

TUSCOLA COUNTY BOARD OF COMMISSIONERS
December 27, 2016 Minutes
H. H. Purdy Building

Commissioner Matthew Bierlein called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27th day of December 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell (by phone), District 3 - Vacant, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Lieutenant Brian Harris, Kim Vaughan, Register John Bishop, Clayette Zechmeister, Tisha Jones, Sandy Nielsen

Adoption of Agenda

16-M-225

Motion by Kirkpatrick, seconded by Young to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes -

16-M-226

Motion by Kirkpatrick, seconded by Young to adopt the meeting minutes from the December 15, 2016 meeting. Motion Carried.

Brief Public Comment Period - None

Consent Agenda Resolution - None

New Business -

-Year-End Financial Adjustments - Clayette Zechmeister reviewed the year-end adjustments needed to remain compliant with the Uniform Budgeting and Accounting Act.

16-M-227

Motion by Kirkpatrick, seconded by Young that per the recommendation of the Controller-Administrator and Chief Accountant contained in the December 22, 2016 memo, the following actions be taken to be in compliance with the Uniform Budgeting and Accounting Act:

- 2016 general fund activity budgets be amended as shown in the first table of the memo to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Act.
- 2016 special revenue budgets be amended as shown in the second table of the memo to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Act.
- Supplemental appropriations from the general fund as shown in the third table be authorized to prevent the identified funds from finishing the 2016 fiscal year in a deficit situation and gain compliance with the Act.
- Estimated delinquent tax net earnings transfer to the general fund for 2016 is an estimated \$650,000.
- After consultation with the county auditors authorization is given to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Act.

Motion Carried.

-Hospital Finance Authority - Redeeming Hills & Dales Hospital Bonds - Mike Hoagland explained the background to the Authority. Hills & Dales is prepared to sign the Direction to Redeem relating to the refunding of the bonds.

16-M-228

Motion by Young, seconded by Kirkpatrick that the resolution appointing the County Controller Mike Hoagland, Commissioner Bardwell and Commissioner Kirkpatrick to the Tuscola County Hospital Finance Authority be approved.
Motion Carried.

16-M-229

Motion by Young, seconded by Bierlein that per the request of Hills and Dales Hospital the Tuscola County Hospital Finance Authority Chairperson be authorized to sign the document that authorizes redemption of original bonds for the hospital issued January 25, 2006. Approval to sign this document has been given by county bond council in a December 22, 2016 letter. Motion Carried.

-Use of Courthouse by Private Business - Matter tabled.

-Health Department Fee Schedule - Mike Hoagland explained the fee schedule for the upcoming year that has been presented by the Health Department.

16-M-230

Motion by Kirkpatrick, seconded by Young that the 2017 fee schedule as recommended by the Board of Health be approved. Also, the Family Planning portion of the fee schedule is approved with the understanding it is based on an analysis of medium income/poverty level in the county and therefore the Board of Commissioners recognize the adjusted fees will not recover the total cost of services and local funds needs to be used to make up the program funding shortfall. Motion Carried.

-Sheriff Department Wage Change Request - Mike Hoagland explained request presented by the Sheriff Department. Lieutenant Harris also explained the request. Board would like to have the County Attorney review the request prior to acting on it.

-County Planning Commission Re-Appointment Requests -

16-M-231

Motion by Kirkpatrick, seconded by Young that Louis Smallwood and Lonnie Kester be reappointed to the County Planning Commission for three year terms that will expire December 31, 2019. Motion Carried.

-Mid-State Health Network Appointment (matter added) -

16-M-232

Motion by Young, seconded by Kirkpatrick to appoint John Hunter to the Mid-State Health Network Substance Use Disorder Regional Oversight Policy Advisory Board for a 2-year period to expire December 31, 2018. Motion Carried.

-Primary Road Millage Fund (matter added) -

16-M-233

Motion by Kirkpatrick, seconded by Young to approve the request to transfer \$74,360.68 from the Primary Road Millage Fund to the Road Commission General Fund as identified by Voucher #03-16 and dated December 21, 2016. Motion Carried.

-Bridge Millage Fund (matter added) -

16-M-234

Motion by Young, seconded by Kirkpatrick to approve the request to transfer \$336,180.77 from the Bridge Millage Fund to the Road Commission General Fund as identified by Voucher #04-16 and dated December 21, 2016. Matter Carried.

-Dispatch Director Request to Carry Over Vacation Days (matter added) -
Commissioner Kirkpatrick explained the circumstances causing the need to carry over vacation days.

16-M-235

Motion by Kirkpatrick, seconded by Young that per the request of the Dispatch Director that authorization is given to carryover any unused vacation days earned for the time period of March 27, 2016 to March 26, 2017 because of extenuating circumstances caused by significant staff vacancies (including the death of a dispatcher) that required the Director to fill-in and perform numerous responsibilities that normally would not be required resulting in the inability to use vacation time in the normal 12-month period. Motion Carried.

-Potential Revised Per Diem Policy - Mike Hoagland reviewed the proposed changes to the Policy. Board reviewed and discussed matter. Board changed the per diem rate from \$45 to \$50 in the proposed policy with all other changes proposed approved.

16-M-236

Motion by Kirkpatrick, seconded by Bierlein that the revised December 27, 2016 commissioner per diem policy be adopted with changes to be effective January 1, 2017. Motion Carried.

Old Business - None

Correspondence/Resolutions -

- MSU would like to attend an upcoming Board meeting once meeting scheduled has been finalized.
- Sobriety Court Graduation will be on February 3, 2017.
- Road Commission Minutes from the December 1, 2016 meeting were included in the Board packet.
- 2015 Allocated Tax Rates Before Headlee Applied handout was included in the Board packet.

COMMISSIONER LIAISON COMMITTEE REPORTS**BIERLEIN**

Genesee Shiawassee Thumb Works
Human Development Commission (HDC) - Brian Neuville would like to meet in the New Year to discuss the Senior Meal Program.
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee

DISTRICT 3 - VACANT

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Animal Control

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Update provided.
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council
Behavioral Health Systems Board

KIRKPATRICK

Board of Health - Health Department has a Performance Management team that discusses how to improve efficiency and services. He would like to implement that county wide.
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Cass River Greenways Pathway - Update provided.
Local Unit of Government Activity Report - Shared his concerns with the CDBG grant program and grant programs offered through the EDC.
Tuscola In Sync
NACO- Energy, Environment & Land Use
Genesee Shiawassee Thumb Works
Jail Planning Committee

YOUNG

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee

Other Business as Necessary -

- Swearing in Ceremony in Circuit Court on Tuesday, January 3rd at 8:00 a.m. with Organizational Meeting following at 9:00 a.m. at the H.H. Purdy Building.
- Mike Hoagland would like input from the Commissioner's with a list of items they would like to work on in 2017.

Extended Public Comment - None

Meeting adjourned at 9:20 a.m.

Jodi Fetting
Tuscola County Clerk