



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, August 8, 2022**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, August 8, 2022, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioner Grimshaw arrived at 8:04 a.m.

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Jon Ramirez, Debbie Babich, Treasurer Ashley Bennett, Cody Horton

Also Present Virtual: Tracy Violet, Don Derryberry, Brandon Bertram, Debbie Babich, Sonja M., Cody Horton, Mike Miller, Joe Verlin, Kim Brinkman, Matt Brown, Bob Baxter, Steve Anderson, Mary Drier, Mark Haney, Mike Slade, Mitch Davies, Mark Ransford, Treasurer Ashley Bennett, Cindy Hughes, Matt Koch, Barry Lapp, Samantha Dennis, Shannon Beach, Sheriff Glen Skrent, Animal Shelter, Renee Francisco

At 8:04 a.m., there were a total of 21 participants attending the meeting virtually.

### County Updates

None

### New Business

1. 2021 Tuscola County Audit Presentation -  
Joe Verlin, CPA, CGFM Gabridge & Company, reviewed the Comprehensive Annual Financial Report for Tuscola County for 2021. Matter to be placed on the Consent Agenda.
2. Dispatch Potential Change of Phone Carrier Service Providers -  
Jon Ramirez, Dispatch Director, reviewed the quotes received from 123Net and TelNet as options to replace CenturyLink as the phone provider. Director Ramirez is recommending Telnet. Matter to be placed on Thursday's Agenda.

3. Intrado Life & Safety Solutions Corporation -  
Jon Ramirez, Dispatch Director, reviewed the Intrado agreement. Matter to be placed on Thursday's agenda.
4. Animal Control Fees/History -  
Ashley Bennett, County Treasurer, read a letter to the Board regarding the history of Animal Control fee history. Treasurer Bennett is asking for clarification on the Kennel License as to the number of dogs and the amount that the license should be. Also, discussed the waiving of the late fee. Matter of Kennel License and waiving of the late fee to be placed on Thursday's agenda. Matter of adopting a new fee schedule to be placed on an upcoming Committee of the Whole meeting.

Recessed at 9:59 a.m.

Reconvened at 10:10 a.m.

At 10:11 a.m., there were a total of 25 participants attending the meeting virtually.

## **Old Business**

1. Michigan Association of Counties (MAC) Committees -  
Clayette Zechmeister reviewed the information included in the Board packet for opportunities for the Commissioners to participate on various committees.

## **Finance/Technology**

### ***Primary Finance/Technology***

1. American Rescue Plan Act (ARPA) Update -

Debbie Babich, Fiscal Personnel Analyst, reviewed the updated ARPA Fund Tracker. Board discussed the potential project request that have been submitted. Board would like more information from Fairgrove Village, Millington Village and Unionville Village at an upcoming Committee of the Whole meeting.

### ***On-Going and Other Finance***

No Update

### ***On-Going and Other Technology***

Eean Lee presented an updated Cyber Incident Response Plan for adoption. Matter to be placed on the Consent Agenda.

## **Building and Grounds**

### ***Primary Building and Grounds***

1. Courthouse-Stained Glass Restoration -  
Mike Miller, Building and Grounds Director, reviewed the quote that was received to repair the courthouse-stained glass window. This does not include the replacement of the protective covering to be installed over top of the stained glass. Matter to be placed on Thursday's agenda.

### ***On-Going and Other Building and Grounds***

1. State Police Building Annexation -  
Clayette Zechmeister provided an update explaining that the TISD annexation is not complete as Almer Township has not approved the annexation and there is no plan for Almer Township to adopt the annexation.
2. Information Technology and Emergency Response Office Space Update -  
Mike Miller is waiting on the proposed plan designed by the architects.
3. County Storage Building Update (matter added) -  
Mike Miller reported that it is still planned for Fall of 2022.
4. Putman Water Update (matter added) -  
Commissioner Grimshaw stated that Tuscola Behavioral Health systems is waiting on the agreement to review and approve.

## **Personnel**

### ***Primary Personnel***

None

### ***On-Going and Other Personnel***

None

## **Other Business as Necessary**

1. Animal Control Ordinance -  
Clayette Zechmeister stated that Treasurer Bennett has a couple of concerns that she will be presenting for review.

At 11:06 a.m., there were a total of 24 participants attending the meeting virtually.

**Public Comment Period**

None

**Adjournment**

Motion by Thomas Young, seconded by Kim Vaughan to adjourn the meeting at 11:07 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO