



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, June 24, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, June 24, 2024, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz

Commissioners Absent: Matt Koch

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Steve Anderson, Mike Miller, Jon Ramirez, Dr. William Morrone, Karly Creguer, Trevor Keyes, Geoffrey Stuart, Debbie Powell, Jim McLoskey, Tyler Ray, Martin Porzondek, Amanda Ertman, Mark Zmierski, Michael Clinesmith, Treasurer Ashley Bennett, John Boggs, Kris Swartzendruber

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Renee Francisco, Brandon Bertram, Cody Horton, Carrie Tabar, Tim Green, Jodi Barrons, Estee Bitzer, Mark Ransford, Linda Strasz, Cindy McKinney-Volz, Krystaria Skakle, Drain Commissioner Bob Mantey, Judy Cockerill, Bob Baxter, Sheriff Glen Skrent, Ashley Gaudett, Barry Lapp, Amy Prill, Angie Daniels, Angie House, Anthony Trevino, Echo Torrez, Katie Robinson, Miranda Weigold, Judge Amy Grace Gierhart

At 8:10 a.m., there were a total of 17 participants attending the meeting virtually.

New Business

1. Presentation of Medical Examiner's Annual Report for 2023 -
Dr. Morrone, Tuscola County Medical Examiner, reviewed the annual 2023 report. Matter to be placed on the Consent Agenda.
2. Introduction of the New Executive Director of Tuscola County's Economic Development Corporation (EDC) -
Trevor Keyes, EDC Executive Director, introduced himself to the Board and provided his background related to the position.

3. Michigan State University Extension (MSUe) Update -
Karly Creguer, MSUe District Manager, introduced members of her team.

Nola Aurenhammer updated the Board regarding the food share program.

Lori Messing is with the food safety program which currently focuses on assisting participants on how to preserve produce.

Kris Swartzendruber explained a program that is available to participants that are dealing with medical conditions where diet is very important.

4. Managed Assigned Counsel Fund Update -
Geoffrey Stuart, Michigan Indigent Defense Counsel (MIDC) Manager, addressed the deficit that the fund is showing mid-year. There is a current request pending from the State in order to apply to the deficit. Adjustments have been made for the upcoming budget cycle.

5. Animal Control Fund Update - Tyler Ray, Animal Control Director and Neil Hammerbacher, Controller-Administrator

Tyler Ray, Animal Control Director, reviewed the current Animal Control budget and that the grant award for the purchase of the truck was denied causing a shortfall. Commissioner Lutz referenced Motion 2024-M-058 which states the budget amendments were authorized but Commissioner Lutz stated the transfers were not completed. This matter will need to be brought back when Controller-Administrator Hammerbacher returns to discuss the budget matters. The Board discussed dog licenses and the process of issuing the license and who could issue the license. Treasurer Bennett also provided information regarding the collection of dog license fees.

Recessed at 9:54 a.m.

Reconvened at 10:05 a.m.

At 10:05 a.m., there were a total of 27 participants attending the meeting virtually.

6. Friend of the Court Fund Update -

Cindy Hughes, Friend of the Court Director, provided an update to the Board regarding the budget. Controller-Administrator Hammerbacher has switched the budget from cash basis to accrual basis. The current budget does not have the revenue numbers from May included. Also, the Referee position is not going to be refilled. Judge Thane is absorbing those matters in her docket.

7. Acknowledgement of Submitting the Fiscal Year (FY) 2025 County Veteran's Service Fund Grant -

Mark Zmierski, Veterans Affairs Director, provided an update regarding the Veteran's Services Department. He also provided an update as to what the grant that is being applied for would cover. Matter to be placed on the Consent Agenda.

8. Consideration of an Interlocal Agreement to Create a Materials Management Plan, Designate a Planning Agency and Establish a Materials Management Planning Committee -
Mike Miller, Director of Recycling, explained the draft agreement to establish the multi-county materials management plan. The draft agreement has been submitted to the participating counties and it has been sent to Tuscola County's legal counsel for review. Matter to be placed on Thursday's agenda for a further update if ready.
9. Permission to Search for Funding Opportunities to Equip All Units of Government in Tuscola County with Cloud-Based BS&A Software -
Eean Lee, Chief Information Officer, explained that Controller-Administrator Hammerbacher would like to research funding opportunities for this project. CIO Lee would be supportive of the project. Matter to be placed on the Consent Agenda.
10. Discussion of Mobile Medical Response (MMR) Services in Tuscola County -
Kim Vaughan, Chairman of the Board of Commissioners, explained that some jurisdictions participate in funding of MMR although about 6 jurisdictions do not contribute. The non-contributing jurisdictions are still receiving services. The lack of funding contribution is causing budget constraints for MMR and other jurisdictions who are being asked to contribute.

Old Business

None

Finance/Technology

Primary Finance/Technology

1. Monthly Fund Balance Report for May, 2024 -
Matter to be placed on an upcoming agenda.
2. Federal Awards County Comparison -
Matter to be placed on an upcoming agenda.

On-Going and Other Finance

None

On-Going and Other Technology

-Eean Lee, Chief Information Officer, provided an update on various projects:

1. Phone project has been completed and has come in under budget.
2. The quote to digitize building codes blueprints came in at approximately \$330,000.00. CIO Lee believes he can complete the project for much less with the purchase of a new scanner.
3. A request to have an additional person to be trained for OnBase will be submitted as the back-up person took other employment.
4. The stairway on the building is being built at the PSB Building.

Building and Grounds

Primary Building and Grounds

None

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

None

On-Going and Other Personnel

None

Other Business as Necessary

None

At 10:47 a.m., there were a total of 22 participants attending the meeting virtually.

Public Comment Period

None

Adjournment

Motion by Bill Lutz, seconded by Thomas Young to adjourn the meeting at 10:49 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO