



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, October 26, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, October 26, 2023, to order at 8:00 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner Bardwell

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Jon Ramirez, Mike Miller, Greg Rynearson, Treasurer Ashley Bennett, Debbie Babich, Brian Harris, Karly Creguer, Jamie Nisidis, Dara Hood

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Allison Dickerson, Katie Robinson, Treasurer Ashley Bennett, Tanya Pisha, Steve Root, Karlee Romain, Dara Hood, Debbie Babich, Angie Daniels, Cindy McKinney-Volz, Judy Cockerill, Stacey Wilcox, Shawn Robinson, Alecia Little, Curtis Elenbaum, Barry Lapp, Carrie Tabar, Matt Brown, Shannon Beach, Crystal Knoblock, Karly Creguer

At 8:05 a.m., there were a total of 22 participants attending the meeting virtually.

#### Adoption of Agenda

1. Adoption of Agenda -

2023-M-234

Motion by Bill Lutz, seconded by Matt Koch to adopt the agenda as presented. Motion Carried.

## Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2023-M-235

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the October 12, 2023 Regular meeting. Motion Carried.

## Brief Public Comment Period for Agenda Items Only

-Clerk Fetting addressed the Board regarding the matter on the Consent Agenda for a full-time employee in the Clerk's Office.

## Consent Agenda

2023-M-236

Motion by Matt Koch, seconded by Bill Lutz that the Consent Agenda Minutes and Consent Agenda Items with Item #3 removed and placed as Item #1 under New Business from the October 23, 2023 Committee of the Whole meeting be adopted. Motion Carried.

## CONSENT AGENDA

1. 2024 Agreement for Michigan State University Extension (MSUe) Services -  
Move to approve the 2024 Agreement for Extension Services with the Board of Trustees of Michigan State University (MSU) for Michigan State University Extension (MSUe) services in the amount of \$205,631.00. Also, all appropriate signatures are authorized.
2. Friend of the Court 2023 Budget and 2024 Budget -  
Move to approve an additional appropriation of \$150,000.00 to be transferred to the Friend of the Court Budget to eliminate the deficit situation. The use of fund balance in the General Fund will be required. Also, all budget amendments be authorized.

## New Business

1. 2024 County Clerk Budgets (Item #3 from the Consent Agenda) -  
Jodi Fetting, County Clerk, CCO, presented regarding adding one full-time staff member to the Clerk's Office due to increased duties from the 2022-2 Constitutional Amendment and other legislation. Board discussed the matter at length.

2023-M-237

Motion by Matt Koch, seconded by Thomas Bardwell to approve an additional Court Records Clerk II position in the County Clerk's Office in the amount of \$62,463.49 plus any additional wage increases granted through the union negotiations for 2024.

Yes: Thomas Young, Thomas Bardwell, Bill Lutz, and Matt Koch

No: Kim Vaughan

Motion Carried.

2. Jail Spectrum Contract -  
Lieutenant Brian Harris explained the proposed contract from Spectrum.

2023-M-238

Motion by Bill Lutz, seconded by Matt Koch that per the recommendation from Lieutenant Brian Harris, Jail Administrator, that the Service Order Contract with Charter Communications Operating, LLC on behalf of Spectrum Enterprise be approved effective immediately. This is a 36-month contract at \$418.00 per month or \$5,016.00 per year with no cost for the first three months and covers the entire Jail. Costs have been included in the proposed Jail Budget for 2024. Also, all appropriate signatures are authorized. Motion Carried.

3. 2023 County Apportionment Report -  
Angie Daniels, Equalization Director, Michigan Advanced Assessing Officer (MAAO), presented the proposed resolution at the meeting on Monday.

2023-M-239

Motion by Thomas Young, seconded by Matt Koch to approve Resolution 2023-22 approving the 2023 Apportionment Report.

Roll Call Vote:

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

4. Closed Session for Labor Negotiations -

2023-M-240

Motion by Thomas Young, seconded by Matt Koch that the Board meet in Closed Session, pursuant to Section 8(c) of the Open Meetings Act, in order to discuss strategy connected with the negotiation of collective bargaining agreements with Jamie Nisidis with Braun Kendrick, Clayette Zechmeister, Jodi Fetting, Shelly Lutz, and Eean Lee to be allowed to attend the closed session at 9:00 a.m. Motion Carried.

Recessed to Closed Session at 9:00 a.m.

Reconvened from Closed Session at 9:27 a.m.

Recessed at 9:27 a.m.

Reconvened at 9:37 a.m.

At 9:27 a.m., there were a total of 23 participants attending the meeting virtually.

5. 2024 Prosecutor Budget -  
Mark Reene, Prosecuting Attorney, presented the proposed PAAM PbK Contract at the meeting on Monday.

## 2023-M-241

Motion by Bill Lutz, seconded by Matt Koch to approve the 2024 Prosecutor Contract Agreement for Karpel Solutions Software Program. Tuscola County has no cost for the core suite through September 30, 2026. At the suggestion of Tuscola County Chief Information Officer (CIO), the optional interface into the Court Judicial Information Services (JIS) data be purchased for a one-time fee of \$10,000.00 with an annual support cost of \$2,000.00. After September 30, 2026, Tuscola County will be billed for maintenance and support if the decision is made to continue using this software. Also, all appropriate signatures and budget amendments are authorized. Motion Carried.

6. 2024 Equipment and Capital Review and Recommendations -  
Clayette Zechmeister, Controller/Administrator, reviewed the proposed 2024 Potential Adjustments in the General Fund Budget, 2024 Equipment/Capital Improvement Budget Request, Budget Report for the 215 Fund for Friend of the Court. Board discussed the shortcoming of the budget going into 2024.
7. 2024 Budget Review on Open Items -  
Clayette Zechmeister, Controller/Administrator, reviewed items requested for the 2024 budget cycle.
8. Clarification on 2024 Clerk Stipend Request -  
Clerk Fetting explained the request for the restructure of the election programming stipend due to the additional programming requirements due to the 9-days of early voting. Clerk Fetting also reviewed the cost savings the County realizes by keeping the election programming at the county level. Matter to be placed on the November 16, 2023 Board agenda for the restructuring to be adopted.
9. Tuscola County Hours of Operation -  
Chairman Vaughan addressed the Board regarding the hours of operation for offices within the county. The concern brought forth is that the Drain Commissioner's Office sets different hours of operation than other county offices. Documentation regarding county hours to be provided to the other Board members.
10. Purdy Building Repairs -  
Mike Miller, Director of Buildings and Grounds, addressed the matter of the windows that need to be replaced in the Purdy Building. He has received an estimate for the windows but is still waiting for an estimate from the contractor.

## 2023-M-242

Motion by Matt Koch, seconded by Bill Lutz that \$100,000.00 be transferred to the Capital Improvements Fund (483) from the General Fund (101) unassigned fund balance to accommodate this urgent repair of the lenthils at the Purdy Building for windows located in the small Conference Room and Drain Commissioner's Office. Also, any necessary budget amendments are authorized. Motion Carried.

## Old Business

None

## **Correspondence/Resolutions**

1. Revitalization and Placemaking (RAP) Program Grant Award - K-9 Project
2. 2024 Child Care Fund (CCF) Budget Approval Letter
3. Michigan Municipal Risk Management Authority (MMRMA) Reappointment of Shelly Lutz to Membership Committee
4. Made in the Thumb Showcase
5. Notice of Hearing to Amend Lake Level Order - Murphy Lake
6. Notice of Hearing to Amend Lake Level Order - Shay Lake
7. Legislative Update 10-13-23 - The Michigan Association of Counties
8. Legislative Update 10-20-23 - The Michigan Association of Counties
9. Cheboygan County Resolution Opposing Any Legislation Preempting Local Control for Solar and Wind Developments
10. Livingston Resolution 2023-10-177 establishing Livingston County Health Advisory Committee with By-laws
11. Lenawee County Support of Local Control of Land Used Resolution
12. Ottawa County Resolution Regarding Childhood Vaccines
13. Isabella County Resolution 2023-08 Support for Local Control of Solar and Wind Power Project Advancement

## **Commissioner Liaison Committee Reports**

### ***Young***

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative

Update provided regarding spraying for mosquitos and phragmites.

Senior Services Advisory Council

Tuscola 2020

## Local Units of Government Activity Report

### **Vaughan**

No Updates

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

### **Lutz**

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison  
Generator has been installed.

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison  
Ribbon cutting was held for The Garden which is a shelter.

### **Koch**

No Updates

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

## ***Bardwell***

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

Meets next week.

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

## **Other Business as Necessary**

-Commissioner Lutz thanked Clayette and staff for the work on the proposed 2024 budget.

At 11:15 a.m., there were a total of 22 participants attending the meeting virtually.

## **Extended Public Comment**

-Clerk Fetting reported that the stained-glass window is in the process of being reinstalled after being gone for 1-year for restoration. The window looks amazing.

## **Adjournment**

2023-M-243

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 11:17 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO