



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, January 10, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, January 10, 2022, to order at 8:00 AM local time.

Roll Call - Chief Deputy Clerk Elenbaum

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Doug DuRussel, Dan Grimshaw

Commissioner Grimshaw arrived at 8:11 a.m.

Commissioners Absent: Kim Vaughan

Others Present In-Person: Curtis Elenbaum, Clayette Zechmeister, Eean Lee, Judge Amy Grace Gierhart, Judge Nancy L. Thane, Judge Jason E. Bitzer, Mike Miller, Shelly Lutz, Steve Anderson, Al Michel, Mark Ransford, Damian Wasik, Bill Putman Sr., Bill Putman Jr., Sheriff Glen Skrent, Cody Horton, Renee Wood, William Lutz, Register John Bishop, Steve Anderson

Also Present Virtual: Clerk Jodi Fetting, Kim Vaughan (from Tavares, Florida), Mary Drier, Tracy Violet, Mark Haney, Cindy McKinney-Volz, Cody Horton, Kate Curtis, Matt Brown, Deborah Babich, Crystal Knoblock, Dara Hood, Echo Torrez, Matthew Lane, Sandra Nielsen, Tom McLane, Kim Brinkman, K. Free, Treasurer Ashley Bennett, Debbie Mika, Robert McKay, Shannon Beach, Pam Shook, Brian Harris

At 8:05 a.m., there were a total of 18 participants attending the meeting virtually.

County Updates

None

New Business

1. Register of Deeds Request for Out of State Conference Travel - Register of Deeds John Bishop explained the request for out of state conference travel to attend the Property Records Industry Association (PRIA) Spring conference held in Phoenix, Arizona, on February 15-16, 2022. Matter to be placed on the Consent Agenda.

2. Occupational Safety and Health Administration (OSHA/MIOSHA) Potential Emergency Temporary Standard (ETS) -
Shelly Lutz explained the potential enactment of the OSHA/MIOSHA Emergency Temporary Standard. In order to avoid potential fines for being out of compliance, good faith efforts are recommended to be made by January 24, 2022. Shelly has been in communication with Emergency Manager Steven Anderson and Health Officer Amanda Ertman on a draft policy, the logistics of acquiring PCR tests and the turnaround time for obtaining the PCR test results. Shelly suggested to begin a roster of employee's vaccination status as a preliminary step. Board took no action at this time and will wait for more information as it becomes available.
3. Courthouse Security Update -
Sheriff Glen Skrent explained currently Correction Officers are working overtime as Bailiffs in the courts, which is being used as a temporary solution. Sheriff Skrent reiterated the overall staffing shortage in his Department. Judge Amy Grace Gierhart addressed the Board concerning this matter explaining a proposed resolution has been discussed and presented by the parties involved. Judge also explained how this solution could serve a dual purpose by providing the ability to have dedicated pre-trial services. The Board would like the matter to be discussed by both legal counsels and have the matter placed on Thursday's agenda.
4. Request for American Rescue Plan Act (ARPA) Project from Neil Jackson, Tuscola County Fair Board President -
Clayette Zechmeister presented the submitted request of a proposed project of utilizing ARPA funds for the paving of the midway at the fairgrounds. Clayette has submitted the \$248,300.00 project proposal to Guidehouse for review and will keep the Board updated.

Old Business

1. Potential New Building Offer to the County -
Al Michel, owner of the Pub and building next door formerly known as the Elbow Room, offered the former Elbow Room Building to the County at no cost for the County Space project. Al stated the interior is all that, he believes, needs to be remodeled. Commissioner Young inquired if the building is Americans Disability Act (ADA) compliant. Bill Putman, Sr. stated he feels it could be brought into ADA compliance. Bill estimates, with the interior remodel and the construction for ADA compliance, the cost would be approximately \$500,000.00. Bill Putman, Sr. offered to donate the ADA portion of remodel of this building.
2. Request From Renee J. Wood to Extend Consideration to Her Real Estate for Office Space Needs -
Renee Wood presented her request for consideration of her real estate, which is adjacent to Mosquito Abatement, which is for sale to utilize for County space needs. Renee referred the Board to her Real Estate Agent Gary King if they have any questions or are interested in viewing the property.
3. Office Space Needs -
Clayette Zechmeister presented the comparisons on the Request for Proposal (RFP) with estimated costs without the new considerations presented at the meeting today.

Mike Miller mentioned that he had a conversation with the owner of the now closed Big Boy in Caro. The owner stated that he would like to be considered if the Board is now going to accept considerations outside of the Caro City Limits. Bill Putman, Sr. stated if the Board went forward with either of the two proposals heard today, he would pull his bid. The Board discussed the necessity of having the Buildings and Grounds Committee review the submissions to provide a recommendation. Mark Ransford addressed the Board regarding their course of action to review the proposed properties closer. Mark would just ask that the selection is awarded on the best fit for the County and would hope that it not be based on the individual submitting the proposal. Bill Putman, Jr. addressed the Board of his availability to get any additional information the Board may need in their review process. Renee Wood added clarification to her proposal in that there would be three options to her proposal being the County could rent, rent to own, or purchase.

Finance/Technology

Primary Finance/Technology

1. Medical Care Community 2021 Millage Transfer Request -
Clayette Zechmeister explained the request submitted by the Chief Executive Officer of the Medical Care Facility on December 29, 2021. Matter to be added to the Consent Agenda.
2. Guidehouse Non-Entitlement Units of Local Government (NEU'S) Survey Results Regarding American Rescue Plan Act (ARPA) Funds -
Clayette Zechmeister explained the survey results obtained from Guidehouse of the NEU's regarding the ARPA funds. Guidehouse would like to be authorized to conduct 30-minute consultations with each Local Unit at the cost of \$90.00 that would be covered under the County ARPA Funds. Commissioner Grimshaw suggested the importance of sending written letters of correspondence extending this offer. Clayette will prepare and send a notice through the mail to each Local Unit of Government that has yet to respond to the initial inquiry from Guidehouse. Matter to be placed on the Consent Agenda.

On-Going and Other Finance

None

On-Going and Other Technology

1. Security Demo -
Chief Information Officer Eean Lee provided an update on a security demonstration his team provided and informed the Board that he would be submitting the project for consideration for the Project of the Year to the Michigan Government Management Information Sciences (GMIS) Committee.

Building and Grounds

Primary Building and Grounds

1. County Space Needs -

There was continued discussion about what specifically the Board would like to see achieved by the Building & Grounds Committee of the proposals presented. Clerk Fetting asked to be included in correspondence when setting up the meeting so that she could make sure a Clerk was available to attend and that the meeting was posted.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Dispatch Director Interviews -

Commissioner Grimshaw mentioned that the 911 Dispatch Authority Board would be conducting interviews January 11, 2022 for the open Dispatch Director position. Sandra Nielsen commented that everyone being interviewed is a current County Employee. Sandra also provided clarification on how the Authority Board typically makes their recommendation and submits to the Board of Commissioners for approval. The Commissioners requested a recommendation from the selection committee and also to be provided with a list of all applicants and their resumes.

2. Clerk Stipend for Election Programming -

Clayette currently working with Legal Counsel on this matter.

3. Dispatch Union Contract -

This contract has not been settled yet.

4. County Retirement Discussion -

Commissioner Grimshaw reiterated the importance of this matter and how it should be discussed further in the near future.

5. Kennel Attendant Interviews -

Interviews have been completed.

On-Going and Other Personnel

None

Other Business as Necessary

1. March 2022 Board Meeting Schedule -

Commissioner Bardwell discussed the availability of the other Commissioners for meeting in the Month of March and possible conflicts.

2. State Redistricting Changes -

Commissioner Grimshaw discussed the State Redistricting. Tuscola County will now have three State House Representatives with the changes made if the current legal action against it is dismissed.

On-Going Other Business as Necessary

None

At 10:43 a.m., there were 25 people attending the meeting virtually.

Public Comment Period

None

Adjournment

Motion by Douglas DuRussel, seconded by Thomas Young to adjourn the meeting at 10:45 a.m. Motion carried.

Curtis Elenbaum
Tuscola County Chief Deputy Clerk