



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, June 13, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, June 13, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner Young

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Mike Miller

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Crystal Knoblock, Cody Horton, Debbie Babich, Brandon Bertram, Ashley Gaudett, Jon Ramirez, Renee Francisco, Estee Bitzer, Karlee Romain, Treasurer Ashley Bennett, Barry Lapp, Judy Cockerill, Katie Robinson, Tanya Pisha, Drain Commissioner Bob Mantey

At 8:04 a.m., there were a total of 17 participants attending the meeting virtually.

#### **Adoption of Agenda**

1. Adoption of Agenda -

2024-M-133

Motion by Thomas Young, seconded by Bill Lutz to adopt the agenda as presented.  
Motion Carried.

#### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes -

2024-M-134

Motion by Matt Koch, seconded by Thomas Young to adopt the meeting minutes from the May 30, 2024 Regular meeting. Motion Carried.

### **Brief Public Comment Period for Agenda Items Only**

None

### **Consent Agenda**

2024-M-135

Motion by Bill Lutz, seconded by Matt Koch that the Consent Agenda Minutes and Consent Agenda Items from the June 10, 2024 Committee of the Whole meeting be adopted. Motion Carried.

### **CONSENT AGENDA**

1. Acceptance of the 2023 Mosquito Abatement's Annual Report -  
Move to accept the 2023 Mosquito Abatement Annual Report as recommended by Larry Zapfe, Director of Tuscola County Mosquito Abatement.
2. Approval of Purchasing an Updated DC-IV Mosquito Abatement Calibration System -  
Move to approve the purchase of an updated Mosquito Calibration Machine from KLDLABS Measurement Technologies for \$4,816.14 as recommended by Larry Zapfe, Director of Tuscola County Mosquito Abatement.
3. Approval of Pricing Change Increase on the Tiggs Canteen Contract for Jail Inmate Meals -  
Move to approve the pricing increase on the Tiggs Canteen Jail Inmate Meal Contract effective July 1, 2024 and to authorize Brian Harris, Jail Administrator, to sign the Meal Price Acknowledgement form as recommended by Brian Harris, Jail Administrator.
4. Approval For a Part-time Hire for Marine Patrol -  
Move to approve the hiring of Michael Finn to refill the vacant, seasonal part-time Marine Patrol position at the Sheriff's Department. His satisfactory background, physical, and drug screen have been completed. Michael's start date is June 3, 2024 at Step 1 on the pay scale, which is at the rate of \$20.91 per hour as recommended by Robert Baxter, Undersheriff.

### **New Business**

1. Approve Multiple Change Orders for the People's State Bank (PSB) Building Construction Project -  
Mike Miller, Director of Buildings and Grounds, reviewed the details of each change order requested for the renovations of the PSB Building. There are funds available in the contingency fund for the project.

2024-M-136

Motion by Bill Lutz, seconded by Thomas Young to approve Change Orders #3, #4, #5 and #6 for the People's State Bank (PSB) Building Construction Project as recommend by Mike Miller, Director of Buildings and Grounds. Motion Carried.

### **Old Business**

1. Approval of Two (2) Remonumentation Survey Contracts for 2024 -  
Neil Hammerbacher, Controller-Administrator, explained the request to have the contracts signed that were presented by Michael Yates.

2024-M-137

Motion by Bill Lutz, seconded by Matt Koch to approve the 2024 Remonumentation Surveying Contracts with William A. Kibbe Associates, Inc. for \$24,906.43 and Advance Surveying, Inc. for \$24,776.49 and to authorize the Board Chair to sign. Motion Carried.

2. Appointment of Karly Creguer, MSU Extension (MSUe) District Director, to the Tuscola County Economic Development Corporation's (EDC) Board of Directors -  
Neil Hammerbacher, Controller-Administrator, explained that the partnership between the EDC and MSUe includes having the District Director be appointed to the EDC Board of Directors.

2024-M-138

Motion by Thomas Young, seconded by Matt Koch to appoint Karly Creguer, MSU Extension District Director, to the Tuscola County Economic Development Corporation's Board of Directors. Motion Carried.

3. Approval of Friday, July 5, 2024 being Declared a Day Off With Pay -  
Neil Hammerbacher, Controller-Administrator, explained the request to close the county on July 5, 2024. The Unions have issued Letters of Understanding in support of this.

2024-M-139

Motion by Matt Koch, seconded by Thomas Young to approve Friday, July 5, 2024 being a day off with pay for all County employees and any 24/7 employees who must work being paid time and one-half as recommended by Neil Hammerbacher, Controller-Administrator for the year 2024 only. Motion Carried.

4. Approval of the Police Officer Labor Council (POLC) Command Unit's Contract -  
Neil Hammerbacher, Controller-Administrator, explained the contract has all signatures except for the Board Chair.

2024-M-140

Motion by Bill Lutz, seconded by Matt Koch to approve the new Police Officer Labor Council (POLC) Command Unit's Labor Contract effective January 1, 2024 for a 3-year term as recommended by Shelly Lutz, Director of Human Resources. Motion Carried.

5. Adoption of Resolution 2024-09 In Support of Creating an Access Road to Bypass M-53 for the Amish Community to Safely Travel In and Around the Village of Cass City - Neil Hammerbacher, Controller-Administrator, presented a proposed resolution in support of the bypass road for the Amish.

2024-M-141

Motion by Thomas Young, seconded by Bill Lutz to adopt Resolution 2024-09 in support of creating an access road to bypass M-53 for the Amish Community to safely travel in and around the Village of Cass City as recommended by the Village Council of the Village of Cass City.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

### **Correspondence/Resolutions**

1. Resolution Recognizing May as Mental Health Awareness Month
2. Resolution in Opposition of the Governor's Fiscal Year (FY) 2025 Budget for the Reduction of Operation Funding to Michigan Conservation Districts
3. Status of Tuscola County's 2023 Financial Audit

### **Commissioner Liaison Committee Reports**

#### ***Vaughan***

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

#### ***Lutz***

No Report

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Local Units of Government Activity Report  
Human Development Commission Board of Directors Liaison

***Koch***

Commissioner Koch had the opportunity to meet the new EDC Director.

Behavioral Health Systems Board  
Recycling Advisory  
Jail Planning Committee  
MI Renewable Energy Coalition (MREC)  
Local Units of Government

***Bardwell***

Behavioral Health Systems Board  
Caro DDA/TIFA  
Update provided regarding the budget and upcoming opportunities for building facade updates in the downtown area. Farmer's Market is looking to do a vendor survey.  
Economic Development Corp/Brownfield Redevelopment  
MAC 7th District  
MAC Workers Comp Board  
Provided an update on the number of worker comp bills that were submitted for payment.  
MAC Finance Committee  
NACo Rural Action Caucus (RAC)  
Local Units of Government Activity Report  
Ellington Township is still looking at options available regarding the repair or replacement of their Township Hall.

***Young***

Commissioner Young spoke with Debbie Powell and the goal is to provide a quarterly update to the Board from the EDC Director or EDC Chairperson.

Board of Public Works  
County Road Commission Liaison  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Update provided  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
MAC Agricultural/Tourism Committee  
Region VII Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

**Other Business as Necessary**

-Neil Hammerbacher provided an update of the status of grants that have been applied for and that Jon Ramirez is applying for a grant as well.

At 8:44 a.m., there were a total of 23 participants attending the meeting virtually.

**Extended Public Comment**

None

**Adjournment**

2024-M-142

Motion by Bill Lutz, seconded by Thomas Young to adjourn the meeting at 8:45 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO