

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, AUGUST 11, 2011 8:30 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

8:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Allen
Pledge of Allegiance – Commissioner Petzold
Roll Call – Clerk White
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Financial Review for 2012 Budget Development
 -Circuit/Family Court Wage Matters
 -Probate Court Seating
 -Adult Probation Moving Bid
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

ALLEN

Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
Great Start Collaborative – Tuscola County
Parks & Recreation
MAC Judiciary & Public Safety Committee
NACo Agricultural Committee
NACo Rural Action Caucus
MAC Agriculture & Tourism

PETERSON

Enterprise Facilitation
Human Development Commission
MEMS
Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental
LEPC
NACo
Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board
County Planning Commission

PETZOLD

Recycling Advisory
Mid-Michigan Mosquito Control Technical Advisory Committee
Michigan Works
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission
Health Board
Saginaw Bay RC & D

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board
Behavioral Health Board
DHS/Medical Care Facility Liaison
Tuscola 2011

BARDWELL

Caro DDA
Brownfield Redevelopment Authority
Economic Development Corporation
MAC Economic Development/Taxation
MAC 7TH District
Local Unit of Government Activity Report
Michigan Association of Counties – Board of Directors
NACo

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

**COMMITTEE MEETING TO FOLLOW BOARD
MEETING AT APPROXIMATELY 9:30 A.M.**

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 July 26, 2011 Full Board Minutes**
- #2 Consent Agenda Resolution**
- #3 July 26, 2011 Committee of the Whole & Statutory Finance Minutes**
- #4 July 20, 2011 Human Development Commission Minutes**
- #5 July 7, 2011 Road Commission Minutes**
- #6 July 21, 2011 Road Commission Minutes**
- #7 Letter of Recommendation for Mr. Ron Amend, Veterans Affairs Director**

DRAFT

**Tuscola County Board of Commissioners
July 26, 2011 Minutes
H.H. Purdy Building**

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H. H. Purdy Building in the City of Caro, Michigan, on the 26th day of July, 2011 to order at 6:03 p.m. o'clock local time.

Prayer by Commissioner Peterson
Pledge by Commissioner Kern

COMMISSIONERS PRESENT:

District #1 Roger Allen, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

11-M-170

Motion by Kern seconded by Allen to adopt the agenda. Motion carried.

11-M-171

Motion by Peterson seconded by Petzold to approve the minutes of July 12, 2011 regular meeting. Motion carried.

Public Comment:

Donna Frazcek asked if a payroll deduction could be made available for any county employee wishing to join weight watchers. There is currently 15 or 16 people interested in the program, but not all will be using payroll deduction. Weight Watchers is a 12-week program with a cost of \$135.00 with Blue Cross and \$150.00 without Blue Cross. Matter to be considered during regular meeting.

Amanda Roggenbuck, Probate Court Judge, advised the board a free probate clinic, with 1 or 2 attorneys, will be held once a month to assist individuals with filling out forms and answering questions. In addition, there will also be a free military clinic to be held around the first of October in conjunction with Cooley Law School. Judge Roggenbuck also stated that her office will have a Caro High School graduate interning until mid-August.

11-M-172

It was moved by Peterson and supported by Allen that the following Consent Agenda Resolution be adopted.

ONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 7/12/11

Description of Matter: Move that the 2011/2012 Schedule "A" of the Administrative Services Contract for Blue Cross/Blue Shield coverage be approved and all appropriate signatures be authorized.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: All

NAYS: None

ABSTENTIONS: None

RESOLUTION ADOPTED

11-M-173

Moved by Kern seconded by Allen that Tuscola County provide advance payment to Weight Watchers for employees who want to participate in the program and the County will be repaid through payroll deduction over a 12-week period pending approval from our auditors. Approved

11-M-174

Motion withdrawn pending clarification regarding a pay raise for the current FOC Referee/Staff Attorney.

11-M-175

Moved by Kern and seconded by Allen that the bond resolution as recommended by the county bond attorney to borrow funds to purchase the HH Purdy Building be approved and all appropriate signatures are authorized. Motion carried.

11-M-176

Moved by Kern seconded by Petzold that the Probate Court remodeling project Change Order 2-B be approved as submitted by D.A. Johnston in the amount of \$2,368 for additional electrical changes. Also, all appropriate budget amendments are authorized. Motion carried.

11-M-177

Moved by Kern seconded by Allen that per the request of the Board of Health and Health Officer, the Peer Counselor wage classification band be established. Motion carried.

Extended public comment:

Zygmunt Dworzecki mentioned the importance of EDC in helping to get businesses started in Tuscola County.

Meeting adjourned 7:15 p.m.

Karen M. Mozden
Deputy County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 11th day of August, 2011 at 8:30 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 7/26/11

Description of Matter: Move that the previous Law Clerk be paid retro-active to June 15, 2011 at the third step of the Circuit/Family Court Administrator position wage scale (\$58,255) for serving as both the Circuit Family Court Administrator and Law Clerk. Also, the Law Clerk contract is discontinued and one position is established as Court Administrator/Law Clerk. All appropriate budget amendments

are authorized.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 7/26/11

Description of Matter: Move that the current Chief Juvenile Probation Officer be paid at the annual rate of \$58,255 (third step of the Circuit/Family Court Administrator wage scale) for the period of time between May 9, 2011 and June 14, 2011 while serving as the interim Circuit/Family Court Administrator. (After June 14, 2011 the wage rate will revert to the Chief Juvenile Probation Officer). All appropriate budget amendments are authorized.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 7/26/11

Description of Matter: Move that the budgeted Mosquito Abatement Parking lot bid be awarded to Nolan Construction who was the low bidder for an amount of \$6,200.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 7/26/11

Description of Matter: Move that the air conditioning repairs in the Jail C Wing be awarded to Ron's Refrigeration who was the low bidder for an amount of \$4,405.60

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 7/26/11

Description of Matter: Move that the security modifications at the Purdy Building be authorized for an estimated cost of \$2,500.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Margie White
Tuscola County Clerk

DRAFT – Minutes
Tuscola County Board of Commissioners
Committee of the Whole – Tuesday, July 26, 2011
HH Purdy Building – Following Board of Commissioners Meeting
125 W. Lincoln, Caro, MI
7:30 P.M.

Commissioners Present:

District #1 Roger Allen, District 2 Thomas Bardwell, District 3 Tom Kern, District #4 Roy Petzold, District 5 Gerald Peterson

Finance

Secondary/On-Going Finance Items

1. 2012 County Budget Development
2. Coordination of Issues Through MAC
 - Personal Property Tax
 - Wind Energy Taxation and Revenue Potential
 - State Revenue as a Percent of Total Court Expenditures – Requested by MAC
3. EDC and Enterprise Facilitation Alternatives – Previous Information Forwarded
4. Circuit Court Collections Plan
5. Kiosk System
6. Development of State Recommended County Financial Information
7. Treasurer Bank Statement
8. County Hiring Freeze – Reducing Cost Through Attrition

Personnel

1. **Circuit/Family Court Administrator Compensation** (See Consent Agenda Resolution)
2. **Interim Circuit/Family Court Administrator Compensation** (See Consent Agenda Resolution)

Secondary/On-Going Personnel Items

1. New Hire Wage/Fringe Benefits
2. Circuit/Family Court Personnel Policies

Building and Grounds

1. **Mosquito Abatement Parking Lot Bid** (See Consent Agenda for Nolan Construction with a bid amount of \$6,200.00)
2. **Air Conditioning Bid Jail C Wing** (See Consent Agenda for Ron's Refrigeration with a bid amount of \$4,405.60)
3. **Office Space Project**
4. **Purdy Building Security** (See Consent Agenda for Stanley Alarms)

Secondary/On-Going Building and Grounds Items

1. County Park
2. Niland Building Roof Repair
3. Potential Sheriff Department Tower Replacement
4. Off-Road Vehicles

Correspondence/Other Business as Necessary

Public Comment Period - Zygmunt Dworzecki commented regarding off-road vehicles

September MAC 7th District Tuscola County

Statutory Finance Committee

Commissioners present: Allen, Bardwell, Kern, Petzold, Peterson
Also Present: Mike Hoagland, Karen Mozden

Claims Review and Approval

Meeting adjourned at 8:15 P.M.

Karen Mozden
Tuscola County Deputy Clerk

HUMAN DEVELOPMENT COMMISSION

Board of Directors Meeting

July 20, 2011

3 p.m.

#4

PRESENT: Della Hammond, Chris Taylor, Bob Sugden, Bob Wood, Grace Temple, John Espinoza, Jamie Daws, George Loomis, Elmer Bussema, Ron Wruble, Steve Vaughan, David Eady, Linda Jarvis

ABSENT: Judge Kim Glaspie (excused), Al Long (excused), Bill Butler (excused), John Merriman (excused), Cindy McDonnell (excused), Carl Holmes (excused), Jerry Peterson, Tom Kern

GUEST: William Fealko

STAFF: Lori Offenbecher, Brian Neuville, Maryanne Eagle, Michelle Cubitt, Lisa Meyer, Wendy Falls, Lori Ertman

Chairperson Hammond convened the meeting at 3 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff and guests followed.

Motion by Bob Wood, seconded by George Loomis, to accept the June 15, 2011 Board of Directors minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

Chairperson Hammond introduced the agency's legal counsel, William Fealko, of Fletcher, Fealko, Shoudy & Francis.

Motion by Steve Vaughan, seconded by Bob Wood, to enter into closed session at 3:05 p.m. for the purpose of discussing pending litigation. Motion carried.

Motion by Chris Taylor, seconded by Steve Vaughan, to adjourn closed session at 3:30 p.m. Motion carried.

The Board Pass-Around Folder was distributed and contained: 1) Weatherization Program brochure, 2) informational flyer regarding a live radio broadcast which took place on July 13 at the Spoonfuls of Plenty meal, 3) customer thank you, 4) obituary of former Board member, Don McLane, and 5) article regarding the Huron County domestic violence shelter, SafePlace.

Chairperson Hammond provided highlights of the HDC Staff Picnic & Recognition held June 29, noting that it was an exceptional event and she was very impressed with the attitude and presence of the staff.

She also noted that a Bylaws/Membership Committee meeting had been scheduled for August 11, at 3 p.m.

Motion by David Eady, seconded by Grace Temple, to accept the Chairperson's Report as presented. Motion carried.

FINANCE REPORT

Ms. Eagle highlighted the June 2011 Finance Report which reflected monthly expenditures of \$1,170,936.

Motion by Bob Sugden, seconded by Steve Vaughan, to accept the Finance Report as presented. Motion carried.

PERSONNEL COMMITTEE

Ms. Offenbecher stated that the Personnel Committee had met on June 29 and highlighted the proposed revisions to the agency's Personnel Policies which were mailed to Board members in advance. She stated that the changes had been reviewed by the agency's Corporate Counsel and it was the Committee's recommendation that the proposed revisions be approved.

Motion by Steve Vaughan, seconded by Linda Jarvis, that the agency's Personnel Policies be approved, as revised, effective October 1, 2011. Motion carried.

Motion by Chris Taylor, seconded by Ron Wruble, to accept the Personnel Committee Report as presented. Motion carried.

SENIOR SERVICES ADVISORY COUNCIL

Ms. Cubitt advised that the Council had met on June 22 and took action for membership on the Council. Motion by Grace Temple, seconded by Bob Sugden, to accept Jim Janowiak as a member of the Senior Services Advisory Council. Motion carried

Motion by Elmer Bussema, seconded by Bob Wood, to accept the Senior Services Advisory Council minutes as presented. Motion carried.

CARO TRANSIT AUTHORITY

Mr. Taylor reported that the Authority met on June 29 at which time the May Operations Report was reviewed and showed that approximately 1,000 more rides were provided than in May of 2010, and the count for senior and disabled seniors had increased significantly. It was also noted that additional funds may be received for the current Fiscal Year from the Michigan Department of Transportation.

Motion by Jamie Daws, seconded by Steve Vaughan, to receive the Caro Transit Authority Report as presented. Motion carried.

AGENCY REPORT

Ms. Offenbecher thanked the Board for their approval of the Personnel Policy revisions and advised that, based on program regulations, the Early Head Start Policy Council would also need to approve the document.

She noted that the agency had been contacted by WNEM TV5 regarding the agency's ability to serve as a cooling center; they were informed that agency facilities could be utilized as such.

Members were informed that the Michigan Community Action Agency Association would receive \$2.5 million in LIHEAP funding beginning October 1. In the near future, the agency will be notified of its allocation to provide utility assistance to low-income families.

Ms. Offenbecher stated that representatives of the Department of Human Services/Bureau of Community Action & Economic Opportunity were on site last week conducting an annual comprehensive review of the agency.

It was also noted that, on July 13, the local radio station was on-site at the LeeRoy Clark Center where the weekly Spoonfuls of Plenty meal was being served. The station gave individuals attending the meal an opportunity to win prizes and also gave the agency a week-long opportunity to highlight its services. Staff were also on-site that day to talk with individuals interested in services and a bus tour of the agency's Caro facilities was also provided.

Ms. Offenbecher advised that: 1) the Let's Do Lunch Program had been serving 35-45 youth daily, 2) the Master Gardener's received a grant that will enable them to provide additional landscaping at the agency's Thumb Area Assault Crisis Center this fall, 3) the agency was participating in a University of Michigan study that would be assessing the legal needs of low-income individuals/families in the Thumb, and 4) during the month of June, staff attend the senior fairs in Huron, Sanilac, and Tuscola Counties at which time they provided information and outreach on agency services.

Ms. Offenbecher advised that she had met with the Head Start Director of Northeast Michigan Community Service Agency regarding the two agencies' continued partnership with Thumbody Express and meal services. Head Start will continue to utilize Thumbody Express in the new program year, however, they will no longer be purchasing meals from the agency for their classrooms.

She then highlighted the third quarter report which reflected the number of households/individuals served by the agency.

Motion by Ron Wruble, seconded by Jamie Daws, to accept the Agency Report as presented. Motion carried.

OTHER

Following Mr. Wruble's question regarding the agency's participation in 2-1-1, Ms. Offenbecher advised that HDC was very involved in Tuscola and Huron Counties' collaborative efforts and noted that Sanilac County had not made a decision as to their participation.

Mr. Vaughan discussed enhancements which would be made to a piece of land owned by the agency on Cook Drive in Bad Axe, and cost-saving measures which were being put into place at the Senior Center.

Meeting adjourned at 4:15 p.m.

Respectfully submitted,


Lori Ertman, Director's Assistant

July 7, 2011

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, July 7, 2011 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.
Also present: County Commissioner Roy Petzold.

Absent: County Highway Engineer Michele Zawerucha.

Motion by Parsell seconded by Matuszak that the minutes of the June 23, 2011 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$101,380.92 and bills in the amount of \$529,898.37 covered by vouchers #11-24 and #11-25 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Chairman Laurie addressed the floor that on behalf of the Tuscola County Road Commission we express our deepest sympathy to the family, friends, and associates for the death of the former Tuscola County Commissioner Donald McLane. Motion by Zwerk seconded by Parsell that the following Resolution be adopted and forwarded to Mr. McLane's family:

**RESOLUTION IN MEMORIAM
IN HONOR OF
MR. DONALD McLANE**

WHEREAS, the Tuscola County Road Commission is saddened of the passing of former Tuscola County Commissioner Mr. Donald McLane, and

WHEREAS, Donald McLane had given sixteen (16) years of loyal service to the Tuscola County Board of Commissioners and their citizens, and

WHEREAS, during these many years Mr. McLane was very involved with numerous organizations, committees, and councils; for that Don will be greatly missed by many throughout the County of Tuscola, and

WHEREAS, the members of the Board of Tuscola County Road Commissioners were extremely fortunate to have worked with Don over the years while he served as the Liaison from the Tuscola County Board.

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners acknowledges its debt and gratitude to Mr. Donald McLane, and express our deepest sympathy to his family.

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of the Tuscola County Road Commission and that on behalf of the Citizens of Tuscola County we thank you.

Ayes: John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, Pat Sheridan

Nays: 0

(2) County Commissioner Roy Petzold appeared before the Board to report a complaint regarding the dust control in Watertown Township.

Motion by Parsell seconded by Sheridan that addendum items #19 and #20 for Wisner Township of the 2011 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Wirt Stone. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk approving the request from the Richville Fire Department to close Van Buren Road between M-15 and Wilder Road for a Waterball Tournament held on August 14, 2011 from 11:00 A.M. to 3:00 P.M.; and that the Road Commission will provide standard traffic control signs for the closure and the signs to be returned the next business day. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Road Commission's group health insurance plan. After discussion, Management will continue to review the proposed options and report back at the next regular meeting of the Board.

Director of Finance Michael Tuckey presented to the Board a proposed Financial Dashboard for the Tuscola County Road Commission. After review and discussion, Management will continue to update the document and report back at the next regular meeting of the Board.

Management and the Board discussed a request from the Tuscola County Board of Commissioners regarding a county wide Off Road Vehicles (O.R.V.) Ordinance. The Board will review the issue and further discuss at the next regular meeting of the Board.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:10 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

July 21, 2011

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, July 21, 2011 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey.
Also present: County Commissioner Roy Petzold.

Absent: Director of Finance/Secretary-Clerk Michael Tuckey (attending M.C.R.C.S.I.P Annual Meeting).

Motion by Parsell seconded by Sheridan that Amy Hadaway be named acting Secretary in the absence of Michael Tuckey. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that Michele Zaverucha be named acting Clerk in the absence of Michael Tuckey. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the minutes of the July 7, 2011 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$99,564.07 and bills in the amount of \$372,868.17 covered by voucher #11-26 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

- (1) Ellington Township Supervisor Duane Lockwood appeared before the Board to request roadwork at several locations in the township. Mr. Lockwood requested that gravel be applied to the Ox Bow off from Deckerville Road. The Board agreed with the township's request. Also, Mr. Lockwood requested drainage improvements to Lazell Road at M-81. The Board requested that the County Highway Engineer review the location and report back to the Board. Also, Mr. Lockwood requested that gravel be applied to Gilford Road at the White Creek Bridge in accordance with the Board's motion at the June 9, 2011 regular meeting of the Board. Management will review the location and provide the township with an estimate for the proposed roadwork.

Management and the Board further discussed a request from the Tuscola County Board of Commissioners regarding a county-wide Off Road Vehicles (O.R.V.) Ordinance. The Board reviewed O.R.V. Ordinances adopted by Huron County and Sanilac County. After further discussion, the following motion was introduced:

Motion by Sheridan seconded by Zwerk that this Board recommends that Tuscola County not create a county-wide O.R.V. Ordinance; however if the Tuscola County Board of Commissioners decide to create an O.R.V. Ordinance, this Board recommends that the ordinance include proper liability protection and that drivers be 18 years old with a valid driver's license. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Right-Of-Way Encroachment on the uncertified portion of Crawford Road in Novesta Township. Mr. John Millis was granted a final 90-day extension at the March 31, 2011

regular meeting of the Board, but to date the issue has not been resolved. Mr. Millis has requested another extension in order to resolve the issue with his neighbors. After further discussion, the following motion was introduced:

Motion by Matuszak seconded by Parsell to deny the request for another extension by Mr. John Millis regarding the Right-Of-Way Encroachment on the uncertified portion of Crawford Road south of Elmwood Road in Novesta Township; and that Mr. Millis be sent a certified letter requiring that the gates be removed by July 28, 2011 or the Road Commission will remove them at his expense. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed plans for replacing the County Weighmaster position. Management recommended to the Board of extending the application deadline another two weeks. Commissioner Matuszak also recommended revising the position description regarding obtaining a Class A CDL License. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Sheridan to approve the revised position description for the County Weighmaster, and to approve extending the application deadline until August 5, 2011. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Pat Sheridan seconded by Mike Zwerk to authorize Chairman John Laurie and Vice Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #11-5326 for the hot mix asphalt resurfacing work along Bray Road from Willard Road northerly to Barnes Road and all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that a permit be issued to the "Thumb Octagon Barn" allowing for the closure of Richie Road between Bay City-Forestville Road and Huron Line Road from 8:00 A.M. to 6:00 P.M. on September 10-11, 2011 in conjunction with the annual "Fall Family Days Event"; and that the Road Commission will provide standard traffic control signs for the closure. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Road Commission's group health insurance plan. After discussion, the following two motions were introduced:

Motion by Sheridan seconded by Matuszak to rescind the Board's motion at the May 19, 2011 regular meeting of the Board naming Cadillac Insurance Center as Agent for the Tuscola County Road Commission's group health insurance plan. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to name Burnham & Flower Insurance Group as Agent for the Tuscola County Road Commission's group health insurance plan. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the County-Wide Local Brush Spray Pilot Program and the work this year in Indianfields Township. Management reported that the work completed by the contractor is unsatisfactory and will be contacting the contractor to resolve the issue.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:25 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

#7

George Earl Maroney
3755 English Road
Kingston, MI 48741-9516
989 550 5455

1 August 2011

To: Tuscola County Board of Commissioners
125 W. Lincoln Street
Suite 500
Caro, MI 48723

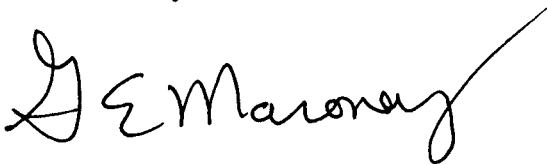
Ron Amend, Tuscola County Veteran Affairs Director, recently requested a reduction in working hours due to a family medical issue.

It has been my pleasure to serve with Mr. Amend on the Tuscola County Committee of Veteran Affairs Members for over a year. He is well organized, dedicated, efficient, and very effective in his position as Director.

Based on his analysis, his exemplary performance, and his desire to continue serving as Director it is my opinion that with the secretary's assistance Mr. Amend would do an excellent job working a three day per week schedule.

If you have questions, please call or write.

Sincerely,

A handwritten signature in black ink that reads "G. E. Maroney". The signature is written in a cursive style with a long, sweeping flourish at the end.

G. E. (Earl) Maroney, PHD, P. E., LTC USA Ret.

Cc: Mr. Ron Amend