TUSCOLA COUNTY
Board of Commissioners
BOARD MEETING AGENDA

Monday, November 24, 2025 - 8:00 AM

H. H. Purdy Building Board Room
125 West Lincoln Street, Caro, MI 48723

Public may participate in the meeting electronically:
(US) +1 929-276-1248 PIN:112 203 398#
Join by Hangouts Meet: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Prayer - Commissioner Barrios
Pledge of Allegiance - Commissioner Vaughan
Roll Call - Clerk Fetting

Page

Adoption of Agenda

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes — 6 - 23
   Board of Commissioners - 18 Nov 2025 - Minutes - Pdf
   Committee - 17 Nov 2025 - Minutes - Pdf
   Board of Commissioners - 13 Nov 2025 - Minutes - Pdf

Brief Public Comment Period for Agenda Items Only

Consent Agenda - NONE

New Business

1. Tuscola County FY2024 Cost Allocation Plan Review - Ellen Gross, MGT Consultant and Stephanie Farrett, MGT Manager — 24 - 37
   Tuscola Cost Allocation Review 2024
2. Michigan Appellate Assigned Counsel System (MAACS) - Erica Dibble, Controller/Administrator — 38 - 51

Michigan Appellate Assigned Counsel System (MAACS)
FY2026 Attorney Fee and Reimbursement Policy_ADOPTED
New MAACS Billing Policy Effective October 1, 2025
CRT APPT APPEAL OF RIGHT 101-130-801.020
STATE REIMB FOR COURT APPEAL 101-000-674.130

3. Parks & Recreation Commission Requests - Michael Clinesmith, Tuscola County Parks & Recreation Commission Chair — 52 - 57
Doty_Creative_Cornhole_Cement_Quotes
CreativeUpdatedBid
3-2026 Meeting Schedule Draft

4. Discussion on Vanderbilt Park Internet & Automation - Erica Dibble, Controller/Administrator

5. 2026 Clean Sweep Grant Program for Review - Mike Miller, Buildings/Grounds and Recycling Director — 58 - 66
FY 2026 Michigan Clean Sweep Grant

6. Request to Purchase a New Horizontal Baler - Mike Miller, Buildings/Grounds and Recycling Director — 67 - 68
Baler Purchase

7. Council on Aging Appointment- Jodi Fetting, County Clerk

8. Varipro Agreement - Erica Dibble, Controller/Administrator — 69 - 70
Varipro Agreement 2026

9. Request to Use The People's Building Board Room for a Community Event - Mark Ransford, Partner, Ransford-Wasik, LLC

10. Review & Discuss Pool Cars - Erica Dibble, Controller/Administrator

11. Fund Balance Reviews for Funds 483 - Capital Improvement Fund , 244 - Equipment/Technology Fund and 488 - Jail Improvement Fund - Erica Dibble, Controller/Administrator — 71 - 73
Funds 244 483 and 488 Fund Balance

Old Business

1. Discussion on Road Commissioners Being Appointed or Elected

2. 2026 Budget Calendar Update - Erica Dibble, Controller/Administrator — 74
Budget Calendar Amendment

3. 2026 Budget Status Update - Erica Dibble, Controller/Administrator

4. Review of Non-Mandated Services - Erica Dibble, Controller/Administrator — 75
Non Mandated Service 2026

5. Review of Salary and Fringe Cost Per Department - Erica Dibble, Controller/Administrator

Correspondence/Resolutions

Commissioner Liaison Committee Reports

Lutz

Board of Health

Community Corrections Advisory Board

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Multi-County Recycling Committee

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

Barrios

County Road Commission Liaison

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Parks and Recreation Commission

Saginaw Bay Coastal Initiative

Local Units of Government Activity Report

Bardwell

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Vaughan

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Koch

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.

Draft

MINUTES
Board of Commissioners Meeting

2:00 PM - Tuesday, November 18, 2025

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the special meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Tuesday, November 18, 2025, to order at 2:00 PM local time.

Prayer - Commissioner Koch

Pledge of Allegiance - Commissioner Bardwell

Roll Call - Clerk Fetting

Commissioners Present In-Person: Nancy Barrios, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Erica Dibble, Steve Anderson, Sheriff Ryan Robinson, Treasurer Ashley Bennett, Shannon Nelson

Also Present Virtual: Tracy Violet, Mary Drier, Amanda Raymond, Thomas Brocklehurst, Larry Zapfe, Echo Torrez, Drain Commissioner Dara Hood, Lisa Shubel, Cody Horton, Caro Fire, Jessica Riskey, Nick Sakon, Tyler Ray, Bonnie Fackler, Tom Gilchrist, Pam Shook, Tiffany Gerds, Kathy Trischler, Angie House, Carrie Hines, Alecia Little, Kristen Young, Scienna Nieschulz, Shannon Beach, Shannon Nelson, Steve Root, Tracy Freed, Tricia Sharp, Cindy McKinney-Volz, Debbie Engelhardt

At 2:02 p.m., there were a total of 26 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2025-M-290

Motion by Bill Lutz, seconded by Nancy Barrios to adopt the agenda as presented. Motion Carried.

DRAFT

Action on Previous Meeting Minutes -

None

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda -

None

New Business

1. Closed Session Requested for Confidential Personnel Issue - Closed Session in Accordance with Section 8(1)(a) to consider the Dismissal, Suspension, or Disciplining of, or to Hear Complaints or Charges Brought Against, or to Consider a Periodic Personnel Evaluation of a, Public Officer, Employee, Staff member or Individual Agent -

2025-M-291

Motion by Bill Lutz, seconded by Nancy Barrios that the Board go into closed session pursuant to Section 8(1)(a) of the Open Meetings Act to consider the dismissal, suspension, or disciplining of a public employee, Jonathon Ramirez, who has requested a closed hearing with Jodi Fetting, Erica Dibble, Eean Lee, Jonathon Ramirez, and Shelly Lutz to be allowed to attend the closed session at 2:02 p.m.

Yes: Nancy Barrios, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

Closed Session at 2:02 p.m.
Reconvened from Closed Session at 4:11 p.m.
At 4:11 p.m., there were a total of 38 participants attending the meeting virtually.
Recessed at 4:11 p.m.
Reconvened at 4:19 p.m.

DRAFT

Commissioner Vaughan expressed concern about the steps that could be taken for Jon Ramirez to continue to lead Central Dispatch. The HR Director received written and verbal statements and completed an investigation regarding the matter.

Commissioner Bardwell respects the time put into the investigation but if the allegations were serious questioned why there was not an intervention sooner. Jon Ramirez has many years of a good record which need to be considered in this important Board decision that has to be made in a short time frame. Commissioner Bardwell stated that the leadership role could continue with a Personal Improvement Plan (PIP) put into place. All county employees are paying close attention to county finances and insurance costs.

Commissioner Vaughan stated he does not know the breadth and depth of the allegations and that a PIP could be put into place.

Commissioner Barrios stated that there has been no performance evaluation completed for Jon Ramirez's time in the position. She has concerns with continued leadership status quo but could consider a PIP.

2025-M-292

Motion by Bill Lutz, seconded by Nancy Barrios to terminate the employment of the Dispatch Director, Jonathon Ramirez, effective immediately.

Yes: Nancy Barrios, Kim Vaughan, and Bill Lutz
No: Thomas Bardwell and Matt Koch

Motion Carried.

Old Business

None

Correspondence/Resolutions

None

Commissioner Liaison Committee Reports

Reports were not provided.

Barrios

County Road Commission Liaison

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Parks and Recreation Commission

Saginaw Bay Coastal Initiative

Local Units of Government Activity Report

Bardwell

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

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NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Vaughan

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACo-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Lutz

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Human Development Commission Board of Directors Liaison

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

DRAFT

MEMS All Hazard

Multi-County Recycling Committee

Local Units of Government Activity Report

Koch

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Recycling Advisory

Local Units of Government

Other Business as Necessary

None

Extended Public Comment

Jon Ramirez stated that it has been an honor and a privilege to serve the residents of Tuscola County. He asked the Board to name an Interim Director timely so the staff has direction moving forward.

Adjournment

2025-M-293

Motion by Bill Lutz, seconded by Nancy Barrios to adjourn the meeting at 4:34 p.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, MCCO

DRAFT

Draft

MINUTES
Finance Committee Meeting

10:30 AM - Monday, November 17, 2025
H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the meeting of the Finance Committee of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, November 17, 2025, to order at 10:30 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Bardwell, Matt Koch

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Erica Dibble, Connie Keinath, Mike Miller, Commissioner Kim Vaughan, Commissioner Bill Lutz, Commissioner Nancy Barrios, Sheriff Ryan Robinson, Jon Ramirez, Treasurer Ashley Bennett, Cody Horton, Angie Daniels

Also Present Virtual: Tracy Violet, Angie House, Debbie Babich, Cindy McKinney-Volz, Brandon Bertram, Mitch Davies, Bonnie Fackler, Carrie Tabar, Echo Torrez, Mary Drier, Steve Root, Tom McLane, Larry Zapfe, Register Marianne Brandt, Sheila Long, Drain Commissioner Dara Hood, Kyle Nordstrom, Barry Lapp, Matthew Sexton, Kandi Teddy

At 10:32 a.m., there were a total of 21 participants attending the meeting virtually.

County Updates

None

New Business

1. Treasuer's Investments -
   Treasurer Ashley Bennett stated this meeting was requested in the Spring of 2025 to discuss matters moving forward from 2025 and into 2026.

   Commissioner Koch addressed that if the $1.5 million was the average interest earned against all funds in 2025 would the interest earned amount being projected for the 2026 budget at $278,894.00 be correct.

   Treasurer Bennett stated the average interest earned prior to 2023 was approximately $250,000.00 to $300,000.00. It was also stated that balancing a budget on projected interest earned is not a good practice to be accustomed to.

DRAFT

Commissioner Bardwell stated the 2026 budget is facing a $1.9 million dollar deficit. There was an Elected Official and Department Head budget meeting where each Department looked at areas for potential cuts. Interest earned is an option for increasing revenue. The Equalization Department is not expecting there to be large tax increases to subsequently increase revenue, which means expenditures are exceeding revenues.

Commissioner Bardwell is projecting the costs of a full-time employee to be approximately $200,000.00. The Board will need to look at eliminating non-mandated services then divide out the remaining deficit to determine how many employees would need to be cut.

Treasurer Bennett has identified $17 million in fund balances that could be invested that has not been in the past.

Commissioner Koch stated that using interest earnings to balance a budget is not the best practice but it is the situation Tuscola County is faced with. By not investing county funds as has been done the past 3 years, all departments are impacted.

Commissioner Bardwell stated the projection that Clayette Zechmeister had prepared shows that 2027 could be even worse. The financial struggles in 2008 were difficult for all departments.

Treasurer Bennett stated that the aggressive investing practice took time and effort outside of regular duties and she has proven the challenge given as the County Treasurer.

Commissioner Bardwell stated that Treasurer Bennett has moved the county forward since taking office.

Treasurer Bennett stated that $1.3 million has been earned in interest to date in 2025 which was not entered in the 2025 budget.

Commissioner Koch stated that he is not sure what the County will do without any aggressive investments.

Commissioner Bardwell would like an expense/revenue line graph to show the last 6 to 8 years to show where it crossed and where it is projected for future years.

Commissioner Koch asked that if the investment portion is taking too much time, could the task be delegated to another staff member.

Treasurer Bennett has identified different departments' fund balances that could be invested but wanted discussion with the Board for collaborative direction.

DRAFT

Treasurer Bennett reviewed that there are current investments in CDAR's so there is security. The interest earned in 2026 should be higher than what is in the 2026 budget but that amount is not guaranteed.

Commissioner Koch stated that Treasurer Bennett is doing her job, but he is just unsure of where the interest earned projection of zero for 2026 is coming from.

Commissioner Bardwell would like the proposed 2026 budget updated with a more reflective interest earned amount as to if aggressive investing was pursued. The Board is uncertain where the final health insurance costs will end up as well as there are negotiations underway.

2. Summer Tax Collection by Tuscola County -
Treasurer Bennett reported that Tuscola County collects summer taxes for 9 Townships. The administrative fee retained by the County for doing this service in 2025 was approximately $134,000.00. In the 2026 budget, this is projected at zero.

   Treasurer Bennett is willing to do this continuing into 2026 but the Townships have the authority to take this duty back. There is a process that would need to be completed to have the Townships take the tax collection back and she does not feel it would be able to be completed in time for 2026. Tuscola County is the only county in the State that performs the summer tax collection on behalf of a local jurisdiction.

   Commissioner Bardwell would like to learn more about the opportunity to have the Treasurer invest the $17 million and what the potential interest earned would be. The Board is looking at all ways to increase revenue. Commissioner Bardwell requested a report on which departments would have a fund balance to invest, the amount that could be invested and the potential interest that could be earned.

Old Business

None

Finance/Technology

None

Building and Grounds

None

Personnel

None

Other Business as Necessary

None

DRAFT

Public Comment Period

Cody Horton addressed the Board to invest in the employees of Tuscola County.

Jon Ramirez commends Treasurer Bennett for shouldering requests for doing duties that are not statutorily required.

Commissioner Bardwell stated this meeting was requested in the past and at the Department Head budget meeting. The Finance Committee wanted to offer the opportunity to listen and understand.

Adjournment

Motion by Matt Koch, seconded by Thomas Bardwell to adjourn the meeting at 11:19 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, MCCO

DRAFT

Draft

MINUTES
Board of Commissioners Meeting

8:00 AM - Thursday, November 13, 2025

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, November 13, 2025, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner Koch

Roll Call - Clerk Fetting

Commissioners Present In-Person: Nancy Barrios, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Erica Dibble, Steve Anderson, Mike Miller, Geoffrey Stuart, Billy Putman, Isabella Putman, Prosecutor Erica Walle, John Boggs, Shannon Delorge, Stacey Dudewicz, Jamie Nisidis, Matt Lozen

Also Present Virtual: Tracy Violet, Mary Drier, Amanda Ertman, Angie Daniels, Angie House, Treasurer Ashley Bennett, Ashley Gaudett, Barry Lapp, Bonnie Fackler, Brandon Bertram, Cindy McKinney-Volz, Connie Keinath, Debbie Babich, Echo Torrez, Ellen Gross, Jon Ramirez, Billy Putman, Scienna Nieschulz, Shannon Nelson, Teressa Bonesteel, Katie Robinson, Kristi Phipps, Kristy Sutherland, Kyle Nordstrom, Linda Strasz, Mitch Davies, Shannon Beach, Stephanie Dusute, Stephanie Farrell, Steve Root, Tanya Pisha, Tim Green, Tom McLane, Sherry Billot, Kandi Teddy, Brent Dankert, Sarah Trumble, Judy Cockerill, Krystaria Skakle, Ryan Pierce, Sheriff Ryan Robinson, Toni James, Dan Lisowski, Drain Commissioner Dara Hood, Cody Horton, Register Marianne Brandt

At 8:04 a.m., there were a total of 32 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

DRAFT

2025-M-273

Motion by Nancy Barrios, seconded by Bill Lutz to adopt the agenda as presented. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2025-M-274

Motion by Bill Lutz, seconded by Matt Koch to adopt the meeting minutes from the October 30, 2025 Regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

None

New Business

1. Discussion About Hurds Corner Road -
   Billy Putman addressed the Board as he recently attended a Road Commission meeting. There have been Townships that have sent emails to the Road Commission with concerns of intersections within their respective jurisdiction. Five intersections were discussed with having rumble strips and/or solar stop signs installed at them. It was requested to look at having the Road Commissioners to be appointed by the Board of Commissioners rather than elected by the people.

   Matter to be placed on the December 8, 2025 Committee of the Whole meeting.

2. Michigan Assigned Counsell Renewal FY26 -
   Geoffrey Stuart, Managed Assigned Counsel, and Matt Lozen, Regional Director, reviewed how the county share portion of Michigan Indigent Defense Counsel (MIDC) is calculated. Mr. Lozen said the MIDC attorney's salary is set by the Attorney General's Office, the Administrative staff of MIDC is set by the County Board of Commissioners, and Mr. Stuart reviews the contracted attorney invoices to determine if the costs are appropriate.

2025-M-275

Motion by Thomas Bardwell, seconded by Nancy Barrios to approve the request from Geoffrey Stuart, Managed Assigned Counsel, for the Compliance Plan and Cost Analysis Renewal FY 2026 in the amount of $2,129,768.24, including Tuscola County's Local Share of $255,199.23 as presented, with wage increases to be determined by the Board of Commissioners with the 2026 Budget process and authorize all signatures and budget amendments. Motion Carried.

3. Closed Session in Accordance with Section 8(1)(c) for Strategy Sessions Connected with the Negotiation of a Collective Bargaining Agreement -

2025-M-276

Motion by Matt Koch, seconded by Bill Lutz that the Board meet in closed session, pursuant to Section 8(1)(c) of the Open Meetings Act, in order to discuss strategy connected with the negotiation of collective bargaining agreements with Jamie Nisidis with Braun Kendrick, Erica Dibble, Jodi Fetting, Shelly Lutz and Eean Lee to be allowed to attend the closed session at 9:10 a.m.

Yes: Nancy Barrios, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

Closed Session at 9:10 a.m.
Reconvened at 10:18 a.m.
At 10:18 a.m., there were a total of 32 participants attending the meeting virtually.

Recessed at 10:18 a.m.
Reconvened at 10:31 a.m.

4. Tuscola County FY2024 Cost Allocation Plan Review -
   Matter to be placed on the November 24, 2025 meeting agenda.
5. Boards and Commissions Annual Appointments -
   Jodi Fetting, County Clerk, reviewed the annual appointment list for various Boards and Commissions.

DRAFT

2025-M-277

Motion by Matt Koch, seconded by Nancy Barrios to appoint the following members to the respective Boards and Commissions:

a. Cory Skinner and Matt Foley to the 911 Dispatch Authority Board for a 2-year term expiring December 31, 2027.

b. Don Clinesmith to the Airport Zoning Board of Appeals for a 3-year term expiring December 31, 2028.

c. Eugene Davison, Carolyn Wymore, Jane Rymarczyk, and Sharon Klawender to the Council on Aging for a 1-year term expiring December 31, 2026.

d. Patricia Sauber to the Jury Board for a 6-year term expiring December 31, 2031.

e. Alissa Boulton to the Department of Human Services Board to a 3-year term expiring December 31, 2028.

f. William Thomas and Isabella Hill to the Parks and Recreation Committee to a 3-year term expiring December 31, 2028.

g. Lonnie Kester and Jane Rymarczyk to the Planning Commission to a 3-year term expiring December 31, 2028.

h. Patricia Frazer and Michael Warchuck to the Recycling Committee to a 3-year term expiring December 31, 2028.

i. Ann Cherry to the Health Department Board of Directors for a 5-year term expiring December 31, 2030.

j. Thomas Bardwell and Kim Vaughan to the Economic Development Commission (EDC) Board of Directors for a 6-year term expiring December 31, 2031.

k. Henry Wymore to the Region VII Board of Directors as the Tuscola County Representative for a partial-term expiring March 31, 2028.

l. Frank Franzel to the Verteran's Affairs Committee to a partial-term expiring December 31, 2027 and Catherine Cirisan to a full-term expiring December 31, 2029. Motion Carried.

2025-M-278

Motion by Matt Koch, seconded by Bill Lutz to appoint Patricia Gray to the Land Bank Authority to a 3-year term of office effective March 1, 2025 expiring February 29, 2028. This appointment was missed in February of 2025 and is considered retroactive for an effective date of service. Motion Carried.

2025-M-279

Motion by Matt Koch, seconded by Bill Lutz to approve the County Clerk to advertise as necessary for any seats remaining vacant on the various Boards and Commissions. Motion Carried.

Clerk Fetting stated the Board of Canvassers meets today at 1:00 p.m. to certify the results from the November 4, 2025 Special Election. The overall turnout was 17% which it was expected to be low for this election.

Clerk Fetting excused at 10:43 a.m.

DRAFT

6. Fire Suppression Blueprints for Old Storage -
   Mike Miller, Building/Grounds and Recycling Director, explained the need to have suppression tanks remain at the old storage building as the Building Codes Department is currently using the space.

2025-M-280

Motion by Bill Lutz, seconded by Nancy Barrios to approve the Fire Suppression Quote from Total Fire Protection in the amount of $14,176.00 for installation in the Old Storage Shed.
Motion Carried.

7. 2025 - 2026 Contract for Mental Health Services for Jail Inmates -
   Shannon DeLorge, Contract Manger for Tuscola Behavioral Health Systems and Stacey Dudewicz, Chief Financial Officer (CFO), presented on the proposed annual contract.

2025-M-281

Motion by Bill Lutz, seconded by Nancy Barrios to adopt the Contract for Mental Health Services for Jail Inmates between Tuscola Behavioral Health Systems (TBHS) and Tuscola County from October 1, 2025 through September 30, 2026 for the amounts listed on Attachment A of the Contract and authorize all necessary signatures. Also, all necessary budget amendments are authorized. Motion Carried.

8. New Hire Request for Liberty Masker -
   Robert Baxter, Undersheriff, presented the request to hire Liberty Masker for the vacant full-time Road Patrol Deputy Position.

2025-M-282

Motion by Bill Lutz, seconded by Matt Koch to approve Liberty Masker for the vacant full-time Road Patrol Deputy Position. She has successfully completed the background check, drug screening, psychological evaluation and physical. She is scheduled to begin at the Delta College Police Academy on January 12, 2026. Her rate of pay will be Step One at $26.04 per hour. A grant application was submitted on her behalf through the Public Safety Academy Assistance Program to help offset the cost of the academy. Motion Carried.

9. New Hire Request for Gabriel Farver -
   Robert Baxter, Undersheriff, presented the request to hire Gabriel Farver for the vacant full-time Road Patrol Deputy Position

2025-M-283

Motion by Matt Koch, seconded by Bill Lutz to approve Gabriel Farver for the vacant full-time Road Patrol Deputy Position. He has successfully completed the background check, drug screening, psychological evaluation and physical. He is scheduled to begin the Delta College Police Academy on January 12, 2026. His rate of pay will be Step One at $26.04 per hour. A grant application was submitted on his behalf through the Public Safety Academy Assistance Program to help offset the cost of the academy. Motion Carried.

DRAFT

10. Use of the Courthouse Lawn Request -
Erica Dibble, Controller/Administrator, presented the request which is included in the agenda packet.

2025-M-284

Motion by Bill Lutz, seconded by Nancy Barrios to approve the Caro Women's Interfaith Committee for Christmas to use the Courthouse Lawn to display a Nativity Scene from Saturday, November 29, 2025, through Saturday, January 3, 2026. Motion Carried.

11. FY26 County Veteran Service Fund Grant Update -
Erica Dibble, Controller/Administrator, provided an update on the grant.

2025-M-285

Motion by Matt Koch, seconded by Bill Lutz to approve the FY26 County Veterans Service Fund Grant Update for $48,969.24 as presented and authorize all signatures. Motion Carried.

12. Budget Amendment #3 General Fund -
Erica Dibble, Controller/Administrator, reviewed the request that was included in the agenda packet.

2025-M-286

Motion by Bill Lutz, seconded by Thomas Bardwell to approve Budget Amendment #3 as presented and all necessary budget amendments are authorized. Motion Carried.

Old Business

1. Department of Natural Resources (DNR) Easement Application for Public Road -
Thomas Bardwell, Vice-Chairperson, provided an update regarding the progress on the Amish Road project.

2025-M-287

Motion by Bill Lutz, seconded by Nancy Barrios to approve Commissioner Bardwell to proceed with the Proposed Easement Application with the Department of Natural Resources (DNR) for the easement of the Amish bridge as presented and authorize all signatures. Motion Carried.

2. 2026 Budget Calendar Update -
Erica Dibble, Controller/Administrator, reviewed the need to amend the budget calendar.

2025-M-288

Motion by Bill Lutz, seconded by Nancy Barrios to approve the authorization of Erica Dibble to post public notice of hearing in the Advertiser and on the Tuscola County website on or before November 21, 2025. The Budget meeting is scheduled to be held on December 22, 2025. Motion Carried.

DRAFT

Correspondence/Resolutions

1. Letter to the Board from the Courts - The letter was in reference to the Expungement Fair held at the courthouse.

Commissioner Liaison Committee Reports

Vaughan

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Barrios

County Road Commission Liaison-
Commissioner Barrios attended the Tuscola County Road Commission meeting last week and will be attending an upcoming meeting next week for the Road Commission Task Force.

Great Start Collaborative-
Meets next week.

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Parks and Recreation Commission-
Commissioner Barrios will be attending a meeting next week at Wisner Township.

Saginaw Bay Coastal Initiative-
Meets next week.

Local Units of Government Activity Report
Commissioner Barrios attended meetings at Village of Gagetown and Elkland Township last week and toured the PSB Building.

DRAFT

Bardwell

Behavioral Health Systems Board

Caro DDA/TIFA-
The Market Manager is looking for office space.

Economic Development Corp/Brownfield Redevelopment-
Erica Dibble is still looking into who is to develop the agreement.

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Lutz

No Report

Board of Health

Community Corrections Advisory Board

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Multi-County Recycling Committee

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

Koch

Dispatch Authority Board
Attended the 911 Authority Board meeting. Various 911 issues throughout the state was discussed.

Genesee Shiawassee Thumb Works

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

DRAFT

Other Business as Necessary

-Commissioner Vaughan discussed the Road Commissioners being elected officials rather than appointed by the Board of Commissioners. Matter to be added to the next agenda.

At 11:33 a.m., there were a total of 32 participants attending the meeting virtually.

Extended Public Comment

-Prosecutor Erica Walle thanked the Board for their questions and engagement regarding the statewide budgetary disparities faced by the Prosecutor's Office and the MIDC offices.

Adjournment

2025-M-289

Motion by Bill Lutz, seconded by Nancy Barrios to adjourn the meeting at 11:35 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, MCCO

Tanya Pisha
Deputy Clerk

DRAFT

Tuscola County, Michigan
FY2024 Cost Allocation Plan Review

November 7, 2025

Ellen Gross & Stephanie Farrell

Agenda

1. *Cost Plan Components*
2. *Explanation of Variances*
3. *Title IVD Recoveries*
4. *General Fund Recoveries*
5. *Questions*

What is a Cost Allocation Plan?

An accounting document that identifies Countywide indirect costs and distributes those costs to benefitting departments.

What is a Cost Allocation Plan?

Definitions

Central Service Department – *also known as a Contributing Department; these are departments whose activities are for the benefit of other County departments, not directly for the benefit of the public. Examples: Human Resources, IT, Building & Grounds maintenance.*

Receiving Department – *also known as Benefitting department, or Operating department. These are the departments, funds, and programs of the County that operate for the benefit of the public. Examples: courts, law enforcement, parks and recreation.*

Direct Cost – *a cost incurred for the benefit of a specific program, project, or task. Examples: wages and fringe benefits, office equipment and supplies.*

Indirect Cost – *a cost incurred for the benefit of multiple programs, projects, or tasks. Cannot be assigned or identified as specifically related to a single task or program without an effort disproportionate to the results achieved*

Incoming Cost – *a cost allocated to one central service department from another, and added to that department's costs for further allocation.*

Cost Plan Structure

1

Cover & Introduction

Providing information on the fiscal year data included, the adherence to 2 CFR Part 200 guidelines, and certification from a county official that the data presented is true and accurate.

2

Table of Contents

Listing of Central Service departments, functions, & allocation bases.

3

Summary Schedule

Matrix identifying the allocations from Central Service department to the corresponding Receiving departments.

4

Detail Schedules

Each Central Service department has a detailed schedule of (A) direct costs, (B) incoming costs, (C) allocations by function, and (D) summary of allocations.

Reading a Cost Plan

Summary Schedule

Receiving Departments

Contributing Departments

Summary Schedule

Seq #	Department Name	101-101 Board of Comm	101-104 Special Programs	101-130 Unified Court	101-133 Title IV CPLR Grant	101-147 Jury Commission
1	Building Depreciation	$1,958	$0	$17,455	$0	$0
2	Equipment Depreciation	0	0	33,264	0	0
3	101-104 Postage	0	0	1,312	0	2,233
4	101-202 Professional Services	326	224	1,527	16	23
5	101-211 Legal Services	947	27	9,845	14	28
6	101-223 Controller	6,115	4,249	53,549	327	305
7	101-253 Treasurer	2,710	1,857	12,678	134	192
8	101-259 Computer Ops	18,640	0	268,972	0	7
9	101-265 Building & Grounds	4,252	0	153,032	0	20
10	101-266 Human Svcs Bldg Maint	0	0	0	0	0
11	101-303 Security	0	0	96,351	0	0
12	101-865 Insurance	530	3	9,068	1	9
13	101-863 Sick & Vacation Fringes	1,663	0	851	0	34
Total Current Allocations		**$37,142**	**$6,360**	**$657,902**	**$492**	**$2,852**
Less: Prior Year Allocations		0	0	0	0	0
Carry-Forward		0	0	0	0	0
Current Adjustment		0	0	0	0	0
Proposed Costs		**$37,142**	**$6,360**	**$657,902**	**$492**	**$2,852**

Reading a Cost Plan

Contributing Department Direct Costs

Functions

Department Costs

A. Department Costs

Description	Type	Amount	General Admin	Courthouse
Personnel Costs				
Salaries	S1	$113,361	$0	$113,361
Fringe Benefits	S	31,483	0	31,483
Subtotal - Personnel Costs		**$144,844**	**$0**	**$144,844**
Services & Supplies Cost				
727.000 Supplies, Printing & Postage	S	0	0	0
932.000 Equipment Repair & Maint	S	7,106	0	7,106
Laundry	S	46	0	46
Subtotal - Services & Supplies		**$7,151**	**$0**	**$7,151**
Department Cost Total		**$151,995**	**$0**	**$151,995**
Adjustments to Cost				
Subtotal - Adjustments		**$0**	**$0**	**$0**
Total Costs After Adjustments		151,995	0	151,995
General Admin Distribution			0	0
Grand Total		**$151,995**	**$0**	**$151,995**

Reading a Cost Plan

Contributing Department Incoming Costs

B. Incoming Costs (Default Spread Salary)

Seq #	Department/Cost Pool	First Incoming	Second Incoming	Courthouse
2	Courthouse Phone System	$107	$0	$108
2	GASB 96 / SBITA	220	1	221
	Subtotal - Equipment Depreciation	**328**	**1**	**329**
4	Audit GF	300	5	305
4	Cost Plan	723	17	740
	Subtotal - 101-202 Professional Services	**1,023**	**22**	**1,046**
5	Legal	335	4	339
5	Labor	330	4	335
	Subtotal - 101-211 Legal Services	**665**	**9**	**674**
6	Dept. Admin	1,315	126	1,441
6	Accounting	429	40	470
6	Payroll/HR	1,089	104	1,193
	Subtotal - 101-223 Controller	**2,833**	**270**	**3,103**
7	GF Accounting	1,554	980	2,534
	Subtotal - 101-253 Treasurer	**1,554**	**980**	**2,534**
8	Network	1,879	37	1,915
8	KRONOS	236	4	240
	Subtotal - 101-259 Computer Ops	**2,114**	**41**	**2,155**
9	Phone Service	671	0	671
	Subtotal - 101-265 Building & Grounds	**671**	**0**	**671**
12	Liability	0	32	32
12	Public Officials	0	247	247
	Subtotal - 101-865 Insurance	**0**	**280**	**280**
13	Sick / Vacation Fringes	0	1,096	1,096
	Subtotal - 101-863 Sick & Vacation Fringes	**0**	**1,096**	**1,096**
Total Incoming		**$9,189**	**$2,699**	**$11,887**
C. Total Allocated			**$163,883**	**$163,883**
				100.00%

Reading a Cost Plan

Allocation Summary

Function(s)

Receiving Departments

Allocation Summary

Seq #	Department Name	Courthouse	Total
16	101-130 Unified Court	$96,351	$96,351
19	101-151 Adult Probation	3,533	3,533
21	101-215 Clerk	14,474	14,474
55	215 FOC	20,715	20,715
78	260 Mngd Assignd Council (MIDC)	1,236	1,236
94	292 Child Care	9,283	9,283
140	Other	18,291	18,291
Direct Bills		**$0**	**$0**
Total		**$163,883**	**$163,883**

*The **Total** is the amount identified on the Summary Schedule for each receiving department*

Explanation of Variances between FY24 and FY23

1. Lease Information & Amortization Adjustments

- *Lease data incorporated this year for more accurate cost plan amounts.*
  - **Dost Building (GASB 87 Amortization):** *$39K*
  - **ImageSoft (GASB 96 Amortization):** *$21K*
  - **Fund 244 – Capital Improvements:**
    - *Identified* **Pure Storage** *software subscription ($300K one-time expense).*
    - *Internal amortization schedule created to depreciate over* **5 years** *(benefits expected 5–7 years).*
    - *Allocated using* **device count**, *consistent with ImageSoft.*

2. Computer Operations (101-259)

- **Overall increase** *in departmental expenditures:*
  - *Higher costs in* **965.020 Service Contracts**.
  - *Additional expenses from* **Fund 244**.
  - *Most costs allocated to* **Network cost pool** *(based on device count).*
- **Device count changes + higher expenditures** *led to the following year-over-year impacts:*

3. Buildings & Grounds (101-265)

- **Slight cost decrease** *this year:*
  - *No Buildings & Grounds–specific charges to* **Fund 244**.
- **Time study variances:**
  - *Increased time → Courthouse, Cooperative Extension, Other Property*
  - *Decreased time → Purdy Building, Adult Probation, Jail*

FOC & PA – IV-D Recoveries

Department		FY2024 Total	FY2023 Total	FY2022 Total	3 Year Average
Friend of the Court		$192,423	$179,756	$182,796	
Prosecuting Attorney		155,404	147,172	130,382	
Total current Allocations	A	**347,827**	**326,928**	**313,178**	
Less Prior Year Allocations	B	313,178	325,825	278,758	
Carry-Forward	C= A - B	36,649	1,103	34,420	
Proposed Costs	A + C	382,477	328,031	347,598	
Recoveries	**66%**	**$252,435**	**$216,501**	**$229,415**	**$232,784**

Using the CAP to Recover Revenue to the General Fund

Just as the costs in the plan are identified and allocated following consistent, equitable, and fair methods, the application of the fees charged to other Funds and Programs should follow these principles as well.

Research

All special revenue funds, millage funds, and other programs have definitions about how funds can be used. In some cases, these exclude indirect costs. Research the terms of all funding before charging indirect costs.

CAP Calculations are not the Only Consideration

The CAP identifies the maximum indirect costs that can be justified, and most programs and funds are not meant to be fully self-funded and are unlikely to have the necessary funding for full recovery.

Consistent, Equitable, and Fair

When determining the policy for charging funds and programs for administrative indirect costs, any determination of capped amounts or discounted fees should be applied equitably to all.

Suggested Paths for Implementation

User Fees

- *Clerk, Registrar, Planning & Building, Animal Shelter, Recycling, community policing, Parks, GIS – these and other funds may need to recalculate the fees charged to the public to include administrative indirect costs as part of the operating expenditures and costs of services.*

Grants and other Funding

- *In addition to the Child Support Enforcement Title IV-D Cooperative Reimbursement program, there are likely other grants the County uses or could use to recover funds. Indirect costs are often allowed as part of these grant and federal program dollars.*

Gradual & Capped Fees

- *Start small and build. Cap the fees at percentage of fund balance or of annual revenue. Be consistent and equitable in policy.*

Estimating Recoveries – Special Revenue Funds

- *Implementing administrative fee charges will bring increased scrutiny from department heads responsible for these budgets.*
- *The MIDC is currently working on clarifying their policy on indirect costs. We hope to get this through their committee as fully allowable, but no final word yet.*
- *Indirect costs charged to the Child Care Fund may already be partially recovered.*

Receiving Dept Name	FY2024 Actuals	FY2023 Actuals	FY2022 Actuals		ESTIMATED FY26 ALLOWABLE RECOVERIES
201 Road Commission	2,189	2,213	2,323		2,189
207 Sheriff	74,572	67,185	55,416		74,572
208 Parks	12,554	12,237	13,222		12,554
218 Dispatch / 911	100,817	93,041	83,066		100,817
221 Health Dept	21,927	30,928	23,543		21,927
224 Regional DWI Court Grant	27,828	20,557	18,621		27,828
230 Recycling	46,492	45,367	50,125		46,492
239 Animal Shelter	86,427	86,861	97,856		86,427
240 Mosquito Control	91,169	79,155	62,179		91,169
260 Managed Assigned Counsel (MIDC)	39,078	30,568	26,344	*	39,078
279 Voted MSU	46,468	34,742	29,308		46,468
292 Child Care	81,575	108,293	119,299	*	81,575
DHHS Building	61,755	65,227	39,746		61,755
Others	184,140	171,478	185,296		184,140
TOTAL	**876,992**	**847,852**	**806,346**		**876,992**

STATE OF MICHIGAN

54TH JUDICIAL CIRCUIT COURT

HON. AMY GRACE GIERHART
CIRCUIT COURT JUDGE

440 NORTH STATE STREET
CARO, MICHIGAN 48723

(989) 672-3720

Re: Appellate Attorney Expenses

November 12, 2025

Tuscola County Board of Commissioners,

Per the email and memorandum from the Michigan Appellate Assigned Counsel System (MAACS) dated September 17, 2025, changes have been made regarding the payments and reimbursements for appellate attorney expenses effective October 1, 2025. As stated in the email from MAACS, significant changes have been made to meet the requirements of the Appellate Defender Act, MCL 780.711, et. seq. including to have independence from the judiciary in billing.

There has been an ongoing shortage of appellate attorneys, and it is the intention of these changes to provide more consistent payments to retain qualified attorneys. The Appellate Defender Act removes the Court from reviewing and approving invoices. Instead, the funding unit receives a file directly from MAACS with voucher information for each attorney. The funding unit tenders the payments to the attorneys from the Unified Court Budget and submits the necessary information for reimbursement to MAACS. The funding unit receives a fifty-percent reimbursement for these expenses. Currently, the reimbursement has been placed in the General Fund with a total of $43,084.23 received in 2025 and $17,645.80 expected from the State by the end of November.

It should be noted that the Appellate Defender Act also states that after three fiscal years, which will include the State's fiscal years of 2024, 2025 and 2026, the county will be responsible for the average of its contributions and anything exceeding the local contribution will be covered by the State. The set amount will only change from year to year with inflation. Due to these changes, I am recommending that the expense for appellate attorneys be removed from the Unified Court Budget and placed in the General Fund as the county's expense.

Respectfully,

Hon. Amy Grace Gierhart
Chief Judge

Keeley Blanchard
Administrator

Patricia A. Maceroni
Deputy Administrator

Michigan Appellate Assigned Counsel System
200 N. Washington Square, Suite 250 Lansing, MI 48913
(Phone) 517.334.1200
(Fax) 517.334.1228 www.sado.org/maacs

A division of the State Appellate Defender Office
Marilena David, Director

Michigan Appellate Assigned Counsel System
Attorney Fee and Reimbursement Policy

Approved by the Appellate Defender Commission on September 17, 2025, and effective October 1, 2025

Hourly Rate for Legal Services:

$154/hr.:	Capital Felony Representation (life statutory maximum offenses)
$141/hr.:	Noncapital Felony Appellate Representation
$128/hr.:	Misdemeanor Appellate Representation

Youth Appellate Representation will be paid commensurate with the rate schedule above.

Expense Reimbursement:

$50/hr.:	Hourly rate for travel
$0.440/mi.:	Mileage rate (based on State of Michigan standard mileage rate and is subject to adjustment by calendar year)
$0.20/page:	Printing and copying*
Full cost:	Reasonable, actual expenses related to the representation of the client**

*If printing and copying is done at a professional printing and copying service, then a reasonable actual cost will be reimbursed.

Attorneys are required to promptly and timely provide the client with a copy of the transcripts and other documentation upon receipt of same, or as early in the appellate proceedings as possible, unless the client has affirmatively stated that the materials should not be directly sent to them, and/or should be sent to another place and person as directed by the client.

Attorneys are strongly encouraged to use a printing service for printing or copying jobs, to minimize costs and expenses, particularly when performing large or bulk printing jobs.

In-house printing and copying expenses will be reimbursed at the above rate. Attorneys must provide a description of the printing or copying service performed, including document type, number of pages, and the date it was incurred when submitting in-house printing and copying expenses for reimbursement.

**The following non-exhaustive list of examples is intended to provide guidance for reasonable, general expenses (actual receipts and other documentation is required for reimbursement requests):

- **Hotel rooms**: reasonableness is determined by the time of year, location, and reasonable need for an overnight stay away from the attorney's primary location, and/or other relevant circumstances, including time of court hearing, in-person client visit, or other proceedings.
- **J-pay**: current MDOC charge per J-pay (upload the full receipt, divide by the total number of J-pays, and provide the relevant dates of use).
- **Collect/Prepaid calls**: actual cost of telephone call (provide receipts and documentation).
- **Flash drives/CDs/hard drives**: if needed to obtain documents, discovery, etc., from another agency (provide receipts, documentation, and explanation).
- **FOIA requests**: provide receipts or documentation and an explanation.

Reporting of Time and Expenses:

All reimbursable time and all expenses incurred must be entered into the MAACS voucher system by the 10th day of the following month (the monthly billing entry deadline) in which the services were performed and the expenses were incurred, unless MAACS directs or otherwise allows. Untimely entries and submissions are not guaranteed payment.

Time for legal services must be reported accurately, rounded up to the nearest 1/10-hr (6-min) increment, and not based on averages. Time must be reported separately for each activity according to categories provided by MAACS. Time spent on multiple matters, such as travel to see separate clients, must be divided appropriately between the separate matters with an explanation, and with reference to the other matters.

Time spent reporting legal services and expenses (vouchering) is not reimbursable.

Time spent responding to grievances is not reimbursable. *See* SBM Ethics Opinion RI-297.

Documentation must be provided with the vouchers for actual expenses incurred except postage, parking, or tolls under $10. All other expenses will not be reimbursed without the required documentation.

Video visits require confirmation and/or documentation of visit (i.e., MDOC email confirmation).

Ethical concerns associated with the confidentiality of billing records

Voucher entries must be detailed enough for the MAACS voucher review team to assess accuracy and reasonableness. However, attorneys should remember that vouchers may become part of the public court file. Professional and ethical obligations under MRPC 1.6 (current clients) and MRPC 1.9 (former clients) require attorneys to avoid disclosing client confidences, privileged information, secrets, or strategy in voucher submissions. Because courts, prosecutors, and others may review these records, attorneys must take care to minimize the inclusion of any confidential or privileged information.

Attorney Fee Reimbursement:

Attorneys will be reimbursed at the hourly rate listed above for all reasonable time expended in the representation of their client.

Definition of Reasonable:

Time and expenses submitted for reimbursement are considered *reasonable* if they are necessary to prepare or present the client's case and ensure the client receives a defense comparable to one privately funded.

In assessing reasonableness, relevant factors may include (but are not limited to): the length of the record, the volume of discovery, the extent of investigation required, the need for litigation in multiple courts, the complexity of legal issues, the experience of counsel, and any unique client needs.

Time and expenses submitted for payment are presumed to be reasonable, unless the requested submission is deemed to be unreasonable by clear and convincing evidence.

When evaluating time spent on client visits, it should also be noted that MAACS roster attorneys are encouraged to make frequent visits—both in person and by video — to maintain consistent communication with their clients.

Multiple Case Numbers:

If a client has multiple case numbers that are the same case type and sentenced on the same date before the same judge, the request for payment should be submitted on one voucher with reference to the other applicable case number(s).

Review of Vouchers:

All vouchers will be subject to two levels of initial review for compliance, one for accuracy, and the second for reasonableness, to be completed by those MAACS employees that the Administrator assigns to the MAACS voucher review team.

The MAACS voucher review team will examine all vouchers to ensure that the services billed were provided, that the vouchers submitted are accurate and reasonable in terms of both dollars charged and hours billed, and that the roster attorneys maintain adequate billing records and files in compliance with the MAACS attorney fee and reimbursement policy, and the attorney's ethical obligations.

The MAACS voucher review team is authorized to approve, deny in part, or deny in full any request for reimbursement submitted by a MAACS roster attorney for payment.

Denial of Request for Reimbursement:

If MAACS denies a request for reimbursement in full or in part, it must provide a written explanation for the reduction in writing to the attorney, reviewable under the appeal procedure below.

Compliance Review:

All time and expenses are subject to review by MAACS for compliance with this policy, accuracy, and reasonableness. Reviews may be conducted randomly or based on specific billing and performance parameters.

Upon request by MAACS, roster attorneys must answer all questions and provide all non-privileged records about any assignment under review. Roster attorneys must maintain detailed and accurate timekeeping records for all legal services and travel provided in connection with MAACS representation, including time-of-day, in 1/10-hr (6-minute) increments. Upon request, roster attorneys must produce the receipts and documentation for all expenses incurred and claimed for reimbursement.

Submission of Requests for Reimbursement:

All work performed and all expenses incurred during the fiscal quarter must be signed and submitted for processing by the deadline for the applicable quarterly submission, or as otherwise established by MAACS:

- **First Quarter** submission deadline (for October, November, and December billing) is **January 10th**.
- **Second Quarter** submission deadline (for January, February, and March billing) is **April 10th**.
- **Third Quarter** submission deadline (for April, May, and June billing) is **July 10th**.
- **Fourth Quarter** submission deadline (for July, August, and September billing) is **October 10th**.

Late submissions of vouchers for the first, second, and third fiscal year quarters will not be processed and paid until the end of the following fiscal quarter.

Vouchers that are submitted after the deadline for the fourth quarter of the fiscal year (i.e., after October 10th), will be denied payment.

If a case is completed prior to the end of the fiscal quarter, the voucher may be submitted early to MAACS for processing, but it will not be submitted to the county for processing and payment until the end of the relevant fiscal quarter.

MAACS will complete a review of all vouchers within 14 days of the date designated by MAACS for timely submission of the quarterly vouchers.

County Payment of Requests for Reimbursement:

After the MAACS team reviews all timely submitted vouchers for a fiscal quarter, MAACS will send each county or local funding unit an Excel or CSV file containing the information needed to process payment for that quarter's vouchers.

Once the county receives this file, it must issue payment for all vouchers within 14 days.

If the county fails to make full and timely payments to roster attorneys, it will forfeit reimbursement from the MAACS fund for that quarter.

County Reimbursement from MAACS Fund:

For counties or local funding units to receive reimbursement from the MAACS fund, proof of payment of all vouchers for the fiscal quarters must be uploaded to the MAACS voucher system on the following schedule:

- **First Quarter** (for October, November, and December vouchers) deadline is **March 15**.
- **Second Quarter** (for January, February, and March vouchers) deadline is **June 15**.
- **Third Quarter** (for April, May, and June vouchers) deadline is **September 15**.
- **Fourth Quarter** (for July, August, and September vouchers) deadline is **November 7**.

Failure to upload proof of payment of vouchers by the deadlines set forth in this policy will result in forfeiture of reimbursement from the MAACS fund for that quarter.

The MAACS voucher review team will submit all county or local funding unit requests for reimbursement to the Michigan Supreme Court Finance Department by the following dates:

- **First Quarter** (for October, November, and December vouchers) by **March 30**.
- **Second Quarter** (for January, February, and March vouchers) by **June 30**.
- **Third Quarter** (for April, May, and June vouchers) by **September 30**.
- **Fourth Quarter** (for July, August, and September vouchers) by **November 21**.

Reimbursement of Trial Court or Local Funding System:

Subject to appropriation, if a trial court or local indigent criminal defense system provides timely payment under this policy, MAACS will reimburse one-half of its costs pursuant to the Appellate Defender Act, MCL 780.18a, *et. seq*.

The failure to comply with any of the provisions of this policy, either in whole or in part, by the county or the local funding unit will result in the forfeiture of reimbursement of all funds for that fiscal quarter from the MAACS fund.

Appeal Procedure:

If an attorney disagrees with the voucher review team's decision, they may appeal by sending a letter or email to the MAACS Administrator expressing their desire to appeal the decision and may include any relevant documentation for the appeal. The appeal must be submitted within 30 days of receipt of the written decision of the voucher review team and must specifically identify any alleged errors.

The Administrator will conduct a de novo review. A written decision will be issued within 30 days of receiving the appeal, except when there is good cause to extend the time for a decision.

If the attorney disagrees with the Administrator's decision, they may appeal to the Appellate Defender Commission by sending a letter or email to the Appellate Defender expressing their desire to appeal the Administrator's decision within 30 days of receipt of the Administrator's written decision. The Appellate Defender will submit the appeal to the Commission at the next regularly scheduled meeting. The Commission will conduct a de novo review and issue a decision at that meeting. The decision will be provided to the attorney by the Appellate Defender in writing. The Commission's decision is final and is not subject to further review.

Michigan Supreme Court Applications:

As a general rule, MAACS attorneys should file applications for leave to appeal to the Michigan Supreme Court for any client serving a minimum sentence greater than twenty years. Other applications to the Michigan Supreme Court are within an attorney's discretion. In making the decision, an attorney should factor in a client's literacy and competence to represent themselves, as well as the issues involved. An attorney must always answer a prosecutor's application for leave to appeal. Reasonable time and expenses for applications for leave to appeal to the Michigan Supreme Court will be reimbursed in accordance with the policy and provisions set for above.

Motions for Relief from Judgment (6.500 motions):

In all motions for relief from judgment, or successive motions for relief from judgment, see MCR 6.500, *et seq*., roster attorneys will be paid for all reasonable legal services performed in the Trial Court, and any reasonable expenses incurred.

Attorneys will be paid for reasonable legal services and reasonable expenses for all work performed in the Court of Appeals and Supreme Court, after an adverse, final decision in the lower court.

Attorneys will also be paid for all reasonable legal services and reasonable expenses for any interlocutory appeals to the Court of Appeals, and the Supreme Court, during the pending proceedings in the lower court.

Tuscola County

Erica Dibble <edibble@tuscolacounty.org>

Fwd: [EXTERNAL] IMPORTANT: New MAACS Billing Policy Effective October 1, 2025

1 message

Sheila Long <slong@tuscolacounty.org> Thu, Nov 20, 2025 at 3:50 PM
To: Erica Dibble <edibble@tuscolacounty.org>

---------- Forwarded message ---------
From: **Sheila Long** <slong@tuscolacounty.org>
Date: Thu, Sep 25, 2025 at 1:38 PM
Subject: Fwd: [EXTERNAL] IMPORTANT: New MAACS Billing Policy Effective October 1, 2025
To: Debbie Babich <dbabich@tuscolacounty.org>, Erica Dibble <edibble@tuscolacounty.org>

Did you receive this too? It is very important that you do not miss the deadlines or we will not see any reimbursement.

---------- Forwarded message ---------
From: **Keeley Blanchard** <KBlanchard@sado.org>
Date: Thu, Sep 25, 2025 at 1:07 PM
Subject: [EXTERNAL] IMPORTANT: New MAACS Billing Policy Effective October 1, 2025
To: Keeley Blanchard <KBlanchard@sado.org>
Cc: MAACS Staff <maacs@sado.org>, Marilena David <MDavid@sado.org>

Court Administrators and Staff,

At the September 17, 2025, meeting of the Appellate Defender Commission, significant changes were made to the Michigan Appellate Assigned Counsel System (MAACS) Billing Policy. A copy of the new billing policy is attached and is effective **October 1, 2025**.

These changes will accomplish the following:

- Meet the requirements of the Appellate Defender Act, MCL 780.711, et. seq., to have independence from the judiciary in billing
- Relieve Circuit Courts of the administrative burden of reviewing appellate vouchers
- Provide consistency and reliability for attorneys in receipt of payment for their services
- Provide consistency and reliability for counties in receipt of reimbursements for payment of appellate fees

What do you need to know about these changes?

1. **Voucher review will be completed by MAACS.** Counties/Courts will no longer be involved in review of vouchers. The MAACS Voucher Review Team will complete a review of each voucher for accuracy and reasonableness prior to vouchers being sent to counties for payment. Counties will no longer receive notification of submission of individual vouchers.

   Upon completion of review of all vouchers for each county, MAACS accountant Oliver Edmond will send you an email with a single Excel file containing the amount of payment required for each voucher. This email will also outline the due dates for payment of the vouchers and submission of proof of payment to MAACS.

2. **Payment Deadlines.** Once you receive the Excel file with the voucher amounts to be paid, you will have **14 days** to complete payment of the vouchers to the attorneys. Failure to make payment to the attorneys within 14 days will result in the loss of reimbursement for all vouchers during that quarter. If you need to access copies of the individual vouchers, they will still be available through the MiMAACS system.

3. **Reimbursement Deadlines.** After you have completed payment of the vouchers, you must upload proof of payment of the vouchers to MAACS in order to obtain your reimbursements. The due dates for uploading the proof of payment information are as follows:

- First Quarter (for October, November, and December vouchers) deadline is **March 15**.
- Second Quarter (for January, February, and March vouchers) deadline is **June 15**.
- Third Quarter (for April, May, and June vouchers) deadline is **September 15**.
- Fourth Quarter (for July, August, and September vouchers) deadline is **November 7**.

For the current quarter, this means that proof of payment for all vouchers for FY2025 must be uploaded by **Friday, November 7, 2025**. Please note that the 4th quarter deadlines are shorter than other quarters because the State of Michigan requires all accounts to be closed out shortly after the end of the fiscal year, and MAACS is required to submit all FY2025 payments to Michigan Supreme Court finance no later than November 21, 2025.

Failure to upload proof of payment for all vouchers by this date will result in forfeiture of reimbursements for that quarter.

If you have any other outstanding reimbursement requests for FY2024 or FY2025 outside of FY2025 Q4, they will be accepted until **November 7, 2025**.

4. **Your reimbursement payments will be consistent and reliable.** Reimbursement requests will be sent by the MAACS Voucher Review Team to Michigan Supreme Court Finance by the following dates each quarter:

- First Quarter (for October, November, and December vouchers) by March 30.
- Second Quarter (for January, February, and March vouchers) by June 30.
- Third Quarter (for April, May, and June vouchers) by September 30.
- Fourth Quarter (for July, August, and September vouchers) by November 21.

Your payments should be received within 10-14 days from submission of the reimbursement requests to Michigan Supreme Court Finance.

Why did we make these changes?

These changes were made to address several urgent needs. First, with the ongoing shortage of appellate attorneys, it is critical that we provide timely and reliable payment for their work so we can continue to recruit and retain qualified counsel for indigent clients. Second, the Appellate Defender Act requires independence from the judiciary in billing, and this policy ensures compliance with that law. Finally, by setting firm deadlines for both payments and reimbursements, we can ensure that counties receive consistent and predictable reimbursement from the state for their share of appellate attorney fees, while also allowing MAACS to accurately budget for future years of the MAACS fund.

We're here to help.

We know these changes represent a shift in how billing and reimbursement have been handled, and we are here to make the transition as smooth as possible. The MAACS team is available to answer questions, provide guidance, and work with you to ensure the new process is clear and manageable. Please don't hesitate to reach out—we want this to be a partnership that supports both the counties and the attorneys who serve our clients.

Contact information:

Keeley Blanchard, MAACS Administrator: kblanchard@sado.org
Oliver Edmond, MAACS Accountant: oedmond@sado.org
Alanna O'Rourke, MAACS Voucher Review Attorney: aorourke@sado.org

Please pass along this email to your finance departments and any other stakeholders who need this information.

We're grateful for your partnership and look forward to working together to make this transition smooth for everyone.

Best,
Keeley

Keeley Blanchard
MAACS Administrator
Michigan Appellate Assigned Counsel System
State Appellate Defender Office
200 N. Washington Square
Lansing, MI 48933
616-401-0984
kblanchard@sado.org

--
Sincerely,

Sheila Long
Court Administrator
Tuscola County Courts
440 N. State Street
Caro, MI 48723
989-672-3807
slong@tuscolacounty.org

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the originator of the message.

--
Sincerely,

Sheila Long
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FY2026 Attorney Fee and Reimbursement Policy_ADOPTED.pdf
233K

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
01/01/2025			**101-130-801.020 CRT APPT APPEAL OF RIGHT**	BEG. BALANCE			0.00
06/02/2025	AP	INV	MISTY THOMPSON	24-16436FH	5,307.43		5,307.43
06/02/2025	AP	INV	PETER OBRIEN	24-16415FH	2,592.88		7,900.31
06/02/2025	AP	INV	MICHAEL TIMM	21-15520FH	493.20		8,393.51
06/02/2025	AP	INV	CHRISTOPHER SHAFT	22-15922FH	99.84		8,493.35
06/02/2025	AP	INV	MALCOLM DIXON	24-16428FH	969.05		9,462.40
06/09/2025	AP	INV	ANTHONY PARRISH	23-16328FH	109.60		9,572.00
06/09/2025	AP	INV	RICHARD KEYSOR	24-16413FC	1,332.30		10,904.30
06/09/2025	AP	INV	STEVEN MILOT	24-16605FH	293.79		11,198.09
06/09/2025	AP	INV	ANTHONY CALLIEA	23-16336FH	1,063.90		12,261.99
06/09/2025	AP	INV	NICHOLAS MEUHLEN	18-14631FH	959.00		13,220.99
06/09/2025	AP	INV	MICHAEL TIMM	21-15520FH	2,096.10		15,317.09
06/09/2025	AP	INV	EZEKIEL SHUSTOCK	23-16141FH	315.10		15,632.19
06/09/2025	AP	INV	KEVIN STEWART	23-16108FH	1,164.50		16,796.69
06/09/2025	AP	INV	DAVID BRANCH	22-15987FH	2,385.73		19,182.42
06/09/2025	AP	INV	ROY KLINESMITH	16-13834FH	10,698.70		29,881.12
06/09/2025	AP	INV	TARA LUNA	23-16131FH	1,657.55		31,538.67
06/09/2025	AP	INV	JOHN DIGIACOMO JR	21-15663FC	1,329.75		32,868.42
06/09/2025	AP	INV	JUAN RAMIREZ	18-14732FH	109.60		32,978.02
06/09/2025	AP	INV	JEFFERY WATKINS	24-16524FH	417.20		33,395.22
06/09/2025	AP	INV	MICHAEL HILTON	21-15399FC	29.80		33,425.02
06/09/2025	AP	INV	ANDREA TAYLOR	24-16479FH	111.06		33,536.08
06/11/2025	AP	INV	MICHAEL TIMM	21-15520FH	2,096.10		35,632.18
07/02/2025	AP	VOID	Void Invoice 21-15520FH 100224	21-15520FH		2,096.10	33,536.08
07/22/2025	AP	INV	WILLIAM BURNHAM	24-16531FC	1,497.05		35,033.13
07/22/2025	AP	INV	MICHAEL JAMES HILTON	21-15399FC	247.83		35,280.96
07/23/2025	AP	INV	ANTHONY PARRISH	23-16328FH	82.20		35,363.16
07/23/2025	AP	INV	STEVEN MILOT	24-16605FH	2,743.21		38,106.37
07/23/2025	AP	INV	MISTY THOMPSON	24-16436FH	2,107.00		40,213.37
07/23/2025	AP	INV	NICHOLAS MEUHLEN	18-14631FH	164.40		40,377.77
07/23/2025	AP	INV	AMBER SPIKER	25-16692FH	77.10		40,454.87
07/23/2025	AP	INV	EZEKIEL SHUSTOCK	23-16141FH	328.80		40,783.67
07/23/2025	AP	INV	CHRISTOPHER SHAFT	22-15922FH	1,821.75		42,605.42
07/23/2025	AP	INV	CHRISTOPHER SHAFT	24-16466FH	2,317.88		44,923.30
07/23/2025	AP	INV	DERRIK GRIFKA	24-16659FH	976.43		45,899.73
07/23/2025	AP	INV	JADEN AYRES	24-16676FH	155.83		46,055.56
07/23/2025	AP	INV	JOHN DIGIACOMO JR	21-15663FC	139.60		46,195.16
07/23/2025	AP	INV	ROY KLINESMITH	16-13834FH	702.80		46,897.96
07/23/2025	AP	INV	TARA LUNA	23-16131FH	717.60		47,615.56
07/23/2025	AP	INV	JEFFERY WATKINS	24-16524FH	1,401.66		49,017.22
07/23/2025	AP	INV	JUSTIN WITHERS	23-16180FH	232.90		49,250.12
07/23/2025	AP	INV	BRANDON MATTHEWS	21-15567FH	585.92		49,836.04
07/23/2025	AP	INV	ANDREA TAYLOR	24-16479FH	2,045.65		51,881.69
07/24/2025	AP	INV	PETER OBRIEN	24-16415FH	2,178.30		54,059.99
07/24/2025	AP	INV	KEVIN STEWART	23-16108FH	534.30		54,594.29
07/29/2025	AP	INV	ANTHONY CALLIEA	23-16336FH	3,195.78		57,790.07
07/30/2025	AP	INV	DAVID BRANCH	22-15987FH	3,131.74		60,921.81
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16376FC	30.54		60,952.35
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	23-16336FH	1,123.40		62,075.75
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	23-16328FH	82.20		62,157.95
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16605FH	56.79		62,214.74
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16365FH	232.90		62,447.64
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	25-16753FH	906.28		63,353.92
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	25-16746FH	523.16		63,877.08
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16436FH	3,124.04		67,001.12
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16570FC	369.90		67,371.02
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	15-13554FH	616.50		67,987.52
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	25-16692FH	737.60		68,725.12
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16527FC	387.40		69,112.52
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	23-16108FH	844.38		69,956.90
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	22-15922FH	91.78		70,048.68
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	25-16742FH	140.00		70,188.68
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16366FH	137.00		70,325.68
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16546FH	452.10		70,777.78
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	22-15987FH	634.96		71,412.74
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16676FH	2,223.07		73,635.81
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16659FH	2,557.66		76,193.47
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16531FC	9,809.17		86,002.64
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	23-16131FH	769.37		86,772.01
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	16-13834FH	5,576.70		92,348.71
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	18-14732FH	42.58		92,391.29
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	84-004783FC	223.50		92,614.79
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16524FH	359.64		92,974.43
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	25-16777FH	41.10		93,015.53
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	21-15370FH	1,032.90		94,048.43
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	21-15567FH	1,158.54		95,206.97
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	23-16312FH	220.58		95,427.55
10/31/2025	AP	INV	MAAC ASSIGNED COUNSEL	24-16479FH	785.82		96,213.37
11/30/2025			101-130-801.020	END BALANCE	98,309.47	2,096.10	96,213.37
TOTAL FOR FUND 101 GENERAL FUND					98,309.47	2,096.10	96,213.37

GL ACTIVITY REPORT FOR TUSCOLA COUNTY
FROM 101-000-674.130 TO 101-000-674.130
TRANSACTIONS FROM 01/01/2025 TO 11/30/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
01/01/2025			**101-000-674.130 STATE REIMB FOR COURT APPEAL A**	BEG. BALANCE			0.00
04/10/2025	CR	RCPT	STATE REIMB FOR COURT APPEAL ATTY'S	207818		2,523.71	(2,523.71)
04/21/2025	CR	RCPT	STATE REIMB FOR COURT APPEAL ATTY'S	208097		10,096.55	(12,620.26)
08/27/2025	CR	RCPT	STATE REIMB FOR COURT APPEAL ATTY'S	215553		16,768.07	(29,388.33)
10/09/2025	CR	RCPT	STATE REIMB FOR COURT APPEAL ATTY'S	219924		13,692.90	(43,081.23)
11/30/2025			101-000-674.130	END BALANCE	0.00	43,081.23	(43,081.23)
TOTAL FOR FUND 101 GENERAL FUND						43,081.23	(43,081.23)

Doty & Sons Concrete Products, Inc.

1275 East State Street
Sycamore, IL 60178

Phone: 800-233-3907
Fax: 815-895-8035

Quotation

Date	Quotation Number
11/11/2025	257189

Name / Address
TUSCOLA COUNTY PARKS AND RECREATION NANCY BARRIOS 4839 SEEGER ST CASS CITY, MI 48726
Customer Phone
810-358-5755

Ship To
TUSCOLA COUNTY PARKS AND RECREATION CASS CITY, MI 48726
Customer E-Mail
BARRIOSNANCY07@GMAIL.

Project/Job	Terms	FOB	Rep	Ship Via
		48726	PP	MOTOR FREIGHT

Item	Description	Qty	Price Each	Total
SH2D	SH2 DESCRIPTION - ALL SHIPPING CHARGES SHOWN ABOVE. SHIPPED UNASSEMBLED BY MOTOR FREIGHT CARRIER WITH LIFTGATE GROUND SERVICE (ON PALLETS). SHIPPED TO ONE BUSINESS ADDRESS AND LOWERED TO THE GROUND AT A COMMON RECEIVING AREA - ONE LOCATION ONLY. YOUR PERSONNEL MUST MEET DRIVER WITHOUT DELAY FOR INSPECTION OF SHIPMENT. CUSTOMER TO UNPACK ITEMS AND SET AT SPECIFIC SITES. DELIVERY FEES ARE BASED ON FUEL PRICES TODAY. BECAUSE OF UNCERTAIN FUEL COSTS IN THE FUTURE, WE RESERVE THE RIGHT TO ADD OR SUBTRACT ANY CHANGE IN FUEL COSTS IN EFFECT ON THE DAY OF DELIVERY. ADDITIONAL FREIGHT COMPANY SERVICES, IF NEEDED, MUST BE SPECIFIED ON PURCHASE ORDER AND CHARGES WILL BE ADDED ONTO FINAL BILLING.		0.00	0.00
	Out-of-state sale, exempt from sales tax		0.00%	0.00
		Total		$2,579.00

IF YOU WISH TO PLACE AN ORDER, PLEASE SIGN AND DATE WHERE INDICATED AND RETURN. THANK YOU FOR THE OPPORTUNITY TO SUBMIT THE ABOVE QUOTATION. THE INDICATED PRICE IS VALID FOR 30 DAYS. NOTE: ANY CHANGE IN ITEM OR QUANTITY WILL REQUIRE A REBID.

Quoted by:	
Signature:	**Date:**

Doty & Sons Concrete Products, Inc.

1275 East State Street
Sycamore, IL 60178

Phone: 800-233-3907
Fax: 815-895-8035

Quotation

Date	Quotation Number
11/11/2025	257189

Name / Address	Ship To
TUSCOLA COUNTY PARKS AND RECREATION NANCY BARRIOS 4839 SEEGER ST CASS CITY, MI 48726	TUSCOLA COUNTY PARKS AND RECREATION CASS CITY, MI 48726
Customer Phone	Customer E-Mail
810-358-5755	BARRIOSNANCY07@GMAIL.

Project/Job	Terms	FOB	Rep	Ship Via
		48726	PP	MOTOR FREIGHT

Item	Description	Qty	Price Each	Total
BYOB5531	ALL CONCRETE BAG TOSS GAME SET. SIZE: 55" LONG X 31" WIDE. EACH SET CONSISTS OF TWO PERMANENT CONCRETE BOARDS INCLUDES TWO COATS OF SEALER. 633 LBS. PER BOARD.. BAGS AVAILABLE BUT NOT INCLUDED IN THIS PRICE.	2	960.00	1,920.00
BYOBB	`WEATHER RESISTANT BAGS MADE OF HEAVY DUTY DUCK CANVAS FILLED WITH PLASTIC PELLETS. SET OF EIGHT BAGS - RED AND BLUE. WT. 8 LBS. -23	3	47.00	141.00
SH2	PACKING AND SHIPPING WITH LIFTGATE SERVICE - SEE COMPLETE DESCRIPTION BELOW.	2	259.00	518.00
			Total	

Quoted by:	
Signature:	**Date:**

PDF Print

Creative Concrete

Jason Mester
6369 Pine St. Cass City MI, 48726
9892955190
creativeconcrete1980@gmail.com

ESTIMATE
EST0104

DATE
10/20/2025

TOTAL
USD $1,500.00

TO

Cass River Greenway

Nancy Barrios
Vanderbilt Park
18103585755

DESCRIPTION	AMOUNT
2 pads for concrete corn hole boards Includes- prep, form, and pour (7 'x 4'7" each)	$1,500.00
TOTAL	**USD $1,500.00**

Thank you for your business!

PDF Print

Creative Concrete

Jason Mester
6369 Pine St. Cass City MI, 48726
9892955190
creativeconcrete1980@gmail.com

ESTIMATE
EST0105

DATE
10/20/2025

TOTAL
USD $750.00

TO

Cass River Greenway

Nancy Barrios
Vanderbilt Park
18103585755

DESCRIPTION	AMOUNT
7' x 7' pad 6 " thick **Includes- prep, form, and pour** **This price is separate from corn hole pads quote but is only good if we do this at same time as corn hole pads. If we do this at a different time or just by itself the price will be $1500**	$750.00

TOTAL **USD $750.00**

Thank you for your business!

2250.

Creative Concrete

Jason Mester
6369 Pine St. Cass City MI, 48726
9892955190
creativeconcrete1980@gmail.com

ESTIMATE
EST0106

DATE
11/19/2025

TOTAL
USD $2,250.00

TO

Tuscola County Parks and Recreation

Nancy Barrios
Vanderbilt Park
18103585755

DESCRIPTION	AMOUNT
2 concrete pads for concrete cornhole boards (7'x4'7"/6" thick) and 1 concrete pad for Historical Kiosk (7'x7'/6" thick) Includes- prep, concrete, and cleanup	$2,250.00

TOTAL **USD $2,250.00**

Thank you for your business!

Tuscola County
Parks & Recreation Commission

125 W. Lincoln Street
Caro, MI 48723
Michael Clinesmith, Vice Chair

989-672-3700
Fax 989-672-4011
www.tuscolacounty.org

2026 Meeting Schedule of the

Tuscola County Parks and Recreation Commission

Meetings will begin at 8:00 am in the conference room at the Tuscola County Purdy Building located at 125 W. Lincoln Street, Caro, MI 48723 unless otherwise indicated. Meetings of the Tuscola County Parks and Recreation Commission are open to all members of the public under Michigan's Open Meetings Act, MCL 15.265.

Regular meeting schedule:

January 20, 2026:	First quarter meeting
March 17, 2026:	
April 21, 2026:	Second quarter meeting
May 19, 2026:	
July 21, 2026:	Third quarter meeting to include election of officers
August 18, 2026	
October 20, 2026:	Fourth quarter meeting
December 8, 2026:	

Tuscola County Parks & Recreation Commission Mission Statement:

The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to, Tuscola County.

260000000115

Michigan Agriculture Environmental Assurance Program
Clean Sweep Program

Grant Agreement

Between

Michigan Department of Agriculture and Rural Development

and

County of Tuscola, Board of Commissioners

October 1, 2025 – September 30, 2026

Michigan Department of Agriculture and Rural Development
Michigan Agriculture Environmental Assurance Program
Clean Sweep Program

By authority granted under Act No. 14 of the Public Acts of 2025, the Michigan Department of Agriculture and Rural Development, (hereinafter the “Grantor”) hereby agrees to provide the County of Tuscola, Board of Commissioners (hereinafter, the "Grantee") with grant assistance subject to the terms and conditions, and limitations as set forth herein.

The maximum amount of grant assistance hereby offered is $25,000.00.

The grant shall be effective from October 1, 2025 through September 30, 2026.

If the project is not completed in the initial period, a grant extension may be considered by the Grantor. Approval of an extension is not guaranteed and is dependent on the Grantee's compliance with the enclosed Terms and Conditions. If the Grantee requires an extension, the Grantee should contact the Grant Administrator as soon as it is evident an extension is needed. Any request for extension must be made to the Grant Administrator in writing before the expiration of the grant.

Funds will be made available for this program in accordance with the attached Terms and Conditions.

This grant is valid contingent upon the availability of funds. If the Grantor's funds are reduced by the Legislature as part of a budget reduction or reduced for any other reason, this grant may be reduced or canceled.

This grant does not commit the State of Michigan or the Department of Agriculture and Rural Development to approve requests for additional funds not contained in this grant.

Grantee accepts the grant and agrees that the funds made available through the grant will be used only as set forth herein.

_____
Kim Vaughan, County Board Chair
County of Tuscola, Board of Commissioners

_____
Michael Alexander, Director
Conservation Stewardship Division

Michigan Department of Agriculture and Rural Development
Grant Agreement

TITLE:	Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program
GRANTEE/ADDRESS:	Mike Miller County of Tuscola, Board of Commissioners 1123 Mertz Road, Suite 1 Caro, MI, 48723 Phone: 989-672-1673 E-mail: recycle@tuscolacounty.org
GRANT ADMINISTRATOR/ ADDRESS:	Thomas Lawrence Michigan Department of Agriculture & Rural Development Pesticide & Plant Pest Management Division P.O. Box 30017 Lansing, Michigan 48909 Phone: 989-239-0229 E-mail: lawrencet9@michigan.gov
TOTAL AUTHORIZED BUDGET:	$25,000.00
GRANT NUMBER:	260000000115

I. GENERAL TERMS AND CONDITIONS

A. Record Retention

Grantee shall retain all financial reports, supporting documents and statistical records for a period of seven years after the close of the grant. Grantee shall also require all subcontractors retained for the performance of this grant to retain all financial reports, supporting documents and statistical records for a period of seven or greater years after the close of the grant. The retention period starts from the date of receipt of the Final Report by the Grant Administrator. Examples of documents to be retained might include but are not limited to: original and/or electronic invoices, billings, packing slips, reports, checking account statements, accounts payable records, contracts and sub-contracts.

B. Procurement

The Grantee agrees that all procurement transactions involving the use of funds from this grant shall be conducted in a manner that provides maximum open and free competition.

C. Grant Changes

The Grantee must obtain prior written approval for program changes from the Grant Administrator. Grant changes include:

1. Changes in substance in the program activities.
2. Additions or deletions in the project work plan or location.
3. Any single or cumulative change in the budget of $1,000 or more.

D. Regulation Compliance

The Grantee and Grantee's contractors and subcontractors are responsible for compliance with all federal and state laws and municipal ordinances and regulations that in any manner affect the work or performance of this grant and shall at all times carefully observe and comply with all rules, ordinances and regulations.

E. Non-Discrimination Clause

In the performance of this grant, the Grantee agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position. The Grantee further agrees that every subcontract entered into for the performance of this Grant Agreement will contain a provision requiring non-discrimination in employment, as herein specified, that is binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101, *et seq.* Any breach of this covenant may be regarded as default under Section J and grounds for cancelling the Grant Agreement.

F. Unfair Labor Practices

The Grantee shall abide by Act No. 278 of the Public Acts of 1980, as amended, MCL 423.321 *et seq*.

G. Liability Insurance

The Grantee shall provide and maintain insurance in an amount sufficient to protect from claims that may arise out of or result from the Grantee's operations under this grant, or for anyone whose acts they are legally liable.

H. Indemnification

Each party to this Grant Agreement must seek its own legal representation and bear its own costs in any litigation that may arise from performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation and that each party shall be responsible for any judgments entered against it.

I. Use of Material

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

J. Assignability

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

K. Iran Sanctions Act

By signing this Agreement the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

L. Subcontracts

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

M. Anti-Lobbying

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "'Lobbying' means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

N. Conflict of Interest

No member of the legislative, judicial, or executive branch of state or federal governments or any local unit of government official shall personally benefit from this Grant Agreement. No member of the Grantee's Board of Directors, its employees, partner agencies or their families shall have any personal benefit from this Grant Agreement.

O. Cancellation

This Grant Agreement may be canceled by 30 day written notice by either party. If canceled, Grantee must provide a final report and invoice within 30 days of cancellation.

Cancellation or reduction of the grant by the Grantor may be for default by the Grantee, lack of further need for the service at the location named in the contract, or conviction of criminal offense(s) as set forth below.

Default is defined as the failure of the Grantee to fulfill the obligations of the Grant Agreement. In case of default by the Grantee, the Grantor may cancel the Grant Agreement immediately and all unused grant funds must be returned by the Grantee immediately. All disallowed costs and overpayments shall also be returned by the Grantee within 30 days of cancellation.

In the event the Grantor no longer needs the service specified in the grant due to department changes, changes in laws, rules or regulations, relocation of offices, or no longer has appropriations to fund the grant, the Grantor may cancel or reduce the grant by giving the Grantee written notice of such cancellation or reduction 30 days prior to the date of cancellation or reduction. All costs incurred by the Grantee between the grant cancellation or reduction notice and the cancellation or reduction date, with the exception of previously budgeted personnel costs and non-cancelable obligations, must

be approved by the Grant Administrator prior to their incurrence. No costs shall be allowed after the grant has been cancelled.

The Grantor may immediately cancel the grant without further liability to the State, its departments, agencies and employees if the Grantee, an officer of the Grantee, or an owner of the Grantee is convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract; or convicted of a criminal offense including but not limited to any of the following: embezzlement; theft; forgery; bribery; falsification or destruction of records; receiving stolen property; attempting to influence a public employee to breach the ethical conduct standards for State employees; violation of a state or federal antitrust statute; or any other criminal offense which in the sole discretion of the Grantor, reflects on the Grantee's business integrity.

P. Closeout

Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

Q. Electronic Funds Transfer

In accordance with Act No. 207 of the Public Acts of 2004, payments under this Grant Agreement must be processed by electronic funds transfer (EFT). Grantees are required to register to receive payments by EFT at the SIGMA website https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService .

R. Freedom of Information

This is a grant from public funds and records associated with it are subject to disclosure under Michigan's Freedom of Information Act.

II. SPECIAL TERMS AND CONDITIONS

A. Statement of Purpose

The purpose of this grant is to provide funding support for pesticide collection and disposal. Pesticides for the purpose of this grant include conventional pesticides - herbicides, insecticides, fungicides, rodenticides. Pesticides do not include the category of antimicrobials (disinfectants, bleaches sanitizers, etc.).

B. Statement of Work

1. The Grantee shall accept pesticides from any end-user of pesticides that resides in the State of Michigan including those residing outside the grantee's county/jurisdiction.

2. End-users of pesticides shall not be charged for disposal costs for those billed to this grant.

3. User fees, when charged, shall be charged uniformly without regard to the residence of the end user or the amount of pesticide presented for disposal.

4. MDARD should be notified before a site accepts a large quantity (500 lbs or greater) of pesticide product for disposal from an individual/farm/household. The end-user should supply, to the extent possible, a list of products offered for disposal with respective estimated weights.

5. Agribusinesses may present pesticides for disposal with advanced approval from the Grantee and the Grantor. The business must submit a detailed inventory listing amounts of pesticides collected by EPA Registration Number, weight, and volume.

6. The Grantee is responsible for reporting the weight of pesticides and the tare weight of barrels, flex bins, packaging, and other containers and materials used to package pesticides for disposal. The Grantee will clarify in the contract with their disposal vendors to collect this information, as necessary.

C. Budget

This is a cost reimbursement grant funded with state restricted funds from the Freshwater Protection Fund. Costs may include:

- Pesticide disposal (reimbursement not to exceed $1.65 per pound)
- Waste hauler fees
- On-site vendor handling and labor costs
- Packaging materials
- Transportation costs
- HAZWOPER 24 hour or 8 hour training - registration fee only, for up to two employees

The budget may not exceed $25,000.00.

D. Payment Schedule

Payments will be made available upon receipt of reports as defined in Section II.F.

Grantee will be reimbursed for the disposal costs of pesticides and associated expenses, up to the amount supported on disposal vendor invoices.

E. Audit

The project will be subject to audit by the state who may review the adequacy of the financial management/reporting system during, or at any time subsequent to, the award.

F. Reporting

The Grantee shall submit program data and requests for reimbursement to MDA-ESD-Grants@michigan.gov with a copy to the program manager at LawrenceT9@michigan.gov.

1. Requests for reimbursement are due quarterly:
   - January 15, 2026
   - April 15, 2026
   - July , 2026
   - October 5, 2026

   Requests may be submitted more frequently as collection events occur.

   If there is no program activity to report for a quarter, the Grantee must notify the Grantor via MDA-ESD-Grants@michigan.gov and LawrenceT9@michigan.gov.

   The final billing must be submitted no later than October 5, 2026. If a vendor invoice(s) for final collection is not yet available, an estimate of final costs, based on pounds collected, must be submitted by this date.

2. Each request for reimbursement shall include:

   a. MDARD Clean Sweep Request for Reimbursement Form itemizing reimbursement for each collection site.

   b. Itemized vendor invoices with pesticide line items clearly identified. The vendor invoices shall summarize the total tare weight of pesticides collected and the weight of containers and packaging used by the vendor to dispose of pesticides.

   c. A summary of the types and amounts of pesticides collected by EPA Registration Number, weight, and volume if collecting from a business.

   d. Hazardous waste transportation manifest.

Speed-Tech Equipment

Services Today for a Greener Tomorrow

A Division of Speed Wrench, Inc.
3364 Quincy Street, Hudsonville, MI 49426
Phone: (616) 669-2142 Fax: (616) 896-1756
www.speedtechequipment.com

Mike Miller
Tuscola County Recycle
987 Ellington St
Caro, MI 48723

November 5, 2025

Subject: Quotation for a refurbished horizontal baler.

Product Details
Manufacturer: American Baler, Model: PW3560
Description: **57" wide x 35" long feed opening** and charge box 51"x 57" X 29"H
Warranty: 180-Day Warranty Parts and Labor
Condition: Refurbished closed end baler
Recycling Materials: OCC, ONP, HDPE, PET, UBC Aluminum and printer's waste:
Bale weight 1000-1300lbs
Side load hopper flared

Baler cost = $58,860 Delivery, installation and start up due at completion $6,540

- **60mo Lease with $1.00 purchase option (no Maint Included)……..$ 1,300/mo plus tax**
- **Lease option requires PM's to be completed while in ownership of Speed Tech at additional cost**

- Thoroughly refurbished, prepped and painted, PLC controller and serrated shear blade
- 20hp 3-phase motor wired for 460 volts, 8" hydraulic cylinder with about 150,000 lbs. ram pressure
- 69gpm pump with 23 second cycle time under no load, 150 -gallon hydraulic reservoir with oil cooler
- Manual tie baler, 5 ties per bale, Makes a 60" long x 40" wide x 35" high, Bale run out bars

Quote to Relocate (3) Vertical balers while on site for Horizontal install and set them up on opposite side of building. (units to be placed on sides for relocate due to OH door restrictions)
Cost to complete this work…….$ 2,995.00
Cost to switch (3) Balers to ATF for Cold weather application…….$ 3,950.00

- Includes approx. 75 gallons oil and labor to complete

Note #1: Terms are 50% down then balance after installation Net 30 Terms.
Installation fee billed separate from Lease Rate after installation.
Note #2: **Customer to specify voltage**
Note #3: Electrical disconnect and hook up by others.

Thanks

Bill Haagsma
231-747-3946
Bill.haagsma@speedwrench.com

Tuscola County

Mike Miller <mmiller@tuscolacounty.org>

[EXTERNAL] New baler

2 messages

kme@bigtube.net <kme@bigtube.net> Thu, Nov 20, 2025 at 10:04 AM
Reply-To: kme@bigtube.net
To: mmiller@tuscolacounty.org

Mike, this is what I came up with:
1- disconnect power to 4 old balers.
2- extend 3 of those circuits to new location and reinstall.
3- install a 3 phase 70 amp circuit to new baler with 100 amp disconnect.

all material and labor 4995.00

this is a budget number not too exceed.

Thank you, Ken

Mike Miller <mmiller@tuscolacounty.org> Thu, Nov 20, 2025 at 12:36 PM
To: kme@bigtube.net

Got it thank you.
[Quoted text hidden]

RATE ADDENDUM
DISCLOSURE OF COMMISSIONS & FEES

Client: Tuscola County
Effective Date: January 1, 2026 **Expiration Date:** December 31, 2026
Agent of Record: April Hacke of Gibson Insurance Agency, Inc.

Fees:	Billed	Varipro	Agent
Varipro Administration			
COBRA Administration Per Employee Per Month waived Monthly Minimum	$0.80	$0.80	$0.00
FSA Administration Per Participant Per Month $ 75.00 Monthly Minimum	$4.70	$4.70	$0.00
Other Varipro Fees			
Qualifying Event Packet Per Packet $50 minimum	$10.00	$10.00	$0.00
COBRA Ongoing Premium Collection	2% of Premium, billed to Qualified Beneficiary	2% of Collected Qualified Beneficiary Premium	$0.00

GENERAL TERMS AND QUALIFICATIONS

Varipro reserves the right to re-evaluate the Administrative Fee(s) if agent commission is added, removed, or adjusted.

Varipro COBRA & FSA Administrative Fees are guaranteed for 12 months.

In the event the invoiced monthly Administrative Fee(s) fall below Varipro's Monthly Minimum stated above, the Monthly Minimum will be charged. The Agent commission is added to the monthly invoice as a separate line item.

Varipro may qualify and accept from time-to-time other forms of compensation offered by an insurer or service provider of the plan due to various programs, such as the total volume of business Varipro has placed with the insurer or service provider, placement of business with the insurer or service provider over a period, profit sharing arrangements, or another basis established by the insurer or service provider. Service providers may include stop loss insurer, prescription benefit manager, precertification/case manager, PPO network, etc.

Rates are guaranteed providing all products remain with Varipro. The signatures below acknowledge and accept the administrative rates for named Client.

Client:	Tuscola County		
Effective Date:	1/1/2026	Expiration Date:	12/31/2026

signature page to
Disclosure of Commissions and Fees Agreement
with Varipro

VARIPRO	**TUSCOLA COUNTY**
By:	By:
Its:	Its:
Date:	Date

ACCEPTANCE OF FACSIMILE SCANNED OR DIGITAL SIGNATURES. Such signatures are enforceable and shall have the same effect as an original signature.

BALANCE SHEET FOR TUSCOLA COUNTY
Period Ending 11/30/2025

Fund 244 EQUIPMENT/TECHNOLOGY FUND

GL Number	Description	Balance
*** Assets ***		
244-000-001.000	CASH - CHECKING	176,955.94
244-000-002.000	CASH- CDAR	0.00
244-000-040.000	ACCOUNTS RECEIVABLE	0.00
244-000-084.000	DUE FROM OTHER FUNDS	0.00
Total Assets		**176,955.94**
*** Liabilities ***		
244-000-202.000	ACCOUNTS PAYABLE	0.00
244-000-214.000	DUE TO OTHER FUNDS	0.00
Total Liabilities		**0.00**
*** Fund Balance ***		
244-000-390.000	FUND BALANCE	192,802.39
Total Fund Balance		**192,802.39**
Beginning Fund Balance		**192,802.39**
Net of Revenues VS Expenditures		**(15,846.45)**
Ending Fund Balance		**176,955.94**
Total Liabilities And Fund Balance		**176,955.94**

BALANCE SHEET FOR TUSCOLA COUNTY
Period Ending 11/30/2025

Fund 483 CAPITAL IMPROVEMENTS FUND

GL Number	Description	Balance
*** Assets ***		
483-000-001.000	CASH - CHECKING	134,832.43
483-000-001.100	CASH - CHECKING/MM	0.00
483-000-002.000	CASH - CDAR	1,416,462.45
483-000-003.000	CASH - CERTIFICATE OF DEPOSIT	253,775.58
483-000-040.000	ACCOUNTS RECEIVABLE	0.00
483-000-056.000	INTEREST RECEIVABLE	(466.10)
483-000-084.000	DUE FROM OTHER FUNDS	0.00
Total Assets		**1,804,604.36**
*** Liabilities ***		
483-000-202.000	ACCOUNTS PAYABLE	0.00
483-000-211.001	CONTRACTS PAYABLE - RETAINED PERCE	0.00
483-000-214.000	DUE TO OTHER FUNDS	0.00
483-000-291.000	DEFERRED INFLOWS	0.00
483-000-293.000	UNEARNED REVENUE	0.00
Total Liabilities		**0.00**
*** Fund Balance ***		
483-000-390.000	FUND BALANCE - UNRESERVED	1,948,135.89
Total Fund Balance		**1,948,135.89**
Beginning Fund Balance		**1,948,135.89**
Net of Revenues VS Expenditures		**(143,531.53)**
Ending Fund Balance		**1,804,604.36**
Total Liabilities And Fund Balance		**1,804,604.36**

Fund 488 JAIL CAPITAL IMPROVEMENTS FUND

GL Number	Description	Balance
*** Assets ***		
488-000-001.000	CASH - CHECKING	98,788.15
488-000-002.000	CASH - CDAR	550,000.00
488-000-003.000	CERTIFICATE OF DEPOSIT	350,828.00
488-000-040.000	ACCOUNTS RECEIVABLE	0.00
488-000-056.000	INTEREST RECEIVABLE	112.20
488-000-084.000	DUE FROM OTHER FUNDS	0.00
Total Assets		**999,728.35**
*** Liabilities ***		
488-000-202.000	ACCOUNTS PAYABLE	0.00
488-000-214.000	DUE TO OTHER FUNDS	0.00
488-000-291.000	DEFERRED INFLOWS	0.00
488-000-293.000	UNEARNED REVENUE	0.00
Total Liabilities		**0.00**
*** Fund Balance ***		
488-000-390.000	FUND BALANCE - UNRESERVED	970,194.41
Total Fund Balance		**970,194.41**
Beginning Fund Balance		**970,194.41**
Net of Revenues VS Expenditures		**29,533.94**
Ending Fund Balance		**999,728.35**
Total Liabilities And Fund Balance		**999,728.35**

2026 Budget Development Calendar-Proposed Amendments 11/24/25		
~~22-Sep~~	~~Presentation of Long-term Budget Forecasts for the County's Major Funds~~	~~Controller-Administrator~~
~~23-Sep~~	~~Revenue and expenditure budgets opened for all funds to Fund or Program Managers~~	~~Controller-Administrator~~
~~9/23-10/7~~	~~Departments & Controller prepare first draft 2026 Budget~~	~~Departments /Controller~~
~~27-Oct~~	~~Presentation and Review by the Board of Commissioners of the 2025 Staffing Plan (Position Control Document)~~	~~Director of Human Resources~~
~~27-Oct~~	~~Presentation and Review by the Board of Commissioners of the Health Insurance Fund and the Workers Compensation Fund Budgets~~	~~Director of Human Resources~~
~~27-Oct~~	~~Presentation and Reivew by the Board of Commissioners of all Debt Service Fund Budgets~~	~~Controller-Administrator~~
~~27-Oct~~	~~Presentation and Review by the Board of Commissioners of the Equipment/Technology Fund Budget~~	~~Chief Information Officer~~
~~27-Oct~~	~~Presentation and Review of by the Board of Commissioners of the remaining Capital Project Fund Budgets~~	~~Director of Buildings and Grounds~~
~~27-Oct~~	~~Presentation and Review by the Board of Commissioners of all Special Revenue Fund with Millages Budgets - MSU Extension, Veterans, Bridges, Recycling, Senior Citizens, Senior Meal Program, Medical Care, Primary Roads, Mosquito Abatement, and Road Patrol~~	~~Fund or Program Managers~~
~~27-Oct~~	~~Presentation and Review by the Board of Commissioners of Select (Non-major) Special Revenue Fund Budgets - Indigent Defense, FOC, Dispatch, Animal Control, Building Inspection, and Opioid Settlement~~	~~Fund or Program Managers~~
~~27-Oct~~	~~Presentation and Preliminary approval of the General Fund Budget & General Fund Budget/Departments Present Requests/Concerns~~	~~Controller-Administrator~~
~~27-Oct~~	~~Board reivews first draft of balanced budget~~	~~Board of Commissioners~~
~~10/28-11/10~~	~~Departments prepare written comments regarding draft budget~~	~~Departments~~
~~13-Nov~~	~~Board reviews department comments and considers budget changes~~	~~Board of Commissioners~~
~~17-Nov~~	~~Finance Committee Meeting~~	~~Board of Commissioners~~
08-Dec	2nd Board review of department requested budget changes	Board of Commissioners
date needed	Review for the Budgets of all funds before a Public Hearing	Board of Commissioners
date needed	Final Review of Proposed Budgets of the General Fund and all Special Revenue Funds	Board of Commissioners
17-Dec	Public hearing newspaper deadline notice prepared/submitted to newspaper and County Website (Advertiser must have by Monday @ noon to make Wednesday's paper) - **6 day notice required**	Controller-Administrator
22-Dec	Public Hearing Conducted/Adoption of an Appropriation for the General Fund and all Special Revenue Fund Budgets	Board of Commissioners

****editied

***date needed

Summary of Mandated/Non-Mandated Service Categorization

Legally Mandated at "SERVICEABLE LEVEL"	Legally Mandated Functions NOT Mandated Depart.	NOT Legally Mandated Special Millage Funded	NOT Legally Mandated Fully Grant or Other Funding Source	NOT Legally Mandated	ESTIMATED 2026 General Fund Expenditures	ESTIMATED 2026 Off-setting Revenue	ESTIMATED 2026 NET
Board of Commissioners	Register of Deeds	Mosquito Abatement	Secondary Road Patrol	Animal Control	$264,000.00	$0.00	$264,000.00
Adult Probation	Accounting Services	Bridges	Brownfield Redev.	City of Caro Assement Contract	$19,009.00	$30,000.00	-$10,991.00
Behavioral Health	Building & Grounds	Medical Care Facility	Building Strong Families	County Park	$38,819.00	$28,500.00	$10,319.00
Bench Warrent Enforce	Computer Operations	MSU-Extension	CDBG Housing Grant	County Planning Comm.	$6,640.00	0	$6,640.00
Child Care Human Serv.	Controller/Administrator	Primary Roads	Dispatch	Courtroom Secuirty	$185,892.00	0	$185,892.00
Child Care Probate	Legal Services	Recycling	Local Police Contracts	Courthouse Security	$297,247.00	0	$297,247.00
Circuit/Family Court		Road Patrol	Victim of Crime Act	Economic Development	$120,000.00	0	$120,000.00
Corrections Officer Train		Senior Programs	Victim Services	FOC Security			$0.00
County Clerk		Veterans		GIS	$80,000.00	$32,000.00	$48,000.00
County Jail				Health Department (In-part)	$412,495.00		$412,495.00
County Prosecutor							
County Road Comm.					ESTIMATED 2026	ESTIMATED 2026	ESTIMATED 2026
County Treasurer				NOT Legally Mandated	General Fund Expenditures	Off-setting Revenue	NET
District Court				Partially Grant Funded			
Drain Commission				Thumb Narcotics Unit	$8,000.00	0	$8,000.00
Drain-At-Large Costs				Community Corrections		$800.00	-$800.00
Elections				Emergency Services	$160,396.00	0	$160,396.00
Equalization				Marine Safety	$10,688.00	$8,550.00	$2,138.00
Family Counseling				Remonumentation			
Forfeiture Sheriff/Pros.							
Friend of the Court							
Health Department (part)							
Insurance and Bonds							
Jury Commission							
Law Library							
Livestock Claims							
Medical Examiner							
Plat Board							
Principle Residence							
Probate Court							
Prosecutor Co-op							
ROD Automation							
Soilders Relief Fund							
Tax Foreclosure							
Veterans Burial							
Veterans Trust Fund							