



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, March 14, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, March 14, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner Lutz

Roll Call - Clerk Fetting

Commissioners Present In-Person: Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Young, Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Tracy Violet, Clayette Zechmeister, Steve Anderson, Mike Miller, Jon Ramirez, Tyler Ray, Judge Jason E. Bitzer, Kristy Sutherland, Maryanne Eagle, Shelly Lutz

Also Present Virtual: Mary Drier, Mark Haney, Carrie Tabar, Debbie Babich, Steve Root, Shawn Robinson, Register Marianne Brandt, Tim Green, Cindy McKinney-Volz, Alecia Little, Sheriff Glen Skrent, Barry Lapp, Estee Bitzer, Shannon Beach, Jessica VanHove, Nick Sakon, Bob Baxter

At 8:06 a.m., there were a total of 14 participants attending the meeting virtually.

#### **Adoption of Agenda**

1. Adoption of Agenda -

2024-M-052

Motion by Bill Lutz, seconded by Matt Koch to adopt the agenda as corrected. Motion Carried.

#### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes -

2024-M-053

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the February 15, 2024 Regular meeting. Motion Carried.

**Brief Public Comment Period for Agenda Items Only**

None

**Consent Agenda**

2024-M-054

Motion by Matt Koch, seconded by Bill Lutz that the Consent Agenda Minutes and Consent Agenda Items from the February 12, 2024 and March 11, 2024 Committee of the Whole meeting be adopted. Motion Carried.

**CONSENT AGENDA**

1. Tuscola County Health Department 2022-2023 Financial Statements -

Move to receive and place on file the Tuscola County Health Department 2022-2023 Financial Statements as presented by Heather Thomas-Verhaeghe, with Gardner, Provenzano, Thomas & Luplow P.C.

2. Purchase Request -

Move to approve the request from Steve Anderson, Emergency Manager, to purchase six (6) Milwaukee MX Fuel Tower Lights for the County through a Homeland Security Project at an approximate cost of \$14,699.16. The cost will be reimbursed 100% by the grant. No budget amendments are necessary.

3. 2023 Drain Commissioner Annual Report -

Move to accept and place on file the 2023 Drain Commission Annual Report.

4. 2024 Scrap Tire Clean-Up Grant Agreement -

Move to approve the 2024 Scrap Tire Clean-Up Grant Agreement. All necessary signatures are authorized.

5. Michigan Association of Counties (MAC) Technical Assistance and Support for the Opioid - Settlement Funds -

Move to approve the Michigan Association of Counties (MAC) technical assistance and support for the Opioid Settlement Funds.

6. Cabling for 171 N. State Street, PSB Building -

Move that the quote from R & R Technical Services in the amount of \$37,800.00 be approved for data cabling in the PSB Building and appropriate budget amendments are authorized.

7. Request to Use Courthouse Lawn -

Move to approve the use of the Courthouse Lawn May 31, 2024 and June 1, 2024 for the 34th Annual Cars and Crafts Event.

8. Refill Vacant Full-Time Corrections Officer Position -

Move to approve the conditional job offer to David Ott to fill a vacant full-time Corrections Officer position. All pre-employment requirements have been met including a satisfactory background check, physical and drug test. His anticipated start date will be on or about March 4, 2024 at the Step 1 rate of \$19.73 per hour.

9. Refill Vacant Full-Time Help Desk Technician Position -

Move that per the recommendation of the Chief Information Officer, Eean Lee, that Brian Greanya be hired to refill the vacant Help Desk Technician position with a start date of March 18, 2024 contingent on favorable drug screen, physical and background check. Brian will start at the Step 1 rate of \$19.67 per hour. Also, any necessary potential budget adjustments are authorized.

10. Letter of Resignation - Stephen Erickson, Economic Development Commission (EDC) Executive Director -

Move to accept and place on file the Letter of Resignation from Stephen Erickson, Economic Development Commission (EDC) Executive Director. Steve will be resigning from the EDC Director position, the EDC Board, the County Landbank and the County Parks and Recreation Board effective immediately.

11. Mosquito Abatement Seasonal Employees -

Move to approve the hiring of the following individuals as Mosquito Abatement seasonal employees for the 2024 season pending satisfactory background checks and physicals: Mike Sherman, Richard Letts, Daniel Sockocki, Kirk Bauer, Mike Emery, David Osterhout, Kevin Gainforth, Rick Skinner, Marianne Daily, Rodney Spiers, Brandy Wynn, Dennis Haley, Rick Dominick, Joe Benjamin, Rod Reid, Brittany Benjamin, Bob Burcham, Ron Turner, Richard Avery, John Adamczyk, Cody Humphress, Lee Garnsey and Joe Sholes.

12. 2023 Homeland Security Grant Sub-Recipient Funding Agreement - Deputy Steven Anderson, Emergency Manager -

Move to approve the 2023 Homeland Security Grant Sub-Recipient Funding Agreement. All necessary signatures are authorized.

## New Business

1. Reclassify Court Clerk to Deputy Court Clerk -  
Honorable Jason E. Bitzer, 71-B District Court Judge, presented to the Board regarding a staff reclassification that was requested during the 2024 Budget presentations to the Board. Amanda Thompson has successfully completed and received her certification as a Certified Court Recorder effective December 21, 2023. The Board would like more clarification on if the action can be retroactive into December 2023. Matter to be placed on the next Board agenda on Tuesday, March 19, 2024.
2. Service Maintenance Contract for Security Detection Equipment -  
Deputy Steven Anderson, Emergency Manager, presented the contract renewal.

### 2024-M-055

Motion by Matt Koch, seconded by Bill Lutz to approve the Annual Maintenance Contract Proposal No. S-2024-03.13 with Leidos Security Detection & Automation, Inc. in the amount of \$6,900.00 for the period of March 25, 2024 through March 24, 2025. Also, all necessary signatures are authorized. Motion Carried.

3. Update on Election -  
Jodi Fetting, Tuscola County Clerk, CCO, presented to the Board an update regarding the February 27, 2024 Presidential Primary Election. Overall there was a 30.7% Voter Turnout with approximately 50% voting early using Absentee voting or Early Vote Centers and approximately 50% voting on Election Day. Tuscola County had 857 Voters utilize an Early Vote Center which was higher than most of the surrounding counties. The next election will be on May 7, 2024 for a school proposal. Early Vote Centers will not be offered for this Special Election but will be offered again for August 2024 and November 2024.
4. Proposed Senior Home Delivered Meal Millage Language -

### 2024-M-056

Motion by Matt Koch, seconded by Bill Lutz to place the matters of Proposed Senior Home Delivered Meal Millage, 911 Dispatch Millage and Animal Control Millage on the Committee of the Whole agenda for April 8, 2024.

Motion Carried.

### 2024-M-057

Motion by Matt Koch, seconded by Bill Lutz to place the Senior Home Delivered Meal Millage Language, 911 Dispatch Millage Language and the Animal Control Millage Language to the April 8, 2024 Committee of the Whole for further discussion. Motion Carried.

5. 911 Dispatch Millage Language (matter added) -  
See Motion 2024-M-056.
6. Animal Control Millage Language (matter added) -  
See Motion 2024-M-056.

7. Purchase Request - Animal Control Director Vehicle and Equipment with Partial United States Department of Agriculture (USDA) Grant -  
Clayette Zechmeister and Tyler Ray presented the request to purchase a new truck as it was not included in the 2024 budget requests.

2024-M-058

Motion by Bill Lutz, seconded by Matt Koch to approve the purchase of truck and equipment up to \$53,398.91 for Animal Control for Equipment through the use of Provision of Government Services Fund balance. A United States Department of Agriculture (USDA) Grant will be used to offset the cost of the vehicle by approximately 15%. All budget amendments are authorized. Motion Carried.

8. Proposed Resolution 2024-03 Supporting Repeal Pat 8 as Added by Public Act 233 of 2023 -

2024-M-059

Motion by Matt Koch, seconded by Bill Lutz to approve Resolution 2024-03 Supporting Repeal Pat 8 as added by Public Act 233 of 2023. All necessary signatures are approved.

Yes: Kim Vaughan, Bill Lutz, and Matt Koch  
Absent: Thomas Young and Thomas Bardwell

Motion Carried.

9. Parking Lot Seal-Coating Bids -  
Matter pulled from the Consent Agenda and placed on the agenda.

2024-M-060

Motion by Bill Lutz, seconded by Matt Koch to award the Parking Lot Seal-Coating Bid for the Health Department parking lot at 1309 Cleaver Road and the Department of Health and Human Services parking lot at 1365 Cleaver Road to Yeager Asphalt at a cost of \$17,000.00. Motion Carried.

## Old Business

1. Updates Regarding the Controller/Administrator Position -  
The Personnel Committee, HR Director and current Controller/Administrator held interviews and are recommending 4 candidates to be interviewed by the entire Board. Interviews will be held at a special Board of Commissioners meeting on Tuesday, March 19, 2024. Proposed contract language shall be presented to the Personnel Committee by the Committee of the Whole meeting on March 25, 2024.

## Correspondence/Resolutions

1. Legislative Update 2-16-24 - The Michigan Association of Counties
2. Alpena County Resolution 23-20 Opposing Legislation Preempting Local Control for Solar & Wind Developments
3. Sanilac County Resolution for Local Choice 02202024

4. LEAD Flyer #2

**Commissioner Liaison Committee Reports**

***Bardwell***

Absent

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

***Vaughan***

Board of Health

Meets tomorrow.

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

***Lutz***

Board of Health

Meets tomorrow.

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Local Units of Government Activity Report  
Human Development Commission Board of Directors Liaison  
Update of residents served with various programs provided.

***Koch***

Behavioral Health Systems Board  
Recycling Advisory  
Meets April 4th.  
Jail Planning Committee  
MI Renewable Energy Coalition (MREC)  
Local Units of Government

***Young***

Absent

Board of Public Works  
County Road Commission Liaison  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
MAC Agricultural/Tourism Committee  
Region VII Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report  
Meals on Wheels -

**Other Business as Necessary**

1. Meals on Wheels Program Ride-a-long -  
Clayette Zechmeister provided a list of the Commissioners names to potentially participate.

2. Labor Contract Updates -  
Clayette stated that there are two outstanding contracts yet with a resolution close on one but a closed session will need to be scheduled.
3. MMRMA Grant Opportunities -  
Commissioner Lutz provided an update from a recent MMRMA meeting he attended and encouraged Departments to research available grant opportunities. Shelly Lutz will send a list of potential opportunities to Department Heads.

### **Extended Public Comment**

-Jon Ramirez provided information on a fundraiser on Saturday, March 16, 2024 from Noon to 4pm at the Fowler Center to raise funds for the Tumblin Family.

### **Adjournment**

2024-M-061

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:15 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO