



MINUTES

Committee of the Whole

Meeting *as amended*

8:00 AM - Monday, August 14, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, August 14, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Steve Anderson, Jon Ramirez, Debbie Babich, Shelly Lutz, Cindy McKinney-Volz, Martin Porzondek, Cindy Hughes, Greg Deason, Megan Bierlein, Matt Holland, Drain Commissioner Bob Mantey

Also Present Virtual: Tracy Violet, Brandon Bertram, Carrie Tabar, Cristi Smith, Amanda Ertman, Cody Horton, Mary Drier, Bob Baxter, Alecia Little, Register Marianne Brandt, Mark Haney, Renee Francisco, Mitchell Holmes, Sheriff Glen Skrent, Mike Slade, Barry Lapp, Don Derryberry

At 8:13 a.m., there were a total of 17 participants attending the meeting virtually.

County Updates

None

New Business

1. 2022 Annual Comprehensive Financial Report (ACFA) (Audit) -
Matt Holland, Audit Manager, Gabridge & Company, reviewed the 2022 audit. Matter to be placed on the Consent Agenda.
2. Proposed Serve Caro on Sunday, October 22, 2023 -
Greg Deason, Associate Pastor, Frankenmuth Bible Church, presented regarding the need for potential projects in the Caro community that they will be completing this Fall.

3. Friend of the Court (FOC) 2024 Cooperative Reimbursement Program (CRP) Grant Agreement Changes -
Martin Porzondek, FOC Deputy Director and Cindy Hughes, FOC Director presented regarding the necessary change to the 2024 contract. Matter to be placed on the Consent Agenda.
4. Smith Drain -
Robert J. Mantey, Tuscola County Drain Commissioner, presented regarding the Smith Drain in Arbela Township. A proposed resolution was presented by the Drain Commissioner. The Board needs to decide if the project should be pre-paid or spread over 15 years. Matter to be placed on Thursday's agenda.
5. Brown & Brown of Central Michigan Enrollment Agreement -
Shelly Lutz, Human Resource Director, presented the proposed Enrollment Agreement. Matter to be placed on the Consent Agenda.

Old Business

None

Finance/Technology

Primary Finance/Technology

1. Tuscola County Debt Service Report -
Debbie Babich, Fiscal Personnel Analyst, reviewed the reports included in the agenda packet.
2. Review of Provision of Government Services Reserves -
Clayette Zechmeister, Controller/Administrator, reviewed the projects authorized for use of the Provision of Government Services (PGS) funds and the potential projects.
3. Jail Capital Improvements Fund Reserves -
Clayette Zechmeister, Controller/Administrator, reviewed the reports included in the agenda. A list of repairs for the jail needs to be made, in order of priority, due to the defeat of the jail millage.

On-Going and Other Finance

Commissioner Thomas Bardwell discussed a phone call received from a resident regarding a person that is going through the justice system that is dealing with mental health issues.

On-Going and Other Technology

Eean Lee, Chief Information Officer, reviewed the google analytics statistics from the August 8, 2023 election.

Building and Grounds

Primary Building and Grounds

1. Use of Courthouse Steps -
Clayette Zechmeister, Controller/Administrator, presented the request received from Dave Kolacz. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Refill Vacant Full-Time Dispatch Position -
Jon Ramirez, Dispatch Director, reviewed the request. Matter to be placed on the Consent Agenda. *August 17, 2023 Consent Agenda Item was amended on August 31, 2023 as the information provided in the packet was incorrect.*
2. Refill Vacant Full-Time Corrections Officer Position -
Clayette Zechmeister, Controller/Administrator, explained the request. Matter to be placed on the Consent Agenda. *August 17, 2023 Consent Agenda Item was amended on August 31, 2023 as the information provided in the packet was incorrect.*

On-Going and Other Personnel

None

Other Business as Necessary

1. Commissioner Thomas Bardwell Appointment to National Association of Counties (NACo) Rural Action Caucus (RAC) Committee -
Commissioner Bardwell explained the appointment he received from NACo.

Public Comment Period

None

Adjournment

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:29 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO