

**TUSCOLA COUNTY BOARD OF COMMISSIONERS**  
**MEETING AGENDA**  
**TUESDAY, AUGUST 24, 2010 – 8:00 A.M.**  
**ANNEX BOARD ROOM**

207 E. Grant Street  
Caro, MI 48723-1660

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Petzold  
Pledge of Allegiance – Commissioner Bardwell  
Roll Call – Clerk White  
Adoption of Agenda  
Action on Previous Meeting Minutes – August 10, 12, and 13<sup>th</sup> (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Hiring for Equalization Appraiser I Position  
    -MSU Grant Funded Positions Discontinued  
    -Road Commission Millage Transfer Request  
    -Foster Care – DHS Public Per Diem Fee (See Correspondence #3)  
Old Business  
Correspondence/Resolutions

**COMMITTEE AND LIAISON REPORTS**

**Committee of the Whole – FINANCE FOCUS** (See Correspondence #4)  
Commissioner Peterson/Commissioner Bardwell

Other Business/On-Going Matters  
Next Meeting Date Thursday, August 26, 2010 – 8:00 A.M.

**Committee of the Whole – PERSONNEL FOCUS** (See Correspondence #4)  
Commissioner Peterson/Commissioner Roggenbuck

Other Business/On-Going Matters  
Next Meeting Date Thursday, August 26, 2010 – 8:00 A.M.

**Committee of the Whole – BUILDING AND GROUNDS FOCUS** (See  
Commissioner Kern/Commissioner Petzold Correspondence #4)

Other Business/On-Going Matters

Next Meeting Date Thursday, August 26, 2010 – 8:00 A.M.

## COMMISSIONER LIAISON COMMITTEE REPORTS

### PETERSON

Enterprise Facilitation

Human Development Commission

### MEMS

Michigan Association of Counties – Aging Work Group

Michigan Association of Counties – Environmental

### LEPC

### NACo

Local Unit of Government Activity Report

Parks & Recreation

Dispatch Authority Board

County Planning Commission

### PETZOLD

Recycling Advisory

Resource Conservation and Development District

Mid-Michigan Mosquito Control Technical Advisory Committee

Thumb Area Consortium

Multi-County Solid Waste

### TRIAD

Local Unit of Government Activity Report

Road Commission

Health Board

### ROGGENBUCK

Board of Public Works

Local Unit of Government Activity Report

Human Services Coordinating Council

MAC Judiciary & Public Safety Committee

Great Start Collaborative – Tuscola County

Parks & Recreation

NACo Agricultural Committee

NACo Rural Action Caucus

MAC Agriculture & Tourism

### BARDWELL

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation

MAC 7<sup>TH</sup> District  
Local Unit of Government Activity Report  
Michigan Association of Counties – Board of Directors  
NACo

KERN

Thumb Area Consortium  
Human Development Commission  
Health Board  
Senior Services Advisory  
Local Unit of Government Activity Report  
Community Corrections Advisory Board  
Behavioral Health Board  
DHS/Medical Care Facility Liaison

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## **CORRESPONDENCE**

- #1 August 10, 12, and 13, 2010 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 DHS Public Per Diem Fee
- #4 August 12, 2010 Committee of the Whole & Statutory Finance Minutes
- #5 July 22, 2010 Road Commission Minutes
- #6 August 5, 2010 Recycling Advisory Minutes

**DRAFT**

**Tuscola County Board of Commissioners**

**August 10, 2010 Minutes**

**Courthouse Annex**

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 10th day of August, 2010 to order at 8:00 o'clock a.m. local time.

Prayer by Commissioner Bardwell

Pledge by Commissioner Petzold

**COMMISSIONERS PRESENT:**

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #4 Roy Petzold, District #5 Gerald Peterson

**COMMISSIONERS ABSENT:**

District #3 Tom Kern

10-M-150

Motion by Peterson seconded by Petzold to adopt the agenda. Motion carried.

10-M-151

Motion by Peterson seconded by Petzold to approve the minutes of the 07/27/10 regular meeting. Motion carried.

Brief Public Comment – none

10-M-152

It was moved by Peterson and supported by Petzold that the following Consent Agenda resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/29/10

**Description of Matter:** Move that the Home Depot Commercial Account Application for US Communities program be approved and authorized for signature so the county can capitalize on cost savings through this company.

- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/29/10
- Description of Matter:** Move that the County hiring freeze be lifted to allow Kristin Young to be changed from the current part-time to the vacant full-time position and authorize to post and advertise to refill the vacated part-time position.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/29/10
- Description of Matter:** Move that per the recommendations of the County Equalization Director that the County enter into the Five Year Amended Assessor Services Agreement with the City of Caro to provide certain assessor services
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/29/10
- Description of Matter:** Move that the County hiring freeze be lifted (established by Board motion in April of 2010) to approve the posting of the Full Time Level I Assessor Position in the Equalization Department.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/29/10
- Description of Matter:** Move that the County hiring freeze be lifted (established by Board motion in April of 2010) to approve the posting of a full time Chief Juvenile Probation Director position with the Circuit/Family Court.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/29/10
- Description of Matter:** Move that the County hiring freeze be lifted (established by Board motion in April of 2010) to approve the posting of a full time District Court Deputy Court Clerk position.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

10-M-153

Motion by Peterson seconded by Roggenbuck that per the August 5, 2010 legal opinion from the Human Development Commission's (HDC) attorney, Ms. Marsh's (employee at the HDC) participation in the Community Development Block Grant (CDBG) program does not constitute a violation of state or local law if granted. Therefore, authorize Ms. March to participate in the CDBG program. Motion carried.

10-M-154

Motion by Peterson seconded by Petzold that per the August 3, 2010 Voucher #02-10 from the Road Commission, authorize transferring \$333,917.73 from the Primary Road Millage fund to the regular Road Commission fund. Motion carried.

10-M-155

Motion by Peterson seconded by Petzold that per the July 20, 2010 letter from the Sheriff to change the pay structure for future part-time employees hired after August 10, 2010 to set the pay at \$3.00 per hour under the beginning wage and raise the amount by \$1.00 after every 1040 hours worked until the employee reaches the current beginning wage at which time the amount will be frozen at the step one rate. Motion carried.

10-M-156

Motion by Peterson seconded by Bardwell to go into closed session under section 8(d) to discuss the purchase or lease of real estate. Roll call: Peterson, yes; Bardwell, yes; Roggenbuck, yes; Kern, absent; Petzold, yes. Motion carried.

10-M-157

Motion by Roggenbuck seconded by Peterson to come out of closed session. Motion carried.

Commissioner Roggenbuck presented the 2010 Michigan Sugar Queen Dana Davidson with a resolution.

Mark Ransford presented an amended floor plan for the HH Purdy building.

Bob Mantey appeared

Extended Public Comment – none

Meeting adjourned at 9:34 a.m., until 8 a.m., August 24, 2010.

Margie A. White  
Tuscola County Clerk

**DRAFT**

**Tuscola County Board of Commissioners**

**August 12, 2010 Minutes**

**Courthouse Annex**

Chairman Thomas Bardwell called the special meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 12th day of August, 2010 to order at 10:12 o'clock a.m. local time.

Prayer by Commissioner Bardwell

Pledge by Commissioner Kern

**COMMISSIONERS PRESENT:**

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

10-M-158

Motion by Peterson seconded by Roggenbuck to go into closed session under section 8(d) to discuss the purchase or lease of real estate. Roll call: Peterson, yes; Bardwell, yes; Roggenbuck, yes; Kern, absent; Petzold, yes. Motion carried.

10-M-15

Motion by Kern seconded by Peterson to come out of closed session. Motion carried.

It was noted that nothing had been received from the Department of Corrections regarding relocating the operation to the courthouse.

Public Comment – Judy Adams appeared regarding the need to minimize legal fees

Meeting adjourned at 11:43 a.m.

Margie A. White  
Tuscola County Clerk

## ***DRAFT***

### **Tuscola County Board of Commissioners**

**August 13, 2010 Minutes**

**Courthouse Annex**

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held in the County Annex Building in the City of Caro, Michigan, on the 13th day of August, 2010 to order at 4:10 o'clock p.m. local time.

#### **COMMISSIONERS PRESENT:**

District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

**COMMISSIONERS ABSENT:** District #1 Amanda Roggenbuck

10-M-159

Motioned by Peterson seconded by Petzold to go into closed session under section 8(d) to discuss the purchase or lease of real estate. Roll call: Peterson, yes; Bardwell, yes; Roggenbuck, absent; Kern, yes; Petzold, yes. Motion carried.

10-M-16

Motioned by Peterson, seconded by Petzold to come out of closed session. Motion carried.

Meeting recessed at 6:20 p.m. by Chairman Tom Bardwell

Meeting resumed at 6:52 p.m. by Chairman Tom Bardwell.

01-M-160

It was moved by Peterson, seconded by Kern to authorize the Chairperson to sign the Purchase Installment Agreement between H.H. Purdy LLC and the County Board of Commissioners for property located at 125 West Lincoln Street, Caro, Michigan. Roll Call: Bardwell, yes; Roggenbuck, absent; Kern, yes; Petzold, yes; Peterson, yes. Motion carried.

Purchase Installment Agreement was signed.

Meeting adjourned at 7:05 p.m.

Caryl Langmaid  
Tuscola County Deputy Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 24<sup>th</sup> day of August, 2010 at 8 o'clock a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 8/12/10

**Description of Matter:** Move that the Circuit/Family Court Administrator develop specifications and Request for Proposals to gain assistance from appropriate vendors to assist in child care billings and other financial/accounting related work to maximize return of state and federal funds.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 8/12/10

**Description of Matter:** Move that per the July 14, 2010 memo from the State Police that authorization be given to approve payment of all LEIN system invoices when submitted from respective county departments with the understanding the state has reduced the amount charged and has formed a LEIN billing work group to resolve remaining issues.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 8/12/10

**Description of Matter:** Move that authorization be given to post to begin the process to fill the vacant Mosquito Abatement Director Position.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Margie White  
Tuscola County Clerk

## MAC DHS Budget Issues, FY2011

### **DHS PUBLIC PER DIEM FEE and related issues**

#### Facts:

All child welfare cases are placed under the care and supervision of the DHS, but administration may be placed under DHS or a private agency. DHS may contract with a private agency to provide foster care and administrative services. Currently, counties pay 50% of the cost of caring for a child in foster care through what is known as foster care maintenance payments. These payments are shared by counties and the state regardless of who is administering the case, and are \$14.24 or \$17.59 per day depending on the age of the child, paid directly to the foster family. For cases administrated by DHS caseworkers, counties pay nothing toward administration. For cases administrated by a private agency, counties pay 50% of an additional \$37 per day, or \$18.50 per day.

The Senate has recommended putting a new fee on counties, called the Public Per Diem, for foster cases administrated by DHS and funded through the Child Care Fund (court wards), in order to level the playing field on cost between DHS and private agency administrated foster care. The fee would be 45% of \$40 per day, or \$18 per day. In addition, counties would pay 45% of the private agency daily administrative fee as well, or \$16.65 per day. Finally, counties would pay 45% of the foster care maintenance payment, rather than 50%, in an effort to neutralize the cost of the new fee on counties "as a whole."

#### Issues:

MAC supports lowering the cost of foster care for counties, while maintaining court autonomy for the best interest of the child. In keeping with this foundation, MAC can not support the new Public Per Diem fee. While the goal is laudable, eliminating any perceived price incentive for foster care administration, the means are not appropriate given the relationship between the state and counties. Administration consists of salaries, benefits, mileage, utilities, and rent among other things. None of the administrative rate is used for the care of the child, and it is inappropriate for counties to be footing the bill for state employees and building maintenance costs with local tax dollars and no bargaining power. This is a classic unfunded mandate and may constitute a Headlee violation. At a 20 to 1 caseload, a state foster care caseworker would earn \$131,400.00 per year in county funds, clearly this must be more than a state foster care FTE with applicable rent/utilities included. Further, the administrative cost seems inordinately high, at \$18 per day to the DHS, while the actual program cost, that is the cost of actual care for the child, is set at \$17.59 or \$14.24 per day for the foster care family. Finally, any public administrative rate would have to keep pace with the private administrative rate in order to keep the playing field level, so county costs would rise twice as fast in future years. Increasing the cost of government foster care in order to make private foster

care more competitive for counties is the wrong way to solve the issue. In order to pay this added cost, courts would have to reduce or eliminate needed, but not mandated, programs for kids such as wrap-around services, prevention programs, and family reunification programs. These programs put broken children back together, keep kids out of the juvenile justice system, and make families whole again. There is no more county money, and there has never been enough for child welfare, so requiring counties to pay for state workers will require them to cut court budgets elsewhere.

The proposal to lower the private administration fee by 5%, and to lower the maintenance payment by 5% is something MAC supports as a cost saving measure. It brings the private administrative rate down to \$16.65 per day, \$1.35 per day cheaper than the new public fee. MAC supports reducing the county side of the match.

#### Solutions:

The solution to this issue is fairly simple. If the state wishes a change, it must pay the cost. Instead of artificially increasing county costs, the state should take on the cost of the private agency administrative rate. This would serve to lower county costs, leveling the playing field in a very simple way while guaranteeing the private agencies are paid for their administrative costs, and finally would free up court dollars to do more for at-risk children. Any private administrative rate increase would then be paid by the state.

### **RESIDENTIAL DAILY RATE INCREASE**

The House Subcommittee and the Senate recommended increasing the daily cost of JJ and foster care residential programs by \$7 per day. Counties pay 50% of the cost of this increase. The cost is \$2.7 million total, \$1.3 each to counties and the state. Eliminating this funding increase would reduce the state budget by \$1.3 million and save counties the same amount. There has been no reason given for the increase, and juvenile justice was not included in the lawsuit settlement with Children's Rights so that can not be the issue. MAC was successful in eliminating this increase in the House budget.

### **STATE WARD ADMINISTRATION CHARGEBACK**

The House Subcommittee on Department of Human Services heard testimony from the Department regarding an issue that counties need to be aware of as budget negotiations move forward. DHS has never charged counties the private administrative fee (\$37.00 per day today) for state wards, going all the way back to the 1950's, according to Department testimony. In 1983, or thereabouts a conscious decision was made to continue the practice of not charging counties the administrative rate for state wards in foster care. Department staff testified that the department has no intention of changing its policy of not charging counties for the administrative fee and that they aren't even sure they have the authority to charge counties under statute or rule. At least two legislators

brought up the fact that charging counties may now constitute a Headlee violation. The Chair did say that the issue would be addressed in the budget.

For counties this is a simple issue. Counties have never paid the administrative fee for state wards in foster care according to the Department's testimony, there may be no authority in statute for the Department to charge the fee back anyway, and doing so likely violates the Headlee Amendment to the Constitution. Counties should not be paying for administration for these kids.

**DRAFT**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole Minutes**  
**Thursday, August 12, 2010 – 8:00 A.M.**  
**Annex Board Room (207 E. Grant Caro, Mi.)**

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White, Mike Miller, Mary Drier, Patty Witkovsky, Lori Offenbecher, Michelle Cubitt, Judy Adams, Damian Wasik, Donna Fraczek, Clayette Zechmeister, Bob Klenk, Mary Lou Burns, Mark Ransford, Dan Grimshaw, Rich Colopy, Kim Green, Carrie Krampits, Lee Teschendorf

**Finance**

**Human Development Commission Activity Update** – HDC Executive Director Lori Offenbecher presented along with Aging Services Director Michelle Cubitt

**Review of Child Care Fund Reorganization and Billing/Budgeting/Accounting Proposal** – Jim Olson with MGT presented (see consent agenda resolution to issue an RFP and to extend the current contract, if needed)

**LEIN Fees Update** - (see consent agenda resolution to pay)

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation
2. 2011 Budget Development Update
3. Emergency Services
4. DELEG Energy Grant
5. Potential of Road Commission Contracting with the Sheriff for Weigh Master Functions
6. Tire Collection Program – Dayton and Vassar townships
7. Three-Year Dog Licensing – dog licensing vendor will be supplying info
8. Juror Card Program
9. Probate Court Budget Change Request
10. Allied Information Systems
11. East Michigan Council of Governments
12. Draft Policy Confidential Information on Copiers and Fax Machines
13. Auditor Credit Card Comment Update – 25% decrease
14. Jail Prisoner Overcrowding Alternatives
  - House Arrest Services Re-Contacted – Tether Program
  - Evaluation of Housing More Prisoners in Tuscola Jail
  - Jail Diversion Program

**Personnel**

**Drain Commissioner Position Upgrade Request** – determined needs to be taken up as part of union negotiations

**Jury Board Appointment** – approval to post

**Mosquito Abatement**

- **Post to Fill Vacant Director Position** (see consent agenda resolution)
- **Interim Department – Co-Leaders – Step Up Pay**
- **Recommended Program Changes to Complete the 2010 Season**

Secondary/On-Going Personnel Items

1. Circuit/Family Court Personnel Policies
2. MERS Bridged Benefits Valuation

**Building and Grounds**

**Office Space Planning** – new proposed lease was distributed and briefly discussed

Secondary/On-Going Building and Grounds Items

1. Vanderbilt Park – fundraiser netted approximately \$798

**Correspondence/Other Business as Necessary**

1. Other County Resolutions

**Public Comment Period** - none

Meeting adjourned at 10:12 a.m.

Margie A. White  
Tuscola County Clerk

**Statutory Finance Committee Minutes  
Wednesday, August 12, 2010  
Annex Board Room  
207 E. Grant St., Caro, MI**

Called to order: 11:45 a.m.

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold, Peterson

Also present: Margie White, Clayette Zechmeister, Steven Lark, Mark Ransford,  
Damian Wasik

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 11:52 a.m.

Margie A. White  
Tuscola County Clerk

July 22, 2010

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, July 22, 2010 at 8:00 A.M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.  
Also Present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the July 8, 2010 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$97,214.54 and bills in the amount of \$213,913.53 covered by voucher #10-26 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Management and the Board further reviewed the intersection of Millington Road and Sheridan Road previously discussed at the last two regular meetings of the Board. Millington Township Supervisor Bob Worth appeared before the Board to discuss the plans for the installation of 4-way Stop Signs at the intersection as well as options for the installation of a warning flasher(s). The Millington Township Board reviewed the options and requests the installation of one overhead warning flasher. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that a specification be written and bids be taken for the installation of an overhead warning flasher at the intersection of Millington Road and Sheridan Road. Zwerk, Parsell, Laurie --- Carried.

Tuscola County Sheriff Lee Teschendorf appeared before the Board to discuss the future plans of the Weighmaster position. In preparation for the upcoming retirement of current Road Commission Weighmaster Richard Letts, the Board is interested in contracting the position through the Tuscola County Sheriff's Department. After further discussion, Sheriff Teschendorf will propose a contracted employee agreement to fill the Weighmaster position for the Road Commission's review.

Mr. Larry Beard with Beard Tool and Die appeared before the Board regarding a proposed hauling agreement on Cottrell Road in Tuscola Township. Management and the Board discussed the options with Mr. Beard including the costs for upgrading the road to All-Season standards. Mr. Beard expressed concerns of upgrading the road given his company's financial position. After further discussion, the Board requested that Management contact the Tuscola Township Board regarding plans to improve Cottrell Road. The Board also requested that Management contact Mr. Jim McLoskey regarding any possible grant opportunities.

Motion by Zwerk seconded by Parsell approving the request from the Richville Fire Department to close Van Buren Road between M-15 and Wilder Road for a Waterball Tournament held on August 1, 2010 from 11:00 A.M. to

5:00 P.M.; and that the Road Commission will provide standard traffic control signs for the closure. Zwerk, Parsell, Laurie --- Carried.

Mr. Ron Reid and Mr. Jack Schmitz with Burnham & Flower Insurance Company appeared before the Board to further discuss the Road Commission's G.A.S.B. 45 liability and potential funding alternatives. After the presentation, the following motion was introduced:

Motion by Parsell seconded by Zwerk to accept the proposal for group health insurance from Burnham & Flower Insurance Company, and to request a comparative proposal from Saginaw Bay Underwriters. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the bids for an upgraded Two Way Radio System taken and accepted at the last regular meeting of the Board be awarded to the low bidder, Anderson Radio Inc. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve Non-Destructive Testing Services, Inc. to conduct the In-Plant Inspection of the Pre-stressed Concrete Box Beams for the Old State Road Bridge Federal Aid Project at an estimated cost of \$2,750.00. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the request from the Arbela Township Board to remove the Yield Signs on Barnes Road at Buell Road and to install Stop Signs on Buell Road at Barnes Road, as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that bid item #11 of the 2010 Furnishing & Placing Crushed Limestone bids be awarded to Burroughs Materials, as specified by the Elmwood Township Board. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that bid items #16 and #17 of the 2010 Furnishing & Placing Crushed Limestone bids be awarded to Burroughs Materials, as specified by the Koylton Township Board. Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed and reviewed options for improving White Creek Road in Koylton Township. County Highway Engineer Zawerucha presented to the Board structural numbers and cost estimates using different material configurations in accordance with Tuscola County Road Commission standards. Superintendent/Manager Jay Tuckey recommended that ditching and drainage repairs be completed before any other improvements to White Creek Road. After discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that a letter be sent to the Koylton Township Board with the recommendation that ditching and drainage repairs be completed on White Creek Road before any other hard surface improvements. Zwerk, Parsell, Laurie --- Carried.

Management and the Board reviewed and discussed the Road Commission's permit procedures.

Motion by Parsell seconded by Zwerk that a permit be issued to the "Thumb Octagon Barn" allowing for the closure of Richie Road between Bay City-Forestville Road and Huron Line Road from 8:00 A.M. to 6:00 P.M. on September 11-12, 2010 in conjunction with the annual "Fall Family Days Event"; and that the Road Commission will provide standard traffic control signs for the closure. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 11:40 A.M. Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

# Tuscola County Recycling Advisory Committee

Tod Fackler  
Chairperson  
989-823-7831  
[TodFackler@sbcglobal.net](mailto:TodFackler@sbcglobal.net)

Sharon Mika  
Vice Chairman  
989-673-6956  
[mantooth@centurytel.net](mailto:mantooth@centurytel.net)

Kate Neese  
Recycling Coordinator  
989-672-1673  
[recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)

## August 5, 2010 Meeting Minutes

MEMBERS PRESENT: Patricia Frazer, Jim McMinn, Tod Fackler, Norma Wallace

MEMBERS EXCUSED: Sharon Mika, Don Duggar & Jane Ryba

OTHERS PRESENT: Commissioner Roy Petzold, Kate Neese; Tuscola County Recycling Coordinator, Frank Kieltyka and Beth Tetil

Tod Fackler called the meeting to order at 4:35pm and Kate Neese took roll.

The minutes from the June 3, 2010 meeting were reviewed. Mr. McMinn moved to accept the minutes as written Ms. Frazer and seconded the motion. The motion carried.

No Public Comment at this time.

Ms. Neese reviewed some program updates at this time. She stated the satellite tire collection was moving forward and eight municipalities had expressed interest in hosting a collection. Ms. Neese spoke to the Village of Akron clerk this morning and the Village of Akron, Akron Township and Fairgrove Township would like to work together for a tire collection event. Ms. Neese will be coordinating, promoting and publicizing these events as they are scheduled.

Ms. Neese informed the Committee that she will be working with the Multi-County Solid Waste Task Force (MCSWTF) to go out for bid for a Household Hazardous Waste contractor again this fall. The current contract is good for two years and end December 31<sup>st</sup> of this year. There is an option to renew with our current vendor on an annual basis and this will be discussed at the next MCSWTF meeting in September. Ms. Neese informed the Committee that Sanilac County intends to host a HHW collection on Saturday October 2<sup>nd</sup> and that Tuscola County will be accepting HHW on Friday October 1<sup>st</sup> during regular business hours. Our vendor has agreed to stop at the center after the Sanilac collection to clean out our chemical storage building. Residents will still be required to make an appointment for this event and no commercial waste will be accepted. Ms. Neese will begin promoting this event soon.

The 2011 budget development has begun and Ms. Neese shared some good news about the 2010 budget. She stated that as long as there are no major financial issues this calendar year, the center may not use any of its fund balance to balance the 2010 budget. Unfortunately, the same cannot be said for 2011 as she is projecting a 5% decrease in the millage value due to decreased taxable values and the \$10,000 per year loss of the Michigan Works program. There will also be increased costs for health insurance that directly impact the 2011 budget. Discussion was held.

The 6 Year Projected Budget scenario and Dashboard was reviewed and discussed at this time. Ms. Neese has seen a moderate increase in the value of materials but remains cautiously optimistic. Ms. Neese is continuously working on these documents to give the Committee the most accurate projections possible.

The "Goals & Objectives" sheet was reviewed at length. Ms. Neese asked Mr. McMinn to clarify the statement he had made at the previous meeting about the center becoming a paying business. Mr. McMinn said he meant that the center should pay for itself and be cost neutral. Mr. Fackler suggested that the Committee decided on an "ultimate goal" first and then come up with the necessary objectives to meet that goal. Discussion was held. Mr. Fackler asked if there were any fundraising ideas or opportunities for the center. Pat suggested contacting local service groups. Discussion was held. The Committee asked Mr. Kieltyka and Ms. Tetil for their input on the goals and objectives. Mr. Kieltyka stated that a lot of new people are using the center as opposed to their curbside recycling. He also suggested charging residents a per pound fee for household hazardous waste like what was done in the past. Mr. McMinn stated that he would personally object to any additional fees for our programs. The Committee discussed the state of the local economy and its impact on our ability to ask for a millage increase. Mr. Fackler suggested the ultimate goal for the center should be to become cost neutral by a specific date. The Committee asked Ms. Neese to survey residents using the drop off center to get a feel for where they live. This information can then be used to better serve the communities. The Committee asked Ms. Neese what kind of a response she got at the Tuscola County Fair this year. Ms. Neese explained that while the fair was very slow this year and attendance was down she got a lot of positive feedback. She asked Mr. Kieltyka and Ms. Tetil what they heard and they both stated they also received a lot of positive feedback, all be it a slow year at the fair. Discussion was held. Ms. Frazer made the motion to strive to become a cost neutral operation to ensure the long term viability and survival of the recycling center and Mr. McMinn supported this motion. The motion carried.

Mr. Fackler encouraged the committee to come up with the objectives to reach this goal within the next two or three years. The Committee will discuss this further at the October 7<sup>th</sup> meeting.

New Business was discussed at this time. The current sale of materials report & division figures for 2010 were reviewed. The current Budget Status Report was distributed and reviewed. Ms. Neese reminded the Committee that current Budget Status Reports could be found online at [www.tuscolacounty.org/finreports/](http://www.tuscolacounty.org/finreports/) under "Monthly Budgetary Status Reports".

The public was asked to comment again at this time. Ms. Tetil suggested allowing residents to voluntarily give their municipality as opposed to staff asking for it. She suggested using some kind of board they could mark their own answer. She went on to suggest using this data to highlight the "Green Community of the Month". She reminded the Committee that going green is a learned process and a change in habit.

Mr. Fackler adjourned the meeting at 6:25pm. The next meeting is October 7, 2010 at 4:30pm and will be held in the Board of Commissioner's room at the Annex Building. All meetings are open to the public.