

DRAFT
Agenda
Tuscola County Board of Commissioners
Committee of the Whole
Tuesday, April 7, 2009 – 8:00 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Non-Committee

None this meeting

Finance

Committee Leaders-Commissioner Bardwell and Peterson

Primary Finance Items

1. **MAC Legislative and MIRS Updates (See A)**
2. **Sheriff Request to Apply for JAG Grant funds (See B)**
3. **Sheriff Firearms Funding Request (See C)**
4. **Sheriff Finger Print Machine Upgrade Request (See D)**
5. **Sheriff Recommendation Regarding Jail Medical Services Proposals (See E)**
6. **Sheriff COPS Grant (See F)**
7. **Cohl, Stoker, Toskey Invoice**
8. **Treasurer Copy Machine Request (See G)**
9. **American Recovery and Reinvestment Act (See H)**

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through February)
2. Juvenile Placement Potential Changes and Cost to County
3. 14A Drain Calculations and Future Year Drain Cost Projections
4. Imaging Workflow System
5. Jail Overcrowding, Sentencing Guidelines and State Reimbursement
6. Associated County Health Department and Health Department Title V Funding
7. Bond Rating Update
8. Potential Plan for Automation Fund
9. Dispatch/911 Issues
10. Behavioral Health Contract for Transporting Patients - \$8,000
11. Financial Planning Task Force – First Meeting April 14, 2009 – 10:00 A.M. **(See I)**
12. Procedural Audit Implementation Status
 - Sheriff Department
 - Drain Commission
 - Register of Deeds

Personnel

Committee Leader-Commissioners Roggenbuck and Bardwell

Primary Personnel Items

- 1. Update NACO Caremark Prescription Program**
- 2. East Central Michigan Planning and Development Region Proposed By- Law Changes (See J)**

Secondary/On-Going Personnel Items

1. Labor Negotiation Settled – 5 out of 6
2. Circuit Court Personnel Policies
3. Probate Court Request to Extend Temporary Employee
4. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
5. Department Head Meetings – Next Meeting April 23, 2009 – 10:30 A.M.
6. Employee Recognition
7. Role of a County Commissioner - Press Release
8. Open Meetings Act Discussion for Boards and Commissions – Corporate Council and County Prosecutor
9. Commissioner Luncheon to Honor Employees – May 8, 2009
10. Recycling Part-Time Employee Work Hour Reduction and Budget Amendment
11. Recycling Draft Appeal Letter Regarding 511 Work Crew
12. Employee Life Insurance Requested Change
13. Health Insurance COBRA and Related Law Changes
14. Children's Health Insurance Program
15. Workers Compensation Potential Cost Saving Analysis

Building and Grounds

Committee Leader-Commissioners Petzold and Kern

Primary Building and Grounds Items

- 1. Request to Use Courthouse Lawn (See K)**

Secondary/On-Going Building and Grounds Items

1. Emergency Services Plan for County Operations
2. Johnson Controls Energy Efficiency Program – Under Review
3. Cox House Demolition - Timeline
4. Adult Probation Building Bid Specifications – Newspaper Notification Submitted
5. Mosquito Abatement Parking Stone Crete - Timeline
6. Remodeling of Computer Operations Room – Timeline
7. DHS Remodeling

Correspondence/Other Business as Necessary

1. NACO Conference News Release
2. County Economic Indicators and Initiatives
3. National County Government Week – Role of a County Commissioner (**See L**)
4. Draft 2009 Work Program Update
5. Wind Energy Update (**See M**)
6. Economic Development
 - County EDC Strategic Planning and CAT Integration – Next Steps
 - Enterprise Facilitation Update – 501c3 Status (**See N**)
 - Revolving Loan Fund
 - Economic Gardening
 - Rural Business Enterprise Grant 3rd Year Application
 - Coastal Zone Management Grant

Public Comment Period

Closed Session – If Necessary

Other Business as Necessary

Statutory Finance Committee

1. Claims Review and Approval

****Party will be in attendance to discuss agenda item.**

Note: Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

Note: This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.

Mike Hoagland

From: Tom Hickson [hickson@micounties.org]
Sent: Friday, April 03, 2009 3:18 PM
Subject: MAC LEGISLATIVE UPDATE

April 3, 2009

MAC LEGISLATIVE UPDATE**In this week's update:**

- **STATE'S ECONOMY IN ROUGH STRAITS, BUDGET CUTS COMING**
- **HOUSE PASSES DEPARTMENT OF CORRECTIONS BUDGET**
- **BUDGET AND FINANCE TRAINING FOR COUNTY COMMISSIONERS**
- **MAC ANNUAL SUMMER CONFERENCE PANEL SUGGESTIONS**

STATE'S ECONOMY IN ROUGH STRAITS, BUDGET CUTS COMING

According to separate articles this week state revenues are going to be off by \$1 billion in the current fiscal year, which is nearly half over; half a million people have fled Michigan since 2001 for sunnier job climates; and the state has lost 700,000 jobs during the same 8 year period. To put it in perspective, Louisiana lost about 250,000 jobs after Katrina, according to reports. These completely dismal numbers have led to a decision in the Senate not to pass out fiscal year 2010 budgets before spring break, which begins today. The Senate's reasoning is that in light of the bad news economically for the state, even the reduced budgets for 2010 will probably need to be cut again. One of the big debates will be whether or not stimulus money will be used to plug holes, if the budget will be balanced entirely on cuts, or somewhere in between.

Please continue to talk to your legislators about your county's difficult financial situation, so they know reducing appropriations to mandated county services will result in a perilous situation at home.

HOUSE PASSES DEPARTMENT OF CORRECTIONS BUDGET

One of the budgets which will likely face the brunt of budget cuts this year is the budget for the Department of Corrections (DOC). As it passed the house last evening, the bill contained a total cut of just over \$50 million of general fund. The bulk of this savings comes from early paroles of between 3500 and 5000 prisoners before October 1, resulting in the closure of at least 3 additional prisons. These prisons have not been defined as of yet, causing some concern within the legislature.

Of issue to counties is the mechanism which funds the County Jail Reimbursement Program (CJRP). Currently any offender which has a prior record variable on the sentencing guidelines of a 35 or over qualifies for reimbursement in county jails of \$43.50 per day. Last year the department failed to reimburse counties for nearly \$1.8 million in diversions. This year, the budget as passed the House increases that rate to \$60 per day for presumptive prison offenders, \$50 per day for higher end straddle cells, and reduces the reimbursement to \$35 per day for low end straddle cells. Several crimes in the "F" grid would drop off from being reimbursable. At issue, however, with the increased reimbursement for some crimes, how will counties that have overcrowded jails be able to make up for the lost revenue from the lower end reimbursements? Also, some commissioners and sheriffs have a great deal of concern with changing the criteria when last year's reimbursements were not met.

MAC is thankful Rep. Smith (D-Washtenaw County) has worked to reduce the impact to counties on this, and we intend on discussing this throughout the process with both Senator Cropsey (R-Clinton County) and her. The bill now goes to the Senate where it will evaluate this budget, and MAC will have an opportunity to further illustrate the important value this program provides to the state!

BUDGET AND FINANCE TRAINING FOR COUNTY COMMISSIONERS

Registration is now open for the upcoming workshops designed to help county commissioners on budget and finance issues. You will be receiving a packet of brochures with the next few days. Please share the registration forms with the county administrator/controller or board chairperson and encourage the attendance of the board chair, committee chairpersons, and other county administrative officials. Additional copies of the brochure will be available on our website at www.msue.msu.edu/slg.

County Budget and Finance Workshops—Topics for discussion include:

- County budget approaches and process
- State/federal impacts on county finance
- Local government finance trends
- Uniform Accounting and Budget Act
- County financial data
- Revenue realities
- Performance measures in county budgeting
- Intergovernmental cooperation

Dates and locations:

- Comfort Inn, Plainwell - Apr 21, 2009; 3:00 - 8:00 pm (Registration deadline: April 14)
- Bavarian Inn Lodge, Frankenmuth - Apr 22, 2009; 3:00 - 8:00 pm (Registration deadline: April 15)
- Holiday Inn, Big Rapids - Apr 28, 2009; 3:00 - 8:00 pm (Registration deadline: April 21)
- Ramada Inn, Grayling - Apr 29, 2009; 10:00 am - 3:00 pm (Registration deadline: April 22)

Cost and registration:

The cost is \$75/person to cover food and materials. Checks should be made payable to Michigan State University.

Participants should register on-line at www.msue.msu.edu/slg or they can send the registration to your office so that you can enter the registration on-line. Checks can be mailed to: Stacey Peterson, 219 Agriculture Hall, Michigan State University, East Lansing, MI 48824. **We are requesting that no payments be brought to the workshops, please mail or pay on-line.**

Thanks very much for your help. These sessions provide important educational programming for your county commissioners.

Please contact Stacey Peterson (peter396@msu.edu or 517-432-8683) with questions about the registration process; contact Eric Scorsone (scorsone@msu.edu or 517-353-9460) or John Amrhein (amrhein@msu.edu or 231-779-9480) with questions about the workshops.

MAC ANNUAL SUMMER CONFERENCE PANEL SUGGESTIONS

We appreciate your suggestions and invite you to send us your panel presentation topic ideas for the upcoming 2009 MAC Annual Summer Conference. Simply complete the form which is available online at:

<http://micounties.org/Portals/0/docs/09%20Summer%20Conference/panel%20request%20form.pdf> and forward it back to our office by fax or email it to Kami Smith, kamismith@micounties.org or 517-482-

4599 (fax). Your panel suggestion will be considered by our board for the upcoming conference. The deadline is Friday, April 10th!

2009 MAC Summer Conference

Panel Request Form
August 16-18, 2009

Panel Title: _____

Names of Panelist: _____

Contact Information of individual making panel request: _____

Phone: _____ Fax: _____

Description: _____

Staff Contact : _____

Has verbal confirmation been made? _____ Has written confirmation been made? _____

If no, will be completed by: DATE _____ TIME _____

Please return to Kami Smith
~~ DUE April 10, 2009 ~~

Contact: Tom Hickson, Director of Legislative Affairs
800-258-1152, hickson@micounties.org
Ben Bodkin, Legislative Coordinator
800-258-1152, bodkin@micounties.org
Eric Davis, Legislatior
800-258-1152, davis@micounties.org
Kami Smith, Director of Membership Services

Mike Hoagland

From: Tom Bardwell [tbardwell@hillsanddales.com]
Sent: Wednesday, April 01, 2009 3:03 PM
To: Amanda Ruggenbuck (E-mail); Jerry Peterson (E-mail); Mike Hoagland (E-mail); Tom Kern
Subject: FW: MIRS Capitol Capsule, Tuesday, March 31, 2009

Subject: MIRS Capitol Capsule, Tuesday, March 31, 2009



Content provided by MIRS News.
 Visit us on the web at www.mirsnews.com.

MIRS Capitol Capsule, Tuesday, March 31, 2009**QUOTE OF THE DAY**

"(Many lawmakers) look at this as a job, but it's not just a job, it's public service. So we end up doing a lot of things to make us look like we're doing something, like voting to lower our salaries and take money away from old geezers."

-- House Appropriations Committee George **CUSHINGBERRY** (D-Detroit) after the House voted to cut future lawmakers pay 10 percent.

INSIDE TODAY'S MIRS:

- [Revenues Down \\$1B For '09, Budget Cuts Coming](#)
- [Granolm To Huddle With Auto Czar](#)
- [10% Pay Cut Becomes Official](#)
- [Free Higher Ed, 4-Year-Old Preschool Pitched](#)
- [Senate Puts Most Budgets On Hold](#)
- [Dems Move On Government Spending Web Site](#)
- [\\$2.1M Stimulus On Track In Senate Before Break](#)
- [At Long Last -- House DCH Budget Moves](#)
- [House Signs Off On Park Fee Increase](#)
- [Huck Loops Tribes Into Smoking Ban](#)
- [Utility Cut-Off Safeguards Pass](#)
- [Supremes Toss Year-Old Tort Ruling](#)
- [Bits And Tidbits](#)
- [On This Day in Michigan History](#)
- [Public Acts](#)
- [House Action Report](#)
- [Senate Action Report](#)

Revenues Down \$1B For '09, Budget Cuts Coming

It just keeps getting uglier out there. That was the word from Senate Fiscal Agency (SFA) Director Gary **OLSON** today when he gave an economic and revenue update to the Senate GOP caucus.

It was a preview of what's in store at the May Consensus Revenue Estimating Conference. Revenue collections in January and February were \$200 million below the January consensus estimates.

Now revenues for Fiscal Year (FY) 2009 are at an estimated \$8.3 billion, according to the Olson report obtained by *MIRS*. That's down 11.3 percent or \$1 billion from FY 2008. In FY 2010, revenues are expected to sink another 4.5 percent or \$371.6 million for about \$7.9 billion.

The news means budget cuts for the current budget year are inevitable. House Appropriations Committee Chair George **CUSHINGBERRY** (D-Detroit) confirmed today that a negative supplemental budget is in the works, but it's unknown at this point what it will look like.

The Senate had been poised to pass its fleet of FY '10 budget bills out of the full Senate this week, but those plans have been scrapped after today's dose of cold water. The new plan is for lawmakers to better wrap their heads around the problem, cut more and go from there (see related story).

The reason is because the revenue numbers are THAT bad.

The report finds that the primary reason for that is the recession, which is expected to whack income tax revenue especially hard. The \$140 million for the Earned Income Tax Credit (EITC), which goes up to \$315 million in FY 2010, also takes a chunk out of the budget. The film industry tax credits will cost \$88 million in FY 2009 and \$131 million in FY 2010.

The School Aid Fund (SAF) is faring a little better. Revenues are down 1.3 percent for FY 2009 to an estimated \$11.4 billion. SAF revenues will dip .6 percent in FY 2010 to about \$11.3 billion.

Although the recession will drain sales, income, state Education and real estate transfer tax revenue in FY 2009, Olson said that this would be offset by a statutory increase in the Michigan Business Tax (MBT) earmark to the SAF.

As of February, Michigan has lost 737,400 jobs since its June 2000 peak -- a drop of 15.7 percent. Since then, payroll employment has declined in 80 of the last 104 months. On an annual basis, payroll employment has declined for eight consecutive years -- the longest on record. That trend is expected to continue through 2009 and 2010.

Payroll employment is forecasted to plummet 4.6 percent this year and 2 percent more in 2010. The state's employment has dropped for eight consecutive months. The loss of 229,400 jobs in that period accounts for 31.1 percent of all jobs lost over the last eight years. The decline of more than 168,600 jobs in the last four months accounts for 22.9 percent of the jobs lost since June 2000.

By the fourth quarter of 2010, employment is expected to fall by 17 percent since June 2008 at a loss of 779,000 jobs. That's 197,000 more jobs (5 percent) since the fourth quarter of 2008.

Job losses in transportation equipment manufacturing account for 32.2 percent of Michigan's job losses. Industry jobs are down 65.1 percent from its July 2000 peak, a loss of 230,000 jobs. This is also related to the auto industry. The industry is expected to keep sliding over the next two years and losses will reach 253,000 by the fourth-quarter of 2010.

The U.S. economy has bled 4.2 million jobs in the last 12 months, the largest drop since modern records were kept in 1939. In the last four months, 2.6 million jobs have been lost, the second largest four-month decline since then.

The news from the auto industry was brutal even before the White House's rejection Monday of turnaround plans from General Motors and Chrysler.

The 2009 forecast of 10.8 million light vehicles would make it the worst year since 1982. That forecast is down 18 percent from 2008 and 35 percent from the 2002-07 average of 16.6 million. In the mid-1990s, the Big Three made up 73 percent of U.S. sales. In 2008, that number had plunged to 48 percent.

February light vehicle sales were the second-worst since modern records started being kept in January 1976. January motor vehicle production was down 68.2 percent from January 2008 and 72.6 percent from the recent peak in July 2008. In Michigan, light vehicle production in January was down 55.8 percent from the previous low record set in November 2008 and was 72.7 percent below the 2007 average.

Michigan personal income is expected to drop 1.3 percent in 2009 without adjusting for inflation and rise only 0.8 percent next year. The decline this year would be the first drop since 1958 and the third worst slip since World War II.

Michigan housing starts were down 87.9 percent in 2008 from the 2004 level in metro Detroit and 80.6 percent statewide. Nationally, January housing starts declined 79.5 percent from the January 2006 peak and dropped 57.2 percent since June 2008.

As far as the economy goes, Gross Domestic Product (GDP) is forecasted to be down 1.9 percent in 2009. There were only two years since the Great Depression -- 1946 and 1982 -- that the economy had larger declines. But that's expected to bounce back 1.6 percent next year. The expected decline in real GDP of four to six consecutive quarters would be longer than the previous record of three straight quarters from 1953-54 and 1974-75.

Consumer confidence for November 2008 was at the third lowest level in 50 years. Retail sales fell 11.6 percent between June and December 2008, the largest drop since records started in 1947.

Granholm To Huddle With Auto Czar

Michigan will apparently be the first stop for newly appointed Automotive Community Recovery czar Ed **MONTGOMERY**. The President Barack **OBAMA** administration official will meet with the Gov. Jennifer **GRANHOLM** administration Wednesday to discuss jobs and retraining for displaced workers in the auto industry and other sectors.

A press conference with Montgomery is scheduled 3:30 p.m. Afterwards, he will head to Detroit for a private meeting with Detroit Mayor Ken **COCKREL**.

Appointed the "Recovery Czar" on Monday, Montgomery is a dean at the University of Maryland and a former U.S. Deputy Secretary of Labor.

"We need to see something from the federal government that addresses our economic hurt and that's exactly what his commitment is to do," Granholm said.

Granholm said she believes President Obama left something out of his speech on Monday concerning the future of the domestic auto industry. In the talk, he called for more concessions from union workers. The Governor said she believes Wall Street needs to chip in, saying it needs a little "tough love," too.

Senate Majority Leader Mike **BISHOP** (R-Rochster) concurred with Granholm, while criticizing



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723
Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161
Fax (989) 673-8164

Date: March 26, 2009

To: Tuscola County Board of Commissioners &
Michael Hoagland, Controller/Administrator

Authority: Sheriff Lee Teschendorf

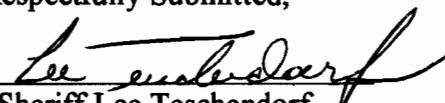
Re: Edward Byrne Memorial Justice Assistance Grant awarded to Tuscola County.

We are in the process of reviewing the Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG). Tuscola County is eligible to receive \$16, 614.00. We have prepared to apply for the grant by finding our DUNS number, plus obtaining a Central Contractor Registration and registering with Grants Management System. The deadline for applying is May 18th, 2009. However, we must make available for review to the governing body (you) the JAG application at least 30 days prior to submitting the grant to JAG. We also must make the application public which would allow for public feedback and an opportunity to comment. I would think putting a news release out on it and your discussing it in open forum at a Commissioners meeting sufficient to meet this requirement. Sheriff Teschendorf is proposing the following for use of the funds:

Tuscola County as a government unit has not contributed lately to funding the Thumb Narcotics Unit. The Sheriff's Office would make available to TNU the services of a Deputy for a period of time. After 3 days part time help would be used to fill the full time Deputy's shifts. The bargaining unit involved does not allow for use of part time help over 90 days so the period of time the deputy would be out there would be limited to 90 days. Checking with personnel the cost of this would be around \$10,000. We have contacted the Department of Justice with this scenario and have received clearance to use the funds for this.

The remaining funds (app \$6,638.00) would be used to assist in purchasing replacement handguns for road patrol deputies only. On this issue also we have received clearance from the Department of Justice to purchase firearms. If you concur with the above and have the board meeting to discuss it I will then fill out the application and submit it to the DOJ.

Respectfully Submitted,


Sheriff Lee Teschendorf



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161

Fax (989) 673-8164

March 26, 2009.

Tuscola County Board of Commissioners
Mr. Michael Hoagland, County Controller

I have undertaken a cost analysis to obtain new handguns for the sheriff's office. Due to the expense involved in this effort I will be attempting to complete the project in several stages with priority being given to the patrol division staff. Our current side arms are serviceable but have inferior ballistics and should be replaced.

Part of the funds I hope to use will be obtained from trading in department handguns and long guns that have been taken out of service for various reasons. I hope to obtain another portion from the JAG funds that have been awarded the county and I have been approached by one of the areas larger commercial enterprises who may be offering financial assistance.

My request is that the money obtained from the trade in weapons be set aside to build a fund for the new purchases. As a reminder, any of the proceeds obtained from forfeited weapons we received from the state must be used for the purchase of new equipment and cannot be used for any purpose.

After the patrol division has been reequipped I will be able to trade in those pistols and start building a fund balance to purchase the same make and caliber handguns for non-uniformed and corrections division officers.

Sincerely,

Sheriff Leland Teschendorf



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161

Fax (989) 673-8164

04/06/2009

Tuscola County Board of Commissioners
Mr. Michael Hoagland, County Controller

I have been in the process of trying to obtain new handguns with better ballistics for our uniform division and am requesting some up front funding to make this possible. We have a current low bid from Vance's Police Equipment for these pistols but the quote is only valid for 30 days, the last day being 04/23/2009, at which time the price is likely to increase approximately \$ 50.00 per gun requiring an additional \$ 1,100.00.

I would like to purchase 22 new S&W Model MP guns in .40 caliber, this would equip the entire uniform division including supervisors, our detectives and undersheriff and give us two spares in case any pistols should be out of service for any reason or any additional employees are hired.

I currently have, or will be obtaining the following funds toward this purchase,

- \$ 6,641.00 from our pending JAG grant approval.
- \$ 3,005.00 from the trade in of current obsolete firearms (estimated revenue).
- \$ 925.00 in our drug forfeiture fund.
- \$ 687.70 in our criminal forfeiture fund.
- \$ 186.25 in our OUIL forfeiture fund.

\$ 11,444.95 funds (approximate) available.

In addition we will have a number of pistols that will be replaced to provide some amount of added money once they have been taken out of service, I estimate 10 at \$ 275.00 to \$ 300.00 each for between \$ 2,750.00 and \$ 3,000.00 additional funds.

I also have had an offer from the new manager at the Caro Walmart indicating that their corporation may be able to offer some funding to the county for this purpose but there is no guarantee that will occur.

In prior correspondence I indicated that the corrections staff and part-time personnel would be upgraded in the future. Due to the expense involved, and the decreased likelihood they will be involved in a critical firearms incident, I have decided to keep the current equipment they have.

The current cost estimates are as follows,

\$ 10,032.00 22 S&W .40 caliber Model MP handguns. (\$ 456.00 each)

\$ 3,300.00 22 new threat level 2 holsters. (\$ 115.00 each)

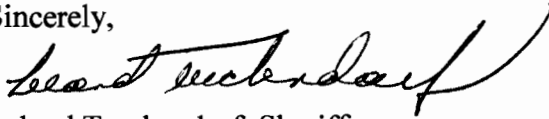
\$ 660.00 22 new magazine pouches. (\$ 30.00 each)

\$ 13,992.00 total expense.

An additional amount of \$ 979.20 will be needed for 2000 rounds of duty ammo and 4000 rounds of practice ammo but this will be taken from our current budgeted training funds.

Your approval for this equipment procurement will be greatly appreciated and the majority, if not all, of the cost will be covered without any additional general revenue funds being needed.

Sincerely,

A handwritten signature in black ink, appearing to read "Leland Teschendorf". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Leland Teschendorf, Sheriff



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161

Fax (989) 673-8164

04/01/2009

Tuscola County Board of Commissioners
Mr. Michael Hoagland, County Controller

The sheriff's office has recently been awarded a grant in the amount of up to \$ 16,000 by the state to upgrade our AFIS machine (copy attached). This upgrade will include a palm print reader that will bring us into compliance with a federal mandate that requires all persons arrested for sex offenses to have palm prints captured and submitted. We are not currently able to meet that federal mandate and this must be corrected.

A quote from ID Networks, our current AFIS vender, is also attached. Included in this quote of \$ 18,525.00 is a new computer that is also needed due to recent malfunctions in our existing equipment. ID Networks has also advised us that the maintenance fee will increase by \$ 1,000.00 annually bringing that to \$ 4,320.00.

I realize the amount covered by the state grant is \$ 2,525.00 short of the amount needed and the increased maintenance fee will be an additional expense to the county but I feel that being able to comply with the federal requirement makes the expenditure more than worth while and will update or fingerprinting capability for many years.

With that in mind I am requested the additional funds be provided so we can begin the purchase and installation process as soon as possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Leland Teschendorf". The signature is written in a cursive style and is positioned above the printed name.

Leland Teschendorf, Sheriff

MICHIGAN DEPARTMENT OF STATE POLICE
CRIMINAL JUSTICE INFORMATION CENTER
PALM LIVE SCAN GRANT ACCEPTANCE

RETURN BY MAY 15, 2009 TO BE ELIGIBLE FOR REIMBURSEMENT

Agency Name: Tuscola County Sheriff's Office
Agency Address: 420 Court Street
Caro, Michigan 48723
Contact Name: Mr. Richard Hofmeister E-mail Address: sheriff@tuscolacounty.org
Phone Number: 989-673-8161 x 2224 Fax Number: 989-673-8164

1. Up to \$16,000 will be reimbursed for purchase of a digitized palm print Live Scan device.
2. Grant reimbursement requests must be received at the Criminal Justice Information Center **no later than September 15, 2009, to Ms. Louanna Horvorka at the address below**. This request must include the paid invoice from your vendor. Funding will not be available from the Michigan Department of State Police after September 30, 2009.
3. The local agency is responsible for procuring the device, including assuring the device is procured from a vendor certified by the Michigan Department of State Police.
4. The local agency is responsible for maintaining this device in operational order.
5. The local agency receiving this grant must be in good financial standing with the Michigan Department of State Police at the time of the reimbursement request.

I accept this grant and intend to move forward with procuring a digitized palm print device, and will meet the above requirements:

For Grant Recipient Agency



Agency Head Signature

Sheriff Leland Teschendorf

Printed Name


Sheriff

Title

3-31-2009

Date

For Michigan Department of State Police



MSP Authorized Agent Signature

Diane L. Sherman

Printed Name

Division Director

Title

March 25, 2009

Date

Return before **May 15, 2009** to:

Ms. Louanna Hovorka
Criminal Justice Information Center – Statistical Records Division
Michigan Department of State Police
PO Box 30634
Lansing, Michigan 48913
Fax: 517-322-6326



Sales Quotation

March 31, 2009

QUOTE #: 00-0331-01

ID Networks, Inc.
7720 Jefferson Road
Ashtabula, Ohio 44004

Phone 800-982-0751

Fax 440-992-1109

E-mail wheelock@idnetworks.com

Rep Name John Wheelock

Web Site www.idnetworks.com

BILL TO:

Company Tuscola County Sheriff's Office
Contact Richard C. Hofmeister, Deputy
Address 420 Court St STE1
Caro, Mi 48723-1606

Phone (989) 673-8161 ext 2236

Fax

Email rhtcsd@tuscolacounty.org

sheriff@tuscolacounty.org

SHIP TO:

Company
Contact
Address

Same

Phone

Fax

E-mail

Method

Item	Reference	Description	Qty	Unit Price	Extended Price
1	Palm Upgrade	Integrated Palm Capture Upgrade (includes Cross Match 500P Palm scanner)	1	\$17,000	\$17,000
2	LSCAN 500P Supply Kit	5 silicone membranes for LSCAN 500P scanner. Also includes cleaning tape pad, microfiber cloth, and alcohol wipes	1	\$180	\$180
3	PC	New PC	1	\$850	\$850
4	Installation	Onsite Installation, Training, & Travel	1	\$995	\$995
5	Trade-in	Trade-in of existing ID1000 10-print scanner	1	-\$500	-\$500
6	Warranty	1 Year Warranty and Maintenance on Palm Scanner	1	\$0	\$0

Subtotal: \$18,525

Pricing: State Federal Commercial **Sales Tax:** Non Exempt Exempt

Payment Terms:

Net Terms Contract 50% Down, Balance due upon installation

Sales Tax:
Shipping:
Other:
TOTAL: \$18,525

Survey: Complete Expected Completion:

Notes: As indicated in the letter from MSP, annual maintenance fees will increase \$1,000 per year with the palm upgrade. Please contact me if you would like actual costs for future service billings.

If current system is more than 42 months old, we recommend replacing PC (\$850).

Customer

Approval:

Name

Title

Signature

Date

PO #:

April 1, 2009

Attn: Steven Lark, Director of Information Systems

Ref: Preliminary 2009 software support fees

Following are the expected costs of software support for the Sheriff's Office for the Year 2009 to be included in the County ISD software support budget.

SOFTWARE SUPPORT:

Company Name:	Program:	Will be Invoiced:	Cost:
Core Technologies, Inc.	CTC-LEIN	(Nov 2008)	\$6000.00
ID Networks	LIVESCAN	(Jan 2009)	\$3320.00
Text and Data Technologies	JAMIN	(mid-Dec 2008)	\$3000.00
DSS Corporation	DSS-Investigator	(Jan 2009)	\$2850.00
<hr/>			
		Total	\$15,170.00
Custom Micro, Inc.	JUSTICE	(Dec 2008)	\$3500.00
(or)			
Saginaw County	ARMS	(unknown)	\$15,000.00 (??)

(Note: Custom Micro & Saginaw county are both reports programs and no decision has been made yet as to switching from one to the other. Support costs with Saginaw are also unsettled. Also the increase to Core Technologies is a wild stab as upgrades have just been installed and some of this cost may be covered under the first year of licensing.)

Respectfully submitted:

Richard C. Hofmeister
TCSO MIS

fail Medical Proposals
to be provided at the
Meeting

Cops Grant Pros and Cons	
Pros	Cons
Additional officer would be beneficial for public safety and reduce pressure on the current road patrol officers	Must maintain same road patrol staffing level as 2009 plus the COPS officer for 48 months according to grant requirements (36 months of officer wage/fringe costs paid by grant)
36 months of officer wage/fringe benefit costs paid by grant	Other county costs such as: vehicles, computers, insurance, fuel, weapons, uniforms would have to be paid by the county (See attached cost analysis)
Funding for this position is intended to come from the separate dedicated road patrol millage	Unknown if the road patrol millage will be able to financially support another position at a period of time over three years from now (general fund would have to pay if road patrol cannot)
Public has renewed the road patrol millage several times	Unknown whether the road patrol millage will be renewed in 2010 – economy of the state and county is dire
Would another road officer result in an increase in District Court revenue?	Amount of property tax revenue generated from the road patrol millage may decline in the future with anticipated declining land values
2008 unaudited year-end road patrol fund balance was \$155,993	2008 road patrol fund revenues were \$1,270,310 compared to expenditures of \$1,265,789 leaving very limited ability to increase expenditures without using fund balance
Typically, actual expenditures are less than budget which may result in less fund balance used than the \$96,000 budgeted for 2009	2009 budgeted road patrol revenues are \$1,320,072 compared to expenditures of \$1,416,171 – if actual revenues and expenditures are the same as budget, \$96,000 in road patrol fund balance would be used (See attached 2009 road patrol budget)
	Road patrol millage already subsidizes the costs of two officers that are paid in part from state secondary road patrol funds - \$25,037 actual for 2008
	State secondary road funds have been declining the road patrol millage subsidy for the two secondary road patrol officers may have to increase in the future - \$26,333 budgeted for 2009

Estimated County Versus Federal COPS Grant Costs

	2010		2011		2012		2013	
	Pd by Grant	Pd by County	Pd by Grant	Pd by County	Pd by Grant	Pd by County	Pd by Grant	Pd by County
207-303	Deputy Sheriff	Deputy Sheriff	Deputy Sheriff	Deputy Sheriff	Deputy Sheriff	Deputy Sheriff	Deputy Sheriff	Deputy Sheriff
Wages 2008	\$ 38,396.80	\$ -	\$ 39,355.68	\$ -	\$ 40,140.67	\$ -	\$ 40,946.88	\$ -
Shift Premium	\$ 275.40	\$ -	\$ 280.91	\$ -	\$ 286.53	\$ -	\$ 292.26	\$ -
STD	\$ 332.00	\$ -	\$ 330.57	\$ -	\$ 337.16	\$ -	\$ 343.94	\$ -
LTD	\$ 221.74	\$ -	\$ 220.79	\$ -	\$ 225.19	\$ -	\$ 229.71	\$ -
Overtime	\$ 6,324.00	\$ -	\$ 6,450.48	\$ -	\$ 6,579.49	\$ -	\$ 6,711.08	\$ -
Work Comp	\$ 224.98	\$ -	\$ 230.44	\$ -	\$ 235.03	\$ -	\$ 239.75	\$ -
Health & Dental Ins.	\$ 14,520.00	\$ -	\$ 14,810.40	\$ -	\$ 15,106.61	\$ -	\$ 15,408.74	\$ -
FICA	\$ 3,442.21	\$ -	\$ 3,525.66	\$ -	\$ 3,596.01	\$ -	\$ 3,668.19	\$ -
Life Ins.	\$ 91.35	\$ -	\$ 93.18	\$ -	\$ 95.04	\$ -	\$ 99.79	\$ -
Retirement	\$ 5,485.26	\$ -	\$ 5,730.37	\$ -	\$ 5,959.79	\$ -	\$ 6,201.69	\$ -
Total Wages/Fringes	\$ 63,828.48	\$ -	\$ 65,298.10	\$ -	\$ 66,601.74	\$ -	\$ 67,940.34	\$ -
Vehicle Operat. Costs	\$ -	\$ 260.10	\$ -	\$ 265.30	\$ -	\$ 270.61	\$ 276.02	\$ -
Uniform & Access	\$ -	\$ 581.40	\$ -	\$ 593.03	\$ -	\$ 604.89	\$ 616.99	\$ -
Gas, Oil, Grease, Etc.	\$ -	\$ 2,805.00	\$ -	\$ 2,861.10	\$ -	\$ 2,918.32	\$ 2,976.69	\$ -
Laundry - Employee	\$ -	\$ 408.00	\$ -	\$ 416.16	\$ -	\$ 424.48	\$ 432.97	\$ -
Laundry - Employee	\$ -	\$ 510.00	\$ -	\$ 520.20	\$ -	\$ 530.60	\$ 541.22	\$ -
Ins. & Bonds	\$ -	\$ 933.30	\$ -	\$ 951.97	\$ -	\$ 971.01	\$ 990.43	\$ -
Employee Training	\$ -	\$ 1,020.00	\$ -	\$ 1,040.40	\$ -	\$ 1,061.21	\$ 1,082.43	\$ -
Total Other Costs	\$ -	\$ 6,517.80	\$ -	\$ 6,648.16	\$ -	\$ 6,781.12	\$ 6,916.74	\$ -
Grand Total	\$ 63,828.48	\$ 6,517.80	\$ 65,298.10	\$ 6,648.16	\$ 66,601.74	\$ 6,781.12	\$ 74,857.08	\$ -

Total Cost to TC	\$ 94,804.16
Total Cost to Grant	\$ 263,668.66
Total County & Grant	\$ 358,472.82

BUDGET STATUS REPORT

Fund 207 ROAD PATROL
Department 301 SAFE COMMUNITIES GRANT
Tuscola County
Period Ending Date: March 31, 2009

Account	2008 Actual	2009 Appropriated Budget	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received
Fund 207 ROAD PATROL							
Department 301 SAFE COMMUNITIES GRANT							
Revenues							
301-501-000 SAFE COMMUNITIES GRANT	1,841.00	0.00	24,659.00	0.00	0.00	24,659.00	0.00%
Revenues Total	1,841.00	0.00	24,659.00	0.00	0.00	24,659.00	0.00%
Expenses							
301-706-000 OVERTIME-IMPARED ENFORCEMENT	1,548.12	0.00	9,907.00	0.00	0.00	9,907.00	0.00%
301-706-100 OVERTIME-UNDER AGE	0.00	0.00	4,954.00	0.00	0.00	4,954.00	0.00%
301-715-000 FICA-IMPARED ENFORCEMENT	117.54	0.00	758.00	0.00	0.00	758.00	0.00%
301-715-100 FICA-UNDER AGE	0.00	0.00	379.00	0.00	0.00	379.00	0.00%
301-718-000 RETIREMENT-IMPARED ENFORCEMEN	175.38	0.00	1,151.00	0.00	0.00	1,151.00	0.00%
301-718-100 RETIREMENT-UNDER AGE	0.00	0.00	575.00	0.00	0.00	575.00	0.00%
301-728-000 SAFETY SEATS	0.00	0.00	4,000.00	0.00	0.00	4,000.00	0.00%
301-747-000 GAS, OIL, GREASE-IMPARED ENFORC	0.00	0.00	750.00	0.00	0.00	750.00	0.00%
301-747-100 GAS, OIL, GREASE-UNDER AGE	0.00	0.00	375.00	0.00	0.00	375.00	0.00%
301-930-100 EQUIPMENT-UNDER AGE	0.00	0.00	1,810.00	1,810.00	1,810.00	0.00	100.00%
Expenses Total	1,841.04	0.00	24,659.00	1,810.00	1,810.00	22,849.00	7.34%
SAFE COMMUNITIES GRANT Dept Total	-0.04	0.00	0.00	-1,810.00	-1,810.00	1,810.00	100.00%
Department 303 ROAD PATROL							
Revenues							
303-402-000 CURRENT/DEL/INDUST. TAX	1,245,087.41	1,285,000.00	1,285,000.00	41.88	-734.63	1,285,734.63	0.06%
303-437-000 INDUSTRIAL FACILITY TAX	4,412.90	4,413.00	4,413.00	0.00	0.00	4,413.00	0.00%
303-502-000 MM/RMA GRANT	11,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
303-665-000 INTEREST EARNED	5,975.34	4,000.00	4,000.00	927.08	927.08	3,072.92	23.18%
303-676-000 REIMBURSEMENTS	1,994.16	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00%
Revenues Total	1,268,469.81	1,295,413.00	1,295,413.00	968.96	192.45	1,295,220.55	0.01%
Expenses							

BUDGET STATUS REPORT

Fund 207 ROAD PATROL
Department 303 ROAD PATROL

Tuscola County
Period Ending Date: March 31, 2009

Account	2008 Actual	2009 Appropriated Budget	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received
303-704-000 SALARIES - PERMANENT	598,615.39	666,060.00	666,060.00	46,110.27	127,234.57	538,825.43	19.10%
303-704-010 SHERIFF ROAD/SHIFT PREMIUM	2,390.60	3,500.00	3,500.00	189.85	528.18	2,971.82	15.09%
303-704-020 HEALTH INSURANCE INCENTIVE	843.54	1,000.00	1,000.00	76.92	230.76	769.24	23.08%
303-704-030 DISABILITY PLAN	1,744.44	3,354.00	3,354.00	366.84	1,029.69	2,324.31	30.70%
303-704-040 UNUSED SICK TIME PAYOUT	3,613.50	0.00	0.00	0.00	0.00	0.00	0.00%
303-705-000 SALARIES - TEMPORARY	8,786.71	10,000.00	10,000.00	4,594.66	9,029.66	970.34	90.30%
303-706-000 SALARIES - OVERTIME	98,292.09	90,000.00	90,000.00	5,666.11	21,091.54	68,908.46	23.44%
303-706-020 OVERTIME - TOBACCO STING	996.62	0.00	0.00	0.00	0.00	0.00	0.00%
303-710-000 WORKERS COMPENSATION	3,570.60	3,798.00	3,798.00	983.29	983.29	2,814.71	25.89%
303-711-000 HEALTH & DENTAL INSURANCE	153,332.99	184,857.00	184,857.00	17,136.19	43,810.66	141,046.34	23.70%
303-712-000 DISABILITY INSURANCE	1,492.55	1,233.00	1,233.00	25.95	161.28	1,071.72	13.08%
303-715-000 F.I.C.A.	53,783.12	58,106.00	58,106.00	4,288.19	11,686.14	46,419.86	20.11%
303-717-000 LIFE INSURANCE	1,096.20	1,131.00	1,131.00	91.35	261.00	870.00	23.08%
303-718-000 RETIREMENT	69,253.31	91,490.00	91,490.00	5,535.65	19,463.70	72,026.30	21.27%
303-727-000 SUPPLIES, PRINTING, POSTAGE	5,781.93	7,500.00	7,500.00	-664.53	667.32	6,832.68	8.90%
303-727-020 SUPPLIES - TOBACCO STING	125.00	0.00	0.00	0.00	0.00	0.00	0.00%
303-730-000 PHOTO SUPPLIES	276.39	500.00	500.00	0.00	104.75	395.25	20.95%
303-731-000 BREATHALYZER SUPPLIES	0.00	600.00	600.00	0.00	0.00	600.00	0.00%
303-742-000 VEHICLE OPERATING SUPPLIES	3,310.52	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00%
303-744-000 OTHER SUPPLIES	488.03	1,200.00	1,200.00	0.00	14.70	1,185.30	1.23%
303-746-000 UNIFORM & ACCESSORIES	7,451.40	9,000.00	9,000.00	908.54	2,221.23	6,778.77	24.68%
303-747-000 GAS, OIL, GREASE, ETC.	35,745.54	41,000.00	41,000.00	2,661.33	4,905.82	36,094.18	11.97%

BUDGET STATUS REPORT

Fund 207 ROAD PATROL
Department 303 ROAD PATROL

Tuscola County
Period Ending Date: March 31, 2009

Account	2008 Actual	2009 Appropriated Budget	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received
303-776-000 JANITORIAL SUPPLIES	314.30	350.00	350.00	68.62	83.61	266.39	23.89%
303-801-000 CONTRACTED SERVICES	780.00	800.00	800.00	65.00	195.00	605.00	24.38%
303-801-010 BACKGROUND INVESTIGATIONS	691.63	950.00	950.00	26.75	50.25	899.75	5.29%
303-801-020 CONTRACTUAL - TOBACCO STING	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
303-809-000 MEMBERSHIPS & SUPSCRIPTIONS	369.50	250.00	250.00	0.00	155.00	95.00	62.00%
303-814-000 LAUNDRY - EMPLOYEE	5,227.05	5,500.00	5,500.00	468.19	1,165.80	4,334.20	21.20%
303-818-000 IMPOUNDING COSTS	245.00	500.00	500.00	0.00	0.00	500.00	0.00%
303-835-000 HEALTH SERVICES	283.48	300.00	300.00	0.00	0.00	300.00	0.00%
303-835-010 HEALTH SERVICES BLOOD ALCOHOL	1,425.00	2,500.00	2,500.00	190.00	475.00	2,025.00	19.00%
303-851-010 CELLULAR PHONES	6,225.17	6,000.00	6,000.00	523.10	1,554.80	4,445.20	25.91%
303-861-000 TRAVEL	88.92	200.00	200.00	14.00	26.00	174.00	13.00%
303-910-000 INSURANCE & BONDS	12,370.31	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00%
303-932-000 EQUIPMENT REPAIR & MAINTENANCE	7,200.04	9,000.00	9,000.00	69.31	1,937.78	7,062.22	21.53%
303-933-000 VEHICLE REPAIR & MAINTENANCE	7,463.19	12,000.00	12,000.00	1,136.82	5,062.28	6,937.72	42.19%
303-934-000 OFFICE EQUIPMENT REPAIR & MAIN	214.99	400.00	400.00	0.00	0.00	400.00	0.00%
303-942-000 EQUIPMENT RENTAL	3,828.33	4,700.00	4,700.00	258.36	818.52	3,881.48	17.42%
303-945-000 VOICE MAIL SOFTWARE	4,122.23	0.00	0.00	0.00	0.00	0.00	0.00%
303-957-000 EMPLOYEE TRAINING	12,965.87	14,000.00	14,000.00	720.92	1,363.15	12,636.85	9.74%
303-964-000 REFUNDS & REBATES	0.00	400.00	400.00	0.00	0.00	400.00	0.00%
303-970-000 CAR LAPTOP COMPUTERS	2,039.21	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00%
303-971-000 PORTABLE RADIOS/IN-CAR CAMERAS	31,427.00	0.00	0.00	0.00	0.00	0.00	0.00%
303-981-000 VEHICLES	90,139.43	105,000.00	105,000.00	42,495.61	43,206.39	61,793.61	41.15%

BUDGET STATUS REPORT

Fund 207 ROAD PATROL
Department 303 ROAD PATROL

Tuscola County
Period Ending Date: March 31, 2009

Account	2008 Actual	2009 Appropriated Budget	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received
Expenses Total	1,238,911.12	1,365,179.00	1,365,179.00	134,007.29	299,517.87	1,065,661.13	21.94%
ROAD PATROL Dept Total	29,558.69	-69,766.00	-69,766.00	-133,038.33	-299,325.42	229,559.42	429.04%
Department 303 SECONDARY PATROL Expenses							
333-704-000 SALARIES - PERMANENT	23,124.00	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00%
333-715-000 F.I.C.A.	1,913.00	1,683.00	1,683.00	0.00	0.00	1,683.00	0.00%
333-718-000 RETIREMENT	0.00	2,650.00	2,650.00	0.00	0.00	2,650.00	0.00%
Expenses Total	25,037.00	26,333.00	26,333.00	0.00	0.00	26,333.00	0.00%
SECONDARY PATROL Dept Total	25,037.00	26,333.00	26,333.00	0.00	0.00	26,333.00	0.00%
Revenues Total	1,270,310.81	1,295,413.00	1,320,072.00	968.96	192.45	1,319,879.55	0.01%
Expenses Fund Total	1,265,789.16	1,391,512.00	1,416,171.00	135,817.29	301,327.87	1,114,843.13	21.28%
Net (Rev/Exp)	4,521.65	-96,099.00	-96,099.00	-134,848.33	-301,135.42	205,036.42	
	155,992.94	YTD Revenues 192.45	YTD Expenses 301,327.87	Current Fund Balance -145,142.48			

Patricia Donovan-Gray



440 N. STATE STREET
CARO, MICHIGAN 48723

TUSCOLA COUNTY TREASURER

989-672-3890

*Steven is
working on
this*

March 17, 2009

Tuscola Co. Board of Commissioners
207 E. Grant St.
Caro, MI 48723

Dear Board of Commissioners:

Our office is in dire need of a copy machine. We are constantly running down the hall to the clerk's office to make copies. Most of the time we have to wait while the clerk's office makes copies of court files which are quite extensive in length. This takes a lot of time out of our day and seems to waste a lot of time that could be used else where.

I am going to purchase a copy machine out of our foreclosure fund. I have received a quote from Galaxy Office Machines.

Please amend our budget in the foreclosure fund by \$4,895.00 to reflect this cost. Thank you.

A handwritten signature in cursive script that reads "Pat".

Pat Donovan-Gray
Tuscola Co. Treasurer

**Mike Hoagland**

From: Tuscola County EDC [tuscolaedc@centurytel.net]
Sent: Wednesday, April 01, 2009 5:09 PM
To: Tom Kern; Amanda rogenbuck; tsadowski@villageofmayville.org; MHoagland@TuscolaCounty.org; Hal Hudson; jerry58c@yahoo.com
Subject: American Recovery and Investment Act Workshop
Attachments: ARRAAutomotiveandVehicleOpps.pdf; ARRACommunityInformation.pdf; ARRABusinessInfo.pdf; ARRAREcoveryZones.pdf; ARRATradeAdjustmentAssistance.pdf

I attended a workshop yesterday sponsored by the Michigan Economic Development Corporation which focused on the American Recovery and Investment Act and how it is going to be implemented.

Attached are the five summary sheets that were handed out at the meeting. They may be found at www.michiganadvantage.org/recovery This website will be updated as more information becomes available.

One of the attached summary sheets provides information on Recovery Zone facility bonds which are similar to the old Industrial Development Revenue Bonds. The potential use of the Recovery Zone Financing Bonds in Tuscola County may be discussed at this week's meeting of the EDC Board.

Jim McLoskey
Tuscola County EDC
157 N. State Street
Caro, MI 48723
989-673-2849
989-673-2517 Fax

DRAFT Agenda
Financial Planning Task Force
Annex Building Board Room- April 14, 2009
10:00 to Noon

1. Review Membership [**Controller**] (See A)
2. Review and Discuss Objectives [**Controller**] (See B)
3. Review Preliminary Meeting Schedule and Calendar of Activities [**Controller**] (See C)
 - Define Scope of Work
 - General Fund and other funds that financially interact with the General Fund [**Chief Accountant**] (See D)
4. Review Financial Information and Trends of Significance
 - Background Financial Information (See E)
 - County Service Base [**Controller**]
 - Number of Budgeted Positions by Department [**Personnel Analyst**]
 - Mandated/Non-Mandated Services [**Controller**]
 - Definition of Serviceable Level [**Controller**]
 - County Operating and Special Purpose Millages [**Controller**]
 - Millage Comparisons Between Counties [**Controller**]
 - State and Other County Trends [**Chief Accountant**]
 - Primary County Fiscal Policies (See F)
 - General Fund [**Controller**]
 - Delinquent Tax Fund [**Controller**]
 - Capital Improvements [**Controller**]
 - Multi-Year Revenue Trends of Significance (See G)
 - Major General Fund Revenue Sources [**Controller**]
 - General Fund Departmental/Non-Departmental Revenue Trends [**Controller**]
 - Delinquent Tax Income [**Chief Accountant**]
 - DHS Lease [**Controller**]
 - General Fund Property Tax [**Equalization Director**]
 - Interest Earnings [**County Treasurer and Chief Accountant**]
 - Register of Deeds [**Controller**]
 - State Revenue Sharing [**Controller**]
 - District Court [**Controller**]
 - Prisoner Revenue [**Controller**]
 - Multi-Year Expenditure Trends of Significance (See H)
 - General Fund Cost Centers in Rank Order [**Controller**]
 - Wages [**Controller**]
 - Health Insurance [**Personnel Analyst**]
 - Retirement [**Personnel Analyst**]
 - Drainage [**Controller**]

- Year-End 2008 Financial Position (See I)
 - Recap 2008 Year-End Revenues **[Chief Accountant]**
 - Recap 2008 Year-End Expenditures **[Chief Accountant]**
 - General Fund 2008 Unaudited Fund Balance **[Chief Accountant]**
 - Other Funds (Interact with the General Fund) **[Chief Accountant]**

5. Next Meeting Date and Agenda Items

East Central Michigan Planning & Development Regional Commission

5

3144 DAVENPORT AVE. STE. 200 SAGINAW, MI 48602

Phone: (989) 797-0800 Fax: (989) 797-0896 Rideshare: (989) 797-0885 Web: www.ecmpdr.org



March 24, 2009

MEMORANDUM

TO: Chairpersons, County Board of Commissioners
Township Supervisors, City Managers
Saginaw Chippewa Indian Tribe – Tribal Chief

FROM: Sue Fortune, Executive Director

RE: Enclosed materials

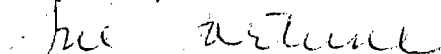
Enclosed are all materials related to the proposed Name, Organizational and ByLaw changes approved by the East Central Michigan Planning & Development Regional Commission on Friday, March 13, 2009.

We respectfully request your review of the proposed changes before April 30, 2009. If you concur, please send your letter (or excerpt from approved minutes) of concurrence to the undersigned. Below is suggested concurrence language for your review.

"Moved by _____, seconded by _____ that (member unit) does hereby concur with all recommended changes as approved by the East Central Michigan Planning & Development Regional Commission at its March 13, 2009 Full Board meeting relative to the official transfer of all activities, programs etc., per Michigan Act 281 of 1945, as amended to the East Michigan Council of Governments and the proposed ByLaw changes attesting to and formalizing said changes. Motion carried.

We look forward to serving you in the future as the East Michigan Council of Governments. Thank you so much.

Respectfully,


Sue Fortune
Executive Director

/sf

East Central Michigan Planning & Development Regional Commission

3 1 4 4 D A V E N P O R T A V E . S T E . 2 0 0 S A G I N A W , M I 4 8 6 0 2

Phone: (989) 797-0800 Fax: (989) 797-0896 Rideshare: (989) 797-0885 Web: www.ecmpdr.org



March 13, 2009

TO: Member County Board of Commissioners and individual Local units of government

Attention: County Clerk

FROM: Hal Hudson, Chairperson
Sue Fortune, Executive Director
East Central Michigan Planning & Development Regional Commission

Enclosed herewith please find approved ByLaws in support of a name and organizational structure change to create the East Michigan Council of Governments (EMCOG) – formerly the East Central Michigan Planning & Development Regional Commission (ECMPDRC) - pursuant to the provisions of Act 281 of the Michigan Public Acts of 1945, as amended. These ByLaws and the transfer by Resolution of duties, activities, etc., from the Regional Commission to the new Council of Governments received final approval at the Agency's regular Full Board meeting held March 13, 2009. The organizational structure changes are minimal but deemed necessary to strengthen the Agency and expand opportunities for member units.

These Bylaw changes, as well as the name change, are the result of a 15 month process, which included a Strategic Planning activity that examined and prioritized every aspect of the following in terms of strengths, weaknesses, opportunities, potential for improvements, new programs, etc.

- The Regional agency's goals and objectives;
- Evaluation of our geographic boundaries;
- A proposed name/organization change;
- Staffing needs and program expansions;
- Improved services to members;
- Improved marketing efforts;
- Streamlined and expanded membership categories;

In addition, we have also instituted the following:

- Establishment of our new Transportation, Land Use and GIS (TLAG) Committee to deal with critical land use and data base (including GIS) issues. This Committee, joins our existing Regional Economic Development (RED) Team as a standing advisory committee to the Council;

Member Units of Government

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March 13, 2009

- Expansion of our GIS/IT services including website, data base, server, maps, etc.
- Improvements to our Comprehensive Economic Development Strategy per USDOC/EDA's new guidelines and rules.

The proposed changes are the result of that effort and have been concurred with by our host federal agency, the U. S. Department of Commerce, Economic Development Administration (EDA).

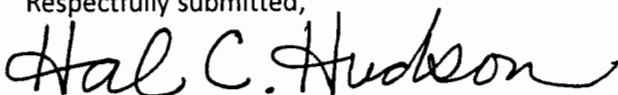
The former ECOMPDRRC proposes to reorganize as a Council of Governments in order to provide our members with more services, expanded membership potential, increased advocacy on **your** behalf and to position member units in the most proactive way possible for the many challenges we currently face as well as those that we will face in the future.

We respectfully request your review of these ByLaws along with the approved Resolution by the ECOMPDRRC Full Commission authorizing the proposed changes and transferring all activities, programs, etc., per our enabling legislation, to the new Council of Governments. Concurrence with these actions is respectfully requested by your governing board at its earliest convenience. With concurrence of at least nine (9) of our 14 participating members within the east central region of Michigan, the proposed changes will take place immediately. Your concurrence may be in the form of a Resolution of Support or approval as documented within your minutes. Documentation of your approval should be sent to **Sue Fortune, Executive Director at 3144 Davenport Avenue, Suite 200, Saginaw, MI 48602.**

Presuming that the members concur with this reorganization under Michigan Public Act 281 of 1945, as amended, each member unit will be receiving a full packet of information regarding the Council. Likewise, it is envisioned that the budget, as always will be submitted annually to your Board as part of our Overall Work Program, budget and member appropriation process and will constitute the operating budget for the restructured agency.

If there are any further questions in this regard, please contact the Regional office at anytime and if necessary, we would be happy to schedule a staff person to meet with your Board

Respectfully submitted,



Hal C. Hudson, PhD

Chairperson



Sue Fortune

Executive Director

/sf

East Central Michigan Planning & Development Regional Commission

3144 DAVENPORT AVE. STE. 200 SAGINAW, MI 48602

Phone: (989) 797-0800 Fax: (989) 797-0896 Rideshare: (989) 797-0885 Web: www.ecmpdr.org



Resolution

WHEREAS, the East Central Michigan Planning and Development Regional Commission, was established in 1969 by the U. S. Department of Commerce, Economic Development Administration as a regional economic development district (Economic Development District) and in 1972 as a federal, state and local government designated regional planning and development agency/commission under the Regional Planning Act 281 of 1945, and;

WHEREAS, the Governor of the State of Michigan, through an executive directive, has designated the following counties as part of the region: Arenac, Bay, Clare, Gladwin, Gratiot, Huron, Iosco, Isabella, Midland, Ogemaw, Roscommon, Saginaw, Sanilac, Tuscola and the Saginaw Chippewa Indian Tribe, and;

WHEREAS, the East Central Michigan Planning and Development Regional Commission is involved in a number of programs, services and activities, an important component of which is economic development, and;

WHEREAS, during the past 39 years of the East Central Michigan Planning and Development Regional Commission's existence, the commonality of interests amongst local communities has changed with new partnerships and relationships being forged. The Commission has recognized the need for a different organizational structure to move forward in providing additional and more flexible services for local governments and other critical constituencies, and;

WHEREAS, the council of governments type of regional planning and development agency with membership open to all cities, townships, villages, counties, school districts, intermediate school districts, special authorities, community colleges, or any other legally constituted governing body responsible for the exercise of governmental functions within a political subdivision of the established area would address this need for flexibility, and;

WHEREAS, the Chairperson of the Commission was empowered to establish a committee to design a new set of ByLaws, and;

WHEREAS, the Committee was appointed and designed ByLaws for reorganization as a Council of Governments, and;

NOW THEREFORE BE IT RESOLVED, that the Full Commission of the East Central Michigan Planning and Development Regional Commission (ECMPDRC) does hereby transfer its activities, functions, programs, staff, monies, properties and any other liabilities or assets to a regional council of government hereafter created as the **East Michigan Council of Governments**

(EMCOG)¹ and that the Council Chairperson be authorized to send a letter, along with this approved resolution, to all cities, townships, villages, counties, school districts, intermediate school districts, special authorities, community colleges, or any other legally constituted governing body responsible for the exercise of governmental functions within a political subdivision of the established area, inviting them to be members, if not already a member, and requesting approval of the ByLaws as rewritten.

Presented this the 13th day of March 2009

Adopted this the 13th day of March 2009

Certified this 13th day of March 2009

Hal Anderson, Ph.D.

CHAIRMAN

[Signature]
SECRETARY

¹ Michigan Regional Planning Act 281 of 1945, as amended

***PROPOSED
BYLAWS
of the
EAST MICHIGAN COUNCIL OF GOVERNMENTS
(EMCOG)***

Approved by Full Board for distribution, review and comment March 13, 2009

ADOPTED: _____ 2009

PREAMBLE

Pursuant to the provisions of Act 281 of the Michigan Public Acts 1945, including amendments thereto, we, the counties of **Arenac, Bay, Clare, Gladwin, Gratiot, Huron, Iosco, Isabella, Midland, Ogemaw, Roscommon, Saginaw, Sanilac, Tuscola** and the **Saginaw Chippewa Indian Nation**, hereby join together to form a voluntary association of general purpose local governments to be known as the **East Michigan Council of Governments (EMCOG)** for the purpose of meeting at regular intervals to discuss and study community challenges and problems of mutual interest and concern, and to mutually develop policy and recommendations for ratification and implementation by the region's general purpose local governments.

We realize that our individual and common destinies rest with interdependent actions of local governments which comprise our region.

This voluntary association, which we have formed, is a vehicle for closer cooperation and is neither a new layer of government nor a super-government. As a voluntary organization of local units of government, **which include cities and villages, townships, counties, intermediate school districts and post secondary education**, the members seek by mutual agreement, solutions to mutual problems for mutual benefit.

Our goal is to retain and strengthen local home rule while combining our total resources for regional challenges beyond individual local capabilities. Recognizing that expanding the concept of voluntary cooperation among local units of government is an effective means of achieving this vital goal; and that cooperation must be fostered in two ways, by strengthening the abilities of local governments to meet individual local needs and by developing a voluntary council of local governments to meet common regional needs.

ARTICLE I. POWERS AND PURPOSES

Section 1 – Michigan Public Act 281 of 1945 as amended

EMCOG shall possess, exercise and discharge the powers and duties established in Michigan Public Act 281 of 1945 as amended.

Section 2 – Delineation of Powers and Purposes:

The **East Michigan Council of Governments** (hereinafter referred to as **EMCOG**) shall be a voluntary organization of local governments (“Units”) in **east central Michigan** for the purpose of fostering cooperative efforts to resolve problems and to formulate policies and plans that are common and regional, all with maximum efficiency and economy. The **Council** shall have the power to:

- A. Be the lead economic development agency for the region.

- B. Assist members in securing **State, Federal and/or private grants and/or funding.**
- C. Review, as directed by Presidential Executive Order A-12372, all grant applications from member units seeking federal and state funding.
- D. Operate a **U. S. Department of Commerce, Economic Development Administration** Revolving Loan Fund for the benefit of businesses within member units.
- E. Administer and implement Federal and State programs of regional impact.
- F. Carry on a program of comprehensive planning for physical, social, economic and transportation development for the region.
- G. Provide advisory services to member Units and to other public and private agencies upon request per EMCOG policy.
- H. Carry on such activities as directed by the EMCOG Board of Directors.
- I. Collect and exchange information of regional interests.
- J. Act as the regional spokesman for local government upon request.
- K. Provide technical assistance to member governments.
- L. Encourage effective communication, cooperation and coordination among governments and agencies.
- M. Make appointments to other bodies, agencies and authorities as provided by law or enabling legislation.
- N. Appoint advisory committees for the purpose of preparing recommendations for EMCOG consideration and/or approval.
- O. Adopt and amend ByLaws and take action on questions relating to its membership.
- P. Adopt an annual budget and membership fee schedule.
- Q. Accept donations, grants, assistance funds or bequests as per the Enabling Legislation and EMCOG policy.
- R. Serve as a common platform of interaction and collaboration to all the entities in the Region to come together to work towards regional cooperation and unified projects.

Section 3 – Public Entity

- (a) Pursuant to the enabling legislation stated above, **EMCOG** is organized as a local unit of government (political subdivision of the State of Michigan), autonomous in its decision-making, specifically empowered to carry out its responsibilities in pursuit of its goals and objectives. To that end, policies and procedures on administrative practices, fiscal management, organizational structure, personnel practices and other functions internal to EMCOG and any conflicts with Federal, **State, county, municipal and/or private** agencies thereto will be considered and resolved by EMCOG.

ARTICLE II. MEMBERSHIP (Additions or changes in RED)

- A. **INTENT:** It is the intent of the **EMCOG** to promote and maintain the principles of intergovernmental cooperation by providing a voluntary organization open to local units of government which shall include counties, cities, villages, townships, **intermediate** school districts, post secondary education, special or entities including but not necessarily limited to: **Metropolitan Planning Organizations (MPOs), Downtown Development Authorities (DDAs), MSU Extension, Local Development Financing Authorities (LDFAs), Brownfield Redevelopment Authorities, Economic Development Corporations (EDCs), Empowerment Zones/Enterprise Communities, et al, workforce development boards, or any other legally constituted governing body responsible for the exercise of governmental functions within a political subdivision of the region.**

The core membership shall consist of a simple majority of elected officials from general purpose local government.

- B. **BASIC MEMBERSHIP:** Each governmental unit, as previously stated, shall have a certain number of representative seats. Member entities shall submit, in writing, the appointment of the person(s) who shall serve as their representative on the **EMCOG** Board of Directors for the ensuing term, **by January 31st** of each year. Representative membership from each member unit shall consist of a simple majority (51%) who are currently elected officials, those officially appointed to represent an elected official(s) and/or employees of a general purpose unit of local government who have been appointed to represent the government.
- C. **APPOINTMENT/COMPOSITION OF MEMBERSHIP:** Currently **elected or officially appointed public** officials from general purpose government (counties, cities, townships, special districts, tribal governments, et al) must comprise a simple majority (51%) of the voting membership.

The governing board **must** include at least one (1) Private Sector representative, together with one or more of the following:

- a. **Executive Directors of chambers of commerce or;**

b. Representatives of institutions of post secondary education, Extension, workforce development groups or labor groups, special entities/districts (DDAs, LDFAs, Brownfield Redevelopment Authorities, Economic Development Corporations, Empowerment Zones/Enterprise Communities, Land Banks, Economic Development organizations) all of which, including the Private Sector representative, must comprise in the aggregate a minimum of 35% of the governing body.

EMCOG shall retain authority to determine those entities representing the private sector that will be offered membership.

D. **CONDITIONS:** To become a member of, and retain membership in the Council, a Unit shall:
1. Formally request membership to the EMCOG Board of Directors in writing; and
2. Pay the annual membership fee as assessed and when due.

E. **RIGHT TO VOTE:** The right to vote and deliberate in EMCOG affairs is dependent upon the timely payment of dues. A member entity which has not paid its dues may be permitted to vote if it has agreed to and committed itself to pay its dues and a satisfactory payment schedule has been agreed to in writing between the member entity, the Executive Director, the Executive Committee and subject to approval by the EMCOG Board of Directors.

F. **ALLOTMENT:**

County Membership: Each county shall be entitled to two (2) members in EMCOG. To the extent practicable, representation shall attain a balance between acknowledged urban, rural areas.

Other General Purpose Governments: Villages and townships shall be allotted one (1) member per voting entity of the base allocation unless joining as an individual dues-paying member. Representation shall also be offered to the four (4) largest cities in the region, by their respective county, because of the density of population and concentration of diversified socio-economic issues. Cities will be allotted one (1) voting member per entity.

Special purpose Entities/Governments: Intermediate school districts and other special authorities including county road commissions and Metropolitan Planning Organizations (MPOs) (See Article II. A. Intent) within the region shall be allotted one (1) ex-officio (non-voting) member per entity if they choose to become members.

Education: Public universities operating within the EMCOG region including, but not limited to, Saginaw Valley State University, Delta College, Mid Michigan Community College, Kirkland Community College, Central Michigan University, the University of Michigan (Ann Arbor), Michigan State University (Lansing), and University of Michigan-Flint shall be eligible for ex-officio non-voting membership on the Council if they choose to become members.

Tribal Government: The Saginaw-Chippewa Tribal Council shall be allotted one (1) voting representative to the **Council**.

Regional Agencies: Quasi-governmental agencies sharing a common interest in the goals and objectives of **EMCOG** may be offered **ex-officio non-voting membership per agency**. **EMCOG** shall retain authority to determine those agencies that will be offered membership.

Private Sector/Business: Private sector/business entities sharing a common interest in the goals and objectives of **EMCOG** shall be offered membership allotted at one (1) member per entity. **EMCOG** shall retain authority to determine those agencies that will be offered membership. Per U. S. Department of Commerce, Economic Development Administration, the **Council's** governing board shall include at least one (1) private sector representative.

- G. **Minority Representation:** In those counties where a discernible minority group population exists, representation from that group should be provided for by the appointing entity (**city, village, townships**).

Alternate Representatives: Members may appoint alternate representatives to substitute for the appointed representative who may not be able to attend a meeting.

- H. **Alternates** shall be designated in the same manner as **Council** representatives were appointed and must be certified by the respective counties as duly qualified alternates for the respective categories of county, city/village, and township or other entity representation.

All duly certified alternates shall receive agendas, minutes and other Council publications as do all regularly certified members by paper/mail, e-mail or fax. Each alternate, functioning for a regular **Council** representative, must sign and deliver to the Secretary of the **Council**, a **Certificate of Representation** for the particular meeting at which he or she is officially serving.

Vacancies at **Council** meetings shall be filled by duly appointed alternates from the respective category of the county.

Ex-officio Membership: Provision shall be made for ex-officio non-voting membership from agencies and organizations with direct or indirect interest in **Council** program activities. Such ex-officio member shall apply for membership with the Regional **Council** in writing.

- I. **Term of Office:** Terms for appointed representatives to the **Council** shall be for a period of one (1) to three (3) years. Final discretion of appointment, reappointment or withdrawal of appointment, will be retained by the respective member entities.
- J. **Attendance:** A member is expected to attend all regular scheduled meetings of **EMCOG**. If a member fails to attend three (3) regular **meetings** and is unexcused or does not provide for an alternate, a notice will be sent to the appointing entity declaring the seat vacant by the **EMCOG Board of Directors**.

- K. **Vacancies and Filling Vacancies:** A member entity's seat on **EMCOG** may become vacant by resignation, death, removal from the qualified entity's geographical area, loss of elected position if the member is the only county commissioner from the entity, or for any other cause not consistent with the membership rules, as determined by the **Council's** Board of Directors. In the case of a vacancy, the member entity may appoint an individual to fill the balance of the term of appointment held by the individual who has just vacated the position. Appointments shall be made by member units to fill the unexpired term of members of their respective delegation.
- L. **Withdrawal and Reinstatement of Membership:** Member units may withdraw from the **Council** by submission of a letter of intent detailing the reasons for withdrawal a minimum of **180 days** prior to withdrawal. **No membership fees shall be returned to any member Unit in event of withdrawal.**

A member who has terminated membership through withdrawal or non-payment of the Council's appropriation invoice may reinstate its membership by paying the pro rata amount due for the current fiscal year and payment of the full appropriation when due for the subsequent fiscal year.

ARTICLE III. FINANCIAL SUPPORT

- A. **State/Federal Sources:** Relatively large amounts of money are necessary to operate a 14-**county Council of Governments (COG)** and carry out the many desired programs of local member units and the **Council to the members' satisfaction.**

To achieve the goals and objectives of this type of organization and meet financial needs, Federal and State grant-in-aid programs will be utilized to their fullest extent. Many of these programs are established on a fund local matching basis and it is, therefore, necessary that the Council commit matching funds with partner agencies/organizations.

- B. **Local Responsibility:** To carry out the purposes of **EMCOG**, local **appropriations are required from member units**, per an approved annual dues schedule, to meet local match requirements of the **Council** various grant programs as well as for Commission functions not **directly** chargeable to agency grants. To raise **these funds**, the following formula was implemented to calculate member's appropriations.

Counties: (NEW)

- (a) **Each year the local program match shall be spread based upon a weighted average (1/3, 1/3, 1/3) of State Equalized Valuation, Population and Per Capita income. This program spread shall be charged to the County by virtue of its basic membership.**

Each year the Budget/Finance and Personnel Committee, in coordination with Council staff, shall be responsible for reviewing the overall programs proposed to be undertaken by the Council and establishing the program spread schedule to meet local match and/or other Council obligations. The Saginaw Chippewa Indian Tribal Council shall be

responsible for a minimum of \$2,000 in local program match or an amount not to exceed one-half (½) of the lowest program match assigned to a County.

Municipalities:

Appropriations shall be based on the approved formula and annual rate structure approved by the Council.

- C. **Appropriation/Dues Assessment Requests:**
Appropriation requests shall be submitted in writing to member counties by mid-summer but no later than September of each fiscal year.

- D. **Fees for Service**
The Council will annually approve a fee for service schedule.

- E. **Authority to Borrow Funds**
The Council shall have the authority to borrow funds/establish a line of credit for the purpose of meeting immediate cash/flow needs. The Council shall specify the maximum limit for such borrowing. Any officer plus the Executive Director may authorize the transfer of such funds.

- F. **Signatories**
The Council shall appoint any two officers and/or one officer and the Executive Director as authorized persons to sign checks drawn on the Council's accounts in payment for authorized expenditures.

The Council shall also authorize any two (2) of the five (5) officers to sign any and all legal documents, contracts, banking documents, etc. It shall be the Council's policy to require two (2) signatures on all checks.

- G. **Annual Audit**
The Council shall cause an annual audit of the financial affairs of the Council to be performed by an independent Certified Public Accountant in accordance with the law. A report of such audit shall be made available to the members of the Council.

ARTICLE IV. COUNCIL DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the **East Michigan Council of Governments** shall be to carry out the functions and operations associated with meeting the letter and intent of these ByLaws.

Section 1: Regular Meetings (REFINED)

A meeting schedule for the calendar year shall be approved at the January Organizational meeting of the Council.

Board of Director's meetings of EMCOG shall be held bi-monthly, or as needed in accordance with established procedures. Members shall be sent written or electronic notices 10 days prior to such meeting giving the time, place and purpose of such meeting. Local news media shall be notified and all such

meetings shall be open to the public and shall be subject to the State of Michigan's Open Meetings Act (MCL 15.261), including appropriate posting notices, and in accordance with federal regulations governing The Americans with Disability Act (ADA).

(THE FOLLOWING SECTIONS ARE NEW AND WITH STREAMLINED LANGUAGE)

Section 2: Executive Committee:

The Executive Committee shall meet in person or by conference call prior to each EMCOG regular meeting for the purpose of planning the agenda and any other business to be brought before the Council. The Committee shall meet not less than six (6) times nor more than twelve (12) times during the Council's fiscal year. The EMCOG Officers shall comprise the Executive Committee.

Section 3: Committees (Standing and Advisory)

Committees, both Standing and Advisory, shall meet to prepare recommendations for the Council.

Section 4: Special Meetings

Special meetings of EMCOG may be called by resolution of the officers or upon request of a majority of the membership. Members and alternates shall be sent written notice of such meeting, giving date, time, place and purposes of such meeting, according to the Open Meetings Act (MCL 15.261), including appropriate posting notices, and in accordance with federal regulations governing The Americans with Disability Act (ADA). Business conducted at special meetings must be confined to items which notice was served for the special meeting.

Section 5: Waiver of Notice

Attendance of a member at a regular or special meeting shall constitute waiver of notice of such meeting.

Section 6: Quorum

A quorum shall consist of fifty-one percent (51%) or more of representatives to the Council. A majority vote of the members constituting a quorum except as otherwise specified in the ByLaws, shall decide an issue before the Council.

Section 7: Voting

To vote, a person must be a member of record according to the official records of the secretary. In the absence of the voting member, the designated alternate shall have voting rights. Voting may be by voice, show of hands, or roll call vote to be determined by the Chair. Absentee ballots or proxies are not permitted.

Section 8: Minutes

Minutes shall be taken/recorded for each regular and special meeting and copies thereof shall be sent by mail, e-mail or fax to each member and such other persons as the Board of Directors deems appropriate in a manner prescribed. Said minutes shall be properly dated and made available as soon as possible after each meeting. Said minutes shall be "Unapproved Minutes" pending a vote of the Board of Directors at the next regularly scheduled EMCOG meeting.

Committee minutes shall be kept and signed by those members in attendance at the meeting with Ayes and Nays being recorded.

All official Council and Committee records shall be matters of public record.

ARTICLE V. COMMITTEES

(THE FOLLOWING IS NEW AND/OR STREAMLINED LANGUAGE)

Section 1: Standing Committees:

EMCOG may establish such standing committees as it deems proper for the administration of its programs and the conduct of its business. The Committee members shall be appointed from EMCOG membership by the Chairperson to serve one (1) year terms at the January meeting. The EMCOG Chairperson is a voting member of all Committees. In the event the Chairperson must be absent from a Committee meeting, he/she may designate the 1st of 2nd Vice Chairperson to attend the Committee meeting with full voting rights.

There shall be five (5) Standing committees (Executive (Officers), Budget/Finance and Personnel, Nominating Committee, RED Team, and Transportation/Land Use/GIS (TLAG) Committee.

All standing committees are responsible to the EMCOG Council and prepare recommendations/policies subject to EMCOG Council approval.

Of the five (5) types of Standing Committees, two (2) will assist in the operation of the Council's activities (Budget/Finance and Personnel and Nominating) and two (2) will advise the Council on critical program areas related to Council activities (RED Team and the Transportation/Land Use/GIS).

These committees assisting the Council are:

A. Executive Committee (NEW)

The officers shall serve as the Executive Committee of EMCOG. The Executive Committee assists the Executive Director in preparation of agenda items and business to come before the EMCOG Council.

B. Budget/Finance and Personnel Committee (NEW NAME: REPLACES ADMINISTRATIVE COMMITTEE)

The Budget/Finance and Personnel Committee shall be a standing committee reporting directly to the Council. The purpose of this Committee is to:

1. Assist in the development of the annual budget including recommendation of the annual membership appropriation amount.
2. Review the annual Regional Work Program budget.
3. Review issues of Personnel and internal administration
4. Address and recommend resolution to operating staff grievances and discipline to the Council.
5. Assists the Executive Director in interviewing candidates and in recommending them to the EMCOG Council for employment.

The Chairperson of the Board of Directors shall serve as the Chair of the Budget/Finance and Personnel Committee. The Officers plus up to three interested Council members may also serve on this committee.

C. Nominating Committee (NEWLY ADDED AS PART OF THE BYLAWS)

The Nominating Committee shall be a standing committee reporting to the Council. The Committee shall consist of three (3) to five (5) members from the member units and will be appointed at the last Council meeting of the year by the EMCOG Chairperson. The proposed candidates for Council officers will be presented at the Organizational meeting in January. Additional nominations will also be accepted from the floor at that meeting.

The Committees *advising* the Council on critical program areas are:

1. Regional Economic Development (RED) Team (NEWLY ADDED AS PART OF BYLAWS)

The RED Team shall be a standing committee reporting to the Board of Directors and the Executive Director. The purpose of the RED Team shall be to:

- A. Promote, communicate and facilitate discussion on issues of economic development, which have a mutual interest to member units.**
- B. With authorization from the Full Council, serve as the Comprehensive Economic Development Strategy (CEDS) Committee.**
- C. Collect necessary member information for completion of the annual CEDS to Council Economic Development staff.**
- D. Prioritize, per approved Criteria, projects submitted from members for inclusions in the annual Comprehensive Economic Development Strategy (CEDS) and as per EDA's rules and regulations; specifically to determine those projects with the highest priority for potential EDA funding. Review criteria may be reviewed for relevancy from time to time and for consistency with EDA's rules, goals and objectives.**
- E. Present the final CEDS report to the Full Council for approval prior to required submission date unless specifically authorized by the Board to complete and send on its behalf without prior review.**
- F. Provide copies of approved final CEDS to each member unit as well as the EMCOG membership;**
- G. Be comprised of one (1) representative from each member unit.**
- H. The RED Team/CEDS Strategy Committee must represent the main economic interests of the Region and must include Private Sector representatives *as a majority of its membership; i.e., 51% representation from the business/private sector including but not limited to: workforce development boards, chambers of commerce, community colleges, etc.***
- I. Partner with the EMCOG TLAG committee on issues of mutual interest and concern;**

EMCOG shall retain authority to determine those agencies that will be invited to serve on the RED Team. At all times, the RED Team business/private sector membership component shall be consistent with the U. S. Department of Commerce, Economic Development Administration rules and regulations governing CEDS board composition.

The RED Team shall be chaired by the 2nd Vice Chairperson of the Council and staffed by the Economic & Community Development Program Coordinator.

2. Transportation, Land Use and GIS (TLAG) Committee: (NEW ADDED AS PART OF BYLAWS)
The TLAG Committee shall be a standing committee reporting to the Council and the Executive Director. The purpose of the TLAG Committee is to provide a partnership of groups and/or individuals working for a sustainable East Central Region. Activities will include but not be limited to:

- A. Creating a region with healthy, vibrant, walkable communities that provides all residents with transportation choices, affordable housing, land use-zoning solutions and geographic information systems data assistance;
- B. Foster public participation and discussion on developing a consolidated Regional GIS network. This will include assistance to local member units in capacity building for GIS data creation and maintenance.
- C. Analysis of local, county and regional policies, work with the State, work with community groups to develop alternatives and coordination of grassroots efforts;
- D. Advise and assist the EMCOG and its member Units on elements related to local and regional planning Acts;
- E. Encourage public participation and engagement in the local and regional planning Process including, but not limited to, Green Infrastructure planning, Sustainable development, Zoning, Brownfield Redevelopment, Planning Law, Non-motorized transportation, Transit and related topics;
- F. Coordinate the information provided by staff and the subcommittees to create a sustainable Regional Land Use Plan that incorporates the desires of the communities as a whole;
- G. Partner with the ECM RED Team committee on issues of mutual interest and concern;
- H. Engage appropriate EMCOG staff in the execution of the Committee's purpose;
- I. EMCOG shall retain authority to determine those agencies that will be invited to serve on the Committee.
- J. Be comprised of a minimum of five (5) Council representatives and other interested individuals from the Transportation, Land Use and GIS practice areas. Total number estimated at 18-20 members.

The TLAG Committee shall be staffed by the ECM Transportation Program Coordinator. An EMCOG Board member shall serve as Chairperson of the TLAG Committee.

Section 2. Ad Hoc (Special) Committees:

Special (Ad Hoc) committees may be appointed by the EMCOG Chair to perform specific tasks for the Council and are dissolved upon task completion.

ARTICLE VI. OFFICERS

The **Council** shall, at its January meeting each year, install from the membership, its Officers for the succeeding year in accordance with the procedures as set forth in "Robert's Rules of Order." **The officers of EMCOG shall be:** Chairperson, First Vice-Chairperson, Second Vice-Chairperson, Secretary and Treasurer and shall have a term of one (1) year. The duties and responsibilities of each office shall be those normally associated with those offices. **The officers shall serve as the Executive Committee of EMCOG.**

Section 1: Duties of the Chairperson (NEWLY MADE A PART OF BYLAWS)

- (a) The Chairperson shall have general decision making authority and responsibility for carrying out the decisions of EMCOG.
- (b) Shall preside at EMCOG Board of Directors meetings.
- (c) Shall represent EMCOG in an official capacity where appropriate and perform those duties incident to the office as chief of the policy board.
- (d) Shall appoint members to standing and ad hoc committees as established by the Council.
- (e) Shall have a vote on all matters that are brought before the body.
- (f) Shall serve as a voting member of all committees.
- (g) Shall serve as the EMCOG policy representative to the Michigan Association of Regions (MAR) or will designate a member of the Board of Directors to serve in that capacity.
- (h) Shall serve as the authorized signatory and shall execute documents on behalf of EMCOG when duly authorized by the Board of Directors.
- (i) Shall perform such other duties as EMCOG directs.
- (j) Shall serve as chair of the EMCOG Executive Committee.

Section 2: Duties of the 1st Vice-Chairperson

- (a) The 1st Vice Chairperson shall perform the duties of the Chairperson in the Chairperson's absence and has full voting privileges in his/her absence.

Section 3: Duties of the 2nd Vice Chairperson

- (a) Shall perform the duties of the Chairperson and the 1st Vice Chairperson in their absence and has full voting privileges in their absence.
- (b) Shall serve as the Chairperson of the Regional Economic Development (RED) Team.

Section 4: Duties of the Secretary

- (a) Shall serve as the official recorder of Council actions although the actual taking of minutes may be delegated to administrative staff. All minutes shall be approved by the Council and signed by the Secretary of the Council.

Section 5: Duties of the Treasurer

- (a) Shall be responsible for the financial affairs of EMCOG including an accurate record of monies received, disbursed, and deposited in behalf of the organization in carrying out EMCOG activities.
- (b) Shall be bonded in accordance with provisions established by the Board of Directors and through the Council's insurance carrier.

All EMCOG officers are covered by Directors & Officers Liability insurance as part of the overall insurance coverage provided by Michigan Municipal Risk Management Authority (MMRMA).

ARTICLE VII. ADMINISTRATION

(ADDITIONAL INFORMATION ADDED TO ALL CATEGORIES)

Section 1: Executive Director

Administration of the work carried on by EMCOG shall be the responsibility of the Executive Director who shall serve as the Chief Executive Officer.

(a) The Director shall be employed and retained in accordance with the approved Personnel Manual of the EMCOG Council.

(b) Shall be responsible for the planning, coordinating, and reporting the work of EMCOG.

(c) Shall make recommendations regarding the general administration of EMCOG affairs including budget, finance, appointment of authorized personnel, distribution of authorized reports and publications and program administration in accordance with policies and procedures set forth in the Appendix of these ByLaws.

(d) Shall perform such other duties and functions as may be assigned by the Council.

Section 2: Staff

EMCOG shall employ such qualified personnel as is necessary to carry out the programs of the Council in accordance with established personnel policies and procedures.

Staff qualifications: The Administrative Committee shall prepare written professional qualifications for the various staff positions, including minimum levels of education, training, and experience.

Operating Staff: The Executive Committee shall advise and consent, on the recommendation of the Executive Director, concerning staff appointments.

New Staff: The Executive Committee shall advise and consent, on the recommendation of the Executive Director, concerning new staff appointments (full or part-time). All EMCOG staff are covered by Liability insurance as part of the overall insurance coverage provided by Michigan Municipal Risk Management Authority (MMRMA).

Section 3: Policies and Procedures

Policies and procedures regarding the administration of EMCOG shall be established by the Board of Directors.

Section 4: Program Budget Process:

A. Budget Process:

1. Development of the annual program of work and budget for the EMCOG shall commence in April for the following fiscal year.
2. The development of the program and initial approval shall be by the Director and the Budget/Finance and Personnel Committee
3. The Program of Work, budget and membership fees shall be submitted to the governmental units by August 1st of each year.

B. Fiscal Year: (NEW AND MORE CLEARLY SPELLED OUT)

The fiscal year of the East Michigan Council of Governments shall begin on the first day of October in each calendar year and shall terminate on the last day of September of the next calendar year.

C. Annual Report:

An Annual Report shall be submitted to the Council by the Executive Director each year on April 1.

D. Administrative Records

1. Correspondence concerning policy, projects, programs and related matters shall be maintained and made a matter of public record.
2. All reports, publications, and other materials prepared on special requests shall be maintained as a matter of public record.

ARTICLE VIII. COUNCIL RULES

The **Council** shall adopt rules for Officer tenure. "Robert's Rules of Order" shall govern the conduct of all **Council** and Committee meetings. Other rules of procedure can be adopted by the Council as necessary to the operation of the **Council of Governments**. Such rules shall not be in conflict with the letter or the intent of the ByLaws and may include procedures regarding meetings, project reviews, priority guidelines, technical assistance programs, agendas, etc. Such rules also shall be published for dissemination to member agencies and made a matter of record.

ARTICLE IX. AMENDMENTS TO BYLAWS AND OTHER RULES AND REGULATIONS **(MORE DEFINED)**

Proposed alterations, amendments or additions to these bylaws or to the EMCOG Administrative Policies Manual must be presented in writing to the membership at least ten (10) days prior to adoption.

Amendments may be made by the Board of Directors. Approval shall require a two-thirds (2/3) vote of the members present at said meeting constituting a quorum.

ARTICLE X. EFFECTIVE DATE OF BYLAWS

The effective date of these bylaws is _____, 2009.

PROPOSED NEW BASE ALLOTMENT SCHEDULE

<u>Government Area</u>	<u>Maximum # of Representative Seats</u>	
Arenac	2	
Bay	2	
Clare	2	
Gladwin.....	2	
Gratiot	2	
Huron.....	2	
Iosco	2	
Isabella.....	2	(includes rep from City of Mt. Pleasant)
Midland	2	
Ogemaw	2	
Roscommon.....	2	
Saginaw	2	
Sanilac	2	
Tuscola.....	2	
 Saginaw Chippewa Indian Tribal Council.....	 <u>1</u>	
Total:	29	

Note:*

Private sector/business

1 – minimum required on the governing board

*EDA requires a minimum of one (1) private sector/business representative, plus representation from workforce development or labor groups, intermediate school districts, post secondary education, special authorities (MPOs, DDAs, LDFAs, EDCs, Land Banks, road Commissions, MSU Extension) equal to or greater than 35% of the governing body.

Adopted December, 1972: Amended 1973, 1978, 1982 and 1986 by member Boards of Commission



(new logo design when approved)

HUMPHREYS, CAMPBELL, DUST & HUMPHREYS, P.C.

ATTORNEYS AND COUNSELORS AT LAW

BUILDING A, SUITE ONE

5090 STATE STREET

SAGINAW, MICHIGAN 48603

B. J. HUMPHREYS
GARY R. CAMPBELL
TOBIN H. DUST
JOHN D.L. HUMPHREYS

(989) 792-2552

FAX (989) 792-3881

E-MAIL: lawyers@hcdh-law.com

February 6, 2009

C. Robert Sawyer, Regional Director
U.S. Department of Commerce
Economic Development Administration
Chicago Regional Office
111 N. Canal Street, Suite 855
Chicago, IL 60606-7208

**RE: East Central Michigan Planning & Development Regional Commission
EDA Grant Award #06-83-05201**

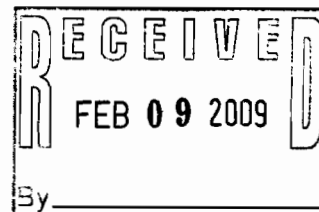
Dear Mr. Sawyer:

I am writing in response to your letter dated January 27, 2009 in regard to your request for the Articles of Incorporation.

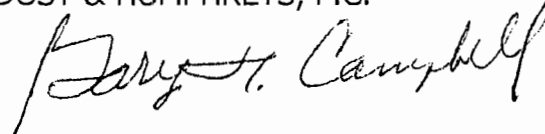
Under Michigan law, regional planning commissions and councils of government are not subject to the Michigan Corporation statutes. Rather, such entities in this State were created by Gubernatorial Executive Order in 1972 and operate under the Michigan Regional Planning Act, Public Act 281 of 1945, as amended. MCL 125.11, et. seq.

The East Central Michigan Planning & Development Regional Commission was created under the above law and was not required to file articles of incorporation.

Thank you for your attention to this matter. Please feel free to call me if you have any questions.



Very truly yours,
HUMPHREYS, CAMPBELL,
DUST & HUMPHREYS, P.C.



GARY R. CAMPBELL

GRC:law

cc: Jack Price
U.S. Department of Commerce

Hal Hudson, Ph.D.
East Central Michigan Planning

Sue Fortune ✓
East Central Michigan Planning

HUMPHREYS, CAMPBELL, DUST & HUMPHREYS, P.C.

ATTORNEYS AND COUNSELORS AT LAW

BUILDING A, SUITE ONE

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(989) 792-2552
Fax (989) 792-3881
E-MAIL: lawyers@hcdh-law.com

December 12, 2008

C. Robert Sawyer, Regional Director
U.S. Department of Commerce
Economic Development Administration
Chicago Regional Office
111 N. Canal Street, Suite 855
Chicago, IL 60606-7208

**RE: *East Central Michigan Planning & Development Regional Commission
EDA Grant Award #06-83-05201***

Dear Mr. Sawyer:

I am writing in response to your letter to Hal Hudson wherein you requested that I clarify Section 14 of the Michigan Regional Planning Act, Public Act 281 of 1945, and whether the bylaws will achieve the purpose of changing the organization from a regional planning commission to a regional council of governments.

Section 14 of the Michigan Regional Planning Act states:

"The regional planning commission as constituted under this act may transfer by interlocal agreement or contract its activities, functions, programs, staff, monies, properties, and any other liabilities or assets to a regional council of government hereinafter created. This transfer must be authorized by a majority vote of the governing body of the regional planning commission and submitted to each local government unit participating as a member of the regional planning commission. The local legislative body of each local governmental unit participating as a member of the regional planning commission must authorize and concur in the transfer by majority vote.

In the event of such transfer, the council shall be entitled to receive and disperse all grants-in-aid and other revenues that would otherwise be available to the regional planning commission."

MCL 125.24

The Michigan state legislature has not defined what constitutes a regional council of government. However, it is clear that the regional council of government is created under the Michigan Regional Planning Act and that it is entitled to receive and disperse all grants-in-aid and other revenues that would otherwise be available to a regional planning commission. In short, in Michigan, a council of government operates under the authority of the Michigan Regional Planning Act.

The regional planning commission may, by majority vote of the regional planning commission's governing body, recommend to the participating local governmental units the establishment of a regional council of government. In practice, the state statute leaves to the participating local units of government the responsibility of determining the specifics on how the council of government shall be operated.

The proposed by-laws amendments of the East Central Michigan Planning & Development Regional Commission meets the requirements for either remaining as a regional planning commission or to create a regional council of government. Both entities are authorized under the State Regional Planning Act and are similar in nature.

In practice, there are many similarities between regional councils of government and regional planning and development commissions. The main difference is that councils of government are usually governed by representatives of most of the local units of government in the region and they all contribute to the funds necessary to sustain the council of government's activities. As a result, councils of government often have closer ties to local officials putting them in a much better position to implement short-term, pragmatic programs than regional planning and development commissions.

In order for the commission to change the organization from a planning commission to a regional council of government, the commission intends to do the following:

1. Approve a resolution changing the name from East Central Michigan Planning & Development Regional Commission to East Michigan Council of Governments.
2. Approve a resolution transferring power to the newly formed council, as recommended.

C. Robert Sawyer
December 12, 2008
Page 3

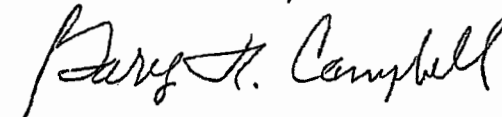
3. Approve a resolution requesting approval of the amended bylaws.
4. Submit the resolutions, as well as the proposed amended bylaws, to each of the member counties for their review and approval.
5. Upon receipt of two-thirds approval, adopt the new name, new structure, and new bylaws.

It is my opinion that the above procedure meets the statutory requirements for changing the ECOMPDR from a regional planning commission to a regional council of governments.

I have also reviewed the additional revision to Article V.1.1 "Regional Economic Development (RED) Team" that you referenced in your letter. Sue Fortune has informed me that she has made the appropriate revisions and will forward to you a copy of the revised bylaws.

Thank you for your attention to this matter. Please feel free to call me if you have any questions.

Very truly yours,
HUMPHREYS, CAMPBELL,
DUST & HUMPHREYS, P.C.



GARY R. CAMPBELL

GRC:kkp

cc: Jack Price
U.S. Department of Commerce

Sue Fortune
East Central Michigan Planning

2009 MEETING SCHEDULE

EAST MICHIGAN COUNCIL OF GOVERNMENTS (EMCOG)

January 30, 2009	12:00 p.m.	Full Council	Mt. Pleasant – Isabella County Courthouse
March 13, 2009	11:00 a.m.	Full Council	Clare RESD Offices – Room B, 4041 E. Mannsiding Road, Clare, MI 48617
May 1, 2009	11:00 a.m.	Full Council	Riverwalk Place - Gladwin
July 10, 2009	11:00 a.m.	Full Council	Riverwalk Place - Gladwin
September 11, 2009	8:30 a.m.	Full Council	Riverwalk Place – Gladwin – COMBINED MEETING WITH RED TEAM – RESOURCE DAY
November 6, 2009	11:00 a.m.	Full Council	(if needed) Site t/b/d/

RED Team:

January 30, 2009	10:00 a.m.	Isabella County Courthouse, Mt. Pleasant, MI.
March 13, 2009	9:30 a.m.	Clare RESD Offices (see above)
May 1, 2009	8:30 a.m.	Riverwalk Place – Gladwin
July 10, 2009	8:30 a.m.	Riverwalk Place – Gladwin
September 11, 2009	8:30 a.m.	COMBINED meeting with Full Council, Riverwalk Place – Gladwin – Resource Day*
November 6, 2009	9:30 a.m.	Site to be determined

1. **Resource Day:** Representatives from various state and federal agencies (CAT-Team, MSHDA, MEDC, MEDA et al) will be present to answer questions and be of assistance to members in terms of programs, grants, grant funding, etc.
2. A separate RDA/USDA workshop will be hosted by the Council – date and site t/b/d
3. Special Committees (Budget & Finance, Fees, Housing, TLAG) will be called either by the Committee Chair or the individual staff person or staff member responsible for the Committee activities.



Angie Daniels

From: Renee Wood [renee@bigtube.net]
Sent: Friday, April 03, 2009 6:10 PM
To: adaniels@tuscolacounty.org
Cc: renee@bigtube.net; 'Lee Ann Ryers'
Subject: May We Use Courthouse Lawn on April 15th?
Importance: High

Angie: This email will confirm our telephone conversation of today, 4/3/09. I would like to organize a "Tax Day Tea Party" on the courthouse lawn on April 15, 2009.

WHAT: Tax Day Tea Party
WHEN: April 15, 2009 6 p.m. until 8 p.m.
WHERE: Courthouse Lawn

PURPOSE: A peaceful protest of our tax dollars being used for the stimulus bill.

Thank you so much.

Renee

Renee J. Wood, PLLC
361 N. State Street
Caro, MI 48723
(989) 673-2179 fax: (989) 673-8027
renee@bigtube.net

Confidential: This electronic message and all contents contain information from the law firm of Renee J. Wood which may be privileged, confidential or otherwise protected from disclosure. The information is intended to be for the addressee only. If you are not the addressee, any disclosure, copy, distribution or use of the contents of this message is prohibited. If you have received this electronic message in error, please notify us immediately (989) 550-8027 and destroy the original message and all copies. Thank you.

No virus found in this outgoing message.

Checked by AVG.

Version: 7.5.557 / Virus Database: 270.11.40/2039 - Release Date: 4/3/2009 6:19 AM

Tuscola County Incorporated in 1851

Providing Services to County Residents for 158 Years

Board of Commissioners Leadership



The following information explains the important leadership role of a county commissioner in providing efficient county government services and improving the quality of life for county residents.

County Commissioner Leadership

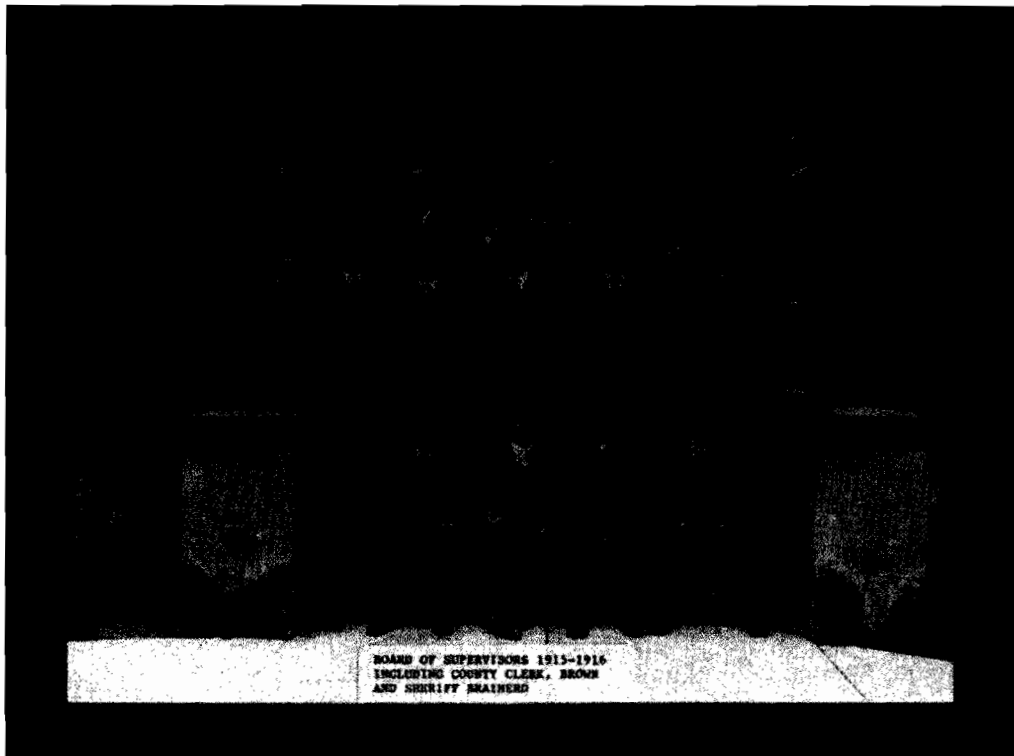
Common Sense Leadership

Serving the public as a County Commissioner is an essential leadership position. To be effective, this position requires objectivity and a common sense approach to decision making. A County Commissioner is a member of the county governing body and major policy setting center for county government. One of the chief roles is serving as a policy maker or "gatekeeper". In this role the Commissioner critically evaluates proposals for change from citizens, department administrators, state government and other boards and commissions. The demands of a County Commissioner are relentless especially in these challenging economic and difficult financial times. Commissioners need to be good communicators. Significant time and commitment is required to make effective policy and informed decisions as a County Commissioner.

Commissioner System Historical Development

The County Commissioner system in Michigan came into existence approximately 40 years ago. Before 1969, county government oversight was the responsibility of the 23 Township Supervisors and the City of Vassar (called the Board of Supervisors) who attended meetings once a month and made decisions regarding county affairs. As the scope and complexities of county government grew and the demands for Township Supervisors became overwhelming, stronger central oversight became necessary. In 1969, the County Commissioner System of Representation was born with the first seven members of Tuscola County Commissioners elected by district.

1915-1916 Board of Supervisors



Last meeting of the Board of Supervisors in December of 1968



First meeting of the Tuscola County Board of Commissioners in January of 1969



Current 2009 Tuscola County Board of Commission Members

Current County Commissioners are from left to right (standing):

- District 4 – Roy Petzold 989-871-3789
- District 2 – Thomas Bardwell (Vice-Chairperson) 989-673-0409
- District 1 – Amanda Roggenbuck 989-674-0000
- District 3 – Tom Kern 989-872-3838
- District 5 – Gerald Peterson (Chairperson) 989-823-7891(Seated)



Commissioner Statewide Trends of Interest

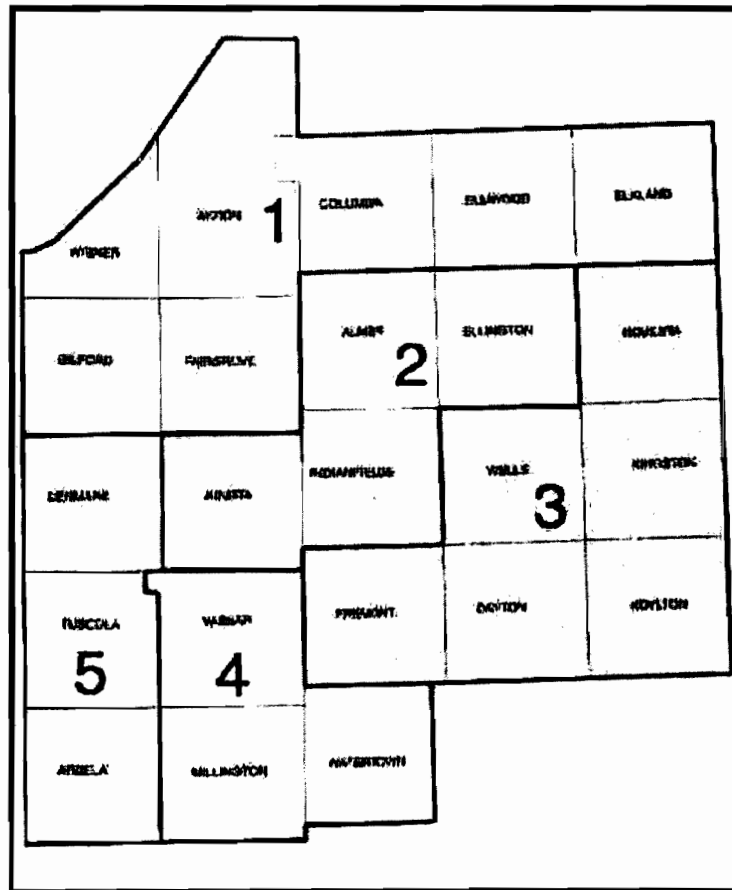
Michigan State University - Extension compiled statewide statistics from the 2008 County Commissioners' election. Some of the more interesting results are summarized below:

- For 2009, there are a total of 699 commissioners statewide
- From 2008 to 2009, there was a new commissioner turnover rate of 24%
- The number of commissioners by individual county ranges from 5 to 26
- The majority of counties have between 5 and 10 commissioners
- The number of constituents per commissioner is larger in urban versus rural counties
- For 2009, 80% of commissioners were male compared to 20% female

Commissioner Selection Process – Elected Every Two Years

Commissioners are elected by districts for a two year term of office. To qualify, a candidate must be a registered voter, U.S. citizen, at least 18 years of age and be a resident of the district they propose to represent. After the U.S. Census of Population is conducted every 10 years, population and population distribution information is used by the apportionment commission to establish the number and location of commissioner districts. The following officials make up the apportionment commission: County Clerk, County Treasurer, County Prosecutor, Chairperson of the County Democratic Party and Chairperson of the Republican Party. In 2002, the number of Tuscola Commissioners was reduced by the apportionment commission from 7 to 5. The minimum number Commissioners allowed by law is 5.

Tuscola County Commissioner Citizen Representation Districts



Responsibility for Diverse Service Base

Commissioners and other elected and appointed officials are ultimately responsible for the finances and effective operation of a diversity of county services. County government provides a broad range of services including: police; dispatch; courts; jail; vital records maintenance; drainage; public health; child support and custody; care of abused, neglected, and delinquent youth; building codes; animal control; emergency services/homeland security; economic development; recycling; mosquito control; medical care facility; etc.

In addition to the five elected Commissioners, there are 9 other elected officials serving residents and operating county services. These elected county positions include:

Circuit/Family Court Judge, Honorable Patrick Joslyn
Probate Court Judge, Honorable Wallace Kent
Prosecutor, Mark Reese
County Clerk, Margie White-Cormier
Register of Deeds, Dan Grimshaw

District Court Judge, Honorable Kim Glaspie
Sheriff, Leeland Teschendorf
County Treasurer, Patricia Donovan-Gray
Drain Commissioner, Robert Mantey

Controller-Administrator

The size and complexity of county government makes it impossible for Commissioners to perform all of their functions without assistance. The Controller-Administrator's Office was established in 1986 by the Board of Commissioners to provide financial, budgetary, personnel, and other administrative services for county government operations. The Controller-Administrator is appointed by the BOC and serves as the County's Chief Appointed Administrative-Fiscal Officer as set forth under the Michigan Uniform Budgeting and Accounting Act and Controller's Act. One of the primary roles of this position is to assist the Board in the financial and administrative management of the county operations.

Managing the Financial Resources - Budget Development

The most important authority and responsibility of the BOC is adopting a balanced county budget and monitoring the current and projected financial standing of the county through monthly financial reports and the annual audit process. A comparison can be drawn from the private sector because in many respects the Board of Commissioners (BOC) serves as the Board of Directors for a \$44 million dollar county government operation. County government is the largest service provider and employer in Tuscola County. The BOC budgeting authority includes determining the number of staff and compensation for staff in each department. State law requires county government to have a balanced budget which is an on-going challenge in these difficult financial times.

The annual budget is a financial plan for the year. It is critical to effective financial management and fulfilling the state statute that requires county government to maintain a balanced budget and operate within its financial means. The budget determines how financial resources will be allocated to programs and services to best meet the current and future needs of county residents. An in-depth process is followed each year to develop the budget. This process includes estimating available revenues and expenditures and determining service priorities for the coming fiscal year. One of the BOC functions is to choose among competing demands for limited resources. Revenues and expenditures are reviewed monthly to monitor actual information in relationship to budget to decide if adjustments are necessary to maintain a balanced budget. An annual audit (Comprehensive Annual Financial Report) is conducted each year to verify county financial standing.

Assistance Provided through Appointments to Boards and Commissions

Oversight of the \$44 million county operation requires considerable time. On average, County Commissioners attend 10 to 15 meetings in a month and significant amounts of time discussing problems and issues with constituents and staff. In addition, extensive amounts of time are required to research issues and review information critical to the decision making process.

The BOC makes appointments to various boards and commissions to assist in the multitude of tasks necessary to operate county government. Citizens serving on these boards and commissions are critical to the efficiency and effectiveness of services provided to county residents. Their service is valuable and greatly appreciated. County Commissioners and citizens are appointed to the following boards and commissions.

County Boards and Commissions

Behavioral Health System Board	Michigan Association of Counties Board of Directors
Board of Health	Michigan Association of Counties Committees
Board of Public Works	Modular Emergency Medical System (MEMS)
Brownfield Redevelopment Authority Board	Mosquito Control Technical Advisory Committee
Community Corrections Advisory Board	Multi-County Solid Waste
County Parks and Recreation Commission	National Association of Counties
County Planning Commission	Recycling Advisory Committee
Dispatch Authority Board	Region VII Area Agency on Aging
Downtown Development Authority	Resource Conservation and Development District
Economic Development Commission	Road Commission Liaison
Enterprise Facilitation	Senior Services Advisory Council
Human Development Commission	Thumb Area Consortium
Human Services Coordinating Council	TRIAD
Human Services/Medical Care Facility Liaison	Tuscola 2011
Local Emergency Planning Committee	

Other Noteworthy Responsibilities of a County Commissioner

- Economic development
- Set compensation for elected and appointed officials
- Property equalization and appointment of taxes
- Appoint a number of department heads
- Establish personnel policies for a number of county departments
- Review and adopt grants
- Provide for necessary facilities and equipment for county government operations

Useful Web Sites Regarding County Commissioners

- County web site - <http://www.tuscolacounty.org/boc/>.
- Michigan Association of Counties - <http://www.micounties.org/>
- National Association of Counties - <http://www.naco.org/>
- Michigan Association of County Administrative Officers - <http://macaoweb.org/>



Consumers Energy Renewable Energy Development

FACT SHEET

- In October 2008, Gov. Jennifer Granholm signed into law comprehensive energy legislation passed by the Michigan Legislature. The legislation includes a Renewable Energy Portfolio Standard (RPS) requiring Consumers Energy, along with all other electric providers in Michigan, to increase the amount of renewable energy supplied to customers to 10 percent by 2015.
- About 4 percent of Consumers Energy's power supply now comes from renewable sources, including hydroelectric, wind and biomass.
- Consumers Energy estimates it will need an additional 900 megawatts of renewable energy by 2017. Consumers Energy will build new renewable energy projects for about half of this requirement, and purchase renewable energy from third-party producers to meet the rest.
- To expand its renewable energy supply, Consumers Energy will invest primarily in wind generation. The utility has secured more than 36,000 acres of easements in Mason and Tuscola counties for future wind generation investment.
- Consumers Energy has located six meteorological towers in Mason County and three in Tuscola County to collect data about wind speed and direction, temperature and other information over a period of one to two years before siting wind turbines.
- Wind farms that Consumers Energy develops will be designed to meet local zoning, permitting and building codes, as well as comply with all applicable federal, state and local requirements to protect human health and the environment.
- Consumers Energy and John Deere Renewables, LLC celebrated the official opening of the Michigan Wind I commercial wind farm on Feb. 26, 2009. This is Michigan's largest wind farm and it supplies Consumers Energy's Green Generation program with 69 megawatts of clean electric power.

For more information: www.consumersenergy.com/NewGeneration

Balanced Energy

INITIATIVE

Harnessing
a New
Generation
of Wind
Power for
Michigan

FACT SHEET

Consumers Energy



**Mike Hoagland**

From: Mike Hoagland [MHoagland@TuscolaCounty.org]
Sent: Wednesday, April 01, 2009 11:37 AM
To: Renee McLane; Clayette Zechmeister (Clayette Zechmeister); (colleenl@northstarathome.com); Amanda Roggenbuck (aroggenbuck@tuscolacounty.org); 'Brian Nueville (briann@hdc-caro.org)'; Hal Hudson (Hal Hudson); Jerry Peterson (jerry58c@yahoo.com); 'Judy Adams (shamrockallie@sbcglobal.net)'; 'Tina Bacon (cbacon@cityofvassar.org)'; 'Tom Doran (tdoran@atbdcpa.com)'; 'Tom Striffler (striff@centurytel.net)'; 'Tom Bardwell (tbardwell@hillsanddales.com)'; Tom Kern (commishkern@gmail.com)
Subject: 501c3 Status
Attachments: 501c3.pdf

Hello all

It is official, we have achieved 501c3 status. Tina, this should be an agenda item for our next meeting. We need to develop a schedule to transition certain files, functions and responsibilities from the County to the Enterprise Facilitation Board. Tom Doran, what do we need to do from the standpoint of fiduciary responsibilities?

Thank you.

Mike h.