



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, March 27, 2025

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

---

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, March 27, 2025, to order at 8:00 AM local time.

Prayer - Commissioner Lutz

Pledge of Allegiance - Commissioner Koch

Roll Call - Clerk Fetting

Commissioners Present In-Person: John Goodchild, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Steve Anderson, Mike Miller, Sheriff Ryan Robinson, Renee Francisco, Shelly Lutz, Clayette Zechmeister, Erica Dibble, Debbie Babich, Jon Ramirez

Also Present Virtual: Tracy Violet, Mary Drier, Angie House, Cindy McKinney-Volz, Rebecca Evans, Tyler Ray, Estee Bitzer, Register Marianne Brandt, Ashley Gaudett, Katie Robinson, Judy Cockerill, Echo Torrez, Bonnie Fackler, Carrie Tabar, Linda Strasz, Tanya Pisha, Renee Francisco, Cody Horton, Shannon Beach, Treasurer Ashley Bennett, Jodi Barrons

At 8:03 a.m., there were a total of 18 participants attending the meeting virtually.

#### **Adoption of Agenda**

1. Adoption of Agenda -

2025-M-074

Motion by Bill Lutz, seconded by Matt Koch to adopt the agenda as amended. Motion Carried.

#### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes -

2025-M-075

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the March 13, 2025 Regular meeting. Motion Carried.

**Brief Public Comment Period for Agenda Items Only**

None

**Consent Agenda**

2025-M-076

Motion by Bill Lutz, seconded by Matt Koch that the Consent Agenda Minutes and Consent Agenda Items from the March 24, 2025 Committee of the Whole meeting be adopted. Motion Carried.

**CONSENT AGENDA**

1. Budget Amendment Request Fund 232 Millington Township Police Contract - Erica Dibble, Chief Accountant -

Move to approve the budget amendment request for the Fund 232 Millington Township Police Contract for Enforcement Services for the years 2024, 2025 and 2026 as presented.

2. Out-of-State Travel Request for Eean Lee to attend the Texas A&M Engineering Extension Service Cybersecurity Incident Response and Management Training in College Station, Texas - Eean Lee, Chief Information Officer -

Move to approve the out-of-state travel request for Eean Lee to attend the Texas A&M Engineering Extension Service Cybersecurity Incident Response and Management training in College Station, Texas, May 12 -16, 2025. Travel and accommodations are being paid for by the Federal Emergency Management Assistance (FEMA).

**New Business**

1. Presentation of Resolution Honoring Renee Francisco, Financial Coordinator as Presented by Tuscola County Commissioners -

2025-M-077

Motion by Bill Lutz, seconded by Matt Koch to approve and place on file the Retirement Resolution 2025-03 Presented to Renee Francisco, Financial Coordinator.

Yes: John Goodchild, Kim Vaughan, Bill Lutz, and Matt Koch

Absent: Thomas Bardwell

Motion Carried.

2. SAFEbuilt Quarterly Business Review -

Lauren Veri, Account Manager, reviewed the annual report which is to be emailed at a later date.

2025-M-078

Motion by Bill Lutz, seconded by Matt Koch to approve and place on file SAFEbuilt's Quarterly Business Review as presented. Motion Carried.

3. Discussion on the Sheriff's Office Training Funds -

Ryan Robinson, Sheriff, asked the Board to review the meal policy for mandatory trainings that occur in Tuscola County as the staff attending the training are not able to purchase lunch as they are within County. Clerk Fetting supported Sheriff Robinson in this request. Matter to be placed on an upcoming Committee of the Whole meeting for further discussion.

4. Michigan State Police (MSP) Lease Agreement -

Mike Miller, Recycling, Buildings and Grounds Director, stated the Lease Agreement is progressing forward. The issue of city water being supplied to the building and the cost of rent to be discussed further and decided upon.

5. Renewal of Annual Maintenance Contract for Courthouse X-Ray Machine (matter added) -

Steve Anderson, Emergency Manager, presented the proposed contract for renewal.

2025-M-079

Motion by Matt Koch, seconded by Bill Lutz to approve the Annual Maintenance Contract Quote Number Q-21618 with Leidos Security Detection and Automation Inc. in the amount of \$7,300.00 for the period of March 25, 2025 through March 26, 2026. Also, all necessary signatures are authorized. Motion Carried.

6. Review of Plante Moran Services -

Erica Dibble, Chief Accountant, reviewed a handout detailing the scope and questions for Plante Moran as produced by Tuscola County. Tuscola County held a meeting with Plante Moran to discuss the matters.

2025-M-080

Motion by Matt Koch, seconded by Bill Lutz to approve the termination of Tuscola County's contract with Plante Moran effective March 31, 2025. Motion Carried.

### **Old Business**

1. Resolution 2025-04 for 217 Fund -

2025-M-081

Motion by Bill Lutz, seconded by Matt Koch to approve the Resolution 2025-04 to establish Fund 217 - Materials Management Planning Grant as presented. Motion Carried.

2. Human Development Commission's (HDC) Annual Senior Services Report -

2025-M-082

Motion by Matt Koch, seconded by Bill Lutz to approve and place on file the Human Development Commission's (HDC) Annual Senior Services Report as presented. Motion Carried.

3. Sheriff's Office 2024 Annual Report -

2025-M-083

Motion by Bill Lutz, seconded by John Goodchild to approve and place on file the Sheriff's Office 2024 Annual Report as presented. Motion Carried.

4. Prosecutor's Office Request to Hire a Secretary II Employee -

2025-M-084

Motion by Bill Lutz, seconded by Matt Koch to approve the request of Prosecutor Erica Walle to hire Noelle Gallegos to fill the open Secretary II position in the Prosecutor's Office at Step 2 rate of pay of \$18.36 per hour pending favorable physical, drug screen and background check. Tentative start date to be March 31, 2025. Motion Carried.

**Correspondence/Resolutions**

1. Request for Comments on Wells Township Proposed Amended Master Plan
2. Preapplication Meeting for the Canal Drive - Fairgrove

**Commissioner Liaison Committee Reports**

***Vaughan***

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

***Goodchild***

No Report

Board of Public Works

Behavioral Health Systems Board

County Road Commission Liaison

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee  
Region VII Economic Development Planning  
Saginaw Bay Coastal Initiative  
Tuscola 2020  
Local Units of Government Activity Report

***Bardwell***

Absent

Behavioral Health Systems Board  
Caro DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7th District  
MAC Workers Comp Board  
MAC Finance Committee  
NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

***Lutz***

Board of Health  
Community Corrections Advisory Board  
Department of Human Services/Medical Care Facility Liaison  
New flooring will be installed.  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Multi-County Recycling Committee  
Local Units of Government Activity Report  
Human Development Commission Board of Directors Liaison  
Senior Dining Center Open House is today at 11:00 a.m.

***Koch***

No Report

Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Recycling Advisory  
Jail Planning Committee  
MI Renewable Energy Coalition (MREC)  
Local Units of Government

**Other Business as Necessary**

None

**Extended Public Comment**

None

**Adjournment**

2025-M-085

Motion by Matt Koch, seconded by Bill Lutz to adjourn the meeting at 8:54 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO