



TUSCOLA COUNTY

Committee of the Whole

MEETING AGENDA

Monday, December 8, 2025 - 8:00 AM

Tuscola County People's Building - Community
Room
171 N. State Street, Caro, MI 48723

Public may participate in the meeting electronically:
Join by phone: (US) +1 929-276-1248 PIN:112 203 398#
Join by Hangouts Meeting ID: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Roll Call - Clerk Fetting

Page

New Business

- | | | |
|----|--|---------|
| 1. | Discussion on a Hiring Freeze for the County - Erica Dibble, Controller/Administrator Hiring Freeze History Timeline | 4 - 5 |
| 2. | New Radio Console Expenditure - Carrie Tabar, Deputy Dispatch Director Radio Parts Motorola Solutions Quote Dispatch Fund 218 Revenue and Expenditures as of 12.4.2025 | 6 - 10 |
| 3. | Uninterrupted Power Source (UPS) Aerico - Carrie Tabar, Deputy Dispatch Director Aerico, Inc/Schneider Electric Critical Power and Cooling Services (CPCS) Quote | 11 - 12 |
| 4. | Onsolve Renewal - Carrie Tabar - Deputy Dispatch Director Onsolve renewal 2026 | 13 - 17 |
| 5. | 2026 Motorola Renewal - Carrie Tabar - Deputy Dispatch Director 2026 Motorola Renewal | 18 - 19 |
| 6. | Dispatch Intrado Invoice - Carrie Tabar, Deputy Dispatch Director Intrado Invoice | 20 |

7. Sheriff's New Hire Request for Jessica Gordon - Robert Baxter, Undersheriff

Old Business

1. Agreement for Shared Use of the Tuscola County Building Located at 362 Green Street - Erica Dibble, Controller/Administrator
[Agreement for Office Space](#) 21 - 22
2. Review & Discuss Pool Cars - Erica Dibble, Controller/Administrator
[MMRMA- question on auto coverage \(1\)](#)
[MMRMA Vehicle list 2024-2025 Needs to be updated for 2025-2026 renewal](#) 23 - 27
3. Review of the Cost Allocation Plan (CAP) for 2025 With an Analysis - Erica Dibble, Controller/Administrator
[Motion 2021-M-154 -2021-07-15](#)
[Motion 2021-M-285](#) 28 - 29
4. 2026 Budget Development Calendar-Proposed Amendments - Erica Dibble, Controller/Administrator
[2026 Budget Development Calendar-Proposed Amendments 12.8.25](#) 30

Finance/Technology

Committee Leader **Commissioner Bardwell** and Commissioner Koch

Primary Finance/Technology

1. Board Review of Third Draft 2026 Budget - Erica Dibble, Controller/Administrator

On-Going and Other Finance

On-Going and Other Technology

Building and Grounds

Committee Leader **Commissioner Lutz** and Commissioner Koch

Primary Building and Grounds

On-Going and Other Building and Grounds

Personnel

Committee Leader **Commissioner Vaughan** and Commissioner Barrios

Primary Personnel

On-Going and Other Personnel

Other Business as Necessary

Public Comment Period

Adjournment

Hiring Freeze History Timeline:

- **April 27-2010 - 10-M-090 Consent B**
 - Move that as authorized in the General Appropriations Act adopting the 2010 County Budget a hiring freeze be put into immediate effect as a method to manage increasing financial difficulties. Under this hiring freeze all vacancies that occur are declared to be vacated positions and are not authorized to be refilled except by specific Board approval. The Board may make budget reduction amendments taking into consideration prior departmental staffing reductions and other factors as determined necessary. All vacancies will be reviewed by the Board of Commissioners to determine if alternative methods of reducing costs can be implemented including not refilling the position, refilling the position with part-time instead of full-time, contracting, etc.
- **February 27-2013 - 13-M-046 Consent K**
 - Move that the previous practice of making individual Board motions for employee hiring, resignations, promotions and retirements be discontinued provided the change does not result in costs that exceed the budget amount. The Human Resource Director shall continue to maintain appropriate records for payroll, tax reporting and other necessary personnel record keeping functions. (The County Labor Attorney has provided written comment that there is no legal reason these types of personal matters require a Board of Commissioner motion as long as the change is consistent with the adopted county budget).
- **January 16, 2014 – 14-M-003 Consent A**
 - Move that the Board motion made on 2/27/13 be rescinded and the county hiring freeze be re-established. Letters of retirement or resignation be submitted to the Controller-Administrator's office to notify the Board of Commissioners that a vacancy exists. Budgeted but vacated positions shall not be refilled until alternative cost reducing methods are reviewed by department heads and presented to the Board in writing for consideration.
- **January 11, 2018 – 18-M-003 Consent A**
 - Move that per the request of the Sheriff, county hiring practices be temporarily modified and the Sheriff be authorized to offer employment as soon as possible to candidates after graduating from the police academy, to be able to offer timely employment to the top candidates. This approval is granted contingent upon satisfactory background checks and physicals. Also, all hiring record keeping will continue to be coordinated with the Human Resource Coordinator and official board action is taken at a later date to concur with the hiring. Matter rescinded on April 29, 2021 2021-M-089.
- **April 29, 2021**
 - Refilling Full-Time Employee (FTE) Vacancies – Board discussed Consent Agenda Item A from the January 8, 2018 Committee of the Whole meeting that provided temporary authorization for the Sheriff to hire individuals without Board approval.
2021-M-089 Motion by Grimshaw, seconded by Vaughan that Consent Agenda Reference Item A in motion 18-M-003 be rescinded as of April 29, 2021. Roll Call Vote:

Vaughan – yes; DuRussel – absent; Grimshaw – yes; Young – yes; Bardwell – yes. Motion Carried.

- **2022 General Appropriations Act :**

- BE IT FURTHER RESOLVED #8, that all the approved full time and part time positions identified for various departments and funds in the budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not in the 2022 budget document. Further, there may be a need to increase or decrease various positions within the budget and/or impose a hiring freeze and/or impose lay-offs due to the unforeseen financial changes; therefore, the number of authorized full time and part time positions in the budget may be changed from time to time by the Board and/or the Board. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees;
- BE IT FURTHER RESOLVED #11, that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered and hereby declared to be vacated positions. Said vacated positions shall not be refilled except by specific Board authorization. Further, the existence of a hiring freeze which may be imposed by the Board shall be, and is hereby declared to be, contingent upon the expenditure of budgeted funds, as well as the position specifically listed on the approved position roster list;



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SKU: PPHUF4022D Category: 3176. Add to quote loading. Description; Reviews (0). **KIT,APX7500 7/800 MHZ 35W XCVR SB PACKAGING KIT**. Reviews. There are no reviews ...

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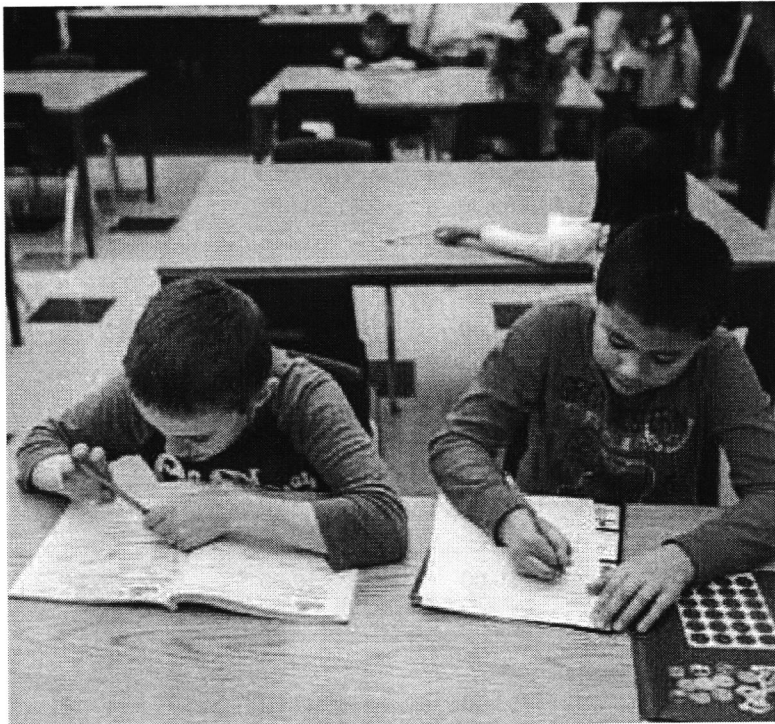
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APX7500 Parts – Page 2

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Free delivery · 30-day returns



TUSCOLA COUNTY CENTRAL DISPATCH

11/13/2025

Billing Address:
TUSCOLA COUNTY CENTRAL
DISPATCH
1303 CLEAVER RD
CARO, MI 48723
US

Quote Date:11/13/2025
Expiration Date:01/12/2026
Quote Created By:
Tyler Stegman
tstegman@procomminc.net

End Customer:
TUSCOLA COUNTY CENTRAL DISPATCH

| Line # | Item Number | Description | Qty | List Price | Sale Price | Ext. Sale Price |
|-----------------|--------------|---|-----|-------------|------------|-----------------|
| APX™ Consolette | | | | | | |
| 1 | L37TSS9PW1AN | MOBILE RADIO ALL BAND CONSOLETTTE | 1 | \$11,053.00 | \$7,737.10 | \$7,737.10 |
| 1a | G90AC | ADD: NO MICROPHONE NEEDED APX | 1 | \$0.00 | \$0.00 | \$0.00 |
| 1b | G851AG | ADD: AES/DES-XL/DES-OFB ENCRYPT APX AND ADP | 1 | \$941.00 | \$658.70 | \$658.70 |
| 1c | CA01598AB | ADD: AC LINE CORD US | 1 | \$0.00 | \$0.00 | \$0.00 |
| 1d | G51AT | SOFTWARE LICENSE ENH:SMARTZONE | 1 | \$1,766.00 | \$1,236.20 | \$1,236.20 |
| 1e | GA05508AA | DEL: DELETE VHF BAND | 1 | -\$800.00 | -\$600.00 | -\$600.00 |
| 1f | GA05509AA | DEL: DELETE UHF BAND | 1 | -\$800.00 | -\$600.00 | -\$600.00 |
| 1g | G78AR | ADD: 3Y ESSENTIAL SERVICE | 1 | \$288.00 | \$288.00 | \$288.00 |
| 1h | L999AG | ADD: FULL FP W/E5/KEYPAD/ CLOCK/VU | 1 | \$929.00 | \$650.30 | \$650.30 |
| 1i | G806BL | SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX | 1 | \$607.00 | \$424.90 | \$424.90 |
| 1j | QA09113AB | ADD: BASELINE RELEASE SW | 1 | \$0.00 | \$0.00 | \$0.00 |
| 1k | W969BG | SOFTWARE LICENSE ENH: MULTIKEY OPERATION | 1 | \$388.00 | \$271.60 | \$271.60 |
| 1l | G361AH | SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX | 1 | \$353.00 | \$247.10 | \$247.10 |
| 2 | LSV00Q00202A | DEVICE PROGRAMMING | 1 | \$21.43 | \$21.43 | \$21.43 |

Subtotal

\$14,746.43

Total Discount Amount

\$4,411.10

Grand Total

\$10,335.33(USD)


Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

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REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY

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PERIOD ENDING 12/31/2025

DB: Tuscola County

| GL NUMBER | DESCRIPTION | 2025 | 2025 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|--------------------------------|--------------------|-------------------|-----------------------------|-------------------------------|--------------------------|----------------|
| | | ORIGINAL BUDGET | AMENDED BUDGET | 12/31/2025 NORM (ABNORM) | MONTH 12/31/25 INCR (DECR) | BALANCE NORM (ABNORM) | |
| Fund 218 - DISPATCH/911 | | | | | | | |
| Revenues | | | | | | | |
| Dept 334 - DISPATCH | | | | | | | |
| 218-334-477.000 | TELEPHONE SURCHARGE | 1,060,000.00 | 1,060,000.00 | 895,896.70 | 0.00 | 164,103.30 | 84.52 |
| 218-334-545.000 | 911 PSAP PAYMENTS | 13,000.00 | 13,000.00 | 5,477.00 | 0.00 | 7,523.00 | 42.13 |
| 218-334-588.000 | DONATIONS | 0.00 | 248.00 | 248.00 | 0.00 | 0.00 | 100.00 |
| 218-334-660.000 | MMRMA MEMBERSHIP CREDIT | 0.00 | 1,751.00 | 1,750.55 | 0.00 | 0.45 | 99.97 |
| 218-334-665.000 | INTEREST | 21,000.00 | 21,000.00 | 18,236.74 | 0.00 | 2,763.26 | 86.84 |
| 218-334-667.000 | TOWER RENT | 4,800.00 | 4,800.00 | 3,600.00 | 0.00 | 1,200.00 | 75.00 |
| 218-334-667.010 | TOWER RENT/AMERITECH | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 | 0.00 |
| 218-334-667.020 | TOWER RENT IPCS | 600.00 | 600.00 | 400.00 | 0.00 | 200.00 | 66.67 |
| 218-334-676.000 | MISCELLANEOUS REVENUE | 200.00 | 530.00 | 530.00 | 0.00 | 0.00 | 100.00 |
| 218-334-677.000 | REIMB UTILITY AMERITECH CARO | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 218-334-677.020 | REIMB ANDERSON CARO TOWER | 2,400.00 | 2,400.00 | 1,600.00 | 0.00 | 800.00 | 66.67 |
| Total Dept 334 - DISPATCH | | 1,104,000.00 | 1,106,329.00 | 927,738.99 | 0.00 | 178,590.01 | 83.86 |
| Dept 335 - WIRELESS TELEPHONE SYSTEMS | | | | | | | |
| 218-335-545.000 | STATE AID WIRELESS SUR CHARGE | 185,000.00 | 185,000.00 | 144,818.00 | 0.00 | 40,182.00 | 78.28 |
| Total Dept 335 - WIRELESS TELEPHONE SYSTEMS | | 185,000.00 | 185,000.00 | 144,818.00 | 0.00 | 40,182.00 | 78.28 |
| TOTAL REVENUES | | 1,289,000.00 | 1,291,329.00 | 1,072,556.99 | 0.00 | 218,772.01 | 83.06 |
| Expenditures | | | | | | | |
| Dept 334 - DISPATCH | | | | | | | |
| 218-334-703.000 | SALARIES SUPERVISION | 78,960.00 | 78,960.00 | 69,830.11 | 0.00 | 9,129.89 | 88.44 |
| 218-334-704.000 | SALARIES PERMANENT | 506,754.00 | 506,754.00 | 409,116.33 | 0.00 | 97,637.67 | 80.73 |
| 218-334-704.010 | SHIFT PREMIUM | 4,000.00 | 6,000.00 | 4,265.81 | 0.00 | 1,734.19 | 71.10 |
| 218-334-704.020 | HEALTH INSURANCE INCENTIVE | 0.00 | 385.00 | 538.44 | 0.00 | (153.44) | 139.85 |
| 218-334-704.030 | DISABILITY PLAN | 4,710.00 | 4,710.00 | 3,823.91 | 0.00 | 886.09 | 81.19 |
| 218-334-704.040 | UNUSED SICK TIME PAYOUT | 1,300.00 | 1,300.00 | 1,499.03 | 0.00 | (199.03) | 115.31 |
| 218-334-704.050 | SICK/VAC PAYOUT | 1,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 218-334-706.000 | SALARIES OVERTIME | 80,000.00 | 110,000.00 | 137,233.58 | 0.00 | (27,233.58) | 124.76 |
| 218-334-710.000 | WORKERS COMPENSATION | 11,137.00 | 13,843.00 | 13,396.56 | 0.00 | 446.44 | 96.77 |
| 218-334-711.000 | HEALTH & DENTAL INSURANCE | 250,873.00 | 245,873.00 | 175,381.81 | 0.00 | 70,491.19 | 71.33 |
| 218-334-713.000 | HOLIDAY PAY | 30,000.00 | 30,000.00 | 26,710.46 | 0.00 | 3,289.54 | 89.03 |
| 218-334-715.000 | F.I.C.A. | 44,808.00 | 56,808.00 | 45,855.82 | 0.00 | 10,952.18 | 80.72 |
| 218-334-717.000 | LIFE INSURANCE | 311.00 | 311.00 | 254.31 | 0.00 | 56.69 | 81.77 |
| 218-334-718.000 | RETIREMENT | 59,806.00 | 59,806.00 | 60,884.86 | 0.00 | (1,078.86) | 101.80 |
| 218-334-718.100 | POB IN LIEU OF RETIREMENT | 31,131.00 | 31,131.00 | 30,196.65 | 0.00 | 934.35 | 97.00 |
| 218-334-727.000 | SUPPLIES, PRINTING & POSTAGE | 3,000.00 | 2,000.00 | 1,631.46 | 0.00 | 368.54 | 81.57 |
| 218-334-746.000 | UNIFORM & ACCESSORIES | 1,500.00 | 1,500.00 | 752.83 | 0.00 | 747.17 | 50.19 |
| 218-334-776.000 | JANITORIAL SUPPLIES | 1,500.00 | 1,500.00 | 1,316.45 | 0.00 | 183.55 | 87.76 |
| 218-334-803.000 | LEGAL | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 218-334-809.000 | MEMBERSHIPS & SUBSCRIPTIONS | 2,500.00 | 2,500.00 | 2,462.00 | 0.00 | 38.00 | 98.48 |
| 218-334-851.000 | TELEPHONE | 5,000.00 | 5,000.00 | 3,807.01 | 0.00 | 1,192.99 | 76.14 |
| 218-334-851.010 | CELLULAR PHONES | 1,500.00 | 1,500.00 | 1,323.52 | 0.00 | 176.48 | 88.23 |
| 218-334-861.000 | TRAVEL | 1,000.00 | 700.00 | 448.94 | 0.00 | 251.06 | 64.13 |
| 218-334-910.000 | INSURANCE & BONDS | 5,000.00 | 5,037.00 | 5,036.89 | 0.00 | 0.11 | 100.00 |
| 218-334-920.000 | UTILITIES | 12,000.00 | 12,000.00 | 10,337.40 | 0.00 | 1,662.60 | 86.15 |
| 218-334-931.000 | CLNG/SNOW REMOVAL/TRASH | 1,200.00 | 1,200.00 | 1,170.00 | 0.00 | 30.00 | 97.50 |
| 218-334-932.000 | EQUIPMENT REPAIR & MAINTANCE | 107,000.00 | 107,000.00 | 58,203.17 | 0.00 | 48,796.83 | 54.40 |
| 218-334-933.000 | VEHICLE REPAIR & MAINTENANCE | 1,000.00 | 1,000.00 | 938.07 | 0.00 | 61.93 | 93.81 |
| 218-334-934.000 | OFFICE EQUIPMENT REPAIR & MAIN | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 218-334-942.000 | EQUIPMENT RENTAL | 300.00 | 300.00 | 288.00 | 0.00 | 12.00 | 96.00 |

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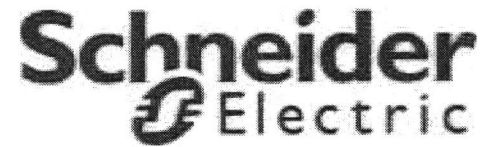
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REVENUE AND EXPENDITURE REPORT FOR TUSCOLA COUNTY

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PERIOD ENDING 12/31/2025

| GL NUMBER | DESCRIPTION | 2025 | 2025 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--------------------------------|----------------------------|--------------------|----------------|-----------------------------|-------------------------------|--------------------------|--------|
| | | ORIGINAL BUDGET | AMENDED BUDGET | 12/31/2025 NORM (ABNORM) | MONTH 12/31/25 INCR (DECR) | BALANCE NORM (ABNORM) | |
| Fund 218 - DISPATCH/911 | | | | | | | |
| Expenditures | | | | | | | |
| 218-334-955.000 | MISCELLANEOUS EXPENDITURES | 250.00 | 345.00 | 575.00 | 0.00 | (230.00) | 166.67 |
| 218-334-957.000 | EMPLOYEE TRAINING | 6,000.00 | 6,000.00 | 4,025.32 | 0.00 | 1,974.68 | 67.09 |
| 218-334-957.010 | PSAP TRAINING | 4,500.00 | 2,500.00 | 2,272.33 | 0.00 | 227.67 | 90.89 |
| 218-334-970.000 | EQUIPMENT/CAPITAL OUTLAY | 125,000.00 | 101,006.00 | 21,927.82 | 0.00 | 79,078.18 | 21.71 |
| 218-334-999.101 | INDIRECT COSTS - DISPATCH | 32,225.00 | 32,225.00 | 32,225.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 334 - DISPATCH | | 1,418,015.00 | 1,429,194.00 | 1,127,728.89 | 0.00 | 301,465.11 | 78.91 |
| TOTAL EXPENDITURES | | 1,418,015.00 | 1,429,194.00 | 1,127,728.89 | 0.00 | 301,465.11 | 78.91 |
| Fund 218 - DISPATCH/911: | | | | | | | |
| TOTAL REVENUES | | 1,289,000.00 | 1,291,329.00 | 1,072,556.99 | 0.00 | 218,772.01 | 83.06 |
| TOTAL EXPENDITURES | | 1,418,015.00 | 1,429,194.00 | 1,127,728.89 | 0.00 | 301,465.11 | 78.91 |
| NET OF REVENUES & EXPENDITURES | | (129,015.00) | (137,865.00) | (55,171.90) | 0.00 | (82,693.10) | 40.02 |
| BEG. FUND BALANCE | | 675,277.26 | 675,277.26 | 675,277.26 | | | |
| END FUND BALANCE | | 546,262.26 | 537,412.26 | 620,105.36 | | | |



Date: 11/20/25

TUSCOLA COUNTY 911
1303 Cleaver Rd.
Caro, MI 48723

Subject: Power Upgrade Service Quote

Thank you for choosing Aerico, Inc/Schneider Electric Critical Power and Cooling Services (CPCS). Aerico, Inc is the firm that is now responsible for providing you with service quotations on behalf of Schneider Electric for your equipment. Your investment in a critical power and cooling system demonstrates the importance you place on seamless, high quality power. Listed below is your one-time service quote for your APC/MGE equipment.

| QTY | Part No. | Description | Unit Price | Extended Price |
|--------------|----------|--|------------|----------------|
| 1 | QSKU | 10kVA power upgrade service for Galaxy VS UPS SN#: QD2346180106 | | \$5,640.00 |
| TOTAL | | | | \$5,640.00 |

Schneider Electric standard terms and conditions shall apply to all sales made by Schneider Electric. Any additional or different terms contained in the buyers purchase orders, invoices, or other document generated by the buyer shall not be binding on Schneider Electric unless Schneider Electric specifically agrees in writing to accept such additional or different terms. This quotation is valid for 30 days. The freight terms are F.O.B. factory. **Freight and sales tax is not included.**

If this is acceptable to you please fill out the bottom customer portion of the entitlement form and fax it back to our office along with your PO made out to **Aerico**. Also feel free to contact me if you have any questions or need any further information.

Sincerely,

BILLY MAZUR
Phone: 847-690-1234 x231
Fax: 847-690-0123
Billym@aerico.com

Special Instructions:

This Service and Order Summary Form, together with the Terms and Conditions located at <http://www.apc.com/support/service/termsandconditions.pdf> (the "APC Terms"), will constitute the entire agreement between the parties. Customer acknowledges and accepts that by referencing the aforementioned url, APC Sales and Services Corporation ("APC") has officially fulfilled its obligation under any applicable law to inform Customer of the APC Terms. All references to substitution or addition of any other terms and conditions on this or any other document are hereby specifically and unequivocally rejected. The pricing above does not include taxes. Proposal is valid for ninety (90) days. By signing below, Customer acknowledges that Customer has read, understands, and agrees to be bound by the APC Terms. Customer hereby authorizes APC to commence performance under this contract and approves payment to APC by the method listed above. If any legal action is initiated to collect past due amounts, APC shall be entitled to recover, in addition to all said past due amounts, any damages, legal interest, collection costs and a reasonable attorney's fee.

CUSTOMER

Company Name: _____

Signature: _____

Date: _____

Printed Name: _____

INTERNAL ONLY

Entitlement Number: _____

Customer Bill To #: _____

Customer Site #: _____

| | |
|---------|--------------------------|
| | Aerico, Inc |
| Address | 1253 North Old Rand Road |
| | Wauconda, IL. 60084 |
| Phone: | 847-690-1234 |
| Fax: | 847-690-0123 |

Quoted By **Billy Mazur**

ORDER FORM

This Order Form documents the purchase of Subscription Services and other Services being purchased by the customer listed below ("Customer") from OnSolve, LLC ("OnSolve"), and is entered into as of the date the Customer signs (the "Effective Date").

Initial Term: 1.00 year(s) commencing on the Effective Date

218-334-932-000

Renewal Term: 1.00 year(s)

| | | |
|--|----------------------------|---------------------------|
| Customer Information | Company Name: | Tuscola County MI |
| | Street Address: | 1303 Cleaver Road |
| | City, State, Zip, Country: | Caro, MI, 48723, US |
| Customer Delivery Address | Company Name: | Tuscola County MI |
| | Name: | Jonathon Ramirez |
| | Street Address: | 1303 Cleaver Road |
| | City, State, Zip, Country: | Caro, MI, 48723, US |
| | Phone: | 1 (989) 673-8738 |
| | Email: | tccd911@tuscolacounty.org |
| Customer Primary Contact <i>Note: this contact will be setup in the Services as an Administrator</i> | Name: | Jonathon Ramirez |
| | Title: | Director |
| | Phone: | 1 (989) 673-8738 |
| | Email: | tccd911@tuscolacounty.org |
| Billing Information Purchase Order Number | Company Name: | Tuscola County MI |
| | Name: | Jonathon Ramirez |
| | Street Address: | 1303 Cleaver Road |
| | City, State, Zip, Country: | Caro, MI, 48723, US |
| | Phone: | 1 (989) 673-8738 |
| | Email: | tccd911@tuscolacounty.org |
| | Billing Currency | USD |

Subscription Service Fees

| Item/Description | Order Term | Qty | Unit Price | Term Total |
|--|-------------------------|--------|------------|------------|
| OnSolve CodeRED Core - Service Area: Tuscola County MI (Population/Contacts) | 12/31/2024 - 12/30/2025 | 52,945 | \$0.12 | \$6,353.40 |
| CodeRED: Premium Contact Data (emergency use only) | 12/31/2024 - 12/30/2025 | 52,945 | Included | Included |
| CodeRED: Premium Plus Contact Data - Mobile Numbers (emergency use only) | 12/31/2024 - 12/30/2025 | 52,945 | \$0.01 | \$317.67 |

| Item/Description | Order Term | Qty | Unit Price | Term Total |
|---|-------------------------|--------|------------|-------------------|
| IPAWS: Integrated Public Alert and Warning | 12/31/2024 - 12/30/2025 | 1 | Included | Included |
| Transactions: Included Annual Message Units (MUs) | 12/31/2024 - 12/30/2025 | 96,000 | Included | Included |
| Transactions: Unlimited Email and Mobile App (push notifications) | 12/31/2024 - 12/30/2025 | 1 | Included | Included |
| Total: Subscription Fees | | | | \$6,671.07 |

Non-Recurring Service Fees

| Item/Description | Qty | Unit Price | Term Total |
|--|-----|------------|-----------------|
| Implementation: Assigned Project Manager (PM) with up to 8 hours of structured implementation activities over 1 month. One comprehensive virtual training for Users covering all aspects of the feature set outlined in the contract. Training is to be held within the first 12 months, with access to the recording of that session available for 90 days. | 1 | \$750.00 | \$750.00 |
| Total: Non-Recurring Service Fees | | | \$750.00 |

ORDER TOTAL

\$7,421.07

Annual Fees

| | |
|--|-------------------|
| Year 1 Subscription Fees + Non-Recurring Service Fees | \$7,421.07 |
|--|-------------------|

The figures shown above may have been rounded to two decimal places for display purposes. As many as ten decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the fees displayed above, and are the true and binding totals for this order.

Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Customer Delivery Address" provided by Customer listed above on this Order Form.

Without increasing the Fees, OnSolve may adjust the Order Term dates above based on the Effective Date, provided that the length of the Term does not change.

Planned Use

Customer will use the Services to send Alerts to prepare and respond to emergencies and critical events to protect people and property from harm or damage.

Transaction Fees

The Subscription Service includes the bundled and/or block purchased Message Units (MUs) and, if applicable, Passenger Name Records (PNRs) as indicated above. Message Units are utilized for sending Short Message Service (SMS), Voice, Facsimile (Fax) (collectively "Transactions"). If fees have been prorated, then the quantity of any annual Transactions that are included will also be prorated accordingly. Unused bundled and/or block

purchased Transactions do not roll over year-to-year. Use that exceeds the bundled and/or block purchased Transactions will be billed on a calendar quarterly basis at the rates specified below.

- Message Unit overage rate \$0.02/MU
- PNR overage rate \$10.00/PNR

Each U.S. minute and/or SMS segment will consume 1 MU. Facsimile and international messages will consume MUs based the Contact (recipient) destination per the Message Unit consumption table located at the following URL: <https://www.onsolve.com/company/legal/op3-mu-rates/>

Service Description

Critical Communications CodeRED

- Deliver the right messages to the right people at the right time. Fast, effective two-way communications critical communications.
- Alerts
- Multi-channel delivery: Deliver alerts through multi-channel delivery methods, including voice, SMS, email, Facebook and X (fka Twitter).
 - Bi-directional / Two-Way Alerts: Allow recipients to respond to alerts via a polling response (recipients select one response from the options specified by the alert sender).
 - Boundary Management: Boundaries can be set using FIPS or Zip or using a shape file (SHP or KLM formats).
 - Linked Alerts: Group multiple alerts with their own settings and devices and send using one workflow. Linked Alerts can fill the need to simultaneously alert different groups of recipients that require slightly different messaging.
 - Map and geofenced alerts: Use map groups and geofenced alerting to target contacts who have locations in the defined map area. Geofence allows the contact to receive an alert on a mobile device when the user enters that boundary (utilizes location services on mobile device).
 - Subscribe to automated location-based weather alerts in the United States/U.S. territories and Canada.
- Contact Management
 - Account Portal for Public Enrollment (PEP): Allow an organization admin to create a configured portal for public population to self-enroll or update their information. The portal can be branded with the organization's logo, color theme, policy statements, and help text (using WYSIWYG HTML editor).
 - Compound Groups comprised of a set of groups that can include static, dynamic, and/or map groups, as well as individual contacts. A nested group is also considered dynamic, as its membership changes according to changes in the member groups that belong to it.
 - Dynamic Groups comprised of one or more sets of filtered criteria from contact data. Dynamic groups auto-update when criteria change. Group members are automatically added and removed from dynamic groups based on contact data field updates.
 - Map Groups: Create a dynamic group of people based on the definition of a map shape. The map group consists of contacts with location records that fall within a geographic location defined by a map shape. The Map Groups feature targets an area on a map to instantly identify and send alerts to individuals with location records in that area or their current identified location if geofence is enabled.
 - Import Static Groups & Contacts: Import Contacts (large or small contact files) into the OnSolve Platform using a comma-separated value (CSV) file format. This process imports contacts, creates their contact records, and configures the data in contact records so alerts can be sent immediately following the import process. The import utility can also include static groups to which the contact should be added during the import processing.

- Divisions – Single-level Hierarchy: Organize data (contacts, groups, alerts and more) with one-level data hierarchy of divisions for location, corporate structure and/or messaging use cases, using one or more first-level structures (no tiered structures).
- Mobile – CodeRED Mobile: Allows public recipients to receive push notifications, public safety alerts, and community notifications directly to their mobile device, based on their GPS location and proximity to the event.
- Premium Call Data: OnSolve's set of data for residential and business phone records (land lines) in the United States and Canada. This data is specified for emergency use only.
- Security & Access, Administration
 - Manage user permissions based on customized roles.
 - Single Sign-On (SSO) – Enable Users to authenticate to the OnSolve Platform user interface with a singular ID/password used for multiple applications. Supports SP and ISP.
 - Multi-Factor Authentication (MFA) – Enable user credential verification via the user interface or mobile.
 - Email Authentication – Authenticate email with Domain Keys Identified Mail (DKIM), using a domain name provided by OnSolve to protect email recipients from spam, spoofing, and phishing.
- Customer Experience
 - Languages/Dialects – Over 25 languages/dialects, including Arabic, Chinese (simplified and traditional), Czech, Danish, Dutch, English (U.S. and U.K), Finnish, French (France and Canada), German, Greek, Hindi, Hungarian, Italian, Japanese, Korean, Norwegian, Nynorsk, Polish, Portuguese (Brazil and Portugal), Romanian, Russian, Spanish (Mexico and Spain), Swedish, Turkish, and Thai. Available for:
 - Multi-Language User interface – View the user interface in any of the supported languages.
 - Multi-Language Alerts – Compose alerts in multiple languages. The message content can be automatically translated into the additional language tabs.
 - Multi-Language Text to Speech (TTS) – Deliver voice alerts in multiple TTS-supported languages.
- Custom Workspace: URL (<https://<company name>.onsolve.net>).
- Resource Library: Access self-based training and documentation

All Services being purchased by Customer in this Order Form shall be exclusively governed under the OnSolve standard terms and conditions set forth at the following URL: <https://www.onsolve.com/legal/TC-Enterprise/> (the "Terms"). In the event of a conflict between the Terms and this Order Form, the terms of this Order Form shall control.

Tax Exemption Status ☐ My organization is tax exempt and will provide exemption certificate to salestax@onsolve.com.

Tuscola County MI

By: _____

Name:

Title:

Date:



Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

Invoice 8230548501

| | | |
|-------------------------------------|---------------------|-----------------------------------|
| Issue Date Dec 02, 2025 | P.O. No. | P.O. Date |
| Contract No. USC000003567 | Delivery No. | Customer No. 1036576984 |

Billing Address

TUSCOLA COUNTY CENTRAL DISPATCH
ATTN: Accounts Payable
1303 CLEAVER RD
CARO MI 48723
United States

Shipping Address

TUSCOLA COUNTY CENTRAL DISPATCH
1303 CLEAVER RD
CARO MI 48723
United States

Important Information

Contract Number: USC000003567-R02-SEP-23 06:26:14

For all invoice payment inquiries contact

SLT5CTRC@motorolasolutions.com
Telephone: 800-247-2346

Special Instructions and Comments

General Comment: Regular Invoice

Payment Details**Payment Method / Terms**

Net Due in 30 Days

Payment Address

Motorola Solutions, Inc.
13108 Collections Center Drive
Chicago, IL 60693
United States

Bank

Bank of America, Dallas

Bank Account No.

3756319806

ABA Routing No. for ACH

111000012

ABA Routing No. for Wire Transfer

026009593

SWIFT

BOFAUS3N

Invoice Total

USD 21,653.32

Payment Due Date Jan 01, 2026

Pay Online

motorolasolutions.com/billing

Invoice 8230548501

Please detach here and return the bottom portion with your payment

Page 1 of 2

Payment Coupon**Invoice 8230548501**

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

Billing Address

TUSCOLA COUNTY CENTRAL
DISPATCH
ATTN: Accounts Payable
1303 CLEAVER RD
CARO MI 48723
United States

Payment Address

Motorola Solutions, Inc.
13108 Collections Center Drive
Chicago, IL 60693
United States

Invoice Total

USD 21,653.32

Tax Included 0.00

Payment Due Date **Jan 01, 2026**

Provide your remittance details to:
US.remittance@motorolasolutions.com

| | |
|--------------------------|------------------|
| USD Subtotal | 21,653.32 |
| USD Total Tax | 0.00 |
| USD Invoice Total | 21,653.32 |
| USD Amount Due | 21,653.32 |



Manage your account

Customer number

Date due

www.termsync.com

24229

1/1/2026

Invoice number

Purchase order

Sales order

Terms

Date

0108-001876

0108-006617

Net 30 Days

12/2/2025

Bill to:

Ship to/End user:

End user account

24229

TUSCOLA COUNTY CENTRAL DISPATCH

TUSCOLA COUNTY CENTRAL DISPATCH

1303 CLEAVER RD

1303 CLEAVER RD

CARO,MI 48723

CARO,MI 48723

TUSCOLA

TUSCOLA

USA

USA

| Line number | Item number | Invoice details | Quantity | Unit | Unit price | Amount |
|-------------|-------------|---|----------|------|------------|------------|
| 1 | P10062 | Year 4 of 5 Recurring Maintenance per Signed Contract - Tuscola County - Cov Dates: Dec 31, 2025 - Dec 30, 2026 12/31/2025 - 12/31/2025 | 1.00 | EA | \$8,784.50 | \$8,784.50 |
| | | Telecom Surcharges | | | | \$0.00 |
| | | SubTotal | | | | \$8,784.50 |
| | | Total Sales Tax | | | | \$0.00 |
| | | Total Due | | | | \$8,784.50 |

| Tax breakup | |
|-------------|------------|
| Tax code | Tax amount |

Remit to: accountsreceivableswss@intrado.com

| | | |
|---|---|---|
| (ACH/EFT payments) Intrado Life & Safety Inc 1601 Dry Creek Dr Longmont, CO, 80503 | (Check payments) Intrado Life & Safety, Inc PO Box 74007077 Chicago, IL 60674-7077 | (Billing Inquiries) Email: Billing@intrado.com Please reference your Customer Number and Invoice Number |
|---|---|---|



TUSCOLA COUNTY CONTROLLER'S OFFICE

Erica Dibble
Controller / Administrator
edibble@tuscolacounty.org

125 W. Lincoln Street
Suite 500
Caro, Michigan 48723

Telephone
989-672-3705
fax 989-672-4011

Agreement for Use of Office Space

This Agreement is entered into on 12/15/2025 by and between Tuscola County, Michigan ("County") and the Economic Development Commission of Tuscola County ("EDC") for the shared use of office space located at the County-owned property at 362 Green Street, Caro, Michigan. The EDC will share this space with MSU Extension.

Purpose

The EDC's mission is to promote and support business growth, grant opportunities, and tourism within Tuscola County.

County Responsibilities

- Access to two (2) dedicated offices.
- Shared access to the conference room.
- Shared use of common areas including bathrooms and break rooms.
- Building maintenance, property insurance, and structural coverage.
- No obligation to provide internet or network services.

EDC Insurance and Responsibilities

- Business support services for Tuscola County businesses.
- Marketing and promotion of Tuscola County business and tourism opportunities.
- Provision of its own internet and network services at its sole expense.
- The EDC shall, at all times during this Agreement, maintain general liability insurance covering EDC's operations and staff.
- The EDC shall be wholly and singularly responsible for EDC-owned equipment, furnishings, and contents, and shall purchase as deemed appropriate corresponding insurance.
- The County will continue to maintain building and property insurance.
- The EDC must provide a Certificate of Liability Insurance to the County prior to occupancy and annually thereafter.

Building Modifications and Use Restrictions

The County is not responsible for funding or performing any building improvements, alterations, or upgrades requested by the EDC. Should the EDC determine that improvements are necessary for its operations, it must comply with all County policies, including obtaining prior written approval from the Tuscola County Board of Commissioners before any work is scheduled, contracted, or initiated.

This Agreement does not grant the EDC any authority to act on behalf of the County for any purpose, including but not limited to authorizing building modifications, contracting services, incurring expenses, binding the County to any obligation, or subletting, assigning, or granting access to any portion of the premises. Any such actions are strictly prohibited unless expressly approved in writing by the Board of Commissioners.

Term and Termination

This Agreement begins _____ and ends _____. It automatically renews annually unless terminated by either party. Either party may terminate this Agreement with or without cause by providing 120 days' written notice.

General Terms

Independent Contractor: The EDC is not an agent or employee of the County.

Compliance: Both parties shall comply with all applicable federal, state, and local laws and non-discrimination requirements.

Force Majeure: Delays caused by uncontrollable events are excused.

Assignment: This Agreement is non-transferable.

Entire Agreement: Supersedes all prior agreements.

No Third-Party Beneficiaries: No rights for third parties.

Signatures

Economic Development Commission of Tuscola County

By: _____

Its: _____

Date: _____

Tuscola County Board of Commissioners

By: _____

Chair: _____

Date: _____



Tuscola County

Erica Dibble <edibble@tuscolacounty.org>

[EXTERNAL] Tuscola County - question on auto coverage

Seth Kaiman <skaiman@mmrma.org>
To: Erica Dibble <edibble@tuscolacounty.org>

Thu, Dec 4, 2025 at 3:29 PM

Hi Erica –

I write in response to your question regarding use of personal vehicles for Member business. I offer the following for your consideration.

Liability Coverage

MMRMA's auto liability coverage is secondary (excess) when employees use their personal vehicles to conduct Member business. MMRMA's Liability Coverage Document in Section 7, paragraph D – Insurance or Other Similar Protection states: *"If the Member has or had insurance or other similar protection against a loss covered by MMRMA, MMRMA's coverage shall be excess thereof only and not primary or contributing therewith."*

In other words, in the event an employee is using their personal vehicle on company business when a loss occurs, the employee's personal auto liability policy would respond first up to its limits. MMRMA's coverage would then respond for a covered loss for any excess, up to the limits specified in the Members Coverage Overview and less any Member self-insured retentions or deductibles.

Risk Management Considerations

Because there are several potential liability issues associated with vehicle operations, many municipalities discourage or limit employee use of personal vehicles for Member business.

Other Members that have allowed employee's to use personal vehicles have developed strong internal policies to manage vehicle related exposures. Guidelines could include but are not limited to:

- Any person driving on behalf of the Member should be insured and have a valid driver's license.
- Drivers should be subject to appropriate background and drivers record checks.
- Any vehicle used for company business should have record of regular and professional maintenance.

If employees do use their vehicles for company business they should check with their personal insurance agent regarding their insurance carriers reporting requirements. Typically insurers must be notified of this type of activity for coverage to apply.

Attached you will find MMRMA Driver Selection guidelines for reference. Should you wish to speak with one of MMRMA's Risk Control experts regarding this subject or if you have additional questions, please contact me.

Note: This explanation of coverage is not binding and should in no way be inferred as an extension of coverage. Each claim is unique and must be investigated and evaluated based on its own specific merits. All claims are subject to the actual terms, conditions and exclusions as stated in MMRMA's Coverage Documents. Coverage determinations are made solely by MMRMA's claims department.



RAP GRANT DEADLINES: JANUARY 10 // APRIL 10 // JULY 10 // OCTOBER 10

Need to send an encrypted file, please use the following link: <https://sendsecure.xmedius.com/r/fc3b14c97c8a4a2eb0703dd06db47dd2>

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From: Erica Dibble <edibble@tuscolacounty.org>

Sent: Wednesday, December 3, 2025 7:01 PM

To: Seth Kaiman <skaiman@mmrma.org>

Subject: question on auto coverage

Hi Seth- if an employee drives their personal car for work because the pool cars are checked out to others, how does that work if there is an incident? We are planning for 2026 and we are determining if we have enough pool cars or not and want to take into account the liability of an employee driving their own vehicle and getting paid mileage.

Thanks,

--

Erica Dibble

Tuscola County Controller/Administrator

125 W Lincoln St, Suite 500

Caro, MI 48723

edibble@tuscolacounty.org

voice 989-672-3710

fax 989-672-4011

Visit us Online for County Services @ www.tuscolacounty.org

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Driver Selection.pdf

1866K

MMRMA VEHICLE LIST 2024-2025

| Year | Make | Model | Complete VIN # | License Plate Number | Type | Department | Is ACV |
|------|-----------|--------------------|-------------------|----------------------|--------------------|--------------------|--------|
| 2023 | Chevrolet | Tahoe | 1GNSKLED3PR515998 | 79-19B | Police - All Other | Police | FALSE |
| 2021 | Ford | Wagon | 1FM5K8AC7MNA08530 | 79-026 | Police - All Other | Police | FALSE |
| 2021 | Ford | Wagon4WD | 1FM5K8AC9MNA08531 | 79-020 | Police - All Other | Police | FALSE |
| 2018 | Ford | Transit Van | 1FBZX2YM8JKA44909 | 79-027 | Police - All Other | Police | FALSE |
| 2014 | Ford | Fusion | 1FA6P0H72E5361172 | 79-015 | Police - All Other | Police | FALSE |
| 1999 | Humvee | Humvee | 114450 | 79-011 | Police - All Other | Police | FALSE |
| 2018 | Ford | Transit | 1FTYR2ZM6JKB04816 | 79-028 | Police - All Other | Police | FALSE |
| 2020 | CHEVY | BLAZER | 3GNHBHRS7LS720342 | DYD 4333 | Police - All Other | Police | FALSE |
| 2020 | CHEVY | BLAZER | 3GNKBHRS8LS724691 | ECL 4636 | Police - All Other | Police | FALSE |
| 2020 | FORD | F150 Crew Cab 4x4 | 1FTFW1E52LKE43844 | 79030 | Police - All Other | Police | FALSE |
| 2022 | Chevrolet | Tahoe | 1GNSKLED6NR266682 | 79-017 | Police - All Other | Police | FALSE |
| 2021 | Ford | Explorer | 1FM5K8AB4MGC24587 | 79-022 | Police - All Other | Police | FALSE |
| 2021 | Ford | Explorer | 1FM5K8ABXMGC25257 | 79-021 | Police - All Other | Police | FALSE |
| 2023 | Ford | Explorer Utility | 1FM5K8AC9PGC18622 | 79-007 | Police - All Other | Police | FALSE |
| 2023 | Chevrolet | Tahoe | 1GNSKLED6PR264644 | 79-010 | Police PPT | Police | FALSE |
| 2020 | Chevrolet | Tahoe | 1GNSKDEC9LR237381 | 79019 | Police PPT | Police | FALSE |
| 2018 | Chevrolet | Tahoe | 1GNSKDEC2JR296799 | 79-009 | Police PPT | Police | FALSE |
| 2017 | Ford | UtilityInterceptor | 1FM5K8AR1HGC07314 | 79-018 | Police PPT | Police | FALSE |
| 2016 | Chevy | Tahoe | 1GNSKDEC1GR411787 | 79 017 | Police PPT | Police | FALSE |
| 2018 | Chevrolet | Tahoe4WD | 1GNSKDEC8JR299836 | 79-003 | Police PPT | Police | FALSE |
| 2019 | FORD | EXPLORER | 1FM5K8AT5KGA29409 | 79-026 | Police PPT | Police | FALSE |
| 2019 | FORD | EXPLORER | 1FM5K8AT1KGA29410 | 79-022 | Police PPT | Police | FALSE |
| 2020 | Ford | Explorer | 1FM5K8AC0LGB76139 | 79-025 | Police PPT | Police | FALSE |
| 2020 | Ford | Edge SLE | 2FMPK4J92LBA91462 | ECL 4623 | Police PPT | Police | FALSE |
| 2020 | Ford | Edge SLE | 2FMPK4J98LBA91434 | EDF 5587 | Police PPT | Police | FALSE |
| 2020 | FORD | EXPLORER | 1FM5K8AC5LGC92968 | 79-024 | Police PPT | Police | FALSE |
| 2020 | FORD | EXPLORER | 1FM5K8AC7LGC92969 | 79-023 | Police PPT | Police | FALSE |
| 2022 | Chevrolet | Tahoe | 1GNSKLED5NR266589 | 79-003 | Police PPT | Police | FALSE |
| 2023 | Chevrolet | Tahoe | 1GNSKLED3PR515992 | 79-009 | Police PPT | Police | FALSE |
| 2021 | GMC | Terrain | 3GKALTEV5ML339769 | 074X099 | Private Passenger | Building & Grounds | FALSE |
| 2021 | GMC | Terrain | 3GKALTEV1ML340269 | 74x101 | Private Passenger | Building & Grounds | FALSE |
| 2017 | FORD | FLEX | 2FMHK6C81HB11550 | VA24624 | Private Passenger | Health/CMH/MCF | FALSE |
| 2019 | Chevrolet | Malibu | 1G1ZB5ST4KF203620 | 116x180 | Private Passenger | Health/CMH/MCF | FALSE |
| 2019 | Dodge | Journey | 3C4PDDBG3KT861523 | 116x452 | Private Passenger | Health/CMH/MCF | FALSE |
| 2019 | Dodge | Journey | 3C4PDDBG5KT861524 | 116x453 | Private Passenger | Health/CMH/MCF | FALSE |
| 2017 | Dodge | Caravan | 2C4RDGBG3HR618199 | 110X333 | Private Passenger | Health/CMH/MCF | FALSE |
| 2017 | FORD | EXPLORER | 1FM5K8B86HGC20145 | 110X332 | Private Passenger | Health/CMH/MCF | FALSE |
| 2011 | Ford | Taurus | 1FAHP2DW3BG119850 | 074x100 | Private Passenger | Courts | FALSE |
| 2004 | Chevrolet | Malibu | 1G1ZT54844F148692 | 065x133 | Private Passenger | Building & Grounds | FALSE |
| 2015 | CHEVROLET | Equinox | 2GNALBEKOG1119996 | 074x097 | Private Passenger | Health/CMH/MCF | FALSE |
| 2010 | Chevrolet | Impala | 2G1WA5EKOA1141597 | 074x094 | Private Passenger | Courts | FALSE |
| 2013 | Dodge | Journey | 3C4PDCAB8DT548230 | 099x570 | Private Passenger | Health/CMH/MCF | FALSE |
| 2016 | Ford | Flex | 2FMHK6C81GBA09232 | VA24213 | Private Passenger | Health/CMH/MCF | FALSE |
| 2018 | FORD | EXPLORER | 1FM5K8D80JGA20929 | 110-973 | Private Passenger | Courts | FALSE |
| 2019 | Chevrolet | Malibu | 1G1ZB5ST1KF217099 | 116x374 | Private Passenger | Health/CMH/MCF | FALSE |
| 2020 | FORD | TRANSIT 150 | 1FTYE1C85LKA37050 | 118X989 | Private Passenger | Health/CMH/MCF | FALSE |
| 2024 | GMC | Terrain SI | 3GKALTEG6RL350644 | 074x093 | Private Passenger | Courts | FALSE |

| | | | | | | | |
|------|-----------|----------------|--------------------|----------|----------------|--------------------|-------|
| 2024 | Chevrolet | Silverado 1500 | 3GCNAAEK4RG122808 | 129X290 | Service Trucks | DPW | FALSE |
| 2023 | Ford | F150 | 1FTMF1CB3PKD82736 | 126x741 | Service Trucks | Building & Grounds | FALSE |
| 2021 | Chevrolet | Silverado | 3GCNWAHEH6MG276628 | 058X873 | Service Trucks | DPW | FALSE |
| 2019 | FORD | F250 | 1FTBF2B61KEF81115 | 074x087 | Service Trucks | Building & Grounds | FALSE |
| 2017 | GMC | Sierra | 1GTN1LEH6HZ332499 | 109x181 | Service Trucks | DPW | FALSE |
| 2016 | Ford | F3504x4 | 1FTRF3B69GEA74779 | 074x092 | Service Trucks | Building & Grounds | FALSE |
| 2013 | Ford | F150 | 1FTFW1ETXDFB92130 | 074X091 | Service Trucks | Drain Commission | FALSE |
| 2014 | FORD | F150 EXT CAB | 1FTFX1EF9EFB32946 | 065X134 | Service Trucks | DPW | FALSE |
| 2014 | FORD | F150 | 1FTMF1CM4EKD94117 | 058X875 | Service Trucks | DPW | FALSE |
| 2011 | Ford | Pick up | 1FTMF1CMXBKD33902 | 097X969 | Service Trucks | DPW | FALSE |
| 2011 | Ford | Pick up | 1FTMF1CMXBKD38324 | 097X967 | Service Trucks | DPW | FALSE |
| 2010 | Ford | Pick up | 1FTMF1CW3AKE05541 | 058X867 | Service Trucks | DPW | FALSE |
| 2010 | Ford | Pick up | 1FTMF1CW5AKE05542 | 058X862 | Service Trucks | DPW | FALSE |
| 2010 | Ford | Pick up | 1FTMF1CW7AKE05543 | 058X863 | Service Trucks | DPW | FALSE |
| 2006 | Ford | Pick up | 1FTNF21516ED47763 | No Plate | Service Trucks | Building & Grounds | FALSE |
| 1999 | Ford | F250 Pick up | 1FTNF21L8XEB70788 | 074x085 | Service Trucks | Building & Grounds | FALSE |
| 2006 | Ford | F250 Pick up | 1FTSX21536ED47764 | 058x875 | Service Trucks | DPW | FALSE |
| 2012 | Chevrolet | Silverado | 1GCNCPEX0CZ234912 | 058x871 | Service Trucks | DPW | FALSE |
| 2012 | Chevrolet | Silverado | 1GCNCPEX1CZ235311 | 058x872 | Service Trucks | DPW | FALSE |
| 2012 | Chevrolet | Silverado | 1GCNCPEX1CZ239536 | 058x866 | Service Trucks | DPW | FALSE |
| 2012 | Chevrolet | Silverado | 1GCNCPEX4CZ237781 | 058x869 | Service Trucks | DPW | FALSE |
| 2012 | Chevrolet | Silverado | 1GCNCPEX9CZ235718 | 058x868 | Service Trucks | DPW | FALSE |
| 2013 | GMC | Sierra | 1GTN1TEX3DZ214797 | 058x861 | Service Trucks | DPW | FALSE |
| 2013 | GMC | Sierra | 1GTN1TEX3DZ216372 | 058x865 | Service Trucks | DPW | FALSE |
| 2013 | GMC | Sierra | 1GTN1TEX5DZ215613 | 058x864 | Service Trucks | DPW | FALSE |
| 2013 | GMC | Sierra | 1GTN1TEX5DZ216597 | 058x870 | Service Trucks | DPW | FALSE |
| 2016 | Ford | F250 | 1FTBF2B64GEA44584 | 074-086 | Service Trucks | Building & Grounds | FALSE |
| 2018 | FORD | F150 | 1FTMF1EB7JKC20872 | 106-674 | Service Trucks | Animal Control | FALSE |
| 2022 | Chevrolet | Silverado | 1GC3YN70NF238265 | 074x084 | Service Trucks | Building & Grounds | FALSE |
| 2024 | Chevrolet | Silverado 1500 | 3GCNDAED9RG118228 | 041x775 | Service Trucks | Animal Control | FALSE |
| 2024 | Chevy | Silverado 1500 | 3GCNAAEK8RG280374 | 131x830 | Service Trucks | DPW | FALSE |
| 2019 | Ram | ProMaster 1500 | 3C6TRVAG6KE517705 | 117x504 | Vans | Animal Control | FALSE |

Old Business

-Justice Audio and Video Solutions Proposal for Courts – Judge Gierhart explained the process of transcripts and how they would be prepared using the JAVS system. It is to be researched to see if the American Rescue Plan funds can be used to pay for the system. Matter to be placed on the July 26, 2021 Committee of the Whole meeting agenda.

-Paperless Payroll Policy – Board reviewed the information that was provided at the Committee of the Whole meeting on July 12, 2021.

2021-M-152

Motion by Grimshaw, seconded by Young to approve the Paperless Payroll Policy. Any employee not currently using Direct Deposit will be given up to eight (8) weeks from the date of the adoption of this policy, to contact the Human Resources Department and provide their direct deposit information. If the information is not provided within that time-period, the employee will receive a reloadable Debit Payroll Card for all future pays.

2021-M-153

Motion by Grimshaw, seconded by Young to amend motion 2021-M-152 to include language that “This policy supersedes all prior payroll policies.” Roll Call Vote: Young – yes; Vaughan – yes; DuRussel – yes; Grimshaw – yes; Bardwell – yes. Motion Carried.

2021-M-152 as amended

Motion by Grimshaw, seconded by Young to approve the Paperless Payroll Policy. Any employee not currently using Direct Deposit will be given up to eight (8) weeks from the date of the adoption of this policy, to contact the Human Resources Department and provide their direct deposit information. If the information is not provided within that time-period, the employee will receive a reloadable Debit Payroll Card for all future pays. This policy supersedes all prior payroll policies. Roll Call Vote: Grimshaw – yes; Young – yes; Vaughan – yes; DuRussel – yes; Bardwell – yes. Motion Carried.

-MGT Cost Allocation Plan – Voted Millage Cost – Clayette Zechmeister explained the current indirect cost percentages that is used to calculate the costs. Board discussed if a cap on the percentage should be implemented moving forward.

2021-M-154

Motion by DuRussel, seconded by Grimshaw that from Fiscal Year 2022 and moving forward the Indirect Costs to Special Voted Millages be capped at 5% of the total tax revenue received from the millage in each given year. The annual qualified amounts of indirect costs are presented in the MGT Cost Allocation Plan. Roll Call Vote: Vaughan – yes; DuRussel – yes; Grimshaw – yes; Young – yes; Bardwell – yes. Motion Carried.

2021-M-283

Motion by Dan Grimshaw, seconded by Thomas Young to schedule a Special Board of Commissioners meeting to discuss the 2022 Proposed Budget on December 2, 2021 at 1:00 p.m. Motion Carried.

4. Guidehouse Consultant Services Agreement -

2021-M-284

Motion by Dan Grimshaw, seconded by Thomas Young to approve the Consultant Services Agreement with Guidehouse, Inc. to provide financial consulting services to Tuscola County as required for the financial administration, oversight and reporting of Federal and State grant monies related to the American Rescue Plan Act (ARPA). Proposed fees and materials not to exceed \$200,000.00. Motion Carried.

5. Fiscal Year 2020 Draft Cost Allocation Plan for 2022 Budget Year -

Clayette Zechmeister stated the MGT meeting could be scheduled for the Spring of 2022. She reviewed the proposed rate discussed at the Committee of the Whole meeting on November 22, 2021 of 2.5% for voted millages.

Sandy Nielsen addressed the Board regarding the amount that is being assessed to the 911 Dispatch Budget.

Board discussed the amount of the indirect costs and lowering the 911 Dispatch Department's from the actual amount to the 2.5% cap amount.

2021-M-285

Motion by Thomas Young, seconded by Dan Grimshaw to approve the December 31, 2020 Cost Allocation Plan. Also, amend the Recycling and 911 Dispatch Indirect costs to only 2.5% and in future years cap all Voted Millage and 911 Dispatch Indirect costs to 2.5%. Motion Carried.

6. Draft Dispatch Director Job Posting -

Sandy reported that the draft job posting has been updated the Board that the applications will be submitted to the Human Resources Director. The job posting will be posted on December 1, 2021 due back on December 22, 2021.

7. COHL, STOKER & TOSKEY, P.C. - Engagement Letter and Fee Arrangement -

Commissioner Bardwell reviewed the engagement letter received in order to gain a second legal opinion on masking in the courthouse public areas or any future issues that may arise.

2021-M-286

Motion by Dan Grimshaw, seconded by Thomas Young to authorize the Board Chair to execute the engagement letter received from Cohl, Stoker & Toskey, P.C. on October 15, 2021. Motion Carried.

8. County Space Needs Request for Proposal (RFP) (matter added) - Commissioner Bardwell asked if the RFP was reviewed by County Legal Counsel. Clayette Zechmeister reported it was not. Board discussed the requirement within the Caro City

2026 Budget Development Calendar-Proposed Amendments 12/8/25

| | | |
|-------------|--|-----------------------------------|
| 22-Sep | Presentation of Long-term Budget Forecasts for the County's Major Funds | Controller-Administrator |
| 23-Sep | Revenue and expenditure budgets opened for all funds to Fund or Program Managers | Controller-Administrator |
| 9/23-10/7 | Departments & Controller prepare first draft 2026 Budget | Departments /Controller |
| 27-Oct | Presentation and Review by the Board of Commissioners of the 2025 Staffing Plan (Position Control Document)- | Director of Human-Resources |
| 27-Oct | Presentation and Review by the Board of Commissioners of the Health Insurance Fund and the Workers Compensation Fund Budgets | Director of Human-Resources |
| 27-Oct | Presentation and Reivew by the Board of Commissioners of all Debt Service Fund Budgets | Controller-Administrator |
| 27-Oct | Presentation and Review by the Board of Commissioners of the Equipment/Technology Fund Budget | Chief Information Officer |
| 27-Oct | Presentation and Review of by the Board of Commissioners of the remaining Capital Project Fund Budgets | Director of Buildings and Grounds |
| 27-Oct | Presentation and Review by the Board of Commissioners of all Special Revenue Fund with Millages- Budgets – MSU Extension, Veterans, Bridges, Recycling, Senior Citizens, Senior Meal Program, Medical Care, Primary Roads, Mosquito Abatement, and Road Patrol | Fund or Program- Managers |
| 27-Oct | Presentation and Review by the Board of Commissioners of Select (Non-major) Special Revenue Fund Budgets – Indigent Defense, FOC, Dispatch, Animal Control, Building Inspection, and Opioid Settlement | Fund or Program- Managers |
| 27-Oct | Presentation and Preliminary approval of the General Fund Budget & General Fund- Budget/Departments Present Requests/Concerns | Controller-Administrator |
| 27-Oct | Board reivews first draft of balanced budget | Board of Commissioners |
| 10/28-11/10 | Departments prepare written comments regarding draft budget | Departments |
| 13-Nov | Board reviews department comments and considers budget changes | Board of Commissioners |
| 17-Nov | Finance Committee Meeting- | Board of Commissioners |
| 08-Dec | 2 nd Board review of department requested budget changes | Board of Commissioners |
| 15-Dec | Final Review of Proposed Budgets of the General Fund and all Special Revenue Funds | Board of Commissioners |
| 15-Dec | Review for the Budgets of all funds before a Public Hearing | Board of Commissioners |
| 10-Dec | Public hearing notice set to be published on 12/10/25 in llocal newspaper prepared/submitted to newspaper 12/2/25- 6 day notice required (must be posted by 12/15/25) - Submitted to IT for posting before 12/15/25 | Controller-Administrator |
| 22-Dec | Public Hearing Conducted/Adoption of an Appropriation for the General Fund and all Special Revenue Fund Budgets | Board of Commissioners |

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