



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, May 30, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, May 30, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner Young

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Steve Anderson, Mike Miller, Jon Ramirez

Also Present Virtual: Tracy Violet, Mary Drier, Brandon Bertram, Amanda Ertman, Angie House, Cindy Hughes, Cindy McKinney-Volz, Cody Horton, Debbie Babich, Renee Francisco, Tim Green, Treasurer Ashley Bennett, Crystal Knoblock, Barry Lapp, Ashley Gaudett, Sheriff Glen Skrent, Judy Cockerill, Shannon Nelson, Drain Commissioner Bob Mantey, Steve Root

At 8:02 a.m., there were a total of 16 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2024-M-122

Motion by Bill Lutz, seconded by Thomas Young to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2024-M-123

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the May 16, 2024 Regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

None

New Business

1. Dispatch-911 Services Request to Purchase a Battery Backup for the Dispatch-911 Service Building -
Neil Hammerbacher, Controller-Administrator and Eean Lee, Chief Information Officer, explained the request presented. This project was budgeted for in 2024. The pricing was obtained from the State Bid website.

2024-M-124

Motion by Bill Lutz, seconded by Thomas Young to approve the purchase of a Battery Backup for the Dispatch-911 Service Facility from Converge Technology Solutions for \$42,590.00 as recommended by Jon Ramirez, Dispatch Director and Eean Lee, Chief Information Officer. Motion Carried.

2. Approval of Third-Party Administrator (TPA) Request for Proposal (RFP) for CHILL Grant -
Debbie Babich, Fiscal Personnel Analyst, explained the need to have an RFP prepared for a third-party administrator in order to move the grant forward in the process.

2024-M-125

Motion by Bill Lutz, seconded by Matt Koch to accept the Request for Proposal (RFP) for a Third-Party Administrator (TPA) as required for the CHILL Grant Application. Motion Carried.

3. Discussion of Possible Public-Private Partnership (P3) for Recycling Services -
Neil Hammerbacher, Controller-Administrator and Mike Miller, Director of Recycling, stated that the potential of entering in a public/private partnership can be a complex matter. Controller-Administrator Hammerbacher does not have prior experience in these types of agreements and he would like to seek legal counsel prior to moving forward. Board was supportive of that. The next meeting with the private company is set for June 6, 2024.

4. Identify the Tuscola County Board of Commissioners as the County Approval Agency (CAA) for the County Materials Management Plan -
Mike Miller, Director of Recycling, explained the next step of the plan is to set the County Approval Agency.

2024-M-126

Motion by Bill Lutz, seconded by Thomas Young to identify the Tuscola Board of Commissioners as the County Approval Agency (CAA) for the County Materials Management Plan as recommended by Mike Miller, Director of Recycling. Motion Carried.

5. Acceptance of \$16,000.00 Grant Award from Michigan Municipal Risk Management Authority (MMRMA) for In-Car Cameras -
Robert Baxter, Undersheriff, explained the need to have the cameras replaced as the recordings from the cameras are not properly saving. A Grant has been applied for and awarded to cover a portion of the costs.

2024-M-127

Motion by Bill Lutz, seconded by Thomas Young to accept a Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) Grant from Michigan Municipal Risk Management Authority for \$16,000.00 to support the purchase of In-Car Cameras as recommended by Robert Baxter, Undersheriff. Motion Carried.

6. Approval of Budget Amendment to Purchase In-Car Cameras Out of the Road Patrol (207) Fund -
Neil Hammerbacher, Controller-Administrator, explained the budget amendments requested to account for the purchase of the in-car cameras.

2024-M-128

Motion by Bill Lutz, seconded by Matt Koch to amend the 2024 Road Patrol (207) Fund Budget for the RAP/CAP Grant of \$16,000.00 and for the purchase of In-Car Cameras for \$174,500.00 as recommended by Robert Baxter, Undersheriff and Neil Hammerbacher, Controller-Administrator. Motion Carried.

7. Approval to Submit for a School Violence Prevention Program (SVPP) Grant for \$123,096.00 -
Jon Ramirez, Director of Dispatch-911 Services, explained the potential positive impacts that could be realized if the grant were to be awarded which will improve communication means for School Resource Officers.

2024-M-129

Motion by Bill Lutz, seconded by Thomas Young to approve the submission of a \$123,096.00 School of Violence Prevention Program (SVPP) Grant Application as recommended by Jon Ramirez, Dispatch-911 Services Director and Neil Hammerbacher, Controller-Administrator. Motion Carried.

8. Proposed Changes to Tuscola County's Computer Acceptable Use Policy (CAUP) - Eean Lee, Chief Information Officer, presented the revised plan which has been reviewed by the third-party audit firm, DewPoint.

2024-M-130

Motion by Matt Koch, seconded by Bill Lutz to approve the proposed changes to Tuscola County's Computer Resources Acceptable Use Policy (CAUP) as recommended by Eean Lee, Chief Information Officer. Motion Carried.

9. Sample Purchasing Policy in Compliance with Federal Uniform Guidance - Neil Hammerbacher, Controller-Administrator, explained the need to update the purchasing policy and presented some areas that need to be considered as to the levels of approval authorization. Controller-Administrator Hammerbacher will present an updated policy for final approval.

2024-M-131

Motion by Matt Koch, seconded by Thomas Young to direct the Controller-Administrator to update Tuscola County's Purchasing Policy to ensure compliance with the Federal Government's Uniform Guidance. Motion Carried.

10. Informational: Monthly Fund Balance Report for April 2024 - Neil Hammerbacher, Controller-Administrator, presented the monthly report and will continue to present at the second Board meeting each month. If the account is less than the 17% needed, Controller-Administrator Hammerbacher is going to reach out to those respective Elected Officials and Department Heads.
11. Permission to Close the Purdy Administrative Building on Friday July 5, 2024 - Neil Hammerbacher, Controller-Administrator, explained that last year the Purdy Building closed the day prior to the 4th of July holiday. The request is to close the Purdy Building the day after the 4th of July holiday this year, which is a Friday. The Board would like to add to the next Committee of the Whole meeting to discuss how this may impact offices not in the Purdy Building.

Old Business

1. United States Department of Agriculture (USDA) Grant(s) Review Date Changed to June 4, 2024 - Controller-Administrator Hammerbacher explained the need to change the review date.
2. 2023 Audit Update - Controller-Administrator Hammerbacher provided an update on the progress of the County Audit. Currently, the Road Commission Audit is pending which will pause the progress of the County audit.

Correspondence/Resolutions

1. Board of Commissioners Possible Need to Appoint Trevor Keyes and Karly Crueger to the Tuscola County Economic Development Commission (EDC) Board -
Board discussed if this request is necessary to complete. Controller-Administrator Hammerbacher will review the bylaws to determine if there is a limit to the number of members on the Executive Board and if the appointment of the new Director is required.
2. Parks and Recreation Committee has Two Possible Vacancies that Need Appointments -
Michael Clinesmith, Parks and Recreation Committee Member, communicated that there is a vacancy on the Parks and Recreation Committee. Clerk Fetting will advertise for the vacancy.
3. Michigan Association of Counties (MAC) Legislative Update for 5-24-2024

Commissioner Liaison Committee Reports

Young

No Update

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Vaughan

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment -
Provided an update on Brownfield Development.
MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Lutz

Board of Health
Community Corrections Advisory Board
Department of Human Services/Medical Care Facility Liaison -
Audit was received and a favorable rating was given.
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report -
Watertown Township received their new firetruck.
Human Development Commission Board of Directors Liaison

Koch

No Update
Behavioral Health Systems Board
Recycling Advisory
Jail Planning Committee
MI Renewable Energy Coalition (MREC)
Local Units of Government

Bardwell

Absent
Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board

MAC Finance Committee
NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Other Business as Necessary

None

At 8:57 a.m., there were a total of 26 participants attending the meeting virtually.

Extended Public Comment

None

Adjournment

2024-M-132

Motion by Bill Lutz, seconded by Thomas Young to adjourn the meeting at 8:57 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO