

TUSCOLA COUNTY BOARD OF COMMISSIONERS  
March 29, 2018 Minutes  
H. H. Purdy Building

Commissioner Matthew Bierlein called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 29th day of March 2018, to order at 8:00 o'clock a.m. local time.

Prayer – Reverend Doug Abel, Vassar Presbyterian Church

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell (via telephone), District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick (via Google Hangouts) excused at 9:34 a.m., District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Clayette Zechmeister, Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones, Caryn Michalak, Rev. Doug Abel, Sheriff Glen Skrent, Mark Putnam, Register John Bishop, Sandy Nielsen, Drain Commissioner Bob Mantey, Dara McGarry

*Adoption of Agenda -*

18-M-047

Motion by Young, seconded by Vaughan to adopt the agenda as provided.  
Motion Carried.

*Action on Previous Meeting Minutes -*

18-M-048

Motion by Young, seconded by Vaughan to adopt the meeting minutes from the March 15, 2018 meeting. Motion Carried.

*Brief Public Comment Period for Agenda Items Only - None*

*Consent Agenda Resolution - None*

*New Business -*

-Court Matters

- Swift and Sure Grant - Caryn Michalak explained the opportunity to apply for grant.

## 18-M-049

Motion by Young, seconded by Vaughan to approve the Courts application for a new Swift and Sure Grant through the Michigan Supreme Court. This program will be 100% grant funded and will be zero expense to the County. Any positions would be contingent upon grant funding. Motion Carried.

- Drug Treatment Court Grant - Caryn Michalak explained the opportunity to apply for grant.

## 18-M-050

Motion by Young, seconded by Vaughan to approve the Courts application for a new Drug Treatment Grant through the State Court Administrator's office. This program will be 100% grant funded and will be zero expense to the County. Any positions would be contingent upon grant funding. Motion Carried.

- Consolidation amendment to Thumb Regional Sobriety Grant - Caryn Michalak explained the staff changes requested. Also, reviewed were the success rates of the Sobriety Court program.

## 18-M-051

Motion by Young, seconded by Vaughan to approve the Court changes in Thumb Regional Sobriety Grant personnel due to a vacant position. Promote the Case Manager to the Program coordinator/Case Manager with the hourly wage from \$21.50 to \$26.15 per hour. Increase the Part Time Case Manager wages from \$20.85 to \$22.00 per hour and the hours be increased from 20 to 22 hours per week due to an increased management load. Also, hire a Part Time Clerk for 15 hours per week at \$12.00 per hour. These are 100% grant funded positions and all contingent upon funding. These positions will continue to be zero expense to the County. Also, appropriate budget amendments are authorized. Motion Carried.

- On Base Implementation within Probate Court - Clayette Zechmeister explained the funds received from the Child Care Fund through a reimbursement that the Court would like to dedicate to the OnBase program implementation. Board discussed matter.

Matter to be placed on the next Committee of the Whole agenda.

-Jail Impoundment Lot Bids - Sheriff Skrent opened the bids for the project.

- Halfway Fence, Bad Axe - Bid #1 - \$8,981.25; Bid #2 - \$16,481.25.
- Brinkman Excavating, Caro - \$6,119.00.
- Gerald Bergman, Saginaw - \$36,595.00.
- A1-Site Development, Henderson - \$68,000.00.
- Brittons Best Asphalt, Owosso - Asphalt Base - \$45,000.00; Limestone Base - \$40,164.00; Road Gravel Base - \$37,680.00.
- Esch Landscaping, Pigeon - \$27,235.00.
- Action Traffic Maintenance, Flint - \$29,532.00.

Sheriff Skrent to review bids and matter to be brought to the Board later in the agenda.

-2017 Drain Commissioner Annual Report - Drain Commissioner Mantey reviewed the annual report presented.

18-M-052

Motion by Young, seconded by Vaughan that the 2017 Drain Commissioner Annual Report be received and placed on file. Motion Carried.

-Moore Drain Bond Refinancing - Drain Commissioner Mantey explained the bond refunding option for the Moore Drain.

18-M-053

Motion by Young, seconded by Bierlein to approve the financing resolution regarding issuing county full faith and credit for the Moore Drain bond refunding as recommended by the County Drain Commission for the principal amount not to exceed \$995,000 and authorize all appropriate signatures. Roll Call Vote: Young - yes; Bardwell - yes; Vaughan - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

-Jail Impoundment Lot Bids (continued) - Sheriff Skrent reviewed the bids and the bids received that meet the bid requirements are over the budgeted amount. Sheriff Skrent has discussed the matter with Mike Miller and they would like to have the project placed back out for bid.

Recessed at 9:34 a.m.

Commissioner Kirkpatrick excused at 9:34 a.m.

Reconvened at 9:46 a.m.

-Financial Software update and Request to Purchase Kronos Time/Attendance Software - Eean Lee explained the project update and need to implement.

18-M-054

Motion by Young, seconded by Vaughan that the budgeted Kronos Time/Attendance and Scheduling software be purchased with start-up costs of \$36,200 and support costs of \$17,236. Also, agreements with Kronos be authorized for signature contingent upon review and approval by the county attorney. Motion Carried.

-Out of State Travel request for Dispatch Director - Sandy Nielsen explained the request.

18-M-055

Motion by Young, seconded by Vaughan that the out of state travel request from the County Dispatch Director be approved to attend the Association of Public Communication Officials (APCO) Conference August 4 to 8, 2018. (In her role as APCO President county conference costs are reimbursed by APCO). Motion Carried.

-Budget Amendments - Clayette Zechmeister reviewed the budget amendments included in the Board packet.

18-M-056

Motion by Young, seconded by Vaughan that the 2018 Budget Amendments be amended as presented in the March 29, 2018 memorandum from the Chief Accountant. Motion Carried.

-Letter of Resignation from Deputy Clerk - Clerk Fetting explained the request for the acceptance of the letter of resignation. The position is currently vacant and once Clerk Fetting decides on an appointment matter will be brought back before the Board.

18-M-057

Motion by Young, seconded by Vaughan to receive and place on file the letter of resignation from Cindy McKinney Volz from the Chief Deputy Clerk full-time position with said resignation date to be March 26, 2018. Motion Carried.

-Medical Care Transfer of Funds related to Facility Improvements - Clayette Zechmeister explained the transfer request.

18-M-058

Motion by Young, seconded by Vaughan that per the March 23, 2018 request from the Medical Care Facility that the following funds be transferred from the Voted Medical Care Facility Fund (298) to the Regular Medical Care Facility Fund (291) for the following items:

- MJ Mechanical - Replace 3 HVAC Rooftop Units at Business Annex Building  
\$30,375.00

Motion Carried.

-MIDC Compliance Plan and Cost Analysis Approval by MIDC - The plan submitted by Tuscola County has been approved. No further action required at this time.

-Jury Mileage and Rate Compensation Increases - Clerk Fetting explained the increases requested per Public Act 51.

18-M-059

Motion by Young, seconded by Vaughan that Per Public Act 51 of 2017, the juror rate of mileage be increased from .10 per mile to .20 per mile and the juror compensation be increased as follows:

- (i) For the first day or half day of actual attendance at the court, not less than \$30 per day and \$15 per half day.
- (ii) For each subsequent day or half day of actual attendance at the court, not less than \$45 per day and \$22.50 per half day.

Also, appropriate budget amendments are authorized.  
Motion Carried.

*Old Business* - None

*Correspondence/Resolutions* -

- Tuscola Stars Breakfast - April 19, 2018
- Conservation District Tree Sale ends soon

## **COMMISSIONER LIAISON COMMITTEE REPORTS**

### VAUGHAN

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment - Update provided.  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission - Vanderbilt Park discussed.  
Tuscola County Fair Board Liaison

### BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors - Update provided on the MAC conference.  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee  
MEMS All Hazards

### KIRKPATRICK - No Update.

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
MI Renewable Energy Coalition  
MAC Environmental Regulatory – Vice Chair  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
NACO- Energy, Environment & Land Use  
Jail Planning Committee  
Saginaw Bay Coastal Initiative  
Tuscola In-Sync  
Region VI Tourism Discussions

BARDWELL - No Update.

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Finance  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Behavioral Health Systems Board  
MAC Workers Comp Board

YOUNG

Dispatch Authority Board  
County Road Commission Liaison - Meets April 5th.  
Board of Public Works  
Senior Services Advisory Council  
Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Agricultural/Tourism Committee  
Strategic EDC Planning Committee  
Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

*Other Business as Necessary - None*

*Extended Public Comment -*

- Mark Putnam - Addressed the Board regarding his concern over ethical issues.
- Tisha Jones - Pizza and Politics event on April 21, 2018 from 3:00 p.m. to 5:00 p.m. to educate people about being a Precinct Delegate.
- Jodi Fetting - Casual for a Cause - The courthouse employees pay \$5.00 per month in order to wear jeans. The money is then donated to local non-profit charities.

Meeting adjourned at 10:24 a.m.

Jodi Fetting  
Tuscola County Clerk