

TUSCOLA COUNTY BOARD OF COMMISSIONERS
September 14, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 14th day of September 2017, to order at 8:00 o'clock a.m. local time.

Prayer – Pastor Todd Gould, Cass City Evangelical Free Church

Pledge of Allegiance – Commissioner Bardwell

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 4 - Craig Kirkpatrick

Commissioner Absent: District 3 - Kim Vaughan, District 5 – Matthew Bierlein

Also Present: Mike Hoagland, Jodi Fetting, Eean Lee, Tisha Jones, Mike Miller, Pastor Todd Gould, Register John Bishop, Steve Anderson

Adoption of Agenda -

17-M-150

Motion by Kirkpatrick, seconded by Young to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes -

17-M-151

Motion by Kirkpatrick, seconded by Young to adopt the meeting minutes from the August 31, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only -

-Register Bishop had out a packet and explained the pictures are of Tuscola County Register of Deeds documents.

Consent Agenda Resolution -

17-M-152

Motion by Young, seconded by Kirkpatrick that the following Consent Agenda Resolution from the September 11, 2017 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/11/17
- Description of Matter:** Move that the Board Chair be authorized to sign the form to certify the 2016 county cost allocation plan as prepared by MGT of America.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/11/17
- Description of Matter:** Move that per the September 6, 2017 request from the Medical Examiner that compensation for Medical Examiner Investigators be increased from \$150 per case to \$190 per case effective immediately.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/11/17
- Description of Matter:** Move that Ann Westover be appointed to the county planning commission effectively immediately to fill the term of Louis Smallwood which ends December 31, 2019.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/11/17
- Description of Matter:** Move that the County Clerk be authorized to advertise to fill a vacancy on the county planning commission.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/11/17
- Description of Matter:** Move that authorization is provided to post and advertise to fill a vacant custodian position.

- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/11/17
- Description of Matter:** Move that the bid for picnic tables for Vanderbilt County Park be awarded to Great Lakes Lift who was the low bidder for an amount of \$502 per table. (This action is contingent upon approval from the state as part of the passport grant).

New Business -

- Recycling Job Description Proposed Change - Mike Miller has presented proposed job description and is requesting authorization to post.
17-M-153
Motion by Kirkpatrick, seconded by Young that per the request of the Recycling Director and Recycling Committee, that authorization is given to post for an Assistant Director of Recycling to perform functions as outlined in the job description for this position with a starting pay of \$17.33 which follows the same wage schedule as the Assistant Director of Buildings and Grounds. (This position will be filled with a current recycling personnel member and will not increase the number of recycling staff). Motion Carried.
- Accounting for Mental Health Planning Grant -
17-M-154
Motion by Young, seconded by Kirkpatrick that a county fund be established to account for the new 2018 Mental Health Planning Grant funds which were awarded to Tuscola County 54th Circuit Court. Motion Carried.
- Indigent Dental Clinics - Ann Hepfer provided the requested information. Mike Hoagland explained the basics of the contracts. Mike would like to submit to the county attorney for further review.
- Board of Canvassers Appointments -
17-M-155
Motion by Young, seconded by Kirkpatrick that based on the ballot vote taken by the Board of Commissioners that Norma Wallace be appointed as the Republican Canvasser and Beverly Read be appointed as the Democratic Canvasser. The term for each canvasser will be for 4 years beginning on November 1, 2017. Motion Carried.
- Vital Records Software -
Clerk Fetting explained to the Board the need to upgrade the current vital records software. Clerk Fetting has worked with Eean Lee to research different possible software solutions. Their recommendation is to enter into an agreement with Kofile Technologies to begin discovery process.

17-M-156

Motion by Kirkpatrick, seconded by Young that the County Clerk be authorized to enter into an Agreement for the Records Management and Imaging System with Kofile Technologies, Inc. to upgrade the current vital records software program that is currently provided by ACS Enterprises Solutions. By entering into the agreement now, the discovery process can begin to allow for a smooth transition between vendors. The current vital records contract with ACS Enterprise Solutions (a.k.a. Xerox or Conduent) expires April 16, 2018. Also, all necessary budget adjustments concerning this matter are authorized. Motion Carried.

-Election Reporting Software -

Clerk Fetting and Eean Lee attended the training for the Election Software. The software program is more than originally budgeted as the RFP was not settled with the state until Spring of 2017.

17-M-157

Motion by Young, seconded by Kirkpatrick that per the request of the County Clerk, the 2017 election equipment software budget be increased from \$10,000 to \$19,200 for upgrades as recommended by the Information Technology Director. Also, budget amendments are authorized through the use of fund balance in the equipment fund. (These funds are to purchase Election Management System Hardware and Results Transmission and Election Night Reporting System from Election Source). Motion Carried.

-Jail Planning Committee Meeting - Mike Hoagland provided an update from the meeting and certain items that will need to be planned for.

-Request to Use Courthouse Lawn -

17-M-158

Motion by Young, seconded by Kirkpatrick that per the request of Susan Rickwalt-Holder, that authorization is given to temporarily place pinwheels on the courthouse lawn to denote the number of year to date suicide victims in the State pursuant to approval of placement by Mike Miller, Buildings and Grounds Director. Motion Carried.

-Plat Map Restoration -

Register Bishop reviewed the quote received from Kofile Technologies to restore permanent records that have deteriorated. Board discussed matter and steps that Kofile would take to restore the documents.

17-M-159

Motion by Kirkpatrick, seconded by Young that Tuscola County be authorized to sign an agreement with Kofile Technologies for an amount of \$75,159.00 to restore plat maps with \$20,000.00 from the automation fund and \$55,159.00 from the capital improvement fund with billing to begin in 2018. Motion Carried.

Old Business -

-Part-time Custodian Position -

17-M-160

Motion by Kirkpatrick, seconded by Young to concur with the appointment of Paul Fuller to the vacant part-time custodian position effective September 18, 2017.
Motion Carried.

-Plat Book Information - Board discussed providing GIS information for the Plat Books. No action taken.

Correspondence/Resolutions -

-Thank you letter received from Bud Isel, Vietnam Veteran.

COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK - No updates.

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

BIERLEIN - absent

Genesee Shiawassee Thumb Works

Human Development Commission (HDC)

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report

MAC Board of Directors

Human Services Collaborative Council

MAC Judiciary Committee

Tuscola County College Access Network

MAC Agricultural/Tourism Committee

VAUGHAN - absent

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Mid-Michigan Mosquito Control Advisory Committee

Parks and Recreation Commission

Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board - meets next week.

County Road Commission Liaison - Update provided from last meeting.

Board of Public Works

Senior Services Advisory Council - Meets September 27th. Dance will be September 21st at the Polish American Hall.

Saginaw Bay Coastal Initiative

Local Unit of Government Activity Report - Attended the local fire chiefs meeting and provided an update on another pager option that Bay County uses and is satisfied with.

MAC Agricultural/Tourism Committee - Meets in October

Strategic EDC Planning Committee - Update provided. Board discussed upcoming EDC meeting in regards to the MEDC agreement.

Jail Planning Committee

Genesee Shiawassee Thumb Works - Updated provided.

Region VI Economic Development Planning - Meets next week.

Tuscola 2020 - Meets in October.

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA - Meets September 27th.

MAC Finance - No update.

MAC 7th District - Meets November 20th in Huron County.

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board - Meets September 21st.

MAC Workers Comp Board - Update provided.

Other Business as Necessary -

-Mike Hoagland has a conference call scheduled with the attorney regarding Vassar DDA/TIFA.

-Tom Young asked if the MSUe meeting was still on September 20th and Mike Hoagland will try to determine the details.

-Don Brown from Congressman Mitchell's office is meeting with Commissioner Bardwell at noon.

-Equifax Security Breach discussed.

Extended Public Comment -

- Eean Lee provided an overview of the conference that he just returned from.
- Tisha wondered if there was an update regarding prayer at the Board of Commissioner's meeting. Mike Hoagland stated that he has forwarded the information to the attorney.
- Commissioner Bierlein will be inducted as the incoming President for Michigan Association of Counties on September 25th.

Meeting adjourned at 10:59 a.m.

Jodi Fetting
Tuscola County Clerk