



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, March 13, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, March 13, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Young, Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Treasurer Ashley Bennett, Mike Miller, Steve Anderson, Larry Zapfe, David Stevens, Mike McNamara, Kathy Bremer, Laura Boyke-Hawes, Jon Ramirez, Shelly Lutz, Bob Baxter

Also Present Virtual: Tracy Violet, Carrie Tabar, Cristi Smith, Shirley Schaefer, Debbie Babich, Mary Drier, Mark Haney, Zachary Sutter, Pam Shook, Cody Horton, Cindy McKinney-Volz, Mike Slade, Kim Brinkman, Mitchell Holmes, Brandon Bertram, Cindy McKinney-Volz, Renee Francisco, Shawn Klinkman, Don Derryberry, Barry Lapp, Alecia Little, Tuscola GOP, Rachel Adam, Shannon Beach, Matt Brown, Bob Baxter

At 8:09 a.m., there were a total of 22 participants attending the meeting virtually.

County Updates

None

New Business

1. Fiscal Year 2024 Community Corrections Grant Update - David L. Stevens, Community Corrections Coordinator, Thumb Area Regional Community Corrections, provided an update regarding pretrial services program and electronic monitoring systems being utilized for Defendants.

2. Proposed Expansion of Camp Grayling -
Mike McNamara, Retired Lieutenant Colonel, Michigan National Guard, Jim Knight, Bear Lake Township Trustee, Kalkaska County and Kathy Bremer, Retired Merritt Township Clerk, Bay County, presented regarding the proposed expansion at Camp Grayling and asked the Board to adopt a resolution opposing the expansion. Matter to be placed on Thursday's agenda.
3. 2023 Mosquito Abatement Operation Request -
Larry Zapfe, Mosquito Abatement Director, presented requests in order to prepare for the upcoming season. Matters to be placed on the Consent Agenda.
4. Authority Board Review -
Jon Ramirez, Dispatch Director, presented regarding the Dispatch Authority Board and the need to adopt updated bylaws. An update was also provided on the proposed termination of the contract with Central Square and the need for encryption of communication of dispatch traffic. Matter to be placed on the April 10, 2023 Committee of the Whole agenda to allow the two Commissioners not present today to be a part of the discussion.
5. Request to Use Courthouse Lawn -
Request received from the Caro Chamber of Commerce to use the lawn June 2 and June 3, 2023. Matter to be placed on the Consent Agenda.

Old Business

None

Finance/Technology

Primary Finance/Technology

1. Investment Report/Bank Reconciliation Report -
Ashley Bennett, County Treasurer, presented the Investment Report and the Bank Reconciliation Report.
2. Update of 2023 Adult Use Marijuana Tax Distributions -
Clayette Zechmeister, Controller/Administrator, provided an update on the distribution date and amount. The distribution amount is greater than expected so budget amendments will be presented at a later date.
3. 2022 Unaudited Ending Fund Balances -
Clayette Zechmeister, Controller/Administrator, reported that communications have begun to start the audit process and the lead auditor will be different than last year.
4. General Fund Revenue and Expenditure 5-Year Trends -
Clayette Zechmeister, Controller/Administrator, reviewed the reports included in the Meeting agenda.

On-Going and Other Finance

None

On-Going and Other Technology

- Eean Lee, CIO, provided an update regarding the phone system implementation at Michigan State University Extension (MSUe) and the cost savings associated with it. Also, the Imagesoft project for District Court is underway.

Building and Grounds

Primary Building and Grounds

1. Vanderbilt Park Roads and Property Issues -
Clayette Zechmeister provided a request to engage legal counsel regarding the land requirements to complete the changes discussed at the Special Meeting. Matter to be placed on Thursday's agenda.
2. Bid Opening for Seal Coating the Parking Lot at the Michigan State Police (MSP) Post -

Mike Miller, Building & Grounds Director, opened the bids received.

Miller Seal - Akron, Michigan - \$6,200.00

Hutch Paving - Warren, Michigan - \$14,000.00

Recessed at 9:19 a.m.

Reconvened at 9:21 a.m.

Aztec Paving - Brown City - \$11,700.00

Michigan Pavement - Brooklyn, Michigan - \$9,789.25

Yeager Asphalt - Carrollton, Michigan - \$5,495.00

Blackjack Asphalt - Saginaw, Michigan - \$6,500.00

Wolverine Seal Coating - Jackson, Michigan - \$6,353.26

Director Miller will review the bids received and will bring a recommendation back to the Board.

3. Bid Opening for Lawn Mowing Services of the County Properties in the City of Caro, and Vanderbilt Park in Wisner Township -

Mike Miller, Building & Grounds Director, opened the bids received.

Big Mac's Lawn Care - Cass City, Michigan - \$1,125.00 weekly

Laser Cut Lawn Care - Unionville, Michigan - \$1,150.00 weekly

Double Z Lawn Care - Caro, Michigan - \$41,300.00 one year; \$83,800.00 two years

Esch Landscaping - Pigeon, Michigan - \$37,450.00 for 2023; \$38,450.00 for 2024

Director Miller will review the bids received and bring a recommendation back to the Board.

4. Bid Opening for Pump House Demolition at the Northwest Corner of Chambers Road and Washburn Road -

Mike Miller, Building & Grounds Director, opened the bids received.

Ernie Carpenter - Caro, Michigan - \$18,300.00

Lee Machinery Movers - Pontiac, Michigan - \$27,528.00

DHT Excavating - Reese, Michigan - \$29,822.00

Bolle Construction - Clare, Michigan - \$28,000.00

Director Miller will review the bids received and bring a recommendation back to the Board.

5. Bid Opening for Michigan State University Building Exterior Door Replacement - Mike Miller, Building & Grounds Director, opened the bid received.

Jerald G Bergman - Saginaw, Michigan - \$3,954.00

Director Miller will review the bids and bring a recommendation back to the Board.

6. Bid Opening for Tuckpointing for Michigan State University Extension (MSUe) Building, Purdy Building and the Courthouse -
Mike Miller, Building & Grounds Director, opened the bids received.

Borner Restoration - Lansing, Michigan -
Courthouse - \$74,520.00
MSUe Building - \$7,490.00
Purdy Building - \$15,780.00

National Restoration - Milford, Michigan -
Courthouse - \$32,900.00
alternate scope of work - \$33,400.00
MSUe Building - \$7,800.00
Purdy Building - \$11,700.00
add stonework - \$5,200.00

Director Miller to review the bids and bring a recommendation back to the Board.

On-Going and Other Building and Grounds

Personnel

Primary Personnel

1. Returning the Position of the Sheriff's Confidential Secretary Back to the Police Officers Labor Council Union (POLC) -
Undersheriff Bob Baxter explained the request to transition the Sheriff's Confidential Secretary back to a union position. Matter to be placed on Thursday's agenda.
2. Refilling Vacant Sheriff's Confidential Secretary Position -
Undersheriff Bob Baxter explained the request to fill the vacant position with an internal employee in the Sheriff's Office and then to refill that position. Matter to be placed on Thursday's agenda.

On-Going and Other Personnel

None

Other Business as Necessary

None

Public Comment Period

-Clerk Fetting stated that she has received notification that Robert McKay has resigned from the Parks and Recreation Commission and from the Board of Public Works. She will advertise for the Parks and Recreation Commission vacancy. She has been working with Drain Commissioner Mantey regarding the BPW Board and possible restructuring.

Adjournment

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:45 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO