



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, June 15, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, June 15, 2023, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner Young

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Jon Ramirez, Cindy McKinney-Volz, Tom Raymond, Larry Zapfe, Register Marianne Brandt, Vicki Maguire, Mike Maguire, Alice Moore, Don Moore, Brian Pierce

Also Present Virtual: Tracy Violet, Barry Lapp, Matt Brown, Rachel Adam, Amanda Michael, Renee Francisco, Cody Horton, Dara Hood, Isaac White, Mary Drier, Mark Haney, Treasurer Ashley Bennett, Register Marianne Brandt, Pam Shook, Curtis Elenbaum, Dara Hood, Shannon Beach

At 8:05 a.m., there were a total of 16 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2023-M-133

Motion by Thomas Young, seconded by Bill Lutz to adopt the agenda as amended
Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2023-M-134

Motion by Thomas Young, seconded by Matt Koch to adopt the meeting minutes from the May 25, 2023 Regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

2023-M-135

Motion by Bill Lutz, seconded by Thomas Young that the Consent Agenda Minutes as corrected and Consent Agenda Items from the June 12, 2023 Committee of the Whole meeting be adopted. Motion Carried.

CONSENT AGENDA

1. Michigan Association of Register of Deeds (MARD) Conference Request For Overnight Accommodations Consideration -
Move that per the request from Marianne Brandt, Register of Deeds, to allow overnight accommodations in Midland at the Michigan Association of Register of Deeds (MARD) Conference. The conference falls just under the 60-mile restriction in our policy and requires Board approval. Sufficient funds are available in the department budget for this training.
2. New Materials Management Planning Designated Planning Agency (DPA) - Individual to Serve as the Contact Person -
Move that Mike Miller, Director of Buildings and Grounds/Recycling Coordinator, be the Designated Planning Agency (DPA). He shall serve as the contact person for the purpose of materials management planning for Tuscola County.
3. Lead, Educate And Develop (LEAD) Tuscola -
Move that Tim Green - Information Technology Office, Angie House - Controller/Administrator's Office and Nick Tselepis - Managed Assigned Counsel Office be appointed to represent Tuscola County in the Lead, Educate And Develop (LEAD) Tuscola Program. Funds are available in the Special Programs 101-104-965-070 budget for tuition costs.
4. Michigan Township Association (MTA) County Membership Dues for 2023/2024 -
Move to approve the payment of the Michigan Township Association (MTA) Dues for July 1, 2023 to June 30, 2024 in the amount of \$2,500.00. Funds are available in the special programs line item 101-104-965-070.
5. Courthouse Cooling Tower Carryover Project Budget Amendment -
Move to approve the 2023 budget amendment of \$151,490.00 in line item 483-931-985-019 for the approved Courthouse Cooling Tower project through the use of fund balance in the Capitol Improvements Fund (483).

6. Fire Suppression at the Storage Building Budget Amendment -

Move to approve a \$9,500.00 budget amendment in the Capital Improvements Fund account 483-359-983-023 through the use of fund balance for fire suppression at the existing county storage facility.

7. Request to Use Courthouse Lawn -

Move to approve the use of the Courthouse lawn to hold a wedding ceremony on June 16, 2023 at 3:30 p.m. In case of rain, it is further requested to enter the courthouse for the ceremony that is expected to be about 10 minutes.

8. Request to Use Courthouse Lawn -

Move to approve the use of the Courthouse lawn from September 30, 2023 to October 9, 2023 for the 2023 Tuscola County Pumpkin Festival.

9. Vital Record Shelving for Storage Building -

Move to approve the purchase of rolling shelves in the amount of \$14,025.00 for the new storage facility. Also, authorize any necessary budget amendments in the Equipment/Technology Fund (244).

10. Automatic Clean Slate Overtime/Temporary Staffing Reimbursement -

Move that due to Tuscola County Courts receiving the award for the Automatic Clean Slate Overtime/Temporary Staffing Reimbursement from the State Court Administrative Office (SCAO), the following budget amendments be made:

Increase Revenue Budget 101-000-540-130	\$22,184.00	
Increase Expense Clerk Overtime Budget 101-215-706-000	\$7,168.00	
Increase Expense Court Overtime Budget 101-130-706-000	\$15,016.00	

11. Refill Vacant Position in the County Clerk's Office -

Move that per the recommendation of Jodi Fetting, County Clerk, that Karlee Roman be hired to refill the vacant position of Records Clerk II at Step 1 on the pay scale at the pay rate of \$17.98 per hour pending favorable background check, drug screen and physical. Tentative start date to be June 16, 2023.

12. Refill Vacant Seasonal Position at Mosquito Abatement -

Move that per the recommendation of Larry Zapfe, Mosquito Abatement Director, that Connor Langenburg be hired to refill the vacant position of Seasonal Field Technician at the pay rate of \$14.50 per hour pending favorable background check, drug screen and physical. Tentative start date to be June 19, 2023 or sooner.

New Business

1. Resolution 2023-13 Honoring Victoria Maguire -

2023-M-136

Motion by Bill Lutz, seconded by Thomas Young that County Resolution 2023-13 honoring Victoria Maguire, Deputy Clerk, for over 25 years of dedicated public service to the citizens of Tuscola County be approved and placed on file.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

2. Refill Vacant Secretary II Position in the Prosecutor's Office - Clayette Zechmeister explained the request.

2023-M-137

Motion by Bill Lutz, seconded by Thomas Young that per the recommendation of Mark Reene, Prosecuting Attorney, that Emily Novack be hired to refill the upcoming vacant position of Secretary II that will be created by the retirement of Gina Gohs on July 14, 2023. Emily will start at Step 1 on the pay scale at the pay rate of \$17.33 per hour pending favorable background check, drug screen and physical. Tentative start date to be June 26, 2023. Also, authorize any necessary budget amendments in the Prosecutor's Employee Salary line items that may be necessary. Motion Carried.

3. Saginaw County Tested Positive for Jamestown Canyon Virus (JCV) - Larry Zapfe, Mosquito Abatement Director, provided an update regarding the Jamestown Canyon Virus as well as an overall update on the season.
4. Benefits Comparison for County Life Insurance & Disability Plan - Clayette Zechmeister explained the proposed plan change.

2023-M-138

Motion by Matt Koch, seconded by Bill Lutz that per the recommendation of Dan Skiver with Brown and Brown, the contract for the county life insurance and short- and long-term disability be awarded to Dearborn National Life Insurance Company effective September 1, 2023. The estimated cost of this contract per year is \$65,384.00. Also, all appropriate signatures be authorized. Motion Carried.

5. Automated Clearing House (ACH) and Electronic Transactions Policy Suggested Revisions - Clayette Zechmeister explained the section that was added in from the policy that was presented on June 12, 2023. (Section 2.2.5)

2023-M-139

Motion by Thomas Young, seconded by Bill Lutz that the Automated Clearing House (ACH) and Electronic Transactions Policy Revisions be approved with an effective date of July 1, 2023. Motion Carried.

6. Automated Clearing House (ACH) and Electronic Transactions Resolution -

2023-M-140

Motion by Matt Koch, seconded by Bill Lutz that Resolution 2023-14 Automated Clearing House (ACH) and Electronic Transactions be approved and placed on file.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

7. Wind Litigation Update -

Clayette Zechmeister explained the financial impact of the settlement.

2023-M-141

Motion by Thomas Young, seconded by Matt Koch that due to the consent judgments entered with Consumers Energy on Cross Winds Parks 1, 2 and 3 with Akron and Columbia Townships that all funds held in escrow totaling \$3,413,328.00 be released back as available fund balance in their prospective funds. Motion Carried.

8. Vanderbilt Park Playground Equipment -

Mike Miller, Director of Building and Grounds, discussed the playground equipment prices that were presented to the Board by Pam Shook, which was at the request of Chairman Vaughan. Matter to be placed on the June 26, 2023 Committee of the Whole meeting.

9. Jail HVAC system (matter added) -

Mike Miller, Director of Building and Grounds, explained that the current system has failed. Two bids were obtained without an RFP due to the emergency provision allowed by the Board.

2023-M-142

Motion by Matt Koch, seconded by Bill Lutz to approve the proposal received from Newton Johnson in the amount of \$13,310.00 with the cost to come from the Jail Capital Fund 488 and authorize all necessary budget amendments. Motion Carried.

10. Lead, Educate And Develop (LEAD) Tuscola Potential Additional Candidate -

2023-M-143

Motion by Thomas Young, seconded by Thomas Bardwell that per the recommendation from Jon Ramirez, Dispatch Director, that Paige Rushlo, Dispatcher, be appointed to represent Tuscola County in the Lead, Educate And Develop (LEAD) Tuscola Program. Funds are available in the Special Programs 101-104-965-070 budget for tuition costs. Motion Carried.

11. Marine Boat Purchase and United States Department of Agriculture (USDA) Grant Update -
Board discussed the purchase of the Marine Boat and if it should be purchased now with no grant funds.

2023-M-144

Motion by Matt Koch, seconded by Bill Lutz that due to the urgency of replacing the boat and the delay in grant funding, that we proceed with the purchase of a marine patrol boat through the use of the Provision of Government Services (PGS) fund balance of up to \$150,000.00. Funds are to be transferred from the General Fund balance to the Equipment/Technology Fund (244) for the purchase. Also, all appropriate budget amendments are authorized. Motion Carried.

12. Village of Reese Annexation Public Hearing -

Recessed for Public Hearing at 9:02 a.m.
Reconvened from Public Hearing at 9:07 a.m.

13. Resolution 2023-15 - Order and Determination by the Tuscola County Board of Commissioners to Annex Certain Lands to the Village of Reese, Michigan -

2023-M-145

Motion by Thomas Bardwell, seconded by Thomas Young that Resolution 2023-15 - Order and Determination by the Tuscola County Board of Commissioners to Annex Certain Lands to the Village of Reese, Michigan be approved and placed on file for property commonly known as 9986 Dixon Road, Reese, Michigan 48757.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

14. Resolution 2023-16 - Order and Determination by the Tuscola County Board of Commissioners to Annex Certain Lands to the Village of Reese, Michigan -

2023-M-146

Motion by Bill Lutz, seconded by Thomas Young that Resolution 2023-16 - Order and Determination by the Tuscola County Board of Commissioners to Annex Certain Lands to the Village of Reese, Michigan be approved and placed on file for property commonly known as 9774 Dixon Road, Reese, Michigan 48757.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

15. Copier Purchase for County Drain Commissioner -

2023-M-147

Motion by Thomas Young, seconded by Matt Koch that per the request from Robert Mantey, Drain Commissioner, that a Ricoh MP2555 digital copier/fax be purchased from Galaxy Office Machines in the amount of \$2,495.00. Also, any necessary budget amendments be made in the Equipment/Technology fund (244) for this purchase. Motion Carried.

Old Business

1. Out-of-State Travel Request for Court Bailiff (matter added) - Matter was to be on the Consent Agenda but was missed. The Board added to Old Business.

2023-M-148

Motion by Thomas Young, seconded by Bill Lutz that Ron Champagne is authorized to attend training out-of-state for the conference of National Sheriff's Association Court Security Training for the dates of June 21-22, 2023. Motion Carried.

Correspondence/Resolutions

1. Legislative Update 6-2-23 - The Michigan Association of Counties
2. Legislative Update 6-9-23 - The Michigan Association of Counties
3. Veteran Services Department - 2023-05-080
4. Eaton County Resolution to Support Second Amendment
5. Ingham Resolution 23-229
6. Ottawa County Resolution Honoring Heroes of Freedom
7. Ottawa County Constitutional County Resolution

Commissioner Liaison Committee Reports

Vaughan

Board of Health
Meets tomorrow.

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Lutz

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison
Update provided regarding a grant program ending.

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

Koch

Behavioral Health Systems Board

Recycling Advisory

Upcoming changes discussed at Committee of the Whole meeting June 12, 2023.

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Bardwell

Behavioral Health Systems Board

Meets tomorrow.

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

Update provided regarding claims.

MAC Finance Committee

TRIAD

Local Units of Government Activity Report

Young

Board of Public Works

County Road Commission Liaison

Update provided regarding the installation of fiber.
HB 3557 discussed.

Dispatch Authority Board

Genesee Shiawassee Thumb Works
Met last week.

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report

Other Business as Necessary

-Presentation will be placed on a future agenda regarding the Cost Allocation Plan.

At 9:35 a.m., there were a total of 20 participants attending the meeting virtually.

Extended Public Comment-

-Brian Pierce presented regarding Coalition for a Healthy Michigan.

-Pam Shook addressed the Board regarding the playground equipment at Vanderbilt Park and the Parks and Recreation Commission.

Adjournment

2023-M-149

Motion by Bill Lutz, seconded by Thomas Young to adjourn the meeting at 9:38 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO