



# MINUTES

## Board of Commissioners

### Meeting

**8:00 AM - Monday, September 23, 2024**

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Monday, September 23, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Koch

Pledge of Allegiance - Commissioner Lutz

Roll Call - Deputy Clerk Katherine Robinson

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Katherine Robinson, Eean Lee, Neil Hammerbacher, Steve Anderson, Shelly Lutz, Angie House, Brandon Weslock, Jon Ramirez, Debbie Babich

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Jamie Nisidis, Mike Miller, Jon Ramirez, Carrie Tabar, Register Marianne Brandt, Debbie Babich, Brandon Bertram, Shannon Nelson, Amanda Ertman, Alecia Little, Angie Daniels, Tom McLane, Kristy Sutherland

At 8:01 a.m., there were a total of 13 participants attending the meeting virtually.

#### **Adoption of Agenda**

1. Adoption of Agenda -

2024-M-211

Motion by Bill Lutz, seconded by Matt Koch to adopt the agenda as presented. Motion Carried.

#### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes -

2024-M-212

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the September 12, 2024 Regular meeting. Motion Carried.

**Brief Public Comment Period for Agenda Items Only**

None

**Consent Agenda -**

None

**New Business**

1. Closed Session in Accordance with 1.) Section 8(1)(c) for Strategy Sessions Connected with the Negotiation of a Collective Bargaining Agreement, and 2.) Section 8(1)(h) to Consider a Written Legal Opinion Exempt from Discussion or Disclosure by Section 13(1)(g) of the Freedom of Information Act -

2024-M-213

Motion by Matt Koch, seconded by Bill Lutz that the Board of Commissioners meet in closed session under Section 8(1)(c) for strategy sessions connected with the negotiation of a collective bargaining agreement, and Section 8(1)(h) to consider a written legal opinion exempt from discussion or disclosure by Section 13(1)(g) of the Freedom of Information Act. The following individuals are allowed to attend this closed session: Jamie Nisidis (attending virtually) of Braun Kendrick, Brandon Weslock of Brown and Brown, Jodi Fetting, Katherine Robinson, Neil Hammerbacher, Eean Lee, Shelly Lutz, and Angie House at 8:00 A.M.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

Closed Session at 8:03 a.m.

Reconvened from Closed Session at 9:00 a.m.

At 9:00 a.m., there were a total of 20 participants attending the meeting virtually.

2. Annual Delegation of School Plan Review and Inspection Authority - Jared Bush, Transportation Director/Facilities Manager for Tuscola Intermediate School District, presented the proposed plan which has been adopted annually in the past.

2024-M-214

Motion by Bill Lutz, seconded by Matt Koch to approve the 2024 Annual Delegation of School Plan Review and Inspection Authority as presented by Jared Bush of Tuscola Intermediate School District and to authorize all required signatures. Motion Carried.

3. Tuscola County Medical Care Facility Fund Transfer Request - Neil Hammerbacher, Controller-Administrator, presented the request included in the agenda packet.

2024-M-215

Motion by Bill Lutz, seconded by Thomas Young to approve the request from the Medical Care Chief Executive Officer, Robert Cody Rabideau, that \$74,482.56 be transferred from the Voted Medical Care Facility Fund (298) to the regular Medical Care Facility Fund (291) for the items in the September 11, 2024 letter. Motion Carried.

4. Consideration of Adopting Resolution 2024-12 to Establish Fund 299, Senior Citizen Home Delivered Meals - Neil Hammerbacher, Controller-Administrator, explained that there was a need for a separate fund and a line item will need to be established.

2024-M-216

Motion by Bill Lutz, seconded by Thomas Young to adopt Resolution 2024-12 establishing Special Revenue Fund 299 to account for the voted millage to operate a Senior Citizens Home Delivered Meals program.

Roll Call Vote:

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

5. Consideration for Approving Change Order #10 for the Peoples State Bank (PSB) Building Construction Project - Mike Miller, Director of Buildings and Grounds, explained the cost is for extra drywall work which was not included with the original bid. The areas affected are in the server room, the GIS office, a hallway and the lower-level office area.

2024-M-217

Motion by Bill Lutz, seconded by Thomas Young to approve Change Order #10 for a \$4,005.00 increase to the Booms Construction Contract on the Peoples State Building (PSB) building construction project. Motion Carried.

6. Consideration of Approving Budget Amendment JE 22425 -  
Neil Hammerbacher, Controller-Administrator, explained that need for the amendment.

2024-M-218

Motion by Matt Koch, seconded by Bill Lutz to approve Budget Amendment JE 22425. Motion Carried.

7. Consideration of Approving a \$1,900,000.00 Transfer from the 214 Voted Primary Road Fund to the 201 Road Commission Fund per the Request of Mike Tuckey, Finance Director of the Tuscola County Road Commission -  
Neil Hammerbacher, Controller-Administrator, explained the request received and that there are funds available.

2024-M-219

Motion by Matt Koch, seconded by Thomas Young to approve the transfer of \$1,900,000.00 from the Voted Primary Road Millage Fund to the Road Commission Fund as requested by Mike Tuckey, Finance Director for the Tuscola County Road Commission. Motion Carried.

8. Consideration of Approving a \$656,000.00 Transfer from the 296 Voted Bridge Fund to the 201 Road Commission Fund per the Request of Mike Tuckey, Finance Director of the Tuscola County Road Commission -  
Neil Hammerbacher, Controller-Administrator, explained the request received and that there are funds available.

2024-M-220

Motion by Bill Lutz, seconded by Thomas Young to approve the transfer of \$656,000.00 from the Voted Bridge Millage Fund to the Road Commission Fund as requested by Mike Tuckey, Finance Director of the Tuscola County Road Commission. Motion Carried.

9. Presentation and Preliminary Approval of the 2025 Debt Service Fund Budgets -  
Debbie Babich, Fiscal Personnel Analyst, presented the budgets to the Board. She shared that there will not be any negative fund balances at the end of the year.

2024-M-221

Motion by Matt Koch, seconded by Bill Lutz to give preliminary approval for the 2025 Budgets of the County's Debt Service Funds as presented by Debbie Babich, Fiscal Personnel Analyst. Motion Carried.

10. Presentation and Preliminary Approval of the 2025 Equipment/Technology Fund Budget -  
Eean Lee, Chief Information Officer, presented the breakdown of the proposed projects and the costs associated with each project. The proposed budget is less this year than in years' past as there are fewer projects to be completed this year.

2024-M-222

Motion by Matt Koch, seconded by Thomas Young to give preliminary approval for the 2025 Budget of the 244 Equipment/Technology Fund as presented by Eean Lee, Chief Information Officer. Motion Carried.

11. Presentation and Preliminary Approval of the 2025 Capital Projects Fund Budgets - Mike Miller, Director of Buildings and Grounds, presented a list of projects included in the 2025 Budget Proposal. Bids will need to be obtained prior to projects being completed.

2024-M-223

Motion by Matt Koch, seconded by Bill Lutz to give preliminary approval of the 2025 Budget of the County's Capital Projects Funds as presented by Mike Miller, Director of Buildings and Grounds. Motion Carried.

12. Discussion Only of the \$80,811.00 Tuscola County Dividend Distribution from Michigan Counties Workers' Compensation Fund (MCWCF) - Thomas Bardwell, County Commissioner, presented the list of each of the jurisdictions and how much is to be distributed. The checks will be processed on October 1, 2024.
13. Presentation and Preliminary Approval of the 2025 Workers' Compensation Internal Service Fund - Neil Hammerbacher, Controller-Administrator, explained that the County has built up a comfortable balance in the fund.

2024-M-224

Motion by Matt Koch, seconded by Bill Lutz to give preliminary approval of the 2025 Budget for the 677 Workers Compensation Internal Service Fund as presented by Neil Hammerbacher, Controller-Administrator. Motion Carried.

14. Information Only: Interim Financial Statements for August, 2024 - Neil Hammerbacher, Controller-Administrator, discussed that the reports were prepared in different styles in order to assist in using the reports. The Dashboard will also be placed back on the County website.

## **Old Business**

None

## **Correspondence/Resolutions**

1. Crawford County Resolution - The Board will review a proposed resolution at the next Committee of the Whole meeting.

## **Commissioner Liaison Committee Reports**

### ***Koch***

No Report

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

### ***Bardwell***

No Report

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

### ***Young***

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Met last week.

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

## Local Units of Government Activity Report

### **Vaughan**

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

### **Lutz**

No Report

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

### **Other Business as Necessary**

Commissioner Bardwell discussed the General Fund Budget Report and projected year-end balances.

At 10:01 a.m., there were a total of 20 participants attending the meeting virtually.

### **Extended Public Comment**

- Eean Lee expressed concern about Camp Grayling and appreciated the Board considering to adopt the proposed resolution at the next meeting.

## **Adjournment**

2024-M-225

Motion by Matt Koch, seconded by Bill Lutz to adjourn the meeting at 10:02 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO

Katherine Robinson  
Tuscola County Deputy Clerk