



TUSCOLA COUNTY

Committee of the Whole

MEETING AGENDA

Monday, October 13, 2025 - 8:00 AM

H. H. Purdy Building Board Room
125 W. Lincoln Street, Caro, MI 48723

Public may participate in the meeting electronically:
Join by phone: (US) +1 929-276-1248 PIN:112 203 398#
Join by Hangouts Meeting ID: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Roll Call - Clerk Fetting

Page

New Business

1. State of Michigan Budget FY 26 - Greg Alexander, State Representative
2. County Commissioner - District 1 Appointment - Jodi Fetting, County Clerk

8:10 a.m. - Donald Mecomber
8:20 a.m. - Nancy Barrios
3. District Court Request for Two (2) Document Scanners - Eean Lee, Chief Information Officer
[District Court Scanner Request Letter](#)
[District Court Scanner Prices](#) 4 - 12
4. GIS New PC Purchase - Eean Lee, Chief Information Officer and Cody Horton, GIS Director
5. Out-of-State Travel Request - Ryan Robinson, Sheriff
[Sheriff's Request](#) 13
6. Netsource One, Cisco SMARTnet Renewal - Jon Ramirez, Dispatch Director
[NetSource One Quote - NSOQ37217](#) 14 - 18
7. Courthouse Closure - Erica Dibble, Controller/Administrator 19

[Courthouse Closure](#)

8. Clerk's Office Closure - Jodi Fetting, County Clerk 20
[Clerk's Office Closure](#)

Old Business

Finance/Technology

Committee Leader **Commissioner Bardwell** and Commissioner Koch

Primary Finance/Technology

1. 2025 Fiscal Year Proposed Budget Amendments and Journal Entries - Erica Dibble, Controller/Administrator 21 - 24
[Budget Amendment](#)
[Journal Entry](#)
2. 2026 Budget Calendar-Amended 10-13-25 - Erica Dibble, Controller/Administrator 25
[2026 Budget Calendar-Amended 10-13-25](#)

On-Going and Other Finance

On-Going and Other Technology

Building and Grounds

Committee Leader **Commissioner Lutz** and Commissioner Koch

Primary Building and Grounds

On-Going and Other Building and Grounds

Personnel

Committee Leader **Commissioner Vaughan** and Commissioner Goodchild

Primary Personnel

On-Going and Other Personnel

1. Resignation of William Sanders from the Region VII Area Agency on Aging Board of Directors 26
[Resignation Letter for William Sanders](#)

Other Business as Necessary

Public Comment Period

Adjournment

STATE OF MICHIGAN



HON. JASON E. BITZER
DISTRICT COURT JUDGE

71-B DISTRICT COURT
440 NORTH STATE STREET
CARO, MICHIGAN 48723

(989) 672-3800

September 24, 2025

Tuscola County Board of Commissioners
125 W. Lincoln Street, Suite 500
Caro, MI, 48723

RE: Scanners for District Court

Dear Board of Commissioners:

As you all may know, earlier this year the Tuscola County District Court was mandated by the State of Michigan to become a "MiFile" Court for its civil matters. "MiFile" is a statewide e-filing system that provides for the electronic submission and serving of documents in Michigan courts 24 hours a day, 7 days a week without requiring a trip to the courthouse.

Converting to this e-filing system has been a substantial undertaking for my dedicated staff and myself. Even though we have been officially accepting e-filings now since June 5, 2025, the work necessary to convert fully to this e-filing system is still ongoing on our end. This conversion process involves my staff converting all of our paper files to a digital format. In 2024 alone, we had 1,855 civil cases filed in District Court, some that are hundreds of pages thick. By way of comparison, in 2024, the Tuscola County Circuit Court had 893 civil cases filed, and there were 374 cases filed in the Tuscola County Probate Court. As of right now, we still have thousands of files that have to be converted.

The process of converting to digital requires the use of document scanners. As you can imagine, this is a laborious, time-consuming task, especially without the right technology to support this endeavor. The scanners we currently have are incapable of accomplishing this without a significant interruption to our clerks' normal duties. Though we would have been justified in requesting from this Board additional employment positions to be created to assist with this process, we have refrained from doing so as habitually responsible stewards of County

funds. However, the need for technology appropriate to the demands of this new system cannot be ignored.

In explaining our needs to Mr. Lee, he has suggested several hi-capacity scanners to select from. Of those options, he has recommended the Canon Color Scanner DR-G2140. I, of course, defer to his expertise regarding this topic.

I am asking the Board to approve two (2) of these scanners. This will be necessary to not only ensure that we can convert all of our old files to a digital format, but also to keep up with the demands of our new filings. Additionally, it is more than likely that in the next few years this e-filing system will be used for criminal cases as well.

Thank you for your time and consideration for this reasonable request.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason E. Bitzer", written over the printed name.

Hon. Jason E. Bitzer
Tuscola County District Court Judge



Eean Lee <eean.lee@tuscolacounty.org>

[EXTERNAL] RE: district court scanners

1 message

Lisa Brandow <lbrandow@i3verticals.com>

Fri, Sep 19, 2025 at 4:25 PM

To: Eean Lee <eean.lee@tuscolacounty.org>

Cc: Tim Zarzycki <tzarzycki@i3verticals.com>, Lisa Brandow <lbrandow@i3verticals.com>

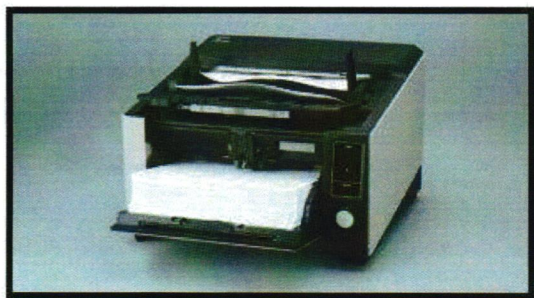
Eean,

I apologize for the delay in getting back to you. Here are some scanner options for you to consider. If these are not suitable for your needs, please let us know and we can provide additional options.

Once you have narrowed down which scanner might work best for you, please let us know and we can provide a SOW with the scanners and OnBase licenses to move forward with the purchase. I have also included the current pricing for the OnBase licenses below.

	Product	Annual Unit Cost	# Units	Annual Cost
OnBase Software (Annual Subscription)				
Local Government Production Document Imaging (TWAIN) <i>Scans (digitizes) paper documents using TWAIN compatible devices. Advanced features include bar code recognition, distributed capture and indexing, blank page separation and auto-enabled indexing.</i>	GV-B-MU2-TIIPW1_SUBS	\$960.00	2	\$1,920.00
OnBase First Year Software Subscription Subtotal				\$1,920.00
Annual Support				
i3 Customer Care	IS-CUSTCARE	\$76.80	2	\$153.60
Annual Support Subtotal				\$153.60
Software and Support Subtotal				\$2,073.60

Ricoh Color Scanner fi-8900 Series



fi-8950 Premium Bundle

CG01000-310244

Includes: 15 Month (1-Year Basic + 3-Months) Warranty: On-Site (5x9x24) ScanCare service

Scanner + Warranty: \$18,545.00

Discounted Price: \$16,640.00

fi-8930 Premium Bundle

CG01000-310245

Includes: 1-Year Warranty: On-Site (5x8x24) ScanCare service

Scanner + Warranty: \$13,583.00

Discounted Price: \$12,214.00

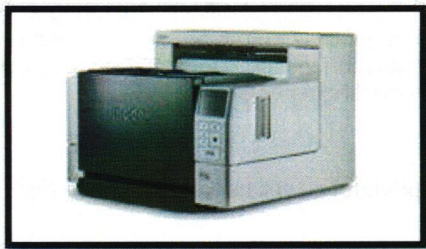
Overview

The fi-8950/8930 Premium bundle brings over 20 new features to accelerate your workflows and increase employee productivity with a next generation engine.

Features:

- Scanning Speed*:
 - fi-8950: ~150 pages per minute
 - fi-8930: ~130 pages per minute
- 750 Page Hopper for large batches
- Expected Daily Volume:
 - fi-8950: ~130,000 sheets
 - fi-8930: ~110,000 sheets
- USB and LAN Connectivity
- TWAIN/ TWAIN64/ISIS and PSIP drivers
- Straight Scan Path for envelopes
- Clear Image Capture for superb quality
- 4.3" Touch Screen
- Automatic Skew Correction
- Long Life Consumables
- Stapled Document Detection

Kodak Color Scanner i4000 Series



Kodak Color Scanner i4250

1681006

Includes 3 Month Warranty: On-Site 5x9x24 M-F NBD

Scanner: \$11,100.00

Discounted Price: \$10,537.00

Optional Kodak Extended Warranty Uplift (1519164): \$1,587.00

- Care Kit, i4250, 1Yr, On-Site
- Response Time: 5x9x4 M-F SBD, 1PM per Year
- Uplifts to SBD & Extends Warranty to 1 Year

Total Price with Extended Warranty Uplift: \$12,124.00

Kodak Color Scanner i4650

1176031

Includes 3 Month Warranty: On-Site 5x9x24 M-F NBD

Scanner: \$16,650.00

Discounted Price: \$15,804.00

Optional Kodak Extended Warranty Uplift (1993484): \$2,547.00

- Care Kit, i4650, 1Yr, On-Site
- Response Time: 5x9x4 M-F SBD, 1PM per Year
- Uplifts to SBD & Extends Warranty to 1 Year

Total Price with Extended Warranty Uplift: \$18,351.00

Kodak Color Scanner i4850

1738764

Includes 3 Month Warranty: On-Site 5x9x24 M-F NBD

Scanner: \$22,200.00

Discounted Price: \$20,962.00

Optional Kodak Extended Warranty Uplift (1620194): \$2,886.00

- Care Kit, i4850, 1Yr, On-Site
- Response Time: 5x9x4 M-F SBD, 1PM per Year
- Uplifts to SBD & Extends Warranty to 1 Year

Total Price with Extended Warranty Uplift: \$23,848.00

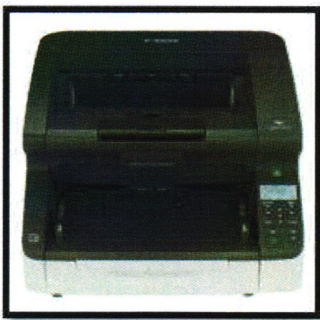
The Kodak i4000 Series Scanner is a perfect fit for medium & large size scanning departments and regional offices. Featuring a 500-sheet input elevator for continuous document feeding at 160 pages per minute, with a straight through paper path for feeding materials such as cardboard, file folders, and extra-long documents. Four-layer document protection included to ensure every page is captured flawlessly with Perfect Page Technology to deliver crisp, clear images even with challenging originals.

The i4000 Series Scanners come equipped with a document printer; however, to utilize the printer, you will need to purchase and install the Enhanced Printer Accessory.

Features:

- Throughput Speeds:
 - i4250: ~130 ppm/260 ipm
 - i4650: ~145 ppm/290 ipm
 - i4850: ~160 ppm/320 ipm
- 500 page Automatic Document Feeder (ADF)
- Recommended Daily Volume:
 - i4250: up to ~110,000 pages
 - i4650: up to ~130,000 pages
 - i4850: up to ~150,000 pages
- Interface: USB 3.0
- TWAIN, ISIS & WIA Drivers
- Perfect Page with iThresholding Image Processing
- Multi-Feed Detection
- Front pre-scan printing

Canon Color Scanner DR-G2140



3149C002

Includes 3-Month: On-Site (5x9x24) Warranty

Scanner Price: \$10,007.00

Discounted Price: \$7,899.00

Optional 9-Month eCarePak On-Site Program 1 PM Extended Warranty 5353B068: \$1,327.00

Total Price with Warranty Extension: \$9,226.00

The Canon imageFORMULA DR-G2140 production scanner provides businesses with a high-performance, reliable, and flexible scanning solution as part of a robust document management system.

Features:

- ~140 pages per minute
- 500 Page Automatic Document Feeder (ADF)
- Suggested Daily Volume: ~70,000
- USB 3.1 & Wired Ethernet
- TWAIN & ISIS Drivers
- Auto Color and Double Feed Detection
- Batch Separation
- Onboard Image Processing Chip

- Intuitive Control Panel

Thanks and have a great weekend!

Lisa



Lisa Brandow

SENIOR SALES SUPPORT

Email: lbrandow@i3verticals.com

Office: (248) 948-8100

From: Tim Zarzycki <tzarzycki@i3verticals.com>

Sent: Thursday, September 18, 2025 10:32 AM

To: Eean Lee <eean.lee@tuscolacounty.org>

Cc: Lisa Brandow <lbrandow@i3verticals.com>

Subject: Re: district court scanners

Lisa is working on this and is hoping to have something to you later today.

Thanks

Tim



Tim Zarzycki

SENIOR ACCOUNT EXECUTIVE

Email: tzarzycki@i3verticals.com

Cell: [586-942-8423](tel:586-942-8423)

40 Burton Hills Blvd., Ste. 415, Nashville, TN 37215

Join us on September 18th at 1pm Eastern for our **CommunityLIVE Recap Webinar** | [Register Now](#)

From: Eean Lee <eean.lee@tuscolacounty.org>
Date: Thursday, September 18, 2025 at 7:49 AM
To: Tim Zarzycki <tzarzycki@i3verticals.com>
Subject: Re: district court scanners

Hey Tim,

Any update on this?

Eean Lee
CIO
Tuscola County

On Thu, Sep 11, 2025 at 8:29 AM Eean Lee <eean.lee@tuscolacounty.org> wrote:

Tim,

Can you get me a quote for 2 high-speed and high-capacity scanners, along with the licenses for District Court to use them in OnBase?

This is a new request from the Courts that I will need to present to the Board of Commissioners for consideration of funding.

Thanks in advance.

Eean Lee
CIO
Tuscola County

This email and any files transmitted with it are intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the message sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

7 attachments



image005.jpg
10K



image006.jpg
10K

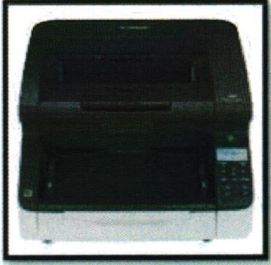


image008.jpg
11K



Ricoh Color Scanner fi8930.pdf
741K



Ricoh Color Scanner fi8950.pdf
1227K



Canon Color Scanner DR-G2140.pdf
1298K



Kodak Color Scanner i4000 Series.pdf
658K



Fwd: Board Request

Fri, Oct 3, 2025 at 3:34 PM

----- Forwarded message -----

From: **Ryan Robinson** <rrobinson@tuscolacounty.org>

Date: Fri, Oct 3, 2025 at 10:33 AM

Subject: Board Request

To: Erica Dibble <edibble@tuscolacounty.org>

Erica

I would like to be added to the agenda on Oct 13th to request out of state travel to PA. We are ordering explosives for our new bomb dog and it is cheaper to drive than shipping and handling. One estimate had shipping at \$3699 the other estimate had shipping at \$4500.

--

Sheriff Ryan Robinson
Tuscola County Sheriff's Office
[420 Court St](#)
[Caro MI 48723](#)
(989)439-4851 Cell
(989)673-8161 Ext 2224

--

Erica Dibble

Tuscola County Controller/Administrator

[125 W Lincoln St, Suite 500](#)

[Caro, MI 48723](#)

edibble@tuscolacounty.org

voice 989-672-3710

fax 989-672-4011

Visit us Online for County Services @ www.tuscolacounty.org



netsource one

Renewal Quote

Cisco SMARTnet Renewal - Nov 2025

Prepared for:

Tuscola County Central Dispatch

Jon Ramirez

(989) 550-4036

jramirez@tuscolacounty.org

Prepared by:

NetSource One, Inc.

Trever Shetler

989-498-4534

trever.shetler@nsoit.com

Quote Information:

Quote #: NSOQ37217

Date: 10/2/2025

Expires on: 11/3/2025 11:59 PM

Thursday, October 2, 2025

Tuscola County Central Dispatch
Jon Ramirez
1303 Cleaver Road
Caro, MI 48723

Dear Jon,

We have prepared a quote renewing your Cisco SMARTnet Maintenance Agreement(s). The covered devices and their corresponding contract numbers and coverage periods are included in the attached quote.

The "SMARTnet" contract with Cisco provides the following:

- Major and minor operating system upgrades/bug fixes
- Access to Cisco Technical Assistance Center (TAC)
- Advanced warranty replacement should a device have any issues (hardware failure, etc) – i.e. you'll get a new one the next business day

We highly recommend renewing maintenance contracts on Cisco devices. If you were to have a failure of such a device and did not have a valid SMARTnet contract, you would have to purchase another device. Software updates, technical support, and more importantly, advanced replacement of this equipment should it become defective, will not be possible without renewing this agreement.

Please review the attached quote. Let me know if you have any questions.

Any NetSource One services will be billed on a Time and Material basis or according to your Managed Services Agreement.

Best Regards,

Trever Shetler
Account Manager
NetSource One, Inc.



Quote No: **NSOQ37217**

Delivery Date: 10/2/2025

Expiration Date: 11/3/2025

Cisco SMARTnet Renewal - Nov 2025

1 Year Renewal

Description	Qty	Unit Price	Ext. Price
Cisco SMARTnet - 24x7x4 1 Year Maintenance Renewal Model: Cisco ISR 4351 (3GE,3NIM,2SM,4G FLASH,4G DRAM,IPB) Serial Number: FLM254110L9 Contract Number: 205273394 Location: Main New Coverage Dates: 11/11/2025 - 11/10/2026	1	\$3,440.00	\$3,440.00
SubTotal			\$3,440.00



RENEWAL QUOTE

Quote No: **NSOQ37217**
Delivery Date: 10/2/2025
Expiration Date: 11/3/2025

Cisco SMARTnet Renewal - Nov 2025

Prepared for: **Tuscola County Central Dispatch**
1303 Cleaver Road
Caro, MI 48723
Jon Ramirez
(989) 550-4036
jramirez@tuscolacounty.org

Prepared by: **NetSource One, Inc.**
5454 Hampton Pl
Saginaw, MI 48604
Jessica Dallas
989-498-4534
trever.shetler@nsoit.com

Summary

Description	Amount
1 Year Renewal	\$3,440.00
Subtotal:	\$3,440.00
Tax:	\$0.00
Shipping:	\$0.00
Grand Total:	\$3,440.00

Acceptance

I hereby agree to abide by the terms set forth in the Master Services Agreement Agreement and related Addendum(s) at the following link:
<http://www.nsoit.com/legal>.

NetSource One, Inc.

Tuscola County Central Dispatch

Signature:

Signature:

Name: Trever Shetler

Name: Jon Ramirez

Date: 10/2/2025

Date:

Quote Notes

- This is a Renewal Quote.
- All out of scope labor and travel will be billed at time & materials.

Taxes, shipping, handling and other fees may apply. Please do not pay from this quote, you will receive an invoice with the detailed charges. We reserve the right to cancel orders arising from pricing or other errors.

Risk of loss and transfer of ownership is assigned to the purchaser at time of shipment from Manufacturer or Distributor.

Acceptance and Incorporation by Reference

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the “Agreement”) is between NetSource One, Inc. (sometimes referred to as “we,” “us,” “our,” or “Provider”), and the customer identified on the Order (sometimes referred to as “you,” “your,” or “Client”). This Agreement is effective as of the date the Client accepts the Order (the “Effective Date”).

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s).

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitutes your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable. You may access the current version of the terms and conditions at any time by visiting <https://www.nsoit.com/legal/>.

Exhibit A

[Master Services Agreement](#)

[Service Attachment for Managed Services](#)

[Schedule of Services](#)

[Data Processing Agreement](#)

[Service Level Objectives](#)

[Schedule of Third-Party Services](#)

**STATE OF MICHIGAN
TUSCOLA COUNTY COURTS**



Honorable Amy Grace Gierhart
Chief Judge

Sheila Long
Court Administrator

CARO, MICHIGAN 48723-1594
Phone: (989) 673-3330
Fax: (989) 672-2169

Cindy McKinney-Volz
Deputy Court Administrator

Date: October 6, 2025

To: Tuscola County Board of Commissioners
Erica Dibble, County Administrator/Controller

From: Sheila Long, Court Administrator

Re: Closure for Training

Please be advised that with the approval of the State Court Administrative Office, the Tuscola County Courthouse will be closed on Friday, October 17th, 2025, from 11:00 to approximately 3:00 for training. The courthouse will reopen to the public at the conclusion of the training.

Thank you.

Jodi Fetting
Tuscola County Clerk
www.tuscolacounty.org

Tuscola County Clerk's Office



440 N. State Street
Caro, MI 48723
989-672-3780

DATE: October 6, 2025
TO: Tuscola County Board of Commissioners
Tuscola County Controller/Administrator
FROM: Jodi Fetting, County Clerk
RE: Training

Please be advised that with the approval of the State Court Administrative Office, the Tuscola County Courthouse will be closed on Friday, October 17, 2025, from 11:00 a.m. to approximately 3:00 p.m. for specialized training. The courthouse will reopen to the public at the conclusion of the training.

The County Clerk's Office will follow the above-mentioned closure as staff will be participating in the training as well.

Notice will be posted at the Clerk's Office and on the Clerk's Facebook page advising of the office closure.

Thank you.

BUDGET AMENDMENT

BATCH:

Special Revenue Funds BUDGET TO ACTUAL

		INCREASE	DECREASE
Road Patrol			
Revenue			
207-000-573-000	PPT REIMBURSEMENT		2,184.53
207-309-573.000	PPT REIMBURSEMENT	2,184.53	
207-309-646.000	Auction Sales	20,000.00	
207-309-674.000	K-9 DONATIONS	1,642.00	
207-309-676.000	Reimbursements	3,134.38	
207-309-642.000	WEAPON SALES-ROAD	404.00	
207-309-660-000	MMRMA MEMBERSHIP CREDIT	25,283.16	
Expenditures			
207-309-910.000	Insurance & Bonds	2,747.59	
207-309-964.000	Refunds & Rebates	1,806.47	
207-321-704.010	Liquor Law/Shift Premium	3.39	
County Parks & Recreation			
Revenue			
208-000-652-000	Parking Fees	3,000.00	
Expenditures			
208-000-718.100	POB IN LIEU OF RETIREMENT	124.00	
208-000-718.000	RETIREMENT	8.00	
208-000-801.100	CONT. SVCS VANDERBILT PARK	2,702.00	
Arbela Twp Police Contract			
Revenue			
213-100-660.000	MMRMA MEMBERSHIP CREDIT	1,232.00	
Expense			
213-100-933.000	VEHICLE REPAIR & MAINTENANCE	60.00	
213-100-706.000	SALRIES OVERTIME	1,310.00	
213-100-710.000	WORKERS COMPENSATION	623.00	
213-100-718.300	NATIONWIDE EMPLOYER EXPENSE	500.00	
213-100-711.000	HEALTH & DENTAL INSURANCE		1,261.00
FOC			
Expenditures			
215-100-704.020	Health Insurance Incentive	1,500.00	
215-100-711.000	Health & DENTAL INSURANCE		1,500.00
DISPATCH/911			
Revenue			
218-334-588.000	DONATIONS	248.00	
218-334-660.000	MMRMA MEMBERSHIP CREDIT	1,751.00	
218-334-676.000	MISCELLANEOUS REVENUE	330.00	
Expenditures			
218-334-704.010	SHIFT PREMIUM	2,000.00	
218-334-704.020	HEALTH INSURANCE INCENTIVE	385.00	
218-334-704.050	SICK/VAC PAYOUT		1,500.00
218-334-710.000	WORKERS COMPENSATION	2,706.00	
218-334-706.000	SALARIES OVERTIME	30,000.00	
218-334-711.000	HEALTH & DENTAL INSURANCE		5,000.00
218-334-715.000	F.I.C.A.	12,000.00	
218-334-727.000	SUPPLIES, PRINTING & POSTAGE		1,000.00
218-334-803.000	LEGAL		2,000.00
218-334-861.000	TRAVEL		300.00
218-334-910.000	INSURANCE & BONDS	37.00	
218-334-934.000	OFFICE EQUIPMENT REPAIR & MAIN		250.00
218-334-955.000	MISCELLANEOUS EXPENDITURES	95.00	
218-334-957.010	PSAP TRAINING		2,000.00
218-334-970.000	EQUIPMENT/CAPITAL OUTLAY		32,844.00
ANIMAL SHELTER			
Expenditures			
239-100-704.000	SALARIES PERMANENT		15,000.00
239-100-705.000	SALARIES PT TEMP	15,000.00	
239-100-711.000	HEALTH & DENTAL INSURANCE		8,700.00
239-100-706.000	SALARIES OVERTIME	1,000.00	
239-100-717.000	LIFE INSURANCE	20.00	
VOTED MOSQUITO FUND			
Revenue			
240-000-573.000	PPT REIMBURSEMENT		6,500.00

240-100-573.000	PPT REIMBURSEMENT	6,500.00	
240-100-573.000	PPT REIMBURSEMENT	7,500.00	
240-100-660.000	MMRMA MEMBERSHIP CREDIT	6,499.74	
Expenditures			
240-100-706.000	SALARIES OVERTIME	7,200.00	
240-100-710.000	WORKERS COMPENSATION	6,200.00	
240-100-715.000	F.I.C.A	25,000.00	
			budget use of fund balance
EQUIPMENT /TECHNOLOGY FUND			
Expenditures			
244-259-700.003	PRINTERS		2,203.00
244-259-971.030	VOIP PHONE REFRESH	2,203.00	
PRICIPAL RESIDENCE EXEMTION			
Revenue			
251-100-401-000	SCHOOL OPERATING TAX	70,000.00	
251-100-445.001	STATE INTERST	12,000.00	
251-100-445.002	COUNTY INTERST	4,000.00	
251-100-445.003	LOCAL INTERST	4,000.00	
251-100-448.000	ADM FEE/PENALTY	500.00	
Expenditures			
251-100-700.000	EXPENDITURE CONTROL	41,000.00	
GIS			
Revenue			
258-000-699.101	TRANS IN GNERAL FUND		80,000.00
258-100-699.101	TRANS IN GNERAL FUND	80,000.00	
258-100-642.000	MAP SALES	105.00	
258-100-652.000	FETCH ONLINE USER FEE	24,335.00	
POLICE CPE TRAINING			
Revenue			
259-302-549.000	CPE FUNDS	4,170.00	
MANAGED COUNSEL FUND			
Expenditures			
260-100-727.000	SUPPLIES, PRINTING & POSTAGE	2,500.00	
260-100-801.043	APPEALS & CONTINGENCY PLAN		2,500.00
CHILD CARE			
Expenditures			
292-662-706.000	SALRIES OVERTIME	5,790.00	
292-662-844.000	OTHER COUNTY-DETENTION		13,500.00
292-662-849.000	NON REIM FOSTER CARE	13,500.00	
VOTED VERETERANS			
Expenditures			
295-100-999.221	INDIRECT COST HEALTH DEPT		1,731.00
295-100-700.000	WAGEFRINGE HD		1,731.00
VOTED BRIDGE			
Revenue			
296-000-573.000	PPT REIMBURSMET		4,000.00
296-100-573.000	PPT REIMBURSMET	14,404.00	
			budget use of fund balance
Expenditures			
296-100-964.000	REFUNDS & REBATES	226.00	
VOTED SENIOR CITIZENS			
Revenue			
297-000-573.000	PPT REIMBURSEMENT		3,200.00
297-100-573.000	PPT REIMBURSEMENT	10,126.00	
Expenditures			
297-672-964.000	REFUNDS & REBATES	483.00	
297-674-700.030	REGION VII AGENCY DUES	133.00	
VOTED MEDICAL CARE FACILITY			
Revenue			
298-100-665.000	INTERST REVENUE	4,500.00	
Expenditures			
298-100-964.000	REFUNDS & REBATES	378.00	
CONTROLLER			
Expenditures			
101-223-705.000	SALARIES - PT/TEMP.	3,845.00	
101-223-703.000	SALARIES SUPERVISION		3,845.00
101-223-718.000	RETIREMENT		610.00

101-223-718.100	POB IN LIEU OF RETIREMENT	610.00	
	CLERK		
101-000-644.191	Election Programing		37,000.00
101-000-676.090	REIMBURSEMENT ELECTION INSPECTORS	43,907.00	
101-000-677.191	REIMB SCHOOL ELECTION COST	24,000.00	
101-000-678.191	REIMB TWP ELECTION SUPPLIES	27,500.00	
101-191-705.200	PART-TIME ELECTION INSPECTOR	16,800.00	
101-191-706.000	SALARIES OVERTIME	4,000.00	
101-225-705-000	Salaries - Temp		600.00
101-225-957-000	Employee Training	600.00	

JOURNAL ENTRY

BATCH:

		DEBIT	CREDIT
258-000-699.101	TRANS IN GNERAL FUND	60,000.00	
258-100-699.101	TRANS IN GNERAL FUND		60,000.00
207-000-573.000	PPT REIMBURSEMENT		2,184.53
207-309-573.000	PPT REIMBURSEMENT	2,184.53	

2026 Budget Development Calendar-Amended 10/13/25		
22-Sep	Presentation of Long-term Budget Forecasts for the County's Major Funds	Controller-Administrator
23-Sep	Revenue and expenditure budgets opened for all funds to Fund or Program Managers	Controller-Administrator
9/23-10/7	Departments & Controller prepare first draft 2026 Budget	Departments-Controller
27-Oct	Presentation and Review preliminary approval by the Board of Commissioners of the 2025 Staffing Plan (Position Control Document)	Director of Human Resources
27-Oct	Presentation and Review Preliminary approval by the Board of Commissioners of the Health Insurance Fund and the Workers Compensation Fund Budgets	Director of Human Resources
27-Oct	Presentation and Reivew Preliminary approval by the Board of Commissioners of all Debt Service Fund Budgets	Controller-Administrator
27-Oct	Presentation and Review Preliminary approval by the Board of Commissioners of the Equipment/Technology Fund Budget	Chief Information Officer
27-Oct	Presentation and Review of Preliminary approval by the Board of Commissioners of the remaining Capital Project Fund Budgets	Director of Buildings and Grounds
27-Oct	Presentation and Review Preliminary approval by the Board of Commissioners of all Special Revenue Fund with Millages Budgets - MSU Extension, Veterans, Bridges, Recycling, Senior Citizens, Senior Meal Program, Medical Care, Primary Roads, Mosquito Abatement, and Road Patrol	Fund or Program Managers
27-Oct	Presentation and Review Preliminary approval by the Board of Commissioners of Select (Non-major) Special Revenue Fund Budgets - Indigent Defense, FOC, Dispatch, Animal Control, Building Inspection, and Opioid Settlement	Fund or Program Managers
27-Oct	Presentation and Preliminary approval of the General Fund Budget & General Fund Budget/Departments Present Requests/Concerns	Controller-Administrator
27-Oct	Board reivews first draft of balanced budget	Board of Commissioners
10/28-11/10	Departments prepare written comments regarding draft budget	Departments
10-Nov	Public hearing newspaper deadline notice prepared/submitted to newspaper and County Website (Advertiser must have by Monday @ noon to make Wednesday's paper)	Controller-Administrator
13-Nov	Review for the Budgets of all funds before a Public Hearing	Controller-Administrator
13-Nov	Board reviews department comments and considers budget changes	Board of Commissioners
13-Nov	2 nd Board review of department requested budget changes	Board of Commissioners
08-Dec	Final Review of Proposed Budgets of the General Fund and all Special Revenue Funds	Board of Commissioners
11-Dec	Public Hearing Conducted/Adoption of an Appropriation for the General Fund and all Special Revenue Fund Budgets	Board of Commissioners

September 25, 2025

To:

Tuscola County Board of Commissioners
Kim Vaughan, Chairperson
125 W. Lincoln Street
Suite 500
Caro, Michigan 48723

From:

Rev. Dr. William P. Sanders

Dear Commissioner Vaughan,

I will be unable to serve as the Tuscola County Representative to the Region VII Area Agency on Aging Board of Directors effective October 31, 2025. As of this year, and into the future, I will be spending 5½ months in Florida (November through the middle of April). I was first appointed to the Region VII AAA Board by your Commission in 2016. I have enjoyed serving Tuscola County as your representative and, as an active member of their Board, assisting them as they continue to become a more effective and larger agency serving senior citizens and disabled persons in our 10-county area.

Prior to serving as Tuscola County's Board representative I served for several years on the Tuscola County Council on Aging. I continue to serve as a volunteer for the Council as a part of the leadership team that plans and offers the annual Senior Dance in September each year (this year it was September 18th).

Sincerely,



Copies: Jodi Fetting, County Clerk ✓

Region VII Area Agency on Aging Board of Directors