10,000.00	1,000.00	0.00	9,000.00	10.00
240-100-809.000	MEMBERSHIPS & SUBSCRIPTIONS	700.00	514.98	433.00	185.02	73.57
240-100-811.000	JANITORIAL SUPPLIES	2,000.00	287.99	95.90	1,712.01	14.40
240-100-835.000	HEALTH SERVICES	3,000.00	2,720.00	230.00	280.00	90.67
240-100-851.000	TELEPHONE	2,000.00	359.96	89.99	1,640.04	18.00
240-100-861.000	TRAVEL	1,500.00	931.61	107.41	568.39	62.11
240-100-901.000	ADVERTISING	4,000.00	700.00	0.00	3,300.00	17.50
240-100-910.000	INSURANCE & BONDS	50,000.00	46,472.07	0.00	3,527.93	92.94
240-100-920.000	UTILITIES	13,000.00	5,242.08	258.43	7,757.92	40.32
240-100-932.000	EQUIPMENT REPAIR & MAINTANCE	40,000.00	14,725.95	1,451.89	25,274.05	36.81
240-100-957.000	TRAINING	3,500.00	1,200.00	295.00	2,300.00	34.29
240-100-964.000	REFUNDS & REBATES	470.34	470.34	0.00	0.00	100.00
240-100-970.010	TRUCKS	125,000.00	34,351.77	13.27	90,648.23	27.48
240-100-970.020	TRUCK ACCESSORIES	3,000.00	0.00	0.00	3,000.00	0.00
240-100-970.030	ULV SPRAYERS	75,000.00	37,948.00	0.00	37,052.00	50.60
240-100-970.040	OFFICE FURNITURE	1,000.00	98.72	0.00	901.28	9.87
240-100-970.050	OFFICE EQUIPT (COM,FAX,COPIER	5,000.00	796.37	0.00	4,203.63	15.93
240-100-970.060	RADIOS	13,296.00	6,695.31	1,108.00	6,600.69	50.36
240-100-970.070	SPREADERS/SPRAYERS/FOGGERS	15,000.00	0.00	0.00	15,000.00	0.00
240-100-970.090	LIGHT TRAPS/BIOLOGY SUPPLIES	6,000.00	5,700.59	37.35	299.41	95.01
240-100-970.100	FIRE FIGHTING SUPPLIES	900.00	314.00	0.00	586.00	34.89
240-100-970.120	SAFETY EQUIPT	1,500.00	685.62	247.00	814.38	45.71
240-100-970.150	FORK LIFT	3,500.00	0.00	0.00	3,500.00	0.00
240-100-970.160	TIRE CLEAN UP	20,000.00	0.00	0.00	20,000.00	0.00
240-100-984.000	GIS	43,000.00	40,316.34	0.00	2,683.66	93.76
Total Expenditure:		1,778,481.57	748,871.71	46,723.66	1,029,609.86	42.11
Account Type: Transfers-Out						
240-100-999.101	INDIRECT COSTS	34,823.00	17,411.72	0.00	17,411.28	50.00
Total Transfers-Out:		34,823.00	17,411.72	0.00	17,411.28	50.00
Total Dept 100 - CONTROL		1,813,304.57	766,283.43	46,723.66	1,047,021.14	42.26
TOTAL EXPENDITURES		1,813,304.57	766,283.43	46,723.66	1,047,021.14	42.26
Fund 240 - VOTED MOSQUITO FUND:						
TOTAL REVENUES		1,714,296.43	1,538,133.30	1,798.17	176,163.13	89.72
TOTAL EXPENDITURES		1,813,304.57	766,283.43	46,723.66	1,047,021.14	42.26
NET OF REVENUES & EXPENDITURES		(99,008.14)	771,849.87	(44,925.49)	(870,858.01)	779.58
BEG. FUND BALANCE		1,632,197.89	1,632,197.89		290,346.94	
NET OF REVENUES/EXPENDITURES - 2025		1,533,189.75	2,694,394.70		290,346.94	
END FUND BALANCE						

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 06/30/2026		ACTIVITY FOR MONTH 06/30/2026		AVAILABLE BALANCE	
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED	
Fund 250 - CDBG HOUSING GRANT FUND								
Revenues								
Dept 000 - CONTROL								
Account Type: Revenue								
250-000-539.000	CDBG CHILL STATE GRANT	398,772.00	107,214.05	83,118.62		291,557.95	26.89	
Total Revenue:		398,772.00	107,214.05	83,118.62		291,557.95	26.89	
Total Dept 000 - CONTROL		398,772.00	107,214.05	83,118.62		291,557.95	26.89	
Dept 100 - CONTROL								
Account Type: Revenue								
250-100-540.000	GRANT FROM LEIN PAY OFFS	0.00	52,522.00	0.00		(52,522.00)	100.00	
Total Revenue:		0.00	52,522.00	0.00		(52,522.00)	100.00	
Total Dept 100 - CONTROL		0.00	52,522.00	0.00		(52,522.00)	100.00	
TOTAL REVENUES		398,772.00	159,736.05	83,118.62		239,035.95	40.06	
Expenditures								
Dept 000 - CONTROL								
Account Type: Expenditure								
250-000-801.000	PROF. & CONTRACTUAL (ADM.)	398,772.00	107,214.05	83,118.62		291,557.95	26.89	
Total Expenditure:		398,772.00	107,214.05	83,118.62		291,557.95	26.89	
Total Dept 000 - CONTROL		398,772.00	107,214.05	83,118.62		291,557.95	26.89	
Dept 100 - CONTROL								
Account Type: Expenditure								
250-100-801.000	CONTRACTUAL SERVICES HDC	35,000.00	0.00	0.00		35,000.00	0.00	
Total Expenditure:		35,000.00	0.00	0.00		35,000.00	0.00	
Total Dept 100 - CONTROL		35,000.00	0.00	0.00		35,000.00	0.00	
TOTAL EXPENDITURES		433,772.00	107,214.05	83,118.62		326,557.95	24.72	

Fund 250 - CDBG HOUSING GRANT FUND:					
TOTAL REVENUES	398,772.00	159,736.05	83,118.62	239,035.95	40.06
TOTAL EXPENDITURES	433,772.00	107,214.05	83,118.62	326,557.95	24.72
NET OF REVENUES & EXPENDITURES	(35,000.00)	52,522.00	0.00	(87,522.00)	150.06
BEG. FUND BALANCE	104,698.73	104,698.73			
NET OF REVENUES/EXPENDITURES - 2025		(57,620.62)		(57,620.62)	
END FUND BALANCE	69,698.73	99,600.11			

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 06/30/2026		ACTIVITY FOR MONTH 06/30/2026	AVAILABLE BALANCE		% BDGT USED
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 251 - PRINCIPAL RESIDENCE EXEMPTION								
Revenues								
Dept 000 - CONTROL								
Account Type: Revenue								
251-000-665.000	INTEREST EARNED	642.00	1,549.45	0.00	(907.45)	241.35		
Total Revenue:		642.00	1,549.45	0.00	(907.45)	241.35		

Total Dept 000 - CONTROL		642.00	1,549.45	0.00	(907.45)	241.35		
Dept 100 - CONTROL								
Account Type: Revenue								
251-100-401.000	SCHOOL OPERATING TAX	155,188.53	156,713.51	761.09	(1,524.98)	100.98		
251-100-445.001	STATE INTEREST	23,764.73	23,898.42	43.24	(133.69)	100.56		
251-100-445.002	COUNTY INTEREST	10,390.96	10,390.96	0.00	0.00	100.00		
251-100-445.003	LOCAL INTEREST	13,224.66	13,224.66	0.00	0.00	100.00		
251-100-448.000	ADM FEE/PENALTY	1,275.46	1,283.09	0.00	(7.63)	100.60		
Total Revenue:		203,844.34	205,510.64	804.33	(1,666.30)	100.82		

Total Dept 100 - CONTROL		203,844.34	205,510.64	804.33	(1,666.30)	100.82		

TOTAL REVENUES		204,486.34	207,060.09	804.33	(2,573.75)	101.26		
Expenditures								
Dept 100 - CONTROL								
Account Type: Expenditure								
251-100-700.000	EXPENDITURE CONTROL	39,146.91	39,146.91	0.00	0.00	100.00		
Total Expenditure:		39,146.91	39,146.91	0.00	0.00	100.00		

Account Type: Transfers-Out								
251-100-999.101	TRANSFER OUT GENERAL FUND	1,896.00	948.00	0.00	948.00	50.00		
Total Transfers-Out:		1,896.00	948.00	0.00	948.00	50.00		

Total Dept 100 - CONTROL		41,042.91	40,094.91	0.00	948.00	97.69		

TOTAL EXPENDITURES		41,042.91	40,094.91	0.00	948.00	97.69		

Fund 251 - PRINCIPAL RESIDENCE EXEMPTION:					
TOTAL REVENUES	204,486.34	207,060.09	804.33	(2,573.75)	101.26
TOTAL EXPENDITURES	41,042.91	40,094.91	0.00	948.00	97.69
NET OF REVENUES & EXPENDITURES	163,443.43	166,965.18	804.33	(3,521.75)	102.15
BEG. FUND BALANCE	4,489.86	4,489.86			
NET OF REVENUES/EXPENDITURES - 2025		21,471.25			
END FUND BALANCE	167,933.29	192,926.29		21,471.25	

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 255 - VICTIM OF CRIME ACT GRANT									
Revenues									
Dept 100 - CONTROL									
Account Type: Revenue									
255-100-530.000	FED. VICTIM OF CRIME ACT GRANT	72,984.00	28,310.30		3,498.20		44,673.70		38.79
Total Revenue:		72,984.00	28,310.30		3,498.20		44,673.70		38.79
Total Dept 100 - CONTROL									
72,984.00 28,310.30 3,498.20 44,673.70 38.79									
Dept 306 - CRIME VICTIM SUSTAINABILITY GRANT									
Account Type: Revenue									
255-306-539.000	CRIME VICTIM SUSTAINABILITY GRANT	19,720.00	11,211.57		3,458.50		8,508.43		56.85
Total Revenue:		19,720.00	11,211.57		3,458.50		8,508.43		56.85
Total Dept 306 - CRIME VICTIM SUSTAINABILITY GRANT									
19,720.00 11,211.57 3,458.50 8,508.43 56.85									
TOTAL REVENUES									
92,704.00 39,521.87 6,956.70 53,182.13 42.63									
Expenditures									
Dept 100 - CONTROL									
Account Type: Expenditure									
255-100-704.000	SALARIES PERMANENT	46,582.00	17,519.04		2,275.20		29,062.96		37.61
255-100-710.000	WORKERS COMPENSATION	932.00	378.23		39.82		553.77		40.58
255-100-711.000	HEALTH & DENTAL INSURANCE	15,460.00	2,933.51		0.00		12,526.49		18.97
255-100-715.000	F.I.C.A.	3,563.00	1,327.15		172.36		2,235.85		37.25
255-100-717.000	LIFE INSURANCE	28.00	7.91		0.00		20.09		28.25
255-100-718.000	RETIREMENT	5,469.00	3,604.59		849.14		1,864.41		65.91
255-100-718.100	POB IN LIEU OF RETIREMENT	2,710.00	1,150.26		247.00		1,559.74		42.45
255-100-727.000	SUPPLIES, PRINTING & POSTAGE	427.00	0.00		0.00		427.00		0.00
255-100-851.010	CELL PHONE SERVICE	480.00	199.89		39.72		280.11		41.64
255-100-861.000	TRAVEL	600.00	0.00		0.00		600.00		0.00
255-100-955.000	MISC (DIR. VICTIM ASSISTANT)	410.00	0.00		0.00		410.00		0.00
Total Expenditure:		76,661.00	27,120.58		3,623.24		49,540.42		35.38
Total Dept 100 - CONTROL									
76,661.00 27,120.58 3,623.24 49,540.42 35.38									
Dept 306 - CRIME VICTIM SUSTAINABILITY GRANT									
Account Type: Expenditure									
255-306-704.000	SALARIES PERMANENT	12,759.00	7,963.20		0.00		4,795.80		62.41
255-306-710.000	WORKERS COMPENSATION	255.00	156.41		0.00		98.59		61.34
255-306-711.000	HEALTH & DENTAL INSURANCE	4,657.00	1,257.24		0.00		3,399.76		27.00
255-306-715.000	F.I.C.A.	976.00	603.26		0.00		372.74		61.81
255-306-717.000	LIFE INSURANCE	5.00	3.39		0.00		1.61		67.80
255-306-718.000	RETIREMENT	476.00	900.57		0.00		(424.57)		189.20

255-306-718.100	POB IN LIEU OF RETIREMENT	204.00	327.50	0.00	(123.50)	160.54
Total Expenditure:		19,332.00	11,211.57	0.00	8,120.43	57.99
Total Dept 306 - CRIME VICTIM SUSTAINABILITY GRANT		19,332.00	11,211.57	0.00	8,120.43	57.99
TOTAL EXPENDITURES		95,993.00	38,332.15	3,623.24	57,660.85	39.93
Fund 255 - VICTIM OF CRIME ACT GRANT:						
TOTAL REVENUES		92,704.00	39,521.87	6,956.70	53,182.13	42.63
TOTAL EXPENDITURES		95,993.00	38,332.15	3,623.24	57,660.85	39.93
NET OF REVENUES & EXPENDITURES		(3,289.00)	1,189.72	3,333.46	(4,478.72)	36.17
BEG. FUND BALANCE		4,280.75	4,280.75		(864.76)	
NET OF REVENUES/EXPENDITURES - 2025					(864.76)	
END FUND BALANCE		991.75	4,605.71			

06/23/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2026	06/30/2026	MONTH 06/30/2026	BALANCE	% BDGT	NORMAL (ABNORMAL)	USED
Fund 258 - GIS									
Revenues									
Dept 100 - CONTROL									
Account Type: Revenue									
258-100-642.000	MAP SALES	250.00	162.20	5.00	87.80	64.88			
258-100-651.000	GIS SALES	20,000.00	19,047.20	225.00	952.80	95.24			
258-100-665.000	INTEREST EARNINGS	5,265.00	4,444.88	0.00	820.12	84.42			
258-100-676.258	REIMB HURON CTY GIS CONTRACT	32,000.00	16,000.00	0.00	16,000.00	50.00			
Total Revenue:		57,515.00	39,654.28	230.00	17,860.72	68.95			
Account Type: Transfers-In									
258-100-699.101 TRANSFERS IN-GENERAL									
Total Transfers-In:		80,000.00	40,000.00	0.00	40,000.00	50.00			
Total Dept 100 - CONTROL		137,515.00	79,654.28	230.00	57,860.72	57.92			
TOTAL REVENUES		137,515.00	79,654.28	230.00	57,860.72	57.92			
Expenditures									
Dept 100 - CONTROL									
Account Type: Expenditure									
258-100-704.000	SALARIES PERMANENT	80,251.00	35,300.62	3,163.73	44,950.38	43.99			
258-100-704.020	HEALTH INSURANCE INCENTIVE	378.43	516.88	46.15	(138.45)	136.59			
258-100-704.030	DISABILITY PLAN	637.00	265.10	0.00	371.90	41.62			
258-100-710.000	WORKERS COMPENSATION	1,606.00	749.42	56.17	856.58	46.66			
258-100-711.000	HEALTH & DENTAL INSURANCE	19,738.57	434.84	0.00	19,303.73	2.20			
258-100-715.000	F.I.C.A.	6,140.00	2,726.50	244.34	3,413.50	44.41			
258-100-717.000	LIFE INSURANCE	28.00	11.30	0.00	16.70	40.36			
258-100-718.000	RETIREMENT	4,013.00	1,886.09	158.19	2,126.91	47.00			
258-100-718.100	POB IN LIEU OF RETIREMENT	2,914.00	1,477.76	247.00	1,436.24	50.71			
258-100-727.000	SUPPLIES, PRINTING & POSTAGE	2,500.00	302.46	0.00	2,197.54	12.10			
258-100-801.100	GIS TRAINING INSTRUCTOR/MATERIALS	150.00	0.00	0.00	150.00	0.00			
258-100-861.000	TRAVEL	400.00	157.80	0.00	242.20	39.45			
258-100-935.000	EQUIPMENT MAINTENANCE	6,786.00	2,874.37	37.43	3,911.63	42.36			
258-100-957.000	TRAINING	200.00	87.53	0.00	112.47	43.77			

Total Expenditure:	125,742.00	46,790.67	3,953.01	78,951.33	37.21
Total Dept 100 - CONTROL	125,742.00	46,790.67	3,953.01	78,951.33	37.21
TOTAL EXPENDITURES	125,742.00	46,790.67	3,953.01	78,951.33	37.21
Fund 258 - GIS:					
TOTAL REVENUES	137,515.00	79,654.28	230.00	57,860.72	57.92
TOTAL EXPENDITURES	125,742.00	46,790.67	3,953.01	78,951.33	37.21
NET OF REVENUES & EXPENDITURES	11,773.00	32,863.61	(3,723.01)	(21,090.61)	279.14
BEG. FUND BALANCE	221,513.02	221,513.02			
NET OF REVENUES/EXPENDITURES - 2025		44,219.53			
END FUND BALANCE	233,286.02	298,596.16		44,219.53	

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 06/30/2026		ACTIVITY FOR MONTH 06/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 279 - VOTED MSU								
Revenues								
Dept 100 - CONTROL								
Account Type: Revenue								
279-100-402.000	CURRENT/DEL TAXES	234,411.68	233,867.37		120.01	544.31		99.77
279-100-402.891	CURRENT TAX WIND REVENUE	24,990.00	0.00		0.00	24,990.00		0.00
279-100-573.000	PPT REIMBURSEMENT	1,037.66	3,231.68		0.00	(2,194.02)		311.44
279-100-665.000	INTEREST REVENUE	4,053.00	2,618.21		0.00	1,434.79		64.60
	Total Revenue:	264,492.34	239,717.26		120.01	24,775.08		90.63
	Total Dept 100 - CONTROL	264,492.34	239,717.26		120.01	24,775.08		90.63
TOTAL REVENUES								
		264,492.34	239,717.26		120.01	24,775.08		90.63
Expenditures								
Dept 100 - CONTROL								
Account Type: Expenditure								
279-100-802.000	ASSESSMENT FEE	63,825.00	47,868.75		15,956.25	15,956.25		75.00
279-100-803.000	CLERICAL OFFICE SUPPORT STAFF	75,042.00	56,281.50		18,760.50	18,760.50		75.00
279-100-804.000	ADDITIONAL .5 FTE 4-H PROGRAM CORR	37,521.00	44,807.41		17,713.58	(7,286.41)		119.42
279-100-804.200	ADDITIONAL .5 FTE PROGRAM INSTRUCTOR	77,572.00	32,381.32		16,190.66	45,190.68		41.74
279-100-805.000	OFFICE OPERATIONS	4,000.00	5,666.66		2,333.33	(1,666.66)		141.67
279-100-965.000	REFUNDS & REBATES	151.00	74.41		0.00	76.59		49.28
	Total Expenditure:	258,111.00	187,080.05		70,954.32	71,030.95		72.48
Account Type: Transfers-Out								
279-100-999.101	INDIRECT COST	5,510.00	2,755.18		0.00	2,754.82		50.00
	Total Transfers-Out:	5,510.00	2,755.18		0.00	2,754.82		50.00
	Total Dept 100 - CONTROL	263,621.00	189,835.23		70,954.32	73,785.77		72.01
TOTAL EXPENDITURES								
		263,621.00	189,835.23		70,954.32	73,785.77		72.01
Fund 279 - VOTED MSU:								
TOTAL REVENUES								
		264,492.34	239,717.26		120.01	24,775.08		90.63
TOTAL EXPENDITURES								
		263,621.00	189,835.23		70,954.32	73,785.77		72.01
	NET OF REVENUES & EXPENDITURES	871.34	49,882.03		(70,834.31)	(49,010.69)		5,724.75
	BEG. FUND BALANCE	143,420.12	143,420.12					
	NET OF REVENUES/EXPENDITURES - 2025	144,291.46	246,201.60					52,899.45
	END FUND BALANCE							

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 12/31/2025

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	YTD BALANCE 12/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 291 - MEDICAL CARE FACILITY						
Revenues						
Dept 100 - CONTROL						
Account Type: Revenue						
291-100-400.000	REVENUE CONTROL	27,455,325.24	28,450,783.55	2,451,921.77	(995,458.31)	103.63
291-100-665.000	INTEREST EARNINGS INVESTMENT	37,530.59	50,998.46	13,467.87	(13,467.87)	135.89
Total Revenue:		27,492,855.83	28,501,782.01	2,465,389.64	(1,008,926.18)	103.67
Account Type: Transfers-In						
291-100-699.298 OPERATING TRANSFERS IN-VT. MCF						
Total Transfers-In:		665,905.00	622,653.37	0.00	43,251.63	93.50
		665,905.00	622,653.37	0.00	43,251.63	93.50
Total Dept 100 - CONTROL		28,158,760.83	29,124,435.38	2,465,389.64	(965,674.55)	103.43
TOTAL REVENUES		28,158,760.83	29,124,435.38	2,465,389.64	(965,674.55)	103.43
Expenditures						
Dept 100 - CONTROL						
Account Type: Expenditure						
291-100-700.000	EXPENDITURE CONTROL	25,197,518.82	26,413,116.96	3,099,314.60	(1,215,598.14)	104.82
291-100-700.980	CAPITAL EXPENDITURES	493,612.18	0.00	0.00	493,612.18	0.00
Total Expenditure:		25,691,131.00	26,413,116.96	3,099,314.60	(721,985.96)	102.81
Total Dept 100 - CONTROL		25,691,131.00	26,413,116.96	3,099,314.60	(721,985.96)	102.81
TOTAL EXPENDITURES		25,691,131.00	26,413,116.96	3,099,314.60	(721,985.96)	102.81
Fund 291 - MEDICAL CARE FACILITY:						
TOTAL REVENUES		28,158,760.83	29,124,435.38	2,465,389.64	(965,674.55)	103.43
TOTAL EXPENDITURES		25,691,131.00	26,413,116.96	3,099,314.60	(721,985.96)	102.81
NET OF REVENUES & EXPENDITURES		2,467,629.83	2,711,318.42	(633,924.96)	(243,688.59)	109.88
BEG. FUND BALANCE		8,679,712.24	8,679,712.24			
END FUND BALANCE		11,147,342.07	11,391,030.66			

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH 06/30/2026	INCREASE (DECREASE)	BALANCE	% BDGT USED
Fund 292 - CHILD CARE									
Revenues									
Dept 662 - PROBATE									
Account Type: Revenue									
292-662-542.000	JUVENILE OFFICER SALARY (CJO)	27,800.00	13,658.52		0.00		14,141.48	49.13	
292-662-562.000	CHARGEBACK FOR STATE WARDS - STATE	500,000.00	143,560.77		55,229.68		356,439.23	28.71	
292-662-563.000	BASIC GRANT - STATE	56,520.00	9,327.69		0.00		47,192.31	16.50	
292-662-678.000	REIMB RURAL DETENTION SUPP SVCS	1,000.00	0.00		0.00		1,000.00	0.00	
Total Revenue:		585,320.00	166,546.98		55,229.68		418,773.02	28.45	
Account Type: Transfers-In									
292-662-699.101	TRANSFER IN - GENERAL FUND	250,000.00	125,000.00		0.00		125,000.00	50.00	
Total Transfers-In:		250,000.00	125,000.00		0.00		125,000.00	50.00	
Total Dept 662 - PROBATE		835,320.00	291,546.98		55,229.68		543,773.02	34.90	
TOTAL REVENUES		835,320.00	291,546.98		55,229.68		543,773.02	34.90	
Expenditures									
Dept 662 - PROBATE									
Account Type: Expenditure									
292-662-704.000	SALARIES PERMANENT	198,684.80	107,179.53		17,535.68		91,505.27	53.94	
292-662-704.030	DISABILITY	1,969.19	893.79		148.36		1,075.40	45.39	
292-662-705.000	SALARIES TEMP (BASIC GRANT)	25,000.00	0.00		0.00		25,000.00	0.00	
292-662-706.000	SALARIES OVERTIME	6,090.00	3,660.04		600.00		2,429.96	60.10	
292-662-710.000	WORKERS COMPENSATION	4,885.02	2,326.20		317.38		2,558.82	47.62	
292-662-711.000	HEALTH & DENTAL INSURANCE	78,838.16	18,286.37		0.00		60,551.79	23.19	
292-662-715.000	F.I.C.A.	19,477.96	8,131.08		1,330.58		11,346.88	41.75	
292-662-717.000	LIFE INSURANCE	100.58	48.39		8.03		52.19	48.11	
292-662-718.000	RETIREMENT	42,524.05	21,385.42		3,536.55		21,138.63	50.29	
292-662-718.100	POB IN LIEU OF RETIREMENT	10,788.78	5,291.42		877.67		5,497.36	49.05	
292-662-727.000	SUPPLIES, PRINTING & POSTAGE	5,000.00	424.56		16.70		4,575.44	8.49	
292-662-801.000	PROF & CONT SERVICES (BASIC GRANT)	56,520.00	303.66		254.77		56,216.34	0.54	
292-662-809.000	MEMBERSHIPS AND SUBSCRIPTIONS	1,400.00	713.85		0.00		686.15	50.99	
292-662-841.000	COUNTY FOSTER CARE-PRIVATE AGENCIES	1,500.00	0.00		0.00		1,500.00	0.00	

292-662-843.000	PRIVATE INSTITUTION	150,000.00	37,125.00	4,125.00	112,875.00	24.75
292-662-844.000	OTHER COUNTY-DETENTION	70,000.00	2,030.00	0.00	67,970.00	2.90
292-662-846.000	IN HOME CARE - INTENSIVE PROBATION	60,000.00	19,587.21	2,800.00	40,412.79	32.65
292-662-848.000	NON REIMB FOSTER CARE	3,000.00	0.00	0.00	3,000.00	0.00
292-662-849.000	NON-REIMBURSEABLE BY CHILD CARE	9,000.00	0.00	0.00	9,000.00	0.00
292-662-851.010	CELLULAR PHONE	3,000.00	1,117.44	186.24	1,882.56	37.25
292-662-861.000	TRAVEL	15,000.00	3,778.89	990.35	11,221.11	25.19
292-662-910.000	INSURANCE & BONDS	788.00	676.03	0.00	81.97	89.19
292-662-955.000	MISCELLANEOUS (MEALS, MILEAGE, ETC)	1,500.00	198.71	0.00	1,301.29	13.25
292-662-957.000	EMPLOYEE TRAINING	9,000.00	1,925.00	0.00	7,075.00	21.39
Total Expenditure:		774,036.54	235,082.59	32,727.31	538,953.95	30.37
Total Dept 662 - PROBATE		774,036.54	235,082.59	32,727.31	538,953.95	30.37

Dept 668 - CHILDCARE BASIC GRANT						
Account Type: Expenditure						
292-668-704.000	SALARIES PERMANENT	29,903.20	13,816.71	2,298.13	16,086.49	46.20
292-668-704.030	DISABILITY	94.81	113.07	19.45	(18.26)	119.26
292-668-710.000	WORKERS COMPENSATION	615.98	285.65	40.22	330.33	46.37
292-668-711.000	HEALTH & DENTAL INSURANCE	6,657.84	2,444.03	0.00	4,213.81	36.71
292-668-715.000	F.I.C.A.	2,152.04	992.15	164.91	1,159.89	46.10
292-668-717.000	LIFE INSURANCE	13.42	6.57	1.13	6.85	48.96
292-668-718.000	RETIREMENT	1,539.95	735.65	114.90	804.30	47.77
292-668-718.100	POB IN LIEU OF RETIREMENT	1,410.22	731.14	123.50	679.08	51.85
Total Expenditure:		42,387.46	19,124.97	2,762.24	23,262.49	45.12
Total Dept 668 - CHILDCARE BASIC GRANT		42,387.46	19,124.97	2,762.24	23,262.49	45.12

Fund 292 - CHILDCARE:						
TOTAL REVENUES						
835,320.00		291,546.98	55,229.68	543,773.02	34.90	
TOTAL EXPENDITURES						
816,424.00		254,207.56	35,489.55	562,216.44	31.14	
NET OF REVENUES & EXPENDITURES						
18,896.00		37,339.42	19,740.13	(18,443.42)	197.60	
BEG. FUND BALANCE						
222,787.16		222,787.16	80,209.91	80,209.91		
NET OF REVENUES/EXPENDITURES - 2025						
241,683.16		340,336.49				
END FUND BALANCE						

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH 06/30/2026	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 293 - SOLDIERS RELIEF										
Expenditures										
Dept 100 - CONTROL										
Account Type: Expenditure										
293-100-801.000	PROF. & CONTRACTED SERVICES	9,000.00	3,210.00		0.00			5,790.00		35.67
Total Expenditure:		9,000.00	3,210.00		0.00			5,790.00		35.67
Total Dept 100 - CONTROL		9,000.00	3,210.00		0.00			5,790.00		35.67
TOTAL EXPENDITURES		9,000.00	3,210.00		0.00			5,790.00		35.67
Fund 293 - SOLDIERS RELIEF:										
TOTAL REVENUES		0.00	0.00		0.00			0.00		0.00
TOTAL EXPENDITURES		9,000.00	3,210.00		0.00			5,790.00		35.67
NET OF REVENUES & EXPENDITURES		(9,000.00)	(3,210.00)		0.00			(5,790.00)		35.67
BEG. FUND BALANCE		32,321.55	32,321.55					(1,709.30)		
NET OF REVENUES/EXPENDITURES - 2025			(1,709.30)							
END FUND BALANCE		23,321.55	27,402.25							

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 296 - VOTED BRIDGE									
Revenues									
Dept 100 - CONTROL									
Account Type: Revenue									
296-100-402.000	CURRENT/DELINQUENT TAXES	1,127,377.98	1,124,761.72		576.85		2,616.26	99.77	
296-100-402.891	CURRENT TAX WIND REVENUE	120,126.00	0.00		0.00		120,126.00	0.00	
296-100-573.000	PPT REIMBURSEMENT	4,988.05	15,534.70		0.00		(10,546.65)	311.44	
296-100-665.000	INTEREST REVENUE	24,187.00	9,221.80		0.00		14,965.20	38.13	
296-100-693.000	UNREALIZED GAIN/LOSS	0.00	1,661.86		0.00		(1,661.86)	100.00	
Total Revenue:		1,276,679.03	1,151,180.08		576.85		125,498.95	90.17	
Total Dept 100 - CONTROL		1,276,679.03	1,151,180.08		576.85		125,498.95	90.17	
TOTAL REVENUES									
		1,276,679.03	1,151,180.08		576.85		125,498.95	90.17	
Expenditures									
Dept 100 - CONTROL									
Account Type: Expenditure									
296-100-964.000	REFUNDS & REBATES	357.91	357.91		0.00		0.00	100.00	
Total Expenditure:		357.91	357.91		0.00		0.00	100.00	
Account Type: Transfers-Out									
296-100-999.000	TRANSFER OUT - VILLAGES	163,087.86	163,087.86		0.00		0.00	100.00	
296-100-999.201	OPERATING TRANSFERS OUT-CO. RD	1,300,000.00	0.00		0.00		1,300,000.00	0.00	
Total Transfers-Out:		1,463,087.86	163,087.86		0.00		1,300,000.00	11.15	
Total Dept 100 - CONTROL		1,463,445.77	163,445.77		0.00		1,300,000.00	11.17	
TOTAL EXPENDITURES									
		1,463,445.77	163,445.77		0.00		1,300,000.00	11.17	
Fund 296 - VOTED BRIDGE:									
TOTAL REVENUES									
		1,276,679.03	1,151,180.08		576.85		125,498.95	90.17	
TOTAL EXPENDITURES									
		1,463,445.77	163,445.77		0.00		1,300,000.00	11.17	
NET OF REVENUES & EXPENDITURES									
		(186,766.74)	987,734.31		576.85		(1,174,501.06)	528.86	
BEG. FUND BALANCE									
		708,892.02	708,892.02						

NET OF REVENUES/EXPENDITURES - 2025
END FUND BALANCE

522,125.28

(329,229.36)
1,367,396.97

(329,229.36)

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH 06/30/2026	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 297 - VOTED SENIOR CITIZENS										
Revenues										
Dept 672 - HUMAN DEV COMM										
Account Type: Revenue										
297-672-402.000	CURRENT/DELINQUENT TAXES	750,397.11	748,655.32		383.99		1,741.79		99.77	
297-672-402.891	CURRENT TAX WIND REVENUE	79,968.00	0.00		0.00		79,968.00		0.00	
297-672-573.000	PPT REIMBURSEMENT	3,320.52	10,341.38		0.00		(7,020.86)		311.44	
297-672-665.000	INTEREST REVENUE	3,516.00	2,351.94		0.00		1,164.06		66.89	
Total Revenue:		837,201.63	761,348.64		383.99		75,852.99		90.94	
Total Dept 672 - HUMAN DEV COMM										
		837,201.63	761,348.64		383.99		75,852.99		90.94	
TOTAL REVENUES										
		837,201.63	761,348.64		383.99		75,852.99		90.94	
Expenditures										
Dept 672 - HUMAN DEV COMM										
Account Type: Expenditure										
297-672-700.010	HUMAN DEVELOPMENT COMMISSION	675,466.00	337,733.00		0.00		337,733.00		50.00	
297-672-964.000	REFUNDS & REBATES	483.00	238.27		0.00		244.73		49.33	
Total Expenditure:		675,949.00	337,971.27		0.00		337,977.73		50.00	
Total Dept 672 - HUMAN DEV COMM										
		675,949.00	337,971.27		0.00		337,977.73		50.00	
Dept 673 - HEALTH DEPT										
Account Type: Expenditure										
297-673-700.040	FLU SHOTS	300.00	0.00		0.00		300.00		0.00	
297-673-700.080	GERIATRIC PROGRAM	28,293.00	2,344.38		0.00		25,948.62		8.29	
Total Expenditure:		28,593.00	2,344.38		0.00		26,248.62		8.20	
Total Dept 673 - HEALTH DEPT										
		28,593.00	2,344.38		0.00		26,248.62		8.20	
Dept 674 - SENIOR CITIZENS OTHER										
Account Type: Expenditure										
297-674-700.030	REGION VII AGENCY DUES	3,535.00	3,535.00		0.00		0.00		100.00	
297-674-707.000	SALARIES - PER DIEM	750.00	1,250.00		250.00		(500.00)		166.67	

297-674-715.000	F.I.C.A.	57.37	95.61	19.12	(38.24)	166.66
297-674-861.000	TRAVEL	313.50	410.65	0.00	(97.15)	130.99
297-674-956.000	SENIOR DINNER/DANCE-SR.ADVISORY CO.	2,500.00	2,500.00	0.00	0.00	100.00
Total Expenditure:		7,155.87	7,791.26	269.12	(635.39)	108.88
Account Type: Transfers-Out						
297-674-999.101	INDIRECT COSTS	5,511.00	2,755.50	0.00	2,755.50	50.00
Total Transfers-Out:		5,511.00	2,755.50	0.00	2,755.50	50.00
Total Dept 674 - SENIOR CITIZENS OTHER		12,666.87	10,546.76	269.12	2,120.11	83.26
TOTAL EXPENDITURES		717,208.87	350,862.41	269.12	366,346.46	48.92
Fund 297 - VOTED SENIOR CITIZENS:						
TOTAL REVENUES		837,201.63	761,348.64	383.99	75,852.99	90.94
TOTAL EXPENDITURES		717,208.87	350,862.41	269.12	366,346.46	48.92
NET OF REVENUES & EXPENDITURES		119,992.76	410,486.23	114.87	(290,493.47)	342.09
BEG. FUND BALANCE		143,954.14	143,954.14		(143,953.84)	
NET OF REVENUES/EXPENDITURES - 2025					(143,953.84)	
END FUND BALANCE		263,946.90	410,486.53			

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	INCREASE (DECREASE)	MONTH 06/30/2026	BALANCE	% BDGT
									USED
Fund 298 - VOTED MEDICAL CARE FACILITY									
Revenues									
Dept 100 - CONTROL									
Account Type: Revenue									
298-100-402.000	CURRENT/DELINQUENT TAXES	586,252.17	584,891.45		299.99		1,360.72	99.77	
298-100-402.891	CURRENT TAX WIND REVENUE	62,475.00	0.00		0.00		62,475.00	0.00	
298-100-665.000	INTEREST REVENUE	47,966.00	18,397.94		0.00		29,568.06	38.36	
Total Revenue:		696,693.17	603,289.39		299.99		93,403.78	86.59	

Total Dept 100 - CONTROL		696,693.17	603,289.39		299.99		93,403.78	86.59	

TOTAL REVENUES		696,693.17	603,289.39		299.99		93,403.78	86.59	
Expenditures									
Dept 100 - CONTROL									
Account Type: Expenditure									
298-100-835.000	HEALTH SERVICES	175,000.00	72,236.88		13,928.40		102,763.12	41.28	
298-100-964.000	REFUNDS & REBATES	186.13	186.13		0.00		0.00	100.00	
Total Expenditure:		175,186.13	72,423.01		13,928.40		102,763.12	41.34	

Account Type: Transfers-Out									
298-100-999.101	INDIRECT COSTS - MCF	1,649.00	824.50		0.00		824.50	50.00	
298-100-999.291	OPERATING TRANSFERS OUT-MCF	217,684.84	540,083.68		322,398.84		(322,398.84)	248.10	
Total Transfers-Out:		219,333.84	540,908.18		322,398.84		(321,574.34)	246.61	

Total Dept 100 - CONTROL		394,519.97	613,331.19		336,327.24		(218,811.22)	155.46	

TOTAL EXPENDITURES		394,519.97	613,331.19		336,327.24		(218,811.22)	155.46	
Fund 298 - VOTED MEDICAL CARE FACILITY:									
TOTAL REVENUES		696,693.17	603,289.39		299.99		93,403.78	86.59	
TOTAL EXPENDITURES		394,519.97	613,331.19		336,327.24		(218,811.22)	155.46	
NET OF REVENUES & EXPENDITURES		302,173.20	(10,041.80)		(336,027.25)		312,215.00	3.32	
BEG. FUND BALANCE		1,286,229.17	1,286,229.17				(185,524.39)		
NET OF REVENUES/EXPENDITURES - 2025			(185,524.39)						

END FUND BALANCE

1,588,402.37

1,090,662.98

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH 06/30/2026	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 299 - VOTED SENIOR CITIZEN HOME DELIVERED MEAL										
Revenues										
Dept 672 - HUMAN DEV COMM										
Account Type: Revenue										
299-672-402.000	CURRENT/DELINQUENT TAXES	469,578.30	468,489.76		240.00		1,088.54	99.77		
299-672-402.891	CURRENT TAX WIND REVENUE	49,980.00	0.00		0.00		49,980.00	0.00		
299-672-573.000	PPT REIMBURSEMENT	0.00	440.15		0.00		(440.15)	100.00		
299-672-665.000	INTEREST REVENUE	0.00	861.12		0.00		(861.12)	100.00		
Total Revenue:		519,558.30	469,791.03		240.00		49,767.27	90.42		

Total Dept 672 - HUMAN DEV COMM		519,558.30	469,791.03		240.00		49,767.27	90.42		

TOTAL REVENUES		519,558.30	469,791.03		240.00		49,767.27	90.42		
Expenditures										
Dept 672 - HUMAN DEV COMM										
Account Type: Expenditure										
299-672-700.020	EXTRA HOME DELIVERED MEALS	309,745.72	320,000.00		0.00		(10,254.28)	103.31		
Total Expenditure:		309,745.72	320,000.00		0.00		(10,254.28)	103.31		

Total Dept 672 - HUMAN DEV COMM		309,745.72	320,000.00		0.00		(10,254.28)	103.31		

TOTAL EXPENDITURES		309,745.72	320,000.00		0.00		(10,254.28)	103.31		
Fund 299 - VOTED SENIOR CITIZEN HOME DELIVERED MEAL:										
TOTAL REVENUES		519,558.30	469,791.03		240.00		49,767.27	90.42		
TOTAL EXPENDITURES		309,745.72	320,000.00		0.00		(10,254.28)	103.31		
NET OF REVENUES & EXPENDITURES		209,812.58	149,791.03		240.00		60,021.55	71.39		
BEG. FUND BALANCE										
END FUND BALANCE										

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2026	NORMAL (ABNORMAL)	06/30/2026	MONTH 06/30/2026	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 470 - STATE POLICE BUILDING									
Revenues									
Dept 100 - CONTROL									
Account Type: Revenue									
470-100-665.000	INTEREST EARNED	6,288.00	4,676.91		0.00		1,611.09	74.38	
470-100-667.000	RENT	51,000.00	26,410.98		4,401.83		24,589.02	51.79	
Total Revenue:		57,288.00	31,087.89		4,401.83		26,200.11	54.27	
Total Dept 100 - CONTROL		57,288.00	31,087.89		4,401.83		26,200.11	54.27	
TOTAL REVENUES									
Expenditures									
Dept 100 - CONTROL									
Account Type: Expenditure									
470-100-931.000	BUILDING REPAIR & MAINT.	2,000.00	2,398.00		355.00		(398.00)	119.90	
470-100-932.000	EQUIPMENT REPAIR & MAINTANCE	15,000.00	499.00		0.00		14,501.00	3.33	
470-100-936.000	GROUND CARE & MAINT	500.00	80.00		0.00		420.00	16.00	
470-100-993.000	REMODEL	60,000.00	0.00		0.00		60,000.00	0.00	
Total Expenditure:		77,500.00	2,977.00		355.00		74,523.00	3.84	
Total Dept 100 - CONTROL		77,500.00	2,977.00		355.00		74,523.00	3.84	
TOTAL EXPENDITURES									
Fund 470 - STATE POLICE BUILDING:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									
BEG. FUND BALANCE		286,693.35	28,110.89		4,046.83		(48,322.89)	139.08	
NET OF REVENUES/EXPENDITURES - 2025		286,693.35	286,693.35						
END FUND BALANCE		266,481.35	6,901.42				6,901.42		
321,705.66									

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 06/30/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 483 - CAPITAL IMPROVEMENTS FUND						
Revenues						
Dept 000 - CONTROL						
Account Type: Revenue						
483-000-665.000	INTEREST EARNINGS	53,713.00	29,679.28	0.00	24,033.72	55.26
Total Revenue:		53,713.00	29,679.28	0.00	24,033.72	55.26

Total Dept 000 - CONTROL		53,713.00	29,679.28	0.00	24,033.72	55.26
Dept 359 - MISCELLANEOUS						
Account Type: Revenue						
483-359-693.000	UNREALIZED GAIN/LOSS	0.00	(1,848.58)	0.00	1,848.58	100.00
Total Revenue:		0.00	(1,848.58)	0.00	1,848.58	100.00

Total Dept 359 - MISCELLANEOUS		0.00	(1,848.58)	0.00	1,848.58	100.00
TOTAL REVENUES						
		53,713.00	27,830.70	0.00	25,882.30	51.81

Expenditures						
Dept 359 - MISCELLANEOUS						
Account Type: Expenditure						
483-359-000.000	2025 EQUIPMENT CAPITOL REQUEST	9,500.00	4,000.00	0.00	5,500.00	42.11
483-359-955.000	MISC EXPENSE	150,088.91	10,831.51	0.00	199,257.40	7.22
Total Expenditure:		159,588.91	14,831.51	0.00	144,757.40	9.29

Total Dept 359 - MISCELLANEOUS		159,588.91	14,831.51	0.00	144,757.40	9.29
TOTAL EXPENDITURES						
		159,588.91	14,831.51	0.00	144,757.40	9.29

Fund 483 - CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		53,713.00	27,830.70	0.00	25,882.30	51.81
TOTAL EXPENDITURES		159,588.91	14,831.51	0.00	144,757.40	9.29
NET OF REVENUES & EXPENDITURES		(105,875.91)	12,999.19	0.00	(118,875.10)	12.28
BEG. FUND BALANCE		1,948,135.89	1,948,135.89			
NET OF REVENUES/EXPENDITURES - 2025		(167,732.01)	(167,732.01)			

END FUND BALANCE

1,842,259.98

1,793,403.07

06/24/2026 REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY
 PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 06/30/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 488 - JAIL CAPITAL IMPROVEMENTS FUND						
Revenues						
Dept 100 - CONTROL						
Account Type: Revenue						
488-100-665.000	INTEREST EARNINGS	28,258.00	15,101.89	0.00	13,156.11	53.44
488-100-693.000	UNREALIZED GAIN/LOSS	0.00	(1,000.50)	0.00	1,000.50	100.00
Total Revenue:		28,258.00	14,101.39	0.00	14,156.61	49.90
Total Dept 100 - CONTROL		28,258.00	14,101.39	0.00	14,156.61	49.90
TOTAL REVENUES						
		28,258.00	14,101.39	0.00	14,156.61	49.90
Expenditures						
Dept 100 - CONTROL						
Account Type: Transfers-Out						
488-100-999.000	TRANSFER OUT	250,000.00	0.00	0.00	250,000.00	0.00
Total Transfers-Out:		250,000.00	0.00	0.00	250,000.00	0.00
Total Dept 100 - CONTROL		250,000.00	0.00	0.00	250,000.00	0.00
TOTAL EXPENDITURES						
		250,000.00	0.00	0.00	250,000.00	0.00
Fund 488 - JAIL CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES						
		28,258.00	14,101.39	0.00	14,156.61	49.90
TOTAL EXPENDITURES						
		250,000.00	0.00	0.00	250,000.00	0.00
NET OF REVENUES & EXPENDITURES						
		(221,742.00)	14,101.39	0.00	(235,843.39)	6.36
BEG. FUND BALANCE						
		970,194.41	970,194.41			
NET OF REVENUES/EXPENDITURES - 2025						
		748,452.41	33,354.82			
END FUND BALANCE						
		1,017,650.62	1,017,650.62			

**THUMB AREA REGIONAL COMMUNITY CORRECTIONS
GRANT FY2027**

- **THINKING MATTERS PROGRAM**
NEW ENROLLMENTS = 170
FUNDING = \$24,000.00

- **SUBSTANCE ABUSE PROGRAM**
NEW ENROLLMENTS = 72
FUNDING = \$63,000.00

- **INTENSIVE OUTPATIENT PROGRAM (IOP)**
NEW ENROLLMENTS = 30
FUNDING = \$65,000.00

- **WOMEN'S INDIVIDUAL SUBSTANCE ABUSE**
NEW ENROLLMENTS = 20
FUNDING = \$21,424.00

- **OPIATE / METH SPECIFIC PROGRAM**
NEW ENROLLMENTS = 30
FUNDING = \$120,000.00

- **PRETRIAL ASSESSMENTS**
NEW ENROLLMENTS = 175
FUNDING = \$10,683.19

- **PRETRIAL SUPERVISION**
NEW ENROLLMENTS = 100
FUNDING = \$36,837.20

Proposal

Proposal

CCAB Name

THUMB AREA REGIONAL CCAB

Program	Program Code	Funding Request	Reserved Funding	Approved Funding	Applied Admin %	Approved Admin %
Group-Based Programs						
Education	B00	\$0.00				
Employment	B15	\$0.00				
Cognitive	C01	\$24,000.00				
Domestic Violence	C05	\$0.00				
Sex Offender	C06	\$0.00				
Outpatient Services	G18	\$248,000.00				
Sub-Total		\$272,000.00				
Supervision Programs						
Pretrial Supervision	F23	\$36,837.20				
Sub-Total		\$36,837.20				
Assessment Services						
Actuarial Assessment	I22	\$0.00				
Pretrial Assessment	F22	\$10,683.19				
Sub-Total		\$10,683.19				
Case Management	I24	\$0.00				
Substance Abuse Testing	G17	\$0.00				
Other	Z00	\$21,424.00				
5 Day Housing	Z02	\$0.00				
Program Total		\$340,944.39				
Administration						
Salary & Wages		\$138,011.81				
Contractual Services		\$0.00				
Equipment		\$1,250.00				
Supplies		\$1,250.00				
Travel		\$1,600.00				
Training		\$900.00				
Board Expenses		\$650.00				
Other		\$0.00				
Administration Total		\$143,661.81				
Total Funding Request		\$484,606.20				
					29.65	29.65

PCR Table FY 2024

PCR Table FY 2025

	CCAB PCR	State PCR
Overall	18.2%	17.0%
Group 2	11.8%	11.2%
Straddle Cell	14.7%	19.7%
Group 2 Straddle	6.9%	18.3%

	CCAB PCR	State PCR
Overall	16.8%	18.8%
Group 2	10.2%	12.8%
Straddle Cell	21.5%	21.6%
Group 2 Straddle	17.8%	21.1%

Pretrial Appearance Rate	91.0%	%
Pretrial Public Safety Rate	93.0%	%

Pretrial Appearance Rate	89.0%	91.0%
Pretrial Public Safety Rate	90.0%	96.0%

Does this data exclude those dispositions with prisoner status? Yes

B: Recidivism

County	# of Probation Violations - New Sentence to Prison	# of Probation Violations - Technical to Prison

C: COMPAS Criminogenic Needs Profile

Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for all probationers provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions:

- First: *Substance Abuse*
- Second: *Criminal Personality*
- Third: *Family Criminality*

TUSCOLA COUNTY BOARD OF COMMISIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 25th day of June 2026, with the meeting called to order at 8:00 a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner _____.
seconded by Commissioner _____.

RESOLUTION 2026-10 **Fiscal Year 2027 Community Corrections Grant Application**

WHEREAS, Tuscola County, as a member of the Thumb Area Regional Community Corrections with Huron, Lapeer and Sanilac Counties, recognizes the need to offer felony probationers with specific programming targeted at further advancing offenders success rates and reducing repeat offender rates; and

WHEREAS, the Fiscal Year 2027 Community Corrections Grant Application, written on behalf of the Thumb Area Regional Community Corrections, will provide a funding source to incorporate such programming and administrative oversight in Tuscola County.

THEREFORE, BIT IT RESOVED that the Tuscola County Board of Commissioners hereby approves Tuscola County's participation in the Thumb Area Regional Community Corrections Fiscal Year 2027 Community Corrections Grant Application, for the period of October 1, 2026 through September 30, 2027.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the Tuscola County Board of Commissioners on this 25th day of June 2026.

RESOLUTION ADOPTED

STATE OF MICHIGAN

COUNTY OF TUSCOLA

Yes:

No:

Absent:

Date _____

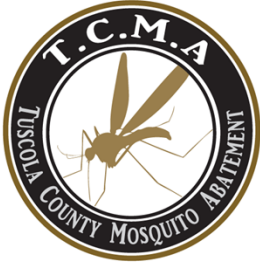
Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of an agreement approved by the Board of Commissioners at a regular meeting on June 25, 2026.

Date _____

Jodi Fetting
Tuscola County Clerk, MCCO

PROPOSED



TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax
Larry Zapfe, Director

To: Tuscola County Board of Commissioners and Interim Administrator
Mike Miller

From: Larry Zapfe, Director

Date: June 22, 2026

Re: Request to purchase a new off-road utility vehicle.

This new off-road utility vehicle would replace a 2004 model that is reaching it's mechanical limits. The department uses a UTV to treat for mosquitoes at county golf courses, parks and rail trails. I reached out to several dealerships and requested all bids be submitted by June 15, 2026. I did receive two bids. One from Weiss Equipment in Frankenmuth Michigan in the amount of \$14,700. The second bid I received was from Trailsport Motors LLC in Brown City Michigan in the amount of \$13,500.

At this time, I would like to request to purchase a Kawasaki Pro-MX EPS Firecracker from Trailsport Motors LLC in Brown City Michigan in the amount of \$13,500. This purchase was planned and budgeted for in 2026 Mosquito Abatement budget and the funds would be removed from line item 240-100-970.010.

Thank you for your time and consideration.

Thank you for your time and consideration.

Larry Zapfe, Director

AGREEMENT FOR COMPREHENSIVE MEDICAL EXAMINER OFFICE SERVICES

This agreement ("Agreement"), dated as of _____, 2026 ("Effective Date"), is by and between the County of Tuscola, a political subdivision of the State of Michigan (hereinafter "County"), and the Michigan Forensics, PLLC, a Michigan professional limited liability company (hereinafter "Contractor"), authorized to operate in the State of Michigan.

RECITALS

WHEREAS, Tuscola County requires comprehensive medical examiner office, medical examiner, death investigation, and forensic autopsy services; and

WHEREAS, Contractor represents that it is a duly qualified and licensed provider of medical examiner and forensic pathology services and is experienced in autopsies and related services; and

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

1. Scope of Services.

1.1 Contractor's Specified Services. Upon request of the County or designee, Contractor shall perform the services described in Exhibit A, attached hereto and incorporated herein by this reference (hereinafter "Scope of Work"), within the times or by the dates provided for in Exhibit A and pursuant to Article 7, Prosecution of Work. In the event of a conflict between the body of this Agreement and Exhibit A, the provisions in the body of this Agreement shall control.

1.2 Cooperation With County. Contractor shall cooperate with County and County staff in the performance of all work hereunder.

1.3 Performance Standard. Contractor shall perform all work hereunder in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Contractor's profession. County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby agrees to provide all services under this Agreement in accordance with generally accepted professional practices and standards of care, as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release. If County determines that any of Contractor's work is not in accordance with such level of competency and standard of care, County, in its sole discretion, shall have the right to do any or all of the following: (a) require Contractor to meet with County to review the quality of the work and resolve matters of concern; (b) require Contractor to repeat the work at no additional charge until it is satisfactory; (c) terminate this Agreement pursuant to the provisions of

Article 4; or (d) pursue any and all other remedies at law or in equity.

1.4 Assigned Personnel.

a. Contractor shall assign only competent personnel to perform work hereunder. ~~If County will discuss performance issues of~~ notifies Contractor of its dissatisfaction with any assigned personnel with Contractor so that Contractor may performing work hereunder, County and Contractor shall meet within ten (10) days of such notice to discuss such dissatisfaction and Contractor shall have thirty (30) days after such meeting to attempt to remedy the situation. In If after thirty (30) days the event that at any time County, in its issue(s) is not remedied to County's sole discretion, desires the removal of any satisfaction, County may unilaterally demand that Contractor remove such person or persons assigned by Contractor ~~to perform work hereunder, who were at issue, and~~ Contractor shall remove such person or persons immediately upon receiving written notice from County.

b. Any and all persons identified in this Agreement or any exhibit hereto as the project manager, project team, or other professional performing work hereunder are deemed by County to be key personnel whose services were a material inducement to County to enter into this Agreement, and without whose services County would not have entered into this Agreement (“Key Personnel”). Contractor shall not remove, replace, substitute, or otherwise change any Key Personnel without the prior written consent of County. Consent for new or alternate Contractor personnel shall not be unreasonably withheld. With respect to performance under this Agreement, DANIEL J. SPITZ M.D., KEVIN R. GINNEBAUGH, M.D., and any other Deputy Medical Examiner assigned to County by Contractor are considered Key Personnel.

c. In the event that any of Contractor’s personnel assigned to perform services under this Agreement become unavailable due to resignation, sickness or other factors outside of Contractor’s control, Contractor and County shall be responsible for timely provision of adequately qualified replacements.

d. Contractor will employ medical examiner investigators, autopsy assistants, transport staff, clerical staff and any other personnel as needed to provide services necessary to operate the County Medical Examiner’s Office.

e. Contractor will provide education and training to medical examiner investigators and autopsy assistants.

1.5 Confidentiality. The services to be performed by Contractor under this Agreement necessarily involve private matters of a personal nature for the citizens of Tuscola County. For this reason, neither Contractor nor any persons performing services under this Agreement on its behalf may disclose, disseminate, copy or publish any private information obtained during the course of performing services under this Agreement, unless such disclosure is required by law or necessary to effectuate the terms of this Agreement. Contractor agrees to comply with any provisions of the Health Insurance Portability and Accountability Act (“HIPAA”) applicable to Contractor by reason of Contractor’s provision of services under this Agreement.

2. Payment. For all services required hereunder and as outlined in Exhibit A, and except as outlined herein, Contractor shall be paid Thirty-Three Thousand Seven Hundred Fifty Dollars (\$33,750) per Contract Year (as defined below), regardless of the number of hours or length of time necessary for Contractor to complete the services (the “Yearly Fee”). The Yearly Fee shall be paid in twelve (12) equal installments. In addition to the Yearly Fee, Contractor shall be paid (A) Two Thousand Four Hundred Dollars (\$2,400) for each autopsy performed for County with such amount inclusive of the transportation of the decedent’s body (the “Autopsy Fee”); and (B) One Hundred Sixty-Five Dollars (\$165.00) for each scene investigation performed by Contractor for County (the “Scene Investigation Fee”). Contractor shall not be entitled to any additional payment for any services or expenses incurred in completion of the services, autopsies, or scene investigations. Contractor shall submit to County monthly invoices setting forth the work performed by Contractor for the month. The invoice shall include 1/12th of the Yearly Fee as well as an accurate listing of an Autopsy and Scene Investigation Fees. County shall pay Contractor’s invoice within 30-days after County’s receipt of the invoice so long as the invoice is both accurate and undisputed by the County. Contractor shall send all invoices to the County Controller/Administrator at 125 W. Lincoln St., Suite 500, Caro, Michigan 48723.

3. Term of Agreement. The term of this Agreement shall be from _____, 2026 to _____, 2027 (the “Contract Year”), unless terminated earlier in accordance with the provisions of Article 4 below.

4. Termination.

4.1 Termination Without Cause. Notwithstanding any other provision of this Agreement, at any time and without cause, either party shall have the right to terminate this Agreement by giving written notice of such termination, stating the effective date and presenting such notice of termination at least ~~sixty~~ ninety (90) days in advance of such effective date.

4.2 Termination for Cause. Notwithstanding any other provision of this Agreement, should County or Contractor fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, County or Contractor may immediately terminate this Agreement by giving the other party written notice of such termination, stating the reason for termination. Contractor may terminate this Agreement for non-payment of undisputed invoices overdue by more than 30 days.

4.3 Delivery of Work Product and Final Payment Upon Termination. In the event of termination, Contractor, within 14 days following the date of termination, shall deliver to County all materials and work product subject to Section 8.10 (Ownership and Disclosure of Work Product) and shall submit to County an invoice showing the services performed, hours worked, and copies of receipts for any reimbursable expenses up to the date of termination.

4.4 Payment Upon Termination. Upon termination of this Agreement by County, Contractor shall be entitled to receive full payment for all services satisfactorily rendered up to the date of termination; provided, however, that if County terminates the Agreement for cause pursuant to Section 4.2, County shall deduct from such amount the amount of damage, if any, sustained by County by virtue of the breach of the Agreement by Contractor.

5. Indemnification. Contractor agrees to accept all responsibility for loss or damage to any person or entity, including County, and to indemnify, hold harmless, and release County, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, costs, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against County based upon a claim relating to such Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor's obligations under this Section apply whether or not there is concurrent negligence on County's part, but to the extent required by law, excluding liability due to County's conduct. County shall have the right to select its legal counsel at Contractor's expense, subject to Contractor's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts. This indemnity provision survives the Agreement.

6. Insurance. With respect to performance of work under this Agreement, Contractor shall maintain and shall require all of its subcontractors, contractors, and other agents to maintain, insurance as described in Exhibit B, which is attached hereto and incorporated herein by this reference

7. Prosecution of Work. The execution of this Agreement shall constitute Contractor's authority to proceed immediately with the performance of this Agreement. Performance of the services hereunder shall be completed within the time required herein, provided, however, that if the performance is delayed by earthquake, flood, high water, or other Act of God or by strike, lockout, or similar labor disturbances, the time for Contractor's performance of this Agreement shall be extended by a number of days equal to the number of days Contractor has been delayed.

8. Representations of Contractor.

8.1 Standard of Care. County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby agrees that all its work will be performed and that its operations shall be conducted in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

8.2 Status of Contractor. The parties intend that Contractor, in performing the services specified herein, shall act as an independent contractor and shall control the work and the manner in which it is performed. Contractor is not to be considered an agent or employee of County and is not entitled to participate in any pension plan, worker's compensation plan, insurance, bonus, or similar benefits County provides its employees. In the event County exercises its right to terminate this Agreement pursuant to Article 4, above, Contractor expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees.

8.3 No Suspension or Debarment. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration. If the Contractor becomes debarred, Contractor has the obligation to inform the County.

8.4 Key Personnel. Contractor represents and warrants that Key Personnel is/are, and will remain during the pendency of this Agreement, licensed to practice medicine in the State of Michigan.

8.5 Autopsy Services. Contractor represents and warrants that all autopsies conducted pursuant to this Agreement will be performed by a physician duly licensed to practice medicine in the State of Michigan who is board certified or board eligible in the specialty of forensic pathology. Board certification is required for any autopsies performed on cases which are criminal or suspicious in nature or which are potentially prosecutable.

8.6 Taxes. Contractor agrees to file federal and state tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. Contractor agrees to indemnify and hold County harmless from any liability which it may incur to the United States or to the State of Michigan as a consequence of Contractor's failure to pay, when due, all such taxes and obligations. In case County is audited for compliance regarding any withholding or other applicable taxes, Contractor agrees to furnish County with proof of payment of taxes on these earnings.

8.7 Conflict of Interest. Contractor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder. Contractor further covenants that in the performance of this Agreement no person having any such interests shall be employed. In addition, if requested to do so by County, Contractor shall complete and file and shall require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" with County disclosing Contractor's or such other person's financial interests.

8.8 Nondiscrimination. Without limiting any other provision hereunder, Contractor shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability, sexual orientation or other prohibited basis, including without limitation, any County policy regarding the same. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference.

8.9 Assignment of Rights. Contractor assigns to County all rights throughout the world

in perpetuity in the nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications, if any, now or later prepared by Contractor in connection with this Agreement. Contractor agrees to take such actions as are necessary to protect the rights assigned to County in this Agreement, and to refrain from taking any action which would impair those rights. Contractor's responsibilities under this provision include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as County may direct, and refraining from disclosing any versions of the plans and specifications to any third party without first obtaining written permission of County. Contractor shall not use or permit another to use the plans and specifications in connection with this or any other project without first obtaining written permission of County.

8.10 Ownership and Disclosure of Work Product. All reports, original drawings, graphics, plans, studies, and other data or documents (“documents”), in whatever form or format, assembled or prepared by Contractor or Contractor’s subcontractors, Contractors, and other agents in connection with this Agreement shall be the property of County. County shall be entitled to immediate possession of such documents upon completion of the work pursuant to this Agreement. Upon expiration or termination of this Agreement, Contractor shall promptly deliver to County all such documents, which have not already been provided to County in such form or format, as County deems appropriate. Such documents shall be and will remain the property of County without restriction or limitation. Contractor may retain copies of the above- described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of County.

8.11 Authority. The undersigned hereby represents and warrants that he or she has authority to execute and deliver this Agreement on behalf of Contractor.

9. Demand for Assurance. Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may in writing demand adequate assurance of due performance and until such assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received. "Commercially reasonable" includes not only the conduct of a party with respect to performance under this Agreement, but also conduct with respect to other agreements with parties to this Agreement or others. After receipt of a justified demand, failure to provide within a reasonable time, but not exceeding thirty (30) days, such assurance of due performance as is adequate under the circumstances of the particular case is a repudiation of this Agreement. Acceptance of any improper delivery, service, or payment does not prejudice the aggrieved party's right to demand adequate assurance of future performance. Nothing in this Article limits County’s right to terminate this Agreement pursuant to Article 4.

10. Assignment and Delegation. Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented.

11. Method and Place of Giving Notice, Submitting Bills and Making Payments. All notices,

bills, and payments shall be made in writing and shall be given by personal delivery, by U.S. Mail or courier service, or by e-mail. Notices, bills, and payments shall be addressed as follows:

TO COUNTY: Tuscola County
Office of County Controller/Administrator
125 W Lincoln Street, Suite 500
Caro, Michigan 48723
mmiller@tuscolacounty.org

TO CONTRACTOR: Michigan Forensics, PLLC,
387 Kercheval Ave.
Grosse Pointe Farms, MI 48236
Tel: ~~989-341-5077~~ [313-806-2002](tel:313-806-2002)
danspitz@aol.com

When a notice, bill or payment is given by a generally recognized overnight courier service, the notice, bill or payment shall be deemed received on the next business day. When a copy of a notice, bill or payment is sent by facsimile or email, the notice, bill or payment shall be deemed received upon transmission as long as (1) the original copy of the notice, bill or payment is promptly deposited in the U.S. mail and postmarked on the date of the facsimile or email (for a payment, on or before the due date), (2) the sender has a written confirmation of the facsimile transmission or email, and (3) the facsimile or email is transmitted before 5:00 PM (recipient's time). In all other instances, notices, bills and payments shall be effective upon receipt by the recipient. Changes may be made in the names, addresses, and email addresses of the person to whom notices are to be given by giving notice pursuant to this paragraph.

12. Miscellaneous Provisions.

12.1 No Waiver of Breach. The waiver by County of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.

12.2 Construction. To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. Contractor and County acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. Contractor and County acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.

12.3 Consent. Wherever in this Agreement the consent or approval of one party is required to an act of the other party, such consent or approval shall not be unreasonably withheld or delayed.

12.4 No Third Party Beneficiaries. Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

12.5 Applicable Law and Forum. This Agreement shall be construed and interpreted according to the substantive law of Michigan, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in in the County of Tuscola. Any action which is brought or removed to federal court, shall be brought or heard in the Federal Judicial District of Michigan, Eastern District-Northern Division.

12.6 Captions. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

12.7 Merger. This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

12.8. Survival of Terms. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

12.9 Time of Essence. Time is and shall be of the essence of this Agreement and every provision hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

MICHIGAN FORENSICS, PLLC

COUNTY OF TUSCOLA

By: Daniel J. Spitz M.D.
Its: Authorized Member

By: Kim Vaughan
Its: Chairman, Board of Commissioners

Date: _____, 2026

Date: _____, 2026

Exhibit A Scope of Work

1. Contractor's Responsibilities. During the term of this Agreement, Contractor shall provide the following services to County:

a. Case Evaluation: Contractor shall provide case evaluation services and shall consult with investigators, family members of decedents, and private medical doctors, and other authorized representatives, to assist the Medical Examiner determining whether specific cases require medical examiner investigation, pursuant to MCL § 52.202.

b. External Exam: Contractor shall perform external examinations of decedents, when an autopsy examination is not deemed necessary to provide probable cause of death. External examination may include viewing the body, examining medical records, medical history, and similar information. If such external examination reveals questions or issues that in the opinion of Contractor require an autopsy to be performed, Contractor shall have performed an autopsy.

c. Case Consultation: Contractor may perform case consultation services on an as needed basis, including medical record and laboratory results review, investigative report review, and case analysis, which may or may not involve external examinations upon formal request by law enforcement or the County Prosecutor. Ad hoc, informal opinions provided by Contractor to law enforcement or the Prosecutor shall not incur additional fees. In the event that a formal, extensive records or case review is required to determine cause of death, County and Contractor shall mutually agree upon the scope and estimate of cost of work prior to commencement of the review.

d. Autopsy: Contractor shall have autopsies performed when determined necessary by the Medical Examiner or his/her Deputy(ies). Contractor shall advise law enforcement on necessity of performing an autopsy versus an external examination in the context of industry best practices. Such autopsy services shall also include:

- i. Board Certified: Autopsies will be completed by Board Certified Forensic Pathologist (American Board of Pathology) on any cases that are criminal or suspicious in nature or potentially prosecutable.
- ii. Triage: Contractor shall participate in case triage discussions.
- iii. Viewing: Autopsies may be viewed by individuals or agency representatives (such as Public Health or other relevant individuals/agencies), who may not be involved in the investigation or prosecution of case. Such individuals or agency representatives must obtain authorization from the lead law enforcement investigator/agency and the Medical Examiner or Forensic Pathologist prior to viewing any autopsy.
- iv. Explanation of Procedures: Contractor shall explain autopsy procedures and respond to questions during the autopsy.

- v. **Education:** Contractor may provide education to autopsy attendees during such autopsies, provided it does not interfere with performance of work required; however, any fee, if applicable, for such training services shall be addressed exclusively by Contractor and the party requesting such services.
- vi. Autopsy examinations will be conducted in accordance with the National Association of Medical Examiners Forensic Autopsy Performance Standards.
- e. **Laboratory Testing:** Contractor shall order and pay for toxicological, bacteriological, serological, or similar testing studies from laboratories and professional consultants when reasonable or necessary to assist in determining cause and manner of death. Contractor shall use licensed and accredited forensic laboratories for such services.
- f. **Additional Consultation Services.** Contractor shall provide consultation services as needed including but not limited to, forensic dental support, anthropology, radiology, and neuropathology.
- g. **Histology:** Contractor shall cover histology testing studies from laboratories when reasonable or necessary to assist in determining cause of death.
- h. **Transcription:** Contractor shall provide any necessary transcription services.
- i. **On Scene Examination:** Contractor shall view the bodies of decedents at the scene of death and/or perform other investigative services (such as interviewing/examining witnesses) during and after normal working business hours and provide these services twenty-four (24) hours per day seven (7) days per week. Any medical examiner investigators providing services under this Agreement shall be employees or contractors of Contractor and a medical examiner investigator shall be on call twenty-four (24) hours per day seven (7) days per week. Contractor shall be responsible for the cost of such investigative services as are necessary under this Section.
- j. **Examination Report:** Contractor shall provide a complete, typewritten, final report within sixty (60) calendar days after receipt of clinical test results and any consultation, investigative reports or information reports necessary to close the case. The report must contain the following information:
 - i. Name of individual tested, identifying information (such as age, sex, and other vital statistics), and applicable case number.
 - ii. Date external examination concluded or date and time of autopsy.
 - iii. Description of external examination of individual/records.
 - iv. When an autopsy was performed, a description of the internal examination, noting the weight and condition of specific organs and condition of internal body systems. As applicable, the report will include: significant positive findings, and relevant negative findings; list of gross diagnoses; description of any microscopic examination; summary of laboratory tests (with copies of test reports); intervals for mechanisms of death; diagrams of injuries (with photographs attached as appropriate); and any other information considered pertinent by Contractor.

- v. Summary of relevant historical and scene information (when appropriate), results/findings from examinations performed, and determination of probable cause of death.
- vi. Any other information required by applicable state /federal laws or regulations.
- vii. Signature of forensic pathologist licensed to practice medicine in the State of Michigan. Board certified forensic pathologists will be made available for prosecutable cases.

k. Annual Report. Contractor shall provide to County an annual report detailing the work done by Contractor and the medical examiner's office.

l. Transportation: Contractor shall perform and provide all transportation associated with cases associated with the death at Contractor's expense. Contractors shall provide their own medical transportation vehicle or make appropriate agreements to sub-contract transportation as necessary to perform the Scope of Work in this Agreement.

m. Sudden Unexpected Infant Death Cases (SUID): Contractor shall perform procedures necessary to comply with MCL 52.205a or any other laws or regulations applicable to post-mortem examination of sudden, unexpected infant death cases.

n. County Committee Meetings: Contractor shall attend and provide coordination for meetings associated with the Countywide Child Death Review and Domestic Violence Death Review committees and other related meetings that may be scheduled, unless unable to attend due to unforeseen illness, mandatory appearance requirements, or other emergency or urgent circumstances preventing attendance. County shall schedule no more than one such meeting per month through the Contractor's main office.

o. Business Meetings: Contractor shall attend meetings that are related to legal or public health functions. County shall schedule no more than one such meeting per month through the Contractor's main office.

p. Expert Witness: Contractor shall testify as an expert witness when subpoenaed to do so at any legal proceeding, whether deposition or court testimony, arising in connection with cases in which Contractor has conducted an examination ~~or when needed by the County Prosecutor.~~ The County will **not** be liable for any fees to Contractor associated with testimony and/or deposition services when Contractor is subpoenaed to do so at any legal proceeding by the Tuscola County Prosecutor.

q. Anatomical Gifts: Contractor shall cooperate and support the authorized removal and disposition of human tissue from bodies of deceased persons as authorized by the Gift of Life; consult with physicians or transplant personnel when a request for donor tissue is made in a case falling under the jurisdiction of the Medical Examiner.

r. Staff Training: Contractor shall provide education and training services for law enforcement, EMS, and/or other personnel as may be mutually agreed upon by Contractor and those agencies. Such services may include, but are not necessarily limited to, instructing personnel, particularly law enforcement,

EMS and/or investigators, regarding medical safety issues or information required by the pathologist for effective evaluation of Medical Examiner cases and for their personal safety.

s. Advice/Retention. Contractor shall maintain detailed records of all cases and coordinate with delivery of said data to the health department as requested. Contractor shall follow the State of Michigan's Department of Health and Human Services policy on record and specimen retention. Contractor will use MDILog as its medical examiner database.

t. Chain of Custody: Contractor shall maintain evidence chain of custody, as required by law enforcement and the courts, by obtaining and protecting evidence on or about decedents in such a way that follows the standards and best practices of the industry.

u. Minimum Staffing: In order to adequately meet the County's forensic pathologist needs, Contractor shall maintain at least one forensic pathologist able to complete necessary autopsies and reviews within the time frames identified here.

v. Availability: Contractor shall be available during normal business hours and off hours to consult with representatives of law enforcement and the prosecutor regarding Medical Examiner activities.

w. Facility/Equipment: Contractor shall provide, equip, and maintain a facility in which autopsies and any other postmortem examinations are to be performed.

x. Operational Supplies: Contractor shall provide supplies and equipment necessary for conducting required examinations. This includes, but is not necessarily limited to, a microscope, protective supplies, (e.g., gowns, gloves, aprons, face shields, boots, and shoe covers); containers for bodies and tissue samples; items used in performance of autopsies (e.g., syringes, scalpels, scissors, forceps, chisels, knives, saws, and photographic film); and cleaning supplies (e.g., soaps, detergents, and disinfectants).

y. Laboratory Services: Contractor shall provide direct payment to authorized laboratory contractor(s) for services ordered.

z. Histology Services: Contractor shall provide direct payment to authorized laboratory contractor(s) for services ordered.

aa. Prior Case Review. Contractor shall perform a review, written report, and/or expert testimony of cases where a pathologist not associated with Contractor performed the exam.

bb. Forensics Contractors: Contractor shall obtain and pay for Contractors in forensic neuropathology, forensic anthropology, forensic odontology, and any other specialty as may be deemed necessary.

cc. Specimen/Tissue Storage: Contractor shall provide for the storage of specimens and tissue samples that Contractor considers necessary to retain as evidence or for further testing in accordance with the College of American Pathologists.

dd. Death Certificate and Cremation Permits. Contractor shall review death certificates and associated medical records to investigate cases and sign cremation permits. Contractor shall sign death

certificates for all medical examiner cases. Contractor will send bills to funeral homes for all cremation permits and maintain records of bills sent and payment received for all such cases.

ee. Other. Provide data to Health Department upon request at no cost.

ff. Responsibilities of County: County shall provide direct payment to additional pathologists and/or other personnel that may be required to handle any disaster situation, involving five (5) ~~ten~~ or more deaths occurring during a single incident, if Contractor is unable to provide said services.

Exhibit B Insurance Requirements

With respect to performance of work under this Agreement, Contractor shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain insurance as described below unless such insurance has been expressly waived by the attachment of a *Waiver of Insurance Requirements*. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.

County reserves the right to review any and all of the required insurance policies and/or endorsements but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

1. Workers Compensation and Employers Liability Insurance

- a. Required if Contractor has employees as defined by the various Michigan labor and employment statutes.
- b. Workers Compensation insurance with statutory limits as required by Michigan law.
- c. Employers Liability with minimum limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- d. *Required Evidence of Insurance*: Certificate of Insurance.

If Contractor currently has no employees as defined by various Michigan labor and employment statutes, Contractor agrees to obtain the above-specified Workers Compensation and Employers Liability insurance should employees be engaged during the term of this Agreement or any extensions of the term.

2. General Liability Insurance

- a. Commercial General Liability Insurance on a standard occurrence form, no less broad than Insurance Services Office (ISO) form CG 00 01.
- b. Minimum Limits: \$1,000,000 per Occurrence; \$3,000,000 General Aggregate; \$3,000,000 Products/Completed Operations Aggregate. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If Contractor maintains higher limits than the specified minimum limits County requires, County shall be entitled to additional insured coverage for the higher limits maintained by Contractor.
- c. Coverage shall include the following: (A) contractual liability; (b) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of Explosion, Collapse, and Underground (XCU) Exclusions; and, if applicable (F) Per Contract Aggregate.
- d. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County.

Contractor is responsible for any deductible or self-insured retention and shall fund it upon County's written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving the County.

e. The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.

f. The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard (broad form contractual liability coverage including the "f" definition of insured contract in ISO form CG 00 01, or equivalent).

g. The policy shall cover inter-insured suits between the additional insureds and Contractor and include a "separation of insureds" or "severability" clause which treats each insured separately.

h. Required Evidence of Insurance:

- i. Copy of the additional insured endorsement or policy language granting additional insured status; and
- ii. Certificate of Insurance.

3. Automobile Liability Insurance

a. Minimum Limit: \$1,000,000 combined single limit per accident. The required limits may be provided by a combination of Automobile Liability Insurance and Commercial Excess or Umbrella Liability Insurance.

b. Insurance shall cover all owned vehicles, all non-owned vehicles, and all hired vehicles. If Contractor currently owns no vehicles, Contractor agrees to obtain such insurance should any vehicles be acquired during the term of this Agreement or any extensions of the term.

c. Required Evidence of Insurance: Certificate of Insurance.

4. Professional Liability/Errors and Omissions Insurance

a. Minimum Limit: \$1,000,000 per claim or per occurrence.

b. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County.

c. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work.

d. Coverage applicable to the work performed under this Agreement shall be continued for two (2) years after completion of the work. Such continuation coverage may be provided by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this

Agreement.

- e. Required Evidence of Insurance: Certificate of Insurance.

5. Documentation

a. The Certificate of Insurance must include the following reference: Medical Examiner and Forensic Pathology Services.

b. All required Evidence of Insurance shall be submitted prior to the execution of this Agreement. Contractor agrees to maintain current Evidence of Insurance on file with County for the entire term of this Agreement.

c. The name and address for Additional Insured endorsements and Certificates of Insurance is:

Tuscola County, including all elected and appointed officials, employees, volunteers, boards, commissions and/or authorities and their board members, including employees, and volunteers thereof. The coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether other available coverage is primary, contributing, or excess.

d. Required Evidence of Insurance shall be submitted for any renewal or replacement of a policy that already exists, at least ten (10) days before expiration or other termination of the existing policy.

e. Contractor shall ensure that all insurance policies required under this Agreement contain an endorsement which states the following:

It is expressly understood and agreed that the Contractor shall provide thirty (30) days advanced written notice of cancellation, non-renewal, reduction, and/or material change in any of the Contractor's insurance coverages to Tuscola County, 125 W. Lincoln St., Suite #500, Cro, MI 48723.

f. Upon written request, certified copies of required insurance policies must be provided within thirty (30) days.

6. Policy Obligations. Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

7. Material Breach. If Contractor fails to maintain insurance which is required pursuant to this Agreement, it shall be deemed a material breach of this Agreement. County, at its sole option, may terminate this Agreement and obtain damages from Contractor resulting from said breach. Alternatively, County may purchase the required insurance, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance. These remedies shall be in addition to any other remedies available to County.

8. Proof of Insurance. Contractor shall provide County at the time the executed contracts are returned to County by Contractor, two (2) copies of the Certificate of Insurance and/or Policies, acceptable to the County. If so requested by County, Contractor shall provide certified copies of all policies. Contractor shall provide County evidence that all subcontractors and employees of Contractor are included under the Contractor's policies.

If any of the above coverages expire during the term of this Agreement, Contractor shall deliver renewal certificates and/or policies to County at least ten (10) days prior to the insurance expiration date.

All certificate and proof of insurance shall be sent to Tuscola County, 125 W. Lincoln St., Suite #500, Caro, MI 48723.

AGREEMENT FOR COMPREHENSIVE MEDICAL EXAMINER OFFICE SERVICES

This agreement ("Agreement"), dated as of _____, 2026 ("Effective Date"), is by and between the County of Tuscola, a political subdivision of the State of Michigan (hereinafter "County"), and the Michigan Forensics, PLLC, a Michigan professional limited liability company (hereinafter "Contractor"), authorized to operate in the State of Michigan.

RECITALS

WHEREAS, Tuscola County requires comprehensive medical examiner office, medical examiner, death investigation, and forensic autopsy services; and

WHEREAS, Contractor represents that it is a duly qualified and licensed provider of medical examiner and forensic pathology services and is experienced in autopsies and related services; and

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

1. Scope of Services.

1.1 Contractor's Specified Services. Upon request of the County or designee, Contractor shall perform the services described in Exhibit A, attached hereto and incorporated herein by this reference (hereinafter "Scope of Work"), within the times or by the dates provided for in Exhibit A and pursuant to Article 7, Prosecution of Work. In the event of a conflict between the body of this Agreement and Exhibit A, the provisions in the body of this Agreement shall control.

1.2 Cooperation With County. Contractor shall cooperate with County and County staff in the performance of all work hereunder.

1.3 Performance Standard. Contractor shall perform all work hereunder in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Contractor's profession. County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby agrees to provide all services under this Agreement in accordance with generally accepted professional practices and standards of care, as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release. If County determines that any of Contractor's work is not in accordance with such level of competency and standard of care, County, in its sole discretion, shall have the right to do any or all of the following: (a) require Contractor to meet with County to review the quality of the work and resolve matters of concern; (b) require Contractor to repeat the work at no additional charge until it is satisfactory; (c) terminate this Agreement pursuant to the provisions of

Article 4; or (d) pursue any and all other remedies at law or in equity.

1.4 Assigned Personnel.

a. Contractor shall assign only competent personnel to perform work hereunder. If County notifies Contractor of its dissatisfaction with any assigned personnel performing work hereunder, County and Contractor shall meet within ten (10) days of such notice to discuss such dissatisfaction and Contractor shall have thirty (30) days after such meeting to attempt to remedy the situation. If after thirty (30) days the issue(s) is not remedied to County's sole satisfaction, County may unilaterally demand that Contractor remove such person or persons assigned by Contractor who were at issue, and Contractor shall remove such person or persons immediately upon receiving written notice from County.

b. Any and all persons identified in this Agreement or any exhibit hereto as the project manager, project team, or other professional performing work hereunder are deemed by County to be key personnel whose services were a material inducement to County to enter into this Agreement, and without whose services County would not have entered into this Agreement ("Key Personnel"). Contractor shall not remove, replace, substitute, or otherwise change any Key Personnel without the prior written consent of County. Consent for new or alternate Contractor personnel shall not be unreasonably withheld. With respect to performance under this Agreement, DANIEL J. SPITZ M.D., KEVIN R. GINNEBAUGH, M.D., and any other Deputy Medical Examiner assigned to County by Contractor are considered Key Personnel.

c. In the event that any of Contractor's personnel assigned to perform services under this Agreement become unavailable due to resignation, sickness or other factors outside of Contractor's control, Contractor and County shall be responsible for timely provision of adequately qualified replacements.

d. Contractor will employ medical examiner investigators, autopsy assistants, transport staff, clerical staff and any other personnel as needed to provide services necessary to operate the County Medical Examiner's Office.

e. Contractor will provide education and training to medical examiner investigators and autopsy assistants.

1.5 Confidentiality. The services to be performed by Contractor under this Agreement necessarily involve private matters of a personal nature for the citizens of Tuscola County. For this reason, neither Contractor nor any persons performing services under this Agreement on its behalf may disclose, disseminate, copy or publish any private information obtained during the course of performing services under this Agreement, unless such disclosure is required by law or necessary to effectuate the terms of this Agreement. Contractor agrees to comply with any provisions of the Health Insurance Portability and Accountability Act ("HIPAA") applicable to Contractor by reason of Contractor's provision of services under this Agreement.

2. Payment. For all services required hereunder and as outlined in Exhibit A, and except as outlined herein, Contractor shall be paid Thirty-Three Thousand Seven Hundred Fifty Dollars

(\$33,750) per Contract Year (as defined below), regardless of the number of hours or length of time necessary for Contractor to complete the services (the “Yearly Fee”). The Yearly Fee shall be paid in twelve (12) equal installments. In addition to the Yearly Fee, Contractor shall be paid (A) Two Thousand Four Hundred Dollars (\$2,400) for each autopsy performed for County with such amount inclusive of the transportation of the decedent’s body (the “Autopsy Fee”); and (B) One Hundred Sixty-Five Dollars (\$165.00) for each scene investigation performed by Contractor for County (the “Scene Investigation Fee”). Contractor shall not be entitled to any additional payment for any services or expenses incurred in completion of the services, autopsies, or scene investigations. Contractor shall submit to County monthly invoices setting forth the work performed by Contractor for the month. The invoice shall include 1/12th of the Yearly Fee as well as an accurate listing of an Autopsy and Scene Investigation Fees. County shall pay Contractor’s invoice within 30-days after County’s receipt of the invoice so long as the invoice is both accurate and undisputed by the County. Contractor shall send all invoices to the County Controller/Administrator at 125 W. Lincoln St., Suite 500, Caro, Michigan 48723.

3. Term of Agreement. The term of this Agreement shall be from _____, 2026 to _____, 2027 (the “Contract Year”), unless terminated earlier in accordance with the provisions of Article 4 below.

4. Termination.

4.1 Termination Without Cause. Notwithstanding any other provision of this Agreement, at any time and without cause, either party shall have the right to terminate this Agreement by giving written notice of such termination, stating the effective date and presenting such notice of termination at least ninety (90) days in advance of such effective date.

4.2 Termination for Cause. Notwithstanding any other provision of this Agreement, should County or Contractor fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, County or Contractor may immediately terminate this Agreement by giving the other party written notice of such termination, stating the reason for termination. Contractor may terminate this Agreement for non-payment of undisputed invoices overdue by more than 30 days.

4.3 Delivery of Work Product and Final Payment Upon Termination. In the event of termination, Contractor, within 14 days following the date of termination, shall deliver to County all materials and work product subject to Section 8.10 (Ownership and Disclosure of Work Product) and shall submit to County an invoice showing the services performed, hours worked, and copies of receipts for any reimbursable expenses up to the date of termination.

4.4 Payment Upon Termination. Upon termination of this Agreement by County, Contractor shall be entitled to receive full payment for all services satisfactorily rendered up to the date of termination; provided, however, that if County terminates the Agreement for cause pursuant to Section 4.2, County shall deduct from such amount the amount of damage, if any, sustained by County by virtue of the breach of the Agreement by Contractor.

5. Indemnification. Contractor agrees to accept all responsibility for loss or damage to any

person or entity, including County, and to indemnify, hold harmless, and release County, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, costs, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against County based upon a claim relating to such Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor's obligations under this Section apply whether or not there is concurrent negligence on County's part, but to the extent required by law, excluding liability due to County's conduct. County shall have the right to select its legal counsel at Contractor's expense, subject to Contractor's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts. This indemnity provision survives the Agreement.

6. Insurance. With respect to performance of work under this Agreement, Contractor shall maintain and shall require all of its subcontractors, contractors, and other agents to maintain, insurance as described in Exhibit B, which is attached hereto and incorporated herein by this reference

7. Prosecution of Work. The execution of this Agreement shall constitute Contractor's authority to proceed immediately with the performance of this Agreement. Performance of the services hereunder shall be completed within the time required herein, provided, however, that if the performance is delayed by earthquake, flood, high water, or other Act of God or by strike, lockout, or similar labor disturbances, the time for Contractor's performance of this Agreement shall be extended by a number of days equal to the number of days Contractor has been delayed.

8. Representations of Contractor.

8.1 Standard of Care. County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby agrees that all its work will be performed and that its operations shall be conducted in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

8.2 Status of Contractor. The parties intend that Contractor, in performing the services specified herein, shall act as an independent contractor and shall control the work and the manner in which it is performed. Contractor is not to be considered an agent or employee of County and is not entitled to participate in any pension plan, worker's compensation plan, insurance, bonus, or similar benefits County provides its employees. In the event County exercises its right to terminate this Agreement pursuant to Article 4, above, Contractor expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees.

8.3 No Suspension or Debarment. Contractor warrants that it is not presently debarred,

suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration. If the Contractor becomes debarred, Contractor has the obligation to inform the County.

8.4 Key Personnel. Contractor represents and warrants that Key Personnel is/are, and will remain during the pendency of this Agreement, licensed to practice medicine in the State of Michigan.

8.5 Autopsy Services. Contractor represents and warrants that all autopsies conducted pursuant to this Agreement will be performed by a physician duly licensed to practice medicine in the State of Michigan who is board certified or board eligible in the specialty of forensic pathology. Board certification is required for any autopsies performed on cases which are criminal or suspicious in nature or which are potentially prosecutable.

8.6 Taxes. Contractor agrees to file federal and state tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. Contractor agrees to indemnify and hold County harmless from any liability which it may incur to the United States or to the State of Michigan as a consequence of Contractor's failure to pay, when due, all such taxes and obligations. In case County is audited for compliance regarding any withholding or other applicable taxes, Contractor agrees to furnish County with proof of payment of taxes on these earnings.

8.7 Conflict of Interest. Contractor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder. Contractor further covenants that in the performance of this Agreement no person having any such interests shall be employed. In addition, if requested to do so by County, Contractor shall complete and file and shall require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" with County disclosing Contractor's or such other person's financial interests.

8.8 Nondiscrimination. Without limiting any other provision hereunder, Contractor shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability, sexual orientation or other prohibited basis, including without limitation, any County policy regarding the same. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference.

8.9 Assignment of Rights. Contractor assigns to County all rights throughout the world in perpetuity in the nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications, if any, now or later prepared by Contractor in connection with this

Agreement. Contractor agrees to take such actions as are necessary to protect the rights assigned to County in this Agreement, and to refrain from taking any action which would impair those rights. Contractor's responsibilities under this provision include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as County may direct, and refraining from disclosing any versions of the plans and specifications to any third party without first obtaining written permission of County. Contractor shall not use or permit another to use the plans and specifications in connection with this or any other project without first obtaining written permission of County.

8.10 Ownership and Disclosure of Work Product. All reports, original drawings, graphics, plans, studies, and other data or documents ("documents"), in whatever form or format, assembled or prepared by Contractor or Contractor's subcontractors, Contractors, and other agents in connection with this Agreement shall be the property of County. County shall be entitled to immediate possession of such documents upon completion of the work pursuant to this Agreement. Upon expiration or termination of this Agreement, Contractor shall promptly deliver to County all such documents, which have not already been provided to County in such form or format, as County deems appropriate. Such documents shall be and will remain the property of County without restriction or limitation. Contractor may retain copies of the above- described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of County.

8.11 Authority. The undersigned hereby represents and warrants that he or she has authority to execute and deliver this Agreement on behalf of Contractor.

9. Demand for Assurance. Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may in writing demand adequate assurance of due performance and until such assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received. "Commercially reasonable" includes not only the conduct of a party with respect to performance under this Agreement, but also conduct with respect to other agreements with parties to this Agreement or others. After receipt of a justified demand, failure to provide within a reasonable time, but not exceeding thirty (30) days, such assurance of due performance as is adequate under the circumstances of the particular case is a repudiation of this Agreement. Acceptance of any improper delivery, service, or payment does not prejudice the aggrieved party's right to demand adequate assurance of future performance. Nothing in this Article limits County's right to terminate this Agreement pursuant to Article 4.

10. Assignment and Delegation. Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented.

11. Method and Place of Giving Notice, Submitting Bills and Making Payments. All notices, bills, and payments shall be made in writing and shall be given by personal delivery, by U.S. Mail or courier service, or by e-mail. Notices, bills, and payments shall be addressed as follows:

TO COUNTY: Tuscola County
Office of County Controller/Administrator
125 W Lincoln Street, Suite 500
Caro, Michigan 48723
mmiller@tuscolacounty.org

TO CONTRACTOR: Michigan Forensics, PLLC,
387 Kercheval Ave.
Grosse Pointe Farms, MI 48236
Tel: 313-806-2002
danspitz@aol.com

When a notice, bill or payment is given by a generally recognized overnight courier service, the notice, bill or payment shall be deemed received on the next business day. When a copy of a notice, bill or payment is sent by facsimile or email, the notice, bill or payment shall be deemed received upon transmission as long as (1) the original copy of the notice, bill or payment is promptly deposited in the U.S. mail and postmarked on the date of the facsimile or email (for a payment, on or before the due date), (2) the sender has a written confirmation of the facsimile transmission or email, and (3) the facsimile or email is transmitted before 5:00 PM (recipient's time). In all other instances, notices, bills and payments shall be effective upon receipt by the recipient. Changes may be made in the names, addresses, and email addresses of the person to whom notices are to be given by giving notice pursuant to this paragraph.

12. Miscellaneous Provisions.

12.1 No Waiver of Breach. The waiver by County of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.

12.2 Construction. To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. Contractor and County acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. Contractor and County acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.

12.3 Consent. Wherever in this Agreement the consent or approval of one party is required to an act of the other party, such consent or approval shall not be unreasonably withheld or delayed.

12.4 No Third Party Beneficiaries. Nothing contained in this Agreement shall be

construed to create and the parties do not intend to create any rights in third parties.

12.5 Applicable Law and Forum. This Agreement shall be construed and interpreted according to the substantive law of Michigan, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in in the County of Tuscola. Any action which is brought or removed to federal court, shall be brought or heard in the Federal Judicial District of Michigan, Eastern District-Northern Division.

12.6 Captions. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

12.7 Merger. This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

12.8. Survival of Terms. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

12.9 Time of Essence. Time is and shall be of the essence of this Agreement and every provision hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

MICHIGAN FORENSICS, PLLC

COUNTY OF TUSCOLA

By: Daniel J. Spitz M.D.
Its: Authorized Member

By: Kim Vaughan
Its: Chairman, Board of Commissioners

Date: _____, 2026

Date: _____, 2026

Exhibit A Scope of Work

1. Contractor's Responsibilities. During the term of this Agreement, Contractor shall provide the following services to County:

a. Case Evaluation: Contractor shall provide case evaluation services and shall consult with investigators, family members of decedents, and private medical doctors, and other authorized representatives, to assist the Medical Examiner determining whether specific cases require medical examiner investigation, pursuant to MCL § 52.202.

b. External Exam: Contractor shall perform external examinations of decedents, when an autopsy examination is not deemed necessary to provide probable cause of death. External examination may include viewing the body, examining medical records, medical history, and similar information. If such external examination reveals questions or issues that in the opinion of Contractor require an autopsy to be performed, Contractor shall have performed an autopsy.

c. Case Consultation: Contractor may perform case consultation services on an as needed basis, including medical record and laboratory results review, investigative report review, and case analysis, which may or may not involve external examinations upon formal request by law enforcement or the County Prosecutor. Ad hoc, informal opinions provided by Contractor to law enforcement or the Prosecutor shall not incur additional fees. In the event that a formal, extensive records or case review is required to determine cause of death, County and Contractor shall mutually agree upon the scope and estimate of cost of work prior to commencement of the review.

d. Autopsy: Contractor shall have autopsies performed when determined necessary by the Medical Examiner or his/her Deputy(ies). Contractor shall advise law enforcement on necessity of performing an autopsy versus an external examination in the context of industry best practices. Such autopsy services shall also include:

- i. Board Certified: Autopsies will be completed by Board Certified Forensic Pathologist (American Board of Pathology) on any cases that are criminal or suspicious in nature or potentially prosecutable.
- ii. Triage: Contractor shall participate in case triage discussions.
- iii. Viewing: Autopsies may be viewed by individuals or agency representatives (such as Public Health or other relevant individuals/agencies), who may not be involved in the investigation or prosecution of case. Such individuals or agency representatives must obtain authorization from the lead law enforcement investigator/agency and the Medical Examiner or Forensic Pathologist prior to viewing any autopsy.
- iv. Explanation of Procedures: Contractor shall explain autopsy procedures and respond to questions during the autopsy.

- v. **Education:** Contractor may provide education to autopsy attendees during such autopsies, provided it does not interfere with performance of work required; however, any fee, if applicable, for such training services shall be addressed exclusively by Contractor and the party requesting such services.
- vi. Autopsy examinations will be conducted in accordance with the National Association of Medical Examiners Forensic Autopsy Performance Standards.
- e. **Laboratory Testing:** Contractor shall order and pay for toxicological, bacteriological, serological, or similar testing studies from laboratories and professional consultants when reasonable or necessary to assist in determining cause and manner of death. Contractor shall use licensed and accredited forensic laboratories for such services.
- f. **Additional Consultation Services.** Contractor shall provide consultation services as needed including but not limited to, forensic dental support, anthropology, radiology, and neuropathology.
- g. **Histology:** Contractor shall cover histology testing studies from laboratories when reasonable or necessary to assist in determining cause of death.
- h. **Transcription:** Contractor shall provide any necessary transcription services.
- i. **On Scene Examination:** Contractor shall view the bodies of decedents at the scene of death and/or perform other investigative services (such as interviewing/examining witnesses) during and after normal working business hours and provide these services twenty-four (24) hours per day seven (7) days per week. Any medical examiner investigators providing services under this Agreement shall be employees or contractors of Contractor and a medical examiner investigator shall be on call twenty-four (24) hours per day seven (7) days per week. Contractor shall be responsible for the cost of such investigative services as are necessary under this Section.
- j. **Examination Report:** Contractor shall provide a complete, typewritten, final report within sixty (60) calendar days after receipt of clinical test results and any consultation, investigative reports or information reports necessary to close the case. The report must contain the following information:
 - i. Name of individual tested, identifying information (such as age, sex, and other vital statistics), and applicable case number.
 - ii. Date external examination concluded or date and time of autopsy.
 - iii. Description of external examination of individual/records.
 - iv. When an autopsy was performed, a description of the internal examination, noting the weight and condition of specific organs and condition of internal body systems. As applicable, the report will include: significant positive findings, and relevant negative findings; list of gross diagnoses; description of any microscopic examination; summary of laboratory tests (with copies of test reports); intervals for mechanisms of death; diagrams of injuries (with photographs attached as appropriate); and any other information considered pertinent by Contractor.

- v. Summary of relevant historical and scene information (when appropriate), results/findings from examinations performed, and determination of probable cause of death.
- vi. Any other information required by applicable state /federal laws or regulations.
- vii. Signature of forensic pathologist licensed to practice medicine in the State of Michigan. Board certified forensic pathologists will be made available for prosecutable cases.

k. Annual Report. Contractor shall provide to County an annual report detailing the work done by Contractor and the medical examiner's office.

l. Transportation: Contractor shall perform and provide all transportation associated with cases associated with the death at Contractor's expense. Contractors shall provide their own medical transportation vehicle or make appropriate agreements to sub-contract transportation as necessary to perform the Scope of Work in this Agreement.

m. Sudden Unexpected Infant Death Cases (SUID): Contractor shall perform procedures necessary to comply with MCL 52.205a or any other laws or regulations applicable to post-mortem examination of sudden, unexpected infant death cases.

n. County Committee Meetings: Contractor shall attend and provide coordination for meetings associated with the Countywide Child Death Review and Domestic Violence Death Review committees and other related meetings that may be scheduled, unless unable to attend due to unforeseen illness, mandatory appearance requirements, or other emergency or urgent circumstances preventing attendance. County shall schedule no more than one such meeting per month through the Contractor's main office.

o. Business Meetings: Contractor shall attend meetings that are related to legal or public health functions. County shall schedule no more than one such meeting per month through the Contractor's main office.

p. Expert Witness: Contractor shall testify as an expert witness when subpoenaed to do so at any legal proceeding, whether deposition or court testimony, arising in connection with cases in which Contractor has conducted an examination. The County will be liable for any fees to Contractor associated with testimony and/or deposition when Contractor is subpoenaed to do so at any legal proceeding by the Tuscola County Prosecutor.

q. Anatomical Gifts: Contractor shall cooperate and support the authorized removal and disposition of human tissue from bodies of deceased persons as authorized by the Gift of Life; consult with physicians or transplant personnel when a request for donor tissue is made in a case falling under the jurisdiction of the Medical Examiner.

r. Staff Training: Contractor shall provide education and training services for law enforcement, EMS, and/or other personnel as may be mutually agreed upon by Contractor and those agencies. Such services may include, but are not necessarily limited to, instructing personnel, particularly law enforcement,

EMS and/or investigators, regarding medical safety issues or information required by the pathologist for effective evaluation of Medical Examiner cases and for their personal safety.

s. Advice/Retention. Contractor shall maintain detailed records of all cases and coordinate with delivery of said data to the health department as requested. Contractor shall follow the State of Michigan's Department of Health and Human Services policy on record and specimen retention. Contractor will use MDILog as its medical examiner database.

t. Chain of Custody: Contractor shall maintain evidence chain of custody, as required by law enforcement and the courts, by obtaining and protecting evidence on or about decedents in such a way that follows the standards and best practices of the industry.

u. Minimum Staffing: In order to adequately meet the County's forensic pathologist needs, Contractor shall maintain at least one forensic pathologist able to complete necessary autopsies and reviews within the time frames identified here.

v. Availability: Contractor shall be available during normal business hours and off hours to consult with representatives of law enforcement and the prosecutor regarding Medical Examiner activities.

w. Facility/Equipment: Contractor shall provide, equip, and maintain a facility in which autopsies and any other postmortem examinations are to be performed.

x. Operational Supplies: Contractor shall provide supplies and equipment necessary for conducting required examinations. This includes, but is not necessarily limited to, a microscope, protective supplies, (e.g., gowns, gloves, aprons, face shields, boots, and shoe covers); containers for bodies and tissue samples; items used in performance of autopsies (e.g., syringes, scalpels, scissors, forceps, chisels, knives, saws, and photographic film); and cleaning supplies (e.g., soaps, detergents, and disinfectants).

y. Laboratory Services: Contractor shall provide direct payment to authorized laboratory contractor(s) for services ordered.

z. Histology Services: Contractor shall provide direct payment to authorized laboratory contractor(s) for services ordered.

aa. Prior Case Review. Contractor shall perform a review, written report, and/or expert testimony of cases where a pathologist not associated with Contractor performed the exam.

bb. Forensics Contractors: Contractor shall obtain and pay for Contractors in forensic neuropathology, forensic anthropology, forensic odontology, and any other specialty as may be deemed necessary.

cc. Specimen/Tissue Storage: Contractor shall provide for the storage of specimens and tissue samples that Contractor considers necessary to retain as evidence or for further testing in accordance with the College of American Pathologists.

dd. Death Certificate and Cremation Permits. Contractor shall review death certificates and associated medical records to investigate cases and sign cremation permits. Contractor shall sign death

certificates for all medical examiner cases. Contractor will send bills to funeral homes for all cremation permits and maintain records of bills sent and payment received for all such cases.

ee. Other. Provide data to Health Department upon request at no cost.

ff. Responsibilities of County: County shall provide direct payment to additional pathologists and/or other personnel that may be required to handle any disaster situation, involving five (5) or more deaths occurring during a single incident, if Contractor is unable to provide said services.

Exhibit B Insurance Requirements

With respect to performance of work under this Agreement, Contractor shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain insurance as described below unless such insurance has been expressly waived by the attachment of a *Waiver of Insurance Requirements*. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.

County reserves the right to review any and all of the required insurance policies and/or endorsements but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

1. Workers Compensation and Employers Liability Insurance

- a. Required if Contractor has employees as defined by the various Michigan labor and employment statutes.
- b. Workers Compensation insurance with statutory limits as required by Michigan law.
- c. Employers Liability with minimum limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- d. *Required Evidence of Insurance:* Certificate of Insurance.

If Contractor currently has no employees as defined by various Michigan labor and employment statutes, Contractor agrees to obtain the above-specified Workers Compensation and Employers Liability insurance should employees be engaged during the term of this Agreement or any extensions of the term.

2. General Liability Insurance

- a. Commercial General Liability Insurance on a standard occurrence form, no less broad than Insurance Services Office (ISO) form CG 00 01.
- b. Minimum Limits: \$1,000,000 per Occurrence; \$3,000,000 General Aggregate; \$3,000,000 Products/Completed Operations Aggregate. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If Contractor maintains higher limits than the specified minimum limits County requires, County shall be entitled to additional insured coverage for the higher limits maintained by Contractor.
- c. Coverage shall include the following: (A) contractual liability; (b) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of Explosion, Collapse, and Underground (XCU) Exclusions; and, if applicable (F) Per Contract Aggregate.
- d. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County.

Contractor is responsible for any deductible or self-insured retention and shall fund it upon County's written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving the County.

e. The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.

f. The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard (broad form contractual liability coverage including the "f" definition of insured contract in ISO form CG 00 01, or equivalent).

g. The policy shall cover inter-insured suits between the additional insureds and Contractor and include a "separation of insureds" or "severability" clause which treats each insured separately.

h. Required Evidence of Insurance:

- i. Copy of the additional insured endorsement or policy language granting additional insured status; and
- ii. Certificate of Insurance.

3. Automobile Liability Insurance

a. Minimum Limit: \$1,000,000 combined single limit per accident. The required limits may be provided by a combination of Automobile Liability Insurance and Commercial Excess or Umbrella Liability Insurance.

b. Insurance shall cover all owned vehicles, all non-owned vehicles, and all hired vehicles. If Contractor currently owns no vehicles, Contractor agrees to obtain such insurance should any vehicles be acquired during the term of this Agreement or any extensions of the term.

c. Required Evidence of Insurance: Certificate of Insurance.

4. Professional Liability/Errors and Omissions Insurance

a. Minimum Limit: \$1,000,000 per claim or per occurrence.

b. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County.

c. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work.

d. Coverage applicable to the work performed under this Agreement shall be continued for two (2) years after completion of the work. Such continuation coverage may be provided by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this

Agreement.

- e. Required Evidence of Insurance: Certificate of Insurance.

5. Documentation

a. The Certificate of Insurance must include the following reference: Medical Examiner and Forensic Pathology Services.

b. All required Evidence of Insurance shall be submitted prior to the execution of this Agreement. Contractor agrees to maintain current Evidence of Insurance on file with County for the entire term of this Agreement.

c. The name and address for Additional Insured endorsements and Certificates of Insurance is:

Tuscola County, including all elected and appointed officials, employees, volunteers, boards, commissions and/or authorities and their board members, including employees, and volunteers thereof. The coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether other available coverage is primary, contributing, or excess.

d. Required Evidence of Insurance shall be submitted for any renewal or replacement of a policy that already exists, at least ten (10) days before expiration or other termination of the existing policy.

e. Contractor shall ensure that all insurance policies required under this Agreement contain an endorsement which states the following:

It is expressly understood and agreed that the Contractor shall provide thirty (30) days advanced written notice of cancellation, non-renewal, reduction, and/or material change in any of the Contractor's insurance coverages to Tuscola County, 125 W. Lincoln St., Suite #500, Cro, MI 48723.

f. Upon written request, certified copies of required insurance policies must be provided within thirty (30) days.

6. Policy Obligations. Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

7. Material Breach. If Contractor fails to maintain insurance which is required pursuant to this Agreement, it shall be deemed a material breach of this Agreement. County, at its sole option, may terminate this Agreement and obtain damages from Contractor resulting from said breach. Alternatively, County may purchase the required insurance, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance. These remedies shall be in addition to any other remedies available to County.

8. Proof of Insurance. Contractor shall provide County at the time the executed contracts are returned to County by Contractor, two (2) copies of the Certificate of Insurance and/or Policies, acceptable to the County. If so requested by County, Contractor shall provide certified copies of all policies. Contractor shall provide County evidence that all subcontractors and employees of Contractor are included under the Contractor's policies.

If any of the above coverages expire during the term of this Agreement, Contractor shall deliver renewal certificates and/or policies to County at least ten (10) days prior to the insurance expiration date.

All certificate and proof of insurance shall be sent to Tuscola County, 125 W. Lincoln St., Suite #500, Caro, MI 48723.



LEASE

State Lease #10724-2024

between

TUSCOLA COUNTY, as Lessor

and

THE STATE OF MICHIGAN, as Lessee

ARTICLE I - DEFINITIONS

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- 1.3 Construction
- 1.4 Executive
- 1.5 Maintenance
- 1.6 Occupancy
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- 1.8 Possession
- 1.9 Potable Water
- 1.10 Purpose
- 1.11 Remodel
- 1.12 State Government Managed
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- 1.14 Substantial Completion
- 1.15 Tenantable
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- 2.12 Lessor access to Leased premises
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- 3.5 Commence remodeling or construction
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- 4.4 Quality of improvements by Lessee
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Reserved

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- 12.1 Notice mailing addresses and delivery
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- 12.5 Supercede and cancel
- 12.6 Severability
- 12.7 Entire agreement and enclosures
- 12.8 Electronic Funds Transfer



LEASE

State Lease #10724-2024

between

**TUSCOLA COUNTY, as Lessor
A Governmental Unit**

and

THE STATE OF MICHIGAN, as Lessee

THIS LEASE is entered into by **Tuscola County**, as Lessor, whose address is **125 Lincoln Street, Suite, 500, Caro, Michigan 48723**, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the **Michigan State Police**, as Lessee.

The parties, for the considerations specified in this Lease, agree to the following terms, conditions, and covenants:

ARTICLE I - DEFINITIONS

1.1 - A.N.S.I.: American National Standards Institute, Inc., a New York corporation that identifies public requirements for national standards and coordinates voluntary standardization activities. A.N.S.I. standards are used in calculating square footage used in this Lease.

1.2 - Cancellation: Ending all rights and obligations of the Lessor and Lessee, except for any rights and obligations that are due and owing.

1.3 - Construction: Assembling of foundation, structural, architectural, electrical, and mechanical systems, on the Leased premises, where none existed prior.

1.4 - Executive: An Executive Order of the Governor pursuant to the Constitution 1963, Article 5, § 2 and 20, or a decision by the Director of the Department of Technology, Management & Budget in conjunction with the head of the principal State department or agency for whose use the Lease was entered.

1.5 - Maintenance: That effort, including repair, replacement, or removal, required to keep the Leased premises and the appearance of said Leased premises functioning or operating as originally designed, constructed, or installed, including but not limited to mechanical, electrical, architectural, or civil systems within the Leased premises, outside the Leased premises, or those systems otherwise attached thereto.

1.6 - Occupancy: Actual physical presence by the Lessee in the Leased premises.

1.7 - Reserved

1.8 - Possession: Lawful availability and physical access to install the Lessee's furnishings and compliance with paragraphs 3.1(z) and 3.7.

1.9 - Potable water: Water free from impurities present in amounts sufficient to cause disease or harmful physiological effects and conforming in its bacteriological and chemical quality to the requirements of the Public Health Service Drinking Water Standards or the regulations of the public health authority having jurisdiction.

1.10 - Purpose: The purpose for this Lease is **office** space use for the department or agency mentioned in the Lease in the specific geographic location described in paragraph 2.2 of the Lease.

1.11 - Remodel: Includes alterations, renovations, and any related demolition, and is the rearranging of existing architectural, civil, electrical, and/or mechanical systems within the Leased premises. Remodeling does not include enlarging or decreasing of structural or foundation systems, or new construction.

1.12 - State Government Managed: Property management tasks and responsibilities provided or contracted for and managed by a) the State of Michigan; b) any of the several departments, boards, commissions, offices, or agencies of the executive, legislative or judicial branches of state government; c) any institution of higher learning funded in whole or in part by the State of Michigan; or d) any entity created by act of the Legislature as an instrumentality of Michigan State government.

1.13 - State Government Owned: Real property fee title to which is held by a) the State of Michigan; b) any of the several departments, boards, commissions, offices, or agencies of the executive, legislative or judicial branches of state government; c) the State Building Authority; d) any institution of higher learning funded in whole or in part by the State of Michigan; or e) any entity created by act of the Legislature as an instrumentality of Michigan State government.

1.14 - Substantial Completion: The construction work has been completed in accordance with Enclosure C and C-1, to the extent that the Lessee can use or occupy the Leased premises for the use intended, without any outstanding or concurrent work remaining, except as required to complete minor punch list items. The Lessee has the sole discretion to determine whether punch list items are "minor". Prerequisites for substantial completion include (a) receipt by the Lessee of all required operating and maintenance documentation, (b) all systems have been successfully tested and demonstrated by the Lessor for their intended use, and (c) the Lessee has received all required certifications and/or occupancy approvals from the State and any other political subdivisions having jurisdiction over the work. Receipt of all certificates and/or occupancy approvals in and of itself does not necessarily connote substantial completion.

1.15 - Tenantable: Habitable for the effective conduct of the Lessee's intended business.

1.16 - Tenant Improvements: Remodeling, attachment of fixtures, erection of additions, partitions, structures or signs by the Lessee in and upon the Leased premises after the Lessee has acquired possession.

ARTICLE II - POSSESSION

2.1 - The Lessor leases to the Lessee **7,546 usable** square feet of space, referred to as the "Leased premises", which is outlined on a plan attached as Enclosure "A". This square footage is based upon the A.N.S.I. Z65.1 - 1996 method for calculating space.

2.2 - The Leased premises, located on the property described in Enclosure "B" also known as **1485 Cleaver Road**, in the **City of Caro, County of Tuscola**, State of Michigan.

2.3 - If the Leased premises are available for possession by the Lessee prior to the commencement of the term defined in paragraph 2.4, the Lessee, at its sole option, may possess the Leased premises when the same are available. The Lessor shall provide written notice to the Lessee of such availability. For each day of possession prior to commencement of such term, the Lessee shall pay to the Lessor, at the same time that rent consideration for the first month of the regular term of the Lease is due, 1/365 of the initial annual rent consideration set forth in Article V.

2.4 - The Lessor shall furnish the Leased premises with their appurtenances to the Lessee for a **ten-year (10)** initial term of possession beginning upon actual possession or at 12:01 a.m. on **November 1, 2025**, and ending at 11:59 p.m. on **October 31, 2035**, or such later date as provided in paragraph 3.6. If the Leased premises are not ready by the possession date, the beginning and ending dates may be altered by mutual written consent to reflect the correct possession date. If the initial possession date is changed, paragraphs 2.5, 2.6, and Article V shall also be changed accordingly.

2.5 - This Lease may, at the option of the Lessee, be extended for a **five-year (5)** term beginning at 12:01 a.m. on **November 1, 2035**, and ending at 11:59 p.m. on **October 31, 2040**, provided notice be given in writing to the Lessor **thirty (30)** days before this Lease or extension expires.

2.6 - This Lease may, at the option of the Lessee, be extended for a **five-year (5)** term beginning at 12:01 a.m. on **November 1, 2040**, and ending at 11:59 p.m. on **October 31, 2045**, provided notice be given in writing to the Lessor **thirty (30)** days before this Lease or extension expires.

2.7 – **Deleted, Not Applicable**

2.8 - **Deleted, Not Applicable**

2.9 - The Lessee may, upon written notice to the Lessor, at least thirty (30) days prior to termination of this Lease or any extension, remain in possession of the Leased premises for the period specified in the notice, not to exceed six (6) months. The Lessee shall pay the Lessor for each month or part of a month a sum equal to 1/12 of the annual rent consideration set forth in Article V.

2.10 - The Lessee may assign this Lease or may sublet the Leased premises in whole or in part, with prior written consent of the Lessor, which shall not be unreasonably withheld. The Lessee, through its Department of Technology, Management & Budget, may assign or reassign any or all of the Leased premises to any branch, department, board, agency, commission or other instrumentality of State government without the necessity of obtaining consent of the Lessor.

2.11 - The Lessee, upon payment of the rental consideration specified in Article V and upon performing all covenants, shall and may peacefully and quietly have, hold, and enjoy the Leased premises for the term of this Lease or any extension. The Lessor shall provide written notice to the Lessee and the DTMB-Real Estate Division, per the notification instructions in paragraph 12.1, at least fourteen (14) calendar days prior to the start of any significant construction work/maintenance task to be completed by the Lessor or a third party on behalf of the Lessor in or at the Leased premises.

2.12 - The Lessor or Lessor's agent may enter the Leased premises with reasonable advance notice for the purpose of conducting repairs, preventive maintenance, or providing replacements, as required under Article III.

2.13 - If for any reason relating to ownership of the Leased premises the Lessor is unable to lawfully put and maintain the Lessee in possession of the Leased premises as of the commencement of the term of this Lease or any proper extension thereof, the Lessor shall immediately secure other premises which in the Lessee's sole judgment is substantially equivalent to the Leased premises described herein, at a rental rate to the Lessee which shall not exceed the rental consideration in this Lease.

ARTICLE III - LESSOR OBLIGATIONS

3.1 - The Lessor shall furnish to the Lessee and pay the cost of the following:

a) Heating, mechanical ventilating, cooling, and humidification system capable of providing a temperature range of 68°F to 78°F, measured at 30" above the finished floor, and 12" inside any exterior wall, and a humidification range of 30% to 50%, at all times occupied. Ventilation in restrooms shall be a minimum of 100 cfm, exhausted to the outdoors.

b) Electrical power distribution system throughout the Leased premises, for the operation of all business machinery and equipment.

c) Natural and/or artificial interior illumination that provides a minimum **35** foot-candles (fc) (excluding task lighting), measured at desk level, at all times, throughout the Leased premises. While artificial illumination by Light-emitting Diodes (LED) is preferred, artificial illumination by incandescent or fluorescent lamps is acceptable. Artificial illumination shall include tubes, bulbs, starters, ballasts, fuses, drivers and all other components used inside the illumination fixture, and the replacement thereof for the Leased premises and common areas. The State encourages light harvesting for energy efficiency whenever natural light can be utilized within the space.

d) Domestic plumbing system to restrooms and break rooms capable of supplying hot and cold water, and removing sanitary wastewater. Hot water delivery shall be not more than 120°F and not less than 110°F, measured at the tap.

e) Potable water shall meet the requirement of the Safe Drinking Water Act, 1976 PA 399, as amended, MCL 325.1001 et.seq.

f) **Deleted, Not Applicable**

g) Adequate roof, vertical, and foundation thermal insulation in accordance with applicable codes.

h) Complete moisture protection from all exterior weather sources, on all sides, floors, and roof of the Leased premises.

i) Sound attenuation between any mechanical system or other tenant in the premises and the Leased premises, which provides not greater than 45dbA sound level readings, under conditions with all Lessee business equipment shut down.

j) Vibration isolation between any mechanical, plumbing, electrical, or other building system attached to and a part of the Leased premises.

k) Any equipment, portable or fixed, including alarm notification systems and monitoring, required by the local public fire marshal authority.

l) **Deleted, Not Applicable**

m) Pest control, including but not limited to: insects, rodents, flying animals, etc. Spraying must be performed after business hours or on weekends.

n) **Deleted, Not Applicable**

o) **Deleted, Not Applicable**

p) **Deleted, Not Applicable**

q) Paved, striped, illuminated, and motor vehicle parking on the Leased premises for a total of **50 common** motor vehicles, including overnight parking for state-owned motor vehicles. The striping on the parking lot shall be repainted **every three (3) years** by the Lessor. Illumination shall be not less than 2 foot-candles, with a uniformity not greater than 4 to 1, measured on the parking surface. The Lessor shall provide replacement tubes, bulbs, starters, and fuses, i.e., all parts and equipment necessary to provide and maintain this exterior illumination.

r) Leased premises shall comply with the barrier free design requirements of 1966 PA 1, as amended, MCL 125.1351 *et seq.* (Utilization of Public Facilities by Physically Limited).

s) Complete maintenance of the Leased premises, except for any obligations expressly undertaken by the Lessee set forth in Article IV. The Lessor shall keep the Leased premises in good repair, and able to perform and operate as designed, free from dangerous or defective conditions, and in tenantable condition, and at the Lessor's sole expense, properly and in a manner customarily accepted by the skilled trades, make all repairs and/or replacements, structural or nonstructural, of whatever nature. This does not include the foreseeable replacement of the carpet throughout the Leased premises. The Lessor and Lessee mutually agree, as stated in paragraph 3.1 (cc), with regards to future flooring installation. The Lessor shall provide inspections and preventive maintenance for heating and cooling systems in accordance with manufacturers' standards and any local codes or ordinances. The Lessor shall have a reasonable period of time, not to exceed thirty (30) days after receipt of a detailed written notice from the Lessee, to cure any maintenance defect. Additional time to cure any such maintenance defects may be allowed provided, in the Lessee's discretion, the Lessor proceeds with due diligence both during and after such thirty (30) day period, and the total time period to cure does not exceed ninety (90) days. This provision is cross referenced in paragraphs 4.2, 5.15, 5.17, and 11.3.

t) A listing of all important service or repair contractors to be contacted by telephone by the Lessee for emergency service or maintenance. These emergency telephone numbers shall be used by the Lessee only after attempting contact with the Lessor, given the scope and nature of the emergency. The Lessor shall maintain an updated or otherwise current listing. Lessor's failure to provide the emergency telephone numbers or to notify the Lessee of changes to the current listing shall be considered as authorization for the Lessee to contact an emergency service or maintenance contractor of choice.

u) Full replacement value insurance, for the Leased premises identified in paragraphs 2.1 and 2.2, having only standard exclusions, i.e. for acts of war, nuclear disaster, or civil riots.

v) General premises liability insurance for the Leased premises identified in paragraphs 2.1 and 2.2, which provides full coverage for the Lessor, the Lessee, and their respective agents and employees and which protects against all claims, demands, actions, suits, or causes of action, and judgments, settlements or recoveries, for bodily injury or property damage arising out of a condition of the Leased premises. The Lessor agrees to maintain minimum policy limits in the amount of \$500,000.00 per occurrence for property damage, and \$1,000,000.00 per occurrence for bodily injury, with a \$2,000,000.00 aggregate. The Lessor shall provide to the Lessee a certificate of insurance listing the Lessee, its several departments, boards, agencies, commissions, officers, and employees as additional insureds, within thirty (30) calendar days following execution and delivery of this Lease to the Lessor, and every year thereafter. The insurance policy shall provide that it may not be modified, cancelled, or allowed to expire without thirty (30) days prior written notice given to the Lessee.

w) A legible photocopy of all annual written inspections, submitted within thirty (30) days of completion, certifying the fire alarm, fire extinguishers, emergency exit lighting, and fire sprinkler system (as applicable) are in proper working condition.

The Lessor shall provide and install, laminated evacuation signage, which shall be a minimum size of 8.5 inches by 11 inches, printed with a white background. Signage shall be placed a minimum of 48 inches from the floor surface to a maximum of 60 inches above the floor surface with a minimum clear floor space of 18 inches by 18 inches. Signage shall be in common areas, to include elevator lobbies, conference rooms, restrooms, breakrooms, and cafeterias. The Lessor shall update evacuation maps at minimum, every 3 years, and within 30 days of building changes that impact egress travel paths.

x) A legible photocopy of the recorded warranty deed, or other instrument conveying current legal possession or title, with right to lease or sublease the Leased premises, as found in paragraphs 2.1 and 2.2, to the Lessor; and copies of all other documents limiting or restricting the use of the Leased premises or affecting title to the lands and Leased premises.

y) A legible photocopy of the current legal entity documents (corporation, partnership, trust, D.B.A., etc.) of the Lessor. This shall include signature authorizations indicating the signatory of this Lease is authorized to act on behalf of the legal entity, in this real estate transaction.

z) A legible photocopy of any certificates of occupancy, as approved by the local public building department or authority, if remodeling or construction is performed in paragraph 3.7.

aa) **Deleted, Not Applicable**

bb) Adequate and easily accessible indoor space in the vicinity of any shipping and receiving docks, areas, or platforms, for the purpose of the placement of holding containers for state-government recyclable materials and supplies, in accordance with 1994 PA 451, as amended, MCL 324.16501 *et seq.*

cc) New flooring and paint throughout. Replacement of ceiling grid pads as needed. Improvements to the premises are to be completed during the one hundred twenty (120) days immediately following the start of the eleventh (11th) year of occupancy, and every ten (10) years thereafter. The 120-day period is intended as a "window period" only, not as permission to take 120 days to complete the replacement. The flooring, paint, and ceiling grid pads shall be of equal or better construction, materials, or grade, as compared to the flooring, paint, and ceiling grid pads used upon initial possession. The Lessor will provide, at Lessor's sole cost, in addition to the flooring, moving or "lifting" of the existing furniture, if necessary; the adhesive for the new flooring, and the replacement of any cove base if damaged.

The Lessor will provide a work schedule and obtain approval from the Lessee prior to beginning any of the work described in this paragraph.

dd) Signage located at all areas of ingress, egress and other conspicuous areas clearly designating "No Smoking" and/or the international "no smoking" symbol in sufficient number to communicate that smoking within the Leased premises is prohibited. If the Leased premises includes both enclosed and unenclosed space, this signage must be located at comparable areas of any enclosed space.

ee) A designated smoking area located outside of the Leased premises at a sufficient distance from windows and ventilation systems to ensure that smoke does not enter the Leased premises; a sufficient number of receptacles specifically designed for smoking related trash to accommodate all smokers who work and conduct business in the Leased premises; and disposal of smoking related trash. If the Leased premises includes both enclosed and unenclosed space, the smoking area must be located outside any enclosed space at a sufficient distance from windows and ventilation systems to ensure that smoke does not enter the enclosed space.

3.2 - The Lessor warrants that any asbestos contained within the Leased premises has been removed prior to the Lessee taking possession; or if not removed, is present or installed in a manner that will not harm or injure human occupants. The parties agree that the Lessee assumes no liability or responsibility for the presence of asbestos in or on the Leased premises.

3.3 - a) The Lessor covenants that he/she has undertaken an environmental assessment of the Leased premises, satisfactory to and for the benefit of the Lessee, that is adequate to establish the liability exemptions and defenses available in Sections 20126(1)(c) and 20126(3)(h) of the Natural Resources and Environmental Protection Act (NREPA), MCL 324.20126(1)(c) and 324.20126(3)(h) and Section 107(b)(3) of the Comprehensive Environmental Response Compensation Liability Act, 42 USC 9607(b)(3), and that the Leased premises, and property on which the Leased premises is located, do not contain a concentration of any hazardous substance above applicable criteria.

b) The Lessor covenants that in the event a release or the threat of a release of a hazardous substance is discovered after execution of the Lease, to exist on, in or below the Leased premises, the Lessor shall:

1) Promptly notify both the State, as the Lessee, and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) of the release or threatened release.

2) Report, investigate, remediate, and take all other actions consistent with Federal, State and local laws and regulations including, without limitation, Part 201 of the Natural Resources and Environmental Protection Act (NREPA), MCL 324.20101, *et seq.*

3) Inform the Lessee, EGLE, and all other parties required to be notified under Federal, State or local law, of all actions taken under (2) above.

4) Provide the Lessee, EGLE, and all other parties required to be notified under Federal, State or local law, with all reports, data, analyses and other documents and information related in any way to the investigation, remediation or other steps taken under (2) above.

c) The Lessor, except as otherwise provided herein, agrees to hold the Lessee harmless and to indemnify the Lessee for any claims brought against the Lessee related to asbestos or the release or threatened release of any hazardous substance on, in or below the Leased premises that may have occurred prior to or after the Lessee's occupancy of the Leased premises. This indemnification and hold harmless provision shall survive the termination of the leasehold interest and the sale of the Leased premises by the Lessor.

d) The Lessor agrees to take no administrative or judicial action against the Lessee including, without limitation, any action for damages, contribution, cost recovery, or injunctive relief to compel the Lessee to investigate or take remedial action, declaratory relief, or any action associated with the Lessor's obligations to comply with Federal, State or local law as a result of asbestos or the release or threat of release of any hazardous substance on, in or below the Leased premises, except if the release or threatened release is caused solely by the Lessee.

e) The Lessor and Lessee mutually agree that they shall not release on, in, or below the Leased premises any hazardous substance. The Lessee assumes responsibility, to the extent provided by law, for a release or threatened release of a hazardous substance caused by the Lessee. The Lessor need not indemnify or defend the Lessee if the release or threatened release is caused solely by the Lessee.

3.4 - The Lessor is responsible for defending the Lessee against any claim whether meritorious or frivolous, by any person challenging the Lessor's right to Lease the Leased premises, and shall at its sole expense satisfy any judgment against the Lessee.

3.5 - The Lessor shall begin the remodeling or construction indicated in paragraph 3.7 within **ninety (90)** days from the date this Lease is fully executed. All work required under paragraph 3.7 shall meet the latest local and state building codes, fire codes, and barrier free regulations. The Lessor shall be responsible for acquisition of and payment for all necessary permits.

3.6 - The Lessor shall complete the remodeling or construction in accordance with the standards and specifications listed in paragraph 3.7 by **April 30, 2026**, or **one hundred eighty (180)** days from the date this Lease is fully executed, whichever is later.

3.7 - See attached Enclosures "C" and "G", for remodeling or construction standards and specifications. See Enclosure "C-1" for final detailed construction plans and specifications.

3.8 – Initial or future remodeling and/or construction of the Leased premises, requested by either party for the purpose of economizing or Lessee program changes, are subject to the execution of a contract change order (CCO). The Lessor and Lessee acknowledge and agree that all contractors and service providers listed therein will be hired by and working for the Lessor, not by or for the State of Michigan and that the State of Michigan shall not indemnify any party in connection with any liability arising from said CCO. The Lessor shall submit a complete description and itemized cost estimate for prior written approval to the Real Estate Division of the Department of Technology, Management & Budget, prior to performing the work required by the requested change. If the changes, and any resulting cost differences, are mutually agreed upon in writing by the Lessor, Lessee, and Real Estate Division, the Lessee shall make a lump-sum payment with, or lump-sum deduction from, the first month's rental consideration due the Lessor. Failure to include in the complete itemized cost estimate any cost directly or indirectly incurred as a result of the change constitutes Lessor's waiver of entitlement to such costs, except in the event that the Lessor or Lessor's contractor provides a detailed reservation of its right to additional costs which cannot be reasonably calculated as of the date the cost estimate is submitted.

3.9 - Remodeling of the Leased premises required by any existing or future laws, ordinances, or regulations of the city, village, township, county, state, or federal government, or other public building authority, shall be made by the Lessor, at no expense to the Lessee.

3.10 - In the event that less than ten percent (10%) of the replacement value of the Leased premises are damaged or destroyed by any casualty insured under the Lessor's insurance policy, the Lessor shall at its own expense, as speedily as circumstances permit, repair said damage and restore the Leased premises to its prior condition, within thirty (30) days' notice after the damage or destruction. In the event that between ten percent (10%) and fifty percent (50%) of the replacement value of the Leased premises are damaged or destroyed by any casualty insured under the Lessor's insurance policy, the Lessor shall at its own expense, as speedily as circumstances permit, repair said damage and restore the Leased premises to its prior condition, within ninety (90) days' notice after the damage or destruction. In the event that more than fifty percent (50%) of the replacement value of the Leased premises are damaged or destroyed by any casualty insured under the Lessor's insurance policy, the Lessor shall have the option of repairing or reconstructing, or canceling this Lease, which option shall be exercised within ninety (90) days after the damage or destruction. This covenant is cross referenced in Articles IV, V and XI.

3.11 - Deleted, Not Applicable

3.12 - The Lessor shall comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this real estate contract, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Lessor agrees to include in every subcontract entered into for the performance of this real estate contract this covenant not to discriminate in employment. A breach of this covenant is a material breach of this real estate contract. This covenant is cross referenced in Article XI.

3.13 - The Lessor shall have the right to specify positioning of safes or other concentrated loads, that do not exceed the structural loading capacities, in the floor design layout.

3.14 - The Lessor shall, within forty-five (45) days after transfer of its ownership interest in the Leased premises, provide notice to the Lessee of said transfer and identify the new owner.

3.15 – Reserved

3.16 – Time extension requests must be submitted in writing to Lessee each month in which the Lessor believes he/she is entitled to more time. Such requests shall detail the length of time extension requested and indicate why the Lessor believes more time is warranted. Lessee will respond to such requests and may extend the timeframe allowed for substantial completion. If no time extension is requested in writing, it will be assumed that no additional time is needed and no timeframe extension will be allowed for that month.

3.17 – The Lessor shall permit the Lessee to display public notifications of applicable public meetings as required by 1976 PA 267, as amended, MCL 15.261 *et seq*, in public lobby areas of the building wherein the Leased premises are located, in a manner consistent with the decor of the public lobby areas. Any display cases or other means used to display such public notifications shall be at the Lessee's expense.

3.18 – Lessee requires that all newly constructed buildings leased by the State of Michigan shall be designed and constructed in accordance with the Leadership in Energy and Environmental Design (LEED) Green Building Rating System developed by the United States Green Building Council and complies with Energy Star® designation.

3.19 - As required by MCL 408.1112, if the Michigan Prevailing Wage Act, MCL 408.1101 *et seq.* applies to this Contract, construction mechanics (as defined in MCL 408.1101 (b)) are intended beneficiaries of the contractual prevailing wage, fringe benefit, and nondiscrimination nonretaliation requirements of the Contract. Any construction mechanic aggrieved by the failure of a Contractor or subcontractor to pay prevailing wages or benefits as specified in this Contract, or by a violation of MCL 408.1107, in addition to any other remedies provided in Public Act 10 of 2023 or by law, may bring an action in a court of competent jurisdiction against the Contractor or subcontractor for damages or injunctive relief and may be awarded reinstatement or other appropriate relief, and all damages sustained, together with actual costs and attorney fees at trial and on appeal. If the Michigan Prevailing Wage Act, MCL 408.1101 *et seq.* applies to this Contract, the rates of wages and fringe benefits to be paid to each class of construction mechanic (as defined in MCL 408.1101 (b)) by Contractor and subcontractors must not be less than the wage and fringe benefit rates prevailing in the locality in which the work is performed.

ARTICLE IV - LESSEE OBLIGATIONS, DUTIES, and OPTIONS

4.1 - The Lessee shall furnish:

- a) **Metered** payment for electrical utilities used in the Leased premises
- Metered** payment for natural gas utilities used in the Leased premises
- Metered** payment for water and sewerage utilities used in the Leased premises.

b) Exterior grounds maintenance, including grass and weed cutting, clippings removal, leaf raking, litter removal, sidewalk surface and parking lot surface maintenance.

c) Janitorial supplies, equipment, personnel, and supervision for complete janitorial service.

d) Replacement of fluorescent tubes and bulbs used within interior artificial illumination fixtures, in the Leased premises.

e) Snow and/or ice removal from sidewalks and parking lot.

f) Trash removal from office wastebaskets, dumpsters, or equivalent containers used by the Lessee.

g) Telecommunications system and equipment.

h) Intrusion alarm system monitoring.

i) Reimbursement to the Lessor, for any repairs to the Leased premises, from damage that exceeds the normal wear and tear expected from the lawful and proper use of the Leased premises, and the sole cause of which was the negligent acts or omissions of the Lessee's employees, agents, wards, clients, or customers.

j) **Deleted, Not Applicable**

k) **Deleted, Not Applicable**

4.2 - The Lessee shall give detailed written notice to the Lessor, and if applicable, to the Lessor's mortgagee, of the need for any maintenance which is the obligation of the Lessor pursuant to Article III. This provision is cross referenced in paragraphs 3.1(s), 5.15, and 5.17.

4.3 - a) The Lessee shall have the option to add tenant improvements to the Leased premises during this Lease or any extension at the Lessee's expense. The tenant improvements to the Leased premises shall be and remain the property of the Lessee, and may be removed by the Lessee prior to cancellation or termination of this Lease. In the event the Lessee exercises its option to remove any tenant improvements to the Leased premises under this paragraph upon cancellation or termination of this Lease, the Lessee shall restore or otherwise return the Leased premises to the Lessor in an "as found" condition, except for normal wear and tear, unless otherwise agreed upon in writing.

b) In the event the Lessee removes any fixtures, finishes, additions, or structures owned by the Lessor, placed in or attached to the Leased premises, upon termination or cancellation of this Lease, the Lessee shall restore or otherwise return the Leased premises to the Lessor in an "as found" condition, except for normal wear and tear, unless otherwise agreed upon in writing.

4.4 - All tenant improvements by the Lessee, made pursuant to paragraph 4.3, shall be performed in a manner customarily accepted by the skilled trades, and in accordance with all federal, state, and local rules, ordinances, laws, codes, or nationally recognized standards of good construction practice.

4.5 - Upon cancellation or termination of this Lease, the Lessee shall clean the Leased premises to "broom-clean condition", and shall remove all furnishings from the Leased

premises. Furnishings remaining in or on the Leased premises after the cancellation or termination effective date shall be considered abandoned property, and the Lessee shall be obligated to pay the Lessor for all reasonable removal costs.

4.6 - The Lessee shall be responsible to request and obtain any local government sign ordinance variances and the payment of any related fees.

4.7 - In the event the Lessor fails to proceed with repairs necessitated by damage or destruction that is fifty percent (50%) or less, as referenced in paragraph 3.10, the Lessee may proceed, after affording insurance surveyors or adjusters opportunity to inspect the damages, with repairs for the account of and at the expense of the Lessor.

4.8 - If the Lessee records this Lease with the county register of deeds, the Lessee shall record a discharge or notice of cancellation or termination of Lease within thirty (30) days after the cancellation or termination of this Lease is effective. The discharge from the public record shall include any recorded amendments to this Lease.

4.9 - The Lessee shall close all open windows, skylights, doors, or other exterior openings to the Leased premises, within the control of the Lessee, to avoid possible damage from fire, storms, rain, or freezing, when leaving the Leased premises at the close of the business day, or prior to any times when the Leased premises shall be unoccupied.

4.10 - The Lessee shall not permit:

a) Bicycles, mopeds, or other vehicles used for personal transportation, to be stored within the Leased premises or other common areas, unless otherwise specifically authorized elsewhere in this Lease, or agreed upon in writing with the Lessor.

b) Any items to be attached to suspended acoustical ceiling grids.

c) Access to any roof or overhang structure, except as under emergencies to maintain the roof moisture barrier or any rooftop mechanical system affecting the Leased premises.

ARTICLE V - RENT CONSIDERATION

5.1 - Rent consideration installment payments shall be made during the month for which the installment applies.

5.2 - If the Leased premises are not ready for possession by the date established in paragraphs 2.4 and 3.6, the Lessee shall not be responsible for rent until taking possession, nor shall the Lessee waive any claims to damages which the Lessee may have suffered.

5.3 - The Lessee shall pay to the Lessor as annual rent consideration for the Leased premises from 12:01 a.m. **November 1, 2025**, through 11:59 p.m. **October 31, 2035**, at the rate of **Seventy-Eight Thousand Seven Hundred Eighty and 24/100** dollars (**\$78,780.24**) per year, payable in installments of **Six Thousand Five Hundred Sixty-Five and 02/100** dollars (**\$6,565.02**) per month.

5.4 - **Deleted, Not Applicable**

5.5 - In the event the Lessee exercises the renewal option pursuant to Article II, paragraph 2.5, the Lessee shall pay to the Lessor as rent consideration for the Leased premises

from 12:01 a.m. **November 1, 2035**, through 11:59 p.m. **October 31, 2040**, at the rate of **Eighty-Six Thousand Ninety-Nine and 88/100 dollars (\$86,099.88)** per year, payable in installments of **Seven Thousand One Hundred Seventy-Four and 99/100 dollars (\$7,174.99)** per month.

a) In the event the Lessee exercises the renewal option pursuant to Article II, paragraph 2.5, the Lessee shall pay to the Lessor as rent consideration for the Leased premises from 12:01 a.m. **November 1, 2040**, through 11:59 p.m. **October 31, 2045**, at the rate of **Ninety-Three Thousand Three Hundred Forty-Four and 04/100 dollars (\$93,344.04)** per year, payable in installments of **Seven Thousand Seven Hundred Seventy-Eight and 67/100 dollars (\$7,778.67)** per month.

5.6 - Deleted, Not Applicable

5.7 - Deleted, Not Applicable

5.8 - Deleted, Not Applicable

5.9 - Deleted, Not Applicable

5.10 - Deleted, Not Applicable

5.11 - Deleted, Not Applicable

5.12 - Upon Substantial Completion of the remodeling or construction work found in paragraph 3.7, the Lessee shall make full or partial payment to the Lessor for said remodeling or construction in an amount not to exceed **\$34,049.80**. The Lessor shall submit to the Real Estate Division of the Department of Technology, Management & Budget invoices from all contractors, subcontractors, or skilled trades, to substantiate costs. Full or partial payment shall be made concurrently with the first month's rent consideration payment, or the rent consideration payment due the Lessor thirty (30) days after the remodeling or construction is completed, and proper invoices submitted, whichever is later. The amount of partial payment withheld from the total amount due will be proportional to the amount of work substantially completed.

5.13 - Reserved

5.14 - Reserved

5.15 - If the Lessor fails to provide maintenance or complete the remodeling or construction, as referenced in Article III, the Lessee may provide the required maintenance, or complete the required remodeling or construction, and deduct the costs from future rent consideration payments due the Lessor.

5.16 - If the Lessor fails to provide supporting documentation or warranties, as required by Article III, fifteen percent (15%) of the monthly rent consideration shall be held by the Lessee, until the required documentation is provided to the Lessee.

5.17 - The Lessee shall be entitled to an abatement of rent consideration for the period during which the Leased premises are rendered untenable or incapable of the use for which the premises were leased as described in paragraph 1.10. In the event that only a part of the Leased premises are untenable or incapable of such use, the rent shall be reduced in

proportion to the entire area rented by the Lessee. This covenant is cross referenced in Articles III, IV and XI.

5.18 - Any rent consideration prepaid in advance to the Lessor, shall, upon damage or destruction as identified in paragraph 3.10, be repaid by the Lessor to the Lessee, within thirty (30) days of cancellation.

ARTICLE VI – Deleted, Not Applicable

ARTICLE VII - EMINENT DOMAIN/CONDEMNATION

7.1 - The Lessor shall notify the Lessee within ten (10) days of the commencement of eminent domain/condemnation proceedings against the Leased premises described in paragraphs 2.1 and 2.2 by a public agency authorized by law to condemn property. The Lessor shall timely notify the Lessee of the Lessor's intent to contest eminent domain/condemnation proceedings. The Lessor shall notify the Lessee within ten (10) days of acquisition by eminent domain/condemnation of the Leased premises described in paragraphs 2.1 and 2.2 by a public agency.

7.2 - If a total taking of the Leased premises by any public authority under the power of eminent domain/condemnation occurs, then the term of this Lease shall cease as of the day of possession and the rent shall be paid up to that day with a proportionate refund by the Lessor of such rent as may have been paid in advance for a period subsequent to the date of the taking. This covenant is cross referenced in Article XI.

7.3 - If a partial taking of the Leased premises by any public authority under eminent domain/condemnation occurs, the Lessee shall have the right either to terminate this Lease and declare same null and void, or, subject to the Lessor's right of termination as set forth below, to continue in possession of the remainder of the Leased premises, and shall notify the Lessor in writing within ten (10) days after such taking of the Lessee's intention. In the event the Lessee elects to remain in possession, all of the terms herein provided shall continue in effect, except that the fixed annual rental shall be reduced in proportion to the amount of the Leased premises taken and the Lessor shall, at its own cost and expense, make all the necessary repairs or alterations to the building, as originally installed by the Lessor, so as to constitute the remaining Leased premises a complete architectural unit.

7.4 - If more than fifty (50%) percent of the Leased premises are taken under the power of eminent domain/condemnation, the Lessor may, by written notice to the Lessee delivered on or before the date of surrendering possession to the public authority, terminate this Lease.

7.5 - All damages awarded for either a total or partial taking under the power of eminent domain/condemnation, of the Leased premises, including fee title, described in paragraphs 2.1 and 2.2 shall belong to and be the property of the Lessor, except damages awarded as compensation for diminution in value to the leasehold interest which shall belong to and be the property of the Lessee. The Lessee shall be entitled to all damages and costs flowing from its loss of the leasehold interest including, but not limited to, loss of the value of the remaining terms of the Lease, the economic value of the Lease, depreciation and cost of removal of the Lessee's supplies and fixtures, and relocation cost.

ARTICLE VIII - ESTOPPEL

8.1 - The Lessee shall, within fourteen (14) days of receipt of a request by the Lessor, pursuant to paragraph 12.1, certify, to the extent the Lessee believes the information to be true and deliver to the Lessor an executed estoppel certificate (Enclosure "D"). The Lessee's failure to deliver such statement shall be conclusive upon the Lessee that:

- a) This Lease is in full force and effect without modification except as may be represented by the Lessor,
- b) There are no uncured defaults in the Lessor's performance,
- c) Not more than one (1) month's rent has been paid in advance.

ARTICLE IX - Reserved

ARTICLE X - LESSOR'S MORTGAGEE

10.1 - For purposes of this Article, the term "Lessor's mortgagee" means any party of record holding a mortgage or deed of trust on the Leased premises described in paragraphs 2.1 and 2.2, or any part thereof. The Lessor shall give the Lessee written notice that such party holds such lien or deed of trust, and written evidence of the date the mortgage or deed of trust was executed, together with notice of the address of Lessor's mortgagee. A lien held by a Lessor's mortgagee on the Leased premises, or any portion thereof, is herein referred to as a "Lessor's mortgage".

10.2 - Pursuant to paragraph 10.1, the Lessor has disclosed all mortgages or deeds of trust affecting the Leased premises set forth in paragraphs 2.1 and 2.2 which exist as of the execution date of this Lease. If a mortgage or deed of trust exists or existed, as of the execution date of the original Lease, the Lessor shall cause each mortgagee to execute in favor of the Lessee the Nondisturbance Agreement, attached as Enclosure "E", whereby said mortgagee agrees that it will not disturb the Lessee's tenancy in the event of foreclosure or other succession to the interest of the Lessor. Enclosure "E" shall be executed before this Lease becomes effective. Any mortgage is to be subordinate to this Lease, and any future amendment thereto unless specifically provided otherwise in writing.

10.3 - If the Leased premises are at any time during the term of this Lease subject to a Lessor's mortgage, then, whenever the Lessee gives notice to the Lessor alleging default by the Lessor in performance of any covenant or obligation under this Lease, the Lessee shall simultaneously give a copy of such notice to the Lessor's mortgagee (at the address of the Lessor's mortgagee provided pursuant to paragraph 10.1). Lessor's mortgagee shall have the right (but not the obligation) to cure or remedy Lessor's default during the same time period that is permitted to the Lessor hereunder for the remedying or curing of such default. Lessee will accept such curative or remedial action taken by a Lessor's mortgagee with the same effect as if such action had been taken by the Lessor. Any claims for damages by the Lessee shall not be waived by the Lessor's mortgagee's corrective or remedial action.

10.4 - In the event that the Lessor's mortgagee of record (or any other party) shall acquire title to the Leased premises or shall succeed to the Lessor's interest in this Lease, whether through foreclosure of the Lessor's mortgage, conveyance in lieu of foreclosure, or otherwise (collectively, a "foreclosure"), the Lessor's mortgagee (or other such party) shall thereupon, and without the necessity of attornment or other act or agreement, be substituted as

the Lessee's landlord under this Lease, and shall be subject to the obligations thereof. The rights acquired by the Lessor's mortgagee are subordinate to this Lease and all of the Lessee's rights under the Lease continue undisturbed.

ARTICLE XI - CANCELLATION

11.1 - This Lease may be cancelled by the Lessee during any period of possession if the Lessor is notified in writing at least **ninety (90)** days prior to the effective date of cancellation.

11.2 - Deleted, Not Applicable

11.3 - This Lease may be cancelled by the Lessee provided the Lessor is notified in writing at least thirty (30) days prior to the effective date of cancellation and any one of the following occur:

a) The Lessor or any subcontractor, manufacturer or supplier of the Lessor appears in the register compiled by the State of Michigan pursuant to 1980 PA 278, as amended, MCL 423.321 *et seq.* (Employers Engaging in Unfair Labor Practices Act).

b) The Lessor or any subcontractor, manufacturer or supplier of the Lessor is found guilty of discrimination, pursuant to 1976 PA 453, as amended, MCL 37.2101 *et seq.* (Elliott-Larsen Civil Rights Act); or 1976 PA 220, as amended, MCL 37.1101 *et seq.* (Persons with Disabilities Civil Rights Act). This covenant is cross referenced in Article III.

c) The Leased premises do not comply with the barrier free design requirements of 1966 PA 1, as amended, MCL 125.1351 *et seq.* (Utilization of Public Facilities by Physically Limited). This covenant is cross referenced in Article III.

d) The Leased premises are taken for a public purpose by eminent domain/condemnation proceedings by a governmental unit. This covenant is cross referenced in Article VII.

e) The Lessee's use of the Leased premises is in violation of local adopted ordinance, or recorded deed restrictions.

f) The Lessee acquires fee title to the Leased premises in paragraphs 2.1 and 2.2. This covenant is cross referenced in Article VI.

g) The Lessor fails to maintain the Leased premises in a tenantable condition, described in and subject to the notice provision in paragraph 3.1(s). The Lessee shall provide detailed written notice to the Lessor, of not less than thirty (30) days, to correct defaults.

h) The Lessor fails to repair or restore the Leased premises for damage specified in paragraph 3.10. This covenant is cross referenced in Articles III, IV, and V.

i) The Lessor fails to deliver the Leased premises, according to the plans, specifications, and timeframe for remodeling or construction, found in paragraph 3.6.

j) Damage or destruction, specified in paragraph 3.10, is so extensive as to constitute a total destruction of the Leased premises. This covenant is cross referenced in Articles III, IV and V.

k) The Lessor or any subcontractor of the lessor fails to pay construction mechanics (as defined in MCL 408.1101 (b)) prevailing wages or fringe benefits as specified in Public Act 10 of 2023.

11.4 - This Lease may be cancelled by the Lessor if the Lessee is notified in writing at least sixty (60) days prior to the effective date of cancellation and any one of the following occur:

a) Damage or destruction to the Leased premises exceeds fifty percent (50%) of the replacement value of the Leased premises, as referenced in paragraph 3.10. This covenant is cross referenced in Articles III, IV and V.

b) The Leased premises are taken by eminent domain/condemnation proceedings, as referenced in Article VII.

ARTICLE XII - NOTICE, APPLICATION, AND APPROVALS

12.1 - Any notice to Lessee required by this Lease shall be complete if submitted in writing and transmitted by personal delivery (with signed delivery receipt), or certified or registered mail return receipt request, or by a nationally recognized overnight delivery service. Unless either party notifies the other in writing of a different mailing address, notice to the Lessor and/or Lessee shall be transmitted to:

Lessor	Lessee
Tuscola County	Director, DTMB Real Estate Division
C/o Department of Buildings and Grounds	3111 W. St. Joseph Street
Attn: Mike Miller, Director	Lansing, MI 48917
125 W. Lincoln Street	E-mail: dtmb-realestate@michigan.gov
Caro, MI 48723	
	Copy to: Michigan State Police
E-mail: mmiller@tuscolacounty.org	Management Services Section
Telephone: 989-672-3756	905 Marigold Avenue
	East Lansing, MI 48823

The notice shall be deemed effective as of Noon, Eastern Time on either (i) the third business day following the date of mailing, if transmitted by mail or (ii) the date on which the noticed party receives or refuses receipt of the notice, if transmitted by personal delivery, or a nationally recognized overnight delivery service. Business day is defined as any day other than a Saturday, Sunday, legal holiday, or day preceding a legal holiday. A receipt from a U.S. Postal Service, or successor agency, performing such function shall be conclusive evidence of the date of mailing.

12.2 - This Lease shall be interpreted in accordance with the laws of the State of Michigan.

12.3 - This Lease shall be binding upon and to the benefit of the heirs, executors, administrators, and assigns of the Lessor; and upon and to the benefit of the assignees and sublessees of the Lessee.

12.4 - This Lease shall not be binding or effective on either party until approved (and notarized as necessary) by the Lessor, Lessee, Department of the Attorney General, Department of Technology, Management & Budget, Building Committee of the State Administrative Board, and the State Administrative Board. If this Lease or any subsequent

amendments to it fall within the requirements of 1984 PA 431, as amended, MCL 18.1101 *et seq.* (Management and Budget Act), this Lease and any subsequent amendments to it shall also require approval of the Joint Capital Outlay Subcommittee of the Legislature.

12.5 - This Lease supersedes and cancels a Lease between Lessor and Lessee, which was approved by the State Administrative Board, Item #8, on **September 7, 1999**, between **The County of Tuscola**, as Lessor, and the State of Michigan, **Department of State Police, subsequently known as Michigan State Police**, as Lessee, for premises located at **1485 Cleaver Road, Caro, Michigan 48723**, consisting of **7,546 usable** square feet of space, which is a part of the Leased premises herein described, which said Lease shall be null and void when this Lease becomes effective.

12.6 - Should any provision of this Lease or any addenda thereto be found to be illegal or otherwise unenforceable by a court of law, such provision shall be severed from the remainder of the Lease, and such action shall not affect the enforceability of the remaining provisions of the Lease.

12.7 - This Lease, with all enclosures and attachments as listed below, constitutes the entire agreement between the parties with regard to this transaction and may be amended only in writing and executed in the same manner as this Lease was originally executed, as under paragraph 12.4.

12.8 - Electronic Funds Transfer (EFT): Public Act 533 of 2004 requires that payments under this Lease be processed by electronic funds transfer (EFT). Lessor is required to register to receive payments by EFT at the SIGMA Vendor Self Service website (www.michigan.gov/sigmavss) or by calling (888) 734-9749.

Enclosure "A" - 1 page, floor plan(s)/site plan

Enclosure "B" - 1 page, legal description

Enclosure "C" - 41 pages, State of Michigan Office Construction and Tenant Fitout

Enclosure "C-1" - **Deleted, Not Applicable**

Enclosure "D" - 1 page, Estoppel Certificate

Enclosure "E" - 2 pages, Nondisturbance Agreement

Enclosure "F" - **Deleted, Not Applicable**

Enclosure "G" - 3 pages, Scope of Work

Enclosure "H" - **Deleted, Not Applicable**

IN WITNESS WHEREOF, the parties to this Lease subscribe their names on the date set forth below:

Lessor: Tuscola County

Signature Date: _____

Print Name:

Title:

State of Michigan, County of _____.

The foregoing instrument was acknowledged before me on this _____ day of _____,

20____, by _____

Type or print name(s) of person(s) signing this document

the _____ for the _____

of _____, Michigan Municipal Corporation.

_____, Notary Public in the County of _____

Acting in the County of _____, State of Michigan.

My commission expires _____.

IN WITNESS WHEREOF, the parties to this Lease subscribe their names on the date set forth below:

Lessee: Michigan State Police

Signature

Date: _____

Print Name:

Title:

IN WITNESS WHEREOF, the parties to this Lease subscribe their names on the date set forth below:

Lessee: Department of Technology, Management & Budget

Signature Date: _____

Thomas J. Fehrenbach
Director
Real Estate Division, DTMB

State of Michigan, County of _____

The foregoing instrument was acknowledged before me on this _____ day of _____, 20____, by Thomas J. Fehrenbach, Director for the Michigan Department of Technology, Management & Budget, Real Estate Division.

_____, Notary Public in the County of _____
_____.

Acting in the County of _____, State of Michigan.

My commission expires _____.

This Lease has been approved as to legal form by the Michigan Attorney General _____

This Lease was approved by the Michigan State Administrative Board on

Form Updated: 11-13-2020

Item #

**ENCLOSURE "D" TO LEASE #10724-2024 BY AND BETWEEN TUSCOLA COUNTY, AS LESSOR,
AND THE STATE OF MICHIGAN BY THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT &
BUDGET, FOR MICHIGAN STATE POLICE, AS LESSEE.
PAGE 1 OF 1**

SAMPLE ESTOPPEL CERTIFICATE

Date

Lessor Name/Mailing Address

Attn: Name of Lessor

Subject: Department of XXXXXXXXXXXX, Located at 1445 XXXXXXXXXXXX Avenue, Anytown, Michigan (#1234)

A review of the lease between XXXXXXXXXXXXXXXXXXXX and the State of Michigan for the above facility has been requested. Information obtained from this review might be used in negotiations for a possible change in ownership or financing of the facility.

The undersigned [is/is not] in possession as a tenant of certain rental space situated at [address of premises], Michigan, consisting of x,xxx square feet of [office/ warehouse/ residential/ (other)] space with a monthly rental of \$xx,xxx.xx. In connection therewith, the undersigned represents as follows:

The Leased premises [are/ will be] occupied pursuant to a certain written Lease dated [month/ day/ year] between the State of Michigan, as Lessee and [Lessor's name], a [corporation/ partnership/ trust/ estate etc.] as Lessor. Such Lease is presently in full force and effect [and has been amended "x" times].

The term of possession provided in the Lease [commenced/ commences] on [month/ day/ year] and expires on [month/ day/ year]. Renewal options are provided which can be exercised to extend possession to [month/ day/ year]. [Actual possession took place on [month/ day/ year] at which time rental payments started]. [An agreement [was/ was not] written to change the Lease dates to coincide with the date of possession].

This Lease [may] contain(s) a [lump-sum/ rental rate] adjustment clause for [liability insurance/ real property taxes/ other].

The undersigned [has/ has not] accepted possession of the Leased premises. Obligations or improvements required by the terms of said Lease, to be furnished or made by the Lessor to the premises, have been completed to date to the satisfaction of the undersigned with the exception of the following items:

1. [items listed here], 2. etc., and 3., etc.

The most recent rent paid to the Lessor or Lessor's agent was for the month of XXXXXX; no rent has been paid more than thirty days in advance of its due date. There is no security deposit. The last payment of its proportionate share of real property taxes and insurance was made by the undersigned to the Lessor on [month/ day/ year] as a part of the regular monthly rental payment; no such payment has been made more than thirty days in advance of its due date.

The State [pays utilities directly with the exception of water and sewer service; proportional payment for water and sewer service made directly to the Lessor upon presentation of a billing document from the city. Common area expenses are paid as a part of the monthly rental].

The undersigned knows of no default or breach of the Lease by either the Lessor or State except obligations or improvements listed above - if any. The Lessor holds no deposit or other property of the State. There are no offsets, claims, or rent deductions except those which might be made by the State by its Department of XXXXXXXXXXXX. The Lessor should contact [name of State agency contact person] for information about rent deductions. The Lease (as amended) represents the entire agreement between the parties as to the Leased premises.

Sincerely,

XXXXXXXXXX
XXXXXXXXXX
XXXXXXXXXX

c: Department contact person
File

**ENCLOSURE "E" TO LEASE #10724-2024 BY AND BETWEEN TUSCOLA COUNTY, AS LESSOR,
AND THE STATE OF MICHIGAN BY THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT &
BUDGET, FOR MICHIGAN STATE POLICE, AS LESSEE.
PAGE 1 OF 2**

SAMPLE NONDISTURBANCE AGREEMENT

This Agreement between _____, hereinafter called "Mortgagee," the State of Michigan by the Department of Technology, Management & Budget for the Department of _____, hereinafter called "Lessee," and _____, hereinafter called "Lessor," which terms "Lessor," "Lessee," and "Mortgagee" shall include the successors and assigns of the respective parties.

THE FOLLOWING is a recital of facts underlying this Agreement:

By State Lease #****, [as amended], which is by reference made a part of this Agreement (hereinafter the Lease), Lessor in consideration of the rents reserved therein, and of the terms, covenants, conditions, and agreements set forth in the Lease, has demised and let to Lessee, and Lessee has leased from Lessor, certain premises described in Lease paragraphs 2.1 and 2.2, located in _____, for an original term extending until (date), and for any exercised extensions.

Mortgagee is the holder of a mortgage made by (name of Lessor), dated _____ which mortgage covers the real property described in Lease paragraphs 2.1 and 2.2 and buildings thereon, and other property, rights, franchises and privileges more particularly described in the Mortgage (which collectively are herein called the "Mortgaged Property").

Lessor is the owner and holder of title to the Mortgaged Property.

Mortgagee shall recognize Lessee's rights under the Lease in the event of a foreclosure of Mortgagee's lien.

The parties agree as follow:

So long as Lessee is not in default (beyond any period given Lessee to cure such default) in the payment of rent or additional rent, or the performance of any other terms, covenants, or conditions of the Lease, Lessee's possession under the Lease and Lessee's rights and privileges thereunder, or under any extensions or renewals thereof that may be affected in accordance with any option contained in the Lease, shall not be diminished or interfered with by Mortgagee. (The term "Mortgagee" shall include any purchaser at a foreclosure sale). Lessee's occupancy shall not be disturbed by Mortgagee during the term of this Lease or any extensions or renewals thereof.

As indicated in Lease Article X, when Mortgagee is substituted as the Lessee's Lessor, Mortgagee is subject to the obligation of the Lease including any amendments to the Lease. It is the intention of the parties hereto to incorporate the Lease into this Agreement by reference with the same force and effect as if set forth fully verbatim herein.

**ENCLOSURE "E" TO LEASE #10724-2024 BY AND BETWEEN TUSCOLA COUNTY, AS LESSOR,
AND THE STATE OF MICHIGAN BY THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT &
BUDGET, FOR MICHIGAN STATE POLICE, AS LESSEE.
PAGE 2 OF 2**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

Lessee: State of Michigan
By: _____
Name: _____
Title: _____
Date: _____

*State of Michigan, County of _____.
|
| Acknowledged before me this _____ day of _____, 20_____, by _____

| the _____ of _____, State of Michigan.
* _____, Notary Public in the County of _____,
| Notary signature
* Acting in the County of _____, State of Michigan. My Commission
expires: _____.

Lessor:

By: _____
Name: _____
Date: _____

*State of Michigan, County of _____.
*
* Acknowledged before me this _____ day of _____, 20_____, by _____
Name of Lessor

| the _____ of _____,
* _____, Notary Public in the County of _____,
* Notary signature
* Acting in the County of _____, State of Michigan.

| My Commission expires: _____.

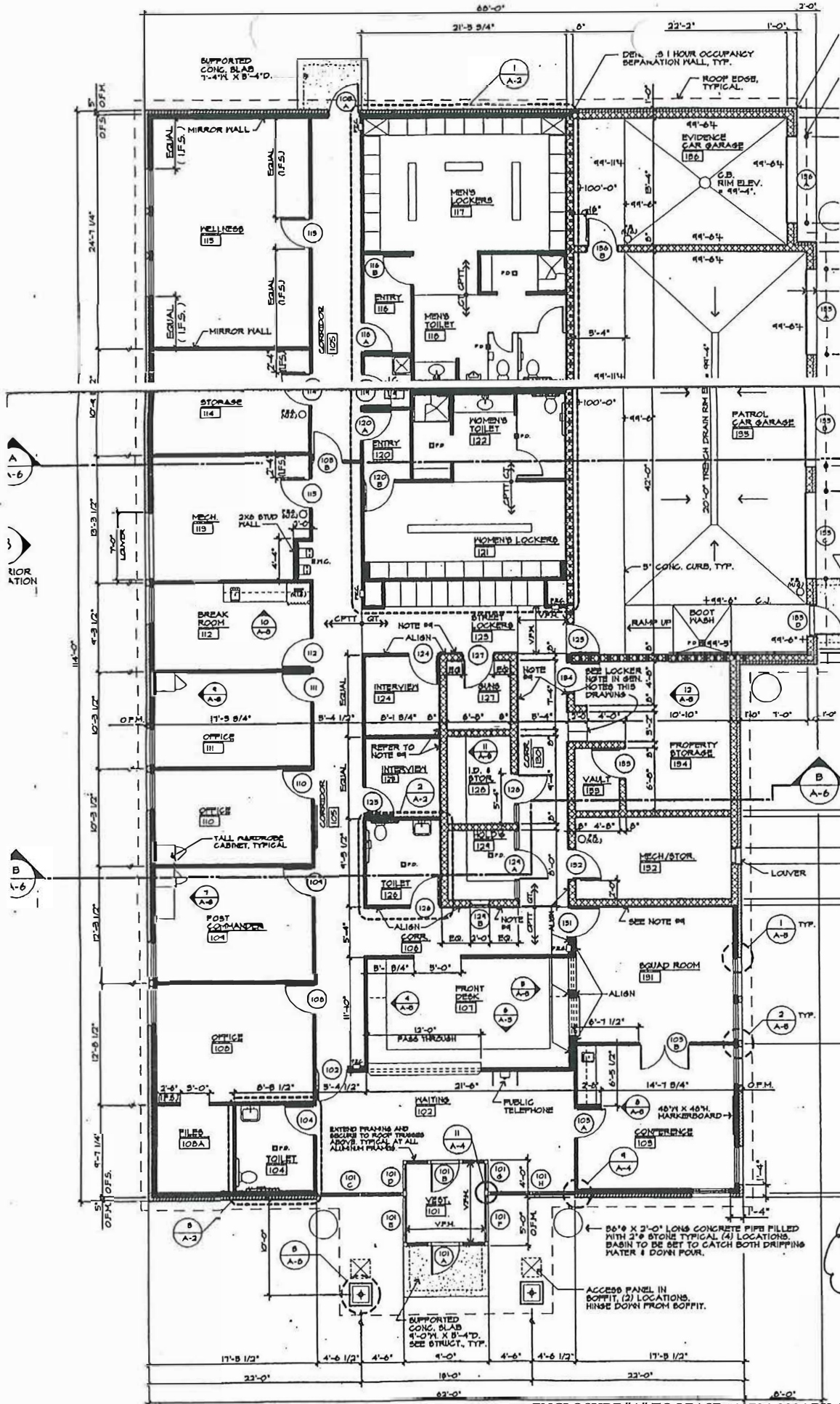
Mortgagee: _____

By: _____
Title: _____
Date: _____

*State of Michigan, County of _____.
*
* Acknowledged before me this _____ day of _____, 20_____, by _____
Name of Mortgagee

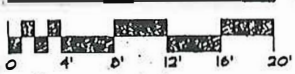
| the _____ of _____,
* _____, Notary Public in the County of _____,
* Notary signature
* Acting in the County of _____, State of Michigan.

| My Commission expires: _____.



Space occupied consists of 7,546 square feet, located at:
 1485 Cleaver Road, Caro, MI 48723 (Tuscola County)

FLOOR PLAN



ENCLOSURE "A" TO LEASE #10724-2024 BY AND BETWEEN TUSCOLA COUNTY, AS LESSOR, AND THE STATE OF MICHIGAN BY THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET, FOR THE MICHIGAN STATE POLICE, AS LESSEE.

ENCLOSURE "C" TO LEASE #10724-2024 BY AND BETWEEN TUSCOLA COUNTY, AS LESSOR,
AND THE STATE OF MICHIGAN BY THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT &
BUDGET, FOR THE MICHIGAN STATE POLICE, AS LESSEE.

43 PAGES

OFFICE CONSTRUCTION AND TENANT FITOUT

DESIGN AND CONSTRUCTION STANDARDS

STATE OF MICHIGAN

Department of Technology, Management and Budget



March 14, 2025

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STATE OF MICHIGAN

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET

I. INTRODUCTION

These office and tenant fitout construction standards establish a minimum level of quality for building systems design and material selection for State of Michigan leased or state-owned office facilities. These design standards intend to provide durable professional facilities for the State of Michigan with maximum utility and energy efficiency, requiring a minimum of maintenance and operational expense for the long term. For state-owned facilities, the Professional Service Contractor (PSC) is to coordinate with Design and Construction Project Director to discuss any recommended variances based on the project scope and project type.

These standards set minimal design direction for typical office building construction components and systems and do not address every possible building component and system that could be encountered. Conversely, these standards contain direction and requirements for systems which may not be included or required for the particular RFP's program, such as an elevator, raised flooring, or specialized material.

FOR LEASED FACILITIES:

The Lessor and/or the Lessor's design professional must refer to the Request for Proposal (RFP), Program, State Agency Supplementary Standards, and other attachments for unique products or systems set forth by the requesting State Agency. State Agency Supplementary Standards describe the needs of a particular room or space in the facility.

Adherence to these standards is mandatory. However, any equal or improved concepts, methods, or products are encouraged and will be given full consideration prior to submitting proposal. Written approval by the Department of Technology, Management and Budget Design and Construction Division (DTMB-DCD) and/or Real Estate Division is required for any deviations or exceptions from these standards. Approval is required prior to the final release of construction documents for bids or construction. Complete construction documents and specifications must be provided to the State Agency, Real Estate and/or to Design and Construction for the opportunity to review and comment prior to construction (2-week duration). Review does not constitute approval but is used to ensure general compliance – Lessor is responsible to ensure that the construction is compliant with these standards and all applicable codes or authorities having jurisdiction (AHJ). These standards may exceed local code baselines.

The Lessor must comply with all Design and Construction Standards and the complete RFP requirements. The Lessor is to include a list of all items within the submitted proposal that will not comply with the Design and Construction Standards for a Tenant Fitout only. The reasoning must be due to existing conditions and the reasons behind the request are to be provided with the RFP response.

The Lessor is to conduct construction progress meetings twice a month in which an updated task/progress schedule will be distributed and discussed. The meetings will be scheduled by the Real Estate Division. Meeting minutes will be issued to all attendees and noted key contacts, by the Lessor, within 5 days of the meeting for the team to comment and/or respond. When a Field Representative (from DTMB/SFA/Design and Construction) is included as part of the team, the Field Representative will attend such meetings and must be given full independent site access to conduct site reviews on a regular basis. The Field Representative will note any discrepancies from the Design and Construction Standards and report back to the team to be addressed.

For leased facilities only, these Design Standards and the Lease agreement take precedence over the Construction Documents. Any conflicts within the Design Standards, the Lessor is to assume the most stringent and confirm with DCD prior to proceeding.

ACRONYMS USED IN THIS DOCUMENT

ADA	Americans with Disabilities Act
ADAAG:	Americans with Disabilities Act Architectural Guidelines
AHJ:	Authority Having Jurisdiction
ANSI:	American National Standards Institute
ASHRAE:	American Society of Heating, Refrigeration, and Air-Conditioning Engineers
CFC:	Chlorofluorocarbon
DTMB-DCD or DCD:	Department of Technology, Management and Budget - Design and Construction Division
DTMB:	Department of Technology, Management and Budget
DTMB-RED:	Department of Technology, Management and Budget - Real Estate Division
FEMA:	Federal Emergency Management Agency
HDPE:	High Density Polyethylene
HVAC:	Heating, Ventilating and Air Conditioning
LEED:	Leadership in Energy Efficient Design
MIA:	Masonry Institute of America
MBF:	Michigan Barrier Free Design (Act 1 of 1966)
MDOT:	Michigan Department of Transportation
MIOSHA:	Michigan Industrial and Occupational Safety Administration
NEMA:	National Electrical Manufacturer's Association
NFPA:	National Fire Protection Association
RFP:	Request for Proposal
PEX:	Cross-linked polyethylene flexible plastic pipe
PCB:	Polychlorinated Biphenyl
SMACNA:	Sheet Metal and Air Conditioning Contractor's Association
SFA:	State Facilities Administration
SOM:	State of Michigan
UL:	Underwriter's Laboratory

II. GENERAL REQUIREMENTS

A. SUSTAINABLE DESIGN

1. If identified in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide the design and construction required to obtain the LEED Rating required for the project.
2. Building envelope and HVAC systems that establish temperature and humidity comfort ranges in accordance with ASHRAE/Michigan Energy Code are required. Specifics of insulation materials and installation will not be outlined here but must meet the ASHRAE/Michigan Energy Code. For existing buildings, the Lessor will be required to provide a written understanding of the construction of the building envelope and HVAC systems. This will then be reviewed and assessed by the Design and Construction Division for compliance with the RFP or potential acceptable savings based on any non-compliance.
3. Meet Energy Star® performance criteria and when applicable, provide Energy Star® rated equipment and appliances.
4. Require zero use of CFC-based refrigerants for new systems; complete a comprehensive CFC phase-out conversion when reusing existing systems. Select refrigerants and HVAC systems that minimize emissions.
5. When possible, specify or use products that are extracted, harvested, recovered, or manufactured within 500 miles of the project site.
6. When possible, specify and or use materials and products that are made of plants that are typically harvested within a ten-year or shorter cycle.
7. Eliminate or minimize products that contain intentionally added perfluoroalkyl and polyfluoroalkyl substances (PFAS) to comply with State of Michigan Executive Directive 2021-8 for all leased premises. For all Design & Construction managed projects, the PSC is to review the potential of specifying such products with intentionally added PFAS with the project director for approval.
8. Design systems that meet or exceed minimum indoor air quality and ventilation requirements as well as optimizing air change effectiveness in accordance with ASHRAE/Michigan Energy Code.
9. Design structures to maximize daylight and views to the exterior consistent with the required function of interior building spaces. Daylight harvesting is encouraged but not required.
10. Implement a construction waste management plan to minimize landfilling of construction waste in favor of reuse and recycling.
11. If the leased or office premises is accessed directly from the outdoors (uncontrolled air environment), the main entry to the leased or office premises shall be provided with a heated airlock vestibule.

B. GENERAL BUILDING PLANNING

1. The leased premises shall be designed and constructed to meet or exceed the latest local and state building codes, fire codes, and state and national barrier free regulations.
2. The Leased premises shall be designed in such a manner as to ensure an economical and efficient use of space, adequate natural light, ventilation, circulation patterns and code compliance. Existing facilities that are renovated and/or occupied shall be structurally sound (certified by licensed engineer, if required by DTMB-RED), and meet all minimum design standards of this outline specification. Any concept drawing attached to the Lease is only one acceptable schematic design solution. The building in which the tenant space is to be located will be assessed against the requirements of this section.
3. The Leased premises square footage shall be all adjacent, with no other tenants interspersed or separating the Lessee/Tenant Agency's space.

4. If an existing facility or building is used, testing and/or inspection and investigation shall be completed by a licensed and/or certified 3rd party to determine if any hazardous materials exist. If it is determined that remediation is required, the facility or building must be rendered free of hazards. This includes but is not limited to asbestos, lead, and PCB's.
5. All existing buildings shall be structurally sound (certified by licensed engineer, if required by the DTMB), and meet all minimum design standards of this outline specification. All unsafe conditions are to be corrected prior to State of Michigan staff occupying the space, including any and all fire/life safety code violations. The Leased premises shall meet all the requirements for new construction for the current building code with respect to floor load bearing capacity.
6. If an existing facility or building is used, all existing architectural, electrical, plumbing, and HVAC components no longer being used shall be completely removed and not abandoned in place. All openings in existing walls, floors, and shafts shall be properly fire-stopped after the removal of old components and piping.
7. Field verify existing construction conditions and configurations. Do not assume that existing building framing and construction is plumb and square. Structural elements of all existing facilities shall be inspected and verified for size and loading capacity.
8. Pipe and duct chases, including duct chases where floor to floor heights in existing buildings do not allow ductwork above the ceiling, shall not detract from the floor plan layout.
9. Structural bay sizing is to be commensurate with building configuration, architectural expression, seismic zone, structural framing material and cost.
10. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, use a raised access floor system for HVAC, electrical and communications systems to facilitate change management in new building construction and where practical at existing buildings.
11. Stack all electrical closets, communications/data closets and toilets vertically.
12. Use fixed windows in environmentally controlled buildings. If operable windows are used, they must be lockable, screened, and must be washable on both sides from the building interior. Window framing must be thermally broken.
13. Use double or triple pane glazing according to climate conditions and to meet LEED requirements. Reflective glazing may be used if glare is not at issue.
14. Provide positive drainage at exterior windowsills.
15. Roofs shall be sloped to prohibit snow and ice slide off onto entry doors. Use cold roof design in heavy snow areas to prevent snow and ice build-up. Flat roofs shall have overflow scuppers or overflow roof drains.
16. Provide fall protection as required by MIOSHA. Integrate all protection into the design of the facility.
17. Drywall interior partitions are required, unless demountable partitions are requested by the State Agency within the RFP.
18. The total number of passenger elevators provided is to be coordinated and approved by the Lessee/Tenant State Agency.
19. Do not locate fresh-air intakes adjacent to vehicle drop-off areas, parking areas, truck docks or emergency generators.
20. Incinerators are not allowed.

C. SECURITY DESIGN

1. Controlled access is required to the entire building and to each individual floor. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide conduit and power for a card access management system (vendor may vary by agency). The existing State of Michigan access system is currently manufactured by Honeywell Security Products. The access system is to be capable of tracking the issuing and revocation of access cards along with generating reports of all access into the building. Provide these readers and locking/operation devices at all building entrances, loading docks, and interior doors as defined in the detailed program.
2. Central data base computer is to connect all access locations, equipped for stand-alone operation upon power failure, programmed for automatic locking/unlocking of building doors.
3. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide concealed conduit and power for security cameras covering all access points.
4. Transaction windows shall have pre-manufactured transaction window(s) with speaker port(s), pass through opening and counter. Glass shall be bullet resistant. Walls adjacent and below transaction windows shall have bullet resistant construction. Dimensions to be determined for each design prior to start of construction.

D. OFFICE AREAS

1. Avoid locating private offices along building perimeter wall and window locations. Dedicate building perimeter to circulation space to maximize natural light.
2. Coordinate interior wall partitions with window mullion locations.
3. Doors should swing against a wall whenever possible.
4. In office areas, stagger office/conference room doors so that they are not directly across from each other, especially in a corridor.
5. Coordinate electrical outlet locations with furniture and systems furniture panels to allow access.

E. ENTRANCES, VESTIBULES AND LOBBIES

1. For small buildings and at office suites provide one entrance for staff, visitors, and the public. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, or if required for code compliant exiting, provide an additional employee-only entrance with doorbell.
2. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, divide major lobbies into secure/non-secure areas with provisions for card access turnstiles.
3. Provide a heated vestibule at main entry. Provide 10 feet of walk-off carpet immediately inside entrances and vestibules. Adhere to finish schedule provided.
4. Power operated swing doors are to be provided at main entrance unless otherwise requested in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards. Install power operated doors in accordance with the requirements of the ADAAG. If sliding doors are requested, provide push plate and motion sensors (no mat activation).
5. Provide overhangs to cover door swing at all public and employee entrances to reduce snow accumulation and protect occupants.
6. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards: provide for a security desk at main lobby. Systems furniture may be used as a security desk. Provide adequate power, phone, data and security equipment provisions.

7. Provide directional graphics, directories, and agency emblems.

F. LOADING DOCKS

1. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide loading dock(s) separate from main entrance and locate convenient to freight elevator and to food service area.
2. Provide hydraulic dock leveler, dock bumpers, dock lock, dock seals and edge guards.
3. Loading dock doors are to be insulated overhead coiling type, with push button controls.
4. Provide an adjacent man door to the dock door.
5. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards: Provide a separate area for a trash compactor.
6. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards: Provide a guard station in loading dock area with adequate power and data to serve this function.

G. SUPPORT SPACES

1. Locate toilet rooms, custodial closets, electrical and telecom closets central to the building or tenant space.
2. As a minimum provide one men's and one women's toilet room per floor. If a cafeteria or food service area is part of the program, provide one men's and one women's toilet room adjacent. These rooms may serve the entire floor, if well-located. Some building programs may require separate employee and separate public toilet rooms.
 - a) The toilet room design shall incorporate consideration of sight lines that do not compromise privacy, including the placement of mirrors, when the entry door to the restroom is in the open position.
 - b) Toilet rooms intended for the public shall have automatic door operators. Automatic door operators are to be ADAAG and MBF compliant, electronically operated, surface mounted with aluminum housing. Operator is to be provided with an adjustable time delay. Provide a minimum of 6" diameter or 6" square push plate with embossed wheelchair for activation.
 - c) DTMB managed facilities shall have a minimum of one "All Gender" toilet room. Also, to be included are shower accommodations, one for men and one for women.
3. Allow for vending areas, break rooms and lunchrooms.
4. Lactation Room: provide one per building and consistent with Federal law. The lactation room shall be private, free from intrusion, sized to contain a table, chair, shall contain a grounded electrical outlet, and is preferred to contain a sink. A toilet room may not be used as a lactation room. Provide a minimum of a lockable door hardware with occupied/unoccupied indicator.
5. "Safe Room": Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide an interior "safe room" to meet FEMA Standards. The "safe room" may be a conference, toilet room, or office. Provide signage for the "safe room".
 - a) Reference: [FEMA SAFE ROOMS](#)
6. Evacuation Routes and Shelter-in-Place: Provide color coded diagrams mounted in acrylic throughout the facility noting all emergency egress routes, fire existing and shelter-in-place locations. Size of floor plans are to be sized (minimum 8-1/2" x 11") as required to allow all information to be legible – coordinate size with the State Agency.

7. Trash and Recycling Rooms: Provide adequate and easily accessible indoor space in the vicinity of any shipping and receiving docks, areas, platforms, or secondary entrances. Provide space for paper, glass and metal recyclable containers (6' x 10' minimum) in the trash room as well as in break rooms and copy areas, in accordance with 1994 PA 451, as amended, MCL 324.16501 et seq. If required in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide commingled recycling areas and service.
8. Main Mechanical Equipment Room: Ceiling height to be a minimum 12' when possible. Control noise transmission to adjacent spaces. Refer to Mechanical Design Requirements for additional descriptions.
9. Locate and centralize all mechanical equipment in a penthouse as much as possible. Avoid scattering miscellaneous condensing units, exhaust fans and equipment on the roof. Locate equipment behind a screen wall and integrate into the building design. Provide roof walkway pads compatible to the roofing system to roof top equipment with either tie-offs or roof edge protection for workers.
10. Locate vertical shafts adjacent to core areas with no offsets allowing for maintenance accessibility and additions for future utilities.
11. Switchgear and electrical rooms located in basement areas must have provisions for removing water with a back-up emergency electrical power source.
12. Main telecommunication and telecommunication rooms: Locate, design, and outfit per requirements of [1345.00.02 ENTERPRISE OPERATIONS CENTER – USER EXPERIENCE](#) and this document.

H. SITE PLANNING/DESIGN

1. A site survey, environmental and geotechnical investigations must be provided for review by the DTMB-RED and DCD. These items are required and are the responsibility of the Lessor.
2. Minimize site disturbances when determining building, parking, site circulation and utility locations.
3. Where setback requirements allow, sites shall be attractively landscaped. Maximize the use of native plantings, drought resistant plantings and low maintenance plantings. Irrigation is to be provided in select areas only and coordinated with DTMB. Ponds and areas of standing water that could present personal hazard located on the property shall be secured from trespass.
4. Provide a designated smoking area located outside of the State facility at a sufficient distance from windows and ventilation systems to ensure that smoke does not enter the Leased premises; a sufficient number of receptacles specifically designed for smoking related trash to accommodate all smokers who work and conduct business in the Leased premises; and disposal of smoking related trash. If the State facility includes both enclosed and unenclosed space, the smoking area must be located outside any enclosed space at a sufficient distance from windows and ventilation systems to ensure that smoke does not enter the enclosed space.
5. Site planning should include optional locations, both public and secured, for Electric Vehicle (EV's) Chargers if identified in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards. Location, quantity, and type will be determined case by case.

I. SITE CIRCULATION

1. Public and employee entrances to the building shall comply with the ADAAG and MBF requirements.
2. Provide sufficient concrete sidewalks from parking areas for easy and ADAAG-compliant access to building. Sidewalks shall be sized so that if vehicles overhang sidewalks there is sufficient passage width per the ADAAG.

3. The parking lot shall be striped and signed to designate "No Parking" areas and to accommodate the minimum number of motor vehicle parking spaces required in the Lease.
4. Provide the following as a minimum at parking lots: stall size 9' x 20'; use 90° parking where possible; at least 10 percent of parking lot area is to be dedicated for plant islands; provide curbs around perimeter of parking lot and lot islands. The maximum combined gradient may not exceed 5 percent. If used, pre-cast concrete curbs must be anchored to the paved surface.
5. Provide handicapped parking and signage per building code and ADAAG and MBF requirements. A minimum of one of the handicapped spaces shall be "van accessible" per ADAAG and MBF.
6. Paint all lines and stripes using 2-coats yellow or white Sherwin Williams "Pro-Mar Traffic Paint" as appropriate at a rate of 1 gallon for every 350 lineal feet of 4" wide stripe following the DTMB-RED or DTMB-DCD's approval of the parking layout provided by the Owner/Lessor.
7. Provide guardrails, curb cuts and wheel stops to meet ADAAG and MBF requirements.
8. Service drives are to be accessed from site circulation drives, screened as much as possible, separate from parking access and be of one-way design.
9. Provide reinforced concrete slab at dumpster locations, minimum size of 15-foot long x 12-0 width or larger as required to accommodate the width of garbage vehicle. Provide screen wall with lockable gate and pipe bollards at dumpster pad per local ordinance requirements. Incinerators are not allowed. Trash dumpsters and receptacles shall be screened.
10. Gradients:
 - a) Turf area gradients shall be between 3:1 and 1 percent (2 percent desirable); steeper than 3:1 requires ground cover or other erosion control. Steeper gradients than 2:1 are not acceptable. Terracing is acceptable if access for lawn equipment is provided.
 - b) Walkway gradients shall be less than or equal to 5 percent with cross slopes less than or equal to 2 percent.
 - c) Parking area or entry plaza gradients shall be between one and five percent. Steps are discouraged.

J. STRUCTURAL COMPONENTS

1. Live loads: Entire office floor loading shall provide 100 pounds per square foot (minimum) live loads. Limit floor deflection to L/360. Do not reduce live load for horizontal framing members/columns or load bearing walls supporting top floor or roof.
2. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards: provide special floor loading requirements for computer room loads, special equipment loads and storage loads.
3. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards: Design 1 bay per floor for high density storage systems.
4. Non-structural, rigid partitions shall be adequately supported so as not to become load bearing.
5. Masonry walls are to be isolated from floor above by a gap and restrained by either an intermittent or continuous steel angle on both sides at top of wall or steel straps extending in the wall grout.
6. Metal stud partitions do not require in-plane lateral isolation from structure if the design story drift ratio multiplied by 3(R/8) is less than 0.0025.
7. Top of stud in full height walls is to be separated from the track. Use deflection tracks.
8. Building expansion is to be carried through crossing partitions.

9. Design Procedures for New Construction:
 - a) Load Resistance Factor Design (LRFD): Use for small or large building structures.
 - b) Allowable Stress Design (ASD): Use for small building structures only.
10. Progressive Collapse for New Construction:
 - a) Building is not to be subject to progressive collapse as defined by the building code.
 - b) Beam or slab failure shall not affect system below or in adjacent bays.
 - c) Column failure shall affect only the bays supported by that column.
11. Drift for new construction: Lateral deflection of building under lateral load is to be limited to wind and earthquake requirements. Wind induced motion and sway must also be limited. Design roof massing and roof structure to prevent excessive drift and potential collapse.
12. Transient vibration induced by passing traffic or foot fall is to be minimized.
13. Corrosion Protection for new construction: Steel exposed to elements and/or located within the exterior envelope of the building is to have a protective coating. For small, isolated steel elements use either hot dipped galvanized zinc coating or coal tar epoxy. For larger exposed steel elements use a 2-coat system:
 - a) Coat 1: organic zinc rich urethane or epoxy primer shop applied over blast cleaned surfaces.
 - b) Coat 2: field applied finish coat.
14. For concrete in new construction parking structures use corrosion inhibiting additives and cathodic protection or epoxy coated reinforcing bars and surface sealers.
15. Attachment of new exterior cladding:
 - a) Provide connections and joints that provide movement between stories.
 - b) Connections to have sufficient ductility and rotation capacity to preclude brittle failure in connection welds or concrete fractures.
 - c) Concrete inserts are to be attached to or hooked around reinforcing steel.
 - d) Positively anchor window frames to resist lateral loads.
 - e) Provide clearance and flexible mountings at window frames to permit thermal movement.
16. Attachment of new partitions:
 - a) Adequately support non-structural, rigid partitions so as not to become load bearing.
 - b) Isolate masonry walls from floor above by a gap and restrain by either an intermittent or continuous steel angle on both sides at top of wall or steel straps extending in the wall grout.
 - c) Metal stud partitions do not require in-plane lateral isolation from structure if the design story drift ratio multiplied by $3(R/8)$ is less than 0.0025.
 - d) Top of stud in full height walls is to be separated from the track. Use deflection tracks.

III. BUILDING ENVELOPE COMPONENTS

- A. A building envelope being proposed for a State of Michigan agency as tenant shall present a professional and permanent appearance, using durable materials in sound, weathertight, and code-compliant condition. Design of the exterior envelope shall not rely on caulking and sealants for moisture exclusion.
 1. Acceptable exterior wall materials include:
 - Brick masonry and brick veneer

- Split-face, glazed, or honed concrete masonry units. Painted concrete masonry is not acceptable except at the rear and non-public elevations of the building.
- Insulated architectural metal panels.
- Stone masonry and stone veneer.
- Exterior insulating finish systems.
- Redwood or cedar exterior wood siding and trim.

2. Acceptable roofing materials include:

- Fiberglass or asphalt dimensional or 3-tab self-sealing shingles.
- Single-ply membrane or built-up roof systems.
- Standing seam metal roof panels with concealed fastener system.

B. Concrete for new construction (follow ACI standards or similar for design and placement):

1. All foundation walls below grade shall be poured reinforced concrete or concrete block with reinforcing.
2. All concrete shall have a minimum compressive strength of 3,000 PSI in 28 days.
3. Concrete slabs on grade shall be four (4) inches thick with wire mesh reinforcing. Pour slab on four (4) inch sand bed, firmly tamped by mechanical means to insure a solid base with no voids or hollows.

C. Masonry for new construction (follow MIA standards or similar for design and installation):

1. Face Brick: grade "SW", severe weather type, special shapes as required by building configuration.
2. Concrete Masonry Units: Hollow load-bearing concrete masonry units, normal weight.
3. Masonry Accessories: horizontal and vertical joint reinforcement, ties, straps, and weeps to meet design parameters.

D. Metals for new construction:

1. ASTM grade for structural steel shapes, plates and bars as determined to meet project conditions and design parameters.
2. Miscellaneous metals items shall use the best commercial quality for the purpose of items specified, free of defects impairing strength, durability, finish or appearance. Materials shall be formed truly and uniformly to required shape, size, sharp lines, and smooth surfaces.
3. Separate dissimilar materials with caulking, bituminous paint, or gasket as approved.
4. Shop prime all exposed steel surfaces except where fireproofing is provided.
5. All steel decking must be galvanized or be provided with a rust prohibitive coating, shop applied.

E. Wood for new construction:

1. Wall Sills: Foundation grade pressure-treated southern pine or Douglas fir.
2. Dimensional lumber for light framing: Stud, 2 x 4 or 2 x 6, No. 2 SPF or standard grade.
3. Dimensional lumber for structural framing: Southern pine No 1 dense KD 2050 Douglas fir select structural 1900f.
4. Concealed sheathing: Standard exterior grade with exterior glue APA CDX, plywood or OSB, or integrated WRB sheathing.
5. Exterior Wood Siding and Trim: Redwood or cedar, heart grade, rough-sawn.

6. Wood preservative: Ammoniacal copper arsenate (ACA) for Douglas fir or chromated copper arsenate (CCA) for southern pine.

F. Metal Wall Panels for new construction: Factory assembled manufactured wall panel insulated with polyisocyanurate foam-core, double tongue and groove joinery with factory applied air and vapor sealing with a minimum "R" value of 15. 26-gauge minimum face and backer sheet steel with Kynar 500 finishing consisting of 1-color coat and 1-primer coat (both faces).

G. Roof for new construction:

1. Roof shingles: Fiberglass or asphalt, dimensional or 3-tab self-sealing. Must have a minimum manufacturer's warranty of 25 years standard pro-rated, U.L. class "A" and wind resistant. Provide roof felts of 15#, non-perforated or better, ice and water dams at all valleys and eaves (3' minimum width), metal or aluminum drip edges.
2. Built-up and Single-Ply Roof Systems: Provide either a 4-ply built-up hot applied or single ply membrane roof system depending upon design parameters. The selected roof system must have a 20-year full system warranty which is to include insulation, fasteners, flashings, and roof systems accessories. Roof system manufacturer is to provide a roof inspection and roof report, with copies, to both the Lessor and Lessee at project completion. Single-ply roof membrane may be either reinforced or non-reinforced and have the equivalent in performance of a 60-mil non-reinforced membrane. A white reflective membrane system is preferred. Roof insulation is to comply with the Michigan Energy Code and be installed in 2 layers, joints staggered.

Metal roof panels: Manufactured roof panels comprised of polyisocyanurate insulations sandwiched between 24-gauge corrosion inhibiting coated sheet steel with a Kynar 500 finish. Provide continuous snow guards to prohibit snow slide-off on all sloped metal roof applications. Manufacturer is to provide a 20-year full systems warranty.

3. Roof specialties: Provide factory assembled/fabricated roof components compatible to roof systems manufacturer's warranty. Field fabricated roof specialties are not permitted.
4. Manufacturer's roof systems and accessories submittals are to be reviewed and approved by DTMB prior to product procurement.

H. Caulking, Sealants for new construction:

1. Design of the exterior envelope shall not rely on caulking and sealants for moisture exclusion. Select caulking materials per manufacturer's recommendation. Preferred material for exterior use is butyl rubber or single-component polysulfide base compound. Butyl rubber caulking compound for exterior use shall be 1-part polymerized rubber compound, gun consistency, conforming to federal specification TT-C 598 grade one.
2. Polysulfide base compound for exterior use shall be a 1-component sealing compound complying with the requirements of USIA A116.1, Class B (non-sagging) and federal specification TT-S227B, Types I and II.
3. Acrylic caulking compound for interior use shall be a 1-part, 100% liquid polymer, acrylic base compound, and non-sagging, non-staining, gun consistency.
4. Maximum joint size is ¼-inch; backer rods are required per manufacturer's recommendation.

IV. INTERIOR COMPONENT CONSTRUCTION

A. Gypsum Board and Non-Structural Framing

1. Metal framing members: 20 gauge minimum, corrosion resistant steel, 3-5/8", channel type at 16" on center; 24" on center is not acceptable. Verify gauge size with actual span and loading conditions. Provide pre-manufactured deflection track at full height wall construction extending to either a floor or roof deck.
 2. Wood framing members: nominal, grade 1 and 2, 2" x 4" at 16-inches on center.
- B. Gypsum board (abuse resistant 8-foot and below each finish floor elevation): Minimum 5/8-inch typical thickness attached with 1-1/4" long drywall screws and finished per installation standards below. Provide 5/8-inch cementitious board at ceramic tile finish surfaces susceptible to water contact. Provide 5/8-inch water resistant gypsum board at areas subject to high humidity/moisture exposure or to water damage such as vestibules, mechanical rooms, custodial closets etc. Exterior wall insulation is to be covered from floor to roof deck with 5/8" gypsum board as noted above. Gypsum board above the acoustic ceiling line may be unfinished.
1. Installation: Gypsum board shall be installed and finished per United States Gypsum Co. levels of gypsum board finishing as follows:
 - Level 1 finish: when above finished ceilings and concealed from view.
 - Level 2 finish: as a substrate for tile.
 - Level 3 finish: when scheduled to receive a heavy or medium textured finish.
 - Level 4 finish: in offices and other areas that receive lower public traffic and visibility.
 - Level 5 finish: for all walls and ceilings to receive a painted finish, lightly textured finish and/or wall coverings. Use in corridors and other high public traffic areas.
 2. Trim and accessories: Use metal or plastic trim. Provide fire treated wood or 20-gauge metal wall reinforcement for toilet room accessories, wall mounted mechanical and electrical equipment, wall mounted cabinets, and other miscellaneous wall supported accessory items.
- C. Gypsum Plastering: Portland cement plaster consisting of 3 coats over metal lath and/or 3 coats over concrete masonry units, float finish.
- D. Applied Fireproofing: High density cementitious, cement-fiber or mineral fiber formulations. Fireproofing materials and applications shall comply with the Michigan Building Code, local fire marshal directives and UL requirements. Applied fireproofing component materials are to be from a single manufacturer. Surfaces are to be cleaned and prepared per manufacturer's recommendations. Repair and patch fireproofing material at areas subject to damage from pipe hangers, and equipment installation.
- E. Fire and Smoke Resistive Joint Systems: Fire and smoke resistive joint systems including through-penetration firestopping of fire-rated construction. Components are to be from a single manufacturer complying with the Michigan Building Code, local fire marshal directives and U.L. requirements. The selected system must conform to the construction type, type of material penetrating the surface, and the type of space in which the penetration is located.
- F. Joint Sealants: Provide either silicone or polysulfide elastomeric joint sealants at gaps between dissimilar materials, offsets, areas of expansion movement, areas of water and air penetration, and where visual appearance is critical. Acrylic caulking compound for interior use shall be a 1-part, 100% liquid polymer, acrylic base compound, and non-sagging, non-staining, gun consistency. Maximum joint size is ¼-inch.
- G. Rough Hardware: Furnish all necessary nails and screws and all items generally classed as "rough hardware" including bolts, washers, anchors, straps, etc. that are required for proper assembly.

TABLE A1 ARCHITECTURAL DOOR, ROOM AND FINISH SCHEDULE

Architectural Door, Hardware, and Finish Standards Schedule									
	Tenant Separation Walls	Toilet Rooms	Enclosed Office, Conference Room, Storage	Open Office	Break Room	Perimeter Wall	Electrical, Mechanical Service Rooms	Custodial Closet	Designated Computer, Server, and Telecommunications
Door Type	D-1 or D-3	D-4	D-5	D-5	D-5	D-1 or D-2	D-2 or D-4**	D-2 or D-4**	D-2 or D-4**
Door Hardware	H-1 or H-2	H-6 or H-7	H-4	H-3	H-3	H-5	H-3	H-3	H-3
Wall Type	W-1	W-2	W-4	W-5	W-4	W-6	W-3	W-3	W-3
Wall Finish Type	WF-1	WF-2	WF-2	WF-1	WF-1	WF-1	WF-3*	WF-3*	WF-3
Floor Type	F-1	F-4	F-1/F-2	F-1	F3/F6	-	F-5	F-3	F-3
Ceiling Type	C-1	C-2	C-1	C-1	C-1	-	C-3	C-2	C-1
Door Types Legend									
Designation	Door Type Description								
D-1	Aluminum storefront medium stile with side light								
D-2	Hollow metal frame and hollow metal door								
D-3	Hollow metal frame and hollow metal door/ side light or narrow light glazing								
D-4	Hollow metal frame and solid wood door								
D-5	Hollow metal frame and wood door/ side light or narrow light glazing								
<i>DOOR/FRAME TYPES:</i>									
<i>Offices, Conference Rooms, Toilet Rooms: Standard Duty*</i>									
<i>Mechanical Rooms, Electrical Rooms, Service Rooms: Heavy Duty*</i>									
<i>Service Entrance Doors at building exterior: Extra Heavy Duty*</i>									
<i>* Refer to Steel Door Institute criteria for description.</i>									
<i>Interior doors at offices, conference rooms, stairwells and other heavily used locations are to have a glass side light as a minimum. Interior doors shall be furnished with 6" wide x 24" high window openings and glazing (wired glazing if required by building code) on the storage room, break room and all pass-through doors.</i>									
<i>** Provide Door Type D-4 when opening is within the line-of-site of other wood doors.</i>									
Hardware Legend									
Designation	Door Type Description								
H-1	Panic bars, closer, lock, hinges, weatherstrip								
H-2	Aluminum push/pulls, closer, hinges, floor bumpers								
H-3	Passage set (mortise or cylindrical), hinges, wall bumper								
H-4	Lock set (mortise or cylindrical), hinges, wall bumper, coat hook in offices								
H-5	Lock set (mortise or cylindrical), hinges, closer, wall bumper								
H-6	Push /pulls, closer, hinges, wall bumper								
H-7	Mortise lock set with Occupied/Unoccupied Indicator, hinges, closer, wall bumper (single occ. Toilet rm)								

Wall Types Legend	
Designation	Wall Construction Description
W-1	3-5/8" metal studs at 16" o.c. with 5/8" gyp bd each face with 3" acoustical insulation. Extend from finish floor to underside of floor or roof deck for security and a minimum STC of 40. Provide deflection track and seal tight to deck above.
W-2	3-5/8" metal studs at 16" o.c. with 3" acoustical insulation, 5/8" gyp bd on one face with 5/8" cementitious bd and ceramic tile to 6' a.f.f opposite face. Extend wall to roof or floor deck above for security and a minimum STC of 40. Provide deflection track above.
W-3	3-5/8" metal studs at 16" o.c. with 5/8" gyp bd on one face with 5/8" gyp bd each face with 3" acoustical insulation. Extend to roof or floor deck above for a minimum STC of 40. Provide deflection track above.
W-4	3-5/8" metal studs at 16" o.c. with 5/8" gyp bd each face with 3" acoustical insulation. Clip to ceiling grid and provide 2' acoustical insulation at both sides of partition to achieve minimum STC of 40
W-5	3-5/8" metal studs at 16" o.c. with 5/8" gyp bd each face. Clip to underside of ceiling.
W-6	1-5/8" metal furring with 5/8" gyp bd with rigid insulation. Extend 1' above ceiling.

Wall Finish Legend	
Designation	Wall Finish Description
WF-1	Paint. Provide Type II medium-duty vinyl wallcovering if Wall Coverings are required per the Checklist of Building Components.
WF-2	Paint; wall tile provided as indicated for all Wall Type W-2 designations and chair rail at waiting and conference rooms. Provide Type III heavy-duty vinyl wallcovering if Wall Coverings are required per the Checklist of Building Components.
WF-3	Paint

Wall Finish:

**Apply Fiberglass Reinforced Panel (FRP) to wall surfaces that will experience routine contact with moisture such as in custodial closets, slop sink locations, etc. to provide a minimum of 42" coverage in all directions of water source.*

Floor Legend	
Designation	Floor Type Description
F-1	State standard carpet with base
F-2	State upgrade carpet with base
F-3 / F-6	Vinyl composition tile with base / Luxury vinyl tile with base
F-4	Ceramic floor tile with sanitary coved base
F-5	No floor finish, anti-dusting sealer only

Ceiling Legend	
Designation	Ceiling Type Description
C-1	15/16" metal exposed tee suspension system with 2' x 2' x 3/4" acoustical reveal edge lay-in tegular ceiling tile
C-2	1/2" gypsum board on metal suspension system, painted
C-3	Open, no ceiling, no paint

V. OPENINGS – see TABLE A1 ARCHITECTURAL DOOR, ROOM AND FINISH SCHEDULE

- A. Aluminum Entrances, Storefronts and Curtainwall: Standard extruded aluminum and glazed systems with a minimum 1-3/4" member width, equal to systems by Kawneer, Tubelite, or Wausau. Finishes shall be either clear anodized, electronically deposited color, or fluoropolymer.
1. Doors are to have at minimum, medium stiles, and rails, with a 10" bottom stile meeting ADAAG requirements. Framing members are to be configured to accept insulated glazed units. All *exterior* doors shall be weather-stripped, have commercial quality ADAAG and MBF compliant aluminum threshold.
 2. Automatic door operators are to be ADAAG and MBF compliant, electronically operated, surface mounted with weather tight aluminum housing. Operator is to be provided with an adjustable time delay. Provide 6-inch diameter push plate for activation.
 3. Exterior and Storefront Glazing: 1-inch thick, Class A, low "E" glass, tempered or laminated as required by code. Glass shall be tinted to reduce glare.
- B. Glazed Aluminum Curtain Walls: Glazed aluminum curtain wall systems components include extruded aluminum framing, thermally broken with internal reinforcement, insulated spandrel panels, trim, filler units and gaskets. Glass units are to be low "E" insulated either tinted or reflective. Anchor clips and accessories are to be aluminum, nonmagnetic stainless steel, or galvanized steel.
1. Curtainwall finish shall be either clear anodized, electronically deposited color, or PFAS free coating equal to Kynar 500 PVDF, 2-coat for exterior applications and PFAS free coating equal to Kynar 500 PVDF, 2-coat or baked enamel for interior applications.
 2. Exterior and Storefront Glazing: 1-inch thick, Class A, low "E" glass, tempered or laminated as required by code. Glass shall be tinted to reduce glare.
- C. Structural Sealant Glazed Curtain Walls: Structural sealant glazed curtain wall systems components include extruded aluminum framing, thermally broken, with internal reinforcement, insulated spandrel panels, trim, filler units and gaskets. Glass units are to be low "E" insulated either tinted or reflective. Anchor clips and accessories are to be aluminum, nonmagnetic stainless steel or galvanized steel. Structural sealant must meet systems manufacturer's specifications.
1. Curtainwall finish shall be either clear anodized, electronically deposited color, or PFAS free coating equal to Kynar 500 PVDF, 2-coat for exterior applications and PFAS free coating equal to Kynar 500 PDVF, 2-coat or baked enamel for interior applications.
 2. Exterior and Storefront Glazing: 1-inch thick, Class A, low "E" glass, tempered or laminated as required by code. Glass shall be tinted to reduce glare.
- D. Exterior Doors and Frames:
1. Insulated Metal Doors: Other *exterior* doors, not at the main or employee entrance, shall be custom insulated galvanized (G-90) metal construction, heavy duty commercial quality. Door face sheets shall be commercial quality, roller leveled, cold rolled, 16-gauge steel with 18-gauge stiffeners at 6" on center and polystyrene or urethane insulation core filler.
 2. Exterior steel frames must be welded type 16-gauge galvanized steel. Frames shall be galvanized (G-90) prefabricated combination buck, frame, and trim type.

3. All *exterior* doors shall be weather-stripped and have a commercial quality ADAAG and MBF compliant aluminum threshold. All exposed steel surfaces shall be cleaned, bonded, and coated with a baked-on zinc chromate based prime paint.
- E. Overhead coiling doors are to be galvanized (G-90) steel, with manufacturer's standard paint finish. At exterior locations provide insulated polyurethane cores with jamb and sill weather stripping. Lift mechanism shall be torsion spring on cross head shaft with steel lift cables. Doors shall be electronically operated with standard three button open-close-stop type controls. Each door is to have separated controls.
 - F. Upward-Acting Sectional Doors (Garage Doors): Galvanized (G-90) sheet steel with minimum of 2-inch polyurethane insulation bonded to facing sheets (thermally broken) with manufacturer's standard finish paint. Provide weather stripping. Provide torsion spring lift mechanism on cross head shaft with braided steel cables, Provide NEMA Type 1 electric operated motor, side mounted on cross head shaft, adjustable safety friction clutch, gear driven limit switch, magnetic cross line reversing starter, mounting brackets and hardware. Surface mounted control station is to be a standard three button open-close-stop type; separate controls for each electric door operator. All upward acting sectional doors shall have an electric eye type safety override.
 - G. Windows: Provide window openings around at least two sides of the perimeter of the premises, on each floor at grade level. At least 15% of the wall surface on each level of the 3 sides shall be glazing to admit natural light. Glazing shall be 1-inch thick, Class A, low "E" glass, tempered or laminated as required by code. Glass shall be tinted to reduce glare.
 - H. Interior Glazing: Tempered or laminated as required by code.
 - I. Bullet Resistant Glass: at Level 3 per UL 752. Provide at transaction windows.
 - J. Observation Windows: One-way mirror glazing in hollow metal or wood frame.
 - K. Caulking, Sealants:
 1. Acrylic caulking compound for interior use shall be a 1-part, 100% liquid polymer, acrylic base compound, and non-sagging, non-staining, gun consistency.
 2. Maximum joint size is ¼-inch; backer rods are required per manufacturer's recommendation.
 - L. Interior Doors and Openings: Use standard height and width doors wherever possible to avoid custom fabrication. Doors are to swing against a wall whenever possible. Doors and frames shall bear UL labels as required by code. Vertical rod panic devices are not permitted.
 1. Hollow metal steel doors are to be flush with composite construction Grade II, heavy-duty, 18-gauge cold-rolled, 1-3/4-inches thick at interior locations and Grade III, extra-heavy duty, 16-gauge galvanized steel 1-3/4-inches thick at exterior locations. Core types shall be as required for the fire rating required by code.
 2. Interior steel frames may be welded or knock-down type, 16-gauge steel. Door frames shall be anchored with three anchors minimum per jamb. All door frames are to have door silencers and plaster guards.
 3. Wood doors at interior locations are to be 1-3/4" premium grade, solid core, hardwood faced, with either a field or factory applied finish. Hollow core doors are not acceptable. Face veneer shall be select grade hardwood, of standard commercial thickness not less than 1/28" before sanding.
 4. Similar commercial plastic laminate faced, or hollow metal may also be provided if approved by the State.
 - M. Access doors are to be fabricated with 16-gauge steel frames with 14-gauge steel doors, primed with a cylinder lock.

- N. Hardware: Hardware shall be detailed, handled, supplied and serviced through an architectural hardware consultant. Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards: Provide an electronic access control card operated system. Lessor's existing card operated system may be used if approved by the Tenant State Agency.
1. Individual offices, storage rooms, individual restrooms, conference, and hearings rooms shall be lockable by a twist button on room side, and unlockable by key on corridor side or untwist of room side locking button. All toilet room doors shall be provided with door closers and ball bearing type hinges. Security room door and frame shall be steel with heavy-duty hardware to include interior hinges, or hinges with non-removable pins, and be separately keyed with no master key control. Owner/Lessor to supply two (2) keys per piece of hardware, unless stated otherwise in the lease documents.
 2. Hardware shall conform to applicable requirements of the building code, and for fire rated doors and frames, with appropriate sections of Chapter 5 of ANSI/NFPA 101. Hardware shall be made to blueprint template and be furnished to door and frame manufacturer.
 3. Furnish and install door hardware to comply with the latest edition of the State of Michigan DTMB Office of Infrastructure Protection Door Hardware Specification which is available at [DTMB DOOR HARDWARE SPECIFICATION](#) and are to comply with the following general minimum requirements:
 - a) Quality level: Heavy duty commercial. All door handles shall be of heavy duty ADAAG-compliant lever type, except those on doors to hazardous areas. Brass keys, interchangeable cores, weatherproof if exterior.
 - b) Exterior: Weatherproof, heavy-duty cylindrical lockset type with throw latch bolt. All exterior locksets must be designed or protected so they cannot be grasped by any wrenching device. Knob handles are not acceptable. All entry doors shall be equipped with electric push button operators for the handicapped. Push button plates shall be of minimum of 6" diameter or 6" square with embossed wheelchair symbol. All double doors at entrances shall be equipped with a tamper-proof astragal and have vertical deadbolts at the top and bottom of each door (verify requirements with local fire marshal or authority having jurisdiction).
 - c) Interior: Cylindrical lockset with heavy duty lever handle. Knob handles are not acceptable.
 - d) Exit devices: Finish to match other hardware, UL approved. Outside trim shall be fastened by means of concealed lugs and through-bolts to the active case. Interior vestibule exit doors shall be equipped with a latch paddle.
 - e) Closers: All exterior doors shall be equipped with high frequency, ADAAG and MBF compliant closers. Door closers shall have key valves for back check, speed, and latching. Degree of opening shall be maximum possible without causing interference or damage to door or trim. Exterior closers shall be lockable in the full-open position. Closers shall be fastened to doors with six bolts.
 - f) Keying: Provide and install construction locks in cylinder cores on all exterior doors. Convert to cores for State use within 1 day after building control has been turned over to the State. A keying plan for interior door locks will be furnished by the State with the systems furnishings block plan. Cylinder cores and keys shall be provided by the Owner/ Lessor. The Owner/Lessor shall supply 2 keys per lock, and 4 master keys and Key Cabinet for key control, unless stated otherwise in the lease documents.
 - g) Hinges and butts: Full-mortise type with non-removable pins at exterior doors and IT equipment related rooms. Hinges shall be provided with stainless steel pins, oil impregnated bronze bushings, or concealed ball bearing units. Provide 1-1/2 pair of hinges for each door.
 - h) Hinged exterior doors, except fire doors, shall require no more than 8.5 lbs. of force for operation; hinged interior doors shall require no more than 5 lbs. of force for operation. Fire doors shall have the minimum opening force required by the fire marshal or authority having jurisdiction.
 - i) Push/pull units: Through-bolted type.

- j) Door stops: Wall mounted, with wood blocking.
- k) Weatherstripping: At all exterior hollow metal and aluminum doors provide perimeter door seals, door sweeps and barrier free aluminum thresholds.

VI. FINISHES -- see TABLE A1 ARCHITECTURAL DOOR, ROOM AND FINISH SCHEDULE (REFER TO PAGES 14 and 15)

A. Tile:

1. All toilet room wall surfaces are to have glazed ceramic tile extending a minimum of 6'-0" above finish floor, thinset with colored latex-cement grout. Tile is to be plain faced with cushion edges, ¼-inch thickness.
2. All toilet room floors are to have unglazed ceramic tile with integral coved base, thin-set with colored latex-cement grout and 2-coats of sealer. Tile to be porcelain, flat, with abrasive admixture, ¼-inch thickness with patterned face and cushion edges, with all special shapes required for one-piece inside and outside corners.
3. Other tile finishes may include porcelain, quarry, or glazed ceramic, with non-slip surfaces.

B. Acoustical Panel Ceilings:

1. Minimum ceiling height shall be not less than 9'-0" above finished floor, except in small rooms or limited areas, such as small ancillary mechanical or custodial rooms, which may have ceiling heights of 8'-0".
2. Ceiling panels are to be mineral base panels, wet formed, standard fissured, white, with reveal (tegular) edge profile. Size to be 2' x 2' x ¾-inch, unless approved by DTMB-RED or DTMB-DCD. Minimum panel size at walls shall be no smaller than 6-inches.
3. Ceiling suspension systems are to be equal to Armstrong Contract Interiors Prelude XL, 15/16-inch, white direct hung heavy duty double-web exposed tee system (or approved equal). Provide all necessary attachment devices, hold-down clips, wall angle, acoustical sealant and hangers per manufacturer's recommendations. Do not hang suspension system off of pipe, conduit or ductwork. Suspend lighting fixtures independently of the ceiling suspension.
4. Provide unfaced sound attenuation blankets over ceiling systems to meet room to room sound transmission requirements. Minimum STC rating of 40 for rooms such as conference rooms, FTC offices, hearings rooms, and other rooms intended for privacy and confidentiality.

C. Gypsum Board Ceilings: Provide painted, 5/8" gypsum board ceilings in airlock entry vestibules, custodial closets and secure rooms. Provide means of access to ceiling systems for maintenance of equipment or repair of system.

D. Resilient Flooring:

1. Resilient tile flooring to be vinyl composition tile, Composition I, non-asbestos formulated, Class 2, 12-inch x 12-inch x 1/8-inch thick or Luxury Vinyl Tile, Class III, 2.5 mm thick.
2. Vinyl wall base shall be 4-inches in height x 1/8-inch thick. Provide cove base at vinyl composition tile locations and straight base at carpet locations. Provide vinyl or rubber treads at all stair treads locations. Provide vinyl edge strips at terminations and transitions.

E. Access Flooring – If required in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards: Access flooring panels shall be lightweight concrete filled zinc-coated steel pans with a rigid bolted pedestal understructure secured to the concrete floor.

1. Minimum design load for access flooring system shall be 1250 lbs. minimum with a minimum uniform load of 400 lbs./s.f. Facing material shall be carpet in office areas and plastic laminate in data rooms. Provide all ramps, steps, aluminum guard rail accessories.
2. At office areas provide flush electrical/telephone/data outlet boxes with hinged cover and with adjustable air supply dampers. At data room locations all cutouts for data cable are to be grommeted with nylon brush closures. Provide perforated tiles for air supply.

F. Carpet: The State of Michigan has a statewide contract for the supply and installation of the specified carpet with a single manufacturer and installer. This contract may also be utilized for SOM leased spaces. Any upgraded carpeting noted on the finish schedule and or the building program statement is not included as part of this predetermined bidding process. All costs for the supply and installation of carpeting are to be included as part of the contract.

1. Carpet Materials Manufacturer/Subcontractor:

Carpet Manufacturer: Tarkett USA Inc., Tarkett North America 444 N Wells St. Suite 501, Chicago IL 60654
 Contract #: [230000001067](#)

Contact: Elyse Bertling
 Phone: 248-346-8733
 Email: Elyse.Bertling@tarkett.com
 Contract Expires: 8/6/2026

2. Installation & Secondary Contact:

Lansing Tile & Mosaic, 2210 Apollo Dr. Lansing, MI 48906
 Lansing Tile State Contract Coordinator/PM: Gavin Ruehle
 Email: gavin.ruehle@lansingtile.com
 Phone: 517.204-7023

Field Carpet Selections:	Colormap (11130) 24"x24" Texturemap (11129) 24"x24", 9"x36", 18"x36" GeoKnit (10887) 24"x24", 9"x36", 18"x36" Tailored Madras (11284) 24"x24", 9"x36", 18"x36" Maelstrom (04849) 24"x24", 18"x36" Applause III (02803) 24"x24"
Walk-Off Carpet:	Assertive Action (04837) 24"x24", 9"x36", 18"x36" Assertive Rib (04838) 24"x24", 9"x36", 18"x36" Assertive Stria (04839) 24"x24", 9"x36", 18"x36"

3. Chair pads may be required for protection of carpet texture, consult with Agency. Absent the use of chair pads, more intensive maintenance will be required for areas in direct contact with chair caster traffic, and some degree of appearance change is to be expected. See Lease for requirements for carpet replacement.

G. Wall Covering: If required by the Checklist of Building Components, provide Type II medium duty in offices and areas not subject to high abuse. Provide Type III heavy-duty wall covering in high abuse areas such as corridors,

toilet rooms and break rooms. Provide clear plastic, vinyl, or poly corner guards up to 60" above finish floor on all outside corners to protect vinyl wall covering.

- H. Painting: Painted surfaces shall receive 1 coat of primer and 2 coats of finish. A complete room finish schedule shall be submitted for approval by the Lessee/Tenant Agency prior to construction. Colors shall be selected and/or approved by the State Agency. Use only first-line commercial products for all coating systems similar to Sherwin-Williams, Benjamin-Moore, Pratt & Lambert or PPG. Provide poly corner guards up to 60" above finish floor on all outside corners to protect painted wall.

EXTERIOR	PAINT/COATINGS
Concrete and Stucco	2 coats exterior polyvinyl emulsion
Concrete Masonry Units	1 coat latex block filler, 2 coats exterior acrylic latex
Ferrous Metal	1 coat synthetic rust-inhibiting primer, 2 coats full-gloss alkyd enamel
Zinc-Coated Metal	1 coat galvanized metal primer, 2 coats full-gloss alkyd enamel
INTERIOR	
Concrete Walls	Repair imperfections, voids, cracks, 2 coats latex interior flat
Concrete Masonry Units	Fill voids, cracks, 1 coat latex block filler, 1 coat interior enamel undercoat, 1 coat interior semi-gloss latex
Gypsum Drywall Ceiling	1 coat latex interior primer, 2 coats latex flat
Gypsum Drywall Wall	1 coat latex interior primer, 2 coats interior semi-gloss zero VOC acrylic latex
Gypsum Drywall to Receive Wall Covering	1 coat latex interior primer
Woodwork and Hardboard (Painted)	1 coat interior enamel undercoat, 2 coats urethane latex gloss enamel
Woodwork, and Millwork (Stained)	1 application wood filler, 1 coat oil based interior wood stain, 2 coats of clear semi-gloss polyurethane
Ferrous Metal	1 coat synthetic rust-inhibiting primer, 1 coat interior enamel undercoat, 1 coat exterior alkyd gloss enamel
Zinc-Coated Metal	1 coat galvanized metal primer, 1 coat interior enamel undercoat, 1 coat exterior alkyd enamel

1. All exposed piping, conduit mechanical and electrical components in finish areas are to be either field painted or pre-painted by the manufacturer.
 2. Provide odorless paint when painting in areas occupied by personnel regardless of when painting operations are conducted.
- I. Chair Rail: Provide nominal 1" x 4" HDPE, solid-surface, bamboo, or hardwood chair rail routed at top and bottom edge for a finished appearance, mounted 32" above finished floor in the lobby (coordinate final elevation with furnishings for each space prior to installation), break room, offices, and all public spaces at minimum. HDPE is preferred in lobbies and waiting rooms. Softwood chair rail is not acceptable. Additional areas will be identified by the DTMB or State Agency on preliminary drawings provided by the Owner/Lessor.
 - J. Interior windowsills shall be durable water and moisture resistant materials such as HDPE, finished hardwoods, solid surfacing, natural stone, or artificial stone. Gypsum board or softwood windowsills are not acceptable.
 - K. Plywood Backboards and Wall Blocking: Provide one 4' x 6' x ¾" fire retardant telephone equipment backboard mounted to wall in the telecommunication rooms (MTR, TR). Fire rated plywood backboard will be finished with 2 coats of semi-gloss white paint.
 - L. Wood blocking: Provide 2" x 10" wood blocking in wall cavities where door swing motion could cause door lever hardware to pierce gypsum drywall board, for the installation of wall-mounted door stops. Provide 2" x 6" wood blocking in wall cavities to support handrails in accessible restroom stalls.

VII. SPECIALTIES

- A. Visual Display Surfaces: Marker boards are to be porcelain enamel faced for liquid-type markers with core material and backing with an aluminum tray.
- B. Directories: If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, requires it, or if the State is the sole tenant and occupies 100% of the building, provide a building directory at the main entry point. The directory shall be metal or wood framed consistent with the décor of the building, glass enclosed and lockable, sized not less than 36" high x 24" wide. If the Lessee/Tenant Agency is part of a multi-tenant building, provide space within the existing building directory of not less than 3 lines. Provide LED illumination from within the unit.
- C. Interior Signage: Interior signage shall meet the DTMB standard interior signage design. Refer to [STATE OF MICHIGAN BUILDING ADA SIGNAGE STANDARDS](#) for design and layout requirements. Locate signs as required by ADA and building code requirements, and on rooms and spaces intended for public use such as conference, meeting, and hearing rooms. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide signage for all spaces.
- D. Exterior Post, Panel and Pylon Signage: If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide an illuminated exterior sign, mounted on a post or pylon. Design of the sign shall be approved by the State Agency.
- E. Telephone Specialties: If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide a public telephone with enclosure.
- F. Toilet Compartments: At public or employee use toilet room locations, toilet compartments, urinal screen and privacy panels are to be fabricated from HDPE, phenolic or other solid surfacing material. Metal and plastic laminate are not acceptable.
 - 1. Toilet compartments are to be floor mounted and overhead braced with security over-ride latching devices. Urinal screens are to be wall hung. Any miscellaneous partitions are to be wall hung or floor supported. All fasteners and hardware are to be tamperproof.
- G. Toilet Room Shelving: At employee toilet rooms provide a minimum 4" x 36" parcel shelf adjacent to entry door.

- H. Toilet and Bath Accessories: All toilet accessories are to be ADAAG and MBF compliant. Use recessed or semi-recessed as required to maintain clear pathway. Coordinate dispenser type with towel and tissue type provided by building maintenance. Combination units provide cost savings in installation.

Item	Manufacturer, Model (or approved equal)	Notes
Combination Toilet Tissue and Waste	Bradley 5952, Gamco TSC-7	Stainless steel, dual roll, integral waste receptacle
Combination Toilet Compartment Unit	Bradley 5911, Gamco TSC-5PH,	One per public toilet compartment.
Toilet Tissue Dispenser (without integrated waste)	Bradley 5402, 5412, Gamco TTD-5, TTD-6, TTD-7	Stainless steel, dual stacking roll, partition mounted, one per stall, if not practical to use combination unit
Stall Waste Container	Bradley 4721-15, 4722-1015, 4722-15, 4731-15, Gamco ND-3	Stainless steel, partition mounted, one per stall, if not practical to use combination unit
Toilet Seat Cover Dispenser	Bradley 5831, Gamco TSC-1	One per stall, if not practical to use combination unit
Combination towel dispenser/waste receptacle	Bradley 2037, Gamco TW 9, TW-9-4	Stainless steel, fully recessed, large capacity
Feminine Product Dispenser	Bradley 401, 407; Gamco 352-25, NV-2-4	One per women's toilet room, coin or free operation
Accessory Hook	Bobrick B-212	
Grab Bars	Size and configuration required to meet ADA and Michigan Barrier Free requirements.	1-1/2" round stainless steel
Soap Dispensers	Bobrick B-824, B-828 (foam)	Line voltage plug-in touchless (no battery), one per lavatory fixture, refillable. (Mount plug high under sink so as to not be visible)
Hand dryers	World Dryer SMARTdri, AirMax, or SLIMdri	Hardwired touchless, energy efficient
Faucets	Delta, Moen, American Standard	Line-voltage touchless*
Flush Valves	Sloan, Zurn, American Standard	Line-Voltage automatic flush*
Changing Tables	Koala Care, Bradex	One per each public restroom
Mirrors and frames	Full width mirrors with ¼" thick mirrored glass and polished steel frames	
Mop and Broom Holders	Two per custodial closet	

*Battery units may be permitted if retrofitting, written pre-approval is required by DTMB prior to RFP Response.

- I. Operable Partitions: Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide an electrically operated, folding panel partition system, ceiling suspended with overhead track. Panels are to be vinyl faced and side stacked with a minimum 50 STC rating. Provide all necessary steel support framing. Verify existing structural framing capacity with operable partition loads. Manual operation acceptable for small partitions only.
- J. Fire Extinguishers and Cabinets: Fire extinguishers are to be provided per the requirements of the Michigan Building Code. Fire extinguishers shall be multipurpose dry chemical type sized and rated for project requirements. Provide recessed wall cabinets in public, office and work areas and provide surfaced mounted on metal brackets at warehouse and storage areas. Cabinets are to be recessed type aluminum or steel with baked enamel finish. Doors are to have glass panels with ADA compliant opening device.

- K. Built-in Projection Screens: Where required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide electrically operated, recessed, ceiling mounted screens. Viewing surface is to be matte white and edge treatment is to be without black masking borders.
- L. Window Treatments: Provide commercial grade vinyl vertical blinds or shade fabric roller blinds at all exterior windows. Blinds are to be a minimum 3-1/2 inch wide and white or off-white in color, with chain and cord for manual operation. Shade fabric roller blinds shall use a minimum 6 oz/yd fabric in a color selected or approved by the State Agency, with chain and cord for manual operation.
- M. Millwork/Casework:
 1. All casework for break rooms, conference rooms and work areas is to be plastic laminate on particle board with frameless construction and full overlay doors. Laminated plastic shall be high pressure plastic laminate complying with NEMA Standards Specifications for General Purpose Grade (HGS/Grade-10 .050") with selection from standard selections, solid colors or wood grains.
 2. Cabinets shall be complete with hardware, drawers, dividers, and adjustable shelves. Drawers shall be suspended on soft-close steel slides with ball bearing type nylon rollers for ease of operation. Drawer slides shall have a 100 lb. Load rating. Provide wire pulls or simple knobs compliant with the ADAAG. Cabinet doors should have soft close hinges with door mutes.
 3. All millwork and installation shall conform to the performance standards of the Architectural Millwork Institute. Finish wood materials to receive stain or transparent finish shall be "Custom" grade. Casework hardware shall be equal to Knappe & Vogt Manufacturing Company products.
 4. At all areas other than toilet rooms, countertops are to be solid surface with eased front profile and square edge backsplash.
 5. At public use and employee toilet rooms all counter and lavatory surfaces are to be fabricated from HDPE or solid surface materials.
- N. Bullet-Resistant Panels: If required in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards Fiberglass ballistic panels shall be 5/16-inch thickness with UL-752, level-2 rating. Face bullet resistant panels with gypsum board.
- O. Shelving: Provide solid wood or metal shelving in the custodial closet for storage of cleaning and paper supplies. Minimum dimensions shall be 36" wide, 15" deep, with a quantity of no less than 3 shelves.
- P. Entrance Floor Grilles or equivalent: At all public and employee exterior entrances provide recessed entrance floor grilles or walk off mat designed to remove and capture debris from foot traffic. Floor grilles and frames are to be extruded aluminum. Floor grilles are to have top-surfaced tread rails with nylon carpet inserts. An equivalent requires prior written approval by the State Agency, RED and DCD.

VIII. CONVEYING SYSTEMS

- A. Passenger Elevators: Compliance with the requirements of the ADAAG and Michigan Building Code will provide the minimum determination for provision of a passenger elevator, unless specified in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards.
 1. For typical 2-stop application provide a hole-less hydraulic passenger elevator system, 2,500 pound capacity minimum with a finish clear cab size of not less than 6'-8" x 4'-3" (must have the ability to fit a standard EMT gurney) with a minimum ceiling height of 7'-11". Cab speed shall not be less than 80 feet per minute. For facilities requiring more than 2 stops, or depending on building size and use, multiple elevators, larger elevator platform size, speed and weight capacity will be required. Elevator cabs are to

have plastic laminate side walls, protective bumpers, and skid-resistant vinyl composition tile floor surface. Furnish removable protective pads.

- B. Freight Elevators: A freight elevator is required for a building over 2 stories (or 2 stops). The need and description for a freight elevator in a two-story building is to be noted in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards.
1. A freight elevator, at minimum, shall be Class A, hydraulically operated, with a minimum of 2500 pound loading capacity. The minimum clear cab floor size shall be 5'-4" x 7'-0". Freight elevator ceiling height should be a minimum of 12'-0" to facilitate moving equipment and furnishings. Elevator cabs are to have plastic laminate side walls, protective bumpers, and skid-resistant vinyl composition tile floor surface. Furnish removable protective pads.
 2. Elevator shaft way, electrical, and mechanical, emergency function, and elevator components are to be designed, manufactured and installed to comply with the latest edition of the State of Michigan Elevator Code as well as meet ADA requirements. No building HVAC or plumbing system piping shall be allowed in the elevator shaft or machine. If HVAC or piping is specifically required for the elevator system, the design and installation shall be coordinated with the elevator manufacture.

IX. FIRE SUPPRESSION

- A. Fire Protection and Fire Detection/Alarm Systems shall be provided in all State of Michigan facilities and leased facilities. Fire protection systems are to conform to NFPA, state and local codes.
- B. Sprinkler piping shall be schedule 40, schedule 10, or copper. No saddle fittings or flexible fire sprinkler connections will be permitted above hard pan ceilings. Flexible sprinkler connections, with a maximum length of 48" are permitted only to connect head to piping above acoustical panel ceilings. Flexible sprinkler connection assemblies shall be installed per manufacturer's instructions.
- C. Concealed type sprinkler heads shall be used in all occupied areas. In existing buildings, sprinkler heads shall be replaced if they have been recalled.

X. MECHANICAL, PLUMBING & HVAC

- A. Meet or exceed all State of Michigan and Local vicinity code and regulation requirements for the mechanical systems in all State of Michigan leased, owned, or operated facilities. Some of the requirements of this standard exceed code requirements.
- B. Review latest editions of State of Michigan Governor's energy directives, American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) standards 15, 55, 62. Follow the more stringent requirements.
- C. Coordinate additional amenities and requirements with the building program as defined in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards.
- D. Existing mechanical and HVAC equipment and components intended for reuse shall be in clean, operable, and efficient condition. Existing ductwork shall be cleaned thoroughly, and filters changed on all HVAC units prior to occupancy. All existing piping which is re-used shall be labeled. The existing piping and ductwork, including connections and diffusers, shall be thoroughly inspected for size, condition, and suitability for re-use.
1. Existing HVAC components, piping and devices no longer being used shall be completely removed and not abandoned in place. All openings in existing walls, floors, and shafts shall be properly fire-stopped after the removal of old HVAC components and piping.

- E. Gas Service Entrance: Gas piping entering the building must be protected from accidental damage by vehicles, foundation settlement or vibration. Where practical, the entrance should be above grade and provided with a self-tightening swing joint prior to entering the building.
- F. Mechanical/HVAC Design and Planning
1. Energy savings should be a primary component and part of the selection of HVAC equipment. The facility or building design shall comply with both the mandatory and prescriptive provisions of latest ASHRAE standards. The proposed building performance rating compared to baseline building performance rating per ASHRAE standards (without amendments) by building simulation method is to be 14% higher on new buildings and 7% higher on existing buildings.
 2. Design systems that require zero use of CFC-based refrigerants for new systems; complete a comprehensive CFC phase-out conversion when reusing existing systems.
 3. Design HVAC and refrigeration systems with refrigerants with no or very little ozone depleting potential. Projects shall comply with current LEED guidelines and standards.
 4. Establish temperature and humidity comfort ranges and design the HVAC system to maintain the comfort ranges (See Table M1) in accordance with ASHRAE; and must meet requirements of the Lease.
 5. Require an assessment of tenant space or building thermal comfort within a period of 8 to 12 months after occupancy. Based on the assessment, a corrective action plan is to be developed if Table M1 requirements are not maintained. This plan shall include measurement of relevant environmental variables in problem areas in accordance with ASHRAE.
 6. Duct sizing and velocities shall be designed to minimize air noise.
 7. Kitchen or other exhaust hoods shall meet NFPA regulations and local health department requirements.
 8. For facilities 15,000 square feet and above, provide a building automation system to monitor and control lighting, ventilation, heating, and air conditioning systems. The Lessor shall provide the latest technology and technology integration for building automation systems including an on-site computer for continuous monitoring capabilities.
 9. Fire alarm and security system must function as stand-alone systems with an interface to the building automation system (if provide based on size of facility).
 10. Vertical zoning: Layer components in the ceiling space with the plumbing and sprinkler piping zone near the underside of the structure, the HVAC duct zone in the middle and the lighting zone immediately above the ceiling system. Sufficient space must be provided to accommodate future lighting relocations and changes without the need for moving HVAC or other components.
 11. Valves are to be located in accessible ceiling and wall areas where possible. Provide access panels in gypsum board ceilings and wall locations. Coordinate with furniture plans.
 12. Mechanical systems are to be designed with future expansion in mind. Provide valves, controls etc. at locations where future equipment tie-ins would be likely and where systems isolation seems prudent.
 13. Catwalks with access ladders are to be provided for all equipment that cannot be maintained at floor level.
 14. Documentation of all the building systems is to be provided for the guidance of the building engineering staff. Documentation is to indicate actual elements that have been installed, how they performed during testing and how they operate as a system in the completed facility.
 15. The State Agency contact is to be provided with the following: 3 copies of prints identifying HVAC zones, record drawings and specifications (both hard copy and on a USB drive w/ indexed PDF), operating

manuals with schematic diagrams, sequence of operation and system operational criteria for each system installed and maintenance manuals with complete information of all major components in the facility.

16. Provide posted operation instructions for manually operated mechanical systems. They are to consist of simplified instructions and diagrams for equipment, controls and operations of the systems, including boilers, refrigeration equipment, HVAC controls, hot and chilled water distribution and hot and cold water domestic water. Instructions are to be framed and posted adjacent to the major piece of equipment of the system. The amount of instruction time provided is to be commensurate with the complexity of each system.
17. Allow adequate space for maintenance access to coils, pumps, filters etc.
18. HVAC equipment shall not be placed in ceiling spaces above computer rooms, server rooms, electrical rooms, telephone rooms etc.
19. All mechanical rooms, breakrooms, bathrooms, and kitchens shall have floor drains.

G. Plumbing Systems

1. If a well is required, the well is to be tested and documentation provided for water flow, water quality, chemical content and performance. The test results must be submitted for approval and acceptance. Non-performing wells will be rejected. If water requires treatment, the water treatment system shall be included and provided.
2. Sanitary and Storm system piping shall be separated and discharged per code and local regulations. Sewage ejectors are only to be used where gravity drainage is not possible.
3. Booster pumps for domestic water service are to be provided when required to maintain system design pressures.
4. Recirculation piping is to be provided for all domestic hot water systems.
5. Avoid water-filled plumbing on outside walls, above ornamental ceilings or in unheated areas.
6. Plumbing fixtures
 - a) Commercial grade and based upon American Standard or Kohler.
 - b) Low-flow water closets, urinals, faucets for sinks and lavatories are required for all locations. Do not use waterless urinals without approval by the Design and Construction Division during the schematic design phase of a project.
 - c) Wall mount water closets and urinals shall be installed. Floor mount water closets will require pre-approval and to accommodate retrofit or existing conditions.
 - d) Fixtures designated for use by the handicapped must comply with the requirements of Federal Standard 795; Uniform Federal Accessibility Standards and the requirements of the Title III Standards for the ADA.
 - e) At sink locations with exposed piping provide ADA compliant jacketed prefabricated piping insulation. Color to be chosen by the State Agency.
7. Drinking fountains are to supply 55°F water, from standard packaged electric water coolers with integrated bottle filler.
8. Dishwashers: If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, dishwashers shall have dedicated booster heat units that meet all code requirements.
9. Valves and Shut-offs

- a) Provide isolation valves at all pieces of equipment and at each restroom fixture for both hot and cold water. Each restroom facility is to have separate water shut-off.
- b) Locate valves where they can be reached for service in hallways and public spaces where possible.
- c) Valves and other operable fittings must be tagged. A valve tag schedule shall be provided as part of project closeout documentation. Properly identify all valves and locations.

10. Pumping Systems

- a) Primary/secondary systems are recommended. If minimum flows are required, use separate, constant flow primary water pumps and variable flow secondary systems.
- b) Pumps used in closed loop hydronic piping are to be designed to operate to the left of the peak efficiency point on their curves (high head, less flow) to compensate for variances in pressure drop between calculated and actual valves without causing pump overloading. Do not use pumps with steep curves due to limiting of system flow rates. Pumps are to operate at no less than 75% efficiency for their performance curve.
- c) Packaged variable flow pumping may be used. However, pumps and their controls are to be supplied by the same manufacturer.
- d) All closed loop heating and cooling systems shall be treated with a corrosion inhibitor.

11. Piping Systems

- a) Provide cathodic protection or other means of preventing pipe corrosion.
- b) Isolation valves, shut off valves, by-pass circuits and unions are to be provided as necessary for piping at equipment to facilitate equipment repair and replace backer. Equipment requiring isolation includes boilers, chillers, pumps, coils, terminal units and heat exchangers. Valves are to be provided for zones off vertical risers.
- c) All pipe is to be labeled and color-coded according to ANSI Z535.1-1991 Safety Color Code and ANSI A13.1-1981 Scheme for Identification of piping Systems. Pipe markings must effectively communicate the contents of the pipes and give additional information if special hazards (such as extreme temperatures or pressures) exist, i.e. "Steam 110PSIG". Arrows shall indicate direction of flow. Label placement shall insure that labels can be easily read based upon label elevation and viewing angle of individual. Labels, at a minimum, shall be placed within six feet of valves, where change in direction occurs, on entry/re-entry points thru wall and floors and on straight segments with spacing between labels that allows for easy identification.
- d) Valves and other operable fittings must be tagged. A valve tag schedule shall be provided as part of project closeout documentation. Properly identify all valves and locations.
- e) Copper piping shall be used on all domestic and hydronic piping systems. PEX piping may be permitted in limited applications if reviewed and pre-approved in writing by project team.
- f) All closed loop heating and cooling systems shall be treated with a corrosion inhibitor.

12. HVAC Systems

- a) HVAC air distribution requires the establishment of minimum Indoor Air Quality (IAQ) performance to enhance indoor air quality in building by complying with minimum requirements of ASHRAE.
- b) Provide properly installed condensate drains to prevent build-up of condensate in air handling unit or other equipment drain pans.
- c) All closed loop heating and cooling systems shall be treated with a corrosion inhibitor.
- d) For HVAC piping systems, provide isolation valves at all pieces of equipment and coils for maintenance and service. Locate the valves where they can be reached for service.
- e) HVAC piping insulation shall be installed on all piping, valves, terminal units and all section.
- f) Do not leave un-insulated gaps between components that can cause condensation.

- g) Location of temperature sensors and thermostats shall be coordinated with furniture, equipment, and window locations.
 - h) Kitchen hood design must meet NFPA regulations as well as all local health department requirements.
 - i) Ductwork should be protected from construction contamination and proven clean prior to occupancy. Air filtration systems shall meet or exceed a MERV 13 rating. Air filters shall be new at the time of occupancy.
 - j) Provide acoustical sound boots at ceiling return air grilles at offices, meeting rooms and conference rooms if walls do not extend to the roof/floor deck above or if a separate return air duct system is not provided.
 - k) Air handlers are to be equipped with variable frequency drives to control fan motor speed.
13. Vibration and Acoustical Isolation
- a) Isolate all moving equipment in the building under dynamic loading.
 - b) Use flexible connections for piping/ductwork terminations.
 - c) All wall/floor openings for ducts and piping are to be sealed except at shafts dedicated to gas piping which must be ventilated.
 - d) Reduce fan vibrations immediately outside of all mechanical room walls by acoustically coating or wrapping the duct.
 - e) Provide spring and rubber isolators for piping 2-inches and larger hung below tenant occupied spaces.
14. Layout of Mechanical Spaces: Mechanical rooms are to be laid out with clear aisles and access to all equipment. Lighting is to be laid out so as not to interfere with equipment. Housekeeping pads are to be 3-inches wider than the mounted equipment on all sides.
15. Building Mechanical Specialties
- a) Electrical Generators: If required in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, fuel systems, capacity and system components being supplied with backup emergency generator shall be clearly defined and specified in the Lease or Specification requirements.
 - b) Computer Data Centers Server Rooms: If required in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards or the building program, provide special HVAC equipment required for any Computer Data Centers, Server Rooms, or Computer Training Rooms.

TABLE M1 – General Office Mechanical Space requirements

Mechanical Minimum Design Requirements for General Office Space		
Code Reference	HVAC Systems –Michigan Uniform Energy Code, latest edition Michigan Mechanical Code, latest edition Ductwork – SMACNA, latest edition Plumbing -- Michigan Plumbing Code, latest edition	
Temperature	73°F ± 4°F (± 5°F for Leases)	
Humidity	30-50%	
Ventilation	Office Space: 20 cfm per person or 0.2 cfm / sq. ft. (whichever is greater) Break Room: 30 cfm per person Waiting Area: 15 cfm per person Kitchen/Toilet/Custodial Closet: 10 air changes per hour and 100% exhaust	
Air Conditioning	Equipment: 3 watts / sq. ft. Lighting: 2 watts / sq. ft.	
Ductwork	Supply and Return air shall be ducted (except at raised floor systems). Return air plenums are not acceptable. Duct insulation shall be external wrap only; no internally lined duct will be accepted. Flex duct allowed within 10-feet of ceiling diffusers.	
Miscellaneous	Provide a minimum of 1 electric water cooler and drinking fountain combination unit with bottle filler per floor. Locate adjacent to restrooms.	
Standard Piping Material	Use	Comments
ASTM Schedule 40	Chilled water up to 12-inch diameter. Condenser water up to 12-inch diameter.	150 psi fittings. Standard weight pipe over 12-inch diameter. 150% of working pressure
	Hot water	Test to 300 psig.
	Natural gas	Weld and test to 300 psig
ASTM schedule 80	Steam over 15 psig	Test to 500 psig, 150% of working pressure
Copper tubing (<i>PEX may be permitted in limited applications if reviewed and pre-approved in writing by project team prior to RFP Response</i>). <i>ProPress style fittings up to 1 ¼" are permitted.</i>	Chilled water, Condenser water	Builder option. Use type K below ground and type L above ground.
	Domestic water	Lead free solder connections
	Refrigeration	Type ACR
Cast Iron	Sanitary, waste and vent	

PVC	Storm, waste and vent	Below grade and non-plenum locations where sound transmission does not affect Agency business operations
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XI. ELECTRICAL

- A. Meet or exceed all State of Michigan and local vicinity code and regulation requirements for the electrical systems in all SOM leased, owned, or operated facilities. Some of the requirements of this standard exceed code requirements.
- B. When an existing facility or building is being used, all existing circuits (including wiring, connections, and disconnects), proposed for reuse shall be thoroughly inspected for size, condition, and suitability for re-use, and labeled.
 - 1. All existing wiring, conduit, and devices no longer being used shall be completely removed and not abandoned in place. All existing unused power supply wiring or cabling shall be completely removed back to supply distribution panel and circuits breakers relabeled as "Spare" or with the new circuit title.
 - 2. All openings in existing walls, floors, and shafts shall be properly fire-stopped after the removal of old conduit and wiring.
- C. Electrical Site Design and Planning
 - 1. Spare conduits shall be provided at all primary, secondary, and panelboard feeders for future use.
 - 2. Electrical metering locations and metering sockets must be acceptable to the local utility company.
 - 3. New transformers shall be free of any hazardous materials (PCB's, asbestos, etc.), and dry type transformers are preferred.
 - 4. Exterior lighting design and layout shall meet the latest requirements of the LEED standards established for the project and conform to Dark Skies requirements.
 - 5. Planning should include optional locations, both public and secured, for Electric Vehicle (EV's) Chargers identified in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards to be installed. Location, quantity, and type will be determined case by case.
 - 6. All underground conduit and duct banks shall be watertight and sloped to manholes or junction boxes with a sump.
 - 7. All underground conduit/wiring shall be buried with a marker/tracing wire and a plastic warning tape approximately one foot above the conduit/wire.
 - 8. Lightning protection shall be provided for all buildings and associated structures per NFPA and any other code requirements.
- D. Electrical Building Design/Planning
 - 1. Circuit Planning: Planning shall include locations of copier, microwaves, coffee machines, dishwashers, and vending machines. Provide as a minimum, 20-amp dedicated circuits with isolated grounds to all copy machines. Provide as a minimum a separate 20-amp circuit for each device.
 - a) Provide as a minimum isolated ground 20-amp circuits with surge protected receptacles for all main computer hub network equipment and audio-visual equipment.
 - b) Provide a minimum of a twenty-five (25%) percent spare capacity above maximum demand for future growth of the electrical system.

- c) Dedicated isolated-grounded circuits are not required for computer receptacles.
 - d) Provide a minimum of one (1) 120-volt duplex receptacle in all building entrance vestibules.
2. General:
- a) Planning shall take into consideration the Lessee/Tenant State Agency's Phone and Data systems, security system components including cameras, card access systems, door monitoring systems, and any other components included in the security system.
 - b) If a Fire Alarm system is required place annunciation panels in a location coordinated with the Lessee/Tenant State Agency. If a connection to the local fire department is required, it shall be included.
 - c) All electrical panels, control panels, and disconnect panels shall be lockable and within the building all be keyed alike. (Lock hasps are acceptable).
 - d) Provide concrete housekeeping pads for all floor mounted electrical equipment. Pads are to be a minimum height of 3 ½ inches and extend a minimum of 6 inches beyond the perimeter of each piece of equipment.
3. Electrical Power Requirements
- a) Full Height Offices: Provide 4 standard 120-volt, 20-amp duplex receptacles supplied by a 20-amp general service circuit. One of the four shall be an orange isolated circuit receptacle.
 - b) Conference Rooms: Provide 4, 120-volt, 20-amp duplex receptacles.
 - c) Conference, Lunch, and Break Rooms: Provide 1, 120-volt, 20-amp GFI duplex outlet near the counter/sink.
 - d) Furniture Systems: Provide for each grouping of 4 cubicles or less, a wiring assembly consisting of 8 conductors back to the circuit breaker panel, to yield at the systems furnishings 3 hot, 3 neutral, 1 common ground and 1 isolated ground (either three 15-amp or three 20-amp breakers.) Power may come through the ceiling, floor or wall but may not exceed the ratio stated above.
 - e) Connections to systems furniture: The State will supply base feed power conduit (from furniture systems manufacturer) or power poles. Base Feed is preferred. Each group of 4 workstations will require a power pole or a base feed. Provide 90-degree elbows for power and communications at connection to exposed wall and floor boxes. Installation of base feed or power poles is by Lessor. Direct, final and complete connection to the modular furniture system shall be the responsibility of the Lessor, including cutting ceiling tiles to accommodate installation of Lessee supplied power poles. All work shall be coordinated with electrical contractor.
4. Firestopping: Provide U.L. listed firestopping assemblies for all openings and sleeves through floors and firewalls. Telephone, data, or other communications cable sleeves shall be fire-stopped after the respective contractor's work is complete.
5. Cabling:
- a) Whenever possible, below grade electrical, telephone, and data cabling are to be installed in concrete encased duct banks. Telephone and data are to be separated from electrical power with independent conduit systems.
 - b) All telecommunications cabling shall be kept in trays and/or conduit separate from primary or secondary power cabling. In occupied space with open ceiling, cable trays or conduit are required, other CMS systems are not permitted. See requirements of [1345.00.02 ENTERPRISE OPERATIONS CENTER – USER EXPERIENCE](#) for cabling, tray, conduit, and building entry requirements.
 - c) All cabling to be labeled.

6. Lighting

- a) Lighting controls used in public areas are to comply with ANSI/ASHRAE/IESNA regulations.
- b) Lighting fixtures shall be located where practical, so scaffolding is not required for lamp replacement.
- c) Lighting in all occupied rooms will be controlled by an automatic sensor with a manual wall switch override. Locate sensors to avoid nuisance triggering.
- d) Lighting shall be LED, utilization of smart lighting controls preferred, with a color range between 3500 and 4000K. Lighting levels shall meet or exceed the recommendations of the IESNA Handbook for the use of each space. Daylight harvesting and occupancy controls are required if the lighting system is not managed with the BAS system. On-site accessible overrides are required if lighting is scheduled through the BAS system.
- e) All electrical system components and devices shall be independently supported from the building structural framing members and supported per manufacture's recommendations.
- f) Provide adequate LED lighting, including emergency lighting, to service all equipment in mechanical rooms. Provide GFI service outlets for supplemental lighting in mechanical spaces. Provide GFI outlets within six (6) feet of Control Panels.
- g) Provide emergency lighting as required by code or if required in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards. Emergency lighting shall be tied to an emergency generator, provided with battery back-up, or dual-feed electrical supply.

7. Wiring:

- a) All building electrical systems wiring smaller than AWG # 10 shall be copper.
- b) All electrical circuits or main feeders shall be solid tubular (Non-flexible) type conduit. *Flexible conduit is only acceptable as a 6-foot whip for light fixtures, power poles, or a 12-foot whip for wall box drops.*
- c) All receptacles and switches shall be a minimum of specification grade quality.
- d) Emergency circuit receptacles, switches, or devices shall have color RED bodies.
- e) If surface mounted raceway is required and non-exposed conduit is not feasible then painted "Wiremold" is required.
- f) All wiring to be labeled.

8. Building Electrical Specialties

- a) Electrical Generators: If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide emergency electrical generator with required switching for the capacity and system components determined in the RFP. Alternatively, provide an external portable generator hookup and transfer switch.
- b) Elevators – meet all code requirements, including ADA requirements. All elevators shall be equipped a battery backup device that allows for exit of any persons trapped in elevator when building or local power is lost.
- c) Computer Data Centers Server Rooms: If required in the Request for Proposal (RFP), Program, or State Agency Supplementary Standards or the building program, provide required electrical for any Computer Data Centers, Server Rooms, or Computer Training Rooms.

XII. COMMUNICATIONS

Follow the requirements of the DTMB Network and Telecommunication Infrastructure Facility Standard 1345.00.02 (included below) for the design of building entrances, main telecommunication rooms, telecommunication rooms, pathways, backbones, cabling, and other communications systems. Wiring will be performed by the DTMB or their contractor; however, all conduit, electrical service, and infrastructure shall be part of the building’s design and construction contract. [1345.00.02 ENTERPRISE OPERATIONS CENTER – USER EXPERIENCE](#)

Acronyms and Glossary Specific to Communications

ANSI/TIA Standards	Standards compiled by the American National Standards Institute and the Telecommunications Industry Association for voice and data design and planning.
BICSI	Building Industry Consulting Services International – Helps develop standards and guidelines for networking. Its certifications are de-facto standards for cable installers.
BTUH	British Thermal Unit per Hour
CAT 3	Category 3 – An unshielded twisted pair cable designed to carry voice and data up to 10 megabits per second (Mbs) and with transmission frequency of up to 16 Mhz.
CAT 5	Category 5 – An unshielded twisted pair cable that can support data speeds of 100 Mb or more. It provides performance up to 100 Mhz.
CAT 5e	Enhanced Category 5 – An unshielded twisted pair cable that can support 1000 Mb, i.e., gigabit speed.
CMS	Cable Management System
DMARC	Demarcation Point – the physical location where the public network of a telecommunications organization such as a phone or cable company ends and the private network of the customer begins. This is usually where the cable physically enters a building.
fc	Footcandles; lumens per square foot
MTR	Main Telecommunications Room
Systimax®	Network infrastructure product family in use in State of Michigan facilities
TR	Telecommunications room
Office Area	The measured area of the area where a tenant normally houses personnel and/or furniture. This area does not include building common space such as mechanical rooms, lobbies, and vending areas.

Conform to ANSI/TIA 569-C and BICSI standards at minimum, unless reviewed and coordinated with DTMB SFA and Telecommunications Division. Coordinate and confirm layout and design of the telecommunications system rooms, conduits, pathways and systems with the DTMB Telecommunications Division.

A. Building Entrance

1. DMARC:

- a. Each building or suite will require a DMARC or Demarcation Point, a physical location where the public network of a telecommunications organization such as a phone or cable company ends and the private network of the customer begins. This is usually where the cable physically enters a building.

2. CONDUIT:

- a. Three (3) conduits of 4” diameter rigid steel, placed a minimum of 24” below finished grade, and painted with corrosion inhibiting paint, shall be placed from the property line to an outside hand-hole. All ends of conduit shall have an insulated bushing at each end to seal out debris and water. Location and placement of conduit shall be coordinated with the DTMB Telecommunications Division.
- b. Three (3) conduits at the building entrance from an outside hand-hole to the DMARC, of 4” diameter rigid steel, placed a minimum of 24” below finished grade and painted with corrosion inhibiting paint. All

ends of conduit shall have an insulated bushing at each end to seal out debris and water. Location and placement of conduit shall be coordinated with the DTMB Telecommunications Division.

- c. Conduit within the building shall be reamed and have an insulated bushing at each end, and shall be bonded and grounded.

3. BENDS:

- a. All bends shall be made with a sweeping radius; no sharp 90 degree bends are allowed.
- b. If bends in the total length of conduit from the property line to the hand-hole exceed one hundred eighty (180) degrees, a 3'-0" x 3'-0" accessible junction box shall be placed at each point where adding another bend would exceed the one hundred eighty (180) degree limit.

4. HAND-HOLES:

- a. Hand-hole shall be placed within 30'-0" of the entrance wall.
- b. Hand-hole shall be a minimum of 3'-0" x 3'-0" and 1'-6" deep.

B. Main Telecommunication Room (MTR)

1. LOCATION AND SIZE (MTR):

- a. Each building shall have a Main Telecommunication Room (MTR). Depending on the building size and configuration, additional Telecommunication Rooms (TRs) may be required. Each floor in a multistory building, except the floor containing the MTR, shall have at least one TR.
- b. Size of MTR is to be: .75 SF per 100 square feet of Office Area or less, unless otherwise negotiated with DTMB Telecommunications.
- c. In multi-story buildings, the MTR shall be placed in line with the stacked TR's located on each floor. Center the MTR within the building vertically and horizontally. The MTR and TRs shall be located central to the building or suite floor plan, but so that the maximum length of the station cable terminating in the TR does not exceed two hundred ninety (290) linear feet.

C. Telecommunications Rooms (TR)

1. SIZE AND LOCATION:

- a. Each TR shall house, at a minimum, information outlet terminations, cable terminations for the riser system, and at least one cabinet.
- b. TRs shall be located central to the building or suite floor plan, but so that the maximum length of the station cable terminating in the TR does not exceed two hundred ninety (290) linear feet.
- c. TRs shall be stacked in multistory buildings.
- d. Size of TR in Offices:

Floor Size	Closet Size
10,000 Office Area SF	10' x 11'
8,000 Office Area SF	10' x 9'
5,000 Office Area SF	10' x 7'
Uses under 5,000 Office Area SF	3'x 7' minimum, with double doors providing access

D. Design and Construction Requirements for Main Telecommunications Room (MTR) and Telecommunications Rooms (TR):

1. ARCHITECTURAL REQUIREMENTS:

- a. Ensure simple unloading and equipment movement to and into the MTR and TRs.
- b. Hazardous elements such as water, fire suppression, drainage, steam, gas piping, or explosive or corrosive atmospheres shall be excluded from the MTR or TRs. There shall be no electrical cabinets or transformers in the MTR or TRs.
- c. Dry or gaseous fire suppression equipment is recommended.

- d. Walls shall extend to deck above (see also wall type legend).
- e. Ceiling height shall be 8'-6" minimum.
- f. Walls shall be constructed of masonry, concrete block, or stud and drywall construction with the fire rating required by code.
- g. Glass in doors or walls shall be security glass with the fire rating required by code.
- h. Floor shall be antistatic floor tile or sealed concrete. Carpet is not allowed.
- i. Two adjacent walls (termination field walls) shall be covered with ¾" clear grade fire-retardant plywood from 1'-6" above finished floor to 8'-0" above finished floor.
- j. A minimum of two (2) 4" diameter conduit sleeves placed between stacked TR Closets as risers (and between MTR's and all TR's), extending a minimum of 1" above the finished floor, placed adjacent to the plywood-covered termination field wall. Some systems may require additional risers. In all cases, one extra empty sleeve shall be installed. All metal conduits and metal sleeves shall be reamed and bushed at both ends. All conduit sleeves shall be fire-stopped.
- k. Provide a fire extinguisher at each MTR and TR.

2. DOOR AND HARDWARE:

- a. Door shall be 36" x 80", out-swinging.
- b. Door hinge pins shall be non-removable or installed on room interior.
- c. Locksets shall be:
 - i. High-security pin-tumbler double cylinder locks with key-operated mortise or rim-mounted dead-bolt
 - ii. Dead-bolt throw shall be one inch or longer.
 - iii. Cylinders shall have five or more pin tumblers
 - iv. Card key or sequenced button activated locks with electric strikes, are authorized on a limited basis.

3. HVAC:

- a. MTR shall be environmentally controlled 24/7 preferably by standalone HVAC system. Environmental equipment shall be provided with emergency power.
 - i. Temperature range: 65 – 85 degrees Fahrenheit
 - ii. Humidity range: 20 – 60 % dry-bulb Relative Humidity
 - iii. Heat load requiring dissipation: 750-10,000 BTU/H per cabinet (assume three cabinets per room).

4. ELECTRICAL:

- a. The MTR shall contain the main telephone ground bar; each TR shall contain a telephone ground bar. All telephone ground bars shall be a two-hole configuration that accommodates two-hole ground lugs. The telephone ground bars shall meet ANSI/TIA standards.
- b. MTR electrical distribution:
 - i. One 110/208V 200A power panel connected to emergency power, equipped with transient voltage surge suppression.
 - ii. Convenience Power: One 15A minimum 110V circuit distributed on duplex wall plugs on each wall.
 - iii. Equipment Operation Power: Three (3) emergency powered 20A 110V circuits distributed on six (6) duplex wall outlets located on walls with plywood. Outlets shall be orange in color.
 - iv. All AC electrical power shall be on dedicated branch circuits.
- c. TR electrical distribution:
 - i. One 110/208V 200A power panel connected to emergency power, equipped with transient voltage surge suppression
 - ii. Convenience Power: One 15A 110V circuit distributed on duplex wall plugs on each wall.

- iii. Equipment Operation Power: Two (2) emergency powered 20A 110V circuits distributed on four (4) duplex wall outlets located on the walls with plywood. Outlets shall be orange in color.
- iv. All AC electrical power shall be on dedicated branch circuits.
- d. Lighting requirements (MTR and TR):
 - i. Rooms shall have LED emergency lighting or lighting supplied with emergency power.
 - ii. Lighting level shall be 30 fc, measured at floor level.
 - iii. Lighting shall be on a separate circuit from the equipment or convenience power.

5. CABLES AND TERMINATIONS:

- a. TR voice terminations will be made on the wall with plywood.
- b. The voice wall field will consist of 110A-type connecting blocks.
- c. TR data cables shall terminate in equipment rack-mounted patch panels that must support the applicable Category certified data rate.
- d. Horizontal cable shall be plenum or non-plenum rated depending on the application required by the applicable codes such as the National Electrical Code.
- e. The TR wall field shall incorporate a CMS (see Horizontal Pathways, below).
- f. CAT 3 voice jacks shall be ivory in color.

6. EQUIPMENT RACKS:

- a. Equipment racks in a TR shall be equipped with a CMS (see Horizontal Pathways, below).
- b. Equipment racks shall be provided with clearances as prescribed in BICSI standards.

7. VERTICAL BACKBONE CABLING PATHWAYS

Continuous vertical communication backbone cabling pathways between the MTR and TRs in multistory buildings shall have fire-stopped conduit sleeves as described in D.1.j above. Follow the recommendations of the “Building Automation System Cabling Standard Intelligent Building Systems Cabling Standard” for planning pathways. Should the MTR and TRs not be stacked vertically, provide 4” diameter conduit runs with no more than two 90-degree bends between pull points. Do not locate backbone cabling pathways in elevator shafts.

8. HORIZONTAL PATHWAYS

Each floor of the building shall have a cable management system (CMS). The CMS may consist of cable trays, J-hooks and/or conduit. The CMS will carry voice, data, and video cable from the MTR or TR to the workstation. The CMS shall have no sharp edges. Metallic cable trays and conduits must be bonded and grounded.

9. TELECOMMUNICATIONS SYSTEMS

The State of Michigan has standardized procurement on the Systimax® family of products for structured cable systems (SCS) throughout state buildings. The data portion of the Systimax® SCS will be certified to operate at the maximum bandwidth of the category classification of the cable and hardware. The voice portion will be certified to operate at EIA/TIA Category 3 levels. The cable system shall have a minimum twenty-year warranty to cover both labor and materials, provided by the equipment manufacturer and not the installing contractor. CommScope shall provide Systimax® test records to the SOM.

10. HORIZONTAL CABLE SYSTEMS

The horizontal cabling system shall meet, but not be limited to, ANSI/TIA and BICSI standards. Voice cable shall be CAT 3 or above and data cable shall be CAT 5e or above. Cable shall be run within the

CMS as described in “Horizontal Pathways” above. All data cables will be certified to operate at the maximum bandwidth of the Category classification of the cable.

XIII. SITE UTILITIES (NEW CONSTRUCTION)

- A. Lessor or Lessor’s A/E Design Professional is to contact local utility companies to determine system capacities and obtain utility service, easements, etc. Site utilities must comply with codes, regulations, and local ordinances.
- B. Locate all utility lines behind curbs and in unpaved areas if possible. Do not locate water lines under foundations, streets, drives, parking areas or other inaccessible areas.
- C. Fire hydrants are to be placed less than 300 feet from all points of the building façade, within 5 feet of fire truck access road and within 100 feet of the building Siamese connection.
- D. Locate sanitary sewer lines in unpaved areas, at least 10 feet from potable water lines.
- E. Provide manholes at all intersections, changes in pipe size and changes in gradient.
- F. Manhole spacing: pipe < 18”: 300 feet and pipe ≥ 18”: 400 feet.
- G. Provide cleanouts at service lines 5 feet from building and at all bends where manholes are not used.
- H. Provide separate storm system even if connected to a dual service main.
- I. Use a minimum 10-year storm frequency for design of parking lots. Use piped gravity flow system (no open ditches). Permeable paving is allowed; however, Lessor must maintain and clear the paving pores.
- J. Roof downspouts are to be connected to onsite storm drainage structures at all locations within 25-feet of a door. All others are to be routed to discharge a minimum of 6-feet from the building perimeter.

XIV. EXTERIOR IMPROVEMENTS

- A. Paving Design: new paving shall be asphaltic concrete paving or Portland cement concrete in accordance with referenced portions of the 2012 Edition of the “MDOT Standard Specifications for Construction”. [MDOT 2012 & 2020 STANDARD SPECIFICATIONS FOR CONSTRUCTION](#)
- B. Existing paving shall be in a “like new” condition. Areas deemed not acceptable by the State will be repaired to be in “like new” condition. Existing paving must meet ADAAG requirements for slopes, cross-slopes, and condition; deteriorated paving, potholes, and large cracks constitute a walking hazard.

- 1. Asphaltic Concrete Paving shall consist of:

Minimum 6” sand-gravel sub-base:	MDOT 22A
Bond or tack coat asphalt emulsion:	MDOT SS-1h or MDOT MS-2a.
Bituminous leveling course:	MDOT Mixture 1100L
Coarse aggregate:	20A
Minimum thickness of leveling course:	3” (75mm)
Bituminous top course:	MDOT Mixture 1300T
Coarse aggregate:	20-AAA
Minimum thickness of top course:	1-1/2” (38 mm)

New bituminous pavement and existing bituminous pavement shall be prepared and sealed with a coal tar emulsion sealer. Application of sealant shall be as recommended by the manufacturer and performed upon initial delivery of the leased premises and 2 years after possession.

2. Portland Cement Concrete Paving shall consist of:

Minimum 6" sand-gravel sub-base:	MDOT22A
Reinforcement:	6" x 6" (W1.4) wire mesh
Minimum compressive strength:	4000 PSI in 28 days.
Minimum cement content:	6 bags
Minimum air-entrainment:	5%
Maximum slump:	4"
Minimum thickness:	5" depth.

3. Provide slip resistant finishes at exterior concrete surfaces subject to foot traffic.

4. Parking lot drives shall not be crowned. Provide areas for piling of snow.

C. Site Amenities

1. Parking lot lighting, landscape lighting, site amenities and site signage design are to have similar design features to compliment each other and the facility.

2. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide 10 space bike rack permanently affixed to the pavement, no less than 25' from entry and visible from entry. Coordinate location with in-slab snowmelt or other piping.

3. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, provide a flagpole(s) with simple access.

4. Provide concrete filled pipe bollards of a minimum 4" diameter, primed/painted or sleeved at exterior locations subject to damage, i.e. dumpster pads, electrical transformers, mechanical devices, gas meters, generators, water valves, etc.

5. Dumpsters shall be screened from public view, refer to Site Circulation within General Requirements for more information.

6. Provide windproof trash containers outside each outside entrance.

7. Exterior building street numbers and signs: Building numbers and letters shall be not less than 12" high with a minimum 2" stroke shall be provided and installed, identifying the address, "State of Michigan" and the name of the office or function. These signs will be visible from two directions on main thoroughfares.

8. Cigarette disposal bin(s) and "No Smoking" signs to be provided at the employee and customer entrance(s).

9. If required by the Request for Proposal (RFP), Program, or State Agency Supplementary Standards, install any specialized signs provided by the Tenant Agency.

XV. GLOSSARY

The terms “approved”, “required” and “as directed” refer to and indicate the work or materials that may be approved, required, or directed by the Michigan Department of Management and Budget, Real Estate Division, the DMB, Office of Design and Construction or the Michigan Department of State.

The term “building code” and the term “code” refer to regulations of building code enforcement agencies having jurisdiction in compliance with Act Number 230 of the Public Acts of 1972, as amended, being M.C.L. §125.1501 et seq. (State Construction Code Act of 1972).

Construction Documents shall include a complete architectural site plan indicating boundary and/or topographic surveys, demolition, erosion plan, grading, lighting, utilities, building location, sidewalks, parking lot, drives, curbs, fences, signs, landscaping, and other site considerations. Construction Documents are to include all structural, mechanical, electrical and furniture plans and specifications.

The term “DTMB” shall refer to the Michigan Department of Technology, Management and Budget’s Design and Construction Division and Real Estate Division, which acts as agent on behalf of the Lessee/Tenant State Agency.

Lessor/Lessee: The terms Lessor and Lessee are used in a generic fashion in this document. The Lessor may also represent the Contractor or Construction Management firm that is providing a building facility to the State of Michigan. The term Lessee is used as the generic term for the State of Michigan as the end user and/or Owner. Design Professional is the generic title used in this document to describe the Professional Architect or Engineer that is designing the facility being provided.

The term “product” includes materials, systems and equipment.

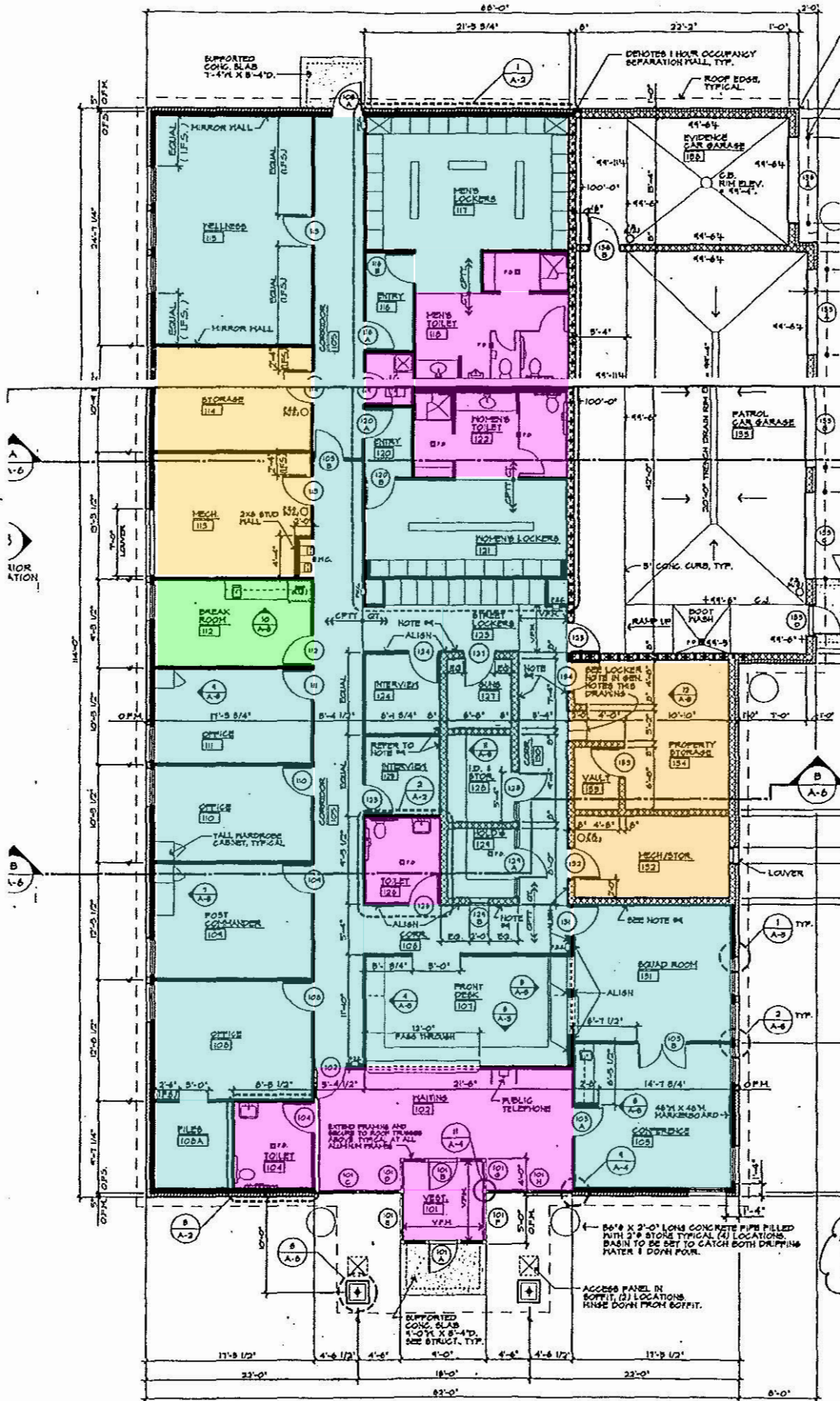
The term “provide” includes furnishing and installing in a professional manner, a product complete in place, tested and approved.

The terms “shown”, “indicated”, “detailed”, “noted”, “scheduled” and terms of similar import refer to requirements contained in these specifications for the building or space being offered for lease.

The term “similar” means in its general sense and not necessarily identical.

The term “systems furnishings” means interlocking components of portable and moveable wall panels, writing surfaces, shelves, tackboards, drawers, power poles, etc. of varying sizes which are assembled to create separate work stations for each employee or each work function, that are owned by the Lessee, and are not normally attached to the Leased premises, except for electrical connection attachment. Systems furnishings shall not include floor-to-ceiling wall partitions.

END OF OFFICE CONTRUCTION AND FITOUT DESIGN AND CONSTRUCTION STANDARDS



- CARPET
- LAMINATE
- TILE
- CONCRETE

ENCLOSURE "G" TO LEASE #10724-2024 BY AND BETWEEN TUSCOLA COUNTY, AS LESSOR, AND THE STATE OF MICHIGAN BY THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET, FOR THE MICHIGAN STATE POLICE, AS LESSEE.



ENCLOSURE "G" TO LEASE #10724-2024 BY AND BETWEEN
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FOR THE MICHIGAN STATE POLICE, AS LESSEE.

PAGE 2 OF 3

3/19/2026

Project # 1014545
Revision #:
Revision Date:

RE: Flooring Proposal for: 1014545 SOM - MSP Caro Lease

We are pleased to provide the following proposal based on State of Michigan contract #230000001067.

SCOPE OF WORK:

<u>Style</u>	<u>Color Name</u>	<u>Quantity</u>	<u>UoM</u>	<u>Unit Price</u>	<u>Line Total</u>
Texture Map Ethos Omnicoat Modular Tile 24x24	Indian Ink	493.36	EA @	\$ 23.15	\$ 11,421.28
C-56E Premium Floor Primer - 4 gal.		5	EA @	\$ 93.62	\$ 468.10
C-EX Modular Tile Adhesive - 4 gal.		5	EA @	\$ 93.62	\$ 468.10
Carpet Install Standard		466.00	YD2 @	\$ 7.25	\$ 3,378.50
Cove Base Installation		1200.00	FT @	\$ 1.23	\$ 1,476.00
Carpet Tile Removal Standard		466.00	YD2 @	\$ 7.25	\$ 3,378.50
Removal Permanently Attached Flooring Standard		466.00	YD2 @	\$ 8.70	\$ 4,054.20
Carpet Disposal		466.00	YD2 @	\$ 1.50	\$ 699.00
Standard Carpet Prep		466.00	YD2 @	\$ 4.73	\$ 2,204.18
Furniture Lift		466.00	YD2 @	\$ 6.89	\$ 3,210.74
Furniture Removal/ Replacement		8	HR @	\$ 83.46	\$ 667.68
4.5" Vinyl Cove Base	Iron Mountain	1200.00	FT @	\$ 1.06	\$ 1,272.00
Furnish & Install Transitions		48.00	FT @	\$ 5.65	\$ 271.20
Removal of Existing Base		1200.00	FT @	\$ 0.54	\$ 648.00
Ardex FF		8	EA @	\$ 28.00	\$ 224.00
Henrys 440		2	EA @	\$ 104.16	\$ 208.32
				<i>Subtotal</i>	\$ 34,049.80
				<i>Estimated Sales Tax</i>	\$ -
				TOTAL	\$ 34,049.80

NOTES:

Estimation information provided by Lansing Tile & Mosaics.

Carpet: Quoted yardage is based on the measurement of space, increments sold, overage and minimum requirements.

- A. Carpet tile is sold in full boxes only. Increment sold is based on size of carpet tile. Rolls are sold rounded up to a full number.
- B. Manufacturing overage is included in material quantity, to bill only at the amount shipped. The overage percentage is up to 5%.
- C. Standard running line carpet products require a 65 YD2 minimum purchase with limited exceptions.

LVT: is sold in full boxes only. Footage in each box depends on size and number of planks in each box. Quote is only good for size specified. Other sizes will change FT2 quoted.

Freight: is included in price of material.

EXCLUSIONS (unless specifically included in the above scope of work):

All Materials and Labor - Payment due within terms of each invoice (materials will be invoiced upon shipment, labor will be invoiced upon completion or as phased).



Protection of Floors
 Dumpster Cost
 Preformed Corners
 Resilient Flooring
 Furniture Moving
 Carpet Cleaning

Attic Stock
 Bonding Cost
 Trip Charges
 Stair Materials
 Asbestos Abatement
 Cleaning/Waxing of Resilient

Night/Weekend Labor
 Mats
 Removal & Disposal
 Extensive Floor Preparation
 Sales Tax
 Border Carpet

TERMS OF PAYMENT: (Subject to Credit Approval)

Net 45 Days

3/19/2026

Project # 1014545
 Revision #:
 Revision Date:

1. **Change Orders:** Any work not included in the above scope of work will require a signed change order before work can be performed.
2. **Term of Quote:** Prices given are firm for sixty days from proposal date.
3. **Lead Times:** Please note that we are a made to order mill and we cannot commence production until a signed PO or contract is received.

Note that normal lead times are as follows:

- Fast Track Carpets, two weeks plus shipping;
- Running Line Carpets, four to six weeks plus shipping;
- Custom Carpets, six to eight weeks plus shipping;
- Lead times are approximate and do not start until after the purchase order or fully-executed contract is received.

4. Floor Preparation: Additional floor preparation may be required as a result of an unforeseen condition of the floor. Costs associated with this floor preparation will be negotiated on a job-to-job basis. Our products perform properly when installed on floors that are free of dirt, oil, paint and excessive moisture. Floors that have moisture readings greater than the manufacturer specified tolerance will not meet specification and will require further curing time or treatment prior to carpet installation.

We recommend only wet scraping or mechanical removal of all non-water based adhesives.

5. Asbestos Abatement: This quote DOES NOT include asbestos abatement. Neither we nor our installers are responsible for the handling, removal or abatement of asbestos contained floor material or adhesive. Further, our policy is to request an Asbestos Hazard Emergency Response Act (AHERA) report prior to proceeding with any floor material or floor adhesive removal. We and our installers consider it the owner's responsibility to produce this report prior to executing this contract.

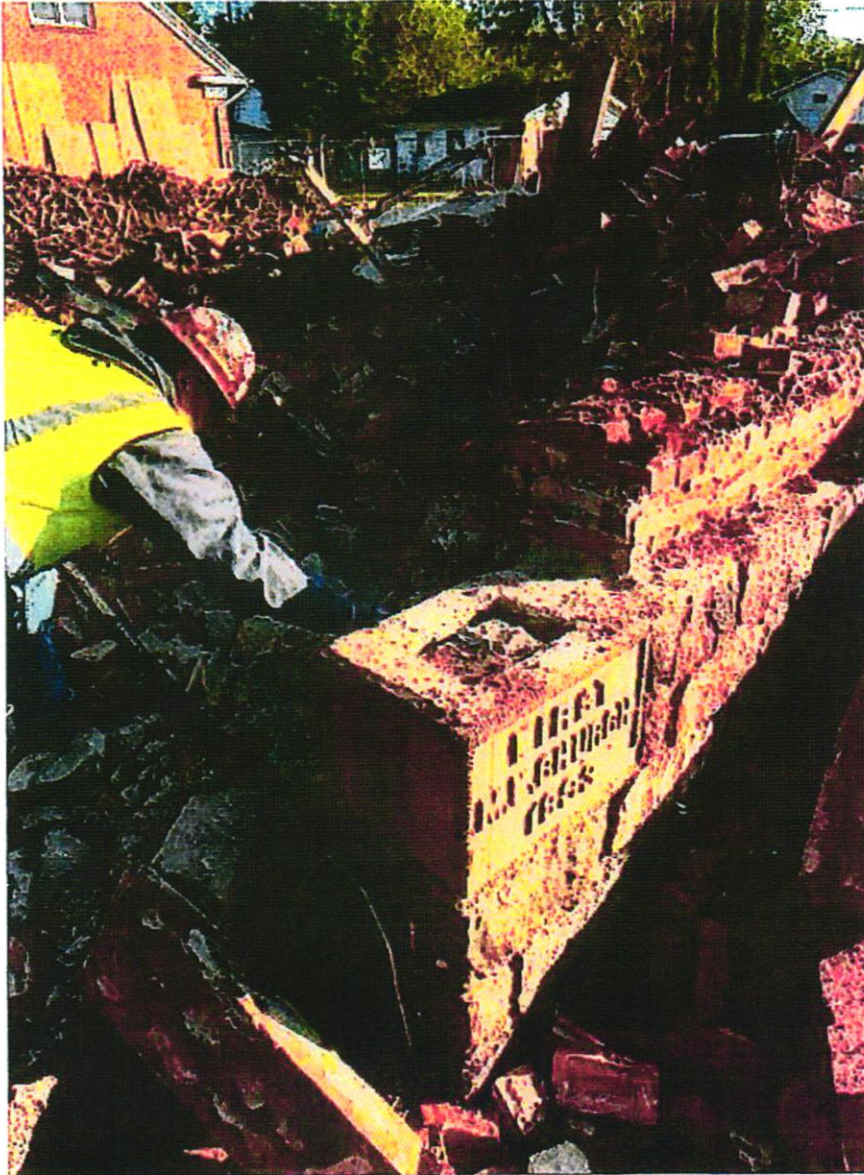
If any chemical stripping agents such as those commonly used in asbestos abatement have been used, we and our installers may require additional measures be taken prior to installation of any product. These measures may affect the price of this quote. Please contact our Technical Services Department at 800/248-2878 ext. 2129 for more details.

Please indicate your acceptance of this proposal by returning your signed purchase order to me at michelle.boyd@tarkett.com.

We look forward to working with you on this project.

Sincerely,
Michelle Boyd
 Michelle Boyd 12743
 Account Coordinator III
 Source One Department
 michelle.boyd@tarkett.com

ENCLOSURE "G" TO LEASE #10724-2024 BY AND BETWEEN TUSCOLA COUNTY, AS LESSOR, AND THE STATE OF MICHIGAN BY THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET, FOR THE MICHIGAN STATE POLICE, AS LESSEE.
 PAGE 3 OF 3



JULY 14, 2026

TIME CAPSULE

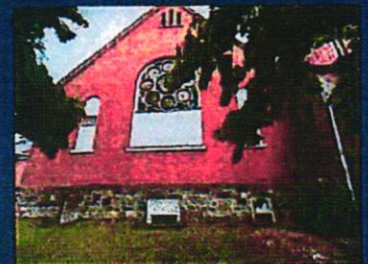
OPENING

July 14, 2026
10:00 AM

**Join Tuscola
County Land Bank
Authority for the
opening of a time
capsule found
during demolition
of the original
Caro Methodist
Church**

**202 W. Burnside
Caro MI 48723**

**Discover artifacts
from 1893
together as a
community**



**Tuscola County
Land Bank
Authority**

★ ★ ★ ★ ★ ★ ★ ★ ★ ★

DECLARATION OF INDEPENDENCE

Celebration

★ **WEDNESDAY ★ JULY 8TH** ★

★ **COURTHOUSE LAWN** ★

— **5:15 PM – 6:30 PM** —

- ★ Sing-A-Long
- ★ Honor Guard Flag Ceremony
- ★ Free Flags & Patriotic Treats
- ★
- ★ Reading of the Declaration of Independence

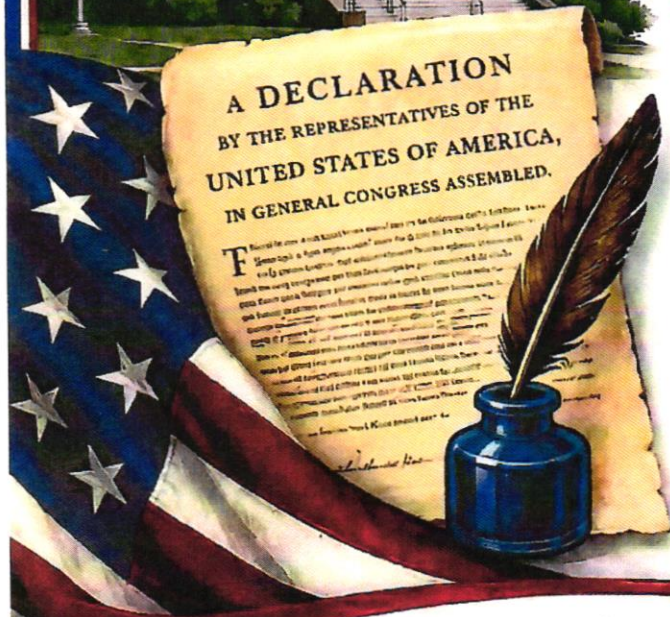
6:00 PM ★

★ **SPONSORED BY:** ★

Gleaner

Life Insurance Society

— **CARO ARBOR** —





Caro Community's

AMERICA 250



CELEBRATION

SATURDAY, JULY 4TH

CARO FARMER'S MARKET

State Street Square

9:00 AM - 2:00 PM



- ★ Food/Craft Vendors
- ★ Food Trucks
- ★ Kids Crafts



City of Caro Parks & Recreation Presents:

FANTASTIC FOAM PARTY

Bieth Park

4:30 PM - 6:30 PM

- ★ Tons of Bubbles
- ★ Family Yard Games
- ★ Refreshments



CARO MOOSE FAMILY CENTER

Pavilion

1366 E. Caro Rd.



Chicken Dinner

5:00 - 7:00 PM

\$12

Chicken, coleslaw, baked beans, & roll
Beverages & Hotdogs Available



Free Live Music

7:00 - 10:00 PM

The Leftovers

Music
Sponsored
By:



WEDNESDAY, JULY 8TH

SHARING THE SPIRIT OF AMERICA

Tuscola County Courthouse

5:15 - 6:30 PM

- ★ Free Flags & Patriotic Treats
- ★ Sing-A-Long
- ★ Honor Guard Flag Ceremony



Public Reading of
The Declaration of
Independence

LIVE 6:00 PM

City of Caro Downtown Development Authority



Sponsored By: Gleaner Life Insurance - Caro Arbor