

TUSCOLA COUNTY BOARD OF COMMISSIONERS

April 12, 2018 Minutes

H. H. Purdy Building

Commissioner Matthew Bierlein called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 12th day of April 2018, to order at 8:00 o'clock a.m. local time.

Prayer –

Pledge of Allegiance – Commissioner Bardwell

Roll Call – Clerk Fetting

Commissioners Present: District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick (via Google Hangouts) excused at 9:34 a.m., District 5 – Matthew Bierlein

Commissioner Absent: District 1 - Thomas Young

Also Present: Mike Hoagland, Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones, Register John Bishop, Angie Daniels, Nancy Laskowski, Steve Anderson, Ann Hepfer, Debra Cook, Heather Thomas-Verhaeghe, Steve Erickson, Vicky Sherry, Caryn Michalak, Clayette Zechmeister, Brenda Caruthers, Ron Anderson, Brian Chapman, Sandy Nielsen

Adoption of Agenda -

18-M-060

Motion by Bierlein, seconded by Vaughan to adopt the agenda as provided.
Motion Carried.

Action on Previous Meeting Minutes -

18-M-061

Motion by Bierlein, seconded by Vaughan to adopt the meeting minutes from the March 29, 2018 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution -

18-M-062

Motion by Bierlein, seconded by Vaughan that the following Consent Agenda Resolution from the April 9, 2018 Committee of the Whole Meeting be adopted.
Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that per the request of the Chief Judge, that the contact with ImageSoft to purchase the OnBase software module for Tuscola County Probate Court be approved and all appropriate signatures are authorized. Also, all appropriate budget amendments are authorized including the transfer of \$84,493 from the 292 Probate Juvenile Child Care Fund with \$71,750 to the 244 Equipment Fund for the purchase/installation of the software and \$12,743 to the general fund computer operations budget for the service contract support costs.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the 2017 Dispatch Annual Report be received and placed on file.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the letter from Sharon Mika resigning from the County Recycling Committee be received and placed on file with said resignation to be effective April 18, 2018. Also, the County Clerk is requested to advertise to fill said vacancy.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move to authorize to post and advertise to refill a vacant part-time material handler position at recycling.
- Agenda Reference:** E

- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the jail impoundment lot project excavating work be awarded to Brinkman Excavating who was the low bidder for an amount of \$4,972.00. Also, the jail impoundment lot fence part of the project be awarded to Half-Way Fence Company who was the low bidder for an amount of \$8,981.25. Also, a new project be established in the 278 Drug Enforcement Grant Fund with a budget of \$13,954.00.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the steel door replacement at the Purdy Building be awarded to Keys Construction who was the sole bidder for an amount of \$2,890.00. Also, a card access reader system be purchased at a cost not to exceed \$1,000.00.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the partial roof replacement at the Purdy Building be awarded to Marlette Roofing who was the sole bidder for an amount of \$4,960.00.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the jail rooftop HVAC C-wing replacement be awarded to Johnson Controls who was the sole bidder for an amount \$7,587.00.
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the MSU-e parking lot sealing bid be awarded to Yeager Asphalt who was the low bidder for an amount of \$2,337.00.

New Business -

-Presentation of 2017 County Health Department Audit - Heather Thomas-Verhaeghe, Gardner, Provenzano, Thomas & Luplow, P.C., presented a favorable overview of the Tuscola County Health Department Audit.

18-M-063

Motion by Kirkpatrick, seconded by Bierlein that the 2017 Health Department Audit be received and placed on file. Motion Carried.

-Economic Development Corporation (EDC) Project Update from Director - The EDC Board is requesting the Commissioners to approve Robert Wolak from Chemical Bank as a new Board member.

18-M-064

Motion by Bierlein, seconded by Vaughan to appoint Robert Wolak from Chemical Bank as a new Board Member to the EDC Board effective immediately to complete the remainder of a 2-year which will end on December 31, 2019. Motion Carried.

-Ron Anderson, Riverside Grill, Vassar, expressed that without the EDC his business would not be in existence and as successful.

-Brenda Caruthers, Optimal Health Coach, shared the success of her business from being an incubator start-up business located in the Roth Building.

-Chris Sergent, is working with the EDC on creating a master plan for his business he is planning to open in Vassar.

-Steve Erickson reviewed additional projects that are being worked on. Vicky Sherry provided an update to the CDBG Grant. Also, establishing a Sister City is a project being worked on.

-Vassar Foundry was discussed at length with steps that could be taken to move project forward. Commissioner Bardwell and Commissioner Bierlein are willing to set up a meeting to continue the discussion.

Commissioner Kirkpatrick excused at 9:34 a.m.

-2018 County Equalization Report - Angie Daniels, Equalization Director, presented the Tuscola County Equalization Report to the Board.

18-M-065

Motion by Bierlein, seconded by Vaughan that the 2018 Equalization Report as presented by the County Equalization Director be approved and placed on file. Also, approval is given to sign all documents regarding the 2018 County Equalization Report. Motion Carried.

-Vassar Outdoor Siren Warning Project -

Steve Anderson explained the proposed request with bids received.

18-M-066

Motion by Bierlein, seconded by Vaughan that per the recommendation of the Emergency Services Manager, that the City of Vassar Outdoor Warning Siren Project, which is a Fiscal Year 2016 Homeland Security Grant Project be "conditionally" awarded to West Shore Services which met all bidding requirements. In order for this action to become final, Tuscola County must receive written verification from the City of Vassar that they are willing to spend additional funding beyond the \$35,000 Homeland Security allocation. Also, all appropriate signatures are authorized contingent upon funding verification from the City of Vassar. Motion Carried.

-Caro School Request to Use Maintenance Property on Luder Road as Turn Around -

The bridge on Luder Road will be undergoing repairs and Caro Community Schools have requested to use the Maintenance Property as a turnaround.

18-M-067

Motion by Vaughan, seconded by Bierlein that per the request of Caro School officials, authorization is given to use the County Maintenance parking area as a bus turn around location until the Luder Road Bridge repairs are completed. This action is taken because the county has been protected with the addition of the county to the school liability insurance with \$1 million of coverage. Motion Carried.

-Animal Control -

Mike Hoagland informed the Board there are two staff members leaving the Sanilac County Animal Control within the next two months. The Board will need to look at options regarding how to handle this situation in the short term as Tuscola County currently contracts with Sanilac County.

-Dispatch Annual Report - Sandy Nielsen presented an overview of the annual report. Report was accepted and placed on file in the April 12, 2018 Consent Agenda.

Old Business -

-Jail Planning - National Sheriff's Association consultants are onsite completing a review and plan recommendation. Mike Hoagland and Mike Miller will be meeting with the consultant team.

Correspondence/Resolutions -

-Thumb Regional Sobriety Court Graduation - April 27, 2018 10:00 a.m.
-Commissioner Bierlein received a thank you letter from Mark Bernstein for signing on with the Opioid Lawsuit.

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN - No update.

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee
MEMS All Hazards

KIRKPATRICK - absent

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA - Meeting was cancelled.
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD - Commissioner Bardwell would like the group to do a presentation to the Board.
Behavioral Health Systems Board
MAC Workers Comp Board

YOUNG - absent.

Dispatch Authority Board
County Road Commission Liaison

Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission - Commissioner Vaughan stated the Park Manager has been receiving calls from people interested in camping at Vanderbilt Park with the potential of one seasonal site.
Tuscola County Fair Board Liaison

Other Business as Necessary - None

Extended Public Comment -

-Nancy Laskowski - Provided an update regarding the Concerned Citizens of Juniata Township and they have filed an amended complaint in federal court.

Meeting adjourned at 10:09 a.m.

Jodi Fetting
Tuscola County Clerk