



MINUTES

Board of Commissioners

Meeting

8:00 AM - Wednesday, December 29, 2021

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Wednesday, December 29, 2021, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner DuRussel

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioner Grimshaw arrived at 8:08 a.m.

Commissioners Absent: None

Others Present In-Person: Clayette Zechmeister, Tracy Violet, Amanda Ertman, Shelly Lutz

Also Present Virtual: Clerk Jodi Fetting, Eean Lee, Kyle Nordstrom, Mary Drier, Debbie Babich, Mike Miller, Echo Torrez, Sandy Nielsen, Treasurer Ashley Bennett, Craig Jones, Kim Brinkman, Alecia Little, Barry Lapp, Mark Haney, Shannon Beach, Bob Baxter, Pam Shook, Steve Root, Brian Harris, Debbie Mika, Kate Curtis, Janie Hemerline, Crystal Knoblock, Mike Slade, Eric Morris, Dara Hood

At 8:05 a.m., there were a total of 20 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2021-M-309

Motion by Doug DuRussel, seconded by Thomas Young to adopt the agenda as presented. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2021-M-310

Motion by Thomas Young, seconded by Doug DuRussel to adopt the meeting minutes from the December 16, 2021 Regular Board meeting and the December 16, 2021 Public Hearing. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda Resolution

None

New Business

1. Tuscola County Health Department Updates -
Amanda Ertman, Health Officer, provided a review of her first 90 days in the Health Officer position. She also provided a review of her objectives moving forward.
2. Tuscola County Health Department Changes in Personnel Policies -
Amanda Ertman, Health Officer, reviewed the highlights of the proposed policy changes.

2021-M-311

Motion by Doug DuRussel, seconded by Thomas Young to approve the Tuscola County Health Department Changes in their Personnel Policies effective December 29, 2021. These were presented and accepted by the Board of Health on December 17, 2021. Motion Carried.

3. 2022 Internal Revenue Service (IRS) Standard Mileage Rate -
Clayette Zechmeister explained the IRS change released.

2021-M-312

Motion by Thomas Young, seconded by Kim Vaughan that effective January 1, 2022, the standard county mileage rate be increased from \$0.56 per mile to \$0.585 per mile as established by the Internal Revenue Service Motion Carried.

4. Carryover Request for the Capital Fund -
Clayette Zechmeister reviewed the request.

2021-M-313

Motion by Dan Grimshaw, seconded by Thomas Young to carry over the Purdy Building wall repair account number 483-933-019-004 in the amount of \$35,000.00 and sign replacement account number 483-933-019-003 in the amount of \$1,600.00 to the 2022 Capital Budget. Also, all appropriate 2022 budget amendments be authorized.

Motion Carried.

5. Carryover Request for the Equipment Capital Fund -
Clayette Zechmeister reviewed the request. Board discussed which fund to carry the project forward in.

2021-M-314

Motion by Dan Grimshaw, seconded by Kim Vaughan to carry over the Clerk Work Area project account number 244-100-707-001 in the amount of \$15,000.00 from the Equipment Capital Fund of 2021 to the 2022 Equipment Capital Fund. Also, all appropriate 2022 budget amendments be authorized. Motion Carried.

6. Millington Township Enforcement Services -

2021-M-315

Motion by Doug DuRussel, seconded by Dan Grimshaw that the police services contract between Tuscola County Sheriff's Department and Millington Township to provide two officers for the years of 2022 and 2023 be approved and all necessary signatures are authorized. Motion Carried.

7. Vassar Township Enforcement Services -

2021-M-316

Motion by Dan Grimshaw, seconded by Thomas Young that the police services contract between Tuscola County Sheriff's Department and Vassar Township to provide one officer for the years of 2022 and 2023 be approved and all necessary signatures are authorized. Motion Carried.

8. Arbela Township Enforcement Agreement -

2021-M-317

Motion by Doug DuRussel, seconded by Dan Grimshaw that the police services contract between Tuscola County Sheriff's Department and Arbela Township to provide one officer for the years of 2022 and 2023 be approved and all necessary signatures are authorized. Motion Carried.

9. Contract with Behavioral Health Systems for Mental Health Services -

2021-M-318

Motion by Dan Grimshaw, seconded by Doug DuRussel that the Contract for Mental Health Services to be provided by Tuscola Behavioral Health Systems for county jail inmates for the period of October 1, 2021 through September 30, 2022 be approved and all appropriate signatures are authorized. Motion Carried.

10. Gilford Township Community Resolution and Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program -
Clayette Zechmeister reported this matter is not ready for action today.

Old Business - continued below

1. Parks and Recreation Committee Request -

2021-M-319

Motion by Dan Grimshaw, seconded by Thomas Young to amend the term for Jerry Peterson on the Parks and Recreation Committee to expire on December 31, 2021. Previous appointment term was to end on December 31, 2022 from Motion 19-M-213 made on October 31, 2019. Motion Carried.

Recessed at 8:57 a.m.

Reconvened at 9:04 a.m.

At 9:04 a.m., there were 27 participants attending the meeting virtually.

11. Closed Session for Labor Strategy -

2021-M-320

Motion by Thomas Young, seconded by Dan Grimshaw that the Board meet in closed session, pursuant to Section 8(c) of the Open Meetings Act, in order to discuss strategy connected with the pending negotiation of collective bargaining agreements with Eric Morris with Braun Kendrick, Clayette Zechmeister, Jodi Fetting, Shelly Lutz, Tracy Violet and Eean Lee to be allowed to attend the closed session at 9:05 a.m.

Yes: Thomas Young, Dan Grimshaw, Thomas Bardwell, Kim Vaughan,
and Doug DuRussel

Motion Carried.

Closed Session at 9:05 a.m.

Reconvened from Closed Session at 9:45 a.m.

At 9:45 a.m., there were 25 participants attending the meeting virtually.

12. American Federation of State, County and Municipal Employees (AFSCME) General Unit -

2021-M-323

Motion by Dan Grimshaw, seconded by Thomas Young that the County accept and ratify the December 16, 2021 tentative agreement for the AFSCME General Unit. I further move, that Chairman Bardwell is authorized to execute a final collective bargaining agreement consistent with the terms of the December 16, 2021 tentative agreement.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel,
and Dan Grimshaw

Motion Carried.

13. American Federation of State, County and Municipal Employees (AFSCME) Chief Deputies Unit -

2021-M-324

Motion by Dan Grimshaw, seconded by Kim Vaughan that the County accept and ratify the December 16, 2021 tentative agreement for the AFSCME Chief Deputies Unit. I further move, that Chairman Bardwell is authorized to execute a final collective bargaining agreement consistent with the terms of the December 16, 2021 tentative agreement.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel,
and Dan Grimshaw

Motion Carried.

14. Police Officers Labor Council (POLC) - Command Unit -

2021-M-325

Motion by Doug DuRussel, seconded by Dan Grimshaw that the County accept and ratify the December 24, 2021 proposal made by the POLC - Command Unit. I further move, that Chairman Bardwell is authorized to execute a final collective bargaining agreement consistent with the terms of the December 24, 2021 accepted proposal.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel,
and Dan Grimshaw

Motion Carried.

15. Non-Union 2022 Wage Increases -

2021-M-326

Motion by Thomas Young, seconded by Kim Vaughan to approve the wage increase of 3% for all non-union employees effective January 1, 2022.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel,
and Dan Grimshaw

Motion Carried.

16. Year-End Compliance with the Uniform Budgeting and Accounting Act -
Clayette Zechmeister reviewed the actions necessary to remain in compliance.

17. General Fund Adjustments So Actual Year-End Expenditures Do Not Exceed Budget At The Activity Level -

2021-M-327

Motion by Dan Grimshaw, seconded by Doug DuRussel that the 2021 general fund activity budgets as identified in the December 29, 2021 Correspondence from the Controller/Administrator and Fiscal Analyst be amended to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act as presented in Table 1.

			Estimated	2021
	2021	2021	Difference	Year End
Expenditure	Amended	Projected	Under Budget	Amended
Category/Department	Budget	Actual	(Over Budget)	Budget
Title IV-E CPLR Grant	2,000	3,000	(1,000)	3,000
Jury Commission	5,791	8,791	(3,000)	8,791
Legal Counsel	130,000	160,000	(30,000)	160,000
Clerk	517,740	547,740	(30,000)	547,740
Controller	438,151	458,151	(20,000)	458,151
Co-Op Prosecutor	217,211	234,211	(17,000)	234,211
Planning Commission	4,430	5,000	(570)	5,000
Drain Commissioner	240,887	250,887	(10,000)	250,887
Medical Examiner	75,000	115,000	(40,000)	115,000
Airport Zoning Board	0	500	(500)	500
Sick/Vacation Benefit	5,390	27,890	(22,500)	27,890

Motion Carried.

18. Special Revenue And Debt Service Fund Adjustments So Actual Year-End Expenditures/Revenues Do Not Exceed Budget At The Total Fund Level -

2021-M-328

Motion by Kim Vaughan, seconded by Thomas Young that the 2021 special revenue fund budgets as identified in the December 29, 2021 Correspondence from the Controller/Administrator and Fiscal Analyst be amended to prevent actual year-end expenditures/revenues from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act as shown in Table 2.

	2021	2021	Estimated	2021	
	11-30-21	Projected	Difference	Year End	
	Amended	Actual	Under Budget	Amended	
Special Revenue Funds	Budget	Exp/Rev	(Over Budget)	Budget	Comments
COUNTY PARKS & RECREATION Revenue	19,500	30,000	(10,500)	30,000	Revenue to Actual
COUNTY PARKS & RECREATION Expense	19,800	24,300	(4,500)	24,300	Expense to Actual
FAMILY COUNSELING Expense	2,000	7,000	(5,000)	7,000	Expense to Actual

HEALTH DEPARTMENT Revenue	3,531,259	5,331,259	(1,800,000)	5,331,259	Revenue to Actual
HEALTH DEPARTMENT Expense	3,592,222	4,292,222	(700,000)	4,292,222	Expense to Actual
REGIONAL DWI NON-GRANT Revenue	20,000	24,000	(4,000)	24,000	Revenue to Actual
REGIONAL DWI NON-GRANT Expense	12,000	21,000	(9,000)	21,000	Expense to Actual
CDBG Expense	50,000	90,000	(40,000)	90,000	Expense to Actual
ROD AUTOMATION Revenue	52,450	62,450	(10,000)	62,450	Revenue to Actual
CPL Revenue	34,200	44,200	(10,000)	44,200	Revenue to Actual
DRUG FORFEITURE Revenue	1,000	360,000	(359,000)	360,000	Revenue to Actual
DRUG FORFEITURE Expense	50,000	160,000	(110,000)	160,000	Expense to Actual
SOLDIERS RELIEF Expense	25,000	35,500	(10,500)	35,500	Expense to Actual
STATE POLICE BUILDING Revenue	10,500	58,606	(48,106)	58,606	Revenue to Actual

Motion Carried.

19. Correct Special Revenue And Debt Service Funds With Deficits -

2021-M-329

Motion by Kim Vaughan, seconded by Thomas Young that temporary supplemental appropriations from the general fund up to the amounts identified in the December 29, 2021 Correspondence from the Controller/Administrator and Fiscal Analyst be authorized to prevent the identified funds from finishing the 2021 fiscal year in a deficit situation and gain compliance with the Uniform Budgeting and Accounting Act as shown in Table 3.

GENERAL FUND APPROPRIATIONS	
Friend of the Court	\$130,000
Arbela Township Police Svc Contract	\$10,000
Vassar Township Police Svc Contract	\$20,000
Millington Township Police Svc Contract	\$34,440
Victim Services Grant	\$49,200
Animal Shelter	\$30,000
Victim of Crime Act Grant	\$12,000
Coronavirus Emergency Supp Funding (CESF)	\$25,000
Mental Health Court	\$9,750
Remonumentation	\$24,000
Indigent Defense	\$30,000
Homeland Security	\$15,100

Motion Carried.

Recessed at 10:11 a.m.

Reconvened at 10:19 a.m.

At 10:19 a.m., there were 26 participants attending the meeting virtually.

20. Delinquent Tax Revolving Fund 2021 Income Transfer -

2021-M-330

Motion by Kim Vaughan, seconded by Dan Grimshaw to transfer the actual delinquent tax income to the General Fund as budgeted. Motion Carried.

21. Other Year End Compliance Adjustments -

2021-M-331

Motion by Dan Grimshaw, seconded by Kim Vaughan to authorize staff after consultation with the county auditors to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Uniform Budgeting and Accounting Act. Motion Carried.

Old Business - continued from above

2. Dispatch Director Replacement Update -

The application closing deadline has passed and interviews will be scheduled on January 11, 2022.

Correspondence/Resolutions

1. Eaton County Approved Resolution 21-12-125
2. Letter from The Lighthouse Neurological Rehabilitation Center - Dorothea Wilson
3. Federal Guideline/Requirements Regarding COVID discussed. Braun Kendrick is watching the proposed regulations to determine how it will impact the County.
4. County Space RFP -
Commissioner Bardwell recommends the Board complete a walkthrough of the proposed buildings prior to making a decision.

Commissioner Liaison Committee Reports

Young

Board of Public Works -
Meets January 4, 2022.

County Road Commission Liaison -
Commissioner Young contacted the Road Commission and they were not aware of the solar powered streetlights that were installed.

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report -
Attended the Columbia Township meeting with no update provided.

Bardwell

Behavioral Health Systems Board
Caro DDA/TIFA -
Meeting canceled.
Economic Development Corp/Brownfield Redevelopment
Meeting Canceled.
MAC 7th District -
Commissioner Bardwell will work with Renee to follow-up on scheduling a
meeting.
MAC Workers Comp Board
MAC Finance Committee
TRIAD
Local Units of Government Activity Report

Vaughan

No Report.
Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison

Local Units of Government Activity Report

DuRussel

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works -

Report provided as to how they assisted a local individual to gain employment.

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Grimshaw

Behavioral Health Systems Board -

Report provided as there is still a need for a Psychiatrist. There are not enough beds for consumers that need services.

Recycling Advisory

Local Units of Government -

Vassar Township is interested in purchasing a Police Vehicle to have at the Township for the contracted Deputy to use.

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Other Business as Necessary

1. Animal Control Truck -
Commissioner Vaughan asked for an update on the truck that was involved in an accident. The insurance company is currently reviewing the matter.
2. MedStar Meeting -
Commissioner Bardwell attended the meeting. MedStar is looking for information on the number of runs throughout 2021. There was a meeting that was scheduled with MMR but was canceled as there was not enough participation.
3. ACW Ambulance -
Pam Shook provided an update on the runs that ACW was called out for out of their service area.

4. Guidehouse List of Projects -
Clayette Zechmeister stated the list presented is a short list of ideas with more ideas coming forward.

Extended Public Comment

None

Adjournment

2021-M-332

Motion by Thomas Young, seconded by Kim Vaughan to adjourn the meeting at 10:54 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk