



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, September 15, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, September 15, 2022, to order at 8:00 AM local time.

Prayer - Commissioner Young

Pledge of Allegiance - Commissioner Vaughan

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commission Grimshaw arrived at 8:20 a.m.

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Mike Miller, Steve Anderson, Jon Ramirez

Also Present Virtual: Brandon Bertram, Tracy Violet, Amanda Ertman, Mary Drier, Pam Shook, Debbie Babich, Renee Francisco, Cody Horton, Mark Haney, Carrie Tabar, Steve Root, Bob Baxter, Barry Lapp, Nick Sakon

At 8:05 a.m., there were a total of 17 participants attending the meeting virtually.

#### Adoption of Agenda

1. Adoption of Agenda

2022-M-192

Motion by Thomas Young, seconded by Kim Vaughan to adopt the agenda as presented. Motion Carried.

#### Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes

2022-M-193

Motion by Thomas Young, seconded by Kim Vaughan to adopt the meeting minutes from the August 25, 2022 Regular meeting. Motion Carried.

### **Brief Public Comment Period for Agenda Items Only**

None

### **Consent Agenda**

2022-M-194

Motion by Thomas Young, seconded by Kim Vaughan that the Consent Agenda Minutes and Consent Agenda Items from the September 12, 2022 Committee of the Whole meeting be adopted. Motion Carried.

### **CONSENT AGENDA**

#### 1. Managed Assigned Council Secretary Position -

Move that per the recommendation from Geoffrey Stuart, Tuscola County Managed Assigned Counsel Administrator, that the position held by Amy Taylor be expanded to full-time, with benefits, retroactive to September 1, 2022.

#### 2. Appointment of Non-Attorney Magistrate -

Move that per the request from the Honorable Amy Grace Gierhart, Chief Judge, that Martin J. Porzondek be assigned as the Non-Attorney Magistrate for the 71B District Court in addition to his current Law Clerk responsibilities. Effective date of additional duties will be September 19, 2022, with approximately \$192.31 per pay from the Court budget. No budget amendments are needed at this time.

#### 3. Courthouse Closure for Training -

Move that through a local administrative order from the Honorable Amy Grace Gierhart, Chief Judge, that the Courthouse will be closed on Friday, September 16, 2022, from 8:00 a.m. until 1:00 p.m. for training. Also, the County Clerk's Office will be closed for the same training.

#### 4. Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency -

Move that SAFEbuilt be approved for the administration and enforcement for plan review and inspection of school buildings for Tuscola ISD, Akron-Fairgrove Schools, Caro Community Schools, Cass City Public Schools, Kingston Community Schools, Mayville Community Schools, Millington Community Schools, Reese Public Schools, Vassar Public Schools and Unionville-Sebewaing Area Schools. Also, authorizing documents are approved for signature. Annual approval of this inspection work is a requirement of the State.

5. Protective Glass For Courthouse Stained-Glass Window -

Move that the August 22, 2022 proposal from Dave's Glass in the amount of \$29,500.00 to supply and install the arch top fixed window to protect the stained-glass window at the Courthouse be approved. Also, move to include this project in the 2023 Capital Improvements Fund (483). Also, all budget amendments are authorized.

**New Business**

1. Tuscola County Hazard Mitigation Plan Resolution -

2022-M-195

Motion by Thomas Young, seconded by Kim Vaughan to approve Resolution 2022-16 titled "A Resolution for the Adoption of the Tuscola County Hazard Mitigation Plan."

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, and Doug DuRussel

Absent: Dan Grimshaw

Motion Carried.

2. Tuscola County Health Department Lease for Suite A -

2022-M-196

Motion by Thomas Young, seconded by Kim Vaughan to approve the Lease agreement between the Tuscola County Board of Commissioners and the Tuscola County Health Department for Suite A located at 1309 Cleaver Rd, Caro in the annual amount of \$16,281.60 or \$1,356.80 per month effective October 1, 2022. Lease will be reviewed on an annual basis. Lease has been reviewed and approved through Corporate Counsel. Also, all budget amendments are authorized. Motion Carried.

3. Opioid Update -

Clayette Zechmeister, Controller/Administrator, provided an update that she has registered Tuscola County on the portal in order to receive the first settlement payment.

Commissioner Grimshaw arrived at 8:20 a.m.

4. Vanderbilt Park Update -

Commissioner DuRussel reviewed the pictures that were included in the agenda packet. He also explained some suggestions he thinks could be made for improvement. Mike Miller, Buildings and Grounds Director, responded to some of the concerns mentioned and the history of addressing those concerns. Mike Miller has received information regarding the land for sale and will provide that to Commissioner Grimshaw.

2022-M-197

Motion by Dan Grimshaw, seconded by Doug DuRussel to authorize Mike Miller to contact the Realtor to make an offer on the land adjacent to Bath Road that is currently listed for sale in an amount up to the listed price.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel,  
and Dan Grimshaw

Motion Carried.

-Salary amount paid to the Park Host to be referred to the Personnel Committee.

### Old Business

1. 911 Dispatcher Position -

2022-M-198

Motion by Thomas Young, seconded by Dan Grimshaw that per the request from Jonathon Ramirez, Dispatch Director, to appoint Stacy McCallum to fill a vacant full-time 911 Dispatcher position at Step 1 (\$17.87 per hour), with a tentative start date in October of 2022 pending satisfactory background check, physical and drug screen. Motion Carried.

2. Village of Fairgrove Request of a General Fund Appropriation for the Light Project - Cristi L. Smith, Village of Fairgrove Clerk/Treasurer, presented at the Committee of the Whole meeting on September 12, 2022.

2022-M-199

Motion by Thomas Young, seconded by Kim Vaughan to approve a General Fund Appropriation of \$18,103.00 to the Village of Fairgrove to assist with the transition of lighting from mercury to LED in order to save money to the taxpayers. Also, any budget amendments be authorized.

Yes: Thomas Young, Thomas Bardwell, and Kim Vaughan

No: Doug DuRussel and Dan Grimshaw

Motion Carried.

3. Program Income Money and Recommended Program Eligibility/Guidelines - Brian Neuville presented at the Committee of the Whole meeting on September 12, 2022. Clayette reviewed the updated policy that was included in the agenda packet. No action required by the Board.
4. Request to Purchase Book Storage Unit - John Bishop, Register of Deeds, presented at the Committee of the Whole meeting on September 12, 2022.

2022-M-200

Motion by Thomas Young, seconded by Kim Vaughan that per the request from John Bishop, Register of Deeds, to approve the purchase of a mobile book storage unit in the amount of \$2,016.00 from Advantage Business Systems, LLC. Also, any budget amendments in the Equipment/Technology Fund (244) for this purchase be approved. Motion Carried.

5. Refill Vacant Corrections Deputy Position -  
Matter presented at the Committee of the Whole meeting on September 12, 2022.

2022-M-201

Motion by Thomas Young, seconded by Doug DuRussel that per the request from Undersheriff Robert Baxter to approve the hiring of Ryker Maurer to fill a vacant corrections position. He has successfully passed a background/physical/drug test and will be starting at Step 1 rate of pay.

Motion Carried.

6. Jail Millage (matter added) -  
Clayette Zechmeister reported the interest rate that has been secured for the bond is 3.25% if the millage is to pass.

### **Correspondence/Resolutions**

1. MPPS Policy Brief Harassment 2022
2. Village of Cass City Appreciation for Support Letter
3. Legislative Update September 9, 2022 - Michigan Association of Counties (MAC)
4. Hills & Dales Transportation Summit
5. Department of Health and Human Services (DHHS) Youth Rehabilitation Services Act
6. Air Force Notice of Public Hearing
7. Jackson County Resolution Rejecting Private Money for Funding Elections

### **Commissioner Liaison Committee Reports**

#### ***Grimshaw***

Behavioral Health Systems Board -

At the Mid-State Health Network Regional meeting, it was voted to increase their staff wages by 5%.

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

***DuRussel***

Board of Health -  
Meets tomorrow.

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison -  
Meets next week.

Genesee Shiawassee Thumb Works

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

***Bardwell***

Behavioral Health Systems Board -  
Participating in the search for the new CEO.

Caro DDA/TIFA -  
Caro Farmers Market is doing well.  
Caro Master Plan has been compiled.

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board -  
Update provided.

MAC Finance Committee

TRIAD

Local Units of Government Activity Report -  
Recognized retired Village of Cass City Police Chief Craig Haynes and his  
service to the community.

***Young***

Board of Public Works

County Road Commission Liaison -  
Working on setting up a meeting regarding Vanderbilt Park Road.

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee  
MAC Agricultural/Tourism Committee  
Region VII Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

***Vaughan***

Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment -  
Interviews are proceeding for applications to receive funds.  
MAC Environmental Regulatory  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

**Other Business as Necessary**

None

At 9:39 a.m., there were a total of 24 participants attending the meeting virtually.

**Extended Public Comment**

None

**Adjournment**

2022-M-202

Motion by Thomas Young, seconded by Kim Vaughan to adjourn the meeting at 9:40 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO

