

TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
TUESDAY, APRIL 28, 2009 – 8:00 A.M.
ANNEX BOARD ROOM

207 E. Grant Street
Caro, MI 48723-1660

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Peterson
Prayer – Commissioner Petzold
Pledge of Allegiance – Commissioner Roggenbuck
Roll Call – Clerk White-Cormier
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Health Department Annual Report
 -Health Department Personnel Policy Change Request
 (See Correspondence #3)
 -Health Department By-Law Change Request
 -Health Department Billing Clerk Agreement with Huron County
 -Road Commission Bridge Millage Transfer Request
 (See Correspondence #4)
 -County Equalization Report
 -Recycling Personnel Changes
 -Purchase of Lawnmower for Buildings and Grounds
 -Mosquito Abatement New Hires
 -Promotion in Clerk's Office
 -Post and Refill Part-Time General Office Clerk Position
Old Business
Correspondence/Resolutions

COMMITTEE AND LIAISON REPORTS

Committee of the Whole – FINANCE FOCUS (See Correspondence # 5)
Commissioner Bardwell/Commissioner Peterson

Other Business/On-Going Matters
Next Meeting Date Thursday, April 30, 2009 – 8:00 A.M.

Committee of the Whole – PERSONNEL FOCUS (See Correspondence # 5)
Commissioner Bardwell/Commissioner Roggenbuck

Other Business/On-Going Matters

Next Meeting Date Thursday, April 30, 2009 – 8:00 A.M.

Committee of the Whole – BUILDING AND GROUNDS FOCUS (See
Commissioner Kern/Commissioner Petzold Correspondence # 5)

Other Business/On-Going Matters

Next Meeting Date Thursday, April 30, 2009 – 8:00 A.M.

COMMISSIONER LIAISON COMMITTEE REPORTS

PETERSON

Enterprise Facilitation

Human Development Commission

MEMS

Michigan Association of Counties – Aging Work Group

Michigan Association of Counties – Environmental

LEPC

NACO

Local Unit of Government Activity Report

Parks & Recreation

Dispatch Authority Board

PETZOLD

Recycling Advisory

Resource Conservation and Development District

Mid-Michigan Mosquito Control Technical Advisory Committee

Thumb Area Consortium

Multi-County Solid Waste

TRIAD

Local Unit of Government Activity Report

Road Commission

ROGGENBUCK

Enterprise Facilitation

Planning Commission

Health Board

Human Services/Medical Care Facility Liaison

Board of Public Works

Local Unit of Government Activity Report

Human Services Coordinating Council

MAC Judiciary & Public Safety Committee

Great Start Collaborative – Tuscola County

BARDWELL

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation
MAC 7TH District
Local Unit of Government Activity Report
Michigan Association of Counties – Board of Directors
NACO

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Region VII Area Agency on Aging Advisory Council
Local Unit of Government Activity Report
Community Corrections Advisory Board

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the
Tuscola County Controller/Administrator's Office (989-672-3700) two
days in advance of the meeting.

CORRESPONDENCE

- #1 April 14, 2009 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Health Department Personnel Policy Change Request
- #4 Road Commission Bridge Millage Transfer Request
- #5 April 16, 2009 Committee of the Whole Minutes
- #6 April 2, 2009 Road Commission Minutes
- #7 April 2, 2009 Recycling Advisory Committee Minutes

DRAFT

Tuscola County Board of Commissioners

April 14, 2009 Minutes

Courthouse Annex

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 14th day of April, 2009 to order at 8:01 a.m. local time.

Prayer by Commissioner Kern

Pledge by Commissioner Petzold

COMMISSIONERS PRESENT:

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

09-M-071

Motion by Bardwell seconded by Roggenbuck to adopt the agenda as amended. Motion carried.

09-M-072

Motion by Bardwell seconded by Roggenbuck to approve the minutes of the 3/24/09 regular meeting. Motion carried.

Brief Public Comment - none

09-M-073

It was moved by Bardwell and supported by Kern that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference:

A

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the 2008 Drain Commissioner Annual Report be received and placed on file.

Agenda Reference:

B

- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the 2008 Recycling Annual Report be received and placed on file.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the Drain Commission operating budget be increased by \$600 through a transfer from general fund contingency to purchase a cellular telephone and provide for monthly usage invoices.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that authorization is given to begin the remodeling work at the Human Service Building per the requirements of the Department of Human Services Lease (State has now processed payment on lease payments due from November of 2008.) Also, the following budget amendments be made to enable implementation of remodeling projects agreed to in the lease:
- Establish a total budget of \$259,071 for DHS remodeling
 - Of this total, the entire use of the fund balance in the Human Services Capital Expenditures Fund #469 (balance as of 3/26/09 is \$74,570) will be expended first
 - Also, the Capital Improvement Fund #483 be increased from \$125,800 to \$184,501 through the use of fund balance
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that per the March 26, 2009 letter of request from Delores Damm (who is a County Planning Commission member and chair of the County

Planning Commission sub-committee titled "Working Committee for the Tuscola Area Airport), that authorization is given to obtain legal assistance from County attorney as necessary to assist in the preparation of a recommended Tuscola Area Airport Zoning Ordinance.

Agenda Reference:

F

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the County match requirement of \$4,350 for the \$3,350 Michigan Municipal Risk Management grant that was received for weather warning radios, defibrillators and training be approved and all appropriate budget amendments be authorized.

Agenda Reference:

G

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the county match requirement of \$5,000 for the \$5,000 Michigan Municipal Risk Management grant for Courthouse security equipment be approved and all appropriate budget amendments be authorized.

Agenda Reference:

H

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that a budget be established in the Equipment Capital Improvement Fund #244 of \$5,200 through the use of contingency for the Cox House Demolition Project.

Agenda Reference:

I

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the Cellular Telephone policy be amended to broaden the policy to expand on the type(s) of service or reimbursement that will be provided to county employees and the revised policy be distributed to all county departments.

- Agenda Reference:** J
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the Board of Commissioner's budget be amended by \$1,200 from general fund contingency to pay the monthly charges for a third Commissioner cellular telephone.
- Agenda Reference:** K
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that a budget be established in the Equipment Capital Improvement Fund #244 of \$1,000 to purchase a banner to be placed on the Courthouse lawn each year to denote County Government Week.
- Agenda Reference:** L
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that per the statute requirements the following six individuals be appointed to the Community Corrections Advisory Board:
- Tom Kern – County Commissioner
 - Leland Teschendorf – County Sheriff
 - Judge Joslyn – Circuit/Family Court Judge
 - Judge Glaspie – District Court Judge
 - Mark Reene – County Prosecutor
 - Charles Walker – Adult Probation
 - Diane List – Community Service Agency
- Agenda Reference:** M
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the NACo Prescription Discount Card Program be approved for use in Tuscola County and all appropriate documents be authorized to be signed enabling the citizens of Tuscola County to capitalize on the prescription cost savings available through the program.
- Agenda Reference:** N

- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that employees be offered the option to increase their life insurance benefits through the county insurance carrier on a voluntary basis with the understanding increased costs must be paid by the employee, must be payroll deducted on a "post-tax" basis and a minimum of 10 employees must enroll for this extra coverage in order to implement the program.
- Agenda Reference:** O
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the Employee Departure Agreement and Release Form be approved for use.
- Agenda Reference:** P
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that per the request from the Building and Grounds Director to approve the letter of understanding for the full time hourly employees with the Building and Grounds Department to convert to 10 hour shifts four days a week in order to reduce overtime costs.
- Agenda Reference:** Q
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move to change the previous Board action to revise the starting date for the Mosquito Abatement Director from April 7, 2009 to April 1, 2009.
- Agenda Reference:** R
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move to approve the completion of the Workers' Compensation Cost Control Service Form through the Michigan Economic Development Corporation for a

free cost analysis of the County's workers' compensation costs.

Agenda Reference:

S

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the proposal from the Village of Caro and the Caro Chamber of Commerce to move the Farmers' Market to the Sherman Street side of the Courthouse be approved.

Agenda Reference:

T

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the Memorandum of Agreement between the Caro Chamber of Commerce, Village of Caro and Tuscola County regarding the Farmers' Market relocation be approved with the incorporation of the changes discussed at the April 7, 2009 Committee of the Whole meeting and said document be authorized to be signed.

Agenda Reference:

U

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that per the request of the Building and Grounds Director that the "change order" for the Courthouse tuck pointing project be authorized.

Agenda Reference:

V

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that per the March 25, 2009 letter from the Recycling Coordinator that the concrete slab installation for the Clean Sweep Program at the County Recycling Center be awarded to Randy Terbush for an amount of \$1,150.

Agenda Reference:

W

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the press release regarding Commissioner attendance at the recent National Association of Counties Conference be authorized to be sent to appropriate sources.

Agenda Reference: X

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the resolution titled "Greening our Future" commemorating National County Government Week (May 3-9, 2009) be approved.

Agenda Reference: Y

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the County Purchasing Policy be amended increasing the maximum amount that can be expended from the 727 supplies, printing and postage line item from \$300 to \$500. Also, section 2.3 of the policy be clarified to state that the \$500 limit applies to 727 supplies, printing and postage items and not equipment/capital improvement items.

Agenda Reference: Z

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the Board agrees to ratify the terms and conditions of the union contract between the County and the AFSCME Deputies' Unit.

Agenda Reference: BB

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the March 26, 2009 memorandum from the Sheriff that authorization is given to replace road patrol officer handguns. Also, the Equipment/Capital Improvement Fund be amended with funding to purchase the handguns (Equipment/Capital Improvement funds will be reimbursed when other police weapons are traded in and if donations are received locally) as follows:

- JAG - \$6,641
- Trade-in of current weapons - \$3,005
- Drug Forfeiture Funds - \$925
- Criminal Forfeiture - \$688
- OUIL Forfeiture - \$187
- Equipment/Capital Improvement - \$2,548

Total - \$13,992

Agenda Reference: CC

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the April 1, 2009 memorandum from the Sheriff, the Sheriff's Department is authorized to upgrade the AFIS – finger print machine to include a palm print reader that will bring the county into federal compliance. Also, the Equipment/Capital Improvement Fund be amended with funding to purchase the upgraded AFIS – Finger Print Machine (Equipment/Capital Improvement funds may be reimbursed through a MMRMA grant application) as follows:

- Michigan State Police grant - \$16,000
- Equipment/Capital Improvement - \$2,525

Total - \$18,525

Agenda Reference: DD

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per correspondence from the Sheriff, authorization be given to apply for a COPS grant funded road patrol officer with the understanding the grant will pay for wage/fringe benefit costs for the first three years and all non-wage and non-fringe costs during this four-year period are the responsibility of the county. Also, the county is required to fund all of the costs for the program for a minimum of one year

after the grant expires (estimated four-year county costs are \$94,804 with estimated four-year grant costs of \$263,473). Also, if the grant is approved, appropriate budgeting and accounting changes are authorized to administer the grant funds.

Agenda Reference: EE

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the March 17, 2009 letter of request from the County Treasurer, to authorize the purchase of a copy machine from Galaxy Office Machines who was the low bidder for an amount of \$4,895. Also, the Foreclosure Fund Budget be amended to account for this expenditure.

Agenda Reference: FF

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that Tuscola County does hereby concur with all recommended changes as approved by the East Central Michigan Planning and Development Regional Commission at its March 13, 2009 full board meeting relative to the transfer of all activities, programs etc., per Michigan Act 281 of 1945, as amended to the East Michigan Council of Governments and the proposed bylaw changes attesting to and formalizing said changes.

Agenda Reference: GG

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the April 7, 2009 letter from the Sheriff, to concur with the promotion of Corrections Officer Justin Sieveke to the position of Sergeant in the corrections division effective May 2, 2009.

Agenda Reference: HH

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the request of Renee J. Wood to authorize the use of the courthouse Lawn on April 15,

2009 from 6:00 P.M. until 8:00 P.M. for a peaceful protest of tax dollars being used for the Stimulus Bill.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

Public Hearing – JAG grant

09-M-074

Motion by Kern seconded by Roggenbuck that per the March 26, 2009 memorandum of request from the Sheriff, notice be placed in the newspaper and a public hearing be held on April 14, 2009 to offer the public the opportunity to discuss the availability of \$16,641 in Justice, Edward Byrne Memorial Justice Grant Assistance (JAG). Also, pending public comment/input, authorize the Sheriff to use approximately \$10,000 of these funds for deputy services to the Thumb Narcotics Unit (TNU) and \$6,641 for handgun replacement with the understanding the county will not continue TNU funding when the JAG grant funds are expended. Also, authorization is given to sign documents related to this grant program. Motion carried.

09-M-075

Motion by Peterson seconded by Kern to appoint Rachel Koepf, Marianne Harrington, Floyd Echols and Tom Kern to the Tuscola County Behavioral Health Systems Board. Motion carried.

09-M-076

Motion by Kern seconded by Roggenbuck to concur with the appointment of a Law Clerk for the Circuit Court effective April 13, 2009 at a rate of pay of \$45,000 per year. Motion carried.

09-M-077

Motion by Bardwell seconded by Petzold to concur with the hiring of a Family Coordinator (bachelor's level) for Friend of the Court effective April 1, 2009 at the step 1 rate of pay. Motion carried.

09-M-078

Motion by Bardwell seconded by Roggenbuck to concur with the April 8, 2009 letter from the Tuscola County Sheriff hiring Gary Fini as a part-time Deputy Sheriff. Motion carried.

09-M-079

Motion by Bardwell seconded by Kern to concur with the April 13, 2009 letter from the Tuscola County Sheriff hiring Kurt Solmonson as a part-time Deputy Sheriff. Motion carried.

09-M-080

Motion by Kern seconded by Bardwell that the April 8, 2009 letter of retirement from June Taylor, Secretary I in the Clerk's Office, be received and placed on file with May 29, 2009 as the effective date of retirement. Motion carried.

09-M-081

Motion by Kern seconded by Roggenbuck that the April 8, 2009 letter of retirement from Barbara Compo, Secretary I in the Clerk's office, be received and placed on file with June 30, 2009 as the effective date of retirement. Motion carried.

09-M-082

Motion by Kern seconded by Roggenbuck to approve the posting and advertising of the two Secretary I positions in the Tuscola County Clerk's office due to the upcoming vacancies created through retirement. Motion carried.

09-M-083

Motion by Kern seconded by Bardwell that property commonly known as 1048 E. Caro Road and further explained in the official documents as presented at the April 14, 2009 meeting of the Tuscola County Board of Commissioners be approved for annexation from Almer Township to the Village of Caro. Motion carried.

09-M-084

Motion by Bardwell seconded by Kern to publish specifications and solicit bids to conduct an energy study upgrade. The bid will contain two components: energy upgrade versus heating and cooling upgrade for the DHS building. Motion carried.

Meeting adjourned at 9:06 a.m., until 8 a.m., April 28, 2009

Margie White-Cormier
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 28th day of April, 2009 at 8 o'clock a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 4/16/09

Description of Matter: Move that per the April 8, 2009 letter of recommendation from the Sheriff, the Jail Health Services Proposal from Health Professionals, LTD (using the services of a physician's assistant) be approved for an annual amount of \$58,736.55 and all documents related to this matter be authorized to be signed.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 04/16/09

Description of Matter: Move that per the request of Fremont Township officials, tax bill and tax roll production process and corresponding fees generated be transferred from the County to Fremont Township beginning immediately.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 04/16/09

Description of Matter: Move the Building and Grounds Director be authorized to build additional picnic tables for Vanderbilt County Park & Campground with assistance from county jail inmates. Also, a budget of \$1200 be established for said project.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 04/16/09

Description of Matter: Move to rescind previous Board Motion 09-M-084 which would have involved bidding an energy study for all county buildings and instead allow the Building and Grounds Director to utilize Johnson Controls to conduct the heating/cooling system and energy upgrades at the Department of Human Services Building. Also, the contract with Johnson Controls related to this matter be authorized to be signed.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 04/16/09

Description of Matter: Move that per the April 14, 2009 memorandum from the Mosquito Abatement Director and in accordance with county policy that authorization is given to purchase a file cabinet from a supply account for an amount of \$622.60.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 04/16/09

Description of Matter: Move that the 2008 Behavioral Health Systems Audit be received and placed on file.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 04/16/09

Description of Matter: Move that Tim and Kathy Howell, owners of Howell Farms at 7740 Deckerville Road, Fairgrove, Michigan be recognized by the Tuscola County Board of Commissioners for their outstanding commitment to the environment and for assuring that agricultural resources and a quality of life are available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program (MAEAP).

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

Margie White-Cormier
Tuscola County Clerk

Mike Hoagland

From: Gretchen Tenbusch [gtenbusch@tchd.us]
Sent: Friday, April 17, 2009 5:22 PM
To: mhoagland@tuscolacounty.org
Subject: BOC meeting materials for 4/28

Attachments: TC Pub H Bylaws--4-16-09.doc; Tuscola BOC Report April 2009.doc; BOC presentation of changes to section 18 PP - 2009.doc



TC Pub H Bylaws--4-16-09.doc (14 KB)
Tuscola BOC Report April 2009.doc (14 KB)
BOC presentation of changes to section 18 PP - 2009.doc (14 KB)

Hi Mike,

Attached is my Board of Commissioners report for the month of April. It contains the items I need from the BOC. Carol Hicks will send you the Annual report for FY07-08 in electronic format, but I will bring copies of it with me to the Board meeting on the 28th. I will send you the intergovernmental agreement, hopefully, Monday. I have also attached the Personnel Policy revisions needed for section 18 of our Personnel Policies.

Gretchen

Gretchen Tenbusch, RN, MSA
Health Officer
Huron County Health Dept./Tuscola County Health Dept.
1142 S. Van Dyke/1309 Cleaver Rd.-Suite B
Bad Axe, MI 48413/Caro, MI 48723-9135
Phone: 989-269-9721 x115/Phone: 989-673-8114 x115
Huron website: www.huron.localhealth.net
Tuscola website: www.tchd.us

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**TUSCOLA COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH
BY-LAWS AND RULES OF ORDER**
(Approved by Board of Health on _____)
(Approved by County Board on _____)

PREAMBLE

The purpose of these By-Laws is to provide for the orderly process of conducting business and meetings of the Tuscola County Board of Health ("Board") and to insure full compliance with Act 368 of 1978 ("Act"), which is the legislative basis of the Board. If there should be a conflict in the interpretation of these By-Laws and the Act, the Act shall prevail.

**SECTION I
MEMBERSHIP**

The Board of Health shall be composed of two (2) members from the Tuscola County Board of Commissioners ("County Board") and three (3) citizens-at-large from Tuscola County. The County Board shall select the citizens-at-large. The term of the County Commissioners on the Board shall be equivalent to the remaining tenure of their term as elected by the voters. The term of the citizens-at-large on the Board shall be five (5) years. Commissioners may stagger the terms of all initial appointments to the Board. Each member of the Board shall have the power of one (1) vote. Voting by mail or proxy is prohibited.

**SECTION II
QUORUM**

A quorum shall consist of a majority of the Board members appointed and serving.

**SECTION III
MEETINGS**

Meetings of the Board shall be held on a monthly basis and other times as called by the Chairperson. Meetings shall be scheduled during the regular operative hours of the Health Department or at other times with the approval of the majority of the membership of the Board.

The location of the meeting will be at the Tuscola County Health Department or at such other locations as shall be specified by resolution of the Board.

Special meetings of the Board may be scheduled and public notice will be posted in accordance with the Open Meetings Act.

Roberts Rules of Order shall be the final procedural authority for Board meetings, unless its provisions are inconsistent with the laws of the State of Michigan, these By-Laws or the Organizational Plan of the Tuscola County Health Department.

The public has the right to speak at any public meetings of the Board under the Open Meetings Act. To facilitate this right for all, the following rules are set forth to make sure all the public comments are heard in an orderly manner.

1. If a large organized group knows in advance that it will attend a Board meeting, it is required to give advance (minimum 15 days) notice to the Board Chairperson, who will then contact the Board Secretary, so that acceptable accommodations can be arranged and communicated to the general public within the time limits set forth by the Open Meetings Act.

2. A five (5) minute limit will be imposed on each person who addresses the Board. After the five (5) minutes, it is up to the discretion of the Chairperson to allow additional minutes.

3. Any person wanting to address the Board must disclose his or her name and address before speaking.

4. The Chair shall have the right to terminate any speaker's presentation if the speaker violates these rules, is offensive in tone, or language or is offering comments that are not germane.

SECTION IV **OFFICERS**

The Board will have the following officers: Chairperson, Vice-Chairperson, and Secretary. All officers will be elected at the first regularly scheduled meeting following the appointment of Board members by the County Board which shall be no later than March 1 of each year.

SECTION V **POWER AND AUTHORITY**

The Board shall not have the power to hire, fire, or discipline the Health Officer, or Medical Director. The Health Officer shall have the right, within parameters set by the Board and County Board, to hire, direct, and discipline, up to and including termination, any Health Department employee, except the Medical Director. The County Board must approve any collective bargaining agreement, wage or benefit

plan, personnel policies or any other establishment of the terms and conditions of Health Department employment. The County Board will set the parameters during collective bargaining and must approve the hiring of any bargaining agent.

The Board shall have the power to audit and allow claims against the Health Department, provided the authorization to pay is within and consistent with appropriations made to the Department by the County Board.

The Board shall have the power to approve contracts with providers of Health related services, provided the consideration for each contract is within appropriations.

The Board may delegate authority to the Health Officer to enter into contracts, provided the Board sets a financial cap to the financial commitments in such contracts, the contract is within the Board's power to contract without County Board approval, and the contract is presented for ratification by the Health Officer to the Board at its next meeting and the other party to the contract is advised before entry into the contract that the contract is subject to termination without penalty if it is not ratified at the next Board meeting.

In no event, may the Board contract for a term lasting longer than one (1) year without County Board approval, unless (1) the multi-year contract is to be funded beyond the first year exclusively with a secure federal, state, or other third party funding source, or (2) if the contract is dependent upon County funding, the contract contains a clause that will unconditionally permit the County Board to terminate the contract, without penalty, preferably upon thirty (30) day's notice, but not longer than ninety (90) day's notice.

In accordance with the Act, the Health Officer and administrative staff shall recommend health regulations to properly safeguard the public health and prevent the spread of disease and establish schedules for fees. The Board shall approve health programs and health regulations. The County Board must approve all intergovernmental agreements that create a separate or new legal entity. The County Board must establish penalties for the violation of health regulations through ordinance.

SECTION VI **BEHAVIOR AND CONFLICT OF INTEREST**

Board members may be removed by the County Board for cause, which shall include being absent without excuse for more than two (2) meetings in a year. The Board Chairperson shall have the right to excuse an absence if the request is made prior to a meeting and if the reason for the absence is announced at the meeting.

No Board member will vote or otherwise participate in a decision of the Board if he or she has a "personal interest," meaning financial or material gain from the Board's action. "Personal interest" shall include a contract with the Board member or any member of the Board member's immediate family (including spouse, children, grandchildren or the spouses of their children or grandchildren) or any entity employing an individual from their immediate family. All Board members will report annually on any potential conflicts of interest.

SECTION VII **COMMITTEES**

Types of Committees: The types of committees of the Agency shall be standing and special. Standing committees shall be as follows: Program and Evaluation Committee, Personnel and Finance Committee, Executive Committee. The Board may from time to time establish special committees and additional standing committees for other matters of concern to the Agency.

Committees shall, unless otherwise defined or authorized, make recommendation(s) to the full Board of Health.

PROGRAM AND EVALUATION COMMITTEE: Shall be responsible for:

1. Investigating new program concepts.
2. Developing long-range target strategy.
3. Reviewing existing programming and licensure.
4. Reviewing all program evaluation and monitor progress toward deficiency correction.

PERSONNEL AND FINANCE COMMITTEE: Shall be responsible for:

1. Developing appropriations and allocation recommendations.
2. Recording the Department's budget and any mid-year revisions to that budget.
3. Adopting an annual action plan for Board approval.
4. Providing Health Officer/CEO evaluation.
5. Reviewing staff compensation schedules.
6. Reviewing personnel policies and fringe benefit schedule.
7. Reviewing claims against the Tuscola County Health Department and report the same at the next regularly scheduled meeting of the Board of Health.
8. Sign checks on behalf of Tuscola County Health Department, consistent with its purchasing policies.
9. Implementing policy and procedures for Health Officer/CEO replacement as necessary.

EXECUTIVE COMMITTEE (made up of the officers of the Board of Health); shall be responsible for:

1. Consulting with the Health Officer/CEO from time to time on agendas, committee issues, and appointments.
2. Taking such actions as are pre-authorized by the full Board of Health.
3. Resolving extraordinary personnel and contract issues that are deemed urgent and require immediate action as determined by the Chairperson or the Health Officer/CEO.

Except as already provided in these By-Laws, the Board may, by resolution passed by majority vote of the Board, establish membership requirements, meeting requirements, reporting duties, and other substantive and procedural standards for the operation of any committee. In the absence of any such standards in these By-Laws or Board resolution, committees shall establish their own standards of operation, subject always to the power of the Board, in its discretion, to review, modify, ratify, disapprove or otherwise control such standards.

SECTION VIII
AMENDMENT

These By-Laws may be altered by a majority vote of all Board members appointed and serving and a majority vote of all County Board members elected and serving. Notice of proposed amendments shall be posted with the regular notice of the Board or County Board meeting.

Date: _____, 2009

Chairperson, County Board

Date: _____, 2009

Chairperson, Board of Health

Tuscola County Health Department

Board of Commissioners Monthly Report for April 2009

Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer
Visit our website at www.tchd.us

Outcomes for the Month:

- Our WIC program is now paperless. Staff have completed training and have implemented the new online system which continues to utilize the Electronic Benefit Transfer card.

Issues under consideration by the Local Health Department:

- The Michigan Association of Local Public Health (MALPH) approved a requirement that Medical Directors must have one of the following: 1) MPH or equivalent; 2) Board Certification in Preventive Medicine; or 3) Public Health Certificate with an ongoing commitment to obtain 25 Category One CME's related to public health, prevention each year. MALPH, however, could not agree on the amount of time a Medical Director should be onsite. This requirement has been sent back to the MALPH committee for further review.
- Dr. Bush's contract for Medical Director services will be terminated by Genesys Regional Medical Center at the end of June 2009. On 4/13/09, I met with Health Officers from Sanilac, Lapeer and Bay to see if we could work out an Associated Arrangement for Medical Direction. We will be meeting with Dr. Bush on 4/17/09, to see what we can work out.
- The Health Department is preparing for Accreditation the week of July 20, 2009.
- The Health Department has heard that our Health Insurance rates could be increasing by as much as 35% this year. This issue has been brought to the Employee Personnel Committee for consideration.
- The Birkholz bill (SB45) has been re-introduced. This bill would require any new or replaced septic system to be entered into a database and then would require an inspection of the that septic system every 10 years. This bill would create a 5 year moratorium on new Point of Sale ordinances. MALPH supported the bill with a 2 year moratorium.
- The suspected case of Tuberculosis we reported on last month, has moved out of Tuscola County. Health information has been forwarded to the Health Department in that jurisdiction.

Issues to be brought to Board of Commissioners:

- Request approval of the changes in language to the Tuscola County Health Department's Personnel Policies sections 18.1 and 18.4 to clarify mileage issues. Previous language was conflicting.
- Request acknowledgement of the FY07-08 Annual Report and to place it on file.
- Request approval of the revision to the Tuscola County Board of Health Bylaws as prepared by Attorney Doug VanEssen.
- Request approval of an Intergovernmental Agreement between the Huron County Health Department and the Tuscola County Health Department to share the services of a Billing Clerk.

18.1 Mileage: Employees shall be reimbursed for the use of their personal vehicles in the performance of Health Department business. The rate per mile shall be equivalent to the rate set by the Board of Commissioners.

a) During Normal Work Week: Payment for mileage begins at the employee's first destination or the point at which the employee has driven the number of miles it would have normally taken them to get to the Health Department. Payment for mileage ends at the employee's home minus the miles it would have normally taken them to drive from the office to home. If the number of miles between the employee's home and the first destination is less than the number of miles between the Health Department and the first destination, the mileage may begin at the employee's home.

Payment for mileage ends at the employee's last destination or at the point which the employee has driven the number of miles it would have normally taken them to return to the Health Department from their last destination. If the number of miles between the employee's home and their last destination is less than the number of miles between the Health Department and their last destination, the employee's mileage shall end at the employee's home.

b) During Weekend, Holiday, or Unplanned Event: If the employee is required to work on a weekend, holiday or unplanned event, mileage begins and ends at the employee's home. The employee's supervisor may require the employee to use the county vehicle on the weekend, holiday or unplanned event, at which point the employee is paid mileage from home to office and from the office to their home at the end of the day.

18.4 In County Travel Time:

a) During Normal Work Week: The employee's workday begins when they reach their first destination whether that be the Health Department, client's home or offsite worksite. The employee's workday ends when the employee leaves their last destination whether it be the Health Department, client's home or offsite worksite.

b) During Weekend, Holiday, or Unplanned Event: If an employee is required to work a weekend, holiday, or unplanned event, the employee's workday begins when they leave their home and ends when they return to their home.

Voucher #03-09

Date: April 9, 2009

\$145,286.31

TO: COUNTY CLERK, TUSCOLA COUNTY, STATE OF MICHIGAN

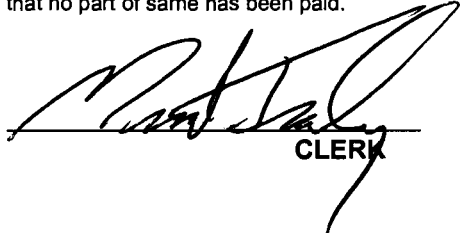
Please draw a warrant on the Treasurer of Tuscola County, Michigan payable to TUSCOLA COUNTY ROAD COMMISSION for the above amount, for payment of bills as listed hereon.

Exp. Vou. No.	Payable To	Amount
Bridge Millage	2008 Balance	\$145,286.31

The above accounts have been carefully checked and audited and you are hereby directed to draw your warrant upon the County Treasurer for the above amount, payable from the County Road fund.

ROAD COMMISSIONER

It is hereby certified that the above accounts are true and correct, and that no part of same has been paid.



CLERK

2008 Balance Due

LR-2014	\$505.49
LR-2058	-2,000.00
LR-2072	-2,000.00
LR-2114	4,304.79
LR-2138	105.56
LR-2176	3,948.22
LR-2204	3,510.18
LR-2268	732.13
LR-2274	2,531.89
LR-2278	4,870.94
LR-2279	309.97
LR-2291	13,212.80
LR-2299	-1,892.77
LR-2300	59,991.60
LR-2302	24,637.31
LR-2306	5,100.42
LR-2307	7,126.57
LR-2316	3,654.31
LR-2317	14,544.57
LR-2319	<u>2,092.33</u>
	\$145,286.31

DRAFT
Minutes
Tuscola County Board of Commissioners
Committee of the Whole
Thursday, April 16, 2009 – 8:00 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Commissioners present: Petzold, Bardwell, Peterson, Kern, Roggenbuck.

Also present: Mike Hoagland, Sherri Hoy, Kyle Jaskulka, Donna Fraczek, Mike Miller, Mary Drier, Clayette Zechmeister, Mari Young, Carrie Krampits, Renee McLane.

Non-Committee

None this meeting

Finance

1. **Sheriff Recommendation Regarding Jail Medical Services Proposals – (see consent agenda)**
2. **Fremont Township Tax Bill/Tax Roll Changes – (see consent agenda)**
3. **Cohl, Stoker, Toskey Invoice –** Controller authorized to pay the invoice after receiving satisfactorily itemized bill.
4. **American Recovery and Reinvestment Act – Stimulus Funding**
5. **File Cabinet Purchase Request – (see consent agenda)**
6. **Picnic tables for park – (see consent agenda)** authorize Mike Miller to have jail inmates build the tables with a proposed budget of \$1200.00.

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through March)
2. Financial Planning Task Force – 2nd Meeting April 28, 2009 – 10:00 A.M.
3. Juvenile Placement Potential Changes and Cost to County
4. 14A Drain Calculations and Future Year Drain Cost Projections
5. Imaging Workflow System
6. Jail Overcrowding, Sentencing Guidelines and State Reimbursement
7. Associated County Health Department and Health Department Title V Funding
8. Potential Plan for Automation Fund
9. Dispatch/911 Issues
10. Behavioral Health Contract for Transporting Patients - \$8,000 – Sharon Beal presented Audit and explanation of same.
11. State Revenue Sharing Procedural Audit Implementation Status
 - Sheriff Department
 - Drain Commission
 - Register of Deeds

Personnel

Committee Leader-Commissioners Roggenbuck and Bardwell

Primary Personnel Items

1. Update NACO Caremark Prescription Program

Secondary/On-Going Personnel Items

1. Circuit Court Personnel Policies
2. Probate Court Request to Extend Temporary Employee
3. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
4. Department Head Meetings – Next Meeting April 23, 2009 – 10:30 A.M.
5. Employee Recognition
6. Open Meetings Act Discussion for Boards and Commissions – Corporate Council and County Prosecutor
7. Commissioner Luncheon to Honor Employees – May 8, 2009
8. Recycling Draft Appeal Letter Regarding 511 Work Crew
9. Employee Life Insurance Requested Change
10. Workers Compensation Potential Cost Saving Analysis

Building and Grounds

Committee Leader-Commissioners Petzold and Kern

Primary Building and Grounds Items

1. **Adult Probation Building Proposals** – no action
2. **Energy Grant Update** – (**see consent agenda**) Motion by Roggenbuck to rescind Motion 09-M-084 in part, and to allow Mike Miller to move forward with Johnson Controls in regard to the DHS project only. Tabling the remainder of request to obtain bids for the county energy study upgrade. Supported by Kern.
3. **Obtaining Bids for Energy Efficiency Program**

Secondary/On-Going Building and Grounds Items

1. Emergency Services Plan for County Operations
2. Mosquito Abatement Parking Stone Crete
3. Remodeling of Computer Operations Room
4. DHS Remodeling

Correspondence/Other Business as Necessary

1. Draft 2009 Work Program Update
2. Wind Energy Update
3. MAEAP Award – (**see consent agenda**)
4. MTA Chicken Dinner Airport Zoning Ordinance Development Update
5. Economic Development
 - County EDC Strategic Planning and CAT Integration – Next Steps
 - Michigan's Defining Moment Meeting 4-16-09 1:00 P.M., Tech Center
 - EDC and Enterprise Facilitation Strategic Planning Meeting
 - Enterprise Facilitation Update – 501c3 Status

- Revolving Loan Fund
- Economic Gardening
- Rural Business Enterprise Grant 3rd Year Application
- Coastal Zone Management Grant

Public Comment Period- (none)

Closed Session – If Necessary – (none)

Other Business as Necessary – (none)

Statutory Finance Committee

1. Claims Review and Approval

****Party will be in attendance to discuss agenda item.**

Note: Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

Note: This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.

Meeting adjourned 10:11 a.m.

Sherri Hoy
Chief Deputy Clerk

**Statutory Finance Committee Minutes
Thursday, April 16, 2009
Annex Board Room
207 E. Grant St., Caro, MI**

Called to order: 10:12 a.m.

Commissioners present: Peterson ,Kern, Petzold and Roggenbuck
Absent: Bardwell

Also present: Mike Hoagland, Sherri Hoy

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 10: 16 a.m.

Sherri Hoy
Chief Deputy Clerk

April 2, 2009

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, April 2, 2009 at 8:00 A. M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey. Also present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the March 19, 2009 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$98,218.23 and bills in the amount of \$274,701.83 covered by voucher #09-10 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:
None.

Chairman Laurie reported on a recent meeting with the Tuscola County Farm Bureau and other Tuscola County officials.

Management and the Board further discussed a request from the Koylton Township Board regarding its 2008 accounts receivable balance and 2009 roadwork. Superintendent/Manager Jay Tuckey reported to the Board of the current status of White Creek Road. Tuckey reported that White Creek Road from Denhoff to M-46 (the township's oldest hard surface road) is closed to public traffic, and reported the current costs associated with its maintenance. The Board tabled discussion of White Creek Road until later in the meeting after the scheduled bid openings.

Motion by Parsell seconded by Zwerk that bid items #10 and 11 for Arbela Township of the 2009 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that bid item #13 for Arbela Township of the 2009 bituminous resurfacing bids be awarded to the low bidder, Saginaw Asphalt Paving Company. Zwerk, Parsell, Laurie --- Carried.

At 8:15 A.M. the following bids were opened for 2009 Roadside Spraying:

<u>Bidder</u>	<u>Item A</u>	<u>Item B</u>	<u>Item C</u>	<u>Item D</u>	<u>Item E</u>
DeAngelo Bros.	\$125.00 p/mile \$ 12.00 p/tenth \$ 29.00 p/leg	\$140.00 p/mile \$ 14.00 p/tenth	\$140.00 p/mile \$ 14.00 p/tenth	\$95.00 p/int.	\$0.05 p/lft
The Daltons	no bid no bid no bid	\$198.00 p/mile \$ 15.00 p/tenth	\$240.00 p/mile \$ 25.00 p/tenth	\$115.00 p/int.	\$0.09 p/lft

Owen Tree Service \$133.90 p/mile \$100.00 p/mile \$255.50 p/mile \$115.90 p/int. \$0.05 p/lft
 \$ 10.00 p/tenth \$ 9.50 p/tenth \$ 25.00 p/tenth
 \$ 30.90 p/leg

Motion by Parsell seconded by Zwerk that the bids for 2009 Roadside Spraying be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Zwerk, Parsell, Laurie --- Carried.

Management reported to the Board the results of the Road Commission's equipment sold at the recent Albrecht Consignment Public Auction.

The Board confirmed the request from County Highway Engineer Zaverucha to attend two state-wide conferences.

At 8:30 A.M. the following bids were opened for 2009 Seed and Mulch:

<u>Bidder</u>	<u>Hydro seeding, Mulch, Straw</u>	<u>Hydro seeding, Mulch, Paper</u>	<u>Seed, Fertilizer, Mulch Blanket</u>
Green Thumb Hydroseeding	\$.505 SYD	\$.405 SYD	\$ 1.39 SYD
Weyand Brothers, Inc.	.680 SYD	.630 SYD	.95 SYD

Motion by Parsell seconded by Zwerk that the bids for 2009 Seed and Mulch be accepted and awarded to the overall low bidder, Green Thumb Hydroseeding. Zwerk, Parsell, Laurie --- Carried.

The Board further discussed the current condition of White Creek Road in Koylton Township tabled earlier in this meeting. Superintendent/Manager Jay Tuckey reiterated to the Board that a portion of White Creek Road is closed to public traffic, and that the necessary repairs needed are well beyond just repaving the road. Management then presented to the Board a proposed policy for returning a hard surface road back to gravel. The Board reviewed the information and will discuss the proposed policy at the next regular meeting of the Board. In the meantime, the Board recommended that the Koylton Township Supervisor be invited to attend the next regular meeting of the Board to further discuss White Creek Road and proposed roadwork in Koylton Township.

Motion by Zwerk seconded by Parsell to approve a resolution for Public Road Set-Backs for Wind Energy Systems as follows: Each wind turbine shall be set back from the nearest public road a distance no less than 400 feet or 1.5 times its Hub Height, whichever is greater, determined at the nearest boundary of the underlying right-of-way for such public road. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the price quote of \$4,897.75 from St. Regis Culvert, Inc. for Corrugated Metal Pipe on Snover Road over Branch A of the Vogt Drain, as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to approve the price quote of \$10,412.77 from Jensen Bridge and Supply Company for Corrugated Metal Pipe on Snover Road over the Cox Drain, as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the price quote of \$30,220.98 from Jensen Bridge and Supply Company for Corrugated Metal Pipe on Cedar Run Road at Elmwood Road, as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the proposals for 2009 Lawn Care for the Caro Facility be accepted and awarded to the low proposal, Thumb Lawn. Zwerk, Parsell, Laurie --- Carried.

Mr. Leon Keinath appeared before the Board to discuss two locations on Swaffer Road. Mr. Keinath requested that the Road Commission review the culvert located on Swaffer Road at Vassar Road, and the trees next to

the road on Swaffer Road east of Vassar Road. Management will review the two locations and report back to the Board.

Chairman Laurie reported on a recent meeting of the County Road Association of Michigan's Public Relations and Education Committee. Laurie reported that the Committee has recently drafted literature titled "Roads and Road Funding in Michigan" and "A History of Michigan Roads".

Motion by Zwerk seconded by Parsell that the Board go into closed session at 9:50 A.M. for the purpose of discussing union negotiations. Zwerk, Parsell, Laurie --- Carried.

At 10:05 A.M. the Board returned to open session.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 10:10 A.M. Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

Tuscola County Recycling Advisory Committee

#7

Tod Fackler
Chairperson
989-823-7831
TodFackler@sbcglobal.net

Sharon Mika
Vice Chairman
989-673-6956
mantooth@centurytel.net

Kate Neese
Recycling Coordinator
989-672-1673
recycle@tuscolacounty.org

April 2, 2009 Meeting Minutes

MEMBERS PRESENT: Sharon Mika, Patricia Frazer, Tod Fackler, Jane Ryba, Jim McMinn and Norma Wallace

MEMBERS EXCUSED: Don Duggar

OTHERS PRESENT: Commissioner Roy Petzold, Kate Neese; Tuscola County Recycling Coordinator, Mikayla Wallace, Allison Wallace

Tod Fackler called the meeting to order at 4:35pm and Kate Neese took roll.

The minutes from the March 5, 2009 meeting were reviewed. Ms. Mika moved to accept the minutes as written and Ms. Ryba seconded the motion. The motion carried.

No Public Comment at this time.

Ms. Neese reminded the Committee that the Household Hazardous Waste collection is taking place on Saturday April 4th and she thanked Mr. McMinn and Ms. Frazer for volunteering their time. Ms. Neese stated that the Board of Commissioners have awarded the Clean Sweep building's concrete slab job to Randy Terbush and this will be up for final approval at the next BOC meeting held on April 14th. Discussion was held. Ms. Neese stated she and the Building and Grounds Director, Mike Miller, are both tossing around ideas on how to improve the storage situation at the center. Discussion was held.

Ms. Neese presented a proposed letter to Judge Joslyn requesting the P.A. 511 Crew back to the BOC on March 26th. The Commissioners recommended a meeting with the Judge and Commissioner Kern stated he would set that up for Ms. Neese and include Sheriff Teschendorf. Ms. Neese will keep the Committee posted on her progress. Discussion was held.

New Business was discussed at this time. Ms. Neese asked the Committee for their opinion on whether or not she should keep the original recycling truck. It has an estimated value of \$2,750.00. Discussion was held and the Committee agreed Ms. Neese should make this decision. The Budget History, sale of materials report & division figures for 2009 were handed out at the meeting and reviewed. Discussion was held in regards to current recycling markets. Ms. Neese stated that the center has shipped 82 pallets worth of electronics already this year and that half of the ewaste budget has already been used while they are waiting for two more bills. Discussion was held.

The Budget Status Report for March has not been completed at this time and will be handed out at the June 4th meeting.

Mr. Fackler adjourned the meeting at 5:15pm. The next meeting is June 4, 2009 at 4:30pm and will be held in the Board of Commissioner's room at the Annex Building. All meetings are open to the public.