



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, July 22, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, July 22, 2024, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Steve Anderson, Mike Miller, Debbie Babich, Shelly Lutz, Linda Strasz, Karen Southgate, Joe Verlin

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Carrie Tabar, Estee Bitzer, Jon Ramirez, Renee Francisco, Angie Daniels, Amanda Ertman, Tim Green, Shannon Beach, Barry Lapp, Bob Baxter, Drain Commissioner Bob Mantey, Tammy Daenzer, Tyler Ray

At 8:03 a.m., there were a total of 12 participants attending the meeting virtually.

New Business

1. Recognition of Lonnie Kester for His Service to Tuscola County as a Member of the Tuscola County Planning Commission -
Kim Vaughan, Chairperson of the Tuscola County Board of Commissioners, read a letter of appreciation addressed to Lonnie Kester. Matter to be placed on the Consent Agenda.
2. Presentation of 2023 Audited, Annual Comprehensive Financial Report (ACFR) -
Joe Verlin, CPA, CGFM, Gabridge & Company, PLC, provided an overview of the County Audit. Tuscola County has earned their Certificate of Achievement Award. The County is in a healthy financial position at year-end with 33.9% Unassigned Fund Balance. The County's revenues have exceeded expenses over the last two years, showing long-term sustainability. The status of the funding of the retirement program is in a stable position. Matter to be placed on the Consent Agenda.

3. Child Care Fund (292) State Fiscal Year 2024-2025 -
Linda Strasz, Chief Probation Officer, provided an update regarding how the program will receive reimbursement from the State. There will be a reduction in revenue as the program is limited on the fees and costs that can now be assessed. Linda Strasz is requesting to approve the funding and budget plan. The Board would like to verify the amount that has been budgeted for in this matter before approval. Matter to be placed on Thursday's Agenda.
4. Child Care-Michigan Department of Health & Human Services (MDHHS) Fund (288) Projected Costs and In-Home Care Parent Education and Supervised Visitation Education Program State Fiscal Year 2024-2025 -
Karen Southgate, Director, Michigan Department of Health and Human Services (MDHHS), provided an overview of the program. The number of children in the program has been drastically reduced by implementing services in the home to allow children to safely stay in the home or with family. Director Southgate reviewed the amount that should be set aside in the budget line item. Also, she reviewed the cost of the contract with List Psychological. Director Southgate is requesting approval of the program, the contract with List Psychological and the signature on the DHHS document. Matter to be placed on Thursday's Agenda.
5. 2024-2025 Michigan Department of Health and Human Services (MDHHS) Contract with List Psychological Services -
Karen Southgate, Director, MDHHS, reviewed the request during the previous item. Matter to be placed on Thursday's Agenda in a separate motion from Item #4.
6. Consideration of Budget Amendment(s) for the Capital Improvements Fund (483) -
Debbie Babich, Fiscal Personnel Analyst, and Mike Miller, Building and Grounds Director, explained that the projects came in within the budgeted amount in 2023 but the amount was not included in the 2024 budget, so a budget adjustment needs to occur in the 483 fund in order to pay the invoices received. This is for the Purdy Building Project and the Adult Probation Building. Matter to be placed on Thursday's agenda.
7. Discussion of Renewable Energy (Including Solar) Siting -
Kim Vaughan, Tuscola County Board of Commissioners Chairperson, forwarded information to the Commissioners. Clerk Fetting will forward the video to the local Clerks to share with their Boards. Also, there is an article in the Michigan Township Association's newsletter with a link to a sample ordinance for the Townships. Board would like to get a legal opinion on the impact of this to the County as well as reach out to Michigan Association of Counties for their insight.
8. Municipal Employees Retirement System (MERS) Officer Delegate -
Debbie Babich, Fiscal Personnel Analyst, stated that Neil Hammerbacher will be the Officer Delegate with Shelly Lutz as the alternate. Matter to be placed on the Consent Agenda.
9. Municipal Employees Retirement System (MERS) Employee Delegate -
Debbie Babich, Fiscal Personnel Analyst, reported that Wendy Franks will be the Employee Delegate with Daniel Lisowski as the alternate. Matter to be placed on the Consent Agenda.

10. Request to Use Courthouse Lawn -
Debbie Babich, Fiscal Personnel Analyst, explained the request received from the Tuscola County Pumpkin Festival. Matter to be placed on the Consent Agenda.

Old Business

1. Consideration of a Revised Interlocal Agreement to Create a Multi-County Materials Management Plan (MMP), Designate a Planning Agency and Establish a Materials Management Planning Committee -
Mike Miller, Recycling Director, reported that Huron County revised the proposed plan which Sanilac County and Lapeer County are planning to adopt. Director Miller reported that all participating counties need to adopt the same plan. The deadline to submit the plan is August 9, 2024. Board would like the County Attorney to do a courtesy review with the matter to be ready for review and potential adoption at the July 25, 2024 Board Meeting.
2. Board of Commissioner Compensation for the Four-Year Term Beginning January 1, 2025 -
Kim Vaughan, Tuscola County Board of Commissioners Chairperson, addressed the issue of establishing the salary for the incoming Board beginning January 1, 2025. Board referenced Motion 14-M-229 regarding when to set the Commissioner Compensation. Board discussed having the Commissioners receive the same increase as the other Elected Officials and Non-Union employees receive. Board is tentatively considering a 3% amount annually. Matter to be placed on Thursday's agenda.
3. Open Meetings Act (OMA) Regarding Standing Committees -
Board discussed the issue of having the Standing Committees, that have two Commissioners appointed to each of them, meeting without having a meeting notice posted, a Clerk present nor minutes prepared. Board discussed having only one person represent each of the Committees with an alternate Commissioner appointed. Board would like to have legal counsel review the option of having a one person committee and if the meeting would still need to be posted with minutes taken.

Finance/Technology

Primary Finance/Technology

1. Executive Summary of the Results of the Information Technology (IT) Audit Performed by the Michigan Department of Health & Human Services (MDHHS) -
Eean Lee, Chief Information Officer, reported the findings from the study by the third-party auditors which good scores were received with minor corrections noted.

On-Going and Other Finance

Eean Lee, Chief Information Officer, provided an update and effective response time from the IT Department during the CrowdStrike outage that affected Tuscola County last week.

On-Going and Other Technology

None

Building and Grounds

Primary Building and Grounds

1. Consideration of Change Orders for the Peoples State Building (PSB) Building Construction Project -
Mike Miller, Buildings and Grounds Director, explained two change order requests. The first change order is to clean and seal the exposed brick in the inside of the PSB Building in the amount of \$2,251.00. The second change order is for additional access to the cabling in the amount of \$348.00. Both matters to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Consideration of Re-filling a Part-time Position in the Register of Deeds Office -
Debbie Babich, Fiscal Analyst, presented the request received from Register Marianne Brandt to fill the vacant part-time Account Clerk III position. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

None

Other Business as Necessary

1. Property Assessed Clean Energy (PACE) - Energy Study -
Commissioner Bardwell received communication from Huron County regarding an energy study being completed by PACE. Director Miller said Johnson Controls has completed energy studies for many county buildings in the past.

Public Comment Period

-Debbie Babich stated another bid has been received for the Chill Grant via email within the deadline. The bids are to be opened during Thursday's Board meeting. She has received communication that Tuscola County has been awarded the grant with the waiver of receiving more than one bid. The grant agreement will need to be approved for signature at Thursday's meeting. Matter to be placed on Thursday's agenda.

Adjournment

Motion by Bill Lutz, seconded by Thomas Young to adjourn the meeting at 10:36 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO