

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
TUESDAY, JULY 12, 2011 – 8:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Kern
Pledge of Allegiance – Commissioner Petzold
Roll Call – Clerk White
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -LEAD Tuscola Candidate (See Correspondence #3)
 -Road Commission Bridge Millage Request
 -Road Commission Primary Road Millage Request
 -Closed Session – Pending Real Estate
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

PETZOLD

Recycling Advisory
Mid-Michigan Mosquito Control Technical Advisory Committee
Michigan Works
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission
Health Board
Saginaw Bay RC & D

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board
Behavioral Health Board
DHS/Medical Care Facility Liaison
Tuscola 2011

BARDWELL

Caro DDA
Brownfield Redevelopment Authority
Economic Development Corporation
MAC Economic Development/Taxation
MAC 7TH District
Local Unit of Government Activity Report
Michigan Association of Counties – Board of Directors
NACo

ALLEN

Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
Great Start Collaborative – Tuscola County
Parks & Recreation
MAC Judiciary & Public Safety Committee
NACo Agricultural Committee
NACo Rural Action Caucus
MAC Agriculture & Tourism

PETERSON

Enterprise Facilitation
Human Development Commission
MEMS
Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental
LEPC
NACo
Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board
County Planning Commission

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

COMMITTEE MEETING TO FOLLOW BOARD

MEETING AT APPROXIMATELY 9:30 A.M.

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 June 30, 2011 Full Board Minutes**
- #2 Consent Agenda Resolution**
- #3 LEAD Tuscola Candidate**
- #4 June 15, 2011 Human Development Commission Minutes**
- #5 June 30, 2011 Committee of the Whole & Statutory Finance Minutes**

DRAFT

**Tuscola County Board of Commissioners
June 30, 2011 Minutes
H. H. Purdy Building**

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 30th day of June, 2011 to order at 6:00 o'clock p.m. local time.

Prayer by Commissioner Bardwell
Pledge by Commissioner Peterson

COMMISSIONERS PRESENT:

District #1 Roger Allen, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

COMMISSIONERS ABSENT:

11-M-148

Motioned by Peterson seconded by Kern to adopt the agenda as amended. Motion carried.

11-M-149

Motioned by Peterson seconded by Kern to approve the minutes of 06/16/2011 regular meeting. Motion carried.

11-M-150

It was moved by Kern and supported by Allen that the following Consent Agenda resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 6/16/11

Description of Matter: Move that communication be sent to elected and appointed officials to determine if they have an employee that they would like to send through the LEAD Tuscola training program for the next session.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 06/16/2011

Description of Matter: Move that per the June 16, 2011 request from the County Sheriff that the contract with Heath Professionals Ltd., P.C. be extended for three years to provide inmate health services. Also, all appropriate signatures are authorized.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 06/16/2011

Description of Matter: Move that the Mosquito Abatement hourly employees receive a weekend shift premium of \$0.50 per hour for all hours worked on a weekend beginning at Saturday at 8:00 A.M. until Sunday at midnight retro to April 1, 2011.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS:

RESOLUTION ADOPTED.

Brief Public Comment: None

11-M-151

Moved by Kern seconded by Peterson that the per the request of the Region VII Area Agency on Aging, the Annual Implementation Plan for 2012 be approved and notification of this approval be forwarded to the Region VII Agency on Aging, Motion carried.

11-M-152

Moved by Allen seconded by Petzold that per the request of the Board of Health that the Computer Software License and Service Agreement with Netsmart Technologies, Inc. and the Board of Health be approved to increase the number of user licenses from 10 to 14. Also, all appropriate signatures are authorized. Motion carried.

11-M-153

Moved by Kern seconded by Allen to approve the contract between Tuscola County and Denmark Township regarding the water extension project in Denmark Township and authorize all appropriate signatures. Motion carried.

11-M-154

Moved by Kern seconded by Allen that per the recommendation of the county architect, the jail tuckpointing bid be awarded to National Restoration who was the low bidder for an amount of \$57,900.00. Also, all documents related to this project be authorized for signature. Motion carried.

11-M-155

Moved by Allen seconded by Kern that the Probate Court Judge be authorized to post to receive bids for probate court appointed attorney services. Motion carried.

11-M-156

Moved by Kern seconded by Peterson that sale of Heritage Park Lot 13 be awarded to Thumb Auto Core who was the highest bidder for an amount of \$30,000.00. Motion carried.

10-M-157

Moved by Kern seconded by Petzold that per the November 15, 2010 letter from Mosquito Abatement that authorization is given to change the classification of the Utility Position to General Office Clerk. (This is only a title change - compensation remains the same). Motion carried

11-M-158

Moved by Kern seconded by Allen to reschedule the July 14, 2011 Board of Commissioners meeting be to July 12, 2011 at 8:30 a.m. Motion carried.

Meeting recessed at 7:12 p.m.

Meeting resumed at 7:24 p.m.

11-M-159

Motion by Allen seconded by Kern to go into closed session under Section 8(d) of the Open Meetings Act. Roll Call: Allen, yes; Bardwell, yes; Kern, yes; Petzold, yes; Peterson, yes. Motion carried

11-M-159

Moved by Kern seconded by Peterson to come out of closed session. Motion carried.

Extended Public Comment

Richard Letts presented the Board with information regarding ORV's operating on County roadways and asking the Board to consider passing an ordinance to allow ORV's to operate on the far right roadway. The Board requested Mr. Hoagland send letters to each township asking for their thoughts.

Meeting adjourned at 8:50 p.m.

Caryl Langmaid
Deputy Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 12th day of July, 2011 at 8:30 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 6/30/11

Description of Matter: Move that the June 2011 budget amendments related to Marine Safety and the Airport Zoning Board of Appeals requested by the Chief Accountant be approved and said budget amendments are authorized for change.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 6/30/11

Description of Matter: Move that per the June 22, 2011 memorandum of request from the Veteran's Affairs Director that effective October 1, 2011 his employment status be changed from full-time to part-time (3 days per week). Also all appropriate budget amendments are authorized.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Margie White
Tuscola County Clerk

Mike Hoagland

From: Pat Donovan-Gray [pdonovan@tuscolacounty.org]
Sent: Friday, July 01, 2011 11:45 AM
To: mhoagland@tuscolacounty.org
Subject: RE: LEAD Tuscola Candidate
 MIKE,

I WOULD LIKE TO PUT THE NAME OF DEBORAH YOUNG IN FOR THE LEAD PROGRAM.

PAT

From: Mike Hoagland [mailto:mhoagland@tuscolacounty.org]
Sent: Friday, July 01, 2011 11:30 AM
To: Bob Mantey; Brian Nueville; Charles Walker; Dan Grimshaw; Diane Sanathy; Donna Fraczek (Donna Fraczek); 'Glen Skrent'; Gretchen Tenbusch (Gretchen Tenbusch); Hal Hudson (Hal Hudson); Jim Matson; 'Jim Mcloskey (Jim Mcloskey)'; Karen Vogt; Kate Neese; 'Ken Dunton'; Kim Green; 'Lee Teschendorf'; Len Richards; Margie White; Margot Roedel (Margot Roedel); 'Mark Reene'; 'Mary Lou Burns'; Mike Miller (Mike Miller); Mike Tuckey; Pat Donovan (Pat Donovan); Pat Finn (Pat Finn); Richard Colopy; Robert Klenk (Robert Klenk); Ronald Amend; Sharon Beals; Sherri Hoy (Sherri Hoy); Walt Schlichting (Walt Schlichting)
Cc: ckrampits@tuscolacounty.org; Jerry Peterson; Roger Allen; tbardwell@hillsanddales.com; Tom Kern
Subject: FW: LEAD Tuscola Candidate

County Officials

Below is a June 17, 2011 inquiry to determine if you would recommend anyone from your office to participate in the LEAD Tuscola program. If you have a candidate please forward their name to me by July 11, 2011 so approval of county payment for the individual can occur at the July 12, 2011 Board of Commissioners meeting.

Thank you.

Michael R. Hoagland
 Tuscola County/Controller Administrator
 125 W. Lincoln
 Caro, MI. 48723
 989-672-3700
mhoagland@tuscolacounty.org

From: Mike Hoagland [mailto:mhoagland@tuscolacounty.org]
Sent: Friday, June 17, 2011 10:22 AM
To: ckrampits@tuscolacounty.org; Clayette Zechmeister (Clayette Zechmeister); Mari Young (Mari Young); Renee Ondrajka; Bob Mantey (drain-commissioner@tuscolacounty.org); Brian Nueville (briann@hdc-caro.org); Charles Walker (walkerca@michigan.gov); Dan Grimshaw (dgrimshaw@tuscolacounty.org); Diane Sanathy (dsanthany2002@yahoo.com); Donna Fraczek (Donna Fraczek); 'Glen Skrent (undersheriff@tuscolacounty.org)'; Gretchen Tenbusch (Gretchen Tenbusch); Hal Hudson (Hal Hudson); Jim Matson (scac@avci.net); 'Jim Mcloskey (Jim Mcloskey)'; Karen Vogt (kvogt@tuscolacounty.org); Kate Neese (recycle@tuscolacounty.org); 'Ken Dunton (KDDuntonPS@Charter.net)'; Kim Green (kgreen@tuscolacounty.org); 'Lee Teschendorf (sheriff@tuscolacounty.org)'; Len Richards (richardsl@michigan.gov); Margie White

7/1/2011

(MWhite@TuscolaCounty.org); Margot Roedel (Margot Roedel); 'Mark Reene'; 'Mary Lou Burns'; Mike Miller (Mike Miller); Mike Tuckey (mtuckey@tuscolaroad.org); Pat Donovan (Pat Donovan); Pat Finn (Pat Finn); Richard Colopy; Robert Klenk (Robert Klenk); Ronald Amend (ramend@tchd.us); Sharon Beals (sebeals@tbhs.net); Sherri Hoy (Sherri Hoy); Walt Schlichting (Walt Schlichting)
Cc: Tom Young (youngt2@michigan.org); Jerry Peterson (jerry58c@yahoo.com); Roger Allen (beetman95@yahoo.com); Tom Bardwell (tbardwell@hillsanddales.com); Tom Kern (commishkern@gmail.com)
Subject: LEAD Tuscola Candidate

County Officials

Tuscola County has annually sponsored an employee to participate in the LEAD Tuscola organization. This is the organization that was formed many years ago to help train future leaders. The Board of Commissioners are willing to sponsor a candidate for the next year program. If you have an interested employee please forward the persons name to Carrie Krampits.

Thank you.

Michael R. Hoagland
Tuscola County/Controller Administrator
125 W. Lincoln
Caro, MI. 48723
989-672-3700
mhoagland@tuscolacounty.org

HUMAN DEVELOPMENT COMMISSION
Board of Directors Meeting
June 15, 2011
3 p.m.

#4

PRESENT: Della Hammond, Bob Sugden, Jerry Peterson, Bob Wood, John Merriman, Grace Temple, John Espinoza, Jamie Daws, George Loomis, Carl Holmes, Elmer Bussema, David Eady, Cindy McDonnell

ABSENT: Judge Kim Glaspie (excused), Al Long (excused), Bill Butler (excused), Tom Kern (excused), Linda Jarvis (excused), Ron Wruble (excused), Chris Taylor (excused), Steve Vaughan

STAFF: Lori Offenbecher, Brian Neuville, Maryanne Eagle, Michelle Cubitt, Becky Hassler, Lisa Meyer, Peg Davy, Lori Ertman

Chairperson Hammond convened the meeting at 3 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff followed.

Motion by Bob Wood, seconded by George Loomis, to accept the May 18, 2011 Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) results of two MSHDA surveys received from customers who were served by HDC which described the professional and courteous service received from the agency's Housing Counselors, 2) written monitoring reports for the regular and ARRA Early Head Start Programs which resulted from the agency's Early Head Start Triennial on-site review, 3) news articles regarding community support received for the Spoonfuls of Plenty Program and the retirement of Bertha Bennett after serving 28 years as a Foster Grandparent, 4) article from the Detroit Free Press regarding the difficulty of living on minimum wage, and 5) Thumb Area STOP Violence Against Women Grant Summary.

Chairperson Hammond reminded members of the HDC Staff Picnic & Recognition scheduled for June 29 from 11:30 a.m. - 1 p.m.

She also noted that a Bylaws/Membership Committee meeting had been scheduled for June 9, however, the meeting was cancelled for lack of quorum. Judge Glaspie, Chair of the Committee, suggested alternative dates of either August 5 or 11 at 3 p.m.

Chairperson Hammond recognized first-year Board members, Cindy McDonnell, David Eady and John Espinoza, by presenting them with an HDC lapel pin.

Motion by John Merriman, seconded by Jerry Peterson, to accept the Chairperson's Report as presented. Motion carried.

FINANCE REPORT

Ms. Eagle highlighted the May 2011 Finance Report which reflected monthly expenditures of \$881,502 and an annual budget of \$14.4 million.

Motion by David Eady, seconded by Cindy McDonnell, to accept the Finance Report as presented. Motion carried.

PLANNING/EVALUATION COMMITTEE

Ms. Hassler highlighted a summary of HDC's coordination efforts as it related to the development of a partnership with Huron, Sanilac and Tuscola Counties for submission of a Thumb Area STOP Violence Against Women grant for FY 2012. She also outlined the regional and local planning meetings which were held and corresponding outcomes.

Mr. Peterson presented proposals which the agency wished to submit for funding noting that two proposals required separate motions.

Motion by Jerry Peterson, seconded by Bob Sugden, that the agency submit a proposal to the U.S. Department of Health & Human Services/Administration for Children and Families, in the amount of \$915,376, for continuation of the Early Head Start Program Expansion for FY 2012, and \$22,884 for staff training and technical assistance. Motion carried.

Motion by Jerry Peterson, seconded by John Merriman, that the agency submit a proposal to the Michigan Department of Human Services/Domestic Violence Prevention & Treatment Board, in the amount of \$77,334, for a STOP Violence Against Women Program for FY 2012. Motion carried.

Motion by Jerry Peterson, seconded by Bob Sugden, to approve submission of all proposals as recommended by the Planning/Evaluation Committee. Motion carried.

Ms. Meyer highlighted the written monitoring reports for the regular **and** ARRA Early Head Start Programs which resulted from the agency's Early Head Start Triennial on-site review held the week of March 20, 2011. Both reports reflected absolutely **no** findings or concerns which made it the best review received in the history of the program.

Motion by David Eady, seconded by Cindy McDonnell, to accept the Planning/Evaluation Committee report as presented. Motion carried.

SENIOR SERVICES ADVISORY COUNCIL

Ms. Cubitt highlighted the minutes of the May 25 meeting noting that **Betty Barylak** had resigned from the Council.

Motion by Carl Holmes, seconded by Grace Temple, to accept **Betty Barylak's** resignation from the Senior Services Advisory Council with regret. Motion carried.

Motion by Jerry Peterson, seconded by Cindy McDonnell, to accept the Senior Services Advisory Council minutes as presented. Motion carried.

EARLY HEAD START POLICY COUNCIL

Ms. McDonnell highlighted the June 8 Policy Council noting that members had taken action on the Early Head Start proposal and were provided information on enrollment and expenditures.

Motion by Jamie Daws, seconded by George Loomis, to accept the Early Head Start Policy Council minutes as presented. Motion carried.

CARO TRANSIT AUTHORITY

Ms. Offenbecher reported that the Caro Transit Authority met on May 18 and Erica Busick, CTA's new Project Manager from MDOT, had been in attendance. She presented the federal operating funds contract which represented 70% of the annual allocation and noted that a second contract would be received following federal approval of MDOT's state budget. Following the meeting, Ms. Busick completed a transit compliance review with HDC staff and was impressed with the agency's operation of the system.

Motion by Jerry Peterson, seconded by David Eady, to receive the Caro Transit Authority Report as presented. Motion carried.

AGENCY REPORT

Ms. Offenbecher advised that the State Legislators re-instated Fiscal Year 2011 funding for the Retired Senior and Volunteer Program and the Foster Grandparent Program, however, the Federal FY 2012 funding level for the programs will realize a 20% reduction.

She noted that David Bradley, Executive Director of the National Community Action Foundation, had stated that FY 2012 funding for the Community Services Block Grant and the Home Weatherization Program would face many challenges. CSBG may be reduced by 50% or more and Weatherization is slated for a significant reduction.

Ms. Offenbecher reminded members that, last month, she had stated the Michigan Senate Appropriations Bill had proposed a change in that all state emergency relief and energy programs be transferred from the Department of Human Services to Community Action Agencies. This action has been delayed as Senator Caswell will be heading a workgroup to study how to accomplish this task and formulate a plan for the FY 2013 budget.

It was noted that the Bureau of Community Action & Economic Opportunity had scheduled an annual review of the agency for July 12 -14.

She stated that the Let's Do Lunch Program, a summer feeding program for children being operated in partnership with Cass City Schools, would begin on June 20, and the Generations Summer Enrichment Program would also begin June 20 serving K-8 youth.

Ms. Offenbecher informed members that, with support through a grant from Freddie Mac, the agency developed radio advertisements to promote Foreclosure Counseling Services throughout the four counties. Radio advertisements were also developed to promote the Home Weatherization Program.

Members were reminded that Bill Fealko, from Fletcher Fealko Shoudy & Francis PC, would be attending at July Board of Directors meeting to update members on a legal issue.

It was noted that bids for the agency audit would be received by mid-July and an Executive/Finance & Audit Committee meeting would be scheduled in August in order that a recommendation could be brought before the full Board.

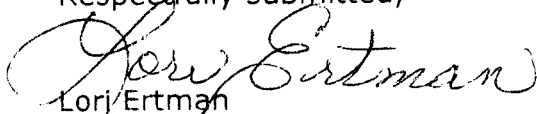
Motion by Cindy McDonnell, seconded by Grace Temple, to accept the Agency Report as presented. Motion carried.

PROGRAM PRESENTATION

Ms. Davy provided information on the Mediation Programs which had been operated by the agency since 1992. In the past year, 214 cases had been mediated, serving 715 individuals and the success rate is over 90% in settling disputes.

Meeting adjourned at 3:55 p.m.

Respectfully submitted,


Lorj Ertman
Director's Assistant

DRAFT – Minutes
Tuscola County Board of Commissioners
Committee of the Whole – Thursday, June 30, 2011
HH Purdy Building – Following Board of Commissioners Meeting
125 W. Lincoln, Caro, MI

Finance

Committee Leaders-Commissioner Peterson and Bardwell

Primary Finance Items

1. **Update Regarding Proposed State Budget Cuts Impacting Counties**
2. **County Hiring Freeze – Reducing Cost Through Attrition**
3. **2011 Budget Amendments** (see consent agenda resolution)
4. **Court Funding Resolution from Upper Peninsula Counties**
5. **Letter from the State Regarding Leases with the County** – Mike Hoagland to send letter outlining voluntary offers, recommendations, and ideas as to how the County is working with leased facilities.
6. **IRS Mileage Rate Revised** – Mileage rate to remain at \$0.50 per mile
7. **Board of Commissioners Meetings** – Chairman Bardwell ask that some thought be given to changing the Board of Commissioners, Committee of the Whole, and Statutory Finance Committee meetings back to the separate meetings.

Secondary/On-Going Finance Items

1. 2012 County Budget Development
2. Wind Energy Taxation and Revenue Potential
3. EDC and Enterprise Facilitation Alternatives – Previous Information Forwarded
4. Friend of the Court and Circuit/Family Court Staffing Plan
5. Circuit Court Collections Plan
6. Sheriff Department Kiosk System
7. Development of State Recommended County Financial Information
8. Road Commission Contracting with Sheriff Department for Weigh Master Functions
9. Grant to Review Computer System Security
10. Treasurer Bank Statement
11. State Revenue as a Percent of Total Court Expenditures – Requested by MAC

Personnel

Committee Leader-Commissioners Peterson

Primary Personnel Items

1. **Lead Tuscola Candidates from County Government** – Mike Hoagland to send out a reminder to all Department Heads with a deadline of Mid- July
2. **Veterans Staffing Change Proposal** – (see consent agenda resolution)

Secondary/On-Going Personnel Items

1. New Hire Wage/Fringe Benefits
2. Circuit/Family Court Personnel Policies

Building and Grounds

Committee Leader-Commissioners Kern and Petzold

Primary Building and Grounds Items

1. **Office Space Project**
2. **Meeting with Prosecutor - Medical Marijuana**
3. **Off-Road Vehicles**
4. **Potential Sheriff Department Tower Replacement**
5. **Purdy Building Security** – Mike Miller to check on cost to move security system into Treasurer's office.

Secondary/On-Going Building and Grounds Items

1. County Park
2. Niland Building Roof Repair
3. 7/13/11 Airport Zoning Board of Appeals Meeting Scheduled

Correspondence/Other Business as Necessary

Public Comment Period

Closed Session – If Necessary

Other Business as Necessary

1. Meeting with Court Administrator
2. Meeting with Judge Roggenbuck
3. September MAC 7th District Tuscola County

Statutory Finance Committee

Commissioners present: Allen, Bardwell, Kern, Petzold, Peterson

Also present: Mike Hoagland, Caryl Langmaid

Claims and per diems were reviewed and approved

Public Comment – None

Meeting adjourned at 9:40 p.m.

Caryl Langmaid
Tuscola County Deputy Clerk