

## **TUSCOLA COUNTY BOARD OF COMMISSIONERS**

June 28, 2012 Minutes

H. H. Purdy Building

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 28th day of June, 2012 to order at 8:30 o'clock a.m. local time.

Prayer by Commissioner Kern

Pledge by Commissioner Bardwell

COMMISSIONERS PRESENT: District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

COMMISSIONERS ABSENT: District #1 Roger Allen

12-M-117

Motion by Kern seconded by Peterson to adopt the agenda as amended. Motion carried.

12-M-118

Motion by Kern seconded by Peterson to approve the minutes of the 6/12/2012 regular meeting. Motion carried.

Brief Public Comment – Medical Care Facility Director Margot Roedel appeared to update the board regarding the move to the former Davenport building. She discussed the “small household” project.

Laura Ogar, director of Environmental Affairs and Community Development, appeared to thank the board for their participation in the Saginaw Bay Coastal Initiative.

12-M-118

Motion by Kern seconded by Peterson that the resolution be adopted explaining that the Tuscola County Board of Commissioners hereby commits to participate in the volunteer collaboration of the Saginaw Bay Coastal Initiative (SBIC). The county will designate a representative(s) to provide local input on Tuscola County needs and priorities with the understanding that no membership fee or other cost is required for the county to participate. Motion carried.

12-M-119

It was moved by Kern and supported by Peterson that the following Consent Agenda Resolution be adopted with Item C removed:

## CONSENT AGENDA

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 6/14/12

**Description of Matter:** Move that dog license fees be increased for the 2013 season according to the following schedule:

- Fixed dog from \$10 to \$15
- Unaltered dog from \$15 to \$20
- Late dog license fee for either fixed or unaltered dog from \$40 to \$45

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 6/14/12

**Description of Matter:** Move to concur with Sanilac County increases in animal control contract service costs as specified in the letter sent by the Sanilac County Administrator and appropriate 2012 budget amendments be authorized:

- Mileage from \$.42 to \$.47 per mile
- Support staff from \$28.00 to \$28.50 per hour
- Shelter operational costs from \$3,400 to \$3,500 per month

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 6/14/12

**Description of Matter:** Move that the letter of resignation from Richard Hofmeister in the Sheriff Department be received and placed on file with said resignation to be effective June 29, 2012.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 6/14/12

**Description of Matter:** Move that the office restructuring cost reduction proposal be implemented in the controller's office and compensation changes for the chief accountant (from \$43,817 per year to \$45,570 per year) and administrative assistant (from \$31,668 to \$35,622 per year) be implemented for the new and expanded job requirements assigned with the elimination of the Fiscal/Personnel Analyst

position. These changes are effective with the June 25, 2012 pay period. Also, appropriate 2012 budget amendments be authorized.

*(This proposal is comparable to other recent successfully implemented office restructuring cost reduction proposals including: the maintenance/recycling depts.; magistrate; court administrator/chief probation officer/director of probation services; referee/Friend of the Court; and drain office assessing.)*

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

12-M-120

Motion by Kern seconded by Petzold that the county hiring freeze be lifted and concur with the refilling of the Judicial Secretary/Assignment Clerk position on a temporary basis pending the new Circuit Judge election and his/her authority to fill the position with whom she/he chooses. Motion carried.

Senator Mike Green updated the board on the legislature.

Enterprise Facilitation Update

12-M-121

Motion by Bardwell seconded by Kern to conduct an independent audit of the Enterprise Facilitation fund and make a full report to the Tuscola County Board of Commissioners. Motion carried.

10:12 a.m. - Recess

10:27 a.m. – Meeting Reconvened

Health Insurance update provided by Dan Skiver and Angela Garner with Brown & Brown of Central Michigan, Inc.

12-M-122

Motion by Kern seconded by Peterson to approve Schedule A for the Michigan Operating System Agreement (which terminates August 31, 2012) as

reviewed by Brown and Brown and the county labor attorney. Also, authorize all necessary signatures. Motion carried.

#### 12-M-123

Motion by Kern seconded by Peterson to approve the one-year service agreement between Tuscola County and Zimco, Inc. for Zimco to provide county information technology support to the Sheriff Department as outlined in the agreement for an annual amount not to exceed \$58,000. All appropriate signatures are authorized (this agreement to be effective June 28, 2012). Also, amend the 2012 road patrol and jail budgets to account for this change. Motion carried.

#### 12-M-124

Motion by Kern seconded by Peterson that per the request of the Undersheriff, amend the 2012 Sheriff Jail budget for inmate housing from \$50,000 to \$80,000 through the use of general fund contingency (this change reduces general fund contingency from \$65,000 to approximately \$35,000). Motion carried.

#### 12-M-125

Motion by Kern seconded by Peterson to allow the Sheriff to sell the Ithaca 20-gauge auto burglar gun with proceeds going toward purchase of department firearms. Motion carried.

#### 12-M-126

Motion by Kern seconded by Peterson that per the recommendation of the County Planning Commission, appoint Nancy Barrios to the County Planning Commission to fill out the term of Don Richards which ends December 31, 2014. Motion carried.

#### 12-M-127

Motion by Kern seconded by Petzold to approve the loan agreement with the DNR to enable the Michigan Thumb Wolverine to be on display at the County Courthouse from July 6, 2012 to July 25, 2012. Any and all appropriate signatures are authorized. Motion carried.

#### 12-M-128

Motion by Kern seconded by Peterson to approve the one-year service agreement between Tuscola County and Zimco, Inc. to provide county information technology support as outlined in the agreement for an annual amount not to exceed \$121,000 and all appropriate signatures are authorized (this agreement is effective June 28, 2012). Also, the 2012 computer operations budget be amended to account for this change. Motion carried.

## 12-M-129

Motion by Peterson seconded by Petzold that per the request of the Adult Probation Director, the county purchasing policy be waived and authorize the purchase of a fax machine from the adult probation supply account for \$580. Motion carried.

## 12-M-130

Motion by Kern seconded by Peterson that the letter of resignation from Don Gaudett be received and placed on file with said resignation to be effective July 13, 2012. Also, the county hiring freeze be lifted and authorization is given to post to replace this 30-hour per week position. Motion carried.

## 12-M-131

Motion by Kern seconded by Petzold that per the recommendation of the County Clerk, to increase the fee for certified copies for birth, marriage and death records effective 1/1/13 from the current \$13 to \$15. Motion carried.

## 12-M-132

Motion by Kern seconded by Peterson that per the recommendation of the County Clerk, to establish a \$25 fee for the County Clerk to perform marriages effective July 1, 2012. Motion carried.

Meeting adjourned at 12:29 p.m.

Margie A. White  
Tuscola County Clerk