

TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
TUESDAY, JANUARY 13, 2009 – 8:00 A.M.
ANNEX BOARD ROOM

207 E. Grant Street
Caro, MI 48723-1660

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Peterson
Prayer – Commissioner Peterson
Pledge of Allegiance – Commissioner Kern
Roll Call – Clerk White-Cormier
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1 & #2)
Brief Public Comment Period
Consent Agenda Resolution (None this Meeting)
New Business
 -2009 Draft Work Program Initiatives (See Correspondence #3)
 -1st Quarter 2009 Work Program Projects (See Correspondence #4)
 -Sheriff Department Re-Hiring Request (See Correspondence #5)
 -Under-Sheriff Vacation Request (See Correspondence #9)
 -Chief Assistant Prosecutor Appointment (See Correspondence #10)
 -Recycling Vehicle Purchasing (See Correspondence #11)
Old Business
Correspondence/Resolutions

COMMITTEE AND LIAISON REPORTS

Committee of the Whole – FINANCE FOCUS

Commissioner Bardwell/Commissioner Peterson

Other Business/On-Going Matters

Next Meeting Date Thursday, January 15, 2009 – 8:00 A.M.

Committee of the Whole – PERSONNEL FOCUS

Commissioner Bardwell/Commissioner Roggenbuck

Other Business/On-Going Matters

Next Meeting Date Thursday, January 15, 2009 – 8:00 A.M.

Committee of the Whole – BUILDING AND GROUNDS FOCUS

Commissioner Kern/Commissioner Petzold

Other Business/On-Going Matters

Next Meeting Date Thursday, January 15, 2009 – 8:00 A.M.

COMMISSIONER LIAISON COMMITTEE REPORTS

PETERSON

Enterprise Facilitation
Human Development Commission
MEMS
Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental
LEPC
NACO
Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board

PETZOLD

Recycling Advisory
Resource Conservation and Development District
Mid-Michigan Mosquito Control Technical Advisory Committee
Thumb Area Consortium
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission

ROGGENBUCK

Enterprise Facilitation
Planning Commission
Health Board
Human Services/Medical Care Facility Liaison
Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council

BARDWELL

Caro DDA
Brownfield Redevelopment Authority
Economic Development Commission
Tuscola 2011
MAC Economic Development/Taxation
MAC 7TH District
Local Unit of Government Activity Report
Michigan Association of Counties – Board of Directors
NACO

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory Council
Region VII Area Agency on Aging Advisory Council

Local Unit of Government Activity Report
Community Corrections Advisory Board

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 January 5, 2009 Organizational Meeting Minutes
- #2 December 23, 2008 Full Board Minutes
- #3 2009 Draft Work Program Initiatives
- #4 1st Quarter 2009 Work Program Projects
- #5 Sheriff Department Re-Hiring Request
- #6 December 17, 2008 Human Development Commission Minutes
- #7 December 11, 2008 Road Commission Minutes
- #8 December 29, 2008 Statutory Finance Committee Minutes
- #9 Under-Sheriff Vacation Request
- #10 Chief Assistant Prosecutor Appointment
- #11 Recycling Vehicle Purchasing

DRAFT
Tuscola County Board of Commissioners
January 5, 2009 Minutes
Courthouse Annex

County Clerk Margie White-Cormier called the organizational meeting of the Board of Commissioners of the County of Tuscola, Michigan, held in the County Annex Building in the Village of Caro, Michigan, on the 5th day of January 2009 to order at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

ELECTION OF CHAIRMAN

The County Clerk declared the floor open for nominations
Commissioner Kern nominated Commissioner Bardwell. Commissioner Roggenbuck nominated Commissioner Peterson. Secret ballots were marked and tallied. The County Clerk declared Commissioner Peterson elected Chairman. The County Clerk turned the meeting over to Chairman Peterson.

ELECTION OF VICE-CHAIRMAN

Chairperson Peterson declared the floor open for nominations.
Commissioner Petzold nominated Commissioner Roggenbuck. Commissioner Peterson nominated Commissioner Bardwell. Commissioner Bardwell was elected Vice-Chairman.

Public Participation - none

Committee of the Whole – Finance Focus

Team Leaders – Commissioners Peterson and Bardwell

Committee of the Whole – Personnel and Building & Grounds Focus

Team Leaders – Personnel – Commissioners Bardwell and Roggenbuck

Team Leaders – Building & Grounds – Commissioners Petzold and Kern

The full board meeting schedule was reviewed and adopted. **County Board** meetings will be held the second and fourth Tuesday of the month at 8:00 am. **Committee of the Whole** meetings will occur the first Tuesday of the month and the Thursday following the full board meeting at 8:00 a.m.. Motion by Kern seconded by Bardwell to adopt the meeting scheduled as presented. Motion carried.

Establish meeting dates with Senator Barcia and Representative Brown.

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Appointment to boards and commissions

Review draft 2009 Board of Commissioner Work Program

Review Commissioner-related policies

Meeting adjourned at 9:09 a.m., until 8:00 a.m., January 13, 2009

Margie White-Cormier
Tuscola County Clerk

DRAFT

**Tuscola County Board of Commissioners
December 23, 2008 Minutes
Courthouse Annex**

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 23rd day of December, 2008 to order at 8:02 a.m. local time.

Prayer by Commissioner Peterson
Pledge by Commissioner McLane

COMMISSIONERS PRESENT:

District #1 David Milligan, District #3 Donald McLane, District #4 Roy Petzold, District #5 Gerald Peterson

COMMISSIONERS ABSENT:

District #2 Thomas Bardwell

08-M-266

Motion by Milligan seconded by McLane to adopt the agenda as amended. Motion carried.

08-M-267

Motion by Milligan seconded by McLane to approve the minutes of the 12/9/08 regular meeting. Motion carried.

Brief Public Comment - none

08-M-268

It was moved by Milligan and supported by McLane that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference:	A
Entity Proposing:	COMMITTEE OF THE WHOLE 12/11/08
Description of Matter:	Move that per the recommendation of the Dispatch Director, that authorization be given to purchase the

budgeted DSS Equature Recording system for an installation cost of \$1,500 and five years of payments for an annual amount of \$4,255 which includes the maintenance costs. Also, the Chairperson is authorized to sign the required documents.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 12/11/08

Description of Matter: Move that the letter of retirement from Jail Administrator Lee Teschendorf be received and placed on file with said retirement to be effective November 30, 2008.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 12/11/08

Description of Matter: Move that resolutions honoring the service to Tuscola County by the following employees who are now leaving county employment be approved: Virginia McLaren, Tom Kern, James Jashinske, Don McLane, David Milligan and Tim Rutkowski.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 12/11/08

Description of Matter: Move that per the December 9, 2008 letter of request from the Sheriff, that Diane Santhany be allowed to use surplus grant funds to pay the cost to buy up to Plan A under Tuscola County's Health Insurance with the understanding that a Letter of Understanding be issued to Diane Santhany requiring that should the grant be discontinued or there are insufficient funds, she will be responsible for the deficit and a policy will be created to address grants and fringe benefits.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 12/11/08

Description of Matter: Move that per the December 2, 2008 memorandum from the Drain Commissioner-Elect, to authorize savings from the delay in filling the Deputy Drain Commissioner position to be used to bring Sue Profit back as a part-time temporary employee on an as-needed basis for training. Also, it is understood this will be a cost neutral arrangement and all necessary budget amendments are authorized.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

08-M-269

Motion by Milligan seconded by McLane that the letter of retirement from Detective Sergeant Glenn Skrent be received and placed on file with said retirement to be effective December 12, 2008. Motion carried.

08-M-270

Motion by McLane seconded by Milligan that per the request of the County Equalization Director, that the Extra-Services Memorandum be amended to remove the \$2,500 bonus provision that currently states "plus an additional \$2,500 in bonus (paid to the Equalization Director) provided Tuscola makes at least \$13,000 net profit". Motion carried.

08-M-271

Motion by McLane seconded by Petzold to exercise the option to purchase the Nortel Bundle telephone equipment (leased by the Friend of the Court) from CIT TECHNOLOGY FIN SERV INC (Century Tel) for an amount of \$1. Motion carried.

08-M-272

Motion by McLane seconded by Milligan to accept the Safe Communities Grant in the amount of \$26,500 to provide overtime wages for certified road patrol officers for seat belt and impaired driving enforcement. Also, all appropriate parties are authorized to sign necessary documents and appropriate

budget amendments are approved to be made to the #207 Road Patrol Fund for administration of this grant program. Motion carried.

08-M-273

Motion by McLane seconded by Milligan that per the recommendation of corporate counsel, the attached agreement between Tuscola County and American Messaging Services, Inc. related to pager transmitter installations be approved and all appropriate signatures be authorized. Motion carried.

08-M-274

Motion by McLane seconded by Milligan that per the December 15, 2008 memorandum from Jim Jashinske, the 2008 Equipment/Capital Improvement Fund Budget be amended to purchase 6 bullet proof vests for an amount of \$2,700 with the understanding that one-half of this cost is covered by grant funds from the Department of Justice. Motion carried.

08-M-275

Motion by Milligan seconded by McLane that per the December 22, 2008 letter of request from the Victim Services Coordinator, she be allowed to use surplus grant funds to pay the cost to buy up to Plan A under Tuscola County's health insurance with the understanding that a Letter of Understanding be issued to Amy Gregor requiring that should the grant be discontinued or there are insufficient funds, she will be responsible for the deficit and a policy will be created to address grants and fringe benefits. Motion carried.

08-M-276

Motion by Milligan seconded by Petzold to grant the request from June Taylor to have her unused sick bank days in excess of 20 as of December 31, 2008, paid out in accordance with the normal county payout schedule, as per her letter of 12/22/08. Motion carried.

08-M-277

Motion by Milligan seconded by McLane to authorize the chairman of the Board of Commissioners to sign the Positive Pay Services Agreement to conduct county financial transactions per the request of Northstar Bank, subject to final legal review by the county's attorney. Motion carried.

08-M-278

Motion by McLane seconded by Milligan to concur with the 12/16/08 memo for the job position change of Deputy FOC to Social Worker at the Step 3 wage rate effective 01/01/09. Motion carried.

08-M-279

Motion by Milligan seconded by McLane to make the budget adjustment as a result of motion 08-M-270. Motion carried.

08-M-280

Motion by McLane seconded by Milligan to go into closed session to discuss labor negotiations. Roll call: McLane, yes; Petzold, yes; Bardwell, absent; Peterson, yes; Milligan, yes. Motion carried.

08-M-281

Motion by Petzold seconded by McLane to come out of closed session. Motion carried.

08-M-282

Motion by Milligan seconded by Petzold to ratify the 2008-2010 AFSCME contract with the courthouse employees' general unit. Motion carried.

Meeting adjourned at 10:08 a.m.

Margie White-Cormier
Tuscola County Clerk

RESOLUTION

County Of Tuscola State Of Michigan

WHEREAS, David J. Milligan has served the citizens of Tuscola County as a Commissioner on the Tuscola County Board of Commissioners from January 1, 2005 until his retirement on December 31, 2008, and

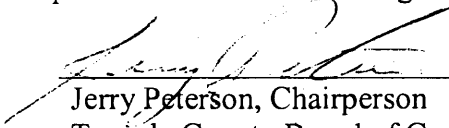
WHEREAS, during these 4 years, Commissioner Milligan has proven his worth to the citizens of Tuscola County by his diligent efforts as a commissioner and also as a member of numerous other boards and commissions such as the Tuscola County Planning Commission, the Health and Human Services Boards, and the Central Dispatch Board, just to name a few. All of which he has strongly supported and played an invaluable role as liaison, and

WHEREAS, Commissioner Milligan's enthusiasm and dedicated work ethic has been a great benefit to the Tuscola County Board of Commissioners as well as the employees and citizens of Tuscola County, all of whom shall greatly miss Commissioner Milligan and wish him health and happiness as he retires from the Tuscola County Board of Commissioners to spend more quality time with his beautiful family and his first love – farming.

THEREFORE, BE IT RESOLVED, that this 2008 Tuscola County Board of Commissioners wishes to thank David J. Milligan for his service to the citizens of Tuscola County and to the Board of Commissioners.

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of Tuscola County, and that a copy be presented to David J. Milligan.

Date Dec. 23, 2008


Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

I, Margie White-Cormier, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on December 23, 2008.

Date Dec. 23, 2008


Margie White-Cormier
Tuscola County Clerk

RESOLUTION

County Of Tuscola

State Of Michigan

WHEREAS, Donald P. McLane has dedicated sixteen years of his life to the service of the citizens of Tuscola County, being elected as County Commissioner from January 1, 1993 until December 31, 2008, and

WHEREAS, during these sixteen years, Donald McLane has given his utmost attention and consideration to all issues coming before the Tuscola County Board of Commissioners, as well as to the welfare of the Tuscola County employees. Don has served on numerous boards and committees during these years and has been a valuable asset and champion of the welfare of these many entities, and

WHEREAS, Donald McLane will long be remembered as a caring, dedicated, and hard working commissioner whose main focus has been to the consideration and betterment of Tuscola County and its citizens, and for his considerable time spent with the individual citizens and employees of Tuscola County seeking their input and concerns on all matters, and

WHEREAS, Donald McLane will be greatly missed by his many friends, and colleagues, as well as the employees of Tuscola County, not only for his time spent, but also for his caring and compassionate personality and for the many generous "treats" he provided, most famously, his homemade fudge and homegrown tomatoes.

THEREFORE, BE IT RESOLVED, that this 2008 Tuscola County Board of Commissioners wishes to deeply thank Donald P. McLane for his sixteen years of dedicated service and to wish him many happy years of retirement to spend with his family and gardening, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of Tuscola County and that a copy be presented to Donald P. McLane.

Date Dec. 23, 2008

Jerry Peterson
Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

I, Margie White-Cormier, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on December 23, 2008.

Date Dec. 23, 2008

Margie White-Cormier
Margie White-Cormier
Tuscola County Clerk

RESOLUTION
County Of Tuscola
State Of Michigan

WHEREAS, Ginny McLaren has given almost 28 years of dedicated service to Tuscola County, beginning in 1981 as an Account Clerk for the Register of Deeds, promoted in 1985 to the Deputy Register of Deeds and appointed in 1988 as the Register of Deeds until her retirement on December 31, 2008, and

WHEREAS, during these almost 28 years of service, Ginny has exemplified herself, both professionally and personally, by her involvement in such organizations as 4-H, American Cancer and Muscular Dystrophy drives, Walk for Warmth, Relay for Life, Millington Food Bank, Republican Party, Michigan Association of Register of Deeds, United County Officers Association, International Association of Clerks, Registers, Election Officials & Treasurers, and Property Recording Industry Association, just to name a few. Ginny was also named Register of the Year in 1997 and received the Master Certified County Officer Award in 2003, and

WHEREAS, Ginny has earned the respect of all her peers for her tireless efforts to initiate and promote legislation to protect Michigan property owners, testifying before legislators and attorneys, and as an invited speaker at an International Association of Clerks, Recorders, Election Officials & Treasurers Conference in San Francisco, and


WHEREAS, Ginny has been very instrumental in bringing the Register of Deeds Office into the modern area of technology by implementing such advances as optical imaging and other computer enhancements such as making online land record indexes available to the public, and

WHEREAS, along with all of the aforementioned, Ginny has also committed her time to her husband, children, and grandchildren, as well as being a cheerleading coach at her local high school for several years. Ginny's non-stop energy, along with her integrity and dedication will long be remembered and appreciated by all her friends and colleagues at Tuscola County.

THEREFORE, BE IT RESOLVED, that this 2008 Tuscola County Board of Commissioners wishes to deeply thank Ginny McLaren for her almost 28 years of service to the citizens of Tuscola County, and wish her happiness and success in her future endeavors, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of Tuscola County and that a copy be presented to Ginny McLaren.

Date December 23, 2008

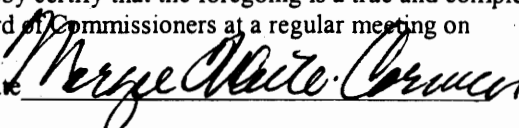

Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

I, Margie White-Cormier, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on December 23, 2008.

December 23, 2008

Date

Margie White-Cormier, Tuscola County Clerk



RESOLUTION

County Of Tuscola

State Of Michigan

WHEREAS, Timothy J. Rutkowski, has dedicated eight years to the citizens of Tuscola County having served from January 1, 2001 until December 31, 2008, as the Chief Assistant Prosecutor. In this position he has earned the respect of fellow law enforcement officers and Prosecutors around the region and state for the degree of integrity and professionalism he has demonstrated in fulfilling his duties, and

WHEREAS, Timothy Rutkowski has steadfastly worked to protect our most vulnerable members of society through his specialized knowledge in the area of Family Court which has provided tremendous aid to countless children who were living in an unsafe environment and his efforts have prevented the occurrence of further harm, and

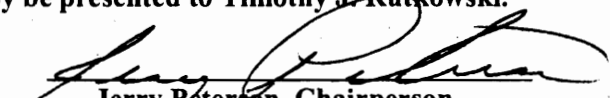
WHEREAS, Timothy Rutkowski has dedicated his life to public service and the impact he has had on the health, safety, and welfare of Tuscola County's citizens is immeasurable. These accomplishments demonstrate that Timothy Rutkowski possesses an all too rare combination of common sense and legal expertise that he has utilized daily in completing the various duties associated with his position, and

WHEREAS, Timothy Rutkowski has made Tuscola County a better place to live and work and the fact that he will be missed is self evident. The impact and scope of his contributions to the Office of the Prosecuting Attorney will endure and never be forgotten.

THEREFORE, BE IT RESOLVED, that for all these reasons and many more, this 2008 Tuscola County Board of Commissioners wishes to deeply thank Timothy Rutkowski for his years of service and to wish him well in his future, and


BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the official records of Tuscola County and that a copy be presented to Timothy J. Rutkowski.

Date December 23, 2008


Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

I, Margie White-Cormier, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on December 23, 2008.

Date December 23, 2008


Margie White-Cormier
Tuscola County Clerk

RESOLUTION

County Of Tuscola

State Of Michigan

WHEREAS, Sheriff Thomas Kern has dedicated 38 years of his life to the service of the citizens of Tuscola County, beginning his career as a Deputy Sheriff in November, 1970 and becoming a Sergeant in 1974. He was then elected Sheriff on January 1, 1989, a position he has held until his retirement on November 28, 2008, and

WHEREAS, during these 38 years, he has served the citizens of Tuscola County with honesty, integrity and compassion, and with the goal of assisting the entire Sheriff's Department in the pursuit of doing the best job possible for the citizens of Tuscola County, and

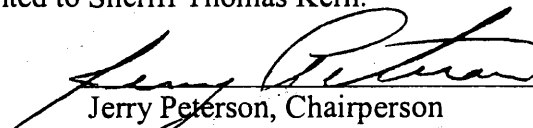
WHEREAS, as Sheriff, he has worked hard to establish fair and consistent hiring and promotional procedures, attempted to provide quality uniforms and equipment for all areas of the department, and promoted quality training and education. Sheriff Kern's office was always open to any employee who had a professional or personal problem and he has always done his best to help resolve any issue in the best interest of the individual, and

WHEREAS, Sheriff Kern has been involved with numerous boards and commissions and has served a term as the President of the Michigan Sheriff's Association. He has been a shining example of professionalism and dedication and has helped to develop one of the most highly regarded Sheriff's Offices in the state.

THEREFORE, BE IT RESOLVED, that for all of these reasons and many more, this 2008 Tuscola County Board of Commissioners wishes to congratulate Sheriff Thomas Kern on his retirement and to thank him deeply for his 38 years of service to the citizens of Tuscola County.

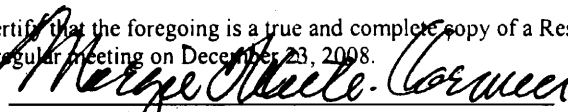
BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of Tuscola County and that a copy be presented to Sheriff Thomas Kern.

Date December 23, 2008


Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

I, Margie White-Cormier, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on December 23, 2008.

Date December 23, 2008


Margie White-Cormier
Tuscola County Clerk

RESOLUTION
County Of Tuscola
State Of Michigan

WHEREAS, James E. Jashinske has dedicated over 31 years to the citizens of Tuscola County, beginning his career as a corrections officer in July of 1977 and earning his certification as a Deputy Sheriff and going on road patrol in the fall of 1978. Jim was appointed as the Emergency Services director in 1989 before being promoted to Sergeant in April of 1996. He was then appointed as the Undersheriff in June of 1996, a position he has held until his temporary appointment as Sheriff on December 1, 2008 and his retirement on December 31, 2008, and

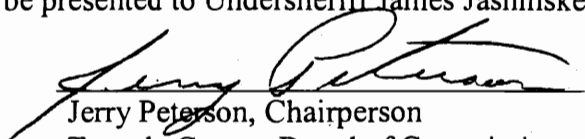
WHEREAS, during these 31 plus years, Jim has been an invaluable asset to the Tuscola County Sheriff's Department as well as the citizens of Tuscola County through his dedication to duty and support to the Sheriff. This dedication is validated by the many awards and commendations he has received over his 31 years, such as Officer of the Year in 1989, Certificate of Appreciation from the Michigan State Police in 1996 and Certification of Commendation for "outstanding service" from Sheriff Kern in 1997, and

WHEREAS, Jim Jashinske will be greatly missed by his many friends and colleagues at Tuscola County, all of whom wish him well with many happy years of retirement to spend with his children and grandchildren.

THEREFORE, BE IT RESOLVED, that this 2008 Tuscola County Board of Commissioners wishes to congratulate Sheriff James Jashinske on his retirement and to thank him deeply for his 31 plus years of service to the citizens of Tuscola County, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of Tuscola County and that a copy be presented to Undersheriff James Jashinske.

Date December 23, 2008


Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

I, Margie White-Cormier, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on December 23, 2008.

Date December 23, 2008


Margie White-Cormier
Tuscola County Clerk

Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
1	Financial	Prepare an updated multi-year Financial Strategy Plan to determine alternative methods of balancing the 2010 and future year county budgets (Evaluate forming a Revenue Estimating Committee and determine commissioners to help lead this critical financial planning)	Board of Commissioners and Controller/Administrator	Peterson and Bardwell	Not Applicable	3rd Quarter
2	Financial	Conduct a financial training session with new commissioners to explain financial trends, policies and other information critical to sound policy decisions and effective fiscal management	Controller/Administrator	Roggenbuck and Kern	Not Applicable	1st Quarter
3	Financial	Monitor how the state will balance 2009 (Executive Order Cuts) and future year budgets and the impacts of state fiscal decisions on county government funding and the ability or inability to continue providing essential services	Board of Commissioners and Controller/Administrator	All	Not Applicable	On-Going
4	Financial	Continue to stress to state officials the importance of State Revenue Sharing payments to counties and local units of government and how these payments are absolutely imperative to providing state mandated services at a "Serviceable Level"	Board of Commissioners, Controller/Administrator, Elected/Appointed County Officials and Local Government Officials	All	Not Applicable	On-Going
5	Financial	Work closely with the County Equalization Director and others to monitor property tax value changes , monitor the relationship between state equalized value and taxable value, and monitor state property tax policy changes because of the critical importance of this revenue source to the revenue base of county government	Board of Commissioners, Controller/Administrator and County Equalization Director	Peterson and Bardwell	Not Applicable	On-Going
6	Financial	Discuss with the DHS Board the potentials of retiring the Medical Care Facility Building bonds early (bonds can be called in 2012) or the annual millage levy can be reduced – evaluate and consider the potential of asking for public authorization to reallocate a portion of bond retirement millage for general fund operations	Board of Commissioners, Controller/Administrator and DHS Board	Peterson and Bardwell	Not Applicable	3rd Quarter
7	Financial	Review Title V Funding issues to the County Health Department and Associated Health Department status	Board of Commissioners, Controller/Administrator, Board of Health and Health Officer	Roggenbuck and Kern	Not Applicable	On-Going

Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
8	Financial	Review 2008 supplemental audit work (County Treasurer – delinquent tax reconciliation, Register of Deeds, Sheriff Department County Clerk/Circuit Family Court and Drain Commission conducted in 2008 and implement any recommended changes	Board of Commissioners, Controller/Administrator and effected departments	Peterson and Bardwell	Not Applicable	1st Quarter
9	Financial	Determine Register of Deeds software needs and procedures to change from the ACS contract which will enable the Register of Deeds Automation Fund rather the General Fund to pay for certain costs	Register of Deeds, Controller/Administrator and Board of Commissioners	Peterson and Bardwell	To be determined	2nd Quarter
10	Financial	Work with the Drain Commissioner to project annual and multi-year drainage costs and revisit the implementation of 14A calculations – (Board of Commissioners has implemented 14A calculations but this method of assessing has not been implemented) - work with the Drain Commissioner to determine if there is more cost effect methods of conducting drainage work	Drain Commissioner Controller/Administrator and Board of Commissioners	Peterson and Bardwell	Not Applicable	1st Quarter
11	Financial	Begin having all audit firms present the Annual Comprehensive Financial Reports and Audits to the County Board of Commissioners	Board of Commissioners and Controller/Administrator	Peterson and Bardwell	Not Applicable	2nd Quarter
12	Financial	Identify potential methods of further service consolidations within the County and between counties	Board of Commissioners, Controller/Administrator, Department Heads and other units of government	All	Not Applicable	On-Going
13	Financial	Begin the development of a strategy to gain renewal of the Road Patrol and Senior Citizen millages in 2010	Board of Commissioners, Controller/Administrator, Sheriff and Human Development Commission	Peterson and Bardwell	Not Applicable	4th Quarter
14	Financial	Review Standard and Poor's recent updating of the county bond rating	Board of Commissioners and Controller/Administrator	Peterson and Bardwell	Not Applicable	1st Quarter
15	Building and Grounds	Bid and construct the new budgeted recycling storage building	Board of Commissioners, Controller/Administrator, Building and Grounds Director and Recycling Committee	Petzold and Kern	\$90,000	2nd Quarter
16	Building and Grounds	Develop a multi-year plan for county buildings/grounds and capital improvement needs	Board of Commissioners, Controller/Administrator, Building and Grounds Director	Petzold and Kern	Not Applicable	3rd Quarter

Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
17	Building and Grounds	Continue to evaluate alternative solutions to jail overcrowding including alternative sentencing approaches	Board of Commissioners, Controller/Administrator, Building and Grounds Director and Sheriff	Petzold and Kern	Not Determined	On-Going
18	Building and Grounds	Prepare lease and purchase specifications for housing Adult Probation	Board of Commissioners, Controller/Administrator, Building and Grounds Director and Department of Corrections	Petzold and Kern	Not Determined	1st Quarter
19	Building and Grounds	Upon obtaining the signed lease for the state use of the Human Services building, bid and implement the agreed upon capital improvements and remodeling projects as part of the identified lease agreement	Board of Commissioners, Controller/Administrator, Building and Grounds Director and State Department of Human Services	Petzold and Kern	\$164,150	2nd Quarter
20	Building and Grounds	Continue emergency services planning for county government operations and gain financial assistance from the county insurance company	Board of Commissioners, Building and Grounds Director and Controller/Administrator	Petzold and Kern	Not Determined	On-Going
21	Building and Grounds	Remodel the computer operations room to include a secured data center for increased security per auditors recommendation	Board of Commissioners, Building and Grounds Director, Controller/Administrator and Information Systems Director	Petzold and Kern	\$10,000	2nd Quarter
22	Building and Grounds	Complete the utility audit for county buildings and implement cost saving recommendations	Board of Commissioners, Building and Grounds Director, Controller/Administrator and Information Systems Director	Petzold and Kern	Not Applicable	1st Quarter
23	Personnel	Discuss the potentials of conducting an open house where the public and county department heads meet and interact for an increased understanding of county government services/functions and public needs	Board of Commissioners, Human Resource Director and Controller/Administrator	Bardwell and Roggenbuck	Not Determined	2nd Quarter
24	Personnel	Analyze the advantages and disadvantages of a four day work week – review and assess other counties who have implemented the change	Board of Commissioners, Human Resource Director and Controller/Administrator	Bardwell and Roggenbuck	Not Determined	On-Going
25	Personnel	Develop a county policy regarding grant funded positions	Board of Commissioners, Human Resource Director and Controller/Administrator	Bardwell and Roggenbuck	Not Applicable	1st Quarter
26	Personnel	Incorporate all county personnel policies and other key personnel information on the county web site	Board of Commissioners, Human Resource Director, Controller/Administrator and Information System Director	Bardwell and Roggenbuck	Not Applicable	1st Quarter

Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
27	Personnel	Circuit/Family Court personnel policies clarification and finalization	Board of Commissioners, Human Resource Director, Controller/Administrator and Circuit/Family Court Administrator	Bardwell and Roggenbuck	Not Applicable	1st Quarter
28	Technology	Implement the electronic employee time recording system and integrate this system within the county payroll operation	Board of Commissioners, Human Resource Director, Controller/Administrator and Information System Director	All	\$17,000	4th Quarter
29	Technology	Implement Courthouse and Jail digital surveillance equipment	Board of Commissioners, Building and Grounds Director, Controller/Administrator, Information System Director and Sheriff	Petzold and Kern	\$22,900	2nd Quarter
30	Technology	Complete the implementation of the data workflow optical imaging system in the Friend of the Court and County Clerk's Office	Board of Commissioners, lead Personnel Commissioners Human Resource Director, Controller/Administrator and Circuit/Family Court Administrator	Peterson and Bardwell	\$82,400	2009
31	Technology	Develop a strategic county-wide computer system services plan	Board of Commissioners, Controller/Administrator and Information System Director	Peterson and Bardwell	Not Applicable	4th Quarter
32	Technology	Evaluate potential new hardware/software for the Register of Deeds operation	Board of Commissioners, Controller/Administrator, Information System Director and Register of Deeds	Peterson and Bardwell	Not Applicable	3rd Quarter
33	Technology	Review the current County Enhanced Access Policy for data in an electronic format and determine if any changes are necessary – gain assistance from other parties with expertise as necessary	Board of Commissioners, Controller/Administrator, Information System Director and Department Heads	Peterson and Bardwell	Not Determined	2nd Quarter
34	Technology	Plan and potentially begin the implementation of expanding the video arraignment system to Circuit/Family Court	Board of Commissioners, Controller/Administrator, Circuit/Family Court Administrator and Information System Director	Peterson and Bardwell	Not Determined	4th Quarter
35	Technology	Study and implement server virtualization to reduce the number of physical servers for efficiency and improve disaster recovery	Board of Commissioners, Controller/Administrator and Information System Director	Peterson and Bardwell	Not Determined	4th Quarter

Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
36	Technology	Consider the implementation of a second internet connection to reduce outages and improve accessibility	Board of Commissioners, Controller/Administrator and Information System Director	Peterson and Bardwell	\$2,500	3rd Quarter
37	Economic Development	Evaluate the potentials of joint fund raising for Enterprise Facilitation and the Economic Development Corporation and determine how to increase the EDC revolving loan fund (community wealth retention and re-investments)	Board of Commissioners, Controller/Administrator, Enterprise Facilitation Board, Economic Development Corporation, EDC Director and MSU-Extension Director	Peterson and Bardwell	Not Determined	1st Quarter
38	Economic Development	Prepare a third year Rural Business Enterprise Grant application for Enterprise Facilitation	Controller/Administrator, MSU-Extension Director and Enterprise Facilitation Board	Roggenbuck	Not Applicable	1st Quarter
39	Economic Development	Review the benefit/cost of implementing a Land Bank in Tuscola County	Controller/Administrator, MSU-Extension Director, County Treasurer, County EDC Director and County Board of Commissioners	Bardwell	Not Determined	2nd Quarter
40	Economic Development	Work with the Economic Development Corporation, MSU-Extension and others to determine if there are recommendations in the Community Assessment Team Report (Economic Development Plan) that should be initiated in 2009 - (value added agriculture and agricultural energy)	Board of Commissioners, Economic Development Corporation, Controller/Administrator, MSU-Extension Director and EDC Director	Bardwell	Not Determined	1st Quarter
41	Economic Development	Monitor potential federal economic stimulus programs with assistance from federal and state officials and the regional planning commission and determine how the county, local units of government and citizens can most effectively capitalize	Board of Commissioners, Economic Development Corporation, Controller/Administrator, MSU-Extension Director, EDC Director and local units of government	Peterson and Bardwell	Not Determined	1st Quarter
42	Economic Development	Obtain an update regarding the Saginaw Bay Coastal Initiative	EDC and MSU-Extension Directors and Controller/Administrator	Peterson	Not Determined	1st Quarter
43	Economic Development	Identify Tuscola representatives to serve on "Migreat Bay Initiative" designed to promote tourism in the Saginaw Bay area	Board of Commissioners	Petzold	Not Determined	1st Quarter
44	Economic Development	Develop, implement and strengthen entrepreneurship skills of youth	MSU-Extension, Human Development Commission and local schools	Roggenbuck	Not Determined	On-going

Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
45	Dispatch	Complete the installation of transmitters to improve pager coverage in the Cass City, Unionville and Reese areas	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter
46	Dispatch	Obtain bids for replacement of dispatch radios and determine if the county will utilize the state dispatching system	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter
47	Dispatch	Review the benefit/cost and feasibility of certain type of joint 911-dispatch services with Sanilac County	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter
48	County Planning	Review the potential of using county zoning for aircraft and public safety near the Tuscola County Area Airport	County Board of Commissioners, Controller/Administrator and Airport Board	Roggenbuck	Not Determined	1st Quarter
49	County Planning	Develop additional information to assist local units of government with zoning and other regulatory matters involving wind power	MSU-Extension Director, County Planning Commission	Roggenbuck	Not Determined	1st Quarter
50	Recycling	Complete the implementation of the "Clean Sweep" program at the County recycling operation	Recycling Coordinator, Recycling Committee, Board of Commissioners, Building and Grounds Director and Controller/Administrator	Petzold	\$25,000	2nd Quarter
51	Mosquito Abatement	Discuss future year program upgrades and improvements to the Mosquito Abatement operations in addition to facility and grounds needs	Mosquito Abatement Director, Building and Grounds Director, Controller/Administrator and Board of Commissioners	Petzold	Not Determined	4th Quarter
52	Administration	Review the potential implementation of paperless Board and Committee agendas and correspondence (laptops and internet access for commissioners)	Board of Commissioners and Controller/Administrator	Roggenbuck	Not Determined	1st Quarter
53	Family Stability	Continue to work with MSU-Extension in identifying grant and partnering with other organizations to strengthen partnering, budgeting and self-sufficiency for families in Tuscola County	MSU-Extension	All	Not Determined	On-going

Draft 2009 Work Program Initiatives

Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
1	Financial	Conduct a financial training session with new commissioners to explain financial trends, policies and other information critical to sound policy decisions and effective fiscal management	Controller/Administrator	Roggenbuck and Kern	Not Applicable	1st Quarter
2	Financial	Work with the Drain Commissioner to project annual and multi-year drainage costs and revisit the implementation of 14A calculations – (Board of Commissioners has implemented 14A calculations but this method of assessing has not been implemented) - work with the Drain Commissioner to determine if there is more cost effect methods of conducting drainage work	Drain Commissioner Controller/Administrator and Board of Commissioners	Peterson and Bardwell	Not Applicable	1st Quarter
3	Financial	Review Standard and Poor's recent updating of the county bond rating	Board of Commissioners and Controller/Administrator	Peterson and Bardwell	Not Applicable	1st Quarter
4	Building and Grounds	Prepare lease and purchase specifications for housing Adult Probation	Board of Commissioners, Controller/Administrator, Building and Grounds Director and Department of Corrections	Petzold and Kern	Not Determined	1st Quarter
5	Building and Grounds	Complete the utility audit for county buildings and implement cost saving recommendations	Board of Commissioners, Building and Grounds Director, Controller/Administrator and Information Systems Director	Petzold and Kern	Not Applicable	1st Quarter
6	Personnel	Develop a county policy regarding grant funded positions	Board of Commissioners, Human Resource Director and Controller/Administrator	Bardwell and Roggenbuck	Not Applicable	1st Quarter
7	Personnel	Incorporate all county personnel policies and other key personnel information on the county web site	Board of Commissioners, Human Resource Director, Controller/Administrator and Information System Director	Bardwell and Roggenbuck	Not Applicable	1st Quarter
8	Personnel	Circuit/Family Court personnel policies clarification and finalization	Board of Commissioners, Human Resource Director, Controller/Administrator and Circuit/Family Court Administrator	Bardwell and Roggenbuck	Not Applicable	1st Quarter
9	Technology	Complete the implementation of the data workflow optical imaging system in the Friend of the Court and County Clerk's Office	Board of Commissioners, lead Personnel Commissioners Human Resource Director, Controller/Administrator and Circuit/Family Court Administrator	Peterson and Bardwell	\$82,400	1st Quarter

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Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
10	Economic Development	Evaluate the potentials of joint fund raising for Enterprise Facilitation and the Economic Development Corporation and determine how to increase the EDC revolving loan fund (community wealth retention and re-investments)	Board of Commissioners, Controller/Administrator, Enterprise Facilitation Board, Economic Development Corporation, EDC Director and MSU-Extension Director	Peterson and Bardwell	Not Determined	1st Quarter
11	Economic Development	Prepare a third year Rural Business Enterprise Grant application for Enterprise Facilitation	Controller/Administrator, MSU-Extension Director and Enterprise Facilitation Board	Roggenbuck	Not Applicable	1st Quarter
12	Economic Development	Work with the Economic Development Corporation, MSU-Extension and others to determine if there are recommendations in the Community Assessment Team Report (Economic Development Plan) that should be initiated in 2009 - (value added agriculture and agricultural energy)	Board of Commissioners, Economic Development Corporation, Controller/Administrator, MSU-Extension Director and EDC Director	Bardwell	Not Determined	1st Quarter
13	Economic Development	Monitor potential federal economic stimulus programs with assistance from federal and state officials and the regional planning commission and determine how the county, local units of government and citizens can most effectively capitalize	Board of Commissioners, Economic Development Corporation, Controller/Administrator, MSU-Extension Director, EDC Director and local units of government	Peterson and Bardwell	Not Determined	1st Quarter
14	Economic Development	Obtain an update regarding the Saginaw Bay Coastal Initiative	EDC and MSU-Extension Directors and Controller/Administrator	Peterson	Not Determined	1st Quarter
15	Economic Development	Identify Tuscola representatives to serve on "Migreat Bay Initiative" designed to promote tourism in the Saginaw Bay area	Board of Commissioners	Petzold	Not Determined	1st Quarter
16	Dispatch	Complete the installation of transmitters to improve pager coverage in the Cass City, Unionville and Reese areas	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter
17	Dispatch	Obtain bids for replacement of dispatch radios and determine if the county will utilize the state dispatching system	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter

Draft 2009 Work Program Initiatives						
Number	Category	Project Description	Primary Implementing Parties	Lead Commissioners	Budget	Implementation Timeline
18	Dispatch	Review the benefit/cost and feasibility of certain type of joint 911-dispatch services with Sanilac County	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter
19	County Planning	Review the potential of using county zoning for aircraft and public safety near the Tuscola County Area Airport	County Board of Commissioners, Controller/Administrator and Airport Board	Roggenbuck	Not Determined	1st Quarter
20	County Planning	Develop additional information to assist local units of government with zoning and other regulatory matters involving wind power	MSU-Extension Director, County Planning Commission	Roggenbuck	Not Determined	1st Quarter
21	Administration	Review the potential implementation of paperless Board and Committee agendas and correspondence (laptops and internet access for commissioners)	Board of Commissioners and Controller/Administrator	Roggenbuck	Not Determined	1st Quarter



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161

Fax (989) 673-8164

January 5, 2009

To: Tuscola County Board of Commissioners
Mr. Mike Hoagland, County Controller

From: Sheriff Lee Teschendorf

Re: Re-hiring of Alva Hayes

I have rehired Mr. Alva Hayes to assist with part-time coverage of the Sheriff's Office lobby. His experience, ability and work ethic qualify him to fill in during the absence of Lucy Curry who will not be available for an unknown length of time.

Sincerely,

A handwritten signature in black ink, appearing to read "Lee Teschendorf".

Lee Teschendorf
Tuscola County Sheriff

LT:ps

HUMAN DEVELOPMENT COMMISSION
Board of Directors Meeting
December 17, 2008
3 p.m.

#6

PRESENT: Chris Taylor, Jerry Peterson, Bob Sugden, Don McLane, John Merriman, Norton Schramm, Grace Temple, George Loomis, Bob Wood, Elmer Bussema, Della Hammond, Bill Butler, Gary Roy, Linda Jarvis

ABSENT: Judge Kim Glaspie (excused), Al Long (excused), Beth Hunter (excused), Ron Wruble (excused), Leo Dorr (excused), Ron Dahlke, Tim Rujan

GUESTS: Steve Listman, Frank Pattinson

STAFF: Mary Ann Vandemark, Lori Offenbecher, Tim Hardesty, Becky Hassler, Lori Ertman

Chairperson Hammond convened the meeting at 3 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of guests and staff followed.

Motion by Bob Sugden, seconded by John Merriman, to accept the November 19, Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) \$1,000 donation from Blessed Trinity Catholic Church, 2) \$1,000 donation from Region 1 UAW's No Child Without Christmas Needy Family Drive, 3) article regarding two wind farms being constructed in Tuscola County, 4) closeout letter on the 2007/08 VOCA Grant, 5) notification of administrative dollars to be received for The Emergency Food Assistance Program (TEFAP), 6) testimony provided to the Congressional Appropriations Committee from the Director of the Jackson, Hillsdale, Lenawee CAA regarding the need for CSBG and Wx funds, 7) thank you from the Lapeer Habitat for Humanity for the provision of office space, and 8) notice from the JEHT Foundation, who is a key partner in Michigan's Prisoner ReEntry Initiative, will close it doors as they were a victim of a fraud.

Chairperson Hammond noted the 2009 Board Meeting date schedule and reminded members that the agency's audit firm would conduct a Board Training on January 21, 2009. Lunch will be served at 11:30 a.m., with the training and Board meeting to follow.

With regret, Chairperson Hammond advised that it would be the last Board meeting for County Commissioners Don McLane, Nort Schramm and Tim Rujan. Board members acknowledged their hard work and dedication on behalf of the agency.

Motion by John Merriman, seconded by Bill Butler, to accept the Chairperson's Report as presented. Motion carried.

FINANCE REPORT

Mr. Neuville highlighted the November Finance Report noting that expenses for the month totaled \$853,378.

Motion by Jerry Peterson, seconded by Don McLane, to submit a proposal to the Michigan Department of Human Services to obtain a 2009 EITC Outreach and Income Tax Preparation Assistance grant. Motion carried.

Motion by Jerry Peterson, seconded by Bob Sugden, to submit a proposal to the Volunteer Centers of Michigan to obtain a Volunteer Investment grant for the purpose of recruiting volunteer leaders in Huron, Sanilac and Tuscola Counties. Motion carried.

Motion by Jerry Peterson, seconded by Bob Wood, to submit a proposal to the Michigan Supreme Court/State Court Administrative Office for the continuation of the Community Dispute Resolution Program. Motion carried.

Members were informed that the agency received a 2009 Community Housing Development Organization (CHDO) General Operating grant from the Michigan State Housing Development Authority.

Motion by Jerry Peterson, seconded by Bill Butler, to accept the terms and conditions of the 2009 Community Housing Development Organization grant agreement and authorize Mary Ann Vandemark, Executive Director, to sign the grant-related documents on behalf of the governing board. Motion carried.

It was also noted that the agency will receive funds for TEFAP (The Emergency Food Assistance Program).

Motion by Chris Taylor, seconded by George Loomis, to accept the Planning/Evaluation Committee report as presented. Motion carried.

Ms. Vandemark reintroduced Steve Listman and Frank Pattinson, from the Bureau of Community Action & Economic Opportunity housed within the Michigan Department of Human Service, who were conducting a monitoring review on CSBG, Weatherization, and the agency overall. Mr. Listman thanked the agency for its hospitality and for the opportunity to attend the Board of Directors meeting.

Mr. Pattinson informed the Board that it was the State's intent to increase the Weatherization Program income guidelines to 60% of the state medium income, which would be above 200% of poverty, which would allow more individuals to be served. In addition, Weatherization Program funding will double or may even triple as of April 1, 2009.

Ms. Vandemark advised that guidelines for the program may also be revised to allow more measures to be placed in homes and to allow them to be re-weatherized. She also noted that in addition to an increase in Weatherization funding (DOE and LIHEAP), additional funds may also be realized from the Michigan Public Service Commission and from utilities as they implement their energy efficiency programs. These funds will not only increase energy efficiency nationwide, but also serve to create additional jobs.

Ms. Vandemark advised that the agency continues to encounter cashflow difficulties in that many funding sources are holding on to their funds longer and/or not providing advances. In an effort to resolve the issue, MSHDA was contacted and they agreed to provide the agency with advances for the rental programs. Ms. Vandemark also noted that she and staff had met with Region VII last week to again discuss an advance, however, the rule is that if Region VII provides the agency with an advance, it must be paid back the following month.


He also noted that MSHDA had asked the agency to assist with the Sunrise Village project in Sandusky. As a result of that assistance, the vacancy rate had been lowered considerably.

Mr. Hardesty advised that he was a member of the Michigan Rural Network and he showed a video developed by the group, entitled MI Michigan.

Motion by Norton Schramm, seconded by Don McLane, to accept the Deputy Director/Community Development Director's report as presented. Motion carried.

Meeting adjourned at 4:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lori Ertman".

Lori Ertman
Executive Director's Assistant

December 11, 2008

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, December 11, 2008 at 8:00 A. M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Zwerk that the minutes of the November 26, 2008 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$163,162.16 and bills in the amount of \$121,930.90 covered by voucher #08-35 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Zwerk that the offer from DeAngelo Brothers to extend their 2008 Roadside Spraying bid prices to the 2009 season not be approved as recommended by the County Highway Engineer, and that the Road Commission will put Roadside Spraying out for bid again next season. Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha presented to the Board a draft of the Tuscola County Road Commission Road Policies. Included in the Road Policies, the Board and Management further discussed the issue tabled from the last regular meeting of the Board regarding townships requesting road signs. After reviewing the draft Road Policies, the Board requested that Management make revisions as discussed and report back to the Board.

Director of Finance Michael Tuckey presented to the Board various financial reports and proposed primary roadwork for 2009. Management and the Board discussed the declining trend in the Michigan Transportation Fund and its impact on the 2009 proposed budget. After further discussion, the Board will review the 2009 Budget and pending approval following the Budget Hearing scheduled at the next regular meeting of the Board.

Motion by Parsell seconded by Zwerk that the Grader Blades bids taken and accepted at the November 26, 2008 regular meeting of the Board be awarded to St. Regis Culvert, Inc. as recommended by Management. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the Tuscola County Road Commission cast a ballot to approve the proposed amendment to Article V, Section 2, subsection (b) of the County Road Association of Michigan Constitution and Bylaws. Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the Road Commission's winter maintenance policy and procedures. The Board requested that Management produce a news release explaining the winter maintenance procedures for State Highways, Primary Roads, and Local Roads.

Motion by Zwerk seconded by Parsell that the meeting be adjourned at 10:30 A. M. Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

**Statutory Finance Committee Minutes
Wednesday, December 29, 2008
Annex Board Room
207 E. Grant St., Caro, MI**

Called to order: 8:01 am

Commissioners present: Milligan, McLane, Petzold, Peterson

Also present: Margie White-Cormier

Claims and per diems were reviewed and approved.

Public Comment - none

Meeting adjourned at 8:15 am

Margie White-Cormier
Tuscola County Clerk



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161

Fax (989) 673-8164

January 6, 2009

To: Tuscola County Board of Commissioners
Mike Hoagland, County Controller

From: Sheriff Lee Teschendorf

Re: Vacation days for Glen Skrent

Dear Commissioners:

I am requesting that Glen Skrent, whom I have appointed Tuscola County Undersheriff be waived from the appointed officials vacation policy, Section 6.5.

I understand the intent of the requirement for new appointments with no prior service to the County. However, I feel that in this circumstance, taking into consideration Undersheriff Skrent's 30 years of prior employment with Tuscola County, he be awarded the full 20 vacation days a year.

Sincerely,

Lee Teschendorf
Tuscola County Sheriff

LT:ps

**OFFICE OF PROSECUTING ATTORNEY
COUNTY OF TUSCOLA
STATE OF MICHIGAN**

MARK E. REENE

Prosecuting Attorney

Tuscola County Courthouse
440 N. State Street

TIMOTHY J. RUTKOWSKI

Chief Assistant Prosecuting Attorney

Caro, Michigan 48723
(989) 672-3900
Fax: (989) 673-8612

ERIC F. WANINK

Assistant Prosecuting Attorney

JACQUELINE S. GRANDE

Assistant Prosecuting Attorney

ARIANA E. HEATH

Assistant Prosecuting Attorney

JOSHUA P. CECIL

Assistant Prosecuting Attorney

MEMORANDUM

DATE: December 30, 2008

TO: Tuscola County Board of Commissioners

FROM: Mark E. Reene
Prosecuting Attorney

RE: Appointment of Eric F. Wanink as Chief Assistant Prosecuting Attorney

Please be advised effective on January 1, 2009 I hereby appoint Eric F. Wanink as Chief Assistant Prosecuting Attorney. I would request that he initially be placed at Step 3 in the Chief Assistant Prosecuting Attorney's Wage Scale to provide for a salary increase beyond his present level due to his additional duties and responsibilities.

Please do not hesitate to contact me with any questions or concerns regarding this matter.

Mike Hoagland

From: Kate Neese [recycle@tuscolacounty.org]
Sent: Thursday, January 08, 2009 2:18 PM
To: Mike Hoagland; Clayette Zechmeister
Subject: Agenda Item for the BOC

Hello,

Per the County Purchasing Policy, I have been in touch with Moore Motors to review the State Pricing for new municiple vehicles. The Sheriff Department, Mosquito Abatement and Building & Grounds have all purchased vehicles through this pricing program.

I would like to go ahead and order our new pick up truck. The total cost will be \$19,519.00 for a 2009 Ford F-250 with four wheel drive, towing & electric brake package.

Moore Motors would like a Purchase Order for this vehicle once the BOC has approved the purchase of the truck. We do have \$20,000 budgeted for this item in this year's budget.

The truck will not be delivered until Mid-March.

Please let me know if you have any questions.

Thanks!

Kate Neese - Recycling Coordinator
Tuscola County Recycling
1123 Mertz Road
Caro, MI 48723
(989) 672-1673
recycle@tuscolacounty.org

Tuscola County Recycling is a County owned and operated non-profit that is generously funded in part by the Recycling Millage.