



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, September 12, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, September 12, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Young

Pledge of Allegiance - Commissioner Vaughan

Roll Call -Deputy Clerk Katherine Robinson

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Steve Anderson, Katherine Robinson, Shelly Lutz, Ashley Coleman, Spencer Coleman, Ryan Pierce, K9 Belo

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Estee Bitzer, Jessica VanHove, Jodi Barrons, Jon Ramirez, Judy Cockerill, Register Marianne Brandt, Nick Sakon, Ashley Gaudett, Debbie Babich, Dara Hood, Cody Horton, Cindy McKinney-Volz, Barry Lapp, Karlee Romain, Shannon Beach, Tanya Pisha, Barry Lapp

At 8:02 a.m., there were a total of 14 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2024-M-201

Motion by Matt Koch, seconded by Thomas Young to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2024-M-202

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the August 29, 2024 Regular meeting and Closed Session.
Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

2024-M-203

Motion by Bill Lutz, seconded by Thomas Young that the Consent Agenda Minutes and Consent Agenda Items from the September 5, 2024 Building and Grounds Committee meeting and the September 9, 2024 Committee of the Whole meeting be adopted. Motion Carried.

CONSENT AGENDA

1. Accept and Place on File the 2022 - 2023 Annual Report of the Tuscola County Health Department -
Move to accept and place on file the 2022 - 2023 Annual Report of the Tuscola County Health Department.
2. Approve the 2024 Amendments to the By-laws of the Tuscola County Health Department -
Move to approve the 2024 Amendments to the By-laws of the Tuscola County Health Department and authorize all required signatures.
3. Approve the Third-Party Services Agreement (TPA) with the Human Development Commission (HDC) for the Administration of the CDBG Housing Improving Local Livability (CHILL) Grant -
Move to approve the Third-Party Services Agreement (TPA) with the Human Development Commission (HDC) for the administration of the CHILL grant and authorize all required signatures.
4. Approve the Purchase of Three (3) APX 6500 Mobile Radios and Radio Mic Fees from the Current Homeland Security Grant -
Move to approve the purchase of three (3) Motorola APX 6500 mobile radios through ProComm for \$19,131.54, and the associated MPSCS Radio Mic fees for \$750.00. These purchases will be made from the Homeland Security Grant funds.
5. Approve the Proposal for Glass Recycling as Presented by Mike Miller, Director of Recycling -
Move to approve the Proposal from Glass Recycling to provide glass recycling services and approve all authorized signatures.
6. Approval to Fill Vacant Friend of the Court (FOC) Investigation Assistant Position -

Move that per the request from Sheila Long, Court Administrator, that a current Friend of the Court (FOC) employee be promoted from Receptionist to fill the vacant position of FOC Investigation Assistant at the rate of pay of \$21.74 per hour, which is Step 7 on the pay scale effective September 16, 2024.

New Business

1. Years of Service Employee Recognition for Ashley Coleman, Tuscola County Patrol Road Deputy -
Kim Vaughan, Chairperson of the Tuscola County Board of Commissioners, read Resolution 2024-11.

2024-M-204

Motion by Bill Lutz, seconded by Matt Koch to adopt Resolution 2024-11 Honoring Ashley Coleman for her valuable years of service to Tuscola County. Motion Carried.

2. Approve Budget Amendment JE 22390 -
Neil Hammerbacher, Controller-Administrator, explained this amendment was needed for the purchase of the Mobile Radios approved in the Consent Agenda.

2024-M-205

Motion by Matt Koch, seconded by Bill Lutz to approve Budget Amendment JE 22390. Motion Carried.

3. Approval to Hire a Road Patrol Deputy -
Neil Hammerbacher, Controller-Administrator, explained request was present at the Committee of the Whole meeting on Monday.

2024-M-206

Motion by Matt Koch, seconded by Bill Lutz that per the request from Robert Baxter, Undersheriff, that Jack Duzik be hired to fill the vacant Road Deputy position contingent on a satisfactory background check, drug and physical screen with a start date of September 10, 2024. Motion Carried.

4. Approval to Hire a Full-Time Kennel Attendant -
Neil Hammerbacher, Controller-Administrator, explained request was present at the Committee of the Whole meeting on Monday.

2024-M-207

Motion by Bill Lutz, seconded by Matt Koch that per the request from Tyler Ray, Animal Control Director, to eliminate the two part-time Kennel Attendant positions to create one full-time position. Also, move that per the request from Tyler Ray, Animal Control Director, that Vincent Ferreira be promoted from his current position as part-time Kennel Attendant to the full-time Kennel Attendant position at his current rate of pay of \$16.12 per hour, which is Step 2 on the pay scale effective September 9, 2024. Motion Carried.

5. Approval to Start Hiring Process in Anticipation of Staffing Changes with a Newly Elected Drain Commissioner -
Neil Hammerbacher, Controller-Administrator, explained request was present at the Committee of the Whole meeting on Monday.

2024-M-208

Motion by Matt Koch, seconded by Bill Lutz that per the request from Robert Mantey, Drain Commissioner, that the Drain Office be allowed to proceed with the advertising, interviewing and selection process for a replacement position to allow for cross-training in the Drain Office. Funds are available in the Drain Commission budget to cover these costs. Motion Carried.

6. Preliminary Approval of the 2025 Staffing Plan for Budgeting Purposes -
Neil Hammerbacher, Controller-Administrator, reviewed the plan that was presented at the Committee of the Whole meeting on Monday.

2024-M-209

Motion by Matt Koch, seconded by Bill Lutz to approve the Preliminary 2025 Staffing Plan to facilitate the preparation of the 2025 annual budget. Motion Carried.

Old Business

None

Correspondence/Resolutions

1. Michigan Association of Counties (MAC) Legislative Update 8-30-24 -
The Board discussed the proposed increase in revenue sharing.
2. Michigan Association of Counties (MAC) Legislative Update 9-6-24 -
The Board talked about the different ordinance templates for renewable energy.

Commissioner Liaison Committee Reports

Lutz

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

The next meeting is tomorrow.

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

Koch

No Report

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Bardwell

Behavioral Health Systems Board

Meets next week.

Caro DDA/TIFA

Lauren Amellal tendered resignation as Director.

Economic Development Corp/Brownfield Redevelopment

There are member terms that are expiring, which will bring reappointments.

MAC 7th District

The meeting will be held next month.

MAC Workers Comp Board

The amount each county to receive to be determined soon.

MAC Finance Committee

Next month's meeting has been postponed.

NACo Rural Action Caucus (RAC)

Farm Bill was discussed by RAC and is being worked on. PILT was discussed.

Local Units of Government Activity Report

Young

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Jon Ramirez, Dispatch Director, will bring his top 3 priorities to the October 21, 2024 Committee of the Whole meeting. The County will receive \$479,000 in marijuana tax money and it could be used for public safety.

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Vaughan

Board of Health
The meeting will be held next month.
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
Trevor Keys is doing a great job.
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Other Business as Necessary

None

At 8:35 a.m., there were a total of 25 participants attending the meeting virtually.

Extended Public Comment

None

Adjournment

2024-M-210

Motion by Thomas Young, seconded by Matt Koch to adjourn the meeting at 8:37 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO

Katie Robinson
Deputy Clerk