



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, January 9, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, January 9, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Kellie Lindsey, Tim Gardner, Steve Anderson, Mike Miller, Sheila Long, Register John Bishop, Shelly Lutz, Debbie Babich, Shelly Lutz, Dan Skiver, Lisa Demankowski, Terry Gill, Cody Horton, Jon Ramirez

Also Present Virtual: Tracy Violet, Jon Ramirez, Cody Horton, Mary Drier, Cristi Smith, Dara Hood, Mark Haney, Mitchell Holmes, Kate Curtis, Matt Brown, Lorna Violet, Barry Lapp, Tim Green, Amanda Ertman, Sheriff Glen Skrent, Kim Brinkman, Christy Poulos, Renee Francisco, Rachel Adam, Bob Baxter, Shannon Beach, Steve Root, Trace Lopez

At 8:03 a.m., there were a total of 12 participants attending the meeting virtually.

County Updates

None

New Business

1. SAFEbuilt Annual Presentation -
Tim Gardner, Building Code Official and Building Inspector and Kellie Lindsey, Account Manager, presented SAFEbuilt's annual report to the Board. They reviewed the challenges and successes over the past year after the transition from the previous company. SAFEbuilt will attend the June 12, 2023 Committee of the Whole meeting to provide a bi-annual report.

2. Blue Cross Blue Shield (BCBS) -
Dan Skiver, Brown & Brown, provided a review from the last 16-month contract as well as provided information regarding the upcoming 12-month renewal contract. Matter to be placed on the Consent Agenda.
3. Proposed Renovations for the People State Bank (PSB) Building -
Lisa Demankowski and Terry Gill, Architects with the Firm of NJB Architects, Inc., presented the proposed addition and renovation plans for the People's State Bank building. Also, the proposed fee schedule from NJB Architects was presented. Matters to be placed on Thursday's Agenda.
4. State Application for Training Funds -
Jon Ramirez, Dispatch Director, explained the application that needs to be submitted for possible training funds. Matter to be placed on the Consent Agenda.
5. 2023 Internal Revenue Service (IRS) Standard Mileage Rate -
Clayette Zechmeister explained the IRS rate change released. Matter to be placed on the Consent Agenda.
6. Human Development Commission (HDC) Board Appointment -
This position was held previously by Matthew Bierlein as a representative of the Board. The Board needs to decide on a Commissioner Liaison moving forward. Commissioner Lutz agreed to serve on this Committee. Matter to be placed on the Consent Agenda.
7. Appointment to Region VII Council on Aging -
Clerk Fetting explained that Patricia LaBair has submitted an application to be appointed to the Council. Matter to be placed on the Consent Agenda.
8. Review Resolution 2019-05 Regarding Quorum of Committee or Subcommittee -
Board discussed whether the Subcommittee meetings should be posted and open to the public with minutes taken. Board discussed matter. Board will continue that if a Subcommittee meeting is held that it will be posted, open to the public and minutes taken by the Clerk's Office. No further action at this time.

Old Business

1. Tuscola County Board of Commissioners Board Rules as of March 25, 2021 -
Board was presented with the Board Rules for review. Commissioners would like to have the matter added to the February 6, 2023 Committee of the Whole meeting to review suggestions and potential changes.

Finance/Technology

Primary Finance/Technology

-Commissioner Bardwell would like a 5-year graph showing revenue and expenses to be presented to the Board.

On-Going and Other Finance

None

On-Going and Other Technology

None

Building and Grounds

Primary Building and Grounds

1. Pump House Demo Bids at The Parcels -
Mike Miller, Building and Grounds Director, provided an update regarding the project. Michigan Department of Environment, Great Lakes and Energy (EGLE) has provided a recommendation to Director Miller in removing the building. The project was put out for bid in 2022 which no bids were received. In further research, the estimated amount in the budget appears to not be enough to cover the project. Director Miller would like authority to re-bid the project. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Sheriff's Department Hiring to Fill Vacant Part-time Corrections Position -
Clayette Zechmeister presented the request from the Sheriff's Department to fill a part-time position. Matter to be placed on the Consent Agenda.
2. Controller/Administrator Unused Vacation Time Carryover Request -
Clayette Zechmeister presented the request to carry-over 27.5 hours of vacation time. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

-Commissioner Bardwell stated that applications are being accepted for Michigan Association of Counties (MAC) Committee appointments.

Other Business as Necessary

None

At 11:08 a.m., there were a total of 23 participants attending the meeting virtually.

Public Comment Period

-Register John Bishop announced his retirement effective January 31, 2023.

-Commissioner Vaughan addressed county gravel pits and how they are governed as discussed during the SAFEbuilt presentation.

Adjournment

Motion by Matt Koch, seconded by Bill Lutz to adjourn the meeting at 11:11 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO