

TUSCOLA COUNTY BOARD OF COMMISSIONERS

March 11, 2021 Minutes

Meeting held via Google Meet Electronic remote access, in accordance with the Department of Health and Human Services Emergency Order Under MCL 333.2253 – Gathering Prohibition and Mask Order and Public Act 254 of 2020.

Commissioner Young called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held via Google Meet on the 11th day of March 2021, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner DuRussel

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Jodi Fetting

Commissioners Present Virtual:

District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan

District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan

District 4 - Doug DuRussel - Tuscola Township, Tuscola County, State of Michigan

District 5 - Daniel Grimshaw - Vassar Township, Tuscola County, State of Michigan

Commissioner Absent - District 3 - Kim Vaughan

Also Present Virtual:

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Tracy Violet, Debbie Powell, Mary LeValley, Treasurer Ashley Bennett, Larry Zapfe, Matt Brown, Wes Nakagiri, Mary Drier, Sandy Nielsen, Mark Haney, Mike Miller, Pam Shook, Lisa Ozbat, Mark Ransford, Barry Lapp, Debbie Babich, Brian Harris, Kim Brinkman

At 8:15 a.m., there were a total of 26 participants attending the meeting.

*Adoption of Agenda -*

2021-M-046

Motion by DuRussel, seconded by Grimshaw to adopt the agenda as amended.

Roll Call Vote: Young - yes; Vaughan – absent; DuRussel - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

*Action on Previous Meeting Minutes -*

2021-M-047

Motion by Grimshaw, seconded by DuRussel to adopt the meeting minutes from the February 25, 2021 Regular meeting as presented and the March 8, 2021

Committee of the Whole as corrected. Roll Call Vote: Vaughan - absent; DuRussel - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

*Brief Public Comment Period for Agenda Items Only – None**Consent Agenda Resolution -  
2021-M-048*

Motion by Grimshaw, seconded by DuRussel that the Consent Agenda Resolution from the March 8, 2021 Committee of the Whole Meeting be adopted. Roll Call Vote: DuRussel - yes; Grimshaw - yes; Young - yes; Vaughan - absent; Bardwell - yes. Motion Carried.

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/08/21
- Description of Matter:** Move to receive and place on file the 2020 Drain Commissioners Annual Report.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/08/21
- Description of Matter:** Move to approve the request from Nancy Matuszak for the Annual gathering of the National Day of Prayer on the Courthouse lawn Thursday, May 6, 2021 from 12:00 noon until 1:00 p.m.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/08/21
- Description of Matter:** Move that per the request from Jodi Fetting, County Clerk, to approve the budget adjustment through the use of fund balance in the CPL Fund Account 263-100-934-500 for \$9,000 to purchase a Live Scan Fingerprinting machine.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/08/21
- Description of Matter:** Move to establish account 101-000-439-000 in the General Fund for Recreational Marijuana Payments. Also, establish a budget for \$84,004 based on the distribution amounts from the Department of Treasury for 2021.

*New Business -*

-2020 Tuscola County Mosquito Abatement Annual Report – Larry Zapfe, Mosquito Abatement Director presented to the Board a highlight of the Annual Report.

2021-M-049

Motion by DuRussel, seconded by Grimshaw to receive and place on file the 2020 Tuscola County Mosquito Abatement Annual Report. Roll Call Vote: Grimshaw – yes; Young – yes; Vaughan – absent; DuRussel – yes; Bardwell – yes. Motion Carried.

-Resolution # 2021-05 Regarding Virtual Participation in Board Meetings – The resolution was presented and discussed at the March 8, 2021 Committee of the Whole meeting.

2021-M-050

Motion by Grimshaw, seconded by DuRussel that County Resolution 2021-05 Regarding Virtual Participation in Board Meetings be approved and placed on file. Roll Call Vote: Young – yes; Vaughan – absent; DuRussel – yes; Grimshaw – yes; Bardwell – yes. Motion Carried.

-2020 Year End General Fund Review - Clayette Zechmeister reviewed various funds from the year-end review.

-2020 Animal Control Budget – Clayette Zechmeister reviewed the Animal Control budget with the struggles to stay on budget for the year 2020 and why the budget is in a deficit position. Clayette provided options to bring that budget back into balance.

2021-M-051

Motion by DuRussel, seconded by Young that per the recommendation from the Controller/Administrator that the General Fund appropriate an additional \$50,400 to the Animal Control Fund 239 for 2020 to keep it from operating in a deficit position. Also, all budget amendments are approved. Roll Call Vote: Vaughan – absent; DuRussel – yes; Grimshaw – no; Young – yes; Bardwell – yes. Motion Carried.

-Pricing for Livescan Fingerprints Other than for Concealed Pistol Licenses (CPL) – Clerk Fetting provided the findings of what other local agencies are charging. Sanilac County charges a flat \$70.00 fee and the agencies in Bay, Saginaw and Frankenmuth areas are charging a \$25.00 service fee in addition to the governmental fee. Clerk Fetting also asked for clarification on the company to purchase the Livescan fingerprinting from as that was missed in the Consent Agenda motion which gave the authorization to purchase the equipment. Clerk Fetting and Chief Information Officer Lee are recommending to purchase the equipment from ID Networks.

2021-M-052

Motion by Grimshaw, seconded by DuRussel that per the request of the County Clerk it is authorized to purchase the Livescan Fingerprinting equipment from ID Networks as presented at the March 8, 2021 Committee of the Whole meeting. Roll Call Vote: DuRussel – yes; Grimshaw – yes; Young – yes; Vaughan – absent; Bardwell – yes. Motion Carried.

## 2021-M-053

Motion by Grimshaw, seconded by DuRussel that Livescan Fingerprinting, completed by the County Clerk's Office, has a county fee set at \$25.00 in addition to any other fee set by State or Federal Government for each request for fingerprinting other than for Concealed Pistol Licensing (CPL) as that fee is set by law. The revenue received from the charge of having fingerprints completed should be placed in a revenue line item in the County Clerk's Budget with the governmental fee amount associated with the type of fingerprint request received being placed in a 701 line item for monthly distribution to Michigan State Police. Roll Call Vote: Grimshaw – yes; Young – yes; Vaughan – absent; DuRussel – yes; Bardwell – yes. Motion Carried.

-Michigan Association of Counties (MAC) Announcement Regarding \$2 Billion in Federal Aid for Michigan Counties – Clayette Zechmeister reviewed information that was received regarding potential funding that Tuscola County could receive. As more information is received, it will be presented to the Board.

*Old Business –*

-Bids for County Storage – Additional Bid Received – Mike Miller explained on the RFP issued there were two dates listed in error for the submission date; March 5, 2021 and March 8, 2021. An additional bid was received from Monica LeValley for space located at Thumb Meat Market on March 8, 2021. Mike Miller did tour the proposed space and explained to the Commissioners his concern of the size of the location. As far as square footage of the space, it is not that much larger than the current storage building so it would not leave much room for growth. The Board discussed both proposed options and the timeline associated with each option.

## 2021-M-054

Motion by Grimshaw, seconded by DuRussel that per the Request for Proposal (RFP) dated February 4, 2021, the proposal from Dost Property, LLC that was received, that the County enter into a lease for storage space pending review by County Legal Counsel. Roll Call Vote: Young – yes; Vaughan – absent; DuRussel – yes; Grimshaw – yes; Bardwell – yes. Motion Carried.

-Board of Commissioners Rules of Order – Board discussed the proposed rules that were included in the packet with changes discussed on March 8, 2021. The Board would like to add clarification in Section 5.5 that outlines the order of business for a Committee of the Whole agenda.

-MDOT Performance Resolution #2021-06 for Governmental Agencies – This resolution was discussed at the March 8, 2021 Committee of the Whole meeting in regards to the Health Department Retention Pond Repair Project.

## 2021-M-055

Motion by DuRussel, seconded by Grimshaw that County Resolution 2021-06 Performance Resolution for Governmental Agencies be approved and placed on file. Roll Call Vote: Vaughan – absent; DuRussel – yes; Grimshaw – yes; Young – yes; Bardwell – yes. Motion Carried.

-Michael Yates – Vanderbilt Park – Mr. Yates submitted a proposal to determine the location of property corners of Vanderbilt Park, gravel road centerline at affected property boundary, sketch of recovered property corners and gravel road, and photos of recovered corners for a cost of \$500.00.

2021-M-056

Motion by Grimshaw, seconded by Yates that per Advance Surveying, Inc. that we proceed with locating the property corners at Vanderbilt Park for a cost of \$500.00. Roll Call Vote: DuRussel – yes; Grimshaw – yes; Young – yes; Vaughan – absent; Bardwell – yes. Motion Carried.

2021-M-057

Motion by Grimshaw, seconded by DuRussel that per the RFP (re: Vanderbilt Park) from Advance Surveying, Inc. that it is authorized that payment in the amount of \$500.00 be issued for work at Vanderbilt Park with budget amendments authorized in the Parks and Recreation Budget. Roll Call Vote: Grimshaw – yes; Young – yes; Vaughan – absent; DuRussel – yes; Bardwell – yes. Motion Carried.

*Correspondence/Resolutions -*

- EDC Thank You Letter for the Allocation
- Letter from Cliff Goffar Regarding his Gratitude for SCMCCI
- Letter from John Beyerlein Regarding SCMCCI
- Road Commission Minutes
- Berrien County Resolution
- Crawford County Resolution
- Livingston County Resolution
- Otsego County Resolution

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**YOUNG** – No Updates  
 Board of Public Works  
 County Road Commission Liaison  
 Dispatch Authority Board  
 Genesee Shiawassee Thumb Works  
 Great Start Collaborative  
 Human Services Collaborative Council (HSCC)  
 Jail Planning Committee  
 MAC Agricultural/Tourism Committee  
 Region VI Economic Development Planning  
 Saginaw Bay Coastal Initiative  
 Senior Services Advisory Council  
 Tuscola 2020  
 Local Units of Government Activity Report

**VAUGHAN** - Absent

Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
MAC Environmental Regulatory  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

**GRIMSHAW**

Behavioral Health Systems Board – Update provided regarding potential change in meeting location for their Board meeting.  
Recycling Advisory  
Local Units of Government  
Jail Planning Committee  
MI Renewable Energy Coalition (MREC)

**DuRUSSEL**

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard – Update provided.  
Local Units of Government Activity Report

**BARDWELL**

Behavioral Health Systems Board  
Caro DDA/TIFA – Met yesterday.  
Economic Development Corp/Brownfield Redevelopment  
MAC 7<sup>th</sup> District – Meets April 6<sup>th</sup>.  
MAC Workers Comp Board – Legislative Platform needs to be distributed to all of the Commissioners for the next Committee of the Whole meeting.  
MAC Finance Committee  
TRIAD  
Local Units of Government Activity Report

*Other Business as Necessary –*

- Clayette Zechmeister provided an update from the planning meeting with Dr. Marrone. A follow-up meeting will be scheduled.
- MREC meeting will be held but an opinion/order has still not be issued.
- Marijuana funds has been received in the amount of \$84,000.00.

At 10:30 a.m., there were a total of 25 participants attending the meeting.

*Extended Public Comment –*

-Pam Shook spoke in reference to Vanderbilt Park and the property line stakes placed by Michael Yates.

-Pam Shook provided an update of the success of the winter fishing season at Vanderbilt Park.

-Wes Nakagiri, Chair of Livingston County Board of Commissioners, spoke regarding the COVID allocation formula. He has researched and stated that his county is only receiving 65% of the funds that they should have. In his research, many other counties are getting shorted including Tuscola County. He will provide his research information to the Commissioners.

2021-M-058

Motion by DuRussel, seconded by Grimshaw to adjourn the meeting at 10:40 a.m.  
Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - absent; DuRussel - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 10:40 a.m.

Jodi Fetting  
Tuscola County Clerk